

301 Brooklea Drive
Fayetteville, NY 13066
Phone 315-637-3414
Fax 315-637-0713



Supervisor:
Sara Bollinger

Town Board:
Ingrid Gonzalez-McCurdy
Alissa Italiano
Katelyn Kriesel
Michael Nesci
William Nicholson

**Agenda
Town Board Meeting
April 22, 2026
6:30 PM**

**Use the Manlius Town Board's recurring Zoom Link!
The same link will be used for all meetings.**

**Join from PC, Mac, iPad, or Android:
<https://us02web.zoom.us/j/87987327153>**

Pledge Of Allegiance

Open Podium

Governance and Policy Trends - Town of Manlius

1. Joseph Mevec - Syracuse University

Vacant Councilor Position

Proposed Drainage District #4 - Hoag Lane

Planning & Development

1. Multi-Jurisdictional Hazard Mitigation Plan Update

Town Highway Department

1. Change Orders:
 - #E-01A - Fiske Electric
 - #P-01B - Postler & Jaekle Corp
 - #GC-01A - Upstate Companies
 - #GC-01B - Upstate Companies

Town of Manlius Police Department

1. Equipment Surplus & Sale

Hope For Heather Teal Ribbon Run

1. Saturday May 16, 2026

Letter of Support

1. Liquor License - 111 East Seneca Steet - Village of Manlius

Human Resources Consulting

1. HR One - Proposal

Town Facility Study Group

1. Proposed Plan and Application

Routine Business

1. Budget Items
2. Announcements
3. Approval of Minutes
4. Approval of Abstract

Executive Session

Adjournment



Onondaga County, NY Multi-Jurisdictional Hazard Mitigation Plan Update

Hazard Mitigation Plan Overview



2025 Hazard Mitigation Plan

Onondaga County,
New York

Volume 1: Countywide Planning Elements



FEMA Region 2 has approved the Onondaga County Multi-Jurisdictional Hazard Mitigation Plan five year update pending adoption.

- The 2025 update includes:
 - **Volume I** – Countywide Planning Area
 - **Volume II** – 36 Jurisdictional Annexes
- The Plan was reviewed and approved by the New York Division of Homeland Security and Emergency Services (NYDHSES) and FEMA.
- To maintain eligibility for federal hazard mitigation grants, the Plan **must be adopted by each plan participant (municipality and special district).**

Hazard Mitigation Goals



The hazard mitigation goals represent the County's long-term strategic vision for achieving successful mitigation efforts.

Goal 1

Protect life, property, and the environment.

Goal 2

Increase understanding and awareness of natural hazard risk.

Goal 3

Promote resiliency throughout the County.

Goal 4

Protect the environment and natural resources.

Goal 5

Promote and support partnerships.

Goal 6

Enhance disaster preparedness, response, and recovery.

Hazards Addressed



Drought	Earthquake
Flood <i>(riverine, flash/urban, ice jam, dam and levee failure)</i>	Geological Hazards <i>(landslides, land subsidence, mudboils)</i>
Harmful Algal Bloom	Heat Wave/Extreme Heat (NEW)
Invasive Species and Infestation <i>(Emerald Ash Borer, Hemlock Woolly Adelgid, True Armyworm, Common Reed (Phragmites), Eurasian Watermilfoil, Water Chestnut, Tick-Borne Diseases, Mosquito-Borne Diseases)</i>	Severe Weather <i>(thunderstorm, hail, strong winds, tornado, hurricane/tropical storm, nor'easter)</i>
Wildfire (NEW)	Winter Weather <i>(blizzards, heavy snow, ice storms, cold wave/extreme cold)</i>

This Plan only addresses natural hazards

Countywide Hazard Ranking



Rank	Hazard	Rank	Hazard
1	Urban/Flash Flood (Flood)	11	Tropical Storm/Hurricane (Severe Weather)
2	Winter Weather (<i>blizzards, lake effect snow, nor'easter, ice storm</i>)	12	Dam and Levee Failure (Flood)
3	Strong Winds/Damaging Winds (Severe Weather)	13	Hail (Severe Weather)
4	Harmful Algal Bloom	14	Earthquake
5	Severe Thunderstorm (Severe Weather)	15	Tornado (Severe Weather)
6	Riverine/Creek/Ice Jam (Flood)	16	Wildfire
7	Invasive Species and Infestation	17	Landslide (Geological Hazards)
8	Cold Wave/Extreme Cold (Winter Weather)	18	Land Subsidence (Geological Hazards)
9	Heat Wave/Extreme Heat	19	Mudboils (Geological Hazards)
10	Drought		

Jurisdictional Hazard Ranking



Rank	Hazard	Rank	Hazard
1	GO TO SECTION 10 (HAZARD RISK RANKING) OF YOUR ANNEX AND UPDATE THE TABLE IN THIS SLIDE ACCORDINGLY.	11	
2		12	
3		13	
4		14	
5		15	
6		16	
7		17	
8		18	
9		19	
10			

Mitigation Actions



Status		Mitigation Action Total	
Continuous		#	
In Progress/Not Yet Completed		#	
No Progress/Not Yet Started		#	
New		#	
TOTAL		#	
Complete		#	
Discontinued		#	
Mitigation Actions per Hazard			
Drought	#	Harmful Algal Bloom	#
Earthquake	#	Invasive Species and Infestation <i>(Emerald Ash Borer, Hemlock Woolly Adelgid, True Armyworm, Common Reed (Phragmites), Eurasian Watermilfoil, Water Chestnut, Tick-Borne Diseases, Mosquito-Borne Diseases)</i>	#
Heat Wave/Extreme Heat	#	Severe Weather <i>(severe thunderstorms – hail, strong winds/damaging winds, tornadoes, hurricane/tropical storm)</i>	#
Flood <i>(riverine, flash/urban, ice jam, dam and levee failure)</i>	#	Winter Weather <i>(blizzards, heavy snow, ice storms, cold wave/extreme cold, nor'easter)</i>	#
Geological Hazards <i>(landslides, land subsidence, mudboils)</i>	#	Wildfire <i>(wildfire smoke)</i>	#

- **Each** jurisdiction was required to have one (1) mitigation action for each hazard ranked *high* or *medium* in the hazard ranking.
- These actions were developed in collaboration with other [Enter Jurisdiction Name] departments, agencies, and stakeholders.

Public Comment Period



- Individuals who live and/or work in Onondaga County were provided an opportunity to review and provide feedback on the Plan draft (Volume 1 and all the plan annexes) before the Plan was submitted to the State and FEMA.

Public Comment Period
May 1, 2025 – May 30, 2025


Onondaga County 2025 Hazard Mitigation Plan

We are seeking public feedback on the 2025 Onondaga County Multi-Jurisdictional Hazard Mitigation Plan!

This Plan serves as a guide to the County jurisdictions on how to become more resilient to the local impacts of natural hazards. Interested residents and business owners can review the Plan and provide comments before it is submitted for review. Your feedback will help shape how we can prepare for natural hazards in our communities.

The Draft Plan and Comment Form can be found at: <http://ongov.net/planning/haz.html>

Onondaga County Department of Planning | (315) 435-2611 | countyplanning@ongov.net



SCAN HERE

Public Comment Review – Comment Form
2025 Multi-Jurisdictional Onondaga County Hazard Mitigation Plan

Name (required): _____ Phone Number (required): _____

E-mail (required): _____

Onondaga County and its jurisdictions (i.e., city, towns, villages, special districts) are completing a five (5) year update of the Onondaga County Multi-Jurisdictional Hazard Mitigation Plan (HMP).

This Plan is an effort to make your community more resilient, to provide a basis for identifying and managing natural hazards, and to meet federal, state, and local requirements for hazard mitigation grant funding.

The Plan identifies and assesses risks the County faces from natural hazards, and outlines strategies the County and jurisdictions have identified for reducing the impacts of these hazards.

Public involvement is a key part of this update process, and we encourage residents to review the Plan and share their feedback. Participate in this update process by following the instructions below:

1. Access and view the draft Plan via the following webpage: ongov.net/planning/haz.html. You can use one of the library computers!
2. Provide comments by completing this Form. If you prefer to complete the online comment form, you can access it via the link above.
3. If you complete this hard copy form, mail to: Onondaga County Department of Planning, Carnegie Building, 335 Montgomery Street, 1st Floor, Syracuse, NY 13202.

We appreciate your interest and feedback!

Identify the jurisdiction for which you will provide comments/feedback. Select One.
If you are providing feedback for more than one location, please complete another form.

Volume 1 (Countywide Planning Elements) City of Syracuse Town of Onondaga Village of Fabius


County of Onondaga
Office of the County Executive
J. Ryan McMahon II
County Executive
ongov.net

We need your feedback on the 2025 Onondaga County Hazard Mitigation Plan



Access the Plan and Comment Form at:
<http://www.ongov.net/planning/haz.html>



MEDIA RELEASE
For Immediate Release: 5.12.2025
Contact: Justin Sayles (315) 435-3516

County Executive McMahon Invites Onondaga County Residents to Participate in Multi-Jurisdictional Hazard Mitigation Plan Update

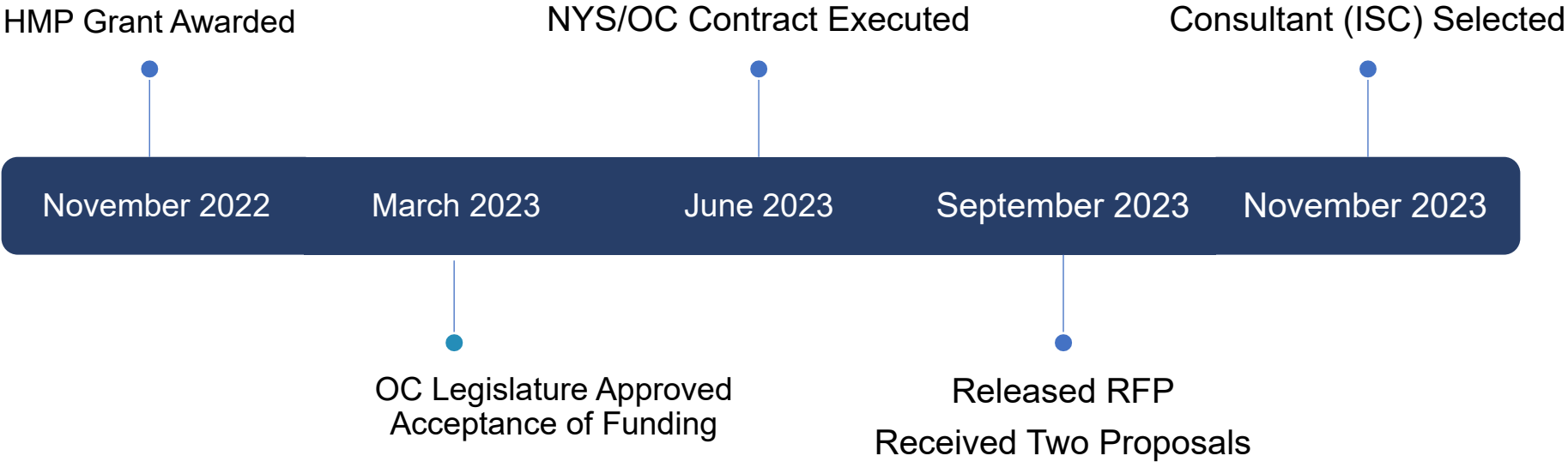
Review & feedback welcome on 2025 draft update

SYRACUSE, N.Y. – Onondaga County Department of Planning invites residents, businesses, community organizations, and stakeholders to review and provide feedback on the 2025 Draft Update of the Onondaga County Multi-Jurisdictional Hazard Mitigation Plan.

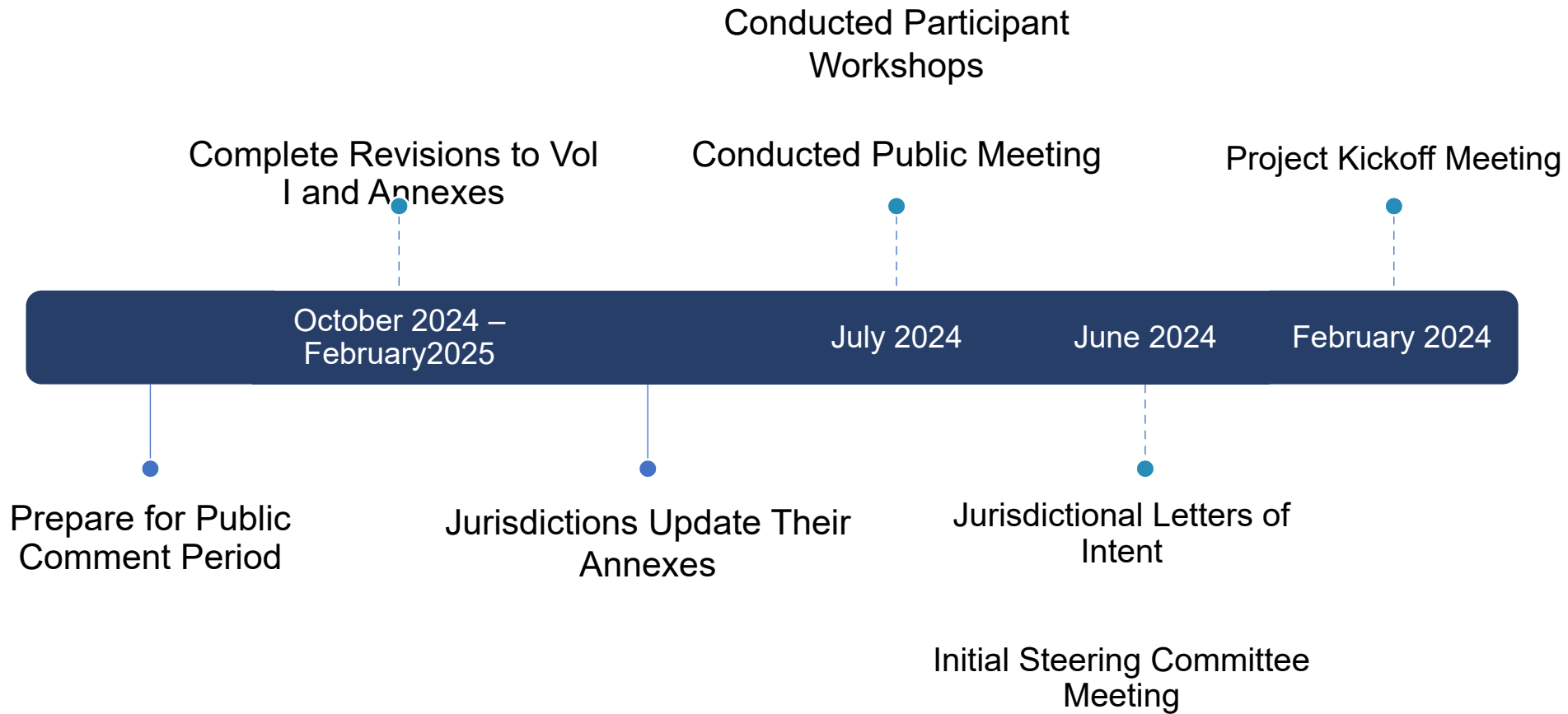
The countywide Hazard Mitigation Plan forms the foundation of a countywide strategy to reduce natural disaster losses and break the cycle of disaster damage, reconstruction, and repetitive damage. In addition to minimizing risks to the population, the Federal Emergency Management Agency (FEMA) cites that every \$1 spent on hazard mitigation before a natural hazard occurs saves \$6 on future disaster losses after the fact.

The Plan assesses risks the County faces from 10 identified natural hazards and outlines strategies the County, municipalities (i.e., cities, towns, and villages) and special districts have identified for reducing the impact of these hazards. The Onondaga County Department of Planning has led the planning effort on behalf of, and with participation from, each of the County's 19 towns, 15 villages, the City of Syracuse, Onondaga County government, and the Onondaga County Water Authority.

Plan Update and Review Timeline



Plan Update and Review Timeline



Plan Update and Review Timeline



FEMA designated the Onondaga County MJHMP as **Approvable Pending Adoption (APA)** for all participating jurisdictions.

Re-Submitted Plan to NYDHSES
(Second Submission)

Submitted Plan to the NYDHSES
(First Submission)

Public Comment Period

February 12, 2026

January 7, 2026

July 28, 2025

May 2025

NYDHSES had an additional 45 days to review.

Once approved by the State, the Plan was sent to FEMA for review and approval.

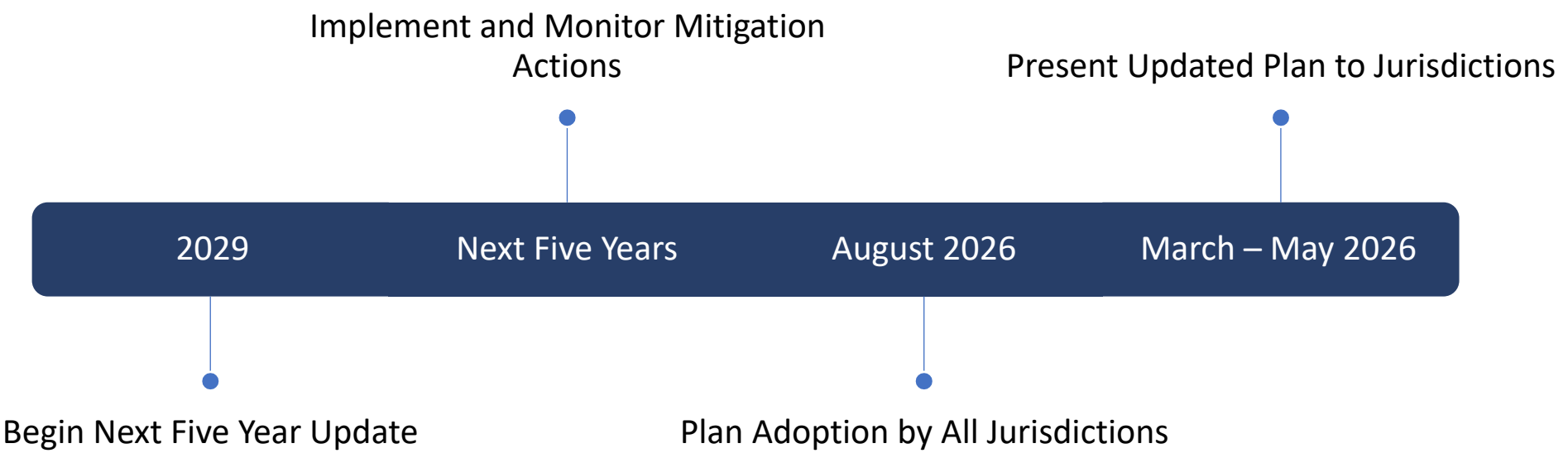
NYDHSES had 45 days (approximately) to review and provide feedback.

Incorporated State feedback.

Incorporated public and stakeholder comments (as applicable).

Finalized MJHMP and Plan Review Tool.

Plan Adoption and Implementation



Next Steps: Plan Adoption



Without adoption, the jurisdiction has not completed the mitigation planning process and will not be eligible for certain FEMA assistance (e.g., HMGP, FMA) for mitigation actions.

- **Each** jurisdiction **must** adopt the Plan by its governing body to demonstrate the jurisdiction's commitment to the hazard mitigation goals and actions.
- Participating jurisdictions need to adopt the Plan promptly after it is granted APA status to be eligible for certain types of FEMA non-emergency disaster assistance.
- Onondaga County's goal is to have 100% jurisdictional approval by August 31, 2026.



Questions

Onondaga County Department of Planning Team

Jeff Harrop, Planner II

(315) 435-2673

JefferyHarrop@ongov.net

Megan Costa, Assistant Director for Planning

(315) 435-8571

MeganCosta@ongov.net



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Change Order, Construction Manager as Adviser Edition

PROJECT: *(name and address)*
Town of Manlius Highway Garage
Additions & Renovations
5970 Clemmons Road
East Syracuse, New York 13057

CONTRACT INFORMATION:
Contract For: Electrical

CHANGE ORDER INFORMATION:
Change Order Number: E-01A

Date: 03-17-2025

Date: 01-27-2026

OWNER: *(name and address)*
The Town of Manlius
301 Brooklea Drive
Fayetteville, New York 13066

ARCHITECT: *(name and address)*
Schopfer Architects, LLP

1111 James Street
Syracuse, New York 13203

CONTRACTOR: *(name and address)*
Fisk Electric, LLC
1423 North Salina Street
Syracuse, New York 13208

CONSTRUCTION MANAGER: *(name and address)*
CHA Consulting

300 South State Street
Syracuse, New York 13202

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Contingency Allowance Modification

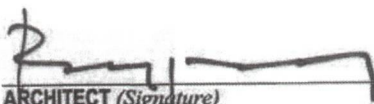
Original Amount	\$35,000.00
Previous Adjustments	0.00
Adding 2 neutrals with the paralled feeds for the garage addition	<u>2,680.89</u>
Balance of Contingency	\$32,319.11

The original was	\$	<u>351,800.00</u>
Net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>351,800.00</u>
The Contract Sum will be unchanged by this Change Order in the amount of	\$	<u>0.00</u>
The new Contract Sum including this Change Order will be	\$	<u>351,800.00</u>

The Contract time will be unchanged by Zero(0) days.
The Contractor's Work shall be substantially complete on 09-15-2025.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.



ARCHITECT *(Signature)*

CONSTRUCTION MANAGER *(Signature)*

BY: Schopfer Architects, LLP - Robert J Seigart - Principal
(Printed name, title, and license number if required)

BY: CHA Consulting, INC - Michael DeLima - Senior Manager II
(Printed name and title)

1 | 29 | 26

Date

4-12-26

Date

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User Notes:

[Handwritten Signature]

CONTRACTOR *(Signature)*

BY: Fisk Electric, LLC - Kevin Fisk - President

(Printed name and title)

1/30/26
Date

OWNER *(Signature)*

BY: Town of Manlius - John Deer - Town Supervisor

(Printed name and title)

Date

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Change Order, Construction Manager as Adviser Edition

PROJECT: (name and address)
Town of Manlius Highway Garage
Additions & Renovations
5970 Clemons Road
East Syracuse, New York 13057

CONTRACT INFORMATION:
Contract For: Electric

CHANGE ORDER INFORMATION:
Change Order Number: E-01B

Date: 03-17-2025

Date: 01-27-2026

OWNER: (name and address)
The Town of Manlius
301 Brooklea Drive
Fayetteville, New York 13066

ARCHITECT: (name and address)
Schopfer Architects, LLP

CONTRACTOR: (name and address)
Fisk Electric, LLC
1423 North Salina Street
Syracuse, New York 13208

1111 James Street
Syracuse, New York 13203
CONSTRUCTION MANAGER: (name and address)
CHA Consulting

300 South State Street
Syracuse, New York 13202

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Contingency Allowance Modifications

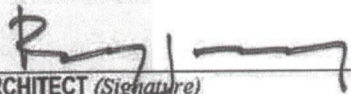
Original Amount	\$35,000.00
Previous Adjustments	2,680.89
Current Balance	32,319.11
Furnish & install new 100 amp 3 phase 120/208 sub panel	
Furnish & install new raceway and circuirty for sub panel	4,776.10
Balance of Contingency	\$27,543.01

The original was	\$ 3,581,800.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 3,581,800.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	\$ 3,581,800.00

The Contract time will be unchanged by Zero(0) days.
The Contractor's Work shall be substantially complete on 09-15-2025.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

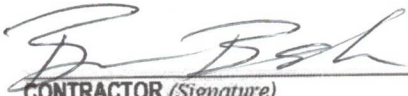


ARCHITECT (Signature)
BY: Schopfer Architects, LLP - Robert J Seigart - Principal
(Printed name, title, and license number if required)
1/29/26

Date

CONSTRUCTION MANAGER (Signature)
BY: CHA Consulting, INC - Michael DeLima - Senior Manager II
(Printed name and title)

Date



CONTRACTOR (Signature)

BY: Fisk Electric, LLC - Kevin Fisk - President
(Printed name and title)

1/30/26
Date

OWNER (Signature)

BY: Town of Manlius - John Deer - Town Supervisor
(Printed name and title)

Date

Fisk Electric

Industrial • Commercial • Residential

Fisk Electric, LLC
1423 N Salina ST
Syracuse, NY 13208
Phone: (315) 402-0291
Email: KevinFisk@FiskElectricInc.com

Manlius Change Order 1- New Sub Panel

June 11, 2025

This proposal is for the electrical contract for Manlius Change Order 1- for new sub panel.
Proposal includes labor, material, permits, and inspections.

Proposal:

- Furnish and install new 100 amp 3 phase 120/208 sub panel
- Furnish and install new raceway and circuitry for sub panel

Labor: \$3000.00
Material: \$:1776.10

Our total proposed Budget price for this project is: \$4,776.10

Regards,

Kevin Fisk
Member
315-402-0291

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Change Order, Construction Manager as Adviser Edition

PROJECT: *(name and address)*
 Town of Manlius Highway Garage
 Additions & Renovations
 5970 Clemons Road
 East Syracuse, New York 13057

CONTRACT INFORMATION:
 Contract For: Electrical

CHANGE ORDER INFORMATION:
 Change Order Number: E-01C

Date: 03-17-2025

Date: 01-29-2026

OWNER: *(name and address)*
 The Town of Manlius
 301 Brooklea Drive
 Fayetteville, New York 13066

ARCHITECT: *(name and address)*
 Schopfer Architects, LLP

1111 James Street
 Syracuse, New York 13203

CONTRACTOR: *(name and address)*
 Fisk Electric, LLC
 1423 North Salina Street
 Syracuse, New York 13208

CONSTRUCTION MANAGER: *(name and address)*
 CHA Consulting

300 South Statte Street
 Syracuse, New York 13202

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Contingency Allowance Modification

Original Amount	\$ 35,000.00
Previous Adjustments	7,456.99
Current Balance	27,543.01
Finish & Install New Disconnect for Transformer	<u>2,780.00</u>
Balance of Contingency	\$24,763.01

The original was	\$ 351,800.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 351,800.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	<u>\$ 351,800.00</u>

The Contract time will be unchanged by Zero(0) days.
 The Contractor's Work shall be substantially complete on September 15, 2025.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.



ARCHITECT *(Signature)*

CONSTRUCTION MANAGER *(Signature)*

BY: Schopfer Architects, LLP - Robert J Seigart - Principal
(Printed name, title, and license number if required)

BY: CHA Consulting, INC - Michael DeLima - Senior Manager II
(Printed name and title)

1/29/26

 Date

 Date



CONTRACTOR (Signature)

BY: Fisk Electric, LLC - Kevin Fisk - President
(Printed name and title)

1/30/26
Date

OWNER (Signature)

BY: Town of Manlius - John Deer - Town Supervisor
(Printed name and title)

Date

Fisk Electric

Industrial • Commercial • Residential

Fisk Electric, LLC
1423 N Salina ST
Syracuse, NY 13208
Phone: (315) 402-0291
Email: KevinFisk@FiskElectricInc.com

Manlius - Disconnect

January 27, 2026

This proposal is for the electrical contract for Manlius - Adding disconnect. Proposal includes labor, material, permits, and inspections.

Proposal:

- Furnish and install new disconnect for transformer

Our total proposed Budget price for this project is: \$2,780.00
Material: \$1,300.00
Labor: \$1,480.00

Regards,

Kevin Fisk
Member
315-402-0291

Fisk Electric

Industrial • Commercial • Residential

Fisk Electric, LLC
1423 N Salina ST
Syracuse, NY 13208
Phone: (315) 402-0291
Email: KevinFisk@FiskElectricInc.com

Manlius - highway garage CO

January 14, 2026

This proposal is for the electrical contract for Manlius - Highway garage change order. Proposal includes labor, material, permits, and inspections.

Proposal:

- Adding 2 neutrals with the parallel feeds for the garage addition

Our total proposed Budget price for this project is: \$2,680.89

Material: \$1940.89

Labor: \$740.00

Regards,

Kevin Fisk
Member
315-402-0291



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Change Order, Construction Manager as Adviser Edition

PROJECT: (name and address) Town of Manlius Highway Garage Additions & Renovations 5970 Clemons Road East Syracuse, NY 13057 OWNER: (name and address) Town of Manlius 301 Brooklea Drive Fayetteville, NY 13066 CONTRACTOR: (name and address) Postler & Jaecle Corp 615 South Ave Rochester, NY 14620	CONTRACT INFORMATION: Contract For: Plumbing Date: 03-17-2025	CHANGE ORDER INFORMATION: Change Order Number: P-01B Date: 03-31-2026 ARCHITECT: (name and address) Schopfer Architects LLP 1111 James Street Syracuse, NY 13203 CONSTRUCTION MANAGER: (name and address) CHA Consulting 300 South State Street Syracuse, NY 13202
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THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Contingency Allowance Modifications


Original Amount	\$20,000.00
Previous Adjustments	1,876.92
RFP-006 Compressed Air Piping	<u>12,003.00</u>
Balance of Contingency	\$ 6,120.08

The original Contract Sum was	\$ 229,895.00
Net change by previously authorized Change Orders	\$ 27,275.89
The Contract Sum prior to this Change Order was	\$ 257,170.89
The Contract Sum will be unchanged by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	<u>\$ 257,170.89</u>

The Contract time will be unchanged by Zero(0) days.
 The Contractor's Work shall be substantially complete on .

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.


 ARCHITECT (Signature)
 BY: Schopfer Architects LLP, Robert J Seigart - Principal
 (Printed name, title, and license number if required)
 3/31/26
 Date

 CONSTRUCTION MANAGER (Signature)
 BY: CHA Consulting, INC, Michael Delima - Senior
 Manager II
 (Printed name and title)
 4-12-26
 Date



CONTRACTOR (Signature) George Woen
BY: Bostler & Jockle Corp, Dennis N. Weising - Plumbing
Supervisor V.P. of Service
(Printed name and title)

11-2-26

Date

OWNER (Signature)

BY: Town of Manlius, John Deer - Town Supervisor
(Printed name and title)

Date

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Change Order, Construction Manager as Adviser Edition

PROJECT: <i>(name and address)</i> Town of Manlius Highway Garage Additions & Renovations 5970 Clemons Road East Syracuse, New York 13057 OWNER: <i>(name and address)</i> Town of Manlius 301 Brooklea Drive Fayetteville, NY 13066 CONTRACTOR: <i>(name and address)</i> Upstate Companies I, LLC 1690 State Highway 8 Mount Upton, NY 13809	CONTRACT INFORMATION: Contract For: General Construction Date: 03-17-2025	CHANGE ORDER INFORMATION: Change Order Number: GC-01A Date: 03-31-2026 ARCHITECT: <i>(name and address)</i> Schopfer Architects LLP 1111 James Street Syracuse, NY 13203 CONSTRUCTION MANAGER: <i>(name and address)</i> CHA Consulting 300 South State Street Syracuse, NY 13202
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THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)


Contingency Allowance Modification	
Original Amount	\$50,000.00
Previous Adjustments	0.00
RFP-002 Prevised Provide (7) bollards	<u>6,091.72</u>
Balance of Contingency	\$43,908.28

The original Contract Sum was	\$	<u>548,900.00</u>
Net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>548,900.00</u>
The Contract Sum will be unchanged by this Change Order in the amount of	\$	<u>0.00</u>
The new Contract Sum including this Change Order will be	\$	<u>548,900.00</u>

The Contract time will be unchanged by Zero(0) days.
 The Contractor's Work shall be substantially complete on .

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.



ARCHITECT *(Signature)*
 BY: Schopfer Architects LLP, Robert J Seigart - Principal
(Printed name, title and license number if required)

 3/31/26

 Date

CONSTRUCTION MANAGER *(Signature)*
 BY: CHA Consulting, INC, Michael Delima - Senior
 Manager II
(Printed name and title)

 4-12-26

 Date

Brock Rifanburg

CONTRACTOR *(Signature)*

Brock Rifanburg - Project Manager

(Printed name and title)

3/31/26

Date

OWNER *(Signature)*

BY: Town of Manlius, John Deer - Town Supervisor
(Printed name and title)

Date



Request for Proposal(RFP)

RFP#: 2

DATE: 3/30/2026

Proj. No.: G146-001

Ref. No.: _____

Project: Manlius Highway Garage Additions

Contractor: Upstate Companies, I LLC

Contract No.: 2238A

Scope: General Contracting

Subject: Bollards

Description of work

Provide labor and material pricing to install (7) galvanized steel bollards filled with concrete. Town to provide excavation or drilling for bollard installation.

Subcontract Work: Name	Qty	Unit	@	Unit Price	=	Cost
			@		=	0.00
			@		=	0.00
			@		=	0.00
			@		=	0.00

Sub-Total Material costs..... \$ 0.00

Overhead & Profit @ 0% = \$ 0.00

Total Subcontractor Costs: \$0.00

Mat'l / Eqpmnt Costs: description	Qty	Unit	@	Unit Price	=	Cost
Galvanized Bollards - 9'6"	7.0	Each	@	485.00	=	3,395.00
Concrete for Bollards	6.0	CuYd	@	225.00	=	1,350.00
			@		=	0.00
			@		=	0.00
			@		=	0.00

Sub-Total Material costs..... \$ 4745.00

Overhead & Profit @ 0% = \$ 0.00

Total Material/ Equipment Costs: \$4,745.00

Labor Costs: Description	Mnhrs	Class	@	Mnhr Ttl Rate **	=	Cost
Set and Pour Bollards	16.0	Laborer	@	84.17	=	1,346.72
			@		=	0.00
			@		=	0
			@		=	0.00

Sub-Total Labor costs..... \$ 1346.72

Overhead & Profit @ 0% = \$ 0.00

Total Labor Costs: \$1,346.72

Total RFP Value..... \$6,091.72

Reviewed by _____
Architect/Engineer

Date: _____

Reviewed & recommended by _____
Construction Manager

Date: _____



AIA Document G731™ – 2019

Change Order, Construction Manager as Adviser Edition

PROJECT: (name and address)
Town of Manlius Highway Garage
Additions & Renovations
5970 Clemons Road
Syracuse, NY 13057

OWNER: (name and address)
Town of Manlius
301 Brooklea Drive
Fayetteville, NY 13066

CONTRACTOR: (name and address)
Upstate Companies I, LLC
1690 State Highway 8
Mount Upton, NY 13809

CONTRACT INFORMATION:
Contract For:
General Construction
Date:
03-17-2025

CHANGE ORDER INFORMATION:
Change Order Number:
GC-01B
Date:
03-31-2026

ARCHITECT: (name and address)

Schopfer Architects LLP
1111 James Street
Syracuse, NY 13203

CONSTRUCTION MANAGER: (name and address)

CHA Consulting
300 South State Street
Syracuse, NY 13202

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

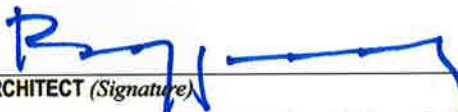
Contingency Allowance Modification	
Original Amount	\$50,000.00
Previous Adjustments	6,091.72
RPF-005 Additional Painting in Maintenance Addition	8,185.73
Balance Contingency	\$35,722.55

The original Contract Sum was	\$	548,900.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	548,900.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	548,900.00

The Contract time will be unchanged by (0) days.
The Contractor's Work shall be substantially complete on .

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.


ARCHITECT (Signature)
 BY: Schopfer Architects LLP, Robert J Seigart - Principal
 (Printed name, title, and license number if required)
 3/31/26
 Date

CONSTRUCTION MANAGER (Signature)
 BY: CHA Consulting, INC, Michael Delima - Senior
 Manager II
 (Printed name and title)
 4-12-26
 Date

Brock Rifanburg

CONTRACTOR *(Signature)*

Brock Rifanburg - Project Manager

(Printed name and title)

3/31/26

Date

OWNER *(Signature)*

BY: Town of Manlius, John Deer - Town Supervisor
(Printed name and title)

Date



Request for Proposal(RFP)

RFP#: 5
DATE: 3/30/2026
Proj. No.: G146-001
Ref. No.: _____

Project: Manlius Highway Garage Additions
Contractor: Upstate Companies, I LLC
Contract No.: 2238A
Scope: General Contracting
Subject: Additional CMU Painting in PEMB

Description of work

Provide labor and material price to paint remaining PEMB interior CMU from Column line D to Column Line E. All wall mounted materials are complete and will need to be painted around.

Subcontract Work: Name	Qty	Unit	@	Unit Price	=	Cost
			@		=	0.00
			@		=	0.00
			@		=	0.00
			@		=	0.00
Sub-Total Material costs..... \$						0.00
Overhead & Profit @ 0% = \$						0.00

Total Subcontractor Costs: \$0.00

Mat'l / Eqpmnt Costs: description	Qty	Unit	@	Unit Price	=	Cost
Block Fill	10.0	Gal	@	33.21	=	332.10
Primer	8.0	Gal	@	38.36	=	306.88
Paint	15.0	Gal	@	44.37	=	665.55
Consumable Paint Materials	1.0	Ls	@	150.00	=	150.00
			@		=	0.00
Sub-Total Material costs..... \$						1454.53
Overhead & Profit @ 0% = \$						0.00

Total Material/ Equipment Costs: \$1,454.53

Labor Costs: Description	Mnhrs	Class	@	Mnhr Ttl Rate **	=	Cost
Painter	80.0	Painter	@	84.14	=	6,731.20
			@		=	0.00
						0.00
Sub-Total Labor costs..... \$						6731.20
Overhead & Profit @ 0% = \$						0.00

Total Labor Costs: \$6,731.20

Total RFP Value..... \$8,185.73

Reviewed by _____
 Architect/Engineer

Date: _____

Reviewed & recommended by _____
 Construction Manager

Date: _____



Town of Manlius Police Department

Memorandum



REVIEWED
[Signature]

Date: April 07, 2026
To: Chief Cassalia
From: Captain JT Slater *[Signature]*
Regarding: Sale of surplus trailer, police equipment and unmarked patrol car

In conjunction with Town of Manlius Police Department General Order #203, "Fiscal Management", I am recommending that one of our former trailers as well as some additional excess items be auctioned via the county auction through GovDeals:

- 2004 Kristal Trailer – in poor condition and has been replaced
- Numerous gun parts and holsters no longer needed by department
- 2018 Dodge Charger, VIN 2C3CDXKT4JH225993 – Has been replaced by an SUV that is more efficient and has more room for gear for investigations. Car is in good mechanical condition
- Numerous cages and patrol car equipment from older Explorers that no longer fit in new patrol units.

I hereby request that any revenue from these sales be applied to account A00.5.3120412 to go toward the upfit of two patrol cars we are transitioning to admin vehicles.

**AGREEMENT REGARDING HOPE FOR HEATHER TEAL RIBBON RUN
THROUGH THE VILLAGE OF MINOA, NEW YORK**

THIS AGREEMENT (“Agreement”), relative to the planning and conducting the 17th Annual Teal Ribbon 5K Run and 3K Family Fun Walk (“Event”) within the corporate limits of the Village of Minoa, New York, is made and entered into as of **April 20, 2026**, by and between the Village of Minoa, New York, a municipal corporation with offices located at 240 N. Main Street, Minoa, New York 13116 (“Village”), the Town of Manlius, New York, a municipal corporation with offices located at 301 Brooklea Drive, Fayetteville, New York 13066 (“Town”), and Hope For Heather, a not-for-profit corporation with a mailing address of P.O. Box 2208, Liverpool, New York 13089 (“Sponsor”).

WITNESSETH:

WHEREAS, Sponsor is a not-for-profit corporation in memory of Heather Weeks, an advocate for women’s cancer committed to raising funds to help find a cure, and who lost her life to cancer at age twenty four (24); and

WHEREAS, Sponsor’s mission is to raise funds to support ovarian cancer research to promote education and awareness, and to help provide comfort to women and their families devastated by cancer;

WHEREAS, the Event is part of a series of events conducted by and/or on behalf of Sponsor to promote and fulfill its mission to end ovarian cancer as a life-threatening disease; and

WHEREAS, Sponsor is organizing, planning and conducting the Event the morning of **Saturday May 16, 2026**, at Lewis Park in the Village;

WHEREAS, Village and Town are ready, willing, and able to offer such access and/or assistance to Sponsor, as hereinafter described, in regard to the conduct of the Event; and

NOW THEREFORE, in consideration of the foregoing, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Village, Town, and Sponsor covenant, represent and undertake as follows:

ARTICLE I

- A.** The Event shall be conducted by the Sponsor on **May 16, 2026** between **8:30 a.m. and 12:00 p.m.**
- B. The Event is to generally be managed by Sponsor.
- C. The specific route for the Event shall be as agreed by Village and Sponsor, upon consultation with the Town of Manlius Police Department (“Manlius Police”).

- D. Sponsor shall be seeking the temporary closure or alteration of such streets, roads and routes within the municipal boundaries of Village to motor vehicle traffic prior to, and at the time of Event on **May 16, 2026** as agreed to by the parties.
- E. Sponsor is seeking law enforcement assistance from the Manlius Police with respect to pedestrian and traffic safety and direction.

ARTICLE II

- A. The designated (agreed to) streets/roads will be closed, from approximately 9:00 a.m. to 11:45 a.m. on the scheduled day of the Event (**May 16, 2026**), and shall be re-opened as soon as practicable thereafter, with some parts of the Event route opening prior to others.
- B. Village agrees to permit Sponsor use of Lewis Park and facilities located thereon from approximately 7:00 a.m. to 12:00p.m. on the scheduled day of the Event (**May 16, 2026.**)
- C. Town agrees to provide through the Manlius Police the following, related to traffic safety and direction:
 - 1. Manlius Police shall provide a total of **five (5) police officers** to Sponsor for the purpose of traffic control and general safety and to support the Event for the duration described at Article II(C)(2).
1. Five (5) police officers shall be on duty for approximately three hours (3) hours, at Fifty-eight fifty-four (\$58.54) and Seventy-four seventy-nine (\$74.79).
 - 2. The above is a good faith estimate only. Thus if circumstances warrant any increased presence, Sponsor agrees to pay same as invoiced from Town based upon the per officer hourly rate set forth herein.
 - 3. Manlius Police may provide supplemental services through its **Cadet Post** volunteers, however the decision to utilize same (versus its police officers) shall be solely within Manlius Police discretion.
 - 4. Notwithstanding the foregoing provisions for dedicated police officers for the Event, the parties agree that no special duty is or shall be thereby created.
- D. Sponsor shall be responsible for any and all other costs and expenses related to the Event not specifically referenced in Article II above, including but not limited to: services, grounds, manpower, vehicles, or equipment needed to sufficiently accommodate the

requirements of the Event and to safely and effectively plan, organize, set-up, conduct and clean-up after the Event.

ARTICLE III

- A. Sponsor shall provide comprehensive general liability and related insurance coverages for property damage, bodily injury, as follows:
1. General Liability Coverage. A general liability for not less than \$1,000,000.00 Each Occurrence / \$2,000,000.00 Aggregate coverage for Bodily Injury and Property Damage; same to be extended-broad form coverage in nature.
 - a. Contractual Liability. All of the foregoing coverages shall include contractual liability coverage (with the same limits) for the indemnification, defense and hold harmless provisions under this Agreement.
 - b. Additional Insureds. The Village of Minoa, 240 North Main Street, Minoa, New York 13116 and the Town of Manlius, 301 Brooklea Drive, Fayetteville, New York 13066, shall be named additional insureds thereon.
 - c. Workmen's Compensation, Disability, Employers Liability. To the extent the event will include, either through the Sponsor organization or individual or third party vendor/contractors, the use of employees a separate certificate evidencing New York State Disability/Workmen's Compensation and employer's liability coverage in statutory amounts shall be provided.
- B. The foregoing coverages shall be evidenced by unconditional binders, endorsements or certificates accurately describing the coverages, insureds, additional insureds, date and specific place of event in form approved by the Village Attorney and Attorney for the Town not less than seven (7) days prior to the Event. The Village and/or Town reserve the right to request a letter from the agent, broker or carrier confirming that same complies with the requirements of this Agreement.
- C. The Village Board of Trustees of Village may (but is not obligated to) approve, by duly adopted resolution, and as permitted by its various carrier(s), an endorsement or additional policy coverage to the Village's own existing policies of insurance, where circumstances are such that insurance cannot, or cannot cost effectively, be provided by Sponsor. In such event the expense to Village in providing same shall be included in the fees charged to Sponsor.

ARTICLE IV

- A. Sponsor agrees to indemnify, defend and hold harmless Village and Town, its respective officers, agents and employees for and from any claims, suits, damages or liability made against or imposed upon Village or Town, its respective officers, agents and/or employees and the like arising from any and all acts or omissions, of Sponsor, its

contractors, vendors, agents, or any of their employees or subcontractors or any of their guests and/or invitees.

B. The foregoing shall survive termination/expiration of this Agreement.

ARTICLE V

- A. In accordance with the provisions of section 109 of the General Municipal Law, Sponsor is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this agreement, or of its right, title or interest in this agreement, or its power to execute this agreement, to any other person or corporation without the previous consent in writing of Village and Town. Any attempts to assign the contract without the Village and Town's written consent are null and void.
- B. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to have been inserted herein. If any such provision is not inserted through mistake or otherwise, then upon the application of either party, this Agreement shall be physically amended forthwith or shall otherwise be deemed to make such insertion.
- C. This Agreement and any other appendices, attachments, schedules or exhibits, constitutes the entire understanding between the parties and there are no other oral or extrinsic understandings of any kind between the parties. This Agreement may not be changed or modified in any manner except by a subsequent writing, duly executed by the parties thereto.
- D. The Mayor has executed this agreement pursuant to a Resolution adopted by the Village Board of Trustees, at a meeting thereof held on _____. **William F. Brazill, Mayor**, whose signature appears hereafter, is duly authorized and empowered to execute this instrument and enter into such an agreement on behalf of the Village. This instrument shall be executed in duplicate. At least one copy shall be permanently filed, after execution thereof, in the office of the Village Clerk.
- E. The Supervisor has executed this agreement pursuant to a Resolution adopted by the Town Board, at a meeting thereof held on _____. **Sara Bollinger, Supervisor**, whose signature appears hereafter, is duly authorized and empowered to execute this instrument and enter into such an agreement on behalf of the Town. This instrument shall be executed in duplicate. At least one copy shall be permanently filed, after execution thereof, in the office of the Town Clerk.
- F. This Agreement is governed by the laws of the State of New York.

IN WITNESS WHEREOF, the Town of Manlius has caused its corporate seal to be affixed hereto and these presents to be signed by **Sara Bollinger its Supervisor**, duly authorized to do so, and to be attested to by **Carrie Grevelding, Town Clerk**; the Village of Minoa has caused its corporate seal to be affixed hereto and these presents to be signed by **William F. Brazill its Mayor**, duly authorized to do so, and to be attested to by **Lisa DeVona, Village Clerk**, and the Hope For Heather has caused its corporate seal to be affixed hereto and these presents to be signed by **Hope for Heather representative**, the day and year first above written.

TOWN OF MANLIUS

Attest:

By: _____

Sara Bollinger, Supervisor

By: _____

VILLAGE OF MINOA

Attest:

By: _____

William F. Brazill, Mayor

By: _____

HOPE FOR HEATHER

Attest:

By: _____

Name: Gary Weeks, Treasurer

By: _____



Town of Manlius

Sara Bollinger, Town Supervisor

April 22, 2026

To Whom It May Concern:

On behalf of the Town Board, we are pleased to support the liquor license application for the proposed restaurant at 111 East Seneca Street in the Village of Manlius. Positioned on the ground floor of a new mixed-use building in the center of the village, this restaurant will be located within one of the community's most active and appealing destinations. The surrounding Seneca Street corridor, together with the nearby Village Centre and Amphitheater area, offers a unique mix of historic character, entertainment, dining, and recreation, including the Manlius Cinema, Village Amphitheater concerts and events, Seneca Street Brew Pub, nearby restaurants, and public gathering spaces.

This application represents more than a restaurant license; it supports the continued evolution of a highly walkable village core where residents can live, gather, and enjoy a vibrant community experience without leaving downtown. The proposed use is well matched to the current energy and success of this short stretch in the heart of the village, and it will further contribute to the growing live-work-play environment that benefits local businesses, nearby residents, and visitors alike. For these reasons, we respectfully support the approval of the liquor license.

Signature

Sara Bollinger

Town Supervisor – Town of Manlius

Sara Bollinger, Supervisor

Town Board – Ingrid Gonzalez-McCurdy, Alissa Italiano, Katelyn M. Kriesel, Michael Nesci, William Nicholson

301 Brooklea Drive • Fayetteville, NY 13066 • Telephone: (315) 637-3521 • Fax: (315) 637-0713
www.townofmanlius.gov

Sara Bollinger, Supervisor

Town Board -Ingrid Gonzalez-McCurdy, Alissa Italiano, Katelyn M. Kriesel, Michael Nesci, William Nicholson

301 Brooklea Drive • Fayetteville, NY 13066 • Telephone: (315) 637-3521 • Fax: (315) 637-0713
www.townofmanlius.gov



Public Sector Human Resource Audit Agreement

PARTIES TO AGREEMENT

This Agreement is made by and between the Client and HR One Consulting, Inc, who provides human resource consulting and payroll administration services, with its principal office located at 21 Lincoln Street, Suite 203, Auburn, NY 13021, herein referred to as "HR One."

HR One does not represent that it is in the practice of law but provides administrative and consulting services. In the event the Client requests that its legal counsel or CPA participate in any aspect of HR One's services, HR One will consult with the Client's advisor as directed by the Client. The Client understands and agrees that HR One's role is limited to an advisory capacity and that the application and implementation of the information and services provided by HR One are the total responsibility of the Client. Furthermore, Client understands that neither HR One nor any other party can determine with certainty how an appropriate government agency or other trier of fact may apply the employment regulations with regard to a specific factual situation. As a result of such, Client acknowledges that HR One shall not be responsible to Client as a result of a determination made by a government agency and/or trier of fact absent gross negligence or willful misconduct of HR One, in which case damages shall be limited to consideration paid to HR One in the previous twelve months.

SCOPE OF SERVICES

HR One will conduct a human resource compliance and best practices audit of the Client's human resource functions and provide a written summary of such audit. The audit is intended to assess compliance with applicable federal and New York State employment laws and to evaluate alignment between written policies, adopted resolutions, and actual employment practices. The specific services to be provided by HR One include:

1. Conducting an on-site audit of up to three day(s) of the Client's human resource functions by reviewing the Client's current human resource policies, procedures, programs, and practices. The specific areas to be covered may include, but is not limited to:

COMPLIANCE

- Federal Employment Regulations as Applicable to Public Sector Employers
- New York State Labor and Human Rights Regulations
- New York State Civil Service Law and applicable County Civil Service Rules
- Taylor Law Considerations and Collective Bargaining Agreement Interactions
- Personnel File Recordkeeping
- Federal, State, and Local Employment Posters

HUMAN RESOURCE PROGRAMS

- Recruiting, Hiring, and Appointment Procedures
- Probationary Periods and Performance Evaluation Practices
- Employee Handbook and Adopted Personnel Policies
- Counseling, Corrective Discipline and Separation Procedures
- Supervisor Training and Management Practices

BENEFITS ADMINISTRATION

- Overview of Benefit Administration Practices
- Statutory and Negotiated Benefits Compliance
- Employee Leave Administration and Documentation

CLAIMS AND RISK MANAGEMENT

- Unemployment Insurance
- Workers' Compensation
- New York State Disability
- Documentation and Internal Controls Related to Claims Management

ORGANIZATIONAL PLANNING

- Alignment Between Staffing Practices and Civil Service Requirements
- Identification of Potential Compliance Risks and Operational Gaps
- Recommendations for Future Human Resource Initiatives and Priorities

- Interviews and Information Gathering: Obtaining feedback from a representative sample of supervisory staff or employees via interviews, focus groups, and/or written questionnaires, as appropriate.

Note: Participation in interviews is voluntary. Interviews are conducted for informational and assessment purposes only and do not replace or interfere with contractual grievance procedures, statutory investigation requirements, or disciplinary processes under Civil Service Law or collective bargaining agreements.

- Meeting with the Client to review the results of the human resource audit and provide a written summary of the findings. The written summary will outline areas of compliance and effective practices, identify potential compliance risks or procedural gaps, recommend corrective actions, and offer guidance in prioritizing future human resource initiatives.

The audit summary is advisory in nature and intended to support informed decision-making by the Client's governing body and management. The human resource audit summary is copyrighted and is for the Client's internal use only. It may not be provided to other organizations for their use.

- Confidentiality and Public Records: The audit summary and related materials are prepared for the Client's internal governmental use. The Client acknowledges that, as a public entity, documents may be subject to disclosure pursuant to the New York Freedom of Information Law (FOIL).

HR One will cooperate with lawful disclosure requests as required by law while reserving all rights with respect to proprietary methodologies, templates, and formats to the extent permitted.

FEES FOR SERVICES

The Client hereby agrees to compensate HR One for the services detailed in the Scope of Services section of this Human Resource Audit Agreement in the amount of \$9,500 for the on-site audit and written summary of the human resource audit. Invoices are due upon receipt.

TERMS OF PAYMENT

Fifty percent (50%) due upon execution of this Human Resource Audit Agreement and fifty percent (50%) due upon receipt of the written summary of the audit. Invoices are due upon receipt.

HR One and its consultants provide guidance and recommendations based on available information and generally accepted public-sector human resource practices. Our consultants are not authorized to make any employment decisions on behalf of our clients, including but not limited to employment-related actions, hiring, firing, promotions, legal, tax, or financial advice and does not act as the client's appointing authority, hearing officer, or legal representative.

IN WITNESS WHEREOF, the parties, through their respective representatives, have executed this Human Resource Audit Agreement.

Town of Manlius

Client Name

HR One Consulting, Inc.

Client Representative

HR One Representative

Date

Date

Purpose & Rationale

The Town of Manlius is entering a critical phase in considering the future of its municipal facilities. Previous studies have identified needs and potential paths forward; however, there is a clear need to ensure that the next steps in this process are grounded in transparency, shared understanding, and meaningful community involvement.

At present, the Town faces a common challenge:

- There is significant technical information available
- There has been limited opportunity for early community input
- There is not yet a shared understanding of the key decisions or tradeoffs

Without this foundation, public engagement can become reactive, unclear, or unproductive.

The Town Facility Study Group is being established to address this gap.

Its purpose is not to make decisions, but to:

- Build a shared understanding of the Town's needs and constraints
- Translate existing studies into clear, understandable concepts
- Identify the key decisions the community will ultimately need to weigh
- Incorporate early community input into the development of options
- Design a community engagement process that allows for meaningful input before decisions are made

This effort is intended to ensure that:

The community is not reacting to a final proposal but is helping to shape the direction from the outset.

Role of the Study Group

The Study Group will serve as a **community-informed advisory body**, working in collaboration with a graduate capstone team from the Maxwell School of Citizenship and Public Affairs.

The group will not make decisions or advance a preferred outcome. Instead, it will act as a bridge between:

- Existing technical work
- Town leadership and staff
- The broader community

Its role is to help ensure that future engagement is informed, balanced, and grounded in real choices.

Core Deliverable

The primary outcome of this phase will be:

A Recommended Community Engagement Plan

This plan will:

- Present clear, understandable options for the future of Town facilities
 - Reflect both technical analysis and early community input
 - Outline how the Town will gather broader public input
 - Identify engagement methods and outreach strategies
 - Ensure transparency in how information is shared and decisions are framed
-

What the Study Group Will Actually Do

The Study Group will follow a structured, working process over several months. Each phase builds toward creating meaningful public engagement.

Phase 0: Early Listening (“Big Ideas”)

Focus: What matters to the community?

Before scenarios are developed, the Town will conduct a focused early listening phase to gather open-ended input from residents.

This phase will:

- Provide an opportunity for residents to share ideas, priorities, and concerns
- Capture perspectives that may not be reflected in existing studies
- Help ensure that future options are informed by community values

Engagement methods may include:

- Drop-in sessions or open houses
- Informal “pop-up” conversations in the community
- A simple online input form

The Study Group will:

- Help shape the questions used in this phase
- Participate in listening sessions where appropriate
- Review and synthesize what is heard

Output:

- A “What We Heard” summary identifying key themes, priorities, and ideas

This summary will be used to inform the development of scenarios in subsequent phases.

Phase 1: Establish a Shared Understanding

Focus: What are we solving?

The Study Group will:

- Review existing studies and facility assessments
- Hear from Town staff and departments about operational needs
- Discuss what is currently working and what is not
- Consider current facilities, including the Town Hall on Brooklea Drive and the Police Department’s existing leased space, as well as the operational, financial, and logistical implications associated with them

Key discussions will include:

- What are the actual needs vs. preferences?
- What assumptions have been made in prior studies?
- Where are there gaps in understanding?

Output:

- A clear, shared understanding of the problem the Town is trying to solve
-

Phase 2: Identify Key Decision Points

Focus: What decisions need to be made?

The Study Group will work with the Maxwell team to identify major questions such as:

- Renovation vs. new construction
- Single facility vs. multiple locations
- Location considerations
- Size and scope ranges
- Cost considerations and tradeoffs

Output:

- A defined set of decision points that will ultimately require community input
-

Phase 3: Develop and Review Scenarios

Focus: What could different paths forward look like?

The Maxwell capstone team will:

- Translate technical information into accessible formats
- Develop 2–4 realistic scenarios, each representing a different approach

These may include:

- A Status Quo / Minimal Investment approach, maintaining current facilities with necessary repairs and limited improvements
- A Moderate Investment approach balancing upgrades with cost considerations
- A Comprehensive Investment approach that more fully addresses long term needs

The Study Group will:

- Review and provide feedback on these scenarios
- Ensure they reflect both technical realities and themes identified during early community input
- Help clarify tradeoffs (cost, service, location, long-term impact)

One scenario will explicitly reflect continuation of current facilities with only necessary maintenance and limited improvements, allowing for a clear comparison of costs, benefits, and tradeoffs.

Output:

- A set of clear, comparable options that residents can meaningfully evaluate
-

Phase 4: Test for Clarity and Transparency

Focus: Will the public understand this?

The Study Group will evaluate:

- Whether materials are too technical or unclear
- Whether options are presented fairly
- Whether key tradeoffs are transparent

Output:

- Refined materials that are accessible and ready for public engagement
-

Phase 5: Design the Community Engagement Process

Focus: How should the Town engage the public?

The Study Group will recommend:

- Engagement formats (workshops, open houses, pop-ups, etc.)
- Timing and sequencing of engagement activities
- Strategies to reach a broad and representative audience
- Methods to ensure feedback is meaningful and usable

Output:

- A complete, actionable Community Engagement Plan
-

Composition of the Study Group

The Study Group will consist of approximately **12–15 members**, including:

Community Representatives (6–8 members)

- Residents from diverse geographic areas
- A mix of backgrounds, experiences, and perspectives

Town Board Members (2 members)

Town Staff (2–3 members)

- Including representation from key departments

Selection Priorities

Appointments will aim to achieve:

- Geographic diversity
- Demographic diversity
- A range of perspectives, including differing viewpoints

The goal is not to select individuals who agree, but to ensure a balanced and representative group.

Expectations of Members

Study Group members will be expected to:

- Attend regular meetings
 - Review materials in advance
 - Participate constructively in discussions
 - Help ensure community perspectives are reflected in the process
-

Role of the Maxwell Capstone Team

The Maxwell team will support the process by:

- Synthesizing existing studies
- Identifying key decision points
- Developing multiple scenarios (not a single recommendation)
- Translating technical information into accessible formats
- Incorporating Study Group input and early community feedback

The students will provide analysis and structure, but will not determine outcomes.

Timeline (High-Level)

Step 1: Formation (Month 1)

- Application and selection process

- Kickoff meeting

Step 2: Early Community Input (“Big Ideas”) (Months 1–2)

- Community drop-in sessions, pop-ups, and online input
- Study Group participation in listening efforts
- Development of a “What We Heard” summary

Step 3: Discovery & Shared Understanding (Months 2–3)

- Review of existing studies and materials
- Identification of key issues, needs, and constraints
- Definition of a clear problem statement

Step 4: Scenario Development (Months 3–4)

- Development of multiple scenarios by Maxwell
- Study Group review and refinement
- Integration of early community input into options

Step 5: Engagement Design (Month 5)

- Development of a comprehensive community engagement plan
- Recommendations for how the Town will gather input on scenarios

Guiding Principle

This process is designed to ensure that community input is **informed, early, and meaningful**—by starting with open-ended input, translating that input into clear and realistic options, and returning to the community for feedback before decisions are made.

Overview

The Town of Manlius is forming a Study Group to help guide the early stages of planning for future Town facilities.

This group will play an important role in shaping how the Town moves forward by helping ensure the process is thoughtful, transparent, and grounded in community input from the beginning.

Participants will work alongside a graduate capstone team from the Maxwell School of Citizenship and Public Affairs to:

- Review and understand existing studies and facility needs
- Help identify key questions and decision points
- Participate in early community listening efforts
- Help translate community input into meaningful direction
- Contribute to the design of a broader community engagement process

The Town is seeking a mix of participants from across the community, including representation from the villages of Fayetteville, Manlius, and Minoa, as well as areas such as Fremont, Kirkville, and other parts of the Town. We are also seeking individuals who bring relevant professional or technical experience, along with those who offer valuable community perspective.

This is an opportunity to contribute to an important Town initiative and help ensure that community voices help shape the path forward before decisions are made.

What to Expect

The Study Group will meet regularly over several months and follow a structured process that includes:

- Early community input (“Big Ideas”) through listening sessions and outreach
- Review of existing studies and Town facility needs
- Development and discussion of potential scenarios
- Preparation for a broader community engagement process

Members will not be asked to select a final option. Instead, they will help ensure that the options presented to the public are clear, balanced, and informed by both technical information and community perspectives.

Time Commitment

- Approximately 2–3 hours per month for meetings
 - Occasional participation in community listening sessions (optional but encouraged)
 - Light preparation or review of materials in advance of meetings
-

Applicant Information

Name:

Address:

Email:

Phone:

Community Representation (Important for Group Selection)

To help ensure the Study Group reflects the full community, please provide:

Which area of the Town do you live in?

- Village of Fayetteville
- Village of Manlius
- Village of Minoa
- Fremont
- Kirkville
- Other area of the Town: _____

Neighborhood or general area (optional):

Application Questions

1. Why are you interested in serving on the Study Group?

2. What perspectives or experiences would you bring to this group?

(Professional, personal, or community involvement)

3. When you think about Town facilities and services, what matters most to you?

(For example: accessibility, cost, safety, location, community use, etc.)

4. Do you have any experience or background that may be relevant to this work?

(Examples might include planning, construction, architecture, engineering, finance, public safety, or other related fields. This is optional.)

5. This group will be working through complex information and different perspectives. How do you approach situations where there are multiple viewpoints to consider?

6. What do you hope this process accomplishes for the Town?

7. Are you able to attend regular meetings over the next several months?

- Yes
 - No
-

8. Do you have any affiliations or experiences relevant to this topic?

(Optional)

Optional Information (to Support Diverse Representation)

Providing this information is optional and will only be used to help ensure a broad range of perspectives.

- Length of residency in the Town
- Age range

Expectations of Members

Study Group members will be expected to:

- Attend meetings regularly
 - Review materials in advance
 - Participate in discussions in a constructive and respectful manner
 - Be open to a range of perspectives
 - Contribute to a process that reflects the broader community
-

Selection Process

Participants will be selected based on a variety of factors, including:

- Geographic representation across the Town, including the villages of Fayetteville, Manlius, and Minoa, as well as areas such as Fremont, Kirkville, and other parts of the Town
- Diversity of perspectives and experiences
- Relevant professional or technical expertise (where applicable)
- Ability to engage constructively in group discussions

The goal is to create a balanced group that reflects a range of viewpoints and experiences from across the community.

Submission

Please submit your completed application by: _____

Applications may be submitted via: _____

We appreciate your interest in helping shape the future of the Town of Manlius.

Budget Items - 04-22-2026

Budget Adjustments

Acct Number	Acct Name	Adjustment
A00 4.2002	EarthFest Donations	\$ 50.00
A00 4.2680	Insurance Recoveries	\$ 12,981.87
A00 4.2770	Unclassified Revenue	\$ 7,410.08
A00 5.5132.449	Garage-Maintenance Building	\$ 28,407.97
B00 4.2680	Insurance Recoveries	\$ 819.00
DA0 4.2680	Insruance Recoveies	\$ 3,446.00
DB0 4.2680	Insurance Recoveries	\$ 3,276.00
SF1 4.2401	Earned Interest	\$ 2.40
SF2 4.2401	Earned Interest	\$ 4.53
SF3 4.2401	Earned Interest	\$ 1.62
SR1 4.1001	Real Property Tax	\$ 612.22
SR2 4.1001	Real Property Tax	\$ 135.78
SS2 4.1001	Real Property Tax	\$ 0.08
SS3 4.2401	Earned Interest	\$ 0.16
SR2 5.8160.102	Brush-Longevity Pay	\$ 135.78
B00 5.3620.102	Longevity Pay	\$ 600.00
B00 5.3620.451	Litigation	\$ 219.00

Budget Transfers

From Acct Number	Acct Name	To Acct Number	Acct Name	Amount
SW2 5.8340.400	Manlius Consolidated Water District-Contractual	W80 5.8340.400	Schepp Water District-Contractual	\$ 188.95
A00 5.1620.440	Buildings Repairs	A00 5.1620.446	Buildings Maintenance	\$ 1,820.00

301 Brooklea Drive
Fayetteville, NY 13066
Phone 315-637-3414
Fax 315-637-0713



Supervisor:
Sara Bollinger

Town Board:
Ingrid Gonzalez-McCurdy
Alissa Italiano
Katelyn Kriesel
Michael Nesci
William Nicholson

**Minutes
Town Board Meeting
April 8, 2026
6:30 PM**

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Website, and the Town Facebook page.

Supervisor Bollinger presided, and the following Board members were present:

**Ingrid Gonzalez-McCurdy, Councilor
Alissa Italiano, Councilor
Katelyn Kriesel, Councilor
Mike Nesci, Councilor
William Nicholson, Councilor**

The following Town Officers were present: Carrie Grevelding, Town Clerk. Joseph Frateschi, Town Attorney. Jason Cassalia, Chief of Police. Ann Oot, Town Manager. Kay Blythe, Assistant Town Manager. Rob Cushing, Highway Superintendent, Maria Lenway, Comptroller. Tom Poitras, Director of Planning and Development.

In-Person Attendees: Mike Friend, Manlius. Bill Osuchewski, Pompey. Mary Teske, Fayetteville. Shauna Teelin, Fayetteville. Wally Merriam, Fayetteville. Eileen Knoll, Fayetteville. Cheryl Matt, Fayetteville. Mark Matt, Fayetteville. Elizabeth Merriam, Fayetteville. Casey Cleary-Hammarstedt, Fayetteville. Pat Gotchall, Fayetteville. James Horton, Fayetteville. Cindy Couche, Fayetteville. Chris Bollinger, Fayetteville. Tom Bassett, Manlius. Eric Christensen, Minoa. Craig Dudczak, Fayetteville. Chris Danaher, Fayetteville. Jason Klaiber, Eagle Bulletin. Matthew Denton, Manlius. Jared Petrosky, Senetor Ryan's Office. Andren Miller.

Virtual Attendees: Thomas Schepp.

Pledge Of Allegiance

Councilor Italiano called the meeting to order at 06:31 PM. Councilor Nicholson led the Pledge of Allegiance. Councilor Italiano welcomed everyone and thanked all for attending.

Town Supervisor Appointment - Oath of Office

Councilor Nicholson made a motion, Seconded by Councilor Kriesel, to appoint Sara Bollinger as Town Supervisor effective April 8, 2026, ending December 31, 2026..

Ayes: Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None

Abstain: Councilor Bollinger

Results: Passed

Deputy Supervisor - Appointment

Supervisor Bollinger made a motion, Seconded by Councilor Gonzalez-McCurdy, to Motion to appoint Alissa Italiano as Deputy Supervisor.

Ayes: Supervisor Bollinger, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None

Abstain: Councilor Italiano

Results: Passed

Official Undertaking

1. 2026 Official Undertaking

Councilor Italiano made a motion, Seconded by Councilor Nicholson, to adopt the Official Undertaking of Municipal Officers resolution as presented for 2026.

Ayes: Councilor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None

Abstain: None

Results: Passed

Open Podium

Dan Tyrell of Manlius reported that he brought the Annual Financial Disclosure Policy to the PBA and the PBA attorney. He stated that the PBA attorney is requesting time to meet with the Board to discuss the policy.

Mathew Denton of Manlius attended the Facilities Work Session and stated that he feels the project is being rushed, noting that with the second session materials needing to be provided to Maxwell on Friday, the Town should take a moment to determine how best to answer the questions of where the Town is going and what it truly needs. He also inquired about the process timeline for appointing a councilor. Councilor Italiano announced that the matter would be addressed at the next meeting.

Mary Teske of Fayetteville spoke regarding the Hoag Lane project, noting that work has been taking place on weekends. Director of Planning and Development Thomas Poitras responded that under the Town's noise ordinance there are no restrictions on weekend work. Ms. Teske also inquired about DEC monitoring and whether Code Enforcement could be contacted if something appeared to be wrong.

Public Hearing

1. Drainage District #4 - Hoag Lane

Attorney Frateschi provided an explanation of the drainage district and the map, plan, and report that was submitted. He stated that there would be no increase in costs to any properties outside of the 16 parcels included within the district.

Pat Gotchall of Fayetteville expressed concerns about drainage running off the hill into her yard. She noted that timbers left on the hillside are now rolling onto her property and asked who is responsible for their removal. She also inquired about the hours of operation.

Eileen Knoll of Fayetteville expressed concerns about runoff entering her yard and causing flooding. Supervisor Bollinger noted that Ms. Knoll resides in Drainage District 2 and that the flow in question will originate from Drainage District 4.

Tom Bassett of Manlius discussed concerns regarding vegetation removal and runoff, noting that the area cannot remain in its current condition. He stated that the project has been long-standing, the proposed plan appears logical, and he is in favor of approving the district. He also noted that no town taxpayers outside the district will incur any costs. The project description posted online estimates the amount at \$468.75.

James Horton of Fayetteville discussed the cost impacts, stating that he now has to obtain flood insurance for his house and property. He noted that flood insurance is

expensive, with quotes ranging from \$3,000 to \$5,000 per year for the property alone.

Tom Douglas, the developer, stated that this has been the most extensively scrutinized project, receiving approval from engineers and the Planning Board. He disputed claims that the project is causing flooding and noted that no work has ever been conducted on Sundays.

Mary Teske of Manlius inquired about the amount the 16 residents in the district will be paying. She also asked whether the amount would be sufficient for the Highway Department to perform ongoing maintenance and to address any potential catastrophic issues.

Recreation Department

1. CNY Costume Rental

Councilor Italiano made a motion, Seconded by Councilor Kriesel, to authorize the supervisor to sign the rental contract with CNY Costumes Inc, subject to final legal review.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None
Abstain: None
Results: Passed

Town Highway Department

1. Change Work Order - Compressor

Councilor Italiano made a motion, Seconded by Councilor Nicholson, to authorize the supervisor to sign Change Order #H-01A contingency allowance modification in the amount of \$1,716.42 with Airside Technology Corp, subject to final legal review.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None
Abstain: None
Results: Passed

2. Snow Guard Quote - Whelan & Curry Construction Services

Councilor Italiano made a motion, Seconded by Councilor Kriesel, to authorize the supervisor to sign the proposal from Whelan & Curry Construction Services, Inc. for the purchase and installation of snow guards and snow gutters in the amount of

\$25,915.00, subject to final legal review.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None
Abstain: None
Results: Passed

Docu-Sign

1. Renewal Contract

Councilor Kriesel made a motion, Seconded by Councilor Gonzalez-McCurdy, to authorize the town clerk to sign the renewal agreement with Docu-Sign in the amount of \$5,060.25 for a term beginning April 25, 2026 and ending April 24, 2027, subject to final legal review.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None
Abstain: None
Results: Passed

Memorandum of Understanding

1. Fire/EMS District Consolidation Study

Councilor Nesci made a motion, Seconded by Councilor Nicholson, to authorize the supervisor to sign the memorandum of understanding regarding the Fire and EMS District Consolidation Study.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None
Abstain: None
Results: Passed

Letter of Support

1. Twin Ponds - Application to the Onondaga County Industrial Development Agency (OCIDA)

Councilor Nesci made a motion, Seconded by Councilor Italiano, to authorize the supervisor to sign the letter of support for Twin Ponds Housing LLC's application to

Onondaga County Industrial Development Agency for tax benefits.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None
Abstain: None
Results: Passed

Age Friendly Committee

1. M. Brown Videographer Invoice - 4/16 Great Neighborhoods Event.

Councilor Gonzalez-McCurdy made a motion, Seconded by Councilor Kriesel, to enter into contract with Michael Brown for videography services for the Great Neighborhoods Event on April 16, 2026 in the amount of \$300, subject to final legal review and approval.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: Councilor Nicholson
Abstain: None
Results: Passed

2. New Accounts

Councilor Gonzalez-McCurdy made a motion, Seconded by Councilor Kriesel, to create account A00 5.1480.400 Age Friendly Contractual.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None
Abstain: None
Results: Passed

Councilor Gonzalez-McCurdy made a motion, Seconded by Councilor Kriesel, to create account A00 5.1480.401 Age Friendly Office Supplies.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None
Abstain: None
Results: Passed

Councilor Gonzalez-McCurdy made a motion, Seconded by Councilor Kriesel, to create account A00 5.1480.400 Age Friendly Printing.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None
Abstain: None
Results: Passed

Board of Ethics

The Board tabled this matter for the May 13, 2026 Town Board Meeting.

1. Disclosure Policy
2. Conflict of Interest Policy

Routine Business

1. Budget Items

Councilor Kriesel made a motion, Seconded by Councilor Italiano, to approve the budget adjustments as presented by the Town Comptroller.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None
Abstain: None
Results: Passed

Councilor Kriesel made a motion, Seconded by Councilor Gonzalez-McCurdy, to approve the budget transfers as presented by the Town Comptroller.

Ayes: Supervisor Bollinger, Councilor Gonzalez-McCurdy, Councilor Italiano, Councilor Kriesel, Councilor Nesci, Councilor Nicholson

Nayes: None
Abstain: None
Results: Passed

2. Monthly Comptroller Report

Councilor Kriesel made a motion, Seconded by Councilor Nesci, to approve and authorize the supervisor to sign the Monthly Comptroller Report for March 2026 as presented by the Town Comptroller.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None

Abstain: None

Results: Passed

3. Announcements

Councilor Italiano reported that the Fish Stock was held on Friday, April 3, 2026, had the largest attendance to date. The event collected 753 pounds of food and \$1,022 for the Food Bank of Central New York. Councilor Italiano also announced that EarthFest will be held on May 3.

Councilor Nicholson reported that the Watershed Stewards informational event was held on the 24th at the Fayetteville Free Library and focused on engineered drainage solutions.

Councilor Gonzalez-McCurdy announced that on April 16 from 3:00 p.m. to 5:00 p.m. at the Manlius Village Auditorium, the event "Great Neighborhood for All Ages" will be held.

Councilor Kriesel reported that the survey regarding Burdick Street received 250 responses. The Town is currently evaluating the responses with the engineering firm and compiling the information.

Supervisor Bollinger announced that the Zoning Advisory Committee (ZAC) survey regarding zoning for the entire Town will launch April 13.

4. Approval of Minutes

Councilor Italiano made a motion, Seconded by Councilor Gonzalez-McCurdy, to approve the minutes for March 25, 2026, as presented by the Town Clerk.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Gonzalez-McCurdy

Nayes: None

Abstain: Councilor Kriesel

Results: Passed

5. Approval of Abstract

Councilor Nicholson made a motion, Seconded by Councilor Italiano, to approve

abstract #7 in the amount of \$414,540.46.

TOWN OF MANLIUS

Fund Summary

Abstract #7 - 2026

CODE	FUND	TOTALS
A	General Fund Townwide	\$332,162.52
B	General Fund Part Town	\$7,591.13
DA	Highway Fund Townwide	\$48,474.85
DB	Highway Fund Part Town	\$5,265.34
SL1	Overhead Lighting District	\$2,127.59
SL2	Underground Lighting District	\$3,179.52
SL3	Entry Lighting	\$152.39
SL4	Garden Park Lighting	\$911.49
SL5	Ratnour Bridge Lighting	\$3,225.65
SR1	Trash	\$250.99
SR2	Brush	\$250.99
SW3	Skyridge Water District	\$9,860.00
TA2	Trust and Agency - Other	\$1,088.00
	Total	\$414,540.46

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None

Abstain: None

Results: Passed

Executive Session

Councilor Italiano made a motion, Seconded by Councilor Nesci, to enter executive session to discuss acquisition sale or lease or real property when publicity will affect the property value thereof and to discuss proposed or current litigation and matters pertaining to collective bargaining.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nayes: None

Abstain: None

Results: Passed

Councilor Kriesel made a motion, Seconded by Councilor Italiano, to exit executive

session.

Ayes: Supervisor Bollinger, Councilor Italiano, Councilor Nesci, Councilor Nicholson, Councilor Kriesel, Councilor Gonzalez-McCurdy

Nays: None

Abstain: None

Results: Passed

Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Italiano and seconded by Councilor Kriesel the Board voted unanimously to adjourn regular session at 09:44 PM.

Respectfully Submitted by:

Carrie Greveling
Town Clerk

Draft