

MINUTES
TOWN BOARD
December 11, 2019

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

John R. Loeffler, Councilor
Sara Bollinger, Councilor
Nicholas J. Marzola, Councilor
Karen Green, Councilor
Richard Rossetti, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town
Mike Crowell, Police Chief
Ann Oot, Town Manager

Allison A. Weber, Town Clerk
Rob Cushing, Highway Superintendent
Randy Capriotti, Director of Codes

Other persons attending: Ellen & Mike McGrew, Manlius. Joseph Lupia Jr., Bill Brazill, Elaine Denton

The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 6:30 pm. Councilor Green led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

Mayor Brazil – Village of Minoa

Mayor Brazil thanked Councilor Loeffler, Councilor Marzola and Councilor Rossetti for their many years of service on the Town Board. Mayor Brazil spoke of their knowledge, professionalism and the value that they brought to town operations.

Approval of Minutes – November 13 2019

Councilor Rossetti made a motion, seconded by Councilor Green, to approve the minutes of November 13, 2019 as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Approval of Minutes – November 20, 2019

Councilor Bollinger made a motion, seconded by Councilor Rossetti, to approve the minutes of November 20, 2019 as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Approval of Abstract # 23

Councilor Marzola made a motion, seconded by Councilor Green, to approve Abstract # 23 as submitted by Town Clerk Weber.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 23 - 2019	
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$ 300,829.92
B	General Fund Town	\$ 4,904.99
CM1	Police Trust	\$ 381.28
DA	Highway Fund Townwide	\$ 95,135.42
DB	Highway Fund Town	\$ 15,532.07
SR1	Manlius Trash District	\$ 168.44
SR2	Manlius Res Brush District	\$ 168.44
SS1	Manlius Con Sewer District	\$ 873.63
TA2	Trust & Agency - Other	2,700.00

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Public Hearing – Proposed Local Law to Amend Existing Commercial Zoning Districts and add new Commercial Zoning Classification to the Town Code

Councilor Loeffler gave an update on the status of the proposed local law. Councilor Loeffler stated that the intent of the Planning Process Committee was to review the drafted chart that outlined the Commercial Zoning Classifications. Councilor Loeffler stated that it has been challenge to get the local law in a draft format. Councilor Loeffler stated that there is no official draft prepared to review yet but he would like to discuss the chart and leave the public hearing open.

Councilor Loeffler reviewed the changes made to the draft Commercial Zoning Classification chart.

Councilor Bollinger stated that the word Commercial makes the newly proposed zoning classification seem like it is aligned with the Commercial A and Commercial B zoning classifications.

Conversation ensued regarding the current commercial zoning classifications.

Councilor Bollinger made a motion, seconded by Councilor Rossetti, to waive the reading of the public notice in the matter of the Proposed Local Law to Amend Existing Commercial Zoning Districts and add new Commercial Zoning Classification to the Town Code

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Councilor Green made a motion, seconded by Councilor Loeffler, to open the public hearing at 6:45pm in the matter of the Proposed Local Law to Amend Existing Commercial Zoning Districts and add new Commercial Zoning Classification to the Town Code

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Rossetti, to extend the public hearing to the January 22, 2020 meeting in the matter of the Proposed Local Law to Amend Existing Commercial Zoning Districts and add new Commercial Zoning Classification to the Town Code

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Local Law 2019-7 Amending Code Relating to Signage

Councilor Bollinger made a motion, seconded by Councilor Rossetti, to approve local law 2019-7 Amending Code Relating to Signage.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Court Security Contracts 2020

Councilor Rossetti made a motion, seconded by Councilor Marzola, to authorize the Town Supervisor to sign the contracts for court security officers, Joseph Puma, Stephanie Gburek, Jacqueline Davis, Jacob Crawford, Thomas Clark, Timothy Braun as presented.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Discussion: Councilor Marzola discussed the merits of having a group contract that references individual officers as opposed to individual contracts. Councilor Marzola stated that it would be easy to add or remove officers during the duration of the contract. The Town Board decided to vote on the contracts as presented.

Nayes: 0

All in Favor.

Motion Carries.

Planning Board Appointment

Supervisor Theobald stated that Don Crossett has resigned from the Planning Board. Supervisor Theobald stated that the Town had recently conducted interviews to fill a Planning Board vacancy. Supervisor Theobald stated that Arnold Poltenson had interviewed, and the committee would like to appoint Mr. Poltenson to the vacant position .

Councilor Rossetti stated that he had served with Mr. Crossett and he was an excellent Planning Board Member.

Councilor Rossetti made a motion, seconded by Councilor Marnell, to appoint Arnold Poltenson as a member of the Planning Board for the remainder of the unexpired term of Don Crossett in 12/31/2023.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Councilor Marzola and Planning Board Chairman Joseph Lupia thanked Mr. Crossett for his service and stated that Mr. Poltenson will be an asset to the Planning Board.

Set Date – 2020 Organizational Meeting

Councilor Green made a motion, seconded by Councilor Rossetti, to set the date for the 2020 organizational meeting for January 2, 2020 at 6:30 PM.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Correspondence/New Business

A) Highway Superintendent

Highway Superintendent Cushing gave an update on the clearing of the roads and stated that the Highway department Employees are doing a great job.

B) Planning & Development

Director Capriotti stated that the department has received plans for the Chase Bank at Towne Center.

C) Attorney

Attorney Frateschi stated that the Town Board will need to hold executive session to discuss a collective bargaining agreement.

D) Town Clerk – No New Business

E) Police Chief

Chief Crowell gave the following report:

- The officers in field training continue to do well.
- The department continues to prepare for the upcoming legislative changes.
- The department has finalized its procedures related to the red flag laws.
- There have been meetings with the District Attorney's Office to discuss the new auto-discovery procedures.
- Calls for service are down slightly, and calls are still well above the 5-year average.
- The citizens in the current Citizens Police Academy have graduated.

F) Town Board

Councilor Bollinger thanked Town Manager Oot and Town Clerk Weber for their new councilor orientation. Councilor Bollinger thanked Highway Superintendent Cushing and Councilor Marzola for their orientation on the highway department and the budget process.

Councilor Green encouraged everyone to attend the Festival of Miniature Trees at Resort Lifestyle Community.

G) Supervisor

Supervisor Theobald stated that he has been re-appointed to the Law Enforcement Accreditation Council.

Supervisor Theobald stated that the Town of Manlius will be receiving AIM funding in December.

There being no further business to come before the Board, upon motion duly made by Councilor Loeffler and seconded by Councilor Rossetti the Board voted unanimously to adjourn regular session at 7:01 PM to enter executive session to discuss a collective bargaining agreement.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nays: 0

All in favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber

Town Clerk

EXECUTIVE SESSION MEETING MINUTES

**Executive Session
December 11, 2019**

Upon motion duly made by Councilor Rossetti and seconded by Councilor Green, the Board unanimously agreed to close Executive Session and re-enter Regular Session.

The Town Board Re-entered Regular Session at 7:23 p.m.

Highway Department – CSEA Contract 01/01/2020 – 12/31/2023

Councilor Rossetti made a motion, seconded by Councilor Loeffler to approve the tentative Agreement by and between the Town of Manlius and CSEA, Local 1000 AFSCME, AFL-CIO, Town of Manlius Unit #7824-00 dated 12/03/2019.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nays: 0 All in Favor. Motion Carries.

Police Department – Command Staff Memorandum of Understanding (MOU)

Councilor Loeffler made a motion, Seconded by Councilor Green to approve the Command Staff Memorandum of Understanding for the Supervisor's signature.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nays: 0 All in Favor. Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Rossetti and seconded by Councilor Marzola, the Board unanimously voted to adjourn the Regular Session at 7:24 p.m.

Submitted by:
Ann Oot
Town Manager

* The minutes of December 11, 2019 and December 18, 2019 will not have formal approval by the Town Board as no quorum exists to approve the minutes as presented.