

Agenda
Police Committee Meeting
February 26, 2025
5:00 PM

1. Virtual Meeting Instructions - February 26, 2025

Documents:

[2-26-25 POLICE COMMITTEE MEETING INSTRUCTIONS.PDF](#)

2. Pledge Of Allegiance (Member)
3. Approval Of Minutes - December 18, 2024

Documents:

[12-18-24 MINUTES -DRAFT.PDF](#)

4. Retail Crime Prevention Task Force - Summary Of Activity And Outcomes Reporting
5. Department Report (Chief Cassalia)
6. 2025 Meeting Dates
Meetings will be held at 5:00 PM and are subject to change.

April 23, 2025

June 25, 2025

August 27, 2025

October 22, 2025

December 17, 2025

7. Committee Chair
8. Other Business (Committee)
9. Adjournment (Chair)



February 26, 2025 – 5:00PM

Police Committee Meeting Instructions

The easiest way to participate in the meeting is to use the link provided below. The meeting will be conducted on the ZOOM platform as a webinar. Please make sure that when you complete your attendee registration you enter your full name.

Click on the link or enter the meeting URL web address as listed below.

<https://us02web.zoom.us/j/86470672810?pwd=KH53ckOeXBU08b3JapPbiZYaClpacX.1>

Password to join when prompted:

Password: **181375**

Enter your email address and name and join the meeting.

Join by telephone by dialing the number below:

(929) 436-2866

When prompted to enter the Webinar ID, use the number below followed by #

Webinar ID: 864 7067 2810

Press # again to skip the personal id and enter the password below followed by #

Password: **181375**

If this is your first time joining a ZOOM meeting, you may practice using ZOOM meeting platform at <https://zoom.us/test>.

**Town of Manlius Police Committee
Meeting Minutes
December 18, 2024
5:00 PM**

| | | |
|----------|--------------------------|-----------------------------------|
| Present: | William Nicholson | Town of Manlius |
| | Mike Nesci | Town of Manlius |
| | Casey Cleary-Hammarstedt | Village of Fayetteville |
| | J. Robert (Bobby) Schepp | Village of Minoa |
| | Tom Pilewski | Village of Manlius |
| | Jason Cassalia | Chief of Police |
| | Carrie Grevelding | Secretary to the Police Committee |

Absent: Joseph Frateschi – Town Attorney

Attended Virtually: None

Attended In-Person: None

1. The meeting was called to order.

2. Pledge of Allegiance

3. Approval of Minutes

Member Nicholson made a motion, seconded by Member Cleary-Hammarstedt, to approve the minutes from October 23, 2024, as amended. The motion passed unanimously.

4. 2025 Final Budget Review-

Member Nicholson presented the 2025 Final Budget for the Town of Manlius Police Department.

Member Cleary-Hammarstedt inquired about the decrease in the budget for vehicle repair. Chief Cassalia explained that in 2024 the vehicle mechanic was out, and vehicle repairs had to go outside the department. Another factor mentioned was that funds from 2024 auctions were utilized for repairs.

Member Nesci inquired about the department being at full complement. Chief Cassalia explained that they did an analysis of patterns and trends and where their needs are. The department continuously responds to fluctuating staffing due to injury, disability, separation and retirement.

5. Retail Theft Task Force – Towne Center

Chief Cassalia explained that the concept came from the Chief’s Business Advisory Committee due to a concern for criminal activity in the area. In close consultation with the businesses and the district attorney’s office, a “creative approach to a complicated

problem” was developed and implemented to decrease losses and protect the safety of the public. It was reported that there were 10 arrests and 7 incidents totaling \$4,500 recovered where the TMPD was involved. Chief Cassalia advised that there was no money spent on overtime for this Task Force.

6. CALEA Accreditation Review –

Member Nicholson announced that the TMPD had received a positive Accreditation. A couple of noted areas were the size of the school-based program and oversight, and the limitations of the physical site. Chief Cassalia gave a brief history of CALEA and the process. He also discussed the school resource program and how it grew quickly.

7. Department Report –

Chief Cassalia gave an update on staffing numbers. There are many end-of-year analysis reports being written. The TMPD will celebrate its 40th anniversary in 2025. Chief Cassalia mentioned ways that the police department will be celebrating the anniversary.

8. Other Business –

It was decided to continue with meetings every other month. The first meeting for 2025 will be held on February 26, 2025, at 5:00 PM.

With there being no further business to come before the Committee, Member Schepp made a motion, seconded by Member Nicholson, to adjourn the meeting at 5:53 pm. The motion passed unanimously.

Respectfully Submitted,

Carrie Greveling
Town of Manlius
Police Committee Secretary