

**Town of Manlius Police Committee
Meeting Minutes
September 30, 2024
5:00 PM**

Present:	William Nicholson	Town of Manlius
	Mike Nesci	Town of Manlius
	Casey Cleary-Hammarstedt	Village of Fayetteville
	J. Robert (Bobby) Schepp	Village of Minoa
	Tom Pilewski	Village of Manlius
	Jason Cassalia	Chief of Police
	Joe Frateschi	Attorney
	Lisa Beeman	Acting Secretary to the Police Committee

Absent: None

Attended Virtually: None

Attended In-Person: None

1. The meeting was called to order.

2. Pledge of Allegiance

3. Approval of Minutes

Member Nicholson made a motion, seconded by Member Cleary-Hammarstedt, to approve the minutes from June 26, 2024. The motion passed unanimously.

4. Chief Position Update

Member Nicholson stated that there is a new list from Civil Service regarding the Police Chief's position. He stated that the committee should have input on the candidate after the Town has interviewed them. Conversation ensued about the interview process, the canvassing process and how the committee should handle the situation. Member Pilewski stated that he would like to see the candidate information before the next meeting.

5. Budgeting Preparations

Member Nicholson stated that the preliminary budget is due on October 9, 2024. He explained that this Committee should review the annual budget and give their recommendations. Chief Cassalia handed the members a breakdown of the police budget and gave a brief overview. In the future, the Committee would like to see the police budget before it is turned over to the Town Board.

6. Membership Updates

Member Nicholson stated that he contacted the Superintendents from ESM and FM school districts, Dr. DeSiato and Dr. Tice sent a letter saying "Thank you for including us, but we do not need to be there on a regular basis, we will however be available on an invitational basis."

7. Police Chiefs Report

Chief Cassalia reported on the following:

- There are 40 funded positions, 39 are filled, 2 officers are transfers and are in the field; 1 officer is attending training school; 3 members retiring next year; 2 are locked in and the other is in discussions; a new part time community service officer has also been hired.
- Recruiting will begin through the use of social media.
- He worked with the Town Manager and the Town Attorney to create a light duty position (temporary for 90 days, give or take).
- 2 new Special Patrol Officers have been added to the force part time; they are specific to the schools.
- Planning and prep for 2024 CALEA has begun; gave a brief review of what CALEA is.
- Training committee gets together before year end to decide what training will be done and what needs to be done for the following year; conversation ensued regarding what training will be done in 2025.
- Community Fests (Fayetteville, Manlius and Minoa (upcoming)) went well.
- Encouraged the public to join the social media pages for the Town Police Department.
- 2025 is the 40th Anniversary of the Town of Manlius Police Department – big things to come!

8. Other Business - None

9. Adjournment

With there being no further business to come before the Committee, Member Schepp made a motion, seconded by Member Cleary-Hammarstedt, to adjourn the meeting at 5:54 pm. The motion passed unanimously.

Respectfully Submitted,

Lisa Beeman
Town of Manlius
Acting Police Committee Secretary