

**MINUTES
TOWN BOARD
December 19, 2018**

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

John R. Loeffler, Councilor
Sara Bollinger, Councilor
Nicholas J. Marzola, Councilor
Vincent Giordano, Councilor
Karen Green, Councilor
Richard Rossetti, Councilor

The following Town Officers were present:

Timothy Frateschi, Attorney for the Town Allison A. Weber, Town Clerk
Mike Crowell, Police Chief Rob Cushing, Highway Superintendent
Ann Oot, Town Manager

Other persons attending: Ellen & Mike McGrew, Manlius.

The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 6:30 pm. Highway Superintendent Cushing led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

Approval of Abstract # 24

Councilor Marzola made a motion, seconded by Councilor Green, to approve Abstract # 24 as submitted by Town Clerk Weber.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 24 - 2018	
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$ 29,967.56
B	General Fund Town	\$ 410.00
CM1	Police Trust	\$ 1,350.00
DA	Highway Fund Townwide	\$ 33,573.48
DB	Highway Fund Town	\$ 2,272.00
SR1	Manlius Trash District	\$ 98,279.87
SR2	Manlius Res Brush District	\$ 11,513.00
SS1	Manlius Con Sewer District	\$ 220.03

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Appointment of Assessment Clerk

Town Manager Oot stated that there is an open assessment clerk position in the Assessment Office. Town Manager Oot stated that the town canvassed the civil service list for assessment clerk. Jennifer Abbott is currently employed in the assessment department as an information aide and was canvassed on the assessment clerk list. Town Manager Oot stated that Ms. Abbott has accepted the position of assessment clerk at the same rate of pay and a motion to amend her title is required.

Councilor Bollinger made a motion, seconded by Councilor Rossetti, to appoint Jennifer Abbott to the position of Assessment Clerk.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Correspondence/New Business

A) Highway Superintendent – No New Business

B) Planning & Development – No New Business

C) Attorney

Attorney Frateschi presented a draft local law for the amendment of Chapter 139 of the Town Code for the installation of stop signs to create an all way stop on Chatman Drive and the installation of a stop sign on Whetstone Road and Chatham Drive.

Attorney Frateschi presented a local law to repeal Chapter 3 of the Town of Manlius Code making the Attorney for the Town an Officer of the Town.

Attorney Frateschi presented the annual court security officer contracts between the Town of Manlius and the New York State Unified Court Officers. Attorney Frateschi stated that there are 5 separate contracts.

Councilor Rossetti requested that language was added to the contract to clearly state that the officers are not employees of the town.

Attorney Frateschi stated that officers are fully capable of enforcing the laws of the state and are overseen by the New York State Office of Court Administration.

Councilor Rossetti made a motion, seconded by Councilor Marzola, to authorize the Town Supervisor to sign the (5) 2019 court security officer contracts after the language has been added to clearly state that the officer is not an employee of the town and upon attorney review.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

D) Town Clerk

Town Clerk Weber presented the 2019 agreement with the CNYSPCA for cruelty investigations services. Town Clerk Weber presented the 2019 agreement with CNYSPCA for dog control services.

Councilor Giordano made a motion, seconded by Councilor Green to authorize the Supervisor to sign a 1-year agreement with CNYSPCA for cruelty investigation services and dog control services expiring on December 31, 2019, upon attorney review.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Marnell, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries

E) Police Chief

Chief Crowell stated that he attended Sherriff Conway's official swearing in ceremony. Chief Crowell noted that Sheriff Conway intends on continuing the same level of cooperation and shared services with the Town of Manlius.

Chief Crowell stated that he would like to recommend Jon Paul to fill the vacant Sargent's position at the Town of Manlius Police Department.

Councilor Loeffler made a motion, seconded by Councilor Green to approve the promotion of officer Jon Paul to Sargent effective January 13, 2019.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Marnell, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries

Chief Crowell presented a proposal from M. A. Police Consulting for a Best Practice Assessment of the information technology services and infrastructure Town of Manlius Police Department. Chief Crowell stated that Garam Group has recommended M.A. Police Consulting due to their experience with police departments and their IT requirements. Chief Crowell noted that M. A. Police Consulting is willing to offer a flat rate monthly fee for IT services once the firm has a better idea of the IT infrastructure.

Discussion ensued amongst the town board about the cost of the service and the services that would be performed. Discussion ensued amongst the town board about the time sensitive nature of this review and requested that some of the fee charged by M.A. Police Consulting would be applied towards the annual rate should the town decide to contract with M. A. Police Consulting for IT Services at the police department

Councilor Loeffler made a motion, seconded by Councilor Rossetti to authorize the Town of Manlius Police Department to engage the services of M.A. Police Consulting for a Best Practice Assessment of the IT infrastructure at the police department at a rate of \$3,000.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Marnell, Councilor Giordano, Councilor Green

Discussion: The town board discussed the fee to assess the police department's IT infrastructure and requested that the fee charged by M.A. Police Consulting would be applied towards the annual rate should the town decide to contract with M. A. Police Consulting for IT Services at the police department

Nayes: 0 All in Favor. Motion Carries

F) Town Board

Councilor Loeffler presented a summary update from the planning process committee. The planning process committee has identified and taken action on certain topics such as :

- Special District Mapping Accuracy
- Zoning Information on the town website
- A review of the town code for items that are not addressed or may have inconsistencies.

G) Supervisor

Supervisor Theobald reported that the Town of Manlius Facebook Page is now active.

There being no further business to come before the Board, upon motion duly made by Councilor Rossetti and seconded by Councilor Green the Board voted unanimously to adjourn regular session at 7:16PM.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Giordano, Councilor Bollinger, Councilor Green

Nayes: 0 All in favor. Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk