

MINUTES
TOWN BOARD
November 15, 2023

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here;
<https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor Deer presided, and the following Board members were present:

	Sara Bollinger, Councilor
Absent	Elaine Denton, Councilor
	Heather Waters, Councilor
	Alissa Italiano, Councilor
	William Nicholson, Councilor
	Katelyn M. Kriesel, Councilor

The following Town Officers were present: Timothy Frateschi, Attorney for the Town. Ann Oot, Town Manager. Allison Weber, Town Clerk. Kay Blythe, Deputy Town Manager. Jason Cassalia, Police Chief. Tom Poitras, Code Enforcement Officer.

Town Officials Attending Virtually: Councilor Kriesel

1. Attendees

In-Person Meeting Attendees: Mark Matt, Fayetteville. Alice Massa, Fayetteville. Linsay Speer, Syracuse. Craig A. Dudczak, Fayetteville. Bill Gary, Fayetteville. Tom Bassett, Manlius. Eric Downie, Fayetteville. Michael Downie, Fayetteville. Bill Lazure, E Syracuse. Jeannine Noll, Manlius. Tim Kelly, Fayetteville. Mike Friend, Manlius. Peter J. Ricardo, Fayetteville. Shana Teelin, Manlius. Nick Agrippino, Manlius. Chris Danaher, Attorney for Applicant. Denis Root, Brookdale. Tom Douglas, Developer.

Virtual Meeting Attendees: Anthony Rojas, Lovely Hamlet, Linda Barbieri, Margaret Mulvey, Chris Carrick, Warren Linhart, Michael Nesci.

2. 6:34 PM The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:30 PM. Councilor Italiano led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:36 PM Open Podium

Craig Dudczak spoke about the assessment process and his concerns that the process is fair.

Bill Gray spoke about the Town and Developer working to find a proper site for this project.

Eric Downie shared his concerns about the proposed Garden Park Apartments Planned Unit Development.

Peter Ricardo spoke in opposition to the proposed Garden Park Apartments Planned Unit Development.

A resident spoke in opposition to the proposed Garden Park Apartments Planned Unit Development.

A resident spoke in opposition to the proposed Garden Park Apartments Planned Unit Development.

Jannine Noll spoke about her concerns about the road conditions on Jarvis Road after the paving.

Lovely Hamlet spoke in favor of the proposed law amending the RT zoning classification.

Margret Mulvey spoke in opposition to the proposed Garden Park Apartments Planned Unit Development.

Tom Bassett spoke in favor of the proposed Garden Park Apartments Planned Unit Development.

4. 7:19 PM Assessment Presentation – Town Assessor Patrick Duffy

Patrick Duffy, Town Assessor, gave a presentation on how assessments are calculated in the Town of Manlius.

5. 7:46 PM 2024 Preliminary Budget

The Town Board adopted the 2024 Preliminary Budget. The tax rates for the Town of Manlius are as follows:

Councilor Bollinger made a motion seconded by Councilor Waters, to adopt the changes to the 2024 Preliminary Budget as presented.

Account	Title	Amount	Description
A Fund			
Revenue			
A00 4.1001	Real Property Tax	\$ 11,260	Increased Costs
A00 4.1081	Other Payments in Lieu of Tax	\$ 4,840	New PILOTs
A00 4.1594	Stirpe Grant-Traffic Trailer	\$ 145,000	Updated To Full Grant Award, Covering Vehicles And Speed Tracking Equipment
A00 4.2351	Stormwater Project-Perry Sprs	\$ 10,000	Stormwater Project Perry Springs
A00 4.2401	Interest & Earnings	\$ 50,000	Interest From Treasury Bonds
A00 4.2702	Solar Lease Payments	\$ 16,000	Lease Payment from Landfill Projects
A00 4.3389.314	DASNY Grant Award	\$ 240,000	Cold Storage Shed at Highway Garade
A00 4.4089	Coronavirus Local Fiscal Recovery/ARPA	\$ 22,475	Additional costs for IT Upgrades
	Total Changes A Fund Revenue	\$ 499,575	
Expenditure			
A00 5.1410.100	Town Clerk-Personal Services	\$ (18,200)	Salary correction from Preliminary
A00 5.1410.401	Town Clerk Office Supplies	\$ 500	Adobe Subscriptions
A00 5.1440.400	Engineer-Contractual	\$ 10,000	Stormwater Project Perry Springs
A00 5.1620.405	Buildings Information Technology	\$ 73,409	Zoom Webinar, GoToMyPC, Metro Wireless, Civic Plus, Boxcast, Garam IT Upgrades
A00 5.1910.400	Unallocated Insurance	\$ 3,500	Participant Insurance for Rec Programs
A00 5.3120.100	Police-Personal Services	\$ 64,514	Updates Pursuant to Contract
A00 5.3120.101	Police-Overtime Pay	\$ (136,133)	Reduction Due to Additional Position Offset
A00 5.3120.102	Police-Longevity	\$ 22,105	Updates Pursuant to Contract
A00 5.3120.107	Police-Incentive Pay	\$ 76,315	Updates Pursuant to Contract
A00 5.3120.200	Police-Equipment	\$ 118,000	Hybrid Patrol Cars from Stirpe Grant
A00 5.3120.201	Police-Non-Vehicle Equipment	\$ 40,564	Two Radar Trailers, Two StatTrack Data Collectors from Stirpe Grant
A00 5.3120.424	Police Building Lease	\$ 1	Correction
A00 5.5010.100	Superintendent-Personal Services	\$ 5,000	Salary Adjustment
A00 5.5132.448	Garage-Cold Storage Building	\$ 240,000	Cold Storage Shed at Highway Garade
	Total Changes A Fund Expenditures	\$ 499,575	
DA Fund			
Revenue			
DA0 4.1001	Real Property Tax	\$ (37,573)	Salary Adjustments
	Total Changes DA Fund Revenue	\$ (37,573)	
Expenditure			
DA0 5.5142.100	Snow Removal-Personal Srv	\$ (21,006)	Salary Adjustments
DA0 5.5142.101	Snow Removal-Overtime	\$ (12,622)	Salary Adjustments
DA0 5.5142.102	Snow Removal-Double Time	\$ (3,945)	Salary Adjustments
	Total Changes DA Expenditures	\$ (37,573)	
DB Fund			
Revenue			
DB0 4.1001	Real Property Tax	\$ (43,149)	Salary Adjustments
	Total Changes DB Fund Revenue	\$ (43,149)	
Expenditure			
DB0 5.5110.100	General Repairs-Personal Services	\$ (43,149)	Salary Adjustments
	Total Changes DB Fund Expenditures	\$ (43,149)	
SW3 Fund			
Revenue			
SW3 4.1001	Real Property Tax	\$ 4,760	Cost of New Pump
	Total Changes SW3 Fund Revenue	\$ 4,760	
Expenditure			
SW3 5.8310.400	Water Admin-Contractual	\$ 4,760	Cost of New Pump
	Total Changes SW3 Fund Expenditures	\$ 4,760	

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

- Town Outside Village - \$4.10 per \$1000 of assessed value. The tax rate decreased by \$0.25 from the 2023 rate.
- Town Inside Village - \$3.22 per \$1000 of assessed value. The tax rate decreased by \$0.16 from the 2023 rate.

Councilor Waters made a motion seconded by Councilor Nicholson, to adopt the 2024 Preliminary Budget.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

6. 7:46 PM Garden Park – Planned Unit Development (PUD) Request – Zone Change – Highbridge St. 9Tax Map # 093.-01-05.1)

Chris Danaher gave a presentation on the updated proposal which included an updated District Plan with additional maps and renderings.

Councilor Kriesel left the meeting at 7:50 PM.

Denis Root, Executive Director of Brookdale, spoke in support of the project and discussed how the project will help support the residents at Brookdale.

Shana Teelin, Real Estate, stated that there is not enough housing in the community and spoke in support of the project.

Tom Douglas, representing the applicant, discussed the reason why the proposal is the best use of the parcel and the changes that have been made to the project.

The Town Board tabled the matter until the December 6th meeting.

7. 8:18 PM Local Law Amending RT Zoning for Cannabis and The Definitions Section of the Town Code

The Town Board discussed the proposed local law.

SEQR

Councilor Bollinger made a motion seconded by Councilor Italiano, to declare the Town of Manlius Lead Agency for SEQR purposes in the matter of the proposed Local Law 2023-13 Amending RT Zoning for Cannabis and The Definitions Section of the Town Code.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

PART II – Short Environmental Assessment Form

Attorney Frateschi reviewed Part II of the short environmental assessment form with the Town Board. The Town Board determined that each of the environmental factors would have no more than a small to moderate impact. After further discussion, the Board agreed that there would be no significant environmental impact by approving Local Law 2023-13 Amending RT Zoning for Cannabis and The Definitions Section of the Town Code based on the reasons set forth in the Resolution drafted by the Attorney for the Town.

Councilor Bollinger made a motion seconded by Councilor Waters, to issue a negative declaration for SEQR purposes in the matter of the proposed Local Law 2023-13 Amending RT Zoning for Cannabis and The Definitions Section of the Town Code.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Waters made a motion seconded by Councilor Nicholson, to adopt Local law 2023 -13 amending the Residential Transitional Zoning Classification as presented in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

8. 8:33 PM Public Hearing – Unsafe Building – 6602 Fremont Road. (tax map # 045.-02-06.0)

Tom Poitras, Code Officer reviewed the status of the property located at 6602 Fremont Rd.

Councilor Italiano left the room at 8:34 PM.

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to waive the reading of the public notice in the matter of the Unsafe Building – 6602 Fremont Road. (tax map # 045.-02-06.0).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to open the public hearing at 8:38 PM in the matter of the Unsafe Building – 6602 Fremont Road. (tax map # 045.-02-06.0).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Bill Lazure, Kendall Dr., stated that repairing the roof is the first step.

The public hearing was held open until the December 6th meeting.

9. 8:39 PM Civic Plus Annual Renewal

Councilor Bollinger made a motion, seconded by Councilor Waters, to authorize the Supervisor to sign the Civic Plus Annual Renewal Contract for the town website.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Nicholson.

Nayes: 0 All in Favor. Motion Carries.

10. 8:40 PM Authorize a Survey of the Area Around the Muirfield Retention Basin

Councilor Bollinger made a motion, seconded by Councilor Waters, to authorize CNY Land Surveying to provide survey services for the Muirfield Drainage Basin at a rate of \$2,804.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Nicholson.

Nayes: 0 All in Favor. Motion Carries.

11. 8:44 PM SEQR – Cold Storage Shed – Highway Garage

SEQR

Councilor Bollinger made a motion seconded by Councilor Waters, to declare the Town of Manlius Lead Agency for SEQR purposes in the matter of a Cold Storage Shed at the Highway Garage.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Italiano re-entered the room at 8:45 PM.

PART II – Short Environmental Assessment Form

Attorney Frateschi reviewed Part II of the short environmental assessment form with the Town Board. The Town Board determined that each of the environmental factors would have no more than a small to moderate impact. After further discussion, the Board agreed that there would be no significant environmental impact in the matter of a Cold Storage Shed at the Highway Garage based on the reasons set forth in the Resolution drafted by the Attorney for the Town.

Councilor Bollinger made a motion seconded by Councilor Nicholson, to issue a negative declaration for SEQR purposes in the matter of a Cold Storage Shed at the Highway Garage based on the reasons set forth in the Resolution drafted by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

12. 8:45 PM Community Solar Program – Solar Simplified

Councilor Waters made a motion, seconded by Councilor Nicholson, to enter into a Municipality Services Agreement with Solar Simplified for a twelve-month period for marketing services related to resident participation for a Community Solar Program related to the Bowman Road Solar Project and authorize the Supervisor to sign the agreement.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Nicholson, Councilor Italiano.

Nayes: 0 All in Favor. Motion Carries.

13. 8:49 PM Supervisor's Report – October 2023

Councilor Bollinger made a motion, seconded by Councilor Waters, to approve the Supervisor's Report for October 2023 as presented.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Nicholson, Councilor Italiano.

Nayes: 0 All in Favor. Motion Carries.

14. 8:49 PM Approval of Minutes – October 30, 2023 & November 1, 2023

Councilor Italiano made a motion, seconded by Councilor Nicholson, to approve the minutes of October 30, 2023.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Nicholson, Councilor Waters.

Nayes: 0 All in Favor. Motion Carries.

Councilor Italiano made a motion, seconded by Councilor Nicholson, to approve the minutes of November 1, 2023, as amended.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Italiano, Councilor Nicholson, Councilor Waters.

Nayes: 0 All in Favor. Motion Carries.

15. 8:51 Approval of Abstract # 22

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve Abstract # 22 in the amount of \$ 340,532.99 as submitted by Town Clerk Weber.

TOWN OF MANLIUS		
Fund Summary		
Abstract # 22 - 2023		
CODE	FUND	TOTALS
A	General Fund Townwide	\$75,988.37
B	General Fund Part Town	\$1,641.29
DA	Highway Fund Townwide	\$27,422.15
DB	Highway Fund Part Town	\$4,656.19
CM3	Sustainable Manlius	\$20.99
CM4	Court Special Revenue	\$35.00
SR1	Trash	\$205,581.50
SR2	Brush	\$25,187.50
	Total	\$340,532.99

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Italiano, Councilor Waters.

Nays: 0 All in Favor. Motion Carries.

16. 8:51 PM Councilor Bollinger – Haudenosaunee Thanksgiving Greeting

Councilor Bollinger read aloud a Haudenosaunee Thanksgiving Greeting.

17. Adjournment

By motion made by Councilor Italiano and seconded by Councilor Waters, the Board voted unanimously to suspend the public portion of the meeting at 8:51 PM to enter Executive Session to discuss collective bargaining agreements.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters.

Nayes: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

**Executive Session
November 15, 2023**

Councilor Waters made a motion seconded by Councilor Nicholson, to exit executive session at 9:11 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters.

Nayes: 0

All in Favor.

Motion Carries.

Councilor Nicholson made a motion seconded by Councilor Waters, to approve the Tentative Agreement with the PBA for the years 2024, 2025 and 2026 as presented.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters.

Nayes: 0

All in Favor.

Motion Carries.

Supervisor Deer made a motion seconded by Councilor Italiano, to approve the 2023 Budget Amendment to increase A00.4.4089 Corona Virus Local Fiscal Recovery Fund (ARPA) by \$100,000 for the purposes of paying Hazard Pay.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters.

Nayes: 0

All in Favor.

Motion Carries.

Supervisor Deer made a motion seconded by Councilor Italiano, to approve the 2023 Budget Amendment to increase A00.5.3120.100 Police Personnel by \$100,000 for the purposes of paying Hazard Pay.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters.

Nayes: 0

All in Favor.

Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Bollinger and seconded by Councilor Nicholson the Board voted unanimously to come out of regular session at 9:13 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters.

Nayes: 0

All in Favor.

Motion Carries.

Submitted by:

Allison A. Weber
Town Clerk