

Organizational Meeting Agenda – January 3, 2018

1. Pledge of Allegiance
2. Zoning Board of Appeals Appointment
3. Zoning Board of Appeals Chairman Appointment
4. Planning Board Chairman Appointment
5. Planning Board Appointment
6. Board of Assessment Review Appointment
7. Planning and Zoning Board Attorney
8. Engineer for the Town
9. Attorney for the Town
10. Town Accountant
11. Town Information Technology Services
12. Police Department Accreditation Manager
13. Marriage Officer Appointment
14. Town Records Officer Appointment
15. Town Safety Coordinator Appointment
16. Town Historian Appointment
17. Historical Society
18. Deputy Supervisor Appointment
19. Health Insurance
20. Board Rules and Procedures
21. Procurement Policy
22. Prepaid Expenses

23. Meetings

Motion approving the following officers or their designees to attend meetings and be reimbursed:

Supervisor	Receiver of Taxes
Town Board	Town Manager
Town Clerk	Assessor
Town Planning Board	Director of Codes Enforcement
Highway Superintendent	Town Zoning Board of Appeals
Clerk to Town Justice	Recreation Department
Town Justice	Police Department

24. Association of Towns Annual Meeting Spending Limit

25. Delegate to the Association of Towns Annual meeting

26. Meal Reimbursement

27. Holidays:

Motion to approve the following holidays as official Town holidays:

New Year's Day	Monday, January 1, 2018
Martin Luther King Day	Monday, January 15, 2018
Presidents' Day	Monday, February 19, 2018
Good Friday (1/2 day)	Friday, March 30, 2018
Memorial Day	Monday, May 28, 2018
Independence Day	Wednesday, July 4, 2018
Labor Day	Monday, September 3, 2018
Columbus Day	Monday, October 8, 2018
Veterans' Day	Monday, November 12, 2018
Thanksgiving Day	Thursday, November 22, 2018
Day after Thanksgiving	Friday, November 23, 2018
Christmas Day	Tuesday, December 25, 2018

28. Committee Assignments

29. Department Liaison Assignments

30. Banks:

Motion to approve the following list of official banks:

M&T Bank
Key Bank of New York
NBT
Pathfinder Bank
First Niagara
Investments – Savings & Certificate of Deposit
A model investment policy was adopted 11/26/97

31. Veterinary Services

32. Town Board Meeting Time

33. Town Board Meeting Schedule:

January 10, 2018	July 11, 2018
January 24, 2018	July 25, 2018
February 14, 2018	August 8, 2018
February 28, 2018	August 22, 2018
March 14, 2018	September 12, 2018
March 28, 2018	September 26, 2018
April 11, 2018	October 10, 2018
April 25, 2018	October 24, 2018
May 9, 2018	November 14, 2018
May 23, 2018	November 28, 2018
June 13, 2018	December 12, 2018
June 27, 2018	December 19, 2018 at 12:00 PM

2019 Organizational Meeting – January 2, 2019

34. Town Board Budget Workshops:

September 8, 2018	9:00am
September 12, 2016	5:00pm

35. Mileage Reimbursement

36. Highway Agreement Document

37. Highway Map, Highway Specification and Highway Agreement

38. Zoning Map

39. Official Town Newspapers

40. Insurance

41. Salaries

Supervisor	Edmond Theobald	\$39,293
Deputy Supervisor	John Loeffler	\$ 1,000
Councilor	John Loeffler	\$12,410
Councilor	Nick Marzola	\$12,410
Councilor	Vincent Giordano	\$12,410
Councilor	Karen Green	\$12,410
Councilor	Richard Rossetti	\$12,410
Councilor	Sara Bollinger	\$12,410
Highway Superintendent	Robert Cushing	\$78,860

Secretary to H'way	Janet Vollmer	\$38,485
Town Clerk	Allison Weber	\$51,582
Deputy Clerk	Deborah Witzel	\$35,362
Deputy Clerk	Lisa Beeman	\$35,362
Receiver of Taxes	Laurie Peschel	\$43,722
Typist I	Sharon Lake	\$16,510
Clerk I	Mitzi Esposito	\$14.46/hour
Assessor	Patrick Duffy	\$81,450
Assessment Clerk	Cristine DelFuoco	\$42,554
Appraiser	Philip Murray	\$49,716
Clerk	Tina Galvin	\$32,410
Information Aide	Jennifer Abbott	\$16.45/hour
Justice	Salvatore Pavone	\$34,962
Justice	Robert O'Leary	\$34,962
Clerk to Justice	Janet Stanley	\$48,176
Clerk to Justice	Jeanette Zacharias	\$48,176
Dep. Clerk to Court	Megan Vieau	\$16.45/hour
Rec. Director	Peggy Kenyon	\$66,441
Rec. Supervisor	Kristine Zingaro	\$50,123
Typist I	Jacqueline Maher	\$27,396
Custodial Worker I	William Miller	\$23,346
Safety Coordinator	William Miller	\$ 1,000
Records Officer	Allison Weber	\$ 3,000
Town Manager	Ann Oot	\$62,593
Secretary to Super.	Valerie Capriotti	\$33,456
Trash/Brush Liaison	Sharon Lake	\$16,510
Director of Code Enf.	Randy Capriotti	\$57,400
Dep.Code Enf. Off.	David Corbett	\$17.69/hour
Town Historian	Barbara Rivette	\$ 2,700
Planning Chairman	Joseph Lupia	\$ 3,090 per year
Planning Board	7 members @	\$ 3,471 per year
Secretary	Lisa Beeman	\$ 257 per meeting
ZBA Chairman	Henry McIntosh	\$ 114 per meeting
ZBA	4 members @	\$ 83 per meeting

Secretary	Deborah Witzel	\$ 206 per meeting
Police Committee	Allison Weber	\$ 100 per meeting
Crossing Guard	Bev Boland	\$13.94/hour
Crossing Guard	Kristy Houghton	\$13.94/hour
Crossing Guard	Tom Peschel	\$13.94/hour
Board of Assessment	Ann Kelly	\$45.00/hour
Board of Assessment	James Campbell	\$40.00/hour
Board of Assessment	James William's	\$40.00/hour
Recreation Leader	Darlene Houghton	\$14.70/hour
Recreation Leader	Joanne Smith	\$14.90/hour
Recreation Attend.	Mark Kenyon	\$11.70/hour
Recreation Attend.	Honesty Rohrer	\$11.70/hour
Recreation Attend.	Albert Smith	\$11.70/hour
Recreation Attend.	Thomas Kenyon	\$11.23/hour

Town of Manlius Police

Chief	Michael Crowell	\$101,477
Captain	Kevin Schafer	92,028
Captain	Jeffrey Peckins	92,028
Lieutenant	Jeffrey Slater	84,400
Sergeants	Christopher Cushman	74,843
	Alexander Hebert	73,219
	Kenneth Hatter	74,843
	Joseph Peters	74,843
	Gregory Snyder	73,219
	Tina Marie Stanton	74,843
Police Officers	Adam Bezek	69,226
	Beth Brainard	69,226
	Triston Campbell	51,514
	Ross Carnie	69,226
	Patrick Connelly	56,347
	Brian Damon	69,226
	Louis Dashno	62,775
	Michael Desalvatore	62,775
	Daniel Filip	69,226
	James Gallup	69,226
	Peter Gilchriest	51,514

	Damien Golden	69,226
	Shawn Gwilt	69,226
	Aurora Halsey	62,775
	Alicia Hibbard	51,514
	Rebecca Kammar	69,226
	Justin Lefebvre	62,775
	Benjamin Lesperance	69,226
	Frank Morrock	51,514
	Stephen Muller	59,568
	Angela Palmer	69,226
	John Paul	69,226
	Zachary Shute	69,226
	Cody Skinner	59,568
	Brianna Sparks	51,514
	Daniel Tyrel	69,226
	Samuel Williams	51,514
Clerk 1	Sharon Barkauskas	\$20.55/hour
Clerk 1	Mary Alice Boyke	\$21.12/hour
Clerk 1	Linda Nyman	\$19.47/hour
Clerk 1	Lynn Rybinski	\$19.47/hour
Clerk 1/CSO	Jade Taggart	\$15.53/hour
Mechanic	Paul Chapman	\$27.14/hour
Custodial Worker I	Erika Durfee	\$13.50/hour
Laborer I	Charlie Reynolds	\$10.40/hour
Police Officer Salary Level		
Entry Level		\$51,514
Step 1		\$56,347
Step 2		\$59,568
Step 3		\$62,775
Step 4		\$67,081
Step 5		\$69,226
Sergeant Salary Level		
Entry Level		\$73,219
Step 1		\$74,843
Longevity Compensation*		
After 5 or more years		\$ 1,000
After 8 or more years		1,300
After 11 or more years		1,600
After 14 or more years		1,900
After 17 or more years		2,100
After 20 or more years		2,400
After 25 or more years		2,700

*Full time officers hired after July 15, 2013 are not entitled to Longevity Compensation until the completion of 11 years of service.

Town of Manlius Highway

Name	Hourly Rate
Frederick Ager	\$25.73
Monty Albanese	26.36
John Barnwell	26.36
David Barnwell	23.35
William Beeman	26.87
Thomas Burns	25.73
Jon Card	26.51
David Daniels	27.27
Christopher Dardaris	25.19
Peter Dougherty	23.35
Brian Edwards	27.45
Albert Emmons	23.35
Thomas Emmons	25.19
Justin Graser	21.54
David Hale	26.36
Joseph Mapstone	25.64
Matthew Pilcher	24.74
Matthew Raterman	25.19
Derek Rogers	21.54
J. Robert Schepp	24.11
Paul Stewart	26.14
Mark Tily	24.02
Randall Troast	25.19
Zachary Van Auken	21.54
Gary Vona	24.20

42. Handbook

43. Code Fee Schedule

44. Professional Fees Schedule

45. Town Clerk Fee Schedule

46. Official Undertaking