

MINUTES
TOWN BOARD
January 10, 2018

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

John R. Loeffler, Councilor
Sara Bollinger, Councilor
Nicholas J. Marzola, Councilor
Vincent Giordano, Councilor
Karen Green, Councilor
Absent: Richard Rossetti, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town	Allison A. Weber, Town Clerk
Mike Crowell, Police Chief	Rob Cushing, Highway Superintendent
Doug Miller, Town Engineer	Ann Oot, Town Manager

Other persons attending: Ellen & Mike McGrew, Manlius. Arnold Poltenson, Manlius. Mary Josephson, Manlius. Pat Curtin, Fayetteville.

The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 7:00 pm. Town Clerk Weber led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

Supervisor Theobald reviewed the Rules of Decorum.

Dedication of Turning Leaf Drive - Tabled

Approval of Minutes – December 20, 2017

Councilor Marzola made a motion, seconded by Councilor Loeffler, to approve the minutes of December 20, 2017, as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green

Abstain: Councilor Bollinger Nays: 0 Motion Carries.

Approval of Abstract # 25

Councilor Marzola made a motion, seconded by Councilor Green, to approve Abstract # 25 as submitted by Town Clerk Weber.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 25 - 2017	
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$ 59,514.04
B	General Fund Town	\$ 4,032.53
DA	Highway Fund Townwide	\$ 163,625.34
DB	Highway Fund Town	\$ 10.00
SL1	Overhead Lighting	\$ 2,157.31
SL2	Underground Lighting	\$ 2,242.61
SL3	Entry Lighting	\$ 108.78
SL4	Garden Park Lighting	\$ 624.22
SL5	Ratnaur Bridge Lighting	\$ 3,879.20
SS1	Manlius Con Sewer District	\$ 907.41
HA0	Landfill Capital Fund	\$ 1,367.00

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Approval of Abstract # 1

Councilor Marzola made a motion, seconded by Councilor Green, to approve Abstract # 1 as submitted by Town Clerk Weber.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 1 - 2018	
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$ 135,238.92
B	General Fund Town	\$ 5,915.73
DA	Highway Fund Townwide	\$ 22,780.48
SR1	Manlius Trash District	\$ 159.41
SR2	Manlius Res Brush District	\$ 159.41
SS1	Manlius Con Sewer District	\$ 708.50
TA2	Trust & Agency - Other	22,770.00

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Request to Amend CB (Commercial B District) Zoning to allow Storage Units

Attorney Frateschi reviewed the request from Tom Oot, Oot Brothers to amend the CB zoning to allow storage units.

Attorney Frateschi stated that Councilor Rossetti was unable to attend the Town Board meeting due to a prior commitment for the Town. Attorney Frateschi noted that the CB zoning classification allows warehouse storage. Attorney Frateschi stated that Councilor Rossetti and Director Capriotti have reviewed the permitted uses in the CB zoning classification and agree that storage units and warehouse storage are similar uses.

Attorney Frateschi stated that the Town Board needs to decide whether the CB zoning classification should be amended include storage units as an allowed use.

Councilor Marzola stated that there is already a lot of self-storage taking place in several locations throughout the Town.

Councilor Loeffler stated that there is a big difference between storage in existing buildings, the construction of buildings for storage and temporary storage pods.

Attorney Frateschi stated that there is a difference between personal storage and storage for commercial purposes. Discussion ensued regarding commercial storage and personal storage.

Councilor Loeffler stated that storage in existing buildings in the CB zoning classification is acceptable.

Councilor Bollinger stated that the CB zoning classification could be amended to allow storage units upon the issuance of a special permit. Councilor Bollinger stated that the special permit process would allow the Town to evaluate each application on a case by case basis.

Councilor Marzola asked if the Town Code defines storage?

Councilor Loeffler stated that the Town should consider defining storage units. Councilor Loeffler also stated that he is concerned that there will be issues regarding enforcement. Councilor Loeffler noted that residents throughout the town already have existing storage units and would be operating without a permit.

Councilor Marzola asked if an existing building that was divided into 50 separate units be considered the same a warehouse? Attorney Frateschi stated that it would.

The Town Board tabled the matter to allow Attorney Frateschi to contact Mr. Oot and request further information regarding the proposed storage facility.

Annual Court Audit – Retain Auditor

Supervisor Theobald stated that New York State had requested the annual justice court audit. Supervisor Theobald stated that he forwarded this request to the professional services committee for review.

Councilor Marzola gave an update from the professional services committee. Councilor Marzola stated that the request for the annual justice court audit is required by the Uniform Justice Court Act. The request is routine and requires an annual independent audit of the court system.

Councilor Marzola stated that the Town had retained Bowers & Co. in the past to perform the justice court audit. Bowers & Co has submitted a proposal to conduct the audit at a rate of \$2,100.

Supervisor Theobald stated that the Town had issued a Request for Proposal 3 years ago and Bowers & Co. responded with the most comprehensive and inexpensive proposal.

Councilor Marzola made a motion, seconded by Councilor Giordano, to authorize the Supervisor to enter into an agreement and retain Bowers & Company CPA's PLLC to perform the annual review of the Justice Court Records.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Correspondence/New Business

A) Highway Superintendent

Highway Superintendent Cushing requested the purchase of a 2018 F-350 XL Regular Cab pick-up truck for \$38,371.45 from Van Bortel Ford from the Onondaga County OGS bid as budgeted for in 2018.

Councilor Marzola made a motion, seconded by Councilor Loeffler, to authorize the highway Superintendent to purchase a 2018 F-350 XL Regular Cab pick-up truck for \$38,371.45 from Van Bortel Ford from the Onondaga County OGS bid as budgeted for in 2018.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Highway Superintendent Cushing gave an update on the salt inventory for the 2018 winter season. Highway Superintendent Cushing stated that the town has been salting more than average and the salt inventory is low. Highway Superintendent Cushing noted that there is a salt supply shortage in the area and he will keep the Town Board updated as the situation progresses.

B) Planning & Development – No New Business

C) Attorney

Attorney Frateschi stated that the Onondaga County Planning Board would be hosting a scoping session on January 29th, 2018 at 10:00 am for all involved agencies on the Woodlands at Limestone Lakes project. (7 properties on N. Burdick St. Tax Map #'s (086.-02-02.1, 086.-02-03.0, 086.-02-04.1, 086.-02-05.1, 086.-02-05.3, 086.-02-06.1, 086.-02-07.1.) Attorney Frateschi stated that this is not a public meeting and requested that any Town Board members contact him if they would like to attend.

Supervisor Theobald, Councilor Giordano, and Councilor Green stated that they would attend.

D) Town Clerk

Councilor Marzola made a motion, seconded by Councilor Green, to accept the 2017 Annual Town Clerk's Report as presented.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

E) Police Chief

Chief Crowell stated that calls for service are consistent and there has been an increase in weather-related vehicle accidents.

Chief Crowell stated that he had prepared the 2018 goals and objectives for the Town of Manlius Police Department. Councilor Loeffler reviewed the process to approve the 2018 goals and objectives.

F) Town Board

Councilor Green gave a report on the Tax Receivers Office and the 2018 tax collections. Councilor Green stated that 3,427 residents prepaid their taxes compared to 2017 when 1296 residents prepaid their taxes. 800 people a day visited the tax office to prepay their taxes. Councilor Green stated that Tax Receiver Laura Peschel did a remarkable job and the Town Board thanked Tax Receiver Peschel for her hard work.

G) Supervisor

Supervisor Theobald reviewed the speed study results from the New York State Department of Transportation from Bowman Road. Supervisor Theobald stated that speed would be increased to 40 MPH per the recommendation of the NYSDOT. The Town discovered, during a FOIL request, that Bowman Road was posted incorrectly at 30 MPH for several years. The Town opted to request a speed study to ensure safe travel along Bowman Road.

There being no further business to come before the Board, upon motion duly made by Councilor Loeffler and seconded by Councilor Giordano the Board voted unanimously to adjourn regular session at 7:12 PM and enter into executive session to personnel and PBA negotiations.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Bollinger, Councilor Green

Nayes: 0

All in favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

January 10, 2018

Councilor Rossetti joined executive session after the regular meeting was adjourned at 7:15 PM.

Upon motion duly made by Councilor Loeffler and seconded by Councilor Rossetti, the Board unanimously agreed to close Executive Session and re-enter Regular Session.

The Town Board Re-entered Regular Session at 7:45 p.m.

There being no further business to come before the Board, upon motion duly made by Councilor Rossetti and seconded by Councilor Green, the Board unanimously voted to adjourn the Regular Session at 7:46 p.m.

Submitted by:
Ann Oot
Town Manager