

**MINUTES
TOWN BOARD
July 25, 2012**

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

	John R. Loeffler, Councilor
Absent	David M. Marnell, Sr., Councilor
	Nicholas J. Marzola, Councilor
	Sandra A. Schepp, Councilor
	Vincent Giordano, Councilor
	Karen Green, Councilor

The following Town Officers were present:

Timothy Frateschi, Attorney for the Town	Debi Demmon, Deputy Town Clerk
Fran Marlowe, Manlius Police Chief	David Tessier, Planning & Development
Ann Oot, Town Manager	Rob Cushing, Highway Superintendent

Other persons attending:

Ellen McGrew, Manlius. Ken Wagner, Manlius. Andrea Goodwater, Manlius. Judy & Jerry Dardzinski, Manlius

1. The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 7:00 pm. Highway Superintendent Cushing led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

2. Approval of Minutes – July 11, 2012

Councilor Green made a motion, seconded by Councilor Schepp, to approve the minutes of July 11, 2012 as submitted by Town Clerk Edsall.

Ayes: Supervisor Theobald, Councilor Giordano, Councilor Green, Councilor Schepp

Abstain: Councilor Marzola, Councilor Loeffler

Nayes: 0

All in Favor.

Motion Carries.

3. Approval of Abstract # 14

Councilor Marzola made a motion, seconded by Councilor Giordano, to approve Abstract # 14 as submitted by Town Clerk Edsall.

TOWN OF MANLIUS

Fund Summary

Abstract # 14

<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$159,005.23
B	General Fund Town	\$ 4,265.77
CM1	Police Trust	\$ 6,309.99
DA	Highway Fund Townwide	\$ 3,481.99
DB	Highway Fund Town	\$136,913.07
SR1	Manlius Trash District	\$ 98.85
SR2	Manlius Res Brush District	\$ 98.85
SS1	Manlius Con Sewer District	\$ 254.63

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marzola

Nayes: 0

All in Favor.

Motion Carries.

4. Contract Drawings Austin Meadows North

David Tessier, Director of Planning and Development, reviewed the contract drawings for Austin Meadows North, Director Tessier stated that the Town Engineer has reviewed the contract drawings and they are acceptable.

Councilor Marnell made a motion, seconded by Councilor Green to authorize the Supervisor to sign the contract drawings for Austin Meadows North.

Ayes: Supervisor Theobald, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marzola, Councilor Loeffler

Nayes: 0

All in Favor.

Motion Carries.

David Tessier, Director of Planning and Development, stated he has a request from OCWA to approve the installation of 3 fire hydrants in section 1 of Austin Meadows North at an annual cost of \$ 61.61 per hydrant, per year.

Councilor Loeffler made a motion, seconded by Councilor Green to authorize the Supervisor to sign an agreement with OCWA for the installation of 3 fire hydrants in section 1 of Austin Meadows North at an annual cost of \$ 61.61 per hydrant, per year.

Ayes: Supervisor Theobald, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marzola, Councilor Loeffler

Nayes: 0

All in Favor.

Motion Carries.

5. Communications Service & Equipment – Highway Department

Highway Superintendent, Rob Cushing gave an overview of the mandate set forth by the U.S. General Services Administration requiring state and local public safety agencies to convert their land mobile radios to narrow-banding by January 2, 2013. After reviewing options the Superintendent's recommendation is that the Town accepts the proposal made by Nu-Tronics for installing a new repeater at the Manlius Police Department building, using the existing tower, cable and antenna system and related equipment, located on Palmer Rd. at a total cost of \$16,395.05.

Councilor Loeffler made a motion, seconded by Councilor Green to accept the proposal made by Nu-Tronics for installing a new repeater at the Manlius Police Department building using the existing tower, cable and antenna system at a total cost of \$16,395.05.

Ayes: Supervisor Theobald, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marzola, Councilor Loeffler

Nayes: 0

All in Favor.

Motion Carries.

6. Correspondence/New Business

A) Highway Superintendent, Rob Cushing gave an update of some of the work being done throughout the Town this summer. One of the projects is sealing roads with a product called slurry seal which adds about 3 to 5 years to the life of the existing road and is more affordable than new pavement. The Superintendent stated that the cost of repaving 1 mile of road is approximately \$250,000.00.

B) Planning & Development – No New Business

C) Attorney Frateschi stated the Board will need an executive session to discuss a personnel matter in the court and potential litigation.

Attorney Frateschi asked the board if they would consider adopting a policy, for the online sale of Town surplus property, through E-bay.

Discussion ensued about the methods for selling surplus property.

D) Town Clerk – No New Business

E) Town Board

Councilor Loeffler presented an analysis of what it costs for the Manlius Police Department to cover events, in the three villages, such as parades and field days.

Discussion ensued about the cost to provide Police services at village events.

Councilor Marzola stated that the annual budget process for the town will be starting next week.

Councilor Giordano stated that the sidewalk project in the the Village of Manlius will be put on hold for a few weeks while the Manlius Village Board reviews some related issues.

Councilor Giordano presented a contract from WCA Roofing & Sheet Metal Co., Inc. to provide bi-annual roof inspections including minor repairs as needed, on the Town Hall roof at an approximate cost of \$600.00 per year.

The Board asked that WCA Roofing & Sheet Metal Co., Inc. submit a written proposal for review.

F) Supervisor Theobald thanked the Town of Manlius Recreation department for their hard work on the summer musical “A Chorus line” that was presented this past weekend.

7. Executive Session

There being no further business to come before the Board, upon motion duly made by Councilor Schepp and seconded by Councilor Green, the Board unanimously voted to adjourn regular session at 7:56pm to enter into executive session to discuss potential litigation and personnel matters.

Respectfully Submitted by:

Deborah Demmon
Deputy Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

July 25, 2012

Upon motion duly made by Councilor Schepp and seconded by Councilor Marzola, the Board unanimously agreed to close Executive Session and re-enter Regular Session.

The Town Board re-entered Regular Session at 8:30 p.m.

Councilor Schepp made a motion, seconded by Councilor Giordano to hire Mike Wildrick as a temporary Code Enforcement Officer at a rate of \$21.00 per hour, for 15 hours per week, for up to 6 weeks, the duration to be determined by the Town Supervisor.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marzola

Nayes: 0

All in Favor.

Motion Carries

Councilor Marzola made a motion, seconded by Councilor Schepp to create a position of Court Attendant as set forth on the Civil Service position sheet # 51180.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marzola

Nayes: 0

All in Favor.

Motion Carries

Councilor Giordano made a motion, seconded by Councilor Schepp to hire Mike Jones as a Court Attendant at a rate not to exceed \$20.00 per hour for up to 6 weeks, the duration to be determined by the Town Supervisor.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marzola

Nayes: 0

All in Favor.

Motion Carries

There being no further business to come before the Board, upon motion duly made by Councilor Loeffler and seconded by Councilor Giordano, the Board unanimously voted to adjourn the Regular Session at 8:35 p.m.

Submitted by:

Timothy Frateschi
Attorney for the Town