

MINUTES
TOWN BOARD
December 18, 2024

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here; <https://www.youtube.com/live/hSC6w4P3UwU?si=rUBbtFxmSbnleqCS>
Supervisor Deer presided, and the following Board members were present:

Sara Bollinger, Councilor
Ingrid Gonzalez-McCurdy, Councilor
Alissa Italiano, Councilor
Mike Nesci, Councilor
William Nicholson, Councilor
Katelyn M. Kriesel, Councilor

Entered at 7:47PM

The following Town Officers were present: Carrie Grevelding, Town Clerk. Ann Oot, Town Manager. Kay Blythe, Assistant Town Manager. Amelia Robertson, Town Attorney. Thomas Poitras, Code Enforcement Officer. Maria Lenway, Comptroller.

1. Attendees

In-Person Meeting Attendees: County Legislator Mark Olson. Tom Bassett, Manlius. Casey Cleary-Hammarstedt, Fayetteville. Tim Kelly, Fayetteville. Mike Friend, Manlius. John Kennedy, Manlius. Craig Dudczak, Fayetteville. Matthew Denton, Manlius.

Virtual Meeting Attendees: Anne Messenger, Kelly Wells.

2. 6:30 PM - The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:30 PM. County Legislator Olson led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:30 PM – Onondaga County Legislator Mark Olson – Annual Report

Legislator Olson presented his 2024 Annual Report.

4. 6:53 PM – Open Podium

Thomas Bassett of Manlius spoke regarding the VIP Report for the assessment of the Town Hall building. Mr. Bassett inquired if there was any other land the Board was looking into for a potential new building.

5. 6:56 PM – Building Assessment Report

Supervisor Deer went through the VIP Report for the Assessment of the Town Hall Building and explained the timeline and the next steps.

John Kennedy of Manlius inquired about the mechanical expectancy and exceeding useful life.

Matthew Denton of Manlius expressed that this is not an A or B solution and that the community needs to decide and be involved.

Craig Dudczak of Fayetteville addressed concerns with failing equipment and having to decide if it is worth fixing.

Casey Cleary-Hammarstedt of Fayetteville spoke on different regulations that the Town needed to follow.

6. 7:21 PM – Perry Springs Report

Councilor Nicholson gave a brief update on Perry Springs Park Area Conceptual Stormwater Study that was completed by LaBella.

7. 7:23 PM – Town of Manlius Watersheds Stewards Report-

Councilor Nicholson gave a summary of what the Watershed Stewards accomplished over the past year.

8. 7:25 PM – Highway Department -Project Manager RFP

Councilor Bollinger made a motion, Seconded by Councilor Italiano, to accept the proposal from CHA for the Town of Manlius Highway Department Project Manager in the amount of \$206,154 upon legal review.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

9. 7:27 PM – Town Planner Proposal

Councilor Italiano made a motion, Seconded by Councilor Bollinger, to authorize the Supervisor to sign the agreement with Miller Engineers for the Town Planning Board Engineering Services upon legal review.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

10. 7:30 PM – Town of Manlius Police Department – Auction Inventory

Councilor Nicholson made a motion, Seconded by Councilor Nesci, to remove items listed in the memorandum dated December 11, 2024, from Captain Slater from the department's fixed asset inventory and auctioned.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

11. 7:31 PM – Set Date for Public Hearing -Kinsella Quarry Permit Renewal

Councilor Nesci made a motion, Seconded by Councilor Italiano, to set a date for a public hearing regarding the renewal of a Natural Resource Removal Permit to T.H.

Kinsella Inc. on January 22, 2025, at 6:35 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

12. 7:32 PM – Set Date – Public Hearing – Enders Road Sidewalk District

Councilor Bollinger made a motion, Seconded by Councilor Gonzalez-McCurdy, to set date for a public hearing regarding the Enders Rd Sidewalk District for February 12, 2025 at 6:35 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

13. 7:34 PM -Increased Time Off

Councilor Nesci made a motion, Seconded by Councilor Italiano, approve the increased time off and parental leave as presented by Deputy Town Manager Blythe effective January 1, 2025, subject to review of final policy.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Abstained: Councilor Nicholson

Nayes: 0

Motion Carries.

14. 7:37 PM – Intermunicipal Agreement – Shared Services with Village of Fayetteville

Councilor Bollinger made a motion, Seconded by Councilor Italiano, to authorize the supervisor to sign the Intermunicipal Agreement with the Village of Fayetteville of the shared services of Certified Building Safety Inspector effective January 1, 2025.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

15. 7:39 PM – LifeSafety Inspection Vault LLC

Code Enforcement Officer, Thomas Poitras, gave the Board some highlights to the program as well as what the expectations of the program are.

7:47 PM – Councilor Kriesel Entered Meeting

16. 7:49 PM -Appointment of Full-Time Code Enforcement Officer

Councilor Italiano made a motion, Seconded by Councilor Nicholson, to appoint John

Martino as a full-time code enforcement officer effective January 8, 2025, with an annual salary of \$58,000.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

17. 7:50 PM – Planning Board Appointment

Councilor Bollinger made a motion, Seconded by Councilor Italiano, to appoint Don Western to the Planning Board for a 7-year term ending on December 31, 2031.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

18. 7:50 PM – Zoning Board of Appeals Appointment

Councilor Nicholson made a motion, Seconded by Councilor Bollinger, to appoint Tim Kelly to the Zoning Board of Appeals for a 5-year term ending on December 31, 2029.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

19. 7:50 PM – Board of Assessment – Member

Councilor Bollinger made a motion, Seconded by Councilor Italiano, to appoint Fred Lutzen to the Board of Assessment Review for a 5-year term.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

20. 7:51 PM - Budget Transfers

Councilor Nicholson made a motion, Seconded by Councilor Bollinger, to approve budget transfer in the amount of \$77.00 from A00 5.1410.408 Town Clerk Printing/Ads to A00 5.1410.400 Town Clerk Contractual.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0 All in Favor. Motion Carries.

Councilor Nicholson made a motion, Seconded by Councilor Bollinger, to approve

budget transfer in the amount of \$3.88 from A00 5.1410.408 Town Clerk Printing/Ads to A00 5.1410.401 Town Clerk Office Supplies.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

Councilor Nicholson made a motion, Seconded by Councilor Bollinger, to approve budget transfer in the amount of \$74.90 from A00 5.1110.100 Justices Personal Services to A00 5.1110.401 Justices Office Supplies.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

Councilor Nicholson made a motion, Seconded by Councilor Bollinger, to approve budget transfer in the amount of \$14,459.43 from A00 5.3120.100 Police Personal Services to A00 5.3120.101 Police Overtime Pay.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

Councilor Nicholson made a motion, Seconded by Councilor Bollinger, to approve budget transfer in the amount of \$4,003.01 from A00 5.3120.100 Police Personal Services to A00 5.3120.102 Police Longevity Pay.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

Councilor Nicholson made a motion, Seconded by Councilor Bollinger, to approve budget transfer in the amount of \$49,506.80 from A00 5.3120.100 Police Personal Services to A00 5.3120.103 Police Holiday Pay.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

Councilor Nicholson made a motion, Seconded by Councilor Bollinger, to approve budget transfer in the amount of \$59.49 from A00 5.3120.465 Police Forensic to A00 5.3120.404 Police Books/Publications.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

22. 7:55 PM – Approval of Minutes – December 4, 2024

Councilor Nesci made a motion, Seconded by Councilor Gonzalez-McCurdy, to approve the minutes for December 4, 2024, as presented by Town Clerk Grevelding.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Abstained: Councilor Italiano & Councilor Kriesel Nayes:0

Motion Carries.

23. 7:56 PM – Approval of Abstract #24

Councilor Bollinger made a motion, Seconded by Councilor Nicholson, to approve abstract #24 in the amount of \$548,057.03.

TOWN OF MANLIUS

Fund Summary

Abstract #24 - 2024

CODE	FUND	TOTALS
A	General Fund Townwide	\$196,766.90
B	General Fund Part Town	\$4,054.73
DA	Highway Fund Townwide	\$111,876.56
DB	Highway Fund Part Town	\$42.00
SR1	Trash	\$209,101.84
SR2	Brush	\$25,141.00
TA2	Trust & Agency Other	\$1,074.00
	Total	\$548,057.03

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor

Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Nesci and seconded by Councilor Gonzalez-McCurdy the Board voted unanimously to adjourn regular session at 7:56 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nicholson, Councilor Nesci, Councilor Gonzalez-McCurdy

Nayes: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Carrie A. Grevelding
Town Clerk