

MINUTES
TOWN BOARD
June 25, 2014

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

John R. Loeffler, Councilor
David M. Marnell, Sr., Councilor
Nicholas J. Marzola, Councilor
Jason Cassalia, Councilor
Vincent Giordano, Councilor
Karen Green, Councilor

The following Town Officers were present:

Courtney Hills, Attorney for the Town	Allison A. Edsall, Town Clerk
Fran Marlowe, Manlius Police Chief	Rob Cushing, Highway Superintendent
Ann Oot, Town Manager	Doug Miller, Engineer for the Town

Other persons attending:

Ellen & Mike McGrew, Emily Woloszyn

1. The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 7:00 pm. Councilor Green led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

2. Approval of Minutes – June 11, 2014

Councilor Loeffler made a motion, seconded by Councilor Giordano, to approve the minutes of June 11, 2014 as submitted by Town Clerk Edsall.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nays: 0

All in Favor.

Motion Carries.

3. Approval of Abstract # 12

Councilor Marzola made a motion, seconded by Councilor Marnell, to approve Abstract # 12 as submitted by Town Clerk Edsall.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 12 - 2014	
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$ 57,263.57
B	General Fund Town	\$ 2,432.13
CM1	Police Trust	\$ 927.00
DA	Highway Fund Townwide	\$ 85,165.03
DB	Highway Fund Town	\$ 85,018.97
SD3	Consolidated Drainage #3	\$ 7,046.80
SL2	Underground Lighting	\$ 193.18
SR1	Manlius Trash District	\$ 11,757.49
SR2	Manlius Res Brush District	\$ 81,905.45
SS1	Manlius Con Sewer District	\$ 194.48

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Discussion: Town Clerk Edsall stated that there is a bail claim payment on the abstract.

Nayes: 0

All in Favor.

Motion Carries.

4. Residential Transitional –Text Amendment New Zoning District

Courtney Hills, Attorney for the Town, briefly outlined Local Law 2014-2, formerly known as RM-V, now entitled Residential Transitional (RT). Attorney Hills stated that this local law accomplishes three main changes. The law establishes a new zoning district entitled Residential Transitional, amends the current zoning map and changes the special permit process so that it is easier to distinguish between special permit applications in the future.

Councilor Loeffler asked if this zone change is specific to the RM zoned parcels on West Seneca St. in Manlius. Attorney Hills stated that this zone change is specific to the RM zoned parcels on West Seneca St. only, but it does establish a new zoning district that can be used in other areas of the Town with a zone change request.

Conversation ensued regarding the new zoning district and where this could be used in the Town of Manlius. Attorney Hills stated that this zone can only be used if the zoning map is amended through the zone change process.

Councilor Loeffler requested that the legal notice include the two major changes that are being made to the Town Code and the change being made to the Zoning Map.

Discussion ensued regarding the use of police powers to enforce hours of operation of a business. Attorney Hills stated that the only way the Town can enforce hours of operation

for a business is through police powers. The Town Board requested that the police powers section of the local law be removed.

The Town Board requested that notification of the public hearing be sent to residents within 1000 feet of the parcels being rezoned.

Councilor Green made a motion, seconded by Councilor Marzola to set date for a public hearing on July 9, 2014 at 7:05pm in the matter of Residential Transitional – Text Amendment New Zoning District.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0

All in Favor.

Motion Carries.

5. Summer Recreation Employee Roster

Councilor Green submitted the 2014 Summer Roster of Employees to the Town Board.

Councilor Green made a motion, seconded by Councilor Marnell to hire the recreation employees as submitted by Director Peggy Kenyon.

LAST	FIRST	PAY	POSITION
Alaimo	Jill	\$8.48	Rec Attendant
Alexander	Cassandra	\$10.08	Rec Leader
Anderalli	Alyssa	\$9.50	Rec Leader
Barns	Sarah	\$12.24	WSI
Barva	Diana	\$8.00	Rec Attendant
Baumler	Joseph	\$12.48	Bus Driver
Bennett	Kate	\$2,346.00	Rec Leader
Blitz	David	\$8.00	Rec Attendant
Boland	Heather	\$8.32	Rec Attendant
Bowyer	Frankie	\$8.48	Rec Attendant
Brislin	Katherine	\$8.16	Rec Attendant
Buss	Emily	\$8.83	Rec Attendant
Campese	Bobby	\$8.48	Rec Attendant
Capriotti	Chrissy	\$9.00	Rec Attendant
Cesarini	Adam	\$8.16	Rec Attendant
Cesarini	Nick	\$8.16	Rec Attendant
Chase	Trevor	\$8.16	Rec Attendant
Coughlin	Curtis	\$8.00	Rec Attendant
Cushing	Shaina	\$8.00	Rec Attendant
Dagostino	Ellen	\$12.24	Bus Driver
Devona	Nicole	\$8.32	Rec Attendant
Devona	Haley	\$8.16	Rec Attendant
Dooling	Samantha	\$8.00	Rec Attendant

Engel	Geoffrey	\$8.00	Rec Attendant
Farrell	Jenna	\$12.00	WSI
Ferguson	Elaine	\$3,355.29	Rec Leader
Foster	Gabriela	\$10.00	Lifeguard
Frasier	John	\$8.00	Rec Attendant
Garbinsky	Cassandra	\$8.00	Rec Attendant
Goldberg	Laurin	\$8.00	Rec Attendant
Halligan	Kimberly	\$8.16	Rec Attendant
Hartnett	Michael	\$12.24	WSI Sub
Hennessey	Caitlyn	\$8.16	Rec Attendant
Hochstein	Oren	\$10.00	Lifeguard Sub
Houck	Lauren	\$2,300.00	Rec Leader
Houghton	Darlene	\$12.00	Wellness Center
Houghton	Kristy	\$12.00	Wellness Center
Kenyon	Patrick	\$12.00	Wellness Center
Kenyon	Kate	\$8.66	Rec Attendant
Kenyon	Patrick	\$8.83	Rec Attendant
Kenyon	Tom	\$8.32	Rec Attendant
Kousmanidis	Christiana	\$8.32	Rec Attendant
LeGro	Megan	\$8.32	Rec Attendant
Loder	Amy	\$8.00	Rec Attendant
Long	Kelly	\$2,651.98	Rec Leader
Long	Patrick	\$9.63	Rec Attendant
MacDougall	Daniel	\$8.00	Rec Attendant
Maher	Rebekah	\$8.00	Rec Attendant
McCaffery	Sean	\$8.00	Rec Attendant
McEachron	Alex	\$8.48	Rec Attendant
Miller	Sean	\$3,030.69	Rec Leader
Moliski	Morgan	\$8.00	Rec Attendant
Nassar	Kelly	\$8.83	Rec Attendant
Nelson	Kristina	\$12.24	WSI
Novakowski	James	\$8.48	Rec Attendant
O'Brien	Annie	\$8.00	Rec Attendant
Penoyer	Veronica	\$8.16	Rec Attendant
Pieczonka	Allison	\$8.00	Rec Attendant
Pierret	Patrick	\$12.24	WSI
Pitonzo	Olivia	\$8.16	Rec Attendant
Pitonzo	Alyssa	\$8.16	Rec Attendant
Puro	Jessica	\$12.24	WSI
Scott	Megan	\$8.00	Rec Attendant
Sischo	Katie	\$12.73	WSI

Sischo	Nick	\$12.24	WSI
Stein	Corey	\$8.00	Rec Attendant
Stoddard	Emily	\$10.61	Lifeguard
Stoddard	Nick	\$12.24	WSI
Terrell	Kelsey	\$8.16	Rec Attendant
Wasserstom	Matthew	\$8.16	Rec Attendant
Zacharek	Sadie	\$8.00	Rec Attendant
Zambrano	Terese	\$11.67	Rec Attendant

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

6. Information Aide Appointment

Town Manager Oot stated that Jennifer Abbott was previously appointed to two half time positions at Town Hall. Civil Service has recommended the Town appoint Ms. Abbott to the full time position of Information Aide.

Councilor Marnell made a motion, seconded by Councilor Marzola, to appoint Jennifer Abbott to the position of Information Aide.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

7. Annual Independent Audit of Fiscal Activities 2013 – Town of Manlius Police Department

Councilor Marzola stated that Matt Dunn the Accountant for the Town has completed the independent audit of the Town of Manlius Police Departments Fiscal Activities for the year 2013. Mr. Dunn reviewed several accounts and found everything to be in good order.

Councilor Marzola made a motion seconded by Councilor Marnell, to accept the Annual Independent Audit of Fiscal Activities 2013 – Town of Manlius Police Department.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

8. PERMA Workers Compensation and Employers Liability Program Agreement

Town Manager Oot stated that the annual PERMA agreement has been reviewed and is ready for renewal.

Councilor Loeffler made a motion seconded by Councilor Marnell, to authorize the Supervisor to sign the PERMA agreement for 2014-2015.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0

All in Favor.

Motion Carries

9. Professional Fees – Fee Schedule Examples – TABLED

10. Unsafe Buildings – Code Enforcement Reports – TABLED

11. Skyridge Water Supply District - TABLED

12. Fire Budget Discussion

Councilor Mazola gave a brief overview of the 2014-2015 fire budgets for the Village of Fayetteville, Village of Manlius and Village of Minoa.

Conversation ensued regarding the proposed expenditures from each of the departments and their impact on the overall Town tax rate.

Councilor Marzola stated that the increases from the fire department budgets will severely limit the Town's ability to raise funds under the new property tax cap calculation.

13. Correspondence/New Business

A) Highway Superintendent – No New business

B) Planning & Development

Councilor Giordano made a motion, seconded by Councilor Marzola, to authorize the Department of Planning & Development to hire a contractor to mow the grass at:

411 Churchill Lane

8577 Green Lakes Road

5188 Hoag Lane

100 Hunt Drive

7485 Kirkville Rd

136 Wilson Drive

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0

All in Favor.

Motion Carries

C) Attorney – No New Business

D) Town Clerk – No New Business

E) Police Chief

Chief Marlowe stated that the Police Department has recently received a check in the amount of \$6,604.83 for this 2011 SLETP grant.

Councilor Marnell made a motion, seconded by Councilor Loeffler to have the Police Department revenue raised \$6,604.83 and their Equipment line (A00.5.3120.200) raised \$6,604.83.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

Chief Marlowe stated that he has received a revised quote from Aramark which is 36% less than the previous low bid for rug services at the Police Department.

Councilor Marnell made a motion, seconded by Councilor Green, to renew the contract with Aramark at a rate of \$44.17 bi-weekly for 36 months for the rug services at the police department.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

Chief Marlowe stated that he would like approval to purchase 4 new fleet vehicles under Onondaga County bid prices. Chief Marlowe stated that these vehicles were budgeted for in 2014.

Councilor Loeffler made a motion, seconded by Councilor Cassalia, to authorize the Town of Manlius Police Department to purchase 4 new fleet vehicles under the Onondaga County bid price for a total expenditure of \$114,343.52

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

Chief Marlowe stated that the Village of Chittenango would like to purchase the Police Department's out of warranty Tasers. New Tasers have been purchased and the sale of these Tasers would be allocated to the weapons line item in the current fiscal year.

Councilor Loeffler made a motion, seconded by Councilor Giordano, to authorize the sale of 9 out of warranty Tasers to the Village of Chittenango Police Department at a rate of \$175 per unit.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

F) Town Board

Councilor Marnell requested executive session to discuss contract negotiations.

G) Supervisor – No New Business

14. Executive Session

There being no further business to come before the Board, upon motion duly made by Councilor Cassalia and seconded by Councilor Giordano the Board voted unanimously to adjourn regular session at 8:42 pm to enter into executive session to discuss contract negotiations.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0

All in favor.

Motion Carries.

Respectfully Submitted by:

Allison Edsall
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

June 25, 2014

Upon motion duly made by Councilor Marnell and seconded by Councilor Giordano, the Board unanimously agreed to close Executive Session and re-enter Regular Session.

The Town Board re-entered Regular Session at 8:50 p.m.

Councilor Marnell made a motion, seconded by Councilor Marzola, to authorize the Supervisor execute an agreement with Bowers & Co. CPA's PLLC to conduct an internal control review, subject to approval by the attorney for the Town.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Marnell, Councilor Marzola, Councilor Green, Councilor Cassalia

Nayes: 0

All in Favor.

Motion Carries

There being no further business to come before the Board, upon motion duly made by Councilor Giordano and seconded by Councilor Loeffler, the Board unanimously voted to adjourn the Regular Session at 8:53 p.m.

Submitted by:

Courtney Hills
Attorney for the Town