

MINUTES
TOWN BOARD
August 28, 2024

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here;
https://www.youtube.com/live/gKyr7o7uhYU?si=fl9g-H3v_Jn-Wszg

Supervisor Deer presided, and the following Board members were present:

	Sara Bollinger, Councilor
Absent	Ingrid Gonzalez-McCurdy, Councilor
	Alissa Italiano, Councilor
	Mike Nesci, Councilor
Absent	William Nicholson, Councilor
	Katelyn M. Kriesel, Councilor

The following Town Officers were present: Ann Oot, Town Manager. Carrie Grevelding, Town Clerk. Kay Blythe, Assistant Town Manager. Joseph Frateschi, Town Attorney. Lt. Snyder, Manlius Police Department. Thomas Poitras, Code Enforcement Officer. Maria Lenway, Comptroller.

1. Attendees

In-Person Meeting Attendees: Craig Dudczak, Fayetteville. Mark Matt, Fayetteville. Sally Santangelo, Liverpool. Alex Lawson, Syracuse. Heather Waters, Fayetteville. JoAnne Marrow, Minoa.

Virtual Meeting Attendees: Cheryl Matt.

2. 6:30 PM - The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:30 PM. Councilor Kriesel led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:31 PM – Moment of Silence – Former Town of Manlius Justice – Franklin Josef

4. 6:34 PM – Open Podium - None

5. 6:34 PM – Proposed Local Law – Accessory Dwelling Units

The board had a lengthy discussion on the language of the proposed Local Law.

Councilor Kriesel made a motion, Seconded by Councilor Italiano, to waive the reading of the public notice at 6:57 PM.

Ayes: Supervisor Deer, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0

All in Favor.

Motion Carries.

Councilor Italiano made a motion, Seconded by Councilor Kriesel, to open the public hearing regarding the proposed local law Amending the Zoning Code to Allow and Regulate Accessory Dwelling Units in the Town of Manlius at 6:57 PM

Ayes: Supervisor Deer, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0

All in Favor.

Motion Carries.

Councilor Bollinger arrived at 6:58 PM

Heather Waters of Fayetteville spoke in favor of the proposed local law and how it fit in with the Town's Comprehensive Plan. Ms. Water's also spoke regarding some guidance on accessory dwelling units from AARP which can be found on the link below.

[ADU Resource - AARP](#)

Craig Dudczak of Fayetteville spoke with concern about commercial entities purchasing these properties and raising the prices of the housing market. Mr. Dudczak inquired what occurs if after the initial 7-year special use permit is not renewed. Supervisor Deer and Attorney Frateschi both advised that the ADU would remain, but the owner would not be able to rent it out.

Sally Santangelo, a representative with CNY Fair Housing spoke in favor of the proposed Local Law. Ms. Santangelo also explained how they help with ensuring the Fair Housing Laws are being followed.

JoAnne Marrow of Minoa spoke in favor of the proposed Local Law and thanked the Board for taking the lead.

Alex Lawson Manager of CNY Fair Housing also spoke in favor of the proposed Local Law. Mr. Lawson informed the board that the biggest hurdle he has seen in research of areas that allow ADUs is the restrictions that have been placed but changes can be made as necessary to the Local Law.

Councilor Kriesel made a motion, Seconded by Councilor Nesci, to close the public hearing regarding the proposed local law Amending the Zoning Code to Allow and Regulate Accessory Dwelling Units in the Town of Manlius at 7:22 PM

Ayes: Supervisor Deer, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0

All in Favor.

Motion Carries.

Attorney Frateschi advised the board that this was a Type 1 action under the State Environmental Review and that the Town was the Lead Agency.

Councilor Nesci made a motion, Seconded by Councilor Italiano, to declare a negative SEQR regarding the proposed local law Amending the Zoning Code to Allow and Regulate Accessory Dwelling Units in the Town of Manlius at 7:34 PM

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, Seconded by Councilor Kriesel, to adopt Local Law 2024-4 Amending the Zoning Code to Allow and Regulate Accessory Dwelling Units in the Town of Manlius at 7:34 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nesci,

Nayes: 0 All in Favor. Motion Carries.

6. 7:36 PM – Enders Road Speed Limit

Councilor Nesci made a motion, Seconded by Councilor Italiano, to adopt the resolution authorizing the police department to conduct a traffic study on Enders Road and authorizing the Town Clerk to send a TE-9 to consider a speed zone reduction request for Enders Road.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0 All in Favor. Motion Carries.

7. 7:38 PM – Set Date for Public Hearing – Proposed Zone Change for Seven Pines – 8104 Cazenovia Rd.

Councilor Nesci made a motion, Seconded by Councilor Italiano, to set a date for a public hearing regarding the proposed zoning change for Seven Pines on September 11, 2024, at 6:35 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0 All in Favor. Motion Carries.

8. 7:40 PM – Set Date – Encore Media Agency – Communications Assessment

Councilor Kriesel made a motion, Seconded by Councilor Bollinger, to schedule a work session to discuss the findings of Encore Media Agency's communications assessment and any other business as needed on September 25, 2024, at 5:00 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0

All in Favor.

Motion Carries.

9. 7:41 PM – Advertising of Board of Assessment (BAR) Position

Resumes can be submitted to the Town Clerk no later than September 11, 2024 at 4:30 PM.

10. 7:42 PM – Appointment of Administrative Assistant – Duffy Hartnett

Councilor Nesci made a motion, Seconded by Councilor Italiano, to appoint Duffy Hartnett to the position of Administrative Assistant with an annual salary of \$50,000.00 effective September 3, 2024.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Kriesel, Councilor Nesci

Nayes: Councilor Italiano

Motion Carries.

11. 7:44 PM – Highway Department – Professional Services Agreements

Councilor Bollinger made a motion, Seconded by Councilor Nesci, to authorize the supervisor to sign the Architectural/Engineering Services proposal with Schopfer Architects LLP for a New Vehicle Storage Building for the Town Highway Department in the amount of \$32,000.00.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0

All in Favor.

Motion Carries.

Councilor Bollinger made a motion, Seconded by Councilor Nesci, to authorize the supervisor to sign the Architectural/Engineering Services Proposal with Schopfer Architects LLP for the renovation of and addition to the Town Highway Garage in the amount of \$238,000.00.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0

All in Favor.

Motion Carries.

12. 7:45 PM – Highway Department – Acceptance of Auction Bid for Surplus Vehicle

Councilor Bollinger made a motion, Seconded by Councilor Italiano, approve the bid in the amount of \$4,550.00 submitted by Auctions International for the 2013 Ford Pick that was declared surplus.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0

All in Favor.

Motion Carries.

13. 7:46 PM – New Account – Town Hall Reserve

Councilor Italiano made a motion, Seconded by Councilor Nesci, to approve the newly created HC0, Town Hall Reserve Funds Accounts as presented by Comptroller Lenway.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0

All in Favor.

Motion Carries.

14. Other Business

Councilor Bollinger announced that the Watershed Stewards would be doing a project with some students in September.

Councilor Kriesel announced that the next meeting for Sustainable Manlius would be held on September 5, 2024, at 7:00 PM.

15. 7:48 PM – Approval of Minutes – August 14, 2024

Councilor Italiano made a motion, Seconded by Councilor Kriesel, to approve the minutes for August 14, 2024, as presented by Town Clerk Grevelding.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel, Councilor Nesci

Nayes: 0

All in Favor.

Motion Carries.

16. 7:48 PM - Approval of Abstract #15

Councilor Bollinger made a motion, Seconded by Councilor Kriesel, to approve abstract #15 in the amount of \$424,397.27.

TOWN OF MANLIUS		
Fund Summary		
Abstract #16 - 2024		
CODE	FUND	TOTALS
A	General Fund Townwide	\$99,374.99
B	General Fund Part Town	\$2,682.56
DA	Highway Fund Townwide	\$4,085.07
DB	Highway Fund Part Town	\$76,563.37
	Overhead Lighting	
SL1	District	\$1,682.78
SL2	Underground Lighting	\$2,381.32
SL3	Entry Lighting	\$103.10
SL4	Garden Park Lighting	\$714.68
SL5	Ratnour Bridge Lighting	\$2,566.56
SR1	Trash	\$209,101.84
SR2	Brush	\$25,141.00
	Total	\$424,397.27

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nesci

Nayes: 0

All in Favor.

Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Nesci and seconded by Councilor Italiano the Board voted unanimously to adjourn regular session at 7:48 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Kriesel,
Councilor Nesci

Nayes: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Carrie A. Grevelding
Town Clerk