

MINUTES
TOWN BOARD
May 10, 2017

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

	John R. Loeffler, Councilor
	David M. Marnell, Sr., Councilor
	Nicholas J. Marzola, Councilor
	Vincent Giordano, Councilor
	Karen Green, Councilor
Absent	Richard Rossetti, Councilor

The following Town Officers were present:

Jeffrey Schiano, Attorney for the Town	Deborah Witzel, Deputy Town Clerk
Kevin Schafer, Acting Police Chief	Doug Miller, Engineer for the Town
Randy Capriotti, Director of Codes Enforcement	Ann Oot, Town Manager

Other persons attending: Ellen & Mike McGrew, Manlius. Tim Ahrens, Schenectady

The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 7:00 pm. Councilor Loeffler led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

A Moment of Silence for Harold Hopkinson

Supervisor Theobald requested a moment of silence for former Village of Manlius Trustee of 57 years, Harold Hopkinson who passed away on May 1, 2017.

Approval of Minutes – April 26, 2017

Councilor Giordano made a motion, seconded by Councilor Loeffler, to approve the minutes of April 26, 2017 as submitted by Deputy Town Clerk Witzel.

Ayes: Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green

Abstain: Supervisor Theobald, Councilor Marnell

Nays: 0

Motion Carries.

Approval of Abstract # 9

Councilor Marzola made a motion, seconded by Councilor Marnell, to approve Abstract # 9 as submitted by Deputy Town Clerk Witzel.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 9 - 2017	
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$ 235,533.18
B	General Fund Town	\$ 5,798.39
DA	Highway Fund Townwide	\$ 34,285.65
DB	Highway Fund Town	\$ 1,932.00
SL1	Overhead Lighting	\$ 502.25
SL2	Underground Lighting	\$ 1,872.68
SL3	Entry Lighting	\$ 2,124.20
SL4	Garden Park Lighting	\$ 555.23
SL5	Ratnaur Bridge Lighting	\$ 101.51
SR1	Manlius Trash District	\$ 148.39
SR2	Manlius Res Brush District	\$ 148.39
SS1	Manlius Con Sewer District	\$ 4,268.46

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Marnell, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Set Date – Public Hearing – Special Permit – Tetra Tech Solar – Green Lakes Rd. (Tax Map # 082.-02-15.1)

Councilor Loeffler made a motion, seconded by Councilor Marzola, to set a date for a public hearing on May 24, 2017 at 7:05pm in the matter of the application for a special permit by Tetra Tech & Forefront Power for a solar array located at Green Lakes Road (Tax Map # 082.-02-15.1).

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Marnell, Councilor Giordano, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

CNY Costumes, Inc. - Rental Agreement

Supervisor Theobald stated this contract is for the rental of costumes for the recreation department's summer production of Bye Bye Birdie.

Councilor Green stated that the show will run July 20, 21 & 22.

Councilor Green made a motion, seconded by Councilor Marnell to authorize Supervisor Theobald to sign a contract with CNY Costumes, Inc. for costumes rentals for the recreation department summer production of Bye Bye Birdie.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marnell, Councilor Giordano, Councilor Green, Councilor Marzola

Nayes: 0

All in Favor.

Motion Carries

PERMA (Public Employees Risk Management Association) Renewal 2017-2018

Town Manager Oot presented the proposed workers compensation renewal policy stated that the renewal quotation includes a 3% increase in the NYS Workers' Compensation Board assessment charge for self-insured groups.

Correspondence/New Business

A) Highway Superintendent

Councilor Marzola presented on behalf of Highway Superintendent Cushing who is at the executive committee meeting for the Association of Towns Highway Superintendents.

Councilor Marzola stated that road paint will not be put to bid because the paint is available for purchase under New York.

Councilor Marzola stated that 3 quotes were received for uniform cleaning for the highway department. Cintas was the lowest with a 5-year contract with 3% increases per year. Superintendent Cushing will present the quotes at the next meeting.

Councilor Marzola stated a bid opening was held for a drum roller for road paving the only bidder was Tracey Road Equipment with a bid of \$68,400.

Councilor Marzola made a motion, seconded by Councilor Giordano, to authorize the Supervisor to sign an agreement with Tracey Road Equipment for the purchase of one (1) drum roller at the bid amount of \$68,400.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Marnell, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

B) Planning & Development – No New Business

C) Attorney – No New Business

D) Town Clerk

Deputy Town Clerk Witzel presented an application for a fireworks display for the Minoa Fire Department to be held on June 2, 2017 at dusk the application has been approved by the office of Planning & Development.

Councilor Mazola made a motion, seconded by Councilor Green, to authorize the Town Clerk to issue a fireworks permit to the Minoa Fire Department for June 2, 2017.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Marnell, Councilor Giordano, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

E) Police Chief

Acting Police Chief Schafer stated that the Topkat on the gas pump at the Police Department needs to be replaced. The Topkat runs the pump and tracks the transactions of all users. Pursuant to the procurement policy quotes were sought from three vendors.

Councilor Marzola asked who uses the pump at the Police Department. Acting Police Chief Schafer stated that the police department, town hall, highway department and the Village of Manlius use the gas pump. The Village of Manlius reimburses the Town for its gasoline usage.

Councilor Loffler made a motion, seconded by Councilor Green, to approve the purchase of the fuel management system from S&W Services at a cost of \$12,704.00.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Marnell, Councilor Giordano, Councilor Green

Nays: 0 All in Favor. Motion Carries.

Acting Police Chief Schafer stated that he has requested the eligible list for police officer and canvas letters will be sent out. Acting Chief Schafer stated that he is hopeful that 4 to 5 candidates will be hired so that they can attend the police academy that begins June 19 at the Mohawk Valley Police Academy in Utica, New York. There is also a transfer candidate that is currently being vetted as a potent new hire. There are currently 2 officers attending the police academy in Binghamton, NY.

F) Town Board

Councilor Loeffler requested executive session to discuss personnel issues.

Councilor Marnell reminded everyone to vote next week on the school budget.

G) Supervisor

Supervisor Theobald stated he will be going to Washington, D.C. with the National Association of Towns to meet with Congressmen and Senators to discuss the budget.

There being no further business to come before the Board, upon motion duly made by Councilor Loeffler and seconded by Councilor Green the Board voted unanimously to adjourn regular session at 7:25 PM to enter executive session to discuss personnel issues.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nays: 0 All in favor. Motion Carries.

Respectfully Submitted by:

Deborah Witzel
Deputy Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

May 10, 2017

Councilor Green made a motion, seconded by Councilor Giordano to come out of executive session at 7:52pm.

Councilor Loeffler made a motion, seconded by Councilor Marzola authorizing a temporary work level (TWL) salary adjustment for Acting Police Chief Kevin Schafer in the amount of \$100 per week for assuming responsibility for additional administrative duties on a temporary basis during the recruitment period for a Chief of Police. The TWL shall be retroactive to January 25, 2017, the date of appointment as Acting Chief of Police and will cease upon appointment of a new Chief of Police.

Councilor Loeffler made a motion, seconded by Councilor Marzola to authorize the Supervisor to sign a Services Agreement with Blu Line Accreditation Consulting, Inc. at a rate of \$35.00 per hour up to a maximum of 64 hours per month for a period of 6 months to work with the Town of Manlius Police Department to accomplish CALEA and NYS reaccreditation.

Councilor Loeffler made a motion, seconded by Councilor Marnell to adjourn the meeting at 7:55pm.