MINUTES
TOWN BOARD
January 24, 2024

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here; https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA

Supervisor Deer presided, and the following Board members were present:

Sara Bollinger, Councilor
Alissa Italiano, Councilor
Katelyn M. Kriesel, Councilor
Mike Nesci, Councilor
William Nicholson, Councilor
Heather Waters, Councilor

The following Town Officers were present: Joseph Frateschi, Attorney for the Town. William Wolfe, Attorney for the Town. Ann Oot, Town Manager. Allison Weber, Town Clerk. Kay Blythe, Deputy Town Manager. Tom Poitras, Code Enforcement Officer. Jason Cassalia, Police Chief.

1. Attendees

In-Person Meeting Attendees: Craig Dudczak, Fayetteville. Andrew Bushnell, Manlius.

Virtual Meeting Attendees: Chris Caver, J. Messineo, Sophia Caputo, Steven Calocerinos.

2. 6:30 PM The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:30 PM. Councilor Waters led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:34 PM Open Podium

Craig Dudczak asked for more information on the assessment process and how the assessed value of a home is determined.

Assessor Patrick Duffy went to the podium to explain the Tax Certification Process.

4. 6:37 PM Two Article 7 Centiorari – For Approval

Councilor Nicholson made a motion, seconded by Councilor Kriesel, to approve the settlement of the tax certiorari case brought by Luis J Mejico & Paula Pons for the parcel located at 5001 Duguid Rd. and approve the refund of $3,643.90 for the costs related to filing as presented by the Town Assessor.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Nicholson made a motion, seconded by Councilor Kriesel, to approve the settlement of the tax certiorari case brought by Voss Signs for the parcel located at 112 Fairgrounds Dr. and approve the refund of $287.12 for the costs related to filing as presented by the Town Assessor.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

5. 6:41 PM Set Date – Local Law – 3rd Party Electrical Inspector Pursuant to Chapter 59-19 of Town Code

Councilor Italiano made a motion, seconded by Councilor Nesci, to set a date for a public hearing on February 14, 2024, at 6:35 PM in the matter of Amending the Conditions for Approval of Independent Electrical Inspection Firms pursuant to Chapter 59-19 of Town Code.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

6. 6:42 PM Set Date – Local Law - Public Hearing – Flood Plain Map Amendment

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to set a date for a public hearing on February 14, 2024, at 6:35 PM in the matter of the Updating the Town's Existing Floodplain Management Regulations.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

7. 6:44 PM Drinking Water Source Protection Plan

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to Accept the Drinking Water Source Protection Plan as presented.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

8. 6:45 PM Annual Town Historian Report

Councilor Waters made a motion, seconded by Councilor Nesci, to approve the 2023 Town Historian Report.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

9. 6:47 PM One 8" Water Extension for Fire Service – Sabre Lane at Manlius Academy

Councilor Italiano made a motion, seconded by Councilor Nesci, to authorize the Supervisor to sign the agreement as submitted by OCWA to install one 8" Fire Service at Manlius Academy as outlined in the agreement presented.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

10. 6:48 PM Planned Unit Development (PUD) Fee Chart

Councilor Waters made a motion, seconded by Councilor Kriesel, to adopt the PUD Fee Chart as presented.

4 Planned Unit Development (PUD) Fee Chart

Application Fee	$ 600.00
Legal Escrow	$ 1,325.00

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

11. 6:54 PM Town of Manlius Board of Ethics Discussion

Supervisor Deer discussed a request from a resident regarding a Board of Ethics for the Town of Manlius. Supervisor Deer discussed the existing section of the Town Code that outlines the Board of Ethics and a potential process to appoint members to that Board.

The Town Board discussed the Board of Ethics, the process and the requirements with the Attorney for the Town.

The Town Board tabled the matter until the February 14, 2024, Town Board Meeting.

12. 7:06 PM Town Clerk's Report

Councilor Nicholson made a motion, seconded by Councilor Nesci, to accept the 2023 Town Clerk Annual Report as presented.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

13. 7:07 PM Approval of Abstracts #26 and #2

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve Abstract # 26 in the amount of $ 250,914.44 as submitted by Town Clerk Weber.

TOWN OF MANLIUS
Fund Summary
Abstract # 26 - 2023

CODE	FUND	TOTALS
	General Fund	$200,970.83
A	Townwide	
	General Fund Part	
B	Town	$2,357.35
	Highway Fund	
DA	Townwide	$44,819.76
CM1	Police Trust	$735.00
	Highway Fund Part	
DB	Town	$2,031.50
	Total	$250,914.44

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Nesci, Councilor Italiano, Councilor Kriesel, Councilor Waters.

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve Abstract # 2 in the amount of $678,775.51 as submitted by Town Clerk Weber.

TOWN OF MANLIUS
Fund Summary
Abstract # 2 - 2024

CODE	FUND	TOTALS
	General Fund	$302,605.96
A	Townwide	
	General Fund Part	
B	Town	$12,624.32

	Highway Fund	$128,800.41
DA	Townwide	$209,352.81
SR1	Trash	$25,391.99
SR2	Brush	$678,775.51
	Total	

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Nesci, Councilor Italiano, Councilor Kriesel, Councilor Waters.

Nayes: 0 All in Favor. Motion Carries.

14. 7:08 PM Approval of Minutes – Organizational & January 10, 2024

Councilor Italiano made a motion, seconded by Councilor Nesci, to approve the minutes of 2024 Organizational Meeting.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Italiano made a motion, seconded by Councilor Nicholson, to approve the minutes of the January 10, 2024, meeting.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

15. 7:10 PM Adjourn Regular Session

By motion made by Councilor Italiano, seconded by Councilor Nesci, to enter executive session for Litigation.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

EXECUTIVE SESSION MEETING MINUTES:
Executive Session
January 24, 2024

By motion made by Councilor Kriesel, seconded by Councilor Italiano, to exit executive session 7:19PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Nicholson discussed that the Point in Time Survey was sent out surveying homeless across America. Councilor Nicholson asks that constituents and board members to keep this in mind when discussions are being held regarding accessible housing.

There being no further business to come before the Board, upon motion duly made by Councilor Nesci and seconded by Councilor Kriesel the Board voted unanimously to come out of regular session at 7:23 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nesci, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk