

MINUTES
TOWN BOARD
April 25, 2018

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

	John R. Loeffler, Councilor
	Sara Bollinger, Councilor
Absent	Nicholas J. Marzola, Councilor
	Vincent Giordano, Councilor
Absent	Karen Green, Councilor
	Richard Rossetti, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town	Deborah Witzel, Deputy Town Clerk
Mike Crowell, Police Chief	Rob Cushing, Highway Superintendent
Doug Miller, Engineer for the Town	Ann Oot, Town Manager
Randy Capriotti, Director of Codes	

Other persons attending: Ellen & Mike McGrew, Manlius. Richard Greene, Fayetteville.

The Pledge of Allegiance

Supervisor Theobald called the meeting to order at 6:30 pm. Councilor Green led the Pledge of Allegiance Supervisor Theobald welcomed everyone and thanked all for attending.

Approval of Minutes – April 11, 2018

Councilor Rossetti made a motion, seconded by Councilor Loeffler to approve the minutes of April 11, 2018 as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Bollinger, Councilor Giordano

Nays: 0

All in Favor.

Motion Carries.

Approval of Abstract # 8

Councilor Loeffler made a motion, seconded by Councilor Rossetti to approve Abstract # 8 as submitted by Deputy Town Clerk Witzel.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 8 - 2018	
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$ 33,423.76
B	General Fund Town	\$ 50.83
DA	Highway Fund Townwide	\$ 74,609.91
DB	Highway Fund Town	\$ 586.30
SR1	Manlius Trash District	\$ 98,279.87
SR2	Manlius Res Brush District	\$ 11,513.00
TA2	Trust & Agency - Other	\$ 100.00
SS1	Consolidated Sewer District	\$ 263.03

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Bollinger, Councilor Giordano

Nayes: 0

All in Favor.

Motion Carries.

Correspondence/New Business

A) Highway Superintendent

Superintendent Cushing presented the results from Auctions International which was held on 4/24/2018 and asked for a motion from the board to accept the results as presented.

Year	Mfg	Model	Miles/hrs	Bid	Highway	Police	Town Hall
2,009	Ford	Crown Victoria	91,495	\$ 1,525.00		\$ 1,525.00	
2,010	Ford	Crown Victoria	64,123	\$ 1,625.00		\$ 1,625.00	
2,007	Ford	Crown Victoria	85,305	\$ 1,025.00		\$ 1,025.00	
2,011	Ford	Crown Victoria	96,298	\$ 1,075.00		\$ 1,075.00	
2,011	Ford	F550 (Trk 22-11)	85,399	\$ 15,100.00	\$ 15,100.00		
2,005	Ford	F350 (Trk 10-05)	133,877	\$ 2,650.00	\$ 2,650.00		
1,999	International	5000 (Trk 31-99)	130,000	\$17,400.00	\$ 17,400.00		
1,982	Ford	Cab Over (Moby)	18,707	\$ 3,300.00		\$ 3,300.00	
2,017	N/A	Custom made Trailer	N/A	\$ 270.00		\$ 270.00	
N/A	N/A	Used Tires	N/A	\$ 720.00	\$ 720.00		
N/A	HP	5550 Printer		\$ 33.00			\$ 33.00
<u>Totals</u>				\$44,723.00	\$35,870.00	\$8,820.00	\$33.00

Councilor Giordano made a motion, seconded by Councilor Loeffler to accept the results from Auctions International as presented by Superintendent Cushing.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Bollinger, Councilor Giordano

Nayes: 0

All in Favor.

Motion Carries.

B) Planning & Development

Town Engineer Doug Miller stated that the contract drawings are complete for Mallards Landing Phase 2, Section 9 and need to be signed by the supervisor so the builder can move forward to complete the final phase.

Attorney Frateschi explained that once the contract drawings are signed and filed with the Department of Planning & Development the Highway Superintendent can match them with the work being completed.

Councilor Rossetti made a motion, seconded by Councilor Loeffler to authorize the Supervisor to sign the contract drawings for Mallards Landing Phase 2, Section 9.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Bollinger, Councilor Giordano

Nays: 0

All in Favor.

Motion Carries.

C) Attorney

Town Attorney Frateschi spoke about a proposal that had been presented at the April 11, 2018 meeting for a National Grid Energy Savings Plan. Attorney Frateschi explained that after a review and a conversation with Town Manager Oot that there has not been money appropriated for this plan. The Town will look at adding it to the town budget for next year.

D) Town Clerk

Deputy Town Clerk Witzel reviewed a firework permit application as submitted by the Village of Minoa for a firework display to be held on June 1, 2018 with a rain date of June 2, 2018. Deputy Town Clerk Witzel stated that the application had been reviewed and approved by the Office of Planning and Development.

Councilor Rossetti did notice in the additional insured section of the insurance form that the June 1st date was noted but not June 2nd the rain date.

Councilor Green made a motion, seconded by Councilor Loeffler, to authorize the Town Clerk to issue a firework permit to the Village of Minoa for a firework display on June 1, 2018 with a rain date of June 2, 2018 after a review of the corrected insurance certificate by Attorney Frateschi.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Bollinger, Councilor Giordano

Nays: 0

All in Favor.

Motion Carries

Deputy Town Clerk Witzel presented a special permit renewal application for Ryan-James Landscape, 7328 Seneca Turnpike Manlius for the storage of landscaping vehicles in the lower part of the barn.

Councilor Rossetti made a motion, seconded by Councilor Loeffler to approve the special permit for Ryan-James Landscape, 7328 Seneca Turnpike to expire in 7 years 04/24/2025.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Bollinger, Councilor Giordano

Nayes: 0

All in Favor.

Motion Carries.

E) Police Chief

Chief Crowell stated that he has applied for a Critical Infrastructure Grant which is a zero matching grant that would be used to upgrade the door locking system for the Police Department.

Chief Crowell informed the Board that he has signed an MOU (Memorandum of Understanding) with Liberty Resources. Liberty Resources is a not for profit agency funded through Onondaga County that provides assistance to individuals that are in crisis.

Chief Crowell will present names of new police officer candidates at the May 9 board meeting.

Recreation Department – Accident Insurance

Town Manager Oot presented the insurance proposal for Parks and Recreation blanket insurance program with Starr Indemnity & Liability for a yearly premium of \$4797.

F) Town Board

Councilor Bollinger recognized the tree commission for their Arbor Day event held on April 21, 2018 at town hall.

Community Comment – Richard Greene

Supervisor Theobald stated that Mr. Greene had requested to speak to the Board concerning the stormwater at Kimry Moor Development. This request came to Supervisor Theobald after Mr. Greene had a met with Town Engineer Miller, Highway Superintendent Cushing and Code Officer Capriotti where a recommendation was made to Mr. Greene.

Mr. Greene introduced himself and stated he is the HOA President of the Kimry Moor Homeowners Association consisting of 84 units. Mr. Greene stated the HOA owns all the land in Kimry Moor except for what the buildings sit on. The homeowner is allowed to extend their porch or have a small garden. The units in Kimry Moor are townhouses not condominiums. Mr. Greene explained what some of the HOA is responsible for, the exterior of the townhouses including siding, garage doors, and front doors. Mr. Green explained that the HOA is not responsible for townhouses back doors or windows. Mr. Greene in his meeting with Town Engineer Miller, Highway Superintendent Cushing and Code Officer Capriotti discussed the drainage swale that runs from Mott Rd. north behind the club house and into a pond. The swale receives runoff from outside Kimry Moor. Mr. Greene stated that the Town has done work in this swale in the past at least twice. It was explained to Mr. Greene that the Town does not have an easement for this swale and therefore it is not the Town's responsibility to maintain this swale. Mr. Greene would like to have this swale

worked on because it is eroding their private property land and he hopes the town will help. Mr. Greene did offer an idea of putting a pipe in to handle the water but is concerned the pipe would in time fill with silt.

Councilor Rossetti asked Mr. Greene why the HOA isn't maintaining the swale if it is their property. Mr. Greene stated that he is aware of at least 2 times where the Town did come in and work on the drainage swale. Mr. Greene agreed this is the HOA's problem but would like the Town to participate with the HOA.

Supervisor Theobald did offer that any time the town does work on private property it is to protect the town's infrastructure.

Attorney Frateschi stated that the Town is not allowed to improve private property because it is an expenditure of public funds for private use, which is unconstitutional in the State of New York. Generally, the Town does have the right to go onto private property if work needs to be done to protect Town's infrastructure.

Councilor Bollinger asked if Mr. Greene is aware of any changes in development that may have changed the water flow. Mr. Greene answered yes, from the Town of Dewitt.

Councilor Rossetti explained if the Town had an easement and hired a contractor to do work in that easement, the Town would then have to bill the HOA for that work because the Town cannot absorb the cost. Therefore, it would be better for the HOA to hire their own contractor, rather than to have to pay the town to hire someone.

Mr. Greene stated that the HOA already pays into the drainage district and their development is in the district. Councilor Rossetti stated that the district is for the Town to do work in the Town's right-of-way on land the Town owns and not for private property.

Attorney Frateschi stated the Town is open to suggestions from the HOA, understanding the restrictions the Town has concerning spending public money on private property.

G) Supervisor Theobald

Supervisor Theobald and Town Engineer Miller stated that the annual public meeting for the MS4 report (Stormwater) will be held on Tuesday May 1, 2018 at 4:00 PM in the board room.

Supervisor Theobald stated that at the PBA dinner on April 14, 2018 Town Manager Ann Oot received the Vice President award acknowledging all the work she does for the Town of Manlius.

Councilor Loeffler made a motion, seconded by Councilor Rossetti, to accept the Supervisor's monthly report for March 2018 as presented.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Giordano

Nayes: 0

All in favor.

Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Rossetti and seconded by Councilor Loeffler the Board voted unanimously to adjourn regular session at 7:09 PM.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Giordano, Councilor Bollinger

Nays: 0

All in favor.

Motion Carries.

Respectfully Submitted by:

Deborah Witzel
Deputy Town Clerk