

MINUTES
TOWN BOARD
July 9, 2025

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here; https://www.youtube.com/live/NEfGiv_4exg?si=CW8FfgRRhYbFRJ_K
Supervisor Deer (Virtual) presided, and the following Board members were present:

Virtual	Sara Bollinger, Councilor
	Ingrid Gonzalez-McCurdy, Councilor
	Alissa Italiano, Councilor
Virtual	Mike Nesci, Councilor
	William Nicholson, Councilor
	Katelyn M. Kriesel, Councilor

The following Town Officers were present: Carrie Grevelding, Town Clerk. William Wolfe, Town Attorney. Jason Cassalia, Chief of Police. Ann Oot, Town Manager. Kay Blythe, Deputy Town Manager. Officer. Maria Lenway, Comptroller.

1. Attendees

In-Person Meeting Attendees: Craig Dudczak, Fayetteville. Mike Friend, Manlius. Dan Ryan, Fayetteville. Stacey Kelso, Manlius. Gregg Grates, Representative CHA. Don Gates, Manlius.

Virtual Meeting Attendees: None

2. 6:30 PM - The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:30 PM. Councilor Nicholson led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:30 PM – Oath of Office – Officer B. Heyman

Chief Cassalia introduced Officer Heyman. Officer Heyman just recently graduated from the Black River St. Lawrence Police Academy as Valedictorian of his class. Town Clerk Grevelding performed the Oath of Office with Officer Heyman.

4. 6:35 PM – Open Podium

Dan Ryan of Fayetteville inquired about National Policy Vs. Local Policy in regard to TMPD and wearing masks. Mr. Ryan voiced concerns regarding public safety. Chief Cassalia took a moment to address the concerns that Mr. Ryan brought forward.

5. 6:42 PM - Highway Department – Addition and Renovations Report

Gregg Grates the construction manager from CHA for the additions and renovations at the Town Highway Department was present to give an update on the project.

**6. 6:48 PM – Public Hearing – Propose Local Law Amendment – Chapter 155
Section 20.2 of the Town Code Entitled Planned Units Development**

Don Gates of Manlius and a member of the Comprehensive Plan Steering Committee

raised concerns over flooding and drainage. Mr. Gates asked the board to consider adding language to protect residents from water issues with well water, drainage, and septic.

The Board left the Public Hearing open to consider Mr. Gates request.

7. 6:55 PM – Final Order – Enders Road Sidewalk

Councilor Italiano made a motion, Seconded by Councilor Gonzalez-McCurdy, to adopt the final order forming the Enders Road Sidewalk District, subject to final Comptroller Approval.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Gonzalez-McCurdy

Nayes: 0 No Vote – Councilor Nesci Motion Carries.

8. 7:00 PM – LaBella Survey Proposal – Enders Rd

Councilor Italiano made a motion, Seconded by Councilor Gonzalez-McCurdy, to approve the proposal from LaBella for Professional Survey Services for Enders Rd in the amount of \$41,400.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

9. 6:59 PM – Decommissioning Agreement – Solar Project – 7869 Peck Rd

Councilor Kriesel made a motion, Seconded by Councilor Italiano to authorize the Town Supervisor to Execute a Decommissioning Agreement related to the Solar Development at 7869 Peck Road, subject to final legal approval.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

10. 7:00 PM – Town Hall – Emergency Maintenance Repairs

Councilor Nicholson made a motion, Seconded by Councilor Italiano to approve the proposal from WCA Roofing & Sheet Metal Co. Inc for option #2 for the repairs to Town Hall roof up to the listed amount of \$132,950.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

Councilor Italiano made a motion, Seconded by Councilor Gonzalez-McCurdy to authorize the Town Supervisor to sign the agreement with Davis-Ulmer Fire Protection in the amount of \$6,507.92 for the replacement of the fire panel at Town Hall.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

**11. 7:08 PM – NYS Retirement – Standard Work Day and Reporting Resolution-
TABLED**

12. 7:08 PM – RFP – Planning Services – Climate Smart Zoning Project

Councilor Nicholson made a motion, seconded by Councilor Kriesel, to authorize the publication of the request for proposals for planning services regarding the Climate Smart Zoning Project.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

13. 7:09 PM – RFP – Dog Control Services

Councilor Italiano made a motion, seconded by Councilor Nicholson, to authorize the publication of the request for proposals for Dog Control Services.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

14. 7:10 PM – Town Highway Permit – Verizon – Dartmoor Crossing

Councilor Italiano made a motion, seconded by Councilor Kriesel, to authorize the Town Supervisor to sign the highway department permit application submitted by Verizon New York Inc to direct bury 214-feet of 2-inch innerduct along south side of Dartmoor Crossing to existing pedestal as shown on attached map.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

15. 7:11 PM –Employee Assistance Program – Contract Renewal

Councilor Gonzalez-McCurdy made a motion, seconded by Councilor Italiano, to approve the Employee Assistance Program agreement between the Town of Manlius and Employee Services LLC dba ESI Employee Assistance Group effective July 1, 2025 – June 30, 2026.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

16. 7:13 PM – Incode – Contract

Councilor Italiano made a motion, seconded by Councilor Nicholson, to authorize the Town Supervisor to sign the Amendment with Tyler Technologies removing unused services from the agreement dated June 5, 2023, effective June 13, 2025, subject to final legal review.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor Motion Carries.

17. 7:15 PM – Other Business

Councilor Italiano announced that the Musical ‘All Shook Up’ will be held July 17, 2025 through July 19, 2025.

Councilor Kriesel announced that the Economic Development Business Roundtable was a success, with approximately 50 people in attendance. She noted that she is looking forward to the Economic Development Leadership Roundtable scheduled for July 10, 2025.

Councilor Nicholson informed the Board that the Watershed Stewards have created a subcommittee to review the Town Code and will have suggestions for the Board in the near future.

18. 7:19 – Supervisor’s Reports – June 2025

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve the Supervisor’s Reports from June 2025 as presented by the Town Comptroller.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Abstained: Councilor Italiano Nayes: 0 Motion Carries.

19. 7:20 – Budget Transfers

Councilor Nicholson made a motion, seconded by Councilor Italiano, to move \$3,000 from A00 5.1620.405 Information Technology-Buildings to A00 5.1620.440 Repairs-Buildings..

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor Motion Carries.

Councilor Nicholson made a motion, seconded by Councilor Italiano, to move \$1,000 from A00 5.1220.406 Investment Fees-Supervisor to A00 5.1220.402 Seminars & Conferences-Supervisor.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor Motion Carries.

20. Approval of Minutes – June 25, 2025 & July 2, 2025

Councilor Nicholson made a motion, seconded by Councilor Gonzalez-McCurdy, to approve the minutes from June 25, 2025, as presented by the Town Clerk.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Abstained: Councilor Italiano Nays: 0 Motion Carries.

Councilor Nicholson made a motion, seconded by Councilor Italiano, to approve the minutes from July 2, 2025, as presented by the Town Clerk.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nays: 0 All in Favor Motion Carries.

21. Approval of Abstract #13

Councilor Nicholson made a motion, seconded by Councilor Bollinger, to approve abstract #13 in the amount of \$656,453.01.

TOWN OF MANLIUS Fund Summary Abstract #13 - 2025		
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$499,402.24
B	General Fund Part Town	\$7,895.40
DA	Highway Fund Townwide	\$18,657.87
DB	Highway Funds Part Town	\$92,046.48
SD2	Consolidated Drainage #2	\$14,310.31
SL1	Overhead Lighting District	\$5,138.91
SL2	Underground Lighting District	\$7,246.60
SL3	Entry Lighting	\$348.88
SL4	Garden Park Lighting	\$2,186.91
SL5	Ratnour Bridge Lighting	\$7,822.43
SR1	Trash	\$250.99
SR2	Brush	\$250.99
TA2	Trust & Agency - Other	\$895.00
Total		\$656,453.01

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nays: 0 All in Favor Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Kriesel and seconded by Councilor Nesci the Board voted unanimously to adjourn regular session at 7:22 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nays: 0

All in Favor.

Motion Carries

Respectfully Submitted by:

Carrie Grevelding
Town Clerk