

MINUTES
TOWN BOARD
December 6, 2023

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here;
<https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor Deer presided, and the following Board members were present:

Elaine Denton, Councilor
Heather Waters, Councilor
Alissa Italiano, Councilor
William Nicholson, Councilor
Katelyn M. Kriesel, Councilor
Attending Virtually Sara Bollinger, Councilor

The following Town Officers were present: Timothy Frateschi, Attorney for the Town. Will Wolfe, Attorney of the Town. Ann Oot, Town Manager. Allison Weber, Town Clerk. Kay Blythe, Deputy Town Manager. Tom Poitras, Code Enforcement Officer. Jason Cassalia, Police Chief.

1. Attendees

In-Person Meeting Attendees: Mark & Cheryl Matt, Fayetteville. Mike Friend, Manlius. Tom Bassett, Manlius. Bill Lazure, E. Syracuse. Eric Downie, Fayetteville.

Virtual Meeting Attendees: Anthony Rojas, Laura Ricardo, Marie Nicholson, J. Messineo.

2. 6:33 PM The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:33 PM. Councilor Nicholson led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:34 PM Moment of Silence

The Town Board held a moment to honor retired Police Chief Francis Marlowe. Councilor Waters reviewed his career with the Manlius Police Department and the Town Board expressed gratitude for his service to the community.

4. 6:36 PM Open Podium – None

5. 6:40 PM Garden Park – Planned Unit Development (PUD) Request – Zone Change – Highbridge St. (tax map # 093.-01-05.1)

Supervisor Deer reviewed the history of project.

2

With there being no further comments from the public, Councilor Nicholson made a motion, seconded by Councilor Waters, to close the public hearing at 6:52 PM in the matter of Unsafe Building – 6602 Fremont Road (tax map # 045.-02-06.0).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Kriesel, Councilor Italiano, Councilor Nicholson, Councilor Waters

Nayes: 0

All in Favor.

Motion Carries.

Councilor Nicholson made a motion, seconded by Councilor Waters, to extend the date to January 10, 2023, for the owners of the property located at 6602 Fremont Road to bring the building located on that parcel into compliance with the safety requirements outlined in the report provided by the Code Officer and the Notice Pursuant to Town Code 63-3 & 4.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Kriesel, Councilor Italiano, Councilor Nicholson, Councilor Waters

Nayes: 0

All in Favor.

Motion Carries.

7. 6:54 PM Deer Management Plan & Intermunicipal Agreement

Councilor Nicholson gave an overview of the Deer Management Plan and the Intermunicipal Agreement with the Village of Fayetteville.

Councilor Nicholson made a motion, seconded by Councilor Denton, to authorize the supervisor to sign the 2024 Intermunicipal Agreement with the Village of Fayetteville for the Deer Management Plan.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

The Deer Management Plan was tabled.

8. 6:58 PM Manlius Tree Code Update – Set Date for a Public Hearing

Councilor Waters reviewed the proposed changes to the Tree Code.

Councilor Waters made a motion, seconded by Councilor Italiano, to set date for a public hearing on December 20th at 6:35 PM for proposed local to amend Chapter 34 of the Town Code Entitled Tree Commission and replace it with an updated Tree Code.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

10. 7:05 PM Public Water Service Agreement – Outside Service Connection - TABLED

11. 7:05 PM Megnin Farms Sewer – 2024 Budget Amendment

12. 7:06 PM Highway Permit

13. 7:07 PM Motion to Hire Deputy Town Clerk

Naves: 0 All in Favor. Motion Carries.

Councilor Denton made a motion, seconded by Councilor Nicholson, to appoint Carrie Grevelding to the position of Zoning Board of Appeals Secretary at a Salary of \$3,600 annually effective December 11, 2023.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nays: 0 All in Favor. Motion Carries.

14. 7:09 PM Set Date for 2024 Organizational Meeting

Councilor Kriesel made a motion, seconded by Councilor, to set a date for the 2024 Organizational Meeting on January 3rd at 6:30 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nays: 0 All in Favor. Motion Carries.

15. 7:10 PM Set Date for Work Session

Councilor Waters made a motion, seconded by Councilor Bollinger, to set a date for a work session on January 10th at 5:00 PM for the purposes of discussing the implementation of the Comprehensive Plan and other business matters as necessary.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nays: 0 All in Favor. Motion Carries.

16. 7:11 PM Approval of Minutes – November 15, 2023

Councilor Nicholson made a motion, seconded by Councilor Kriesel, to approve the minutes of November 15, 2023, as amended.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Abstain: Councilor Denton

Motion Carries.

17. 7:13 PM Supervisor's Report – November

Councilor Nicholson made a motion, seconded by Councilor Kriesel, to accept the Supervisor's Report for the month of November 2023 as presented.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nays: 0 All in Favor. Motion Carries.

18. 7:14 PM Approval of Abstract # 23

Councilor Nicholson made a motion, seconded by Councilor Bollinger, to approve Abstract # 23 in the amount of \$845,275.14 as submitted by Town Clerk Weber.

TOWN OF MANLIUS		
Fund Summary		
Abstract # 23 - 2023		
CODE	FUND	TOTALS
A	General Fund Townwide	\$751,391.07
B	General Fund Part Town	\$4,983.60
DA	Highway Fund Townwide	\$62,066.71
DB	Highway Fund Part Town	\$7,661.36
SL1	Overhead Lighting District	\$1,760.98
SL2	Underground Lighting	\$2,420.17
SL3	Entry Lighting	\$117.56
SL4	Garden Park Lighting	\$711.06
SL5	Ratnour Bridge Lighting	\$2,655.89
SR1	Trash	\$185.87
SR2	Brush	\$185.87
Total		\$845,275.14

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Kriesel, Councilor Waters.

Nays: 0

All in Favor.

Motion Carries.

Adjourn Regular Session

By motion made by Councilor Italiano and seconded by Councilor Denton, the Board voted unanimously to suspend the public portion of the meeting at 7:15 PM to enter Executive Session to discuss contract negotiations.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

Councilor Bollinger exited the meeting at 7:15 PM.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

December 6, 2023

Councilor Italiano made a motion seconded by Councilor Denton, to exit executive session at 7:29 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Denton and seconded by Councilor Kriesel the Board voted unanimously to come out of regular session at 7:30 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Submitted by:

Allison A. Weber
Town Clerk