

ORGANIZATIONAL MEETING MINUTES
TOWN BOARD
January 2, 2025

The Town of Manlius Town Board hybrid meeting in-person and virtual live streaming with live streaming with Supervisor Deer presiding and the following Board members present:

Sara Bollinger, Councilor
Ingrid Gonzalez-McCurdy, Councilor
Alissa Italiano, Councilor
Mike Nesci, Councilor
William Nicholson, Councilor
Katelyn M. Kriesel, Councilor

The following Town Officers were present: Joseph Frateschi, Town Attorney. Carrie Grevelding, Town Clerk. Ann Oot, Town Manager, Kay Blythe, Deputy Town Manager. Maria Lenway, Comptroller

1. Attendees

In-Person Meeting Attendees: Mark Matt, Fayetteville. Cheryl Matt, Fayetteville

Virtual Meeting Attendees: None

2. The Pledge of Allegiance

Councilor Nicholson led the Pledge of Allegiance.

3. Approval of Abstract # 25

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve Abstract # 25 in the amount of \$137,550.91 as submitted by Comptroller Lenway.

TOWN OF MANLIUS		
Fund Summary		
Abstract #25 - 2024		
CODE	FUND	TOTALS
A	General Fund Townwide	\$63,742.48
B	General Fund Part Town	\$42.80
DA	Highway Fund Townwide	\$55,154.01
DB	Highway Fund Part Town	\$18,611.62
	Total	\$137,550.91

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nays: 0

All in Favor.

Motion Carries.

4. Technical Temperature Transfer 2025 (HVAC Town Hall)

Councilor Nesci made a motion, seconded by Councilor Kriesel, to authorize the Supervisor to enter into a contract with Technical Temperature Transfer to maintain the HVAC system at town hall.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

5. Landfill Monitoring Contract – Miller Engineering

Councilor Kriesel made a motion, seconded by Councilor Gonzalez-McCurdy, to authorize the Supervisor to enter into a contract with Miller Engineering for landfill monitoring services at a rate of \$36,000 per year.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

6. Miller Engineer – Planning Board 2025- TABLED

7. Life Safety Inspection Vault

Councilor Italiano made a motion, seconded by Councilor Nesci, to authorize the supervisor to sign agreement with Life Safety Inspection Vault LLC for a period of one year to end on 12/31/2025.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

8. Planning Board Chairperson Appointment

Councilor Gonzalez-McCurdy made a motion, seconded by Councilor Bollinger, to appoint Valerie Beecher as the Planning Board Chairperson for a one-year term expiring 12/31/2025.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

9. Zoning Board of Appeals Chairperson Appointment

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to appoint Karrie Catalino as Chairperson to the Zoning Board of Appeals for a one-year term expiring 12/31/2025.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

10. Planning and Zoning Board Attorney

Councilor Nesci made a motion, seconded by Councilor Kriesel, to appoint Baldwin & Sutphen, LLP as the Planning and Zoning Attorney's and authorize the Supervisor to enter into a contract for the 2025 fiscal year.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

11. Tree Commission Co-Chairs

Councilor Kriesel made a motion, seconded by Councilor Gonzalez-McCurdy, to appoint Stephanie Guerreschi and Alissa Italiano as Tree Commission Co-chairs for a term ending 12/31/2025.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

12. Attorney for the Town

Councilor Nicholson made a motion, seconded by Councilor Italiano, to appoint Harris Beach, PLLC as Attorney for the Town and authorize the Town Supervisor to enter into a contract for the 2025 fiscal year.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

13. Town Information Technology Services Appointment

Councilor Italiano made a motion, seconded by Councilor Nesci, to appoint Garam Group and authorize the Town Supervisor to enter into a contract for one year term expiring 12/31/25.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

14. Landscaping Town Hall – Edwards Landscaping

Councilor Gonzalez-McCurdy made a motion, seconded by Councilor Bollinger, to enter into a contract with Edwards Landscapes LLC for the landscaping at Town Hall in the amount of \$7,480.00.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

15. Police Department Accreditation Manager

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to appoint Maureen Buckland, Blu Line Accreditation Consulting, and authorize the Supervisor to enter into a contract for a one-year term expiring 12/31/25.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

16. Police Department Property Evidence Specialist

Councilor Nesci made a motion, seconded by Councilor Kriesel, to appoint Robert Winter, North Woods Services LLC, as Property Evidence Specialist and authorize the Supervisor to enter into a contract for a one-year term expiring on 12/31/25.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

17. Records Officer Appointment

Councilor Kriesel made a motion, seconded by Councilor Gonzalez-McCurdy, to appoint Carrie Grevelding as the Records Officer for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

18. Town Safety Coordinator Appointment

Councilor Nicholson made a motion, seconded by Councilor Italiano, to appoint Chris Pecht as the Safety Coordinator for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

19. Town Historical Society

Councilor Gonzalez-McCurdy made a motion, seconded by Councilor Bollinger, to authorize the Town Supervisor to enter into a contract with the Manlius Historical Society for a one-year term expiring on 12/31/25.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

20. Deputy Supervisor Appointment

Councilor Italiano made a motion, seconded by Councilor Nesci, to appoint Councilor Bollinger as Deputy Town Supervisor.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Abstained: Councilor Bollinger Nayes: 0 Motion Carries.

Supervisor	Receiver of Taxes
Town Board	Town Manager
Town Clerk	Assessor
Code Enforcement Officer	Town Planning Board
Highway Superintendent	Town Zoning Board of Appeals
Clerk to Town Justice	Recreation Department
Police Department	Town Justice

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

26. Delegate to the Association of Towns' Annual Meeting

Councilor Gonzalez-McCurdy made a motion, seconded by Councilor Bollinger to appoint John Deer as delegate to the Association of Towns' Annual meeting and Michael Nesci as an alternate delegate.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

27. Meal Reimbursement

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to set the reimbursement rate for meals when traveling on behalf of the Town as \$60 per day for all meals with receipts.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

28. Holidays

Councilor Nesci made a motion, seconded by Councilor Kriesel, to approve the following holidays as official Town holidays for 2025.

Wednesday	1/1/2025	New Years Day
Monday	1/20/2025	Martin Luther King Day
Monday	2/17/2025	Presidents Day
Friday	4/18/2025	Good Friday (1/2) Day
Monday	5/26/2025	Memorial Day
Thursday	6/19/2025	Juneteenth
Friday	7/4/2025	Independence Day
Monday	9/1/2025	Labor Day
Monday	10/13/2025	Columbus/Indigenous Peoples Day
Tuesday	11/11/2025	Veterans Day
Thursday	11/27/2025	Thanksgiving Day
Friday	11/28/2025	Day after Thanksgiving
Thursday	12/25/2025	Christmas Day

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

29. Committee Assignments

Councilor Kriesel made a motion, seconded by Councilor Gonzalez-McCurdy to approve the following committee and liaison assignments:

2025 Committees

Committee	Chairperson	Member
Budget & Finance	Sara Bollinger	Katelyn Kriesel
Economic Development	Katelyn Kriesel	Mike Nesci
Police Committee Secretary: Carrie Grevelding	Elected by Committee	William Nicholson Jason Cassalia Casey Cleary-Hammarstedt Tom Pilewski Bobby Schepp Mike Nesci
Tree Commission Secretary: Monica Van Auken	Alissa Italiano Stephanie Guerreschi	Heather Waters Chris Manchester Anne Young
Critical Response Committee		Alissa Italiano Mike Nesci With Villages, F-M, ESM, J-D, Railroad, Police, Dewitt, Onondaga County etc.
Sustainable Manlius	Katelyn Kriesel	Mike Nesci Ingrid Gonzalez-McCurdy
Engineering & Stormwater	Sara Bollinger	John Deer Tom Poitras Ann Oot Rob Cushing LaBella
Watershed Stewards	William Nicholson Mary O'Reilly – Community Chair	Sara Bollinger Jessica Ecklin Don Gates Steve Weiter George Lorefice
Pool Committee		Ingrid Gonzalez-McCurdy Michael Nesci Mike Langan Steve Ball
Aging Community Committee	Ingrid Gonzalez-McCurdy Anne Young	

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

30. Department Liaison Assignments

Councilor Nicholson made a motion, seconded by Councilor Italiano to approve the following department liaison assignments:

Assessor	William Nicholson
Highway	Sara Bollinger
Planning & Development	Katelyn Kriesel
Police	William Nicholson
Recreation	Alissa Italiano
Town Clerk	Mike Nesci
Receiver of Taxes	William Nicholson
Town Manager	Ingrid Gonzalez-McCurdy
Fire & EMS	Mike Nesci
Comptroller	Sara Bollinger
Deer Management	William Nicholson

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

31. Village Liaisons

Councilor Italiano made a motion, seconded by Councilor Nesci, to approve the following 2025 village liaison assignments as presented.

Village of Minoa	William Nicholson
Village of Manlius	Alissa Italiano
Village of Fayetteville	Sara Bollinger

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

32. Banks

Councilor Gonzalez-McCurdy made a motion, seconded by Councilor Bollinger, to approve the following list of official banks as presented.

M&T Bank
NY Class
Investments – Savings & Certificate of Deposit A model investment policy was adopted 4/23/2024

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

37. Highway Superintendent Memorandum of Understanding

Councilor Italiano made a motion, seconded by Councilor Nesci, to approve Town Highway Superintendent Memorandum of Understanding dated January 2, 2025.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

38. Official Town Newspapers

Councilor Gonzalez-McCurdy made a motion, seconded by Councilor Bollinger, to designate the Eagle Bulletin as the official Town newspaper and the Post Standard as the alternate.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

39. Insurance

Councilor Bollinger made a motion, seconded by Councilor Nicholson to authorize the Town Board to ratify existing contracts for Officers and Public Officials insurance with Haylor, Freyer and Coon.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

40. Salaries

Councilor Nesci made a motion, seconded by Councilor Kriesel, to approve salaries as listed here and in the approved budget.

Supervisor	John Deer	\$45,780
Deputy Supervisor	Sara Bollinger	\$ 1,000
Councilor	Sara Bollinger	\$15,073
Councilor	Ingrid Gonzalez-McCurdy	\$15,073
Councilor	Alissa Italiano	\$15,073
Councilor	Katelyn Kriesel	\$15,073
Councilor	Michael Nesci	\$15,073
Councilor	William Nicholson	\$15,073
Information Aide	Duffy Hartnett	\$50,500
Highway Supt.	Robert Cushing	\$101,385
Sec'y to Highway	Monica Van Auken	\$47,000
Town Clerk	Carrie Grevelding	\$65,000
Deputy Clerk	Lisa Beeman	\$54,303
Clerk I	Tina Galvin	\$51,585

Receiver of Taxes	Laura Peschel	\$58,800
Typist I	Sharon Lake	\$25,825
Clerk I	Reba Oper	\$19.76/hour
Assessor	Patrick Duffy	\$97,325
Assessment Clerk	Cristine Del Fuoco	\$61,090
Assessment Clerk	Kristin Howe	\$48,365
Clerk I	Pilar Lyons	\$41,500
Clerk I	Ryan Tyreman	\$41,500
Justice	David Rothschild	\$40,450
Justice	John Boyd	\$40,450
Clerk to Justice	Janet Stanley	\$64,495
Clerk to Justice	Jeanette Zacharias	\$64,495
Dep. Clerk to Court	Megan Vieau	\$24.25/hour
Court Attendant	Shawn Gwilt	\$52.00/hour
Court Attendant	Antoinette Stenuf	\$52.00/hour
Court Attendant	Thomas Bingham	\$52.00/hour
Rec. Director	Peggy Kenyon	\$85,100
Rec. Supervisor	Kristine Zingaro	\$67,845
Rec. Supervisor	Elaine Ferguson	\$60,725
Recreation Leader	Darlene Houghton	\$21.25/hour
Recreation Leader	Joanne Smith	\$21.25/hour
Recreation Attend.	Mark Kenyon	\$20.75/hour
Recreation Attend.	Thomas Kenyon	\$20.75/hour
Recreation Attend.	Jackson Ferguson	\$17.75/hour
Recreation Attend.	Gracelin Ferguson	\$17.50/hour
Recreation Attend.	Taetum DeLaney	\$17.50/hour
Recreation Attend.	Nick Walsh	\$17.50/hour
Recreation Attend.	Ethan Richards	\$17.25/hour
Maintenance	Christopher Pecht	\$23.27/hour
Town Manager	Ann Oot	\$87,700
Dep. Town Manager	Kay Blythe	\$53,300
Comptroller	Maria Lenway	\$74,800
Trash/Brush Liaison	Sharon Lake	\$25,825
Codes Enf. Officer	Thomas Poitras	\$68,640
Codes Enf. Officer	David Corbett	\$24.55/hour
Codes Enf. Officer	Michael Greveling	\$26.24/hour
Clerk I	Cynthia Araujo	\$40,485

Planning Board Chair		\$7,200
Planning Board	6 members @	\$3,960
Secretary	Lisa Beeman	\$6,950
ZBA Chair		\$2,450
ZBA	4 members @	\$1,960
Secretary	Carrie Grevelding	\$3,425
Police Committee Sec'y	Carrie Grevelding	\$125 per meeting
Crossing Guard	Thomas Peschel	\$20.00/hour
Crossing Guard	Al Smith	\$20.00/hour
Board of Assessment	Fred Lutzen	\$50.00/hour
Board of Assessment	Arnold Poltenson	\$45.00/hour
Board of Assessment	Celeste Greiner	\$45.00/hour
Tree Commission Sec'y	Monica Van Auken	\$1,800

Town of Manlius Police

Chief	Jason Cassalia	\$155,572
Captain	Jeffrey Slater	\$137,941
	Tina Marie Stanton	\$137,941
Lieutenant	Gregory Snyder	\$129,643
Sergeants	Ross Carnie	\$103,715
	Louis Dashno	\$99,205
	Michael Desalvatore	\$103,715
	Dan Filip	\$103,715
	Kenneth Hatter	\$103,715
	Ben Lesperance	\$103,715
Police Officers	Matthew Applebee	\$90,187
	James Badger	\$90,187
	Triston Campbell	\$90,187
	Zachary Chrysler	\$79,364
	Zackary Clarke	\$90,187
	Anthony Compoli	\$82,972
	Katlyn Cook	\$90,187
	Luke Corl	\$79,364
	Jacob Gibbs	\$86,580
	Damien Golden	\$90,187
	Mitchell Grogan	\$90,187
	Brandon Heyman	\$72,149
	Rebecca Kammar	\$90,187
	Angela Kellogg	\$90,187
	Phillip Knittel	\$90,187
	Justin Lefebvre	\$90,187

	Jared Luczak	\$90,187
	Matthew Mills	\$82,972
	Ryan Perrin	\$82,972
	Charles Reynolds	\$79,364
	Ashleigh Roe	\$79,364
	Luke Rufo	\$75,757
	Trevor Shaw	\$79,364
	Brianna Sparks	\$90,187
	Nathaniel Spinelli	\$90,187
	Dylan Stasio	\$90,187
	Chad Temple	\$79,364
	Kevin Tucker	\$75,757
	Daniel Tyrel	\$90,187
Special Patrol Officers	Percy Clarke III	\$41.00/hour
	Brian Damon	\$41.00/hour
	Todd Galarneau	\$41.00/hour
	George Hack III	\$41.00/hour
	Sean Pierce	\$41.00/hour
	Robert Winter	\$41.00/hour
	Mark Zesky	\$41.00/hour
Clerk 1/Admin	Sharon Barkauskas	\$33.13/hour
Clerk 1	Rachel Pollack	\$22.93/hour
Clerk 1	Jade Taggart	\$24.36/hour
Community Service Officer	Gabriella Weirman	\$19.60/hour
Mechanic	Steven Brookins	\$28.65/hour
Laborer	Miles Brookins	\$16.54/hour
Custodial Worker	Jacqueline Thoms	\$23.15/hour
Police Officer Salary Level		
	Entry Level	\$72,149
	Step 1	\$75,757
	Step 2	\$79,364
	Step 3	\$82,972
	Step 4	\$86,580
	Step 5	\$90,187
Sergeant Salary Level		
	Entry Level	\$99,205
	Step 1	\$103,715
Town of Manlius Highway		
	William Beeman	\$33.12
	David Daniels	\$33.60
	Christopher Dardaris	\$31.26

Ethan Duprey	\$29.43
Brian Edwards	\$33.78
Thomas Emmons	\$31.26
Christopher Gonyea	\$27.92
Matthew Laroche	\$29.91
Brady Lewis	\$29.93
Travis McCranie	\$26.40
Matthew Pilcher	\$30.81
Matthew Raterman	\$31.26
Jason Richman	\$26.40
Derek Rogers	\$30.00
J. Robert Schepp	\$30.18
Kenneth Taylor-Roher	\$29.56
Mark Tily	\$30.09
Randall Troast	\$31.26
Zachary Van Auken	\$30.00
Gary Vona	\$31.77
Mark Werfelmann	\$27.92
David Barnwell	\$26.81
Steven Buyea	\$26.81
Randy Van Auken	\$26.81
Joseph Mapston	\$31.71

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

41. Handbook

Councilor Kriesel made a motion, seconded by Councilor Gonzalez-McCurdy, to ratify the employee handbook.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

42.Code Fee Schedule

Councilor Nicholson made a motion, seconded by Councilor Italiano, to approve the Town of Manlius Fee Schedule with proposed increases as presented.

	Application and Filing Fees		
Code	Application	Residential	Commercial
Subdivision 127			
127-5.1	Administrative Division of Land	\$50.00	\$100.00
127-8	Preliminary Plat up to 4 Lots	\$200.00	\$200.00

	5 or more lots	\$400.00	\$400.00
	Amended Preliminary Plat	\$200.00	\$200.00
127-10	Final Plat if not approved at time of Preliminary	\$100.00	\$200.00
Zoning 155 Application Fees			
155-19	Natural Resource Removal Permit	N/A	\$250.00
	Natural Resource Removal Renewal	N/A	\$100.00
155-21	Mobile Home	\$200.00	N/A
155-27	Special Use Permit	\$300.00	\$300.00
	Special Permit Renewal	\$100.00	\$100.00
155-28	Site Plan Approval	\$300.00	\$300.00
	Site Plan Amendment	\$100.00	\$200.00
155-29	Accessory Use Permit	\$300.00	\$300.00
	Accessory Use Renewal	\$100.00	\$100.00
155-29.1	Accessory Dwelling Unit (ADU)	\$400.00	X
155-30	Excavation, Grading, Filling Permit	\$150.00	\$300.00
155-48	Appeals - ZBA Area Variance	\$100.00	\$200.00
	Appeals - ZBA Use Variance	\$350.00	\$400.00
155-50	Zone Change Request	\$300.00	\$300.00
ENGINEERING REVIEW			
(DEPOSIT)***			
155-29.1	Accessory Dwelling Unit (ADU)	\$1,390.00	X
155-28; 96(3)(C)	Site Plan Review up to 5 Acres	\$1,390.00	\$1,390.00
155-28; 96(3)(C)	Site Plan Review over 5 Acres	\$2,755.00	\$2,755.00
127-9c; 96(3)(C)	Subdivision Review		
	Two lot	\$395.00	\$395.00
	Three to Five Lot	\$505.00	\$505.00
	*6 to 10 Lot	\$655.00	\$655.00
	*11 to 20 Lot	\$1,075.00	\$1,075.00
	*21 to 50 Lot	\$3,805.00	\$3,805.00
	*51 to 100 Lot	\$5,375.00	\$5,375.00
	(+\$75.00 for each lot over 10)		
LEGAL REVIEW			
(Deposit)***			
155-29.1	Accessory Dwelling Unit (ADU)	\$575.00	X

96(3)(C)	Site Plan Review (including amendment) – up to 5 acres	\$575.00	\$575.00
96(3)(C)	Site Plan Review (including amendment) – over 5 acres	\$875.00	\$1,025.00
96(3)(C)	*Subdivision Review - up to 2 lots	\$225.00	\$325.00
96(3)(C)	Subdivision Review – 3 -5 lots	\$375.00	\$375.00
96(3)(C)	Subdivision Review – 6 -10 lots	\$575.00	\$575.00
96(3)(C)	Subdivision Review – 11 -20 lots	\$825.00	\$825.00
96(3)(C)	Subdivision Review – 21 -50 lots	\$1,325.00	\$1,325.00
96(3)(C)	Special Use Permit	\$375.00	\$575.00
96(3)(C)	Accessory Use Permit	\$375.00	\$375.00
96(3)(C)	Renewal of Special or Accessory Use Permit	\$225.00	\$275.00
96(3)(C)	**Variance, Area	\$0.00	\$475.00
96(3)(C)	Variance, Use	\$425.00	\$525.00
Planned Unit Development Fees	Town Board		
155-20.2	Application Fee	\$1,000.00	
	Legal Escrow	\$1,325.00	
Planned Unit Development Fees	Planning Board		
155-20.2	Application Fee	\$300.00	
	Engineering Escrow	\$1,390.00	
	Legal Escrow	\$575.00	

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

43. Professional Fees Schedule – Ratify

Councilor Italiano made a motion, seconded by Councilor Nesci, to approve fee schedule with proposed increases as presented.

General Construction (N.I.C. Houses)	Residential	Commercial
Permit Application and 1st \$1000 of construction cost	\$65.00	\$100.00
Cost per thousand or fraction thereof	\$5.00	See Below

Commercial Construction Cost per thousand or fraction thereof	plus \$15/\$1,000 (applied to first \$1,000,000) plus \$10/\$1,000 (>\$1,000,000 to \$5,000,000) plus \$8/\$1,000 (>\$5,000,000 to \$10,000,000) plus \$5/\$1,000 (to \$25,000,000) plus \$ (4) / 1,000 (>25,000,000)	
Return Inspection Fee*	\$50.00	\$50.00
Permit Renewal	\$100.00	\$100.00
Building without a Permit	Double Fee	Double Fee
Rescind Stop Work Order	\$100.00	\$200.00
Plan Review, No Permit Issued	50% of fee	50% of fee
Building Demolition	\$65.00	\$100.00
Sign Installation	\$100.00	\$100.00
Pool Permit	\$100.00	\$100.00
Sheds, Fireplaces, Gazebos, Solar Panels on house, Hot Tubs and Generators	\$100.00	\$100.00
Decks	\$200.00	N/A
New Residential Housing ***		
Up to 1500 square feet	\$800.00	N/A
1501 to 2000 square feet	\$1,000.00	N/A
2001 to 2500 square feet	\$1,200.00	N/A
2501 to 3000 square feet	\$1,400.00	N/A
3001 to 4000 square feet	\$1,600.00	N/A
4001 to 5000 square feet	\$1,800.00	N/A
each additional 100 sf	\$400.00	N/A

Miscellaneous Fees	
Zoning Research Letter	\$30.00
Annexation	\$600.00
Highway Agreement*	\$700.00
Special Districts	\$600.00

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries

44. Town Clerk Fee Schedule

Councilor Gonzalez-McCurdy made a motion, seconded by Councilor Bollinger, to ratify the 2025 Town Clerk fee schedule as presented.

Type	Amount
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Marriage License	\$40.00
Marriage Certified Copies	\$10.00
Dog (Altered)	\$10.00
Dog (Unaltered)	\$18.00
Dog Impoundments	1 st offense \$ 50.00 2 nd offense \$100.00 3 rd offense \$250.00
Decals	Per DEC Schedule
Passports	\$35.00
Games of Chance Licenses	\$25.00
Peddlers Permit	\$50.00

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries

45. Rate for the EV Charging Stations at Town Hall

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to set the electric charging station rate at a cost of .20 per kwh for the electric charging stations at Town Hall.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries

46. Official Undertaking

Councilor Nesci made a motion, seconded by Councilor Kriesel, to adopt the Official Undertaking of Municipal Officers resolution as presented for 2025.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries

47. Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Kriesel and seconded by Councilor Gonzalez-McCurdy the Board voted unanimously to adjourn regular session at 6:52 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries

Respectfully Submitted by:
Carrie Grevelding
Town Clerk