

1. Agenda

Documents: [09 24 14 AGENDA \(PDF\).PDF](#)

2. Draft Minutes

Documents: [SEPTEMBER 24, 2014 DRAFT MINUTES.PDF](#)

Agenda
Manlius Town Board
September 24, 2014

1. The Pledge of Allegiance
2. Approval of Minutes – September 10, 2014
3. Approval of Abstract # 18
4. [Presentation of Supervisor's Tentative Budget to Town Clerk](#)
5. Procurement Policy - TABLED
6. Professional Fees - Fee Schedule Examples - TABLED
7. Correspondence/New Business
 - a. Highway Superintendent
 - b. Planning & Development
 - c. Attorney
 - d. Town Clerk
 - e. Police Chief
 - f. Town Board
 - g. Supervisor
8. Executive Session
9. Adjournment

**DRAFT MINUTES
TOWN BOARD
September 24, 2014**

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

John R. Loeffler, Councilor
David M. Marnell, Sr., Councilor
Nicholas J. Marzola, Councilor
Jason Cassalia, Councilor
Vincent Giordano, Councilor
Karen Green, Councilor

The following Town Officers were present:

Courtney Hills, Attorney for the Town
Fran Marlowe, Manlius Police Chief
Rob Cushing, Highway Superintendent

Allison A. Edsall, Town Clerk
Ann Oot, Town Manager

Other persons attending:

Doug Miller, Engineer for the Town, Ellen & Mike McGrew, Manlius. Jason Emerson, Eagle Bulletin. John Abbott, Minoa Village Board. Richard Sparrow, East Syracuse. Ian Hunter, Last Chance Recycling. Steven Morgen, Dependable Disposal.

1. The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 7:00 pm. Councilor Cassalia led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

2. Approval of Minutes – September 10, 2014

Councilor Marnell made a motion, seconded by Councilor Giordano, to approve the minutes of September 10, 2014 as submitted by Town Clerk Edsall.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nays: 0

All in Favor.

Motion Carries.

3. Approval of Abstract # 18

Councilor Marzola made a motion, seconded by Councilor Loeffler, to approve Abstract # 18 as submitted by Town Clerk Edsall.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 118 - 2014	
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$176,159.93
B	General Fund Town	\$ 524.69
DA	Highway Fund Townwide	\$ 15,974.82
DB	Highway Fund Town	\$195,138.90
SR1	Manlius Trash District	\$ 82,712.61
SR2	Manlius Res Brush District	\$ 10,950.33
SS1	Manlius Con Sewer District	\$ 194.32

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nays: 0

All in Favor.

Motion Carries.

4. Presentation of Supervisor's Tentative Budget to Town Clerk

Supervisor Theobald thanked the Department Heads, the Liaisons and the Town Manager for all of their participation in the preparation of the 2015 budget.

Supervisor Theobald presented to the 2015 Tentative Budget to the Town Clerk.

5. Procurement Policy – TABLED

6. Professional Fees – Fee Schedule Examples - TABLED

7. Correspondence/New Business

A) Highway Superintendent

Highway Superintendent Cushing stated that the bid for the grinding of the brush pile at the Highway Garage will be held on October 7, 2014 at 9:30AM.

Highway Superintendent Cushing stated that there is surplus equipment and vehicles that he is preparing to move to surplus equipment and sell at auction.

B) Planning & Development

Doug Miller, Engineer for the Town, stated that the Town has received a letter from FEMA that the 2008 flood maps are going to be finalized. Conversation ensued regarding the process of finalizing the flood maps.

C) Attorney – No New Business

D) Town Clerk – No New Business

E) Police Chief

Budget Transfers

Councilor Loeffler made a motion, seconded by Marzola to increase contractual (A00.5.3120.4) in the amount of \$2,360.00 for handheld radar units Equipment (A00.5.3120.2) in the amount of \$15,354.00 for 3 Watchguard in-car camera systems due to the recent award of a Byrne JAG grant.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Councilor Loeffler made a motion, seconded by Marzola to increase revenue in the amount of \$843.33 and increase contractual (A00.5.3120.101) in the amount of \$843.33 for payment received from Hope for Heather, for traffic direction and control provided by the Town of Manlius Police Department for the Annual 5K.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Chief Marlowe stated that a drug take back will be held at the Town of Manlius police Department on Saturday September 27, 2014. The Drug Vault will be installed in the lobby of the Police Department soon.

Chief Marlowe discussed the upcoming Citizen's Police Academy and encouraged all to enroll.

F) Town Board

Councilor Marnell discussed a complaint that he received from an upset resident who was not aware of the recent road closures on Salt Springs due to a marathon. Conversation ensued regarding the notification process for residents when a road will be closed.

G) Supervisor

Supervisor Theobald read aloud the resignation letters from Grace Napolitano and Beth Powell from the Tree Commission. Supervisor Theobald thanked Mrs. Napolitano and Mrs. Powell for their service to the Town of Manlius serving on the Tree Commission. Nancy Needham, Chairwoman of the Tree Commission has recommended Joan Hagenzieker to fill the remainder of Mrs. Powell's term.

Councilor Loeffler made a motion, seconded by Marzola to accept the resignations of Grace Napolitano and Beth Powell from the Town of Manlius Tree Commission and to appoint Joan Hagenzieker to fill the remainder of Beth Powell's term on the Town of Manlius Tree Commission.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

Supervisor Theobald stated that the New York State Comptroller has released the annual Fiscal Stress Monitoring System Report and the Town of Manlius received “No Designation” for type of fiscal stress and Environmental rating. The town’s environmental score was low and the Town is in excellent condition.

Supervisor Theobald gave an update on the New York State Law Enforcement Accreditation Council and stated that he was reappointed to a two year term.

8. Executive Session

There being no further business to come before the Board, upon motion duly made by Councilor Marnell and seconded by Councilor Green the Board voted unanimously to adjourn regular session at 7:19 pm to enter into executive session to discuss pending litigation.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0

all in favor.

Motion Carries.

Respectfully Submitted by:

Allison Edsall
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

**Executive Session
September 24, 2014**

Upon motion duly made by Councilor Marnell, and seconded by Cassalia, the Board unanimously agreed to close Executive Session and re-enter Regular Session.

The Town Board re-entered Regular Session at 8:15 p.m.

There being no further business to come before the Board, upon motion duly made by Councilor Giordano and seconded by Councilor Marnell, the Board unanimously voted to adjourn the Regular Session at 8:16 p.m.

Submitted by:

Courtney Hills
Attorney for the Town