

Agenda
Town Board Meeting
July 23, 2025
6:30 PM

1. Virtual Meeting Instructions - July 23, 2025

Documents:

[07-23-25 VIRTUAL MEETING INSTRUCTIONS.PDF](#)

2. Pledge Of Allegiance

3. Open Podium

4. Public Hearing - Kinsella Quarry Natural Resource Removal Permit

- o Close Public Hearing - No other actions to be taken

5. Public Hearing - Proposed Local Law Amendment - Chapter 155 Section 20.2 Of The Town Code Entitled Planned Units Development

- o Set New Public Hearing Date for Additional Amendments - August 13, 2025
@ 6:35 PM

6. NYS Retirement - Standard Work Day And Reporting Resolution

Documents:

[NYS WORKDAY RESOLUTION.PDF](#)

7. Change Order For The Skyridge Water Supply District Project

Documents:

[CONTRACT 1 CO NO 1 - 2025-07-07.PDF](#)

8. Recreation - New Hires

- o Claire Hunt & Randal Hearn - \$17.00/hr

9. Intermunicipal Agreement - Village Of Manlius - CODES

Documents:

[IMA - CODE ENFORCEMENT.PDF](#)

10. Board Of Ethics Committee - Disclosure Policy And Procedure Updates

Documents:

[BOE_COI.PDF](#)
[BOE DISCLOSURES POLICY.PDF](#)

11. New Town Facility

- Town Board Discussion
- Schedule a Special Meeting

12. Approval Of Minutes - July 9, 2025

Documents:

[07-09-25 DRAFT.PDF](#)

13. Approval Of Abstract #14

Documents:

[ABSTRACT 14.PDF](#)

14. Adjournment



July 23, 2025 – 6:30PM

Town Board Virtual Meeting Instructions

The easiest way to participate in the meeting is to use the link provided below. The meeting will be conducted on the ZOOM platform as a webinar. Please make sure that when you complete your attendee registration you enter your full name.

Click on the link or enter the meeting URL web address as listed below.

<https://us02web.zoom.us/j/81736054735?pwd=bHnFgzrx2AHsbvotBQG6Zgk6xThQD.1>

Password to join when prompted:

Password: 261737

Enter your email address and name and join the meeting.

Join by telephone by dialing the number below:

(929) 436-2866

When prompted to enter the Webinar ID, use the number below followed by #

Webinar ID: 817 3605 4735

Press # again to skip the personal id and enter the password below followed by #

Password: **261737**

If this is your first time joining a ZOOM meeting you may practice using ZOOM meeting platform at

<https://zoom.us/test>.

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

3 0 0 8 2

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.12/23)

BE IT RESOLVED, that the Town of Manlius / 30082 hereby established the following standard work days for these titles and will
(Name of Employer) (Location Code)
report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Carrie Greveling			Town Clerk	1/1/25-12/31/25	7.25	23.37	☐	Bi-Weekly	☐
Ingrid Gonzalez-McCurdy			Town Councilor	1/1/25-12/31/27	7.25	10.68	☐	Bi-Weekly	☐
							☐		☐
Appointed Officials:									
							☐		☐
							☐		☐
							☐		☐

I, Carrie Greveling, secretary/clerk of the governing board of the Town of Manlius, of the State of New York,
(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 23rd day of July, 2025
on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Manlius on this 24th day of July, 2025,
(Name of Employer)

(Signature of Secretary or Clerk)

Affidavit of Posting: I, Carrie Greveling being duly sworn, deposes and says that the posting of the Resolution began on
(Name of Secretary or Clerk)
7/24/25 and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

- ☒ Employer's website at: www.townofmanlius.org
- ☐ Official sign board at: _____
- ☐ Main entrance Secretary or Clerk's office at: _____

(seal)

CHANGE ORDER NO.: 1

Owner: **Town of Manlius** Owner's Project No.:
Engineer: **Miller Engineers** Engineer's Project No.: **002.007 A002**
Contractor: Contractor's Project No.:
Project: **Skyridge Water Supply District 2025 Infrastructure Improvements Project**
Contract Name: **Contract No. 1 – Water Storage Tanks**
Date Issued: **7/7/2025** Effective Date of Change Order: **7/7/2025**

The Contract is modified as follows upon execution of this Change Order:

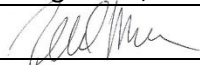
Description:

1. Reduced sitework scope limiting work to 5' of new tank footprints.

Attachments:

1. Statewide Aquastore Letter – Site Piping Change Order

Change in Contract Price	No Change in Contract Times
Original Contract Price: \$ 655,500	
No Previous Change Orders \$	
Contract Price prior to this Change Order: \$ 655,500	
Decrease of this Change Order: \$ 40,000	
Contract Price incorporating this Change Order: \$ 615,500	

Recommended by Engineer (if required)	Accepted by Contractor
By: <u>Doug Miller, PE</u>	
Signed: <u></u>	
Title: <u>Engineer</u>	
Date: <u>7/7/2025</u>	
Authorized by Owner	Approved by Funding Agency (if applicable)
By: <u>John T. Deer</u>	
Signed: _____	
Title: <u>Supervisor</u>	
Date: _____	



6010 Drott Drive
East Syracuse, NY 13057-2943
Phone: 315.433.AQUA (2782)
Fax: 315-433-5083
Website: www.statewideaquastore.com
Email: info@statewideaquastore.com

July 1, 2025

Miller Engineers / Nelson Engineering
131 Seneca Turnpike, Suite B
Manlius, NY 13104

Attn: Greg Nelson

Re: Town of Manlius – Skyridge Water Supply District
2025 Infrastructure Improvements – Water Storage Tanks
Site Piping Change Order

Greg,

Statewide Aquastore, Inc. would like to offer following change order proposal:

- Decrease the 6" ductile iron and site piping to 4".
- Decrease the quantity of ductile iron pipe to terminate 5' outside of tank foundation.
- Eliminate the 6x6 tapping sleeve and valve.
- Add a 4" gate valve.

Lower Well Site: Gulf Road Credit Proposed: \$ 15,000.00

Upper Well Site: Horseshoe Lane Credit Proposed: \$ 25,000.00

If you have any questions, please feel free to contact me.

Sincerely,

Jeffrey E. Proulx,

Vice President

INTERMUNICIPAL AGREEMENT REGARDING SHARED SERVICES OF CODE ENFORCEMENT OFFICERS

THIS AGREEMENT, made and entered into this _____ day of July, 2025, between the TOWN OF MANLIUS, a municipal cooperation of the State of New York with an office at 301 Brooklea Drive, Fayetteville, New York 13066 (“Town”) and the VILLAGE OF MANLIUS, a municipal corporation of the State of New York with an office at One Arkie Albanese Avenue, Manlius, New York 13104 (“Village”).

WITNESSETH:

WHEREAS, the Town and the Village have local zoning and building codes, which codes require the appointment of a Code Enforcement Officer (“CEO”) to enforce the following services (“Codes Services”): (i) construction inspections related to permits, (ii) inspections related to violations of the New York State Uniform Building Code and the Town and Village Codes, (iii) issuance of permits including building permits, certificates of occupancy and certificates of completion, (iii) answering calls/emails/requests from and meeting with residents, applicants and contractors, and (iv) attending municipal board meetings as necessary; and

WHEREAS, the Boards of the Town and the Village have each appointed CEOs of their respective municipalities, but recognize that from time to time said CEO’s may not be available to perform Code Services by reason of retention issues, illness, emergency, absence, or vacation, and

WHEREAS, the Village is in need of emergency Codes Services due to a retention issue, and, the Town is willing to provide Codes Services, and

WHEREAS, the parties wish to memorialize the arrangement whereby the Town would provide Code Services for the Village until August 31, 2025 pursuant to the provisions of General Municipal Law Section 119-O.

NOW, THEREFORE, IT IS HEREBY AGREED, by the Town and the Village as follows:

1. In providing Code Services to the Village, the Town shall make available and provide a duly trained or qualified CEO to the Village.
2. To facilitate the Town's CEO's furnishment and administration of Codes Services on behalf of the Village, any authority heretofore conferred upon the Village's CEO pursuant to the Village's Code or other applicable law, rule, or regulation, is hereby conferred upon the Town's CEO.
3. For the sole purpose and to the extent necessary in order to give official status to the acts of the Town's CEO when performing municipal duties and functions for the Village, said Town's CEO shall be considered a duly appointed official of the Village, authorized to perform Codes Services in and on behalf of the Village.
4. The Village shall provide such supplies, materials, staff, and other items needed for the Town's CEO to perform Codes Services in and for the Village.
5. The Town shall respond to any need and request for the Code Services as soon as able.
6. The Town and/or the Town CEO shall not be required to provide any services beyond the scope of the Codes Services defined herein this Agreement.
7. The parties agree that the Town CEO shall at all times, remain an employee of such Town and shall not be an employee of the Village. As such, all personnel costs associated with the Town CEO, which shall include, but are not limited to compensation, benefits, Workers Compensation insurance, and retirement, shall continue to remain the exclusive responsibility of the Town. Accordingly, the Town shall:
 - (a) Pay its CEO as it would if the Code Services were being performed for the Town. Notwithstanding this provision, when providing services hereunder for the Village, the services of the Town CEO will be reimbursed by the Village to the providing Town in accordance with the CEO rate of \$45.00/hour, plus the cost of mileage of the Town CEO incurred when providing the Code Services within thirty (30) days of the Code Services being rendered and invoiced to the Village.
 - (b) The Village shall be liable for the Town's CEO actions which occur in the performance of such Code Services for the Village, and shall indemnify and hold the providing Town harmless with respect to same, including any attorneys' fees

incurred resulting therefrom or related thereto, unless such actions result from the Town CEO's gross negligence or willful misconduct.

8. The Village does hereby agree to obtain and thereafter continue to keep in full force and effect general liability insurance, and public officers' liability insurance relative to this Agreement during all phases of the performances of the various provisions to be performed herein naming the Town as an additional insured in an acceptable format to the Town (as determined by the Town in its sole and absolute discretion). This Agreement shall not become effective unless and until acceptable proof of insurance has been received by the Town.
9. The term of this Agreement shall be from the date of acceptance through to August 31, 2025. After August 31, 2025, the Agreement shall be automatically renewed for successive one-month terms unless either party terminates the Agreement in accordance with this provision. Either party may terminate the Agreement for any reason by giving the other party notice of termination at least 14 days before expiration of the one-month term in effect at that time, and the termination shall be effective at the end of the one-month term during which notice is provided. In no circumstances shall the term of the Agreement extend for longer than five years. After termination of the Agreement, the Town shall be under no further obligation to perform hereunder.
10. It is contemplated by the signors of this Agreement that this Agreement will be ratified by their respective boards as soon as possible. This instrument shall be executed in multiple copies. At least one copy shall be permanently filed, after execution thereof, in the office of the Clerks of the Town and the Village.
11. This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.
12. This Agreement represents the entire agreement of the parties and may not be modified or amended except in writing duly approved by each of the parties.
13. This Agreement specifically rescinds, replaces and supersedes any and all previous agreements between parties related to shared Code Services, including but not limited to any previous agreement between the Town and the Village.

IN WITNESS WHEREOF, the parties hereto affix their hands and seals the dates set forth below.

Dated: _____, 2025

TOWN OF MANLIUS

By: _____

John Deer, Town Supervisor

Dated: _____, 2025

VILLAGE OF MANLIUS

By: _____

Hank Chapman, Mayor

STATE OF NEW YORK)

COUNTY OF ONONDAGA) ss.:

On the ____ day of July in the year 2025 before me, the undersigned, a Notary Public in and for said State, personally appeared **JOHN DEER**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

STATE OF NEW YORK)

COUNTY OF ONONDAGA) ss.:

On the ____ day of July in the year 2025 before me, the undersigned, a Notary Public in and for said State, personally appeared **HANK CHAPMAN**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC



Conflict of Interest / Financial Disclosure Statement

In accordance with Town of Manlius Code 14.5 (B) ⁽¹⁾, and New York State General Municipal Law Article 18 ⁽²⁾, the Town's Board of Ethics requires any employee, agent or representative of the Town to complete this attestation upon initial engagement, and on a continuous annual renewal basis:

Name: _____

Position / Title: _____

Department: _____

Any other Employment: _____

Significant partner relationships, and/or children aged 18 or older must be noted on Page 2 - Section A

1) Do you own, rent or lease any **property within the Town of Manlius?**

No _____ Yes _____ (list below)

Address: _____

Own _____ Lease _____ Residential _____ Commercial _____

Address: _____

Own _____ Lease _____ Residential _____ Commercial _____

Address: _____

Own _____ Lease _____ Residential _____ Commercial _____

2) Do you, or anyone noted on *Page 2 – Section A* have **ownership interest in any Business, Corporation, Partnership or LLC?**

No _____ Yes _____ (list below – if additional space required use ***Page 2 – Section C***)

Name: _____ Type: _____

Name: _____ Type: _____

3) Do you, or anyone noted on *Page 2 – Section A* have **business or contracts before any Town Department or Board currently, or within the previous calendar year?**

No _____ Yes _____ (complete ***Page 2 - Section B***)

Signed: _____

Date: _____

⁽¹⁾ <https://ecode360.com/11047375#11047390>

⁽²⁾ <https://newyork.public.law/laws/n.y. general municipal law section 808>

Section A - Significant partner relations, and/or children aged 18 and older *(list all with names of current employers):*

Section B – Existing contracts or business before any Town Department or Board currently, or within the previous calendar year *(list all including pertinent details):*

Section C – Any additional comments or space needed to elaborate on Questions 1-3 *(open ended):*

⁽¹⁾ <https://ecode360.com/11047375#11047390>

⁽²⁾ https://newyork.public.law/laws/n.y._general_municipal_law_section_808



Board of Ethics

In accordance with Town of Manlius Code 14.5 (B) ⁽¹⁾, and New York State General Municipal Law Article 18 ⁽²⁾, the Town's Board of Ethics presents the following policy update:

Annual Financial Disclosure Policy and Procedure

Adopted *[Insert Date]*

1. Purpose

The purpose of this policy is to promote transparency, integrity, and public trust in the Town of Manlius government by requiring all covered employees, agents and officials to annually disclose certain interests and relationships which may present actual or perceived conflicts of interest.

2. Applicability

This policy applies to the following individuals:

- All elected officials of the Town of Manlius
- All appointed board members and officers
- All department heads and supervisory personnel
- All Town Employees over the age of 18 (permanent and temporary)

Including the following post-employment restrictions:

- *[under BoE consideration / review]*

3. Annual Disclosure Requirement

All individuals subject to this policy shall complete and submit a *Disclosure of Interest Statement* each year by January 31st, or within 30 days of assuming a qualifying position.

⁽¹⁾ <https://ecode360.com/11047375#11047390>

⁽²⁾ https://newyork.public.law/laws/n.y._general_municipal_law_section_808

4. Contents of the Disclosure Statement

The Disclosure Statement shall require the reporting of:

- Ownership interests in any business
- Significant partner relations and/or children aged 18 and older
- Real property interests within the Town of Manlius
- Outside employment or consulting work that may create a potential conflict of interest
- Any gifts, services, or gratuities received over \$75 in value
- Any other financial, business, or personal relationships that may reasonably appear to influence the filer's decisions or actions taken on behalf of the Town

5. Submission and Recordkeeping

Disclosure forms must be submitted to the Town Manager, who shall maintain a confidential record of all filings, except as otherwise provided by law. The Town Manager shall provide completed forms to the Board of Ethics for review upon request.

6. Material Change Disclosure

In addition to the annual filing requirement, covered individuals must submit an *Updated Disclosure Statement* within 30 days of any material change in financial interests, relationships, or outside activities relevant to this policy. (e.g., new outside employment, etc.)

7. Review and Enforcement

The Board of Ethics shall review all submitted Disclosure Statements for completeness and potential concerns. If a potential conflict is identified, the Ethics Committee may:

- Request clarification or further information from the filer
- Issue an advisory opinion
- Recommend recusal by the filer from certain duties or activities
- Refer the matter to the Town Board for further action

Failure to submit a required disclosure or any intentional misrepresentation or omissions may result in referral to the Town Board for disciplinary or legal action which may lead to sanctions.

⁽¹⁾ <https://ecode360.com/11047375#11047390>

⁽²⁾ https://newyork.public.law/laws/n.y._general_municipal_law_section_808

8. Confidentiality

Disclosure Statements shall be kept confidential except as required by law or when access is necessary for review and enforcement. Access is limited to the Town Manager, the Ethics Board, and legal counsel as required.

9. Training and Acknowledgment

The Town shall provide annual training or written guidance on ethics and disclosure requirements. All covered individuals must sign an Acknowledgment of Receipt and affirm understanding of:

- The Town's Code of Ethics
- Their obligation to disclose potential conflicts
- Their duty to update disclosures when circumstances change

10. Effective Date and Review

This policy is effective immediately upon adoption by the Town Board. It shall be reviewed at least once every three years, or upon any material change in state law or ethics procedures.

⁽¹⁾ <https://ecode360.com/11047375#11047390>

⁽²⁾ https://newyork.public.law/laws/n.y._general_municipal_law_section_808

MINUTES
TOWN BOARD
July 9, 2025

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here;

https://www.youtube.com/live/NEfGiv_4exg?si=CW8FfgRRhYbFRJ_K

Supervisor Deer (Virtual) presided, and the following Board members were present:

Virtual	Sara Bollinger, Councilor
	Ingrid Gonzalez-McCurdy, Councilor
	Alissa Italiano, Councilor
Virtual	Mike Nesci, Councilor
	William Nicholson, Councilor
	Katelyn M. Kriesel, Councilor

The following Town Officers were present: Carrie Grevelding, Town Clerk. William Wolfe, Town Attorney. Jason Cassalia, Chief of Police. Ann Oot, Town Manager. Kay Blythe, Deputy Town Manager. Officer. Maria Lenway, Comptroller.

1. Attendees

In-Person Meeting Attendees: Craig Dudczak, Fayetteville. Mike Friend, Manlius. Dan Ryan, Fayetteville. Stacey Kelso, Manlius. Gregg Grates, Representative CHA. Don Gates, Manlius.

Virtual Meeting Attendees: None

2. 6:30 PM - The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:30 PM. Councilor Nicholson led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:30 PM – Oath of Office – Officer B. Heyman

Chief Cassalia introduced Officer Heyman. Officer Heyman just recently graduated from the Black River St. Lawrence Police Academy as Valedictorian of his class. Town Clerk Grevelding performed the Oath of Office with Officer Heyman.

4. 6:35 PM – Open Podium

Dan Ryan of Fayetteville inquired about National Policy Vs. Local Policy in regard to TMPD and wearing masks. Mr. Ryan voiced concerns regarding public safety. Chief Cassalia took a moment to address the concerns that Mr. Ryan brought forward.

5. 6:42 PM - Highway Department – Addition and Renovations Report

Gregg Grates the construction manager from CHA for the additions and renovations at the Town Highway Department was present to give an update on the project.

6. 6:48 PM – Public Hearing – Propose Local Law Amendment – Chapter 155

Section 20.2 of the Town Code Entitled Planned Units Development

Don Gates of Manlius and a member of the Comprehensive Plan Steering Committee

raised concerns over flooding and drainage. Mr. Gates asked the board to consider adding language to protect residents from water issues with well water, drainage, and septic.

The Board left the Public Hearing open to consider Mr. Gates request.

7. 6:55 PM – Final Order – Enders Road Sidewalk

Councilor Italiano made a motion, Seconded by Councilor Gonzalez-McCurdy, to adopt the final order forming the Enders Road Sidewalk District, subject to final Comptroller Approval.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Gonzalez-McCurdy

Nayes: 0 No Vote – Councilor Nesci Motion Carries.

8. 7:00 PM – LaBella Survey Proposal – Enders Rd

Councilor Italiano made a motion, Seconded by Councilor Gonzalez-McCurdy, to approve the proposal from LaBella for Professional Survey Services for Enders Rd in the amount of \$41,400.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

9. 6:59 PM – Decommissioning Agreement – Solar Project – 7869 Peck Rd

Councilor Kriesel made a motion, Seconded by Councilor Italiano to authorize the Town Supervisor to Execute a Decommissioning Agreement related to the Solar Development at 7869 Peck Road, subject to final legal approval.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

10. 7:00 PM – Town Hall – Emergency Maintenance Repairs

Councilor Nicholson made a motion, Seconded by Councilor Italiano to approve the proposal from WCA Roofing & Sheet Metal Co. Inc for option #2 for the repairs to Town Hall roof up to the listed amount of \$132,950.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

Councilor Italiano made a motion, Seconded by Councilor Gonzalez-McCurdy to authorize the Town Supervisor to sign the agreement with Davis-Ulmer Fire Protection in the amount of \$6,507.92 for the replacement of the fire panel at Town Hall.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

**11. 7:08 PM – NYS Retirement – Standard Work Day and Reporting Resolution-
TABLED**

12. 7:08 PM – RFP – Planning Services – Climate Smart Zoning Project

Councilor Nicholson made a motion, seconded by Councilor Kriesel, to authorize the publication of the request for proposals for planning services regarding the Climate Smart Zoning Project.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

13. 7:09 PM – RFP – Dog Control Services

Councilor Italiano made a motion, seconded by Councilor Nicholson, to authorize the publication of the request for proposals for Dog Control Services.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

14. 7:10 PM – Town Highway Permit – Verizon – Dartmoor Crossing

Councilor Italiano made a motion, seconded by Councilor Kriesel, to authorize the Town Supervisor to sign the highway department permit application submitted by Verizon New York Inc to direct bury 214-feet of 2-inch innerduct along south side of Dartmoor Crossing to existing pedestal as shown on attached map.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

15. 7:11 PM –Employee Assistance Program – Contract Renewal

Councilor Gonzalez-McCurdy made a motion, seconded by Councilor Italiano, to approve the Employee Assistance Program agreement between the Town of Manlius and Employee Services LLC dba ESI Employee Assistance Group effective July 1, 2025 – June 30, 2026.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

16. 7:13 PM – Incode – Contract

Councilor Italiano made a motion, seconded by Councilor Nicholson, to authorize the Town Supervisor to sign the Amendment with Tyler Technologies removing unused services from the agreement dated June 5, 2023, effective June 13, 2025, subject to final legal review.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

17. 7:15 PM – Other Business

Councilor Italiano announced that the Musical ‘All Shook Up’ will be held July 17, 2025 through July 19, 2025.

Councilor Kriesel announced that the Economic Development Business Roundtable was a success, with approximately 50 people in attendance. She noted that she is looking forward to the Economic Development Leadership Roundtable scheduled for July 10, 2025.

Councilor Nicholson informed the Board that the Watershed Stewards have created a subcommittee to review the Town Code and will have suggestions for the Board in the near future.

18. 7:19 – Supervisor’s Reports – June 2025

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve the Supervisor’s Reports from June 2025 as presented by the Town Comptroller.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Abstained: Councilor Italiano

Nayes: 0

Motion Carries.

19. 7:20 – Budget Transfers

Councilor Nicholson made a motion, seconded by Councilor Italiano, to move \$3,000 from A00 5.1620.405 Information Technology-Buildings to A00 5.1620.440 Repairs-Buildings..

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

Councilor Nicholson made a motion, seconded by Councilor Italiano, to move \$1,000 from A00 5.1220.406 Investment Fees-Supervisor to A00 5.1220.402 Seminars & Conferences-Supervisor.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

20. Approval of Minutes – June 25, 2025 & July 2, 2025

Councilor Nicholson made a motion, seconded by Councilor Gonzalez-McCurdy, to approve the minutes from June 25, 2025, as presented by the Town Clerk.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Abstained: Councilor Italiano Nays: 0 Motion Carries.

Councilor Nicholson made a motion, seconded by Councilor Italiano, to approve the minutes from July 2, 2025, as presented by the Town Clerk.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nays: 0 All in Favor Motion Carries.

21. Approval of Abstract #13

Councilor Nicholson made a motion, seconded by Councilor Bollinger, to approve abstract #13 in the amount of \$656,453.01.

TOWN OF MANLIUS		
Fund Summary		
Abstract #13 - 2025		
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$499,402.24
B	General Fund Part Town	\$7,895.40
DA	Highway Fund Townwide	\$18,657.87
DB	Highway Funds Part Town	\$92,046.48
SD2	Consolidated Drainage #2	\$14,310.31
SL1	Overhead Lighting District	\$5,138.91
SL2	Underground Lighting District	\$7,246.60
SL3	Entry Lighting	\$348.88
SL4	Garden Park Lighting	\$2,186.91
SL5	Ratnour Bridge Lighting	\$7,822.43
SR1	Trash	\$250.99
SR2	Brush	\$250.99
TA2	Trust & Agency - Other	\$895.00
Total		\$656,453.01

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nays: 0 All in Favor Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Kriesel and seconded by Councilor Nesci the Board voted unanimously to adjourn regular session at 7:22 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nays: 0

All in Favor.

Motion Carries

Respectfully Submitted by:

Carrie Grevelding
Town Clerk

DRAFT

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
A00	NON-DEPARTMENTAL	3,440.00
A00-1010	Town Board	59.99
A00-1220	Supervisor	388.06
A00-1355	Assessors	41.85
A00-1410	Town Clerk	57.66
A00-1620	Buildings	13.98
A00-3120	Police	4,940.59
A00-5132	Garage	1,072.50
A00-6310	Tree Commission	68,250.00
A00-7310	Recreation	4,850.04

A00 TOTAL	General Fund Townwide	83,114.67
B00-3620	Codes Enforcement	150.00
B00-8010	Zoning	114.53
B00-8020	Planning	41.07

B00 TOTAL	General Fund Part Town	305.60
CM1-3120	Police	740.00

CM1 TOTAL	Police Special Revenue	740.00
CM3-6789	Sustain Manlius	883.72

CM3 TOTAL	Sustainable Manlius	883.72
DA0-5130	Machinery	4,246.30
DA0-5140	Brush & Weeds	17,526.00
DA0-5142	Snow Removal	486.15

DA0 TOTAL	Highway Fund Townwide	22,258.45
DB0-5110	General Repairs	21,058.34

DB0 TOTAL	Highway -Part Town	21,058.34

ACCT	NAME	AMOUNT
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SW3-8310	Water Administration	188,198.00
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SW3 TOTAL	Skyridge Water District	188,198.00
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** TOTAL **		316,558.78
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*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
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SS 2025 SUMMER SHOW	PRINT PRINTING AND ADVERTISING	1,250.00
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	PROGRAM PROGRAM EXPENSES	3,104.99
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** PROJECT SS TOTAL **		4,354.99
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ACCT	NAME	AMOUNT
A00	NON-DEPARTMENTAL	29,433.20
A00-1355	Assessors	20.00
A00-1620	Buildings	1,685.32
A00-1640	Central Garage	30.95
A00-3120	Police	1,371.33
A00-7310	Recreation	641.60

A00 TOTAL	General Fund Townwide	33,182.40
DA0-5130	Machinery	3,482.75
DA0-5140	Brush & Weeds	33.98
DA0-5142	Snow Removal	171.14

DA0 TOTAL	Highway Fund Townwide	3,687.87

4:01 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE:

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
DB0-5110	General Repairs	5,455.35

DB0 TOTAL	Highway -Part Town	5,455.35

** TOTAL **		42,325.62

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
A00-1420	Attorney	19,144.08
A00-1440	Engineer	5,188.75
A00-1620	Buildings	1,388.25
A00-1640	Central Garage	5,994.76
A00-3120	Police	103.50
A00-5132	Garage	127,740.23
A00-9045	Employee Benefits	437.00
A00-9061	Employee Benefits	1,250.00
A00-9089	Employee Benefits	1,923.60

A00 TOTAL	General Fund Townwide	163,170.17
B00-3620	Codes Enforcement	25.00
B00-8010	Zoning	607.50

B00 TOTAL	General Fund Part Town	632.50

3 PM

DIRECT PAYABLES EFT DEPARTMENT PAYMENT REGISTER

PAGE:

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
SD2-8540	Drainage	9,900.74

SD2 TOTAL	Donsolidated Drainage #2	9,900.74
SR1-8160	Refuse	209,344.21

SR1 TOTAL	Manlius Res Trash Dist	209,344.21

SR2-8160	Refuse	26,379.17

SR2 TOTAL	Manlius Res Brush Dist	26,379.17
SW3-8310	Water Administration	300.00

SW3 TOTAL	Skyridge Water District	300.00
TA2	NON-DEPARTMENTAL	744.97

TA2 TOTAL	Trust & Agency - Other	744.97

** TOTAL **		410,471.76

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** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
A00-1420	Attorney	1,625.00
A00-3120	Police	334.66
A00-9061	Employee Benefits	1,300.00

A00 TOTAL	General Fund Townwide	3,259.66
B00-8010	Zoning	170.00
B00-8020	Planning	680.00

B00 TOTAL	General Fund Part Town	850.00
TA2	NON-DEPARTMENTAL	42.50

TA2 TOTAL	Trust & Agency - Other	42.50

** TOTAL **		4,152.16

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
A00	NON-DEPARTMENTAL	2,413.47
A00-1620	Buildings	2,165.89
A00-1670	Central Printing	717.58

A00 TOTAL	General Fund Townwide	5,296.94
B00-3620	Codes Enforcement	70.00

B00 TOTAL	General Fund Part Town	70.00

** TOTAL **		5,366.94

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