MINUTES
TOWN BOARD
October 10, 2018

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

John R. Loeffler, Councilor
Sara Bollinger, Councilor
Nicholas J. Marzola, Councilor
Vincent Giordano, Councilor
Karen Green, Councilor
Richard Rossetti, Councilor

The following Town Officers were present:

Jamie Sutphen, Attorney for the Town
Mike Crowell, Police Chief
Doug Miller, Town Engineer
Randy Capriotti, Director of Codes
Allison A. Weber, Town Clerk
Ann Oot, Town Manager

Other persons attending: Ellen & Mike McGrew, Manlius. Mark Matt, Fayetteville. John Abbott, Minoa. Lisa DeVona, Village of Minoa. Rod Ives, Manlius. Matt Napierala, Manlius. Rachel Rudiger. Paul Whorrall, Village of Manlius. Martha Dygert, Village of Manlius. Mark Olson, Village of Fayetteville.

The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 6:30 pm. Councilor Giordano led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

Approval of Minutes – September 26, 2018

Councilor Green made a motion, seconded by Councilor Giordano, to approve the minutes of September 26, 2018 as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Abstain: Councilor Loeffler, Councilor Rossetti

Motion Carries.

Approval of Abstract # 19

Councilor Marzola made a motion, seconded by Councilor Rossetti, to approve Abstract # 19 as submitted by Town Clerk Weber.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 19 - 2018	
CODE	**FUND**	**TOTALS**
A	General Fund Townwide	$ 215,577.45
B	General Fund Town	$ 5,535.26
DA	Highway Fund Townwide	$ 8,580.47
DB	Highway Fund Town	$ 35,893.43
SL1	Overhead Lighting	$ 1,980.91
SL2	Underground Lighting	$ 2,129.72
SL3	Entry Lighting	$ 103.51
SL4	Garden Park Lighting	$ 615.18
SL5	Ratnaur Bridge Lighting	$ 3,418.70
SR1	Manlius Trash District	$ 159.41
SR2	Manlius Res Brush District	$ 159.41
SS1	Manlius Con Sewer District	$ 2,757.82

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

2019 Fire Contract Public Hearings

Councilor Marzola thanked the mayors, clerks and the fire departments for their service to their community. Councilor Marzola stated that the budget process this year was very positive, and it was a progressive interactive process with the villages. Councilor Marzola stated that the villages and towns had open and productive conversations.

Councilor Marzola presented the 2019 budget information on the proposed 2019 fire contracts for the Village of Manlius, Village of Minoa and the Village of Fayetteville. Councilor Marzola stated that the draft contracts for the 2019 fiscal year have been updated to meet state requirements regarding the disclosure of financial data to the town from the villages. Councilor Marzola stated that this information has always been shared and language was added to the contract covering revenue determination and insurance requirements.

Councilor Marzola presented the proposed rates as follows:

Fayetteville 2018-2019 - Town of Manlius Share $1,602,028
Tax Rate per $1000 - $2.92

Manlius 2018-2019 – Town of Manlius Share $1,316,570
Tax Rate per $1000 - $1.99

Minoa 2018-2019 – Town of Manlius Share $897,053

Tax Rate per $1000 - $2.10

Public Hearing – Minoa Fire Contract

Trustee Abbott reviewed the 2019 Minoa fire budget and noted that the overall budget is down. Trustee Abbot and Councilor Marzola discussed the purchases budgeted for the upcoming fiscal year.

Councilor Bollinger made a motion, seconded by Councilor Marzola, to waive the reading of the public notice for the 2019 Minoa Fire Contract public hearing.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Rossetti, to open the public hearing at 6:54 P.M. for the 2019 Minoa Fire Contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

There being no further comments from the public, Councilor Rossetti made a motion, seconded by Councilor Green, close the public hearing at 6:54 P.M. for the 2019 Minoa Fire Contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Councilor Marzola made a motion, seconded by Councilor Giordano, to approve the 2019 Minoa Fire Contract as prepared by the Attorney for the Town and authorize the Supervisor to sign the contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Public Hearing – Fayetteville Fire Contract

Mayor Olson presented the annual Fayetteville Fire Department report. Mayor Olson stated that there are mandated costs that were not budgeted for that the village will have to pay for. Mayor Olson stated that this is a service contract and money will not be refunded at the end of the year.

Mayor Olson stated that the Fayetteville Fire Department provides a large number of mutual aid responses to nearby communities. Mayor Olson stated that ambulance calls are down while fire calls are up.

Discussion ensued regarding the replacement schedule for fire trucks and ambulances.

Councilor Bollinger made a motion, seconded by Councilor Loeffler, to waive the reading of the public notice for the public hearing on the 2019 Fayetteville Fire Contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Green, to open the public hearing at 7:06 PM for the 2019 Fayetteville Fire Contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

There being no comment from the public, Councilor Giordano made a motion, seconded by Councilor Marzola, close the public hearing at 7:06 PM for the 2019 Fayetteville Fire Contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Councilor Marzola made a motion, seconded by Councilor Giordano, to approve the 2019 Fayetteville Fire Contract as prepared by the Attorney for the Town and authorize the Supervisor to sign the contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Public Hearing – Manlius Fire Contract

Mayor Whorrall reviewed the 2019 Manlius fire budget. Mayor Whorrall stated that the Manlius Fire Department has gone on a large number of mutual aid calls. Mayor Whorrall stated that the village board works very hard to try and keep costs down.

Councilor Marzola stated that operating costs are up and discussed the factors driving the rise on operating costs.

Councilor Bollinger made a motion, seconded by Councilor Loeffler, to waive the reading of the public notice for the 2019 Manlius Fire Contract public hearing.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Councilor Rossetti made a motion, seconded by Councilor Bollinger, to open the public hearing at 7:12 PM for the 2019 Manlius Fire Contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

There being no further comments from the public, Councilor Rossetti made a motion, seconded by Councilor Green, close the public hearing at 7:12 P.M. for the 2019 Manlius Fire Contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Councilor Marzola made a motion, seconded by Councilor Rossetti, to approve the 2019 Manlius Fire Contract as prepared by the Attorney for the Town and authorize the Supervisor to sign the contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Supervisor Theobald stated that all of the fire departments work with each other in a variety of ways including purchasing. Supervisor Theobald thanked the villages for all of their hard work and the transparency during the budget process. Supervisor Theobald stated that there is a lengthy process and preparation to prepare for the fire department contracts.

Adopt Preliminary Budget – 2019

Supervisor Theobald reviewed the budget process for the fiscal year 2019. Supervisor Theobald stated that some special district rates and health insurance rates are not yet available.

Councilor Marzola presented the 2019 Preliminary Budget. Councilor Marzola reviewed the fiscal stress score for the Town of Manlius that is set by the State Comptroller's Office. The Town received a "-0-"financial score for the 6th consecutive year which indicates that the Town has no fiscal stress, is fiscally strong and solvent, and has a prudent fiscal and operational management process. Councilor Marzola reviewed the

budget process and reviewed the key drivers behind the preliminary budget rate. Councilor Marzola reviewed the A, B, DA and DB funds.

Councilor Loeffler stated that the 2019 Preliminary Budget will be available in the Town Clerk's Office and on the town website.

Supervisor Theobald stated that he has been discussing the annual snowplow contract with the county.

Councilor Green stated that the county legislature has included money in the county budget for deer management.

Councilor Marzola made a motion, seconded by Councilor Loeffler, to adopt the Preliminary Budget for the fiscal year 2019.

Set Date – Public Hearing - Preliminary Budget – 2019

Councilor Loeffler made a motion, seconded by Councilor Rossetti, to set the date of October 24, 2018 at 6:40 PM for the purpose of holding a public hearing in the Town Hall in the Town of Manlius, located at 301 Brooklea Dr., Fayetteville on the preliminary budget for the fiscal year 2019.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Alzheimer's Special Care Center – Special Permit Application Medical Center Dr. (Tax Map # 086.-01-03.7)

Matt Napierala, Rachel Rutger and Rod Ives made a presentation on the special permit application for an Alzheimer's Facility on Medical Center Drive.

Ms. Rutger stated that JEA Senior Living is requesting a special permit to operate a 1 story senior living memory care facility with 66 beds. Ms. Rutger stated that the facility will have 3 different kinds of units to meet the needs of residents with different income levels. There will be 45 full time staff with registered nurses on site for residents 24 hours a day, 7 days a week.

Ms. Rutger stated that the proposed senior living facility will be designed for residents that have Alzheimer's. Ms. Rutger stated that applicant has studied the needs of residents with Alzheimer's and this facility will have many features that will support residents with Alzheimer's.

Councilor Marzola asked the applicant if JEA Senior Living has a corporate relationship with Resort Lifestyle Communities? Ms. Rutger stated that the facilities are separate.

Councilor Marzola asked if the applicants would be requesting any tax relief? Ms. Rutger stated there is no tax relief requested. Ms. Rutger stated that the land will be purchased with cash and a loan will be taken for the building.

Councilor Rossetti asked if there was a plan for the remaining land that is being subdivided from the proposed location? Mr. Ives stated that the current property owners would like to retain the remaining parcel after the subdivision is approved.

Councilor Bollinger asked the applicant if they anticipated transporting residents to the nearby medical facility? Ms. Rutger stated that the facility will have a van to transport residents if needed.

Councilor Loeffler stated that the proposed site has a lot of impervious surfaces. Councilor Loeffler stated that managing drainage on the site will be key.

Mr. Napierala stated that he has completed a lot of successful draining projects in the community. Mr. Napierala stated that the underground drainage facility at Resort Lifestyle Community is functioning very well.

Councilor Loeffler asked the applicant to make sure that emergency vehicles can enter and exit the facility. Mr. Napierala stated that the emergency vehicles will come onsite during construction to confirm accessibility. Mr. Napierala stated that a similar test was completed during the construction of the Resort Lifestyle Community facility.

Councilor Rossetti asked the applicant if there will be any variances required. Mr. Ives stated that no variances will be needed.

Discussion ensued regarding parking.

Councilor Marzola asked the applicant if traffic could be directed to the proposed back entrance and eliminate a curb cut. Mr. Naperiela stated that the back road is not a public road. Mr. Ives stated that the back entrance will be more of a service entrance.

Supervisor Theobald asked the applicant if a traffic study will be conducted? Mr. Napierala discussed the traffic studies completed for Resort Lifestyle Community.

Councilor Bollinger asked the applicant if JEA Senior Living has any other facilities in New York and if the applicant has the required approvals from New York State? Ms.

Rutger stated that JEA Senior Living operates a facility in Amherst NY and has the required approvals.

Director Capriotti stated that the facility will need both entrances to meet emergency evacuation requirements.

Councilor Rossetti stated that the traffic study completed for Resort Lifestyle Community was supposed to be reviewed when the facility reached 80 % occupancy or 3 years after opening.

Supervisor Theobald asked the applicant if the view from Starview would be obstructed? The applicant stated that the facility would be a one-story building and would not obstruct the view.

Supervisor Theobald stated that he still has concerns about traffic.

Ms. Rutger stated that the current zoning allows for uses that are more intense than the proposed use.

Mr. Ives discussed the stormwater management plan. Mr. Ives stated that most of the stormwater will be moved to the southwest corner of the parcel.

Councilor Loeffler asked the applicant if the proposal includes underground storage of stormwater. Mr. Ives stated that there will be underground storage of stormwater for peak flow mitigation.

Supervisor Theobald stated that the town avoids the use of the PILOT (Payment In Lieu Of Taxes) agreements. Ms. Rutger stated that the PILOT program is not in the plan.

Councilor Loeffler made a motion, seconded by Councilor Rossetti, to refer the Special Permit Application to the Planning Board for recommendation.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor. Motion Carries.

Mr. Napierala asked if the Town Board would be lead agency for SEQR purposes. Supervisor Theobald stated that the Town Board would act as lead agency for this project.

Town Clerk Weber stated that the application is available on the town website.

Set Date - Public Hearing – Abandoned Paper Street

Councilor Rossetti stated that he would like to make sure that the other lots along the paper street are notified.

Discussion ensued regarding who will be notified. The Town Board directed Town Clerk Weber to notify all of the parcel owners "down street" from Lot 25 and Lot 26.

Councilor Bollinger made a motion, seconded by Councilor Rossetti, to set a date for a public hearing on November 14, 2018 at 6:35pm to consider in the matter of the abandonment of the paper street known as Kepler Drive that runs between First and Second Street in the Homewood Subdivision.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Minoa Rd. – Speed Reduction Request

Town Supervisor Theobald stated that he has received a request to have the speed limit on Minoa Road reviewed.

Councilor Green made a motion seconded by Councilor Giordano, to authorize the Town Clerk to submit a TE-9 request to the New York State Department of Transportation to review the speed limit on Minoa Rd.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Correspondence/New Business

A) Highway Superintendent – No New Business

B) Planning & Development

Supervisor Theobald asked for an update on the abandoned home on Hoag Lane. Director Capriotti stated that the downstairs area of the home has been boarded up.

C) Attorney – No New Business

D) Town Clerk – No New Business

E) Police Chief

Chief Crowell noted that he will be attending ESM's Key Communicator Dinner and he has attended his first meeting the FM School Districts School Security Task Force.

Chief Crowell stated that there will be a PERMA safety walkthrough next week. Chief Crowell stated that the agency is prepared for Wicked Woods.

Chief Crowell stated that calls for service were up in August and the agency was prepared to handle the new Raise the Age legislation.

F) Town Board

Councilor Loeffler requested an executive session to discuss contractual personnel issues.

Councilor Rossetti stated that the committee to fill the planning board vacancy has met and recommends filling the position with Frank Mento. Councilor Rossetti discussed the process the committee undertook to fill the vacancy.

Councilor Green made a motion, seconded by Councilor Giordano, to appoint Frank Mento as a Member of the Planning Board for the remainder of the unexpired term of Walt Neuhauser.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Councilor Green stated that the CRC table top exercise was a great success and it was very informative. Councilor Green stated that Highway Superintendent Cushing was an asset during the training.

Councilor Giordano discussed the negotiations with the Village of Manlius regarding the repair and maintenance of the police department facilities.

Councilor Bollinger congratulated the Fayetteville Manlius Chamber of Commerce on the successful Festival of Swans event.

Supervisor Theobald thanked the police department for all of their hard work on the CRC table top exercise. Supervisor Theobald noted that the exercise was a huge success and was very informative.

G) Supervisor

There being no further business to come before the Board, upon motion duly made by Councilor Rossetti and seconded by Councilor Loeffler the Board voted unanimously to adjourn regular session at 8:50 PM to enter executive session to discuss personnel.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Giordano, Councilor Bollinger, Councilor Green

Nayes: 0 All in favor. Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

EXECUTIVE SESSION MEETING MINUTES
Executive Session
October 10, 2018

Upon motion duly made by Councilor Rossetti and seconded by Councilor Giordano, the Board unanimously agreed to close Executive Session and re-enter Regular Session.

The Town Board Re-entered Regular Session at 9:16 p.m.

There being no further business to come before the Board, upon motion duly made by Councilor Rossetti and seconded by Councilor Loeffler, the Board unanimously voted to adjourn the Regular Session at 9:16 p.m.

Submitted by:
Ann Oot
Town Manager