

Town Board Vacancy

Supervisor Theobald stated that the Town Board would like to appoint Richard Rossetti to serve the remainder of Jason Cassalia's term as a Town Councilor. Supervisor Theobald gave a brief history of Rich Rossetti's public service including serving on the Town of Manlius Planning Board and currently serving as the Town of Manlius Planning Board Chairman

Councilor Marzola made a motion seconded by Councilor Loeffler, to accept the resignation of Richard Rossetti as both Chairman and Member of the Planning Board effective February 11, 2015.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green, Councilor Marnell

Nays: 0 All in Favor. Motion Carries.

Councilor Giordano made a motion seconded by Councilor Green, to appoint Richard Rossetti to the position of Town Councilor, effective February 11, 2015, for a term ending December 31, 2015.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green, Councilor Marnell

Nays: 0 All in Favor. Motion Carries.

Recreation Registration Program

Peggy Kenyon, Recreation Director, made a presentation on a proposal for Recreation Registration Program Software. Director Kenyon stated that the Recreation Department has considered software to help facilitate the registration for the various recreation programs in the past but the programs were very expensive. Recently web based registration programs have become much more affordable and many Towns have begun to implement these programs.

Director Kenyon stated that after considering different software companies she recommends Rec Desk Software for a yearly fee of \$2940.

Discussion ensued regarding the recording keeping and financial reconciliation benefits of the web based software in addition to the convenience it will provide to Town Residents during the registration process.

Councilor Marzola made a motion seconded by Councilor Marnell, to approve the purchase of the Rec Desk recreation program at a cost of \$2940.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green, Councilor Rossetti, Councilor Marnell

Nays: 0 All in Favor. Motion Carries.

Set Date – Public Hearing – Unsafe Building – 7108 Kirkville Rd and 8760 Andrus Rd.

Attorney Frateschi reviewed Chapter 63 of the Town of Manlius Code related to unsafe buildings. Attorney Frateschi stated that the Town Board had previously accepted and adopted the inspection reports prepared by Code Officer Jones for unsafe buildings located at 7108 Kirkville Road and 8760 Andrus Road, Manlius NY. Attorney Frateschi then briefly reviewed the inspection reports with the Board and stated that the next step in the process of declaring a building unsafe is to set a date for a public hearing in the matter and to notify the property owners of that public hearing. The Code Officer will also post a public hearing notice on the property.

Conversation ensued regarding the process of deeming a building unsafe. The Board raised questions about whether these buildings were inhabited and Attorney Frateschi indicated that both buildings were abandoned and in disrepair to the point of collapsing.

Attorney Frateschi stated that the process gives the property owners 60 days to complete the repair, demolition or removal of the unsafe building.

Councilor Marnell made a motion, seconded by Councilor Giordano, to order that the notice of unsafe building be issued and to set a date for the public hearing on March 25, 2015 at 7:05 pm in the matter of an unsafe building located at 7108 Kirkville Rd and authorize the Town Clerk to send notice of proceedings to the homeowner of record.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green, Councilor Rossetti, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

Councilor Marnell made a motion, seconded by Councilor Giordano, to order that the notice of unsafe building be issued to set a date for the public hearing on March 25, 2015 at 7:10 pm in the matter of an unsafe building located at 8670 Andrus Rd. and authorize the Town Clerk to send notice of proceedings to the homeowner of record.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green, Councilor Rossetti, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

Correspondence/New Business

A) Highway Superintendent

Highway Superintendent Cushing stated that he would like to purchase a new pickup truck, as budgeted for in the 2015 budget, from the Chautauqua County bid under the piggybacking method. The piggybacking method is part of the Town of Manlius procurement policy and all of the necessary documentation has been prepared and filed in the Office of the Town Clerk.

Councilor Marzola made a motion, seconded by Councilor Giordano, to approve the purchase of a pickup truck from Van Bortel Ford, piggybacking off of the 2014/2015 Chautauqua County bid for \$34,963.40.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green, Councilor Rossetti, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

Highway Superintendent Cushing stated that the used sweeper is going to be sent to auction.

B) Planning & Development - No New Business

C) Attorney

Attorney Frateschi stated that Assessor Duffy has agreed to reduce the assessment of six properties that were the subject of 6 tax certioraris. These are vacant properties owned by Kenwood Homes, Inc.. The reduction in assessment will require the Board to approve refunds for the six properties for 2012 to 2014.

Councilor Marzola made a motion, seconded by Councilor Marnell, to approve the reduced assessments as set forth in Judge Greenwood's order and to issue refund in the amount of \$880.16 to Kenwood Homes LLC as follows:

9109 Whistling Swan Lane, Manlius	117.-25-11.0	\$96.07
Eagle Village Road South, Manlius	117.-25-07.0	\$96.07
9112 Whistling Swan Lane, Manlius	117.-24-09.0	\$96.07
9118 Whistling Swan Lane, Manlius	117.-24-12.0	\$96.07
9122 Whistling Swan Lane, Manlius	117.-24-14.0	\$96.07
Seneca Turnpike, Manlius	115.-05.07.3	\$185.90
2013/14 Fire		\$213.92

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green, Councilor Rossetti, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

Attorney Frateschi stated that he recommends that the Town of Manlius enter into a contract with Harris Beach as back-up / conflict counsel as set forth in the agreement presented.

Councilor Marzola made a motion, seconded by Councilor Marnell to enter into a contract with Harris Beach as conflict and back – up counsel for 2015.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green, Councilor Rossetti, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

D) Town Clerk –

Town Clerk Edsall stated that the 2015 Run for the Fallen will begin in the Town of Manlius along Route 5 on June 12, 2015.

E) Police Chief

Chief Marlowe stated that two police officers and a car cleaner have resigned. Chief Marlowe also stated that Sargent Peckins has been promoted to Lieutenant.

F) Town Board

Councilor Giordano recommended that Susan Moliski be appointed as Planning Board Chairman.

Councilor Giordano made a motion seconded by Councilor Rossetti, to appoint Susan Moliski to the position of Chairman of the Town of Manlius Planning Board effective February 11, 2015 for a one year term ending December 31, 2015.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green, Councilor Marnell

Nays: 0 All in Favor. Motion Carries.

Councilor Giordano gave a brief update on the fire station project meetings held by the Village of Manlius. Councilor Giordano stated that the Whetstone neighborhood will be forming a committee to meet with the Town of Manlius regarding drainage.

Councilor Marnell stated that Joe Lesnau from the Department of Assessment has resigned. Councilor Green stated that Paulette Weber from the Town Clerk's Office has retired.

G) Supervisor

Supervisor Theobald gave a brief update on the upcoming Association of Towns Conference. Supervisor Theobald discussed a recent article in the Town & Topics magazine about the heavy tax burden placed on Towns.

There being no further business to come before the Board, upon motion duly made by Councilor Loeffler and seconded by Councilor Green the Board voted unanimously to adjourn regular session at 7:45 pm to enter into executive session to discuss contract collative bargaining.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Giordano, Councilor Rossetti, Councilor Green

Nays: 0 All in favor. Motion Carries.

Respectfully Submitted by:

Allison Edsall
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

**Executive Session
February 11, 2015**

Upon motion duly made by Councilor Green and seconded by Councilor Loeffler, **the Board unanimously agreed to close Executive Session and re-enter Regular Session.**

The Town Board re-entered Regular Session at 8:20 p.m.

There being no further business to come before the Board, upon motion duly made by Councilor Giordano and seconded by Councilor Marzola, the Board unanimously voted to adjourn the Regular Session at 8:21 p.m.

Submitted by:

Timothy Frateschi
Attorney for the Town