

Agenda
Town Board Meeting
June 14, 2023
6:30 PM

1. Virtual Meeting Instructions - June 14, 2023

Documents:

[6-14-23 TOWN BOARD MEETING INSTRUCTIONS.PDF](#)

2. Pledge Of Allegiance

3. Open Podium

3.I. Margaret Mulvey, Fayetteville - Garden Park Apartment Application

4. Public Hearing - Local Law - To Create A New Chapter 60 Of The Town Of Manlius Code Regulating Landscaping And Lawn Maintenance And Setting Certain Enforcement Of Same

Documents:

[LOCAL LAW 2023 - ____ LANDSCAPING AND LAWN MAINTENANCE ENACTING.PDF](#)
[PLANNING BOARD NEGATIVE RECOMMENDATION LAWN MAINTENANCE LOCAL LAW - FINAL .PDF](#)

5. Town Of Manlius Police Department - Presentation On SIRO / SPO Program

The Police Department will be making a presentation on the School Information Resource Officer and Special Patrol Officer program.

6. Skyridge Water District Improvement Project

The Town of Manlius is exploring a potential improvement project to serve the Skyridge Water District.

Documents:

[293.126.001 COORD REVIEW LETTER DRAFT \(ID 2908038\).PDF](#)
[293.126.001 MANLIUS SKYRIDGE WD INTERESTED-INVOLVED AGENCY LIST \(ID 2907897\).PDF](#)
[293.126.001 INTENT TO BE LEAD AGENCY RESOLUTION DRAFT \(ID 2907880\).PDF](#)
[293.126.001 FEAF PART 1 SKYRIDGE WD 202-B \(ID 2907673\).PDF](#)
[FIGURE 6 \(ID 2907287\).PDF](#)

7. Zone Change Application - Set Date For A Public Hearing - Turnwood Development -Garden Park Apartments - Highbridge Street (Tax Map No. 093.-01-05.1) Commercial A (CA) To Residential (R5)

Documents:

[2023_04_12 - GRAPHIC CONCEPT PLAN - GARDEN PARK - GARDEN PARK APARTMENTS.PDF](#)

ALTA SURVEY (1) - GARDEN PARK APARTMENTS.PDF
DISCLOSURE AFFADVDIT_HIGHBRIDGE - GARDEN PARK APARTMENTS.PDF
INITIAL SITE PLAN APPLICATION_HIGHBRIDGE - GARDEN PARK
APARTMENTS.PDF
MANLIUS SENIOR HOUSING - CONCEPTUAL DESIGN - GARDEN PARK
APARTMENTS.PDF
PRELIMINARY PLAT AS SURVEY - GARDEN PARK APARTMENTS.PDF
SEAF_HIGHBRIDGE - GARDEN PARK APARTMENTS.PDF
ZONE CHANGE APPLICATION_SIGNED - UPDATED 4-24-23.PDF
Z-23-141.PDF
LOCAL LAW 2023 - ____ ZONE CHANGE GARDEN PARK APARTMENTS SET
DATE PH.PDF
435058_ZC-R_R1.AGH.PDF

8. Set Date Public Hearing - Local Law - Stop Signs - Muscovy Lane

Documents:

MUSCOVY LN BETWEEN AYLESBURY AND WIDGEON PATHS.PDF
LOCAL LAW 2023 - ____ STOP SIGNS ON MUSCOVY AND AYLESBURY AND
WIDGEON PH.PDF

9. Recreation - Ratify FM Bus Lease - Summer Playground

Documents:

TOWN OF MANLIUS BUS LEASE - SUMMER PROGRAM 2023.PDF

10. Employee Assistance Plan Renewal - 2023/2024

Documents:

ESI EMPLOYEE ASSISTANCE GROUP.PDF

11. Solar Powered Speed Signs - Quote

Documents:

CROSSROADS HIGHWAY SUPPLY - SOLAR POWERED SPEED SIGNS -
QUOTE.PDF

12. Town Of Manlius Justice Court - New Court Hours

The Town of Manlius Justice Court will be closed on Fridays.

13. Approval Of Minutes - May 10, 2023 And May 24, 2023

Documents:

5-10-23 DRAFT.PDF
5-24-23 DRAFT.PDF

14. Approval Of Abstract # 11

15. Adjournment

This meeting is being recorded and live streamed. The recording will be broadcast live and will be
posted to the town website at www.townofmanlius.org



June 14, 2023

6:30 PM

Town Board Meeting Instructions

The easiest way to participate in the meeting is to use the link provided below. The meeting will be conducted on the ZOOM platform as a webinar. Please make sure that when you complete your attendee registration you enter your full name.

Click on the link or enter the meeting URL web address as listed below.

<https://us02web.zoom.us/j/83714317850?pwd=Q2RFZU1PWHLwSFJSUkhDc3k4U1RCQT09>

Password to join when prompted:

Password: **071939**

Enter your email address and name and join the meeting.

Join by telephone by dialing the number below:

(929) 436-2866

When prompted to enter the Webinar ID, use the number below followed by #

Webinar ID: 837 1431 7850

Press # again to skip the personal id and enter the password below followed by #

Password: **071939**

If this is your first time joining a ZOOM meeting, you may practice using ZOOM meeting platform at <https://zoom.us/test>.

IN THE MATTER
Of
LOCAL LAW 2023 -___ TO CREATE A NEW
CHAPTER 60 OF THE TOWN OF MANLIUS
CODE REGULATING LANDSCAPING AND
LAWNMAINTENANCE AND SETTING
CERTAIN ENFORCEMENT OF SAME

RESOLUTION ENACTING
LOCAL LAW

The **TOWN BOARD OF THE TOWN OF MANLIUS**, in the County of Onondaga, State of New York, met in regular session at the Town Hall in the Town of Manlius, located at 301 Brooklea Drive in the Village of Fayetteville, County of Onondaga, State of New York, and virtually on the platform commonly referred to as Zoom and broadcast the meeting live to the Town Facebook page and YouTube channel on the 14th of June, 2023, at 6:30 p.m.

The meeting was called to order by John T. Deer, Supervisor, and the following were present, namely:

John T. Deer	Supervisor
Sara Bollinger	Councilor
Elaine Denton	Councilor
Alissa Italiano	Councilor
Katelyn M. Kriesel	Councilor
William Nicholson	Councilor
Heather Allison Waters	Councilor

The following resolution was moved, seconded and adopted:

WHEREAS, the Director of Planning and Development has requested the Town Board to provide guidelines to ensure the proper upkeep and maintenance of properties in the Town;

WHEREAS, while the New York State Building and Fire Code, which has been adopted by the Town of Manlius, does have a property maintenance provision, the Town Board desires to create a more specific code for the Town;

WHEREAS, properties that are not properly maintained can have a deleterious impact on a neighborhood and could threaten the health, welfare and safety of Town residents;

WHEREAS, a Local Law has been introduced before the Board, to wit: Local Law No. 2023- ____, amending Chapter 127 of the Town Code entitled “Subdivision” as follows:

LOCAL LAW 2023-____, A LOCAL LAW CREATING A NEW CHAPTER 60 ENTITLED “LANDSCAPING AND MAINTENANCE”, TO WIT:

Be it enacted by the Town Board of the Town of Manlius, Onondaga County, New York as follows :

Section 1. A new Chapter 60 of the Town Code shall be adopted as follows:

Chapter 60

Landscaping and Lawn Maintenance

§ 60-1. Landscaping and Lawn Maintenance

Definitions.

For the purpose of this chapter, the terms used herein are defined as follows:

BUILDING OFFICIAL. The Code Enforcement Officer as defined in Section 59-3 of this Code, or any duly authorized representative.

CULTIVATE. To plant, water, grow, tend, improve, care for, fertilize, till or harvest plants and/or crops.

DEVELOPED AREA – Land area that was disturbed to create the building, the parking areas, driveways, landscaped areas, and all associated utilities and infrastructure.

UNDEVELOPED AREA – Land area that is not developed and off limits to occupants or the public or are not intended to be used by occupants or the public.

MANAGED NATURAL LANDSCAPE - A planned, intentional, and maintained planting of native or non-native grasses, wildflowers, forbs, ferns, shrubs, or trees, including but not limited to rain gardens, meadow vegetation, ornamental plantings and woods or forests. Meadow vegetation means grasses and flowering broad-leaf plants that are native to, or adapted to the area in which they grow, and that are commonly found in meadow and prairie plant communities in

that area. “Native” as used in the paragraph means any vegetation listed in the NY Floral Atlas (<https://newyork.plantatlas.usf.edu/>) as being “native” to New York State.

NOXIOUS WEEDS - Any plant listed by the U.S. federal government or N.Y. State government as an invasive species or noxious weed, including but not limited to those set forth in §2814 of 7 U.S.C. 360 and 6 NYCRR Part 575 or any revisions to those laws (e.g.:

https://www.aphis.usda.gov/plant_health/plant_pest_info/weeds/downloads/weedlist.pdf and <https://nyis.info/wp-content/uploads/2018/07/Part-575-list-of-regulated-and-prohibited-species-and-FAQ.pdf>

OWNER. Any person, agent, operator, firm or corporation having legal or equitable interest in the property; or recorded in the official records of the state, county or municipality as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.

WEEDS. Uncultivated vegetation and noxious weeds such as grasses, brush, briars, and annual plants, excluding trees and cultivated vegetation, such as shrubs, flowers, gardens, and vegetation used for agricultural or habitat purposes.

§ 60-2. Compliance Required

No property owner in the Town of Manlius, shall permit or maintain any growth of grass or weeds, unless it is managed natural landscape, to a height more than 10 inches (254 mm) within the developed area of said real property owned by them, whether occupied or unoccupied or on the area between the property line of an adjacent public highway or sidewalk and the pavement edge of the road.

§ 60.3. Removal by owner or occupant.

It shall be the duty of every property owner of such aforesaid property or any portion thereof in the Town of Manlius, New York, to cut and remove or cause to be cut and removed from said property all grass or weeds as often as may be necessary to comply with the provisions of § 60.2

.

§60.4 Managed Natural Landscape

A. An owner, authorized agent, or authorized occupant of any privately owned lands or premises may, consistent with Manlius Code and all other applicable laws, statutes, rules, and ordinances, install and maintain a managed natural landscape within the developed areas of the property.

B. Managed natural landscapes shall not include noxious weeds. Managed natural landscapes may include plants and grasses of any height and which have gone to seed. Managed natural landscapes shall not include plants that, due to location and/or manner of growth, constitute a hazard to the public.

C. The managed landscape cannot interfere with line of sight for ingress and egress of properties or public roads. The managed landscape must be set back from property lines by at least 3 feet. The setback is not required where the defined landscape area abuts another similar private or public landscape area, a wetland, pond, lake, woodlands, or stream or if a fully opaque

fence at least four feet in height is installed along the lot line adjoining the planned landscape area.

§ 60.5. Service of notice.

Whenever the building official, serves notice in the manner required hereinafter, requiring the owner(s) of land to cut, trim, destroy or remove grass or weeds or other noxious growth upon their premises or lands or to otherwise remove any of the conditions specified in of thisChapter, such notice shall specify the place, manner and time (not less than 10 days from postmark of said notice) within which such work shall be completed, and such work shall be completed within the time allotted in the notice. Notice shall be served upon such owner or owners by registered or certified mail, addressed to their last known address, and/or posting of said notice on the premises and mailing a copy of said notice to the owner at the address or addresses as recorded in the Receiver of Taxes, on the same date as posted. Any extension of the time within which the work shall be completed may be granted at the discretion of the Code Enforcement Officer.

§ 60.6. Notice to remove; inspection; removal by Town.

Ten days after the service of the notice in the manner required, the Code Enforcement Officer shall make an inspection, and if such inspection discloses that the owner or occupant has not complied with said notice, then the Code Enforcement Officer shall cause weeds, grass and other vegetation on such lands or portions thereof to be cut and removed, together with the removal of any trash or the moving of materials that would otherwise prohibit cleaning of the entire property. The actual cost of such cutting and removal shall be certified by the Code Enforcement Officer to the Town Clerk and shall thereupon become and be a lien upon the property on which said weeds, grass and other vegetation were located and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lot or land and shall bear interest at the same rate as taxes and shall be collected and enforced by the same officer and in the same manner as taxes levied and assessed against such property.

§ 60.7. Penalties

In addition to the actions authorized to be taken by the Code Enforcement Officer under Section 60.6 above, all of the provisions of Chapter 59 of the Town Code shall apply to this Chapter 60, including, but not limited to §59-17 (Remedies; appearance tickets; penalties for offenses; injunctive relief.)

Section 2. This law shall take effect upon filing with the New York State Department of State.

WHEREAS, the Town Board held a public hearing on June 14, 2023 on Local Law 2023-____ at which time the public was presented an opportunity to speak for and/or against this Local Law;

WHEREAS, at its June 14, 2023 meeting, the Town Board reviewed Part 2 of the Short Environmental Assessment Form and determined that Local Law 2023-____ would not have a significant environmental impact for the following reasons: (i) it will improve the aesthetic, health, welfare and safety of properties in the Town; (ii) for the reasons set forth in Part 2 of the EAF;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Manlius, County of Onondaga, State of New York, hereby adopts Local Law 2023-____ as set forth in this Resolution; and be it

FURTHER RESOLVED, that the Town Clerk is hereby directed to file Local Law 2023-____ within 20 days of adoption of this Resolution pursuant to the Municipal Home Rule Law.

I, ALLISON WEBER, Town Clerk of the Town of Manlius, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Manlius at a regular meeting of the Board duly called and held on the 14th day of June 2023; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Manlius, this 14th day of June, 2023.

DATED: June 14, 2023
Fayetteville, New York

Allison Weber
Town Clerk of the Town of Manlius
Onondaga County, New York

The Planning Board met on June 12th, 2023, and issued a negative recommendation for the proposed Local Law related to Landscaping and Lawn Maintenance. The Planning Board voted 4-3 to issue a negative recommendation. The Planning Board **does not** recommend that this legislation be accepted in its current form.

The reasons for the negative recommendation of this legislation are set forth by the Planning Board is as follows:

- o The definitions in the proposed local law needs more specific scrutiny; the terms used are not accurate in the industry and there are errors and omissions in the wording and definitions;
- o The referenced data in this proposed legislation are a) incomplete ; b) inappropriate; c) not specific enough for our locale.
- o The driving impetus for this legislation is unclear ; why does the NYS building code not enough to address this issue.
- o The uniformity of enforcement is a concern.
- o The overall invasion of privacy vs. the necessity needs to be better defined and reasoned.
- o What is actually “hazardous” needs better definition.
- o The service of “notice’ and communication is problematic; inconsistency in the plan of communication of a purported allegation is problematic.

To be formatted on Town of Manlius Letterhead

DATE

AGENCY CONTACT

Re: Notice of Intent to Establish Lead Agency
Skyridge/Salt Springs Joint Water Project

Dear CONTACT:

Pursuant to the State Environmental Quality Review Act ("SEQRA") and 6 NYCRR 617.6(b)(3)(i), please be advised that the Town of Manlius intends to establish itself as Lead Agency for the purposes of fulfilling the SEQRA requirements relative to the Skyridge Water District Improvements and Formation of Skyridge Water District Extension No. 1 (T. Manlius) and Skyridge Water District Extension No. 2 (T. Sullivan). The Project will be located in the Town of Manlius (Onondaga County) and Town of Sullivan (Madison County), New York.

The existing Skyridge Water District was originally constructed in 1962 to serve a subdivision on Gulf Road and Horseshoe Lane in the Town of Manlius. The Skyridge Water District was operated as a privately owned system until 1984 when the Town, on behalf of the District, entered into an agreement with the Onondaga County Water Authority (OCWA) to operate and maintain the system. The existing Skyridge water system serves 29 residential properties and includes two community wells, two well houses, one booster pump station, one water storage tank, and approximately 3,450 linear feet of water distribution main. The majority of the existing infrastructure has outlived its useful life and is in need of replacement. In addition, the existing system does not provide fire protection and experiences low water yields during drought conditions.

The Town is proposing to connect the Skyridge Water District to OCWA's existing, nearby distribution system. The existing Skyridge Water District will remain. In addition, the Towns of Manlius and Sullivan are each proposing to create a new water district extension, to be identified as Skyridge Water District Extension No. 1 and Skyridge Water District Extension No. 2, respectively, to serve two properties owned by Clear Path at Skyridge, LLC, that currently rely on private wells. The project includes the installation of approximately 31,000 linear feet of new water main and service lateral replacement within the Skyridge Water District; one new booster pump station, and one new water storage tank. The existing Skyridge community wells, pump station, and water storage tank will be decommissioned and demolished once the new system is placed in service. The new water main would connect to OCWA's existing water main near the intersection of Salt Springs Road and North Eagle Village Road in the Town of Manlius, and at the intersection of Salt Springs Road and Sleepy Hollow Road in the Town of Sullivan. The new infrastructure would be operated and maintained by OCWA.

Enclosed for your review, as required pursuant to 6 NYCRR 617.6(b)(3)(i), is Part 1 of a completed Full Environmental Assessment Form (FEAF), that describes the proposed action in more detail, and a site location map detailing the project location and proposed system components. The FEAF is complete with all information available at this time. Your agency has been determined to meet the definition of an Interested or Involved Agency, as these terms are defined in 6 NYCRR Part 617.2. The project is being reviewed as a Type I Action under SEQRA.

In accordance with 6 NYCRR 617.6(b)(3), the intent of this letter is to initiate the coordinated review process. Involved Agencies must agree upon Lead Agency designation by **DATE**, 2023 (30 days from the date of this mailing). For your convenience, a Lead Agency consent form is provided at the end of this letter. Please return this form as soon as possible. In the event that you disagree with the proposed designation of the Town of Manlius Town Board as Lead Agency for this project, or would otherwise like to provide comment, please send notice of said disagreement and/or comments to John Deer, Supervisor at jdeer@townofmanlius.org or to the following address by **DATE**, 2023: Town of Manlius, 301 Brooklea Drive, Manlius, NY 13066.

Sincerely,

John Deer, Supervisor
Town of Manlius

Town of Manlius
Skyridge Water District Improvements and Formation of Skyridge Water District Extension No. 1 (T. Manlius) and Skyridge Water District Extension No. 2 (T. Sullivan)

SEQRA

Involved Agencies

John Becker
Supervisor
Town of Sullivan
7507 Lakeport Road
Chittenango, NY 13037
jbecker@townofsullivan.org

Jeff Brown
Executive Director
Onondaga County Water Authority
PO Box 4949
Syracuse, NY 13221-4949
jbrown@ocwa.org

Shawn Rush
Onondaga County Health Department
John H. Mulroy Civic Center
12th Floor
421 Montgomery Street
Syracuse, NY 13202
shawnrush@ongov.net

Martin Voss, Commissioner
Onondaga County Department of
Transportation
John H. Mulroy Civic Center
11th Floor
421 Montgomery Street
Syracuse, New York 13202
martinvoss@ongov.net

Geoffrey Snyder
Environmental Health Director
Madison County Health Department
P.O. Box 605
Wampsville, NY 13163
geoffrey.snyder@co.madison.ny.us

Joseph Wisinski
Highway Superintendent
Madison County Highway Department
P.O. Box 15
Wampsville, NY 13163
joe.wisinski@madisoncounty.ny.gov

Connor Murphy, Paralegal
NYS Environmental Facilities Corporation
625 Broadway
Albany, NY 12207-2997
connor.murphy@efc.ny.gov

David Phillips
NYS Department of Health
Bureau of Water Supply Protection
Empire State Plaza; Corning Tower Rm.
1135
Albany, NY 12237
david.phillips@health.ny.gov

Elizabeth Tracy
Regional Permit Administrator
NYS Dept. of Environmental Conservation,
Region 7
615 Erie Blvd. West, Room 206
Syracuse, NY 13204-2400
dep.r7@dec.ny.gov

Robert S. Derico, R.A.
Director, Office of Environmental Affairs
Dormitory Authority of the State of New
York
515 Broadway
Albany, NY 12207-2964
RDerico@dasny.org

Interested Agencies

NYS Office of Parks, Recreation and Historic Preservation
State Historic Preservation Office
(SEQR documents to be uploaded to CRIS)

Jesse Bergevin
Historical Resources Specialist
Oneida Indian Nation
2037 Dream Catcher Plaza
Oneida, NY 13421
jbergevin@oneida-nation.org

Alex Behm
Executive Director
Clear Path for Veterans
1223 Salt Springs Road
Chittenango, NY 13037

Other Entities Provided Copies of SEQRA Correspondence

Bridget Brown
Chief, NY Application & Evaluation Section
U.S. Army Corps of Engineers
Buffalo District Regulatory Branch
Auburn Field Office
7413 County House Road
Auburn, NY 13021
bridget.brown@usace.army.mil

Kenneth M. Knutsen, P.E.
Barton & Loguidice
443 Electronics Parkway
Liverpool, NY 13088
kknutsen@bartonandloguidice.com

RESOLUTION NO. _____

Proposed Action: Skyridge Water District Improvements and Formation of Skyridge Water District Extension No. 1 (T. Manlius) and Skyridge Water District Extension No. 2 (T. Sullivan)

**RESOLUTION DECLARING THE INTENT OF THE TOWN OF MANLIUS TOWN BOARD
TO ACT AS LEAD AGENCY**

WHEREAS, the Town of Manlius (Town) is proposing the Skyridge Water District Improvements and Formation of Skyridge Water District Extension No. 1 (T. Manlius) and Skyridge Water District Extension No. 2 (T. Sullivan) Project (Project), located in the Town of Manlius, Onondaga County and Town of Sullivan, Madison County, New York; and

WHEREAS, the Project has been classified as a “Type I Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, it is the intent of the Town of Manlius Town Board to assume the role of “Lead Agency” for purposes of conducting a SEQRA/SERP assessment of the Project; and

WHEREAS, Part I of a Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Town of Manlius Town Board, and will be circulated to all Interested and Involved Agencies for purposes of establishing the Town of Manlius Town Board as “Lead Agency” in accordance with 6 NYCRR Part 617.6(b).

NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED, that the Supervisor of the Town of Manlius hereby is authorized to sign Part I of the FEAF (page 13); and it is further

RESOLVED AND DETERMINED, that the Town of Manlius will send said Part I of the FEAF and associated site figure to the attached list of “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under the SEQRA/SERP; and it is further

RESOLVED, that the Supervisor of the Town of Manlius and the Town Board, together with the Town of Manlius Attorney and Barton & Loguidice, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

John Deer, Supervisor
Sara Bollinger, Deputy Supervisor
Elaine Denton, Councilor

Katelyn Kriesel, Councilor
Heather Allison Waters, Councilor
William Nicholson, Councilor
Alissa Italiano, Councilor

The foregoing resolution was thereupon declared duly adopted.

Dated: _____

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the Town of Manlius.

Town Clerk

Full Environmental Assessment Form

Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Skyridge Water District Improvements and Formation of Skyridge Water District Extensions No. 1 (Manlius) and No. 2 (Sullivan)		
Project Location (describe, and attach a general location map): Town of Manlius (Onondaga County) and Town of Sullivan (Madison County), NY (see attached Figure 1)		
Brief Description of Proposed Action (include purpose or need): The existing Skyridge Water District (SWD) was constructed in 1962 to serve a subdivision on Gulf Road and Horseshoe Lane in the Town of Manlius. The SWD was operated as a privately owned system until 1984 when the Town, on behalf of the SWD, entered into an agreement with the Onondaga County Water Authority (OCWA) to operate/maintain the system. The SWD water system serves 29 residential properties and includes 2 community wells, 2 well houses, 1 booster pump station, 1 water storage tank, and approximately 3,450 linear feet of water distribution main. The majority of the existing infrastructure has outlived its useful life and is in need of replacement. In addition, the existing system does not provide fire protection and experiences low water yields during drought conditions. The Town is proposing to connect the SWD to OCWA's existing, nearby distribution system. The Towns of Manlius and Sullivan are each proposing to create a new water district, each of which will include a single tax parcel owned by Clear Path at Skyridge, LLC having frontage access to Salt Springs Road; each parcel is currently served by private wells that cannot consistently meet current water demands. The project includes the installation of ~31,000 linear feet of new water main along Salt Springs Road, Gulf Road, and Horseshoe Lane; 29 water service replacements and 2 new services to Clear Path for Veterans; one new booster pump station, and one new water storage tank. The existing SWD community wells, pump station, and water storage tank will be decommissioned/demolished. The new water main would connect to OCWA's existing water main near the intersection of Salt Springs Road and N. Eagle Village Road in the Town of Manlius, and at the intersection of Salt Springs Road and Sleepy Hollow Road in the Town of Sullivan. The new infrastructure would be operated and maintained by OCWA.		
Name of Applicant/Sponsor: Town of Manlius, C/O John Deer, Supervisor	Telephone: 315-637-3414 E-Mail: jdeer@townofmanlius.org	
Address: 301 Brooklea Drive		
City/PO: Fayetteville	State: NY	Zip Code: 13066
Project Contact (if not same as sponsor; give name and title/role): Grete Day, Environmental Scientist, Barton & Loguidice, D.P.C.	Telephone: 315-457-5200 E-Mail: gday@bartonandloguidice.com	
Address: 443 Electronics Parkway		
City/PO: Liverpool	State: NY	Zip Code: 13088
Property Owner (if not same as sponsor): New water main is proposed to be installed within the Onondaga and Madison County road right-of-way along Salt Springs Rd (CR 132 in Onondaga Co, CR 93 in Madison Co). In addition, the new pump station and water storage tank would be located on private properties. Service laterals would also be installed on private properties. The Town will obtain all necessary highway work permits and easements from property owners prior to construction.	Telephone: E-Mail:	
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, ☒ Yes ☐ No or Village Board of Trustees	Town of Manlius (project sponsor), Town of Sullivan (approval)	June/July 2023
b. City, Town or Village ☐ Yes ☒ No Planning Board or Commission		
c. City, Town or ☐ Yes ☒ No Village Zoning Board of Appeals		
d. Other local agencies ☐ Yes ☒ No		
e. County agencies ☒ Yes ☐ No	Onondaga Co Health Dept. (approval), Onondaga Co DOT (permit), Madison Co Health Dept. (approval), Madison Co Highway Dept. (permit)	Winter/Spring 2024/25
f. Regional agencies ☒ Yes ☐ No	Onondaga County Water Authority (approval)	Winter/Spring 2024/2025
g. State agencies ☒ Yes ☐ No	NYSEFC (funding), DASNY (funding), NYSDOH (approval), NYSDEC (permit)	Spring, 2024 (funding), Winter/Spring 2024/2025 (permits/approvals)
h. Federal agencies ☒ Yes ☐ No	USACE (permit)	Winter/Spring 2024/2025 (permits)
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		☐ Yes ☒ No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		☐ Yes ☒ No
iii. Is the project site within a Coastal Erosion Hazard Area?		☐ Yes ☒ No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☐ Yes ☒ No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐ Yes ☒ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☒ Yes ☐ No

If Yes, identify the plan(s):

Finger Lakes-Lake Ontario Watershed Protection Alliance, Oneida Lake Watershed Management Plan, Erie Canalway National Heritage Corridor

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☒ Yes ☐ No

If Yes, identify the plan(s):

Madison County Agriculture and Farmland Protection Plan, Onondaga County Agriculture and Farmland Protection Plan, Onondaga County Sustainable Development Plan

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No

If Yes, what is the zoning classification(s) including any applicable overlay district?

Town of Manlius- Restricted Agriculture, Residential, and Natural Resource Removal Districts

Town of Sullivan- Agricultural

b. Is the use permitted or allowed by a special or conditional use permit? ☒ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? Fayetteville-Manlius Central School District, Chittenango Central School District

b. What police or other public protection forces serve the project site?

Manlius Police Department, Chittenango Police Department, Madison County Sheriff, NY State Police Troop D

c. Which fire protection and emergency medical services serve the project site?

Chittenango, Fayetteville, & Manlius Fire Departments, Kirkville Fire Company, North Chittenango Volunteer Fire Company

d. What parks serve the project site?

Green Lakes State Park, Erie Canal State Park, Old Erie Canal State Park, Chittenango Falls State Park, Helen McNitt State Park, Canastota- Cazenovia State Trailway, Grumlien Bird Sanctuary, Mill Run Park, Sullivan Town Park, Cedar Bay Park

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? Other- municipal water system

b. a. Total acreage of the site of the proposed action? Approx. 110 acres (Includes existing Skyridge WD, new Manlius & Sullivan Salt Springs WDs, and new tank and PS sites)
b. Total acreage to be physically disturbed? Approx. 8 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? Approx. 13.5 acres (Includes existing Skyridge tank and pump station site and Town road right-of-ways)

c. Is the proposed action an expansion of an existing project or use? ☒ Yes ☐ No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % ~0.2% increase of current OCWA system Units: linear feet of water main

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☒ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☒ No

i. If No, anticipated period of construction: 12 months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? ☐ Yes ☒ No If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? ☒ Yes ☐ No If Yes,	
i. Total number of structures _____ <u>2</u> (1 new pump station, 1 new water storage tank) ii. Dimensions (in feet) of largest proposed structure: _____ <u>61</u> height; _____ <u>23</u> width; and _____ <u>23</u> length (water storage tank) iii. Approximate extent of building space to be heated or cooled: _____ <u>Approx. 400</u> square feet (pump station)	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? ☒ Yes ☐ No If Yes,	
i. Purpose of the impoundment: <u>New water storage tank</u> ii. If a water impoundment, the principal source of the water: ☐ Ground water ☒ Surface water streams ☐ Other specify: _____ <u>OCWA- from Lake Ontario</u> iii. If other than water, identify the type of impounded/contained liquids and their source. <u>N/A</u> iv. Approximate size of the proposed impoundment. Volume: _____ <u>0.18</u> million gallons; surface area: _____ <u>0.01</u> acres v. Dimensions of the proposed dam or impounding structure: _____ <u>61</u> height; _____ <u>23</u> length vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): <u>Glass-lined steel water storage tank</u>	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? ☐ Yes ☒ No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
i. What is the purpose of the excavation or dredging? _____ ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ iv. Will there be onsite dewatering or processing of excavated materials? ☐ Yes ☐ No If yes, describe. _____ _____ v. What is the total area to be dredged or excavated? _____ acres vi. What is the maximum area to be worked at any one time? _____ acres vii. What would be the maximum depth of excavation or dredging? _____ feet viii. Will the excavation require blasting? ☐ Yes ☐ No ix. Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? ☒ Yes ☐ No If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): <u>Tributaries of Chittenango Creek, several wetlands mapped by the USEWS NWI</u> _____ _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:
In the case that the proposed water main alignment crosses wetlands or streams and trenchless installation is not feasible, all resources would be restored to their pre-construction conditions once installation is complete. Specific impacts will be determined during the project's design phase.

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☒ Yes ☐ No
 If Yes, describe: if open trench installation for wetland or stream crossings is necessary, bottom sediments would be temporarily disturbed.

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☒ No
 If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

Streams or wetlands that incur temporary disturbances will be restored to their original grades and stabilized after construction.

c. Will the proposed action use, or create a new demand for water? ☒ Yes ☐ No
 If Yes:

i. Total anticipated water usage/demand per day: 5,200 Avg. Day: 10,400 Max gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☒ Yes ☐ No
 If Yes:

- Name of district or service area: Onondaga County Water Authority (OCWA)
- Does the existing public water supply have capacity to serve the proposal? ☒ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☒ No
- Is expansion of the district needed? ☒ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☒ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☒ No
 If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
The proposed water districts will connect to existing OCWA infrastructure in the Towns of Sullivan and Manlius.
- Source(s) of supply for the district: Surface water (Lake Ontario)

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☒ Yes ☐ No
 If Yes:

- Applicant/sponsor for new district: (T) Manlius - Skyridge WD Extension No. 1; (T) Sullivan - Skyridge WD Extension No. 2
- Date application submitted or anticipated: Summer 2023
- Proposed source(s) of supply for new district: OCWA (Lake Ontario)

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

N/A

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: N/A gallons/minute.

d. Will the proposed action generate liquid wastes? ☐ Yes ☒ No
 If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☒ No
 If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

• Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ If Yes: • Describe extensions or capacity expansions proposed to serve this project: _____ _____ _____	☐ Yes ☐ No ☐ Yes ☐ No
iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____ If Yes: • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____	☐ Yes ☒ No
v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): Wastewater treatment will continue to be treated by private, on-site subsurface disposal systems. _____ _____	
vi. Describe any plans or designs to capture, recycle or reuse liquid waste: N/A _____ _____	

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____ If Yes: i. How much impervious surface will the project create in relation to total size of project parcel? _____ Square feet or <u>0.5</u> acres (impervious surface) (Includes new tank and pump station sites and associated access drives) _____ Square feet or <u>110</u> acres (parcel size) (total project area) ii. Describe types of new point sources. <u>No new point sources. Additional sheet flow runoff will result from the increase in impervious area associated with the new water storage tank, pump station, and associated access drives.</u> iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? <u>Off-site surface waters</u> _____ • If to surface waters, identify receiving water bodies or wetlands: _____ <u>Bishop Brook and tribs. (outside of the project area)</u> • Will stormwater runoff flow to adjacent properties? _____	☒ Yes ☐ No ☐ Yes ☒ No	
iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____		
f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____ If Yes, identify: i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) <u>Heavy equipment during construction (temporary)</u> ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) <u>N/A</u> iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) <u>N/A</u>	☒ Yes ☐ No	
g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____ If Yes: i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____ ii. In addition to emissions as calculated in the application, the project will generate: • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydroflourocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)		☐ Yes ☒ No ☐ Yes ☐ No

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? ☐ Yes ☒ No If Yes: i. Estimate methane generation in tons/year (metric): _____ ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____			
i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? ☐ Yes ☒ No If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____			
j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? ☐ Yes ☒ No If Yes: i. When is the peak traffic expected (Check all that apply): ☐ Morning ☐ Evening ☐ Weekend ☐ Randomly between hours of _____ to _____. ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____ iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____ iv. Does the proposed action include any shared use parking? ☐ Yes ☐ No v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____ vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? ☐ Yes ☐ No vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? ☐ Yes ☐ No viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? ☐ Yes ☐ No			
k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? ☐ Yes ☐ No If Yes: i. Estimate annual electricity demand during operation of the proposed action: _____ ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____ iii. Will the proposed action require a new, or an upgrade, to an existing substation? ☐ Yes ☐ No			
l. Hours of operation. Answer all items which apply. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> i. During Construction: • Monday - Friday: _____ 7AM-5PM • Saturday: _____ N/A • Sunday: _____ N/A • Holidays: _____ N/A </td> <td style="width: 50%; vertical-align: top;"> ii. During Operations: • Monday - Friday: _____ Continuous use of water system • Saturday: _____ Continuous use of water system • Sunday: _____ Continuous use of water system • Holidays: _____ Continuous use of water system </td> </tr> </table>		i. During Construction: • Monday - Friday: _____ 7AM-5PM • Saturday: _____ N/A • Sunday: _____ N/A • Holidays: _____ N/A	ii. During Operations: • Monday - Friday: _____ Continuous use of water system • Saturday: _____ Continuous use of water system • Sunday: _____ Continuous use of water system • Holidays: _____ Continuous use of water system
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m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? ☒ Yes ☐ No If yes: i. Provide details including sources, time of day and duration: <u>Temporary increases in noise levels may occur during construction. Construction will be limited to weekday daytime work hours (7AM-5PM).</u>	
ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? ☒ Yes ☐ No Describe: <u>Tree clearing may be required to facilitate pump station and water storage tank construction. Clearing would be limited to the minimum amount required for the new structures and equipment access.</u>	
n. Will the proposed action have outdoor lighting? ☒ Yes ☐ No If yes: i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: <u>The new pump station and tank sites may include exterior lighting. The light fixtures will be approximately 8-10 feet high and will aim downward. The nearest occupied structures are approximately 150 feet north of the proposed pump station site and 1,200 feet north of the proposed tank site.</u>	
ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? ☒ Yes ☐ No Describe: <u>Tree clearing may be required to facilitate pump station and water storage tank construction. Clearing would be limited to the minimum amount required for the new structures and equipment access.</u>	
o. Does the proposed action have the potential to produce odors for more than one hour per day? ☐ Yes ☒ No If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____ _____ _____	
p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? ☐ Yes ☒ No If Yes: i. Product(s) to be stored _____ ii. Volume(s) _____ per unit time _____ (e.g., month, year) iii. Generally, describe the proposed storage facilities: _____ _____	
q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? ☐ Yes ☐ No If Yes: i. Describe proposed treatment(s): _____ _____ _____	
ii. Will the proposed action use Integrated Pest Management Practices? ☐ Yes ☐ No	
r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? ☐ Yes ☐ No If Yes: i. Describe any solid waste(s) to be generated during construction or operation of the facility: • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste: • Construction: _____ • Operation: _____ iii. Proposed disposal methods/facilities for solid waste generated on-site: • Construction: _____ • Operation: _____	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☒ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site			
a. Existing land uses. i. Check all uses that occur on, adjoining and near the project site. ☐ Urban ☐ Industrial ☒ Commercial ☒ Residential (suburban) ☒ Rural (non-farm) ☒ Forest ☒ Agriculture ☒ Aquatic ☐ Other (specify): _____ ii. If mix of uses, generally describe: The project area/corridor consists of residential properties within the existing Skyridge Water District, and residential and non-profit Veterans assistance (Clear Path for Veterans) properties within the proposed Manlius and Sullivan Skyridge WD Extension Districts.			
b. Land uses and coverytypes on the project site.			
Land use or Coverytype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	24	24.5	+0.5
• Forested	55	54.8	-0.2
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	0	0	0
• Agricultural (includes active orchards, field, greenhouse etc.)	5	4.5	-0.5
• Surface water features (lakes, ponds, streams, rivers, etc.)	0.5	0.5	0
• Wetlands (freshwater or tidal)	0.5	0.5	0
• Non-vegetated (bare rock, earth or fill)	0	0	0
• Other Describe: <u>Maintained lawns</u>	25	25.2	+0.2

c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____	☐ Yes ☒ No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: _____ _____	☐ Yes ☒ No
e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____ _____	☐ Yes ☒ No
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? • If yes, cite sources/documentation: _____ ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ _____	☐ Yes ☒ No ☐ Yes ☐ No
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____	☐ Yes ☒ No
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: ☐ Yes – Spills Incidents database ☐ Yes – Environmental Site Remediation database ☐ Neither database Provide DEC ID number(s): _____ Provide DEC ID number(s): _____ ii. If site has been subject of RCRA corrective activities, describe control measures: _____ _____	☐ Yes ☒ No ☐ Yes ☐ No
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____ iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____ _____	☐ Yes ☐ No

v. Is the project site subject to an institutional control limiting property uses? ☐ Yes ☐ No													
• If yes, DEC site ID number: _____ • Describe the type of institutional control (e.g., deed restriction or easement): _____ • Describe any use limitations: _____ • Describe any engineering controls: _____ • Will the project affect the institutional or engineering controls in place? ☐ Yes ☐ No • Explain: _____ _____ _____													
E.2. Natural Resources On or Near Project Site													
a. What is the average depth to bedrock on the project site? _____ Approx. <u>3</u> feet													
b. Are there bedrock outcroppings on the project site? ☒ Yes ☐ No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ Approx. <u>12</u> %													
c. Predominant soil type(s) present on project site: <table style="width: 100%; border: none;"> <tr> <td style="border: none;"><u>Benson silt loam, undulating</u></td> <td style="border: none; text-align: right;"><u>24</u> %</td> </tr> <tr> <td style="border: none;"><u>Wassaic silt loam, 0-8% slopes</u></td> <td style="border: none; text-align: right;"><u>15</u> %</td> </tr> <tr> <td style="border: none;"><u>Benson-Wassaic-Rock outcrop</u></td> <td style="border: none; text-align: right;"><u>10</u> %</td> </tr> </table>		<u>Benson silt loam, undulating</u>	<u>24</u> %	<u>Wassaic silt loam, 0-8% slopes</u>	<u>15</u> %	<u>Benson-Wassaic-Rock outcrop</u>	<u>10</u> %						
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<u>Benson-Wassaic-Rock outcrop</u>	<u>10</u> %												
d. What is the average depth to the water table on the project site? Average: <u>Approx. 5</u> feet													
e. Drainage status of project site soils: <table style="width: 100%; border: none;"> <tr> <td style="border: none;">☒ Well Drained:</td> <td style="border: none; text-align: right;"><u>58</u> % of site</td> <td rowspan="3" style="border: none; vertical-align: top; padding-left: 20px;">Note: 12% of the project area is mapped as bedrock outcrop complexes that do not have a designated drainage class.</td> </tr> <tr> <td style="border: none;">☒ Moderately Well Drained:</td> <td style="border: none; text-align: right;"><u>30</u> % of site</td> </tr> <tr> <td style="border: none;">☐ Poorly Drained</td> <td style="border: none; text-align: right;">_____ % of site</td> </tr> </table>		☒ Well Drained:	<u>58</u> % of site	Note: 12% of the project area is mapped as bedrock outcrop complexes that do not have a designated drainage class.	☒ Moderately Well Drained:	<u>30</u> % of site	☐ Poorly Drained	_____ % of site					
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☒ Moderately Well Drained:	<u>30</u> % of site												
☐ Poorly Drained	_____ % of site												
f. Approximate proportion of proposed action site with slopes: <table style="width: 100%; border: none;"> <tr> <td style="border: none;">☒ 0-10%:</td> <td style="border: none; text-align: right;"><u>60</u> % of site</td> </tr> <tr> <td style="border: none;">☒ 10-15%:</td> <td style="border: none; text-align: right;"><u>30</u> % of site</td> </tr> <tr> <td style="border: none;">☒ 15% or greater:</td> <td style="border: none; text-align: right;"><u>10</u> % of site</td> </tr> </table>		☒ 0-10%:	<u>60</u> % of site	☒ 10-15%:	<u>30</u> % of site	☒ 15% or greater:	<u>10</u> % of site						
☒ 0-10%:	<u>60</u> % of site												
☒ 10-15%:	<u>30</u> % of site												
☒ 15% or greater:	<u>10</u> % of site												
g. Are there any unique geologic features on the project site? ☐ Yes ☒ No If Yes, describe: _____ _____													
h. Surface water features.													
i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? ☒ Yes ☐ No													
ii. Do any wetlands or other waterbodies adjoin the project site? ☒ Yes ☐ No													
If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i.													
iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? ☒ Yes ☐ No													
iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <table style="width: 100%; border: none;"> <tr> <td style="border: none;">• Streams:</td> <td style="border: none;">Name <u>Tribs. of Chittenango Creek</u></td> <td style="border: none;">Classification <u>C/C</u></td> </tr> <tr> <td style="border: none;">• Lakes or Ponds:</td> <td style="border: none;">Name <u>N/A</u></td> <td style="border: none;">Classification _____</td> </tr> <tr> <td style="border: none;">• Wetlands:</td> <td style="border: none;">Name <u>Several wetlands mapped by USFWS NWI</u></td> <td style="border: none;">Approximate Size <u>Approx. 0.5 acres total</u></td> </tr> <tr> <td style="border: none;">• Wetland No. (if regulated by DEC)</td> <td colspan="2" style="border: none;"><u>N/A</u></td> </tr> </table>		• Streams:	Name <u>Tribs. of Chittenango Creek</u>	Classification <u>C/C</u>	• Lakes or Ponds:	Name <u>N/A</u>	Classification _____	• Wetlands:	Name <u>Several wetlands mapped by USFWS NWI</u>	Approximate Size <u>Approx. 0.5 acres total</u>	• Wetland No. (if regulated by DEC)	<u>N/A</u>	
• Streams:	Name <u>Tribs. of Chittenango Creek</u>	Classification <u>C/C</u>											
• Lakes or Ponds:	Name <u>N/A</u>	Classification _____											
• Wetlands:	Name <u>Several wetlands mapped by USFWS NWI</u>	Approximate Size <u>Approx. 0.5 acres total</u>											
• Wetland No. (if regulated by DEC)	<u>N/A</u>												
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? ☐ Yes ☒ No If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____													
i. Is the project site in a designated Floodway? ☐ Yes ☒ No													
j. Is the project site in the 100-year Floodplain? ☐ Yes ☒ No													
k. Is the project site in the 500-year Floodplain? ☐ Yes ☒ No													
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? ☐ Yes ☒ No If Yes:													
i. Name of aquifer: _____													

m. Identify the predominant wildlife species that occupy or use the project site: <table style="width: 100%; border: none;"> <tr> <td style="border-bottom: 1px solid black; width: 33%;">White-tailed deer</td> <td style="border-bottom: 1px solid black; width: 33%;">Eastern cottontail</td> <td style="border-bottom: 1px solid black; width: 33%;">Eastern wild turkey</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Gray squirrel</td> <td style="border-bottom: 1px solid black;">Raccoon</td> <td style="border-bottom: 1px solid black;">White-footed mouse</td> </tr> </table>			White-tailed deer	Eastern cottontail	Eastern wild turkey	Gray squirrel	Raccoon	White-footed mouse
White-tailed deer	Eastern cottontail	Eastern wild turkey						
Gray squirrel	Raccoon	White-footed mouse						
n. Does the project site contain a designated significant natural community? ☐ Yes ☒ No If Yes: i. Describe the habitat/community (composition, function, and basis for designation): _____ ii. Source(s) of description or evaluation: _____ iii. Extent of community/habitat: - Currently: _____ acres - Following completion of project as proposed: _____ acres - Gain or loss (indicate + or -): _____ acres								
o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? ☒ Yes ☐ No If Yes: i. Species and listing (endangered or threatened): _____ Indiana bat (<i>Myotis sodalis</i>, endangered), northern long-eared bat (<i>Myotis septentrionalis</i>, endangered), eastern massasauga (<i>Sistrurus catenatus</i>, threatened), American Harts-tongue fern (<i>Asplenium scolopendrium</i> var. <i>americanum</i>, threatened), monarch butterfly (<i>Danaus plexippus</i>, candidate)								
p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? ☐ Yes ☒ No If Yes: i. Species and listing: _____								
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? ☒ Yes ☐ No If yes, give a brief description of how the proposed action may affect that use: _____ Streams adjacent to the project area may be used for fishing.								
E.3. Designated Public Resources On or Near Project Site								
a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? ☒ Yes ☐ No If Yes, provide county plus district name/number: <u>Onondaga County Ag District No. 3, Madison County Ag District No.2</u>								
b. Are agricultural lands consisting of highly productive soils present? ☒ Yes ☐ No i. If Yes: acreage(s) on project site? <u>5 acres</u> ii. Source(s) of soil rating(s): <u>USDA Web Soil Survey - Prime Farmland/Farmland of Statewide Importance</u>								
c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? ☐ Yes ☒ No If Yes: i. Nature of the natural landmark: ☐ Biological Community ☐ Geological Feature ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____ _____ _____								
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? ☐ Yes ☒ No If Yes: i. CEA name: _____ ii. Basis for designation: _____ iii. Designating agency and date: _____								

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? ☒ Yes ☐ No	
If Yes: i. Nature of historic/archaeological resource: ☐ Archaeological Site ☒ Historic Building or District ii. Name: <u>Residences at 8142 and 8473 Salt Springs Road</u> iii. Brief description of attributes on which listing is based: _____	
Buildings eligible for listing on the State Register of Historic Places _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? ☒ Yes ☐ No	
g. Have additional archaeological or historic site(s) or resources been identified on the project site? ☐ Yes ☒ No	
If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? ☒ Yes ☐ No	
If Yes: i. Identify resource: <u>Green Lakes State Park, Erie Canal State Park, Old Erie Canal State Park, Chittenango Falls State Park, Helen McNitt State Park, Canastota-Cazenovia State Trailway, Grumlien Bird Sanctuary, Mill Run Park, Sullivan Town Park, Cedar Bay Park</u> ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): <u>State and local parks, state trailway</u> iii. Distance between project and resource: _____ <u>0.5-5</u> miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? ☐ Yes ☒ No	
If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? ☐ Yes ☐ No	

F. Additional Information

Attach any additional information which may be needed to clarify your project.

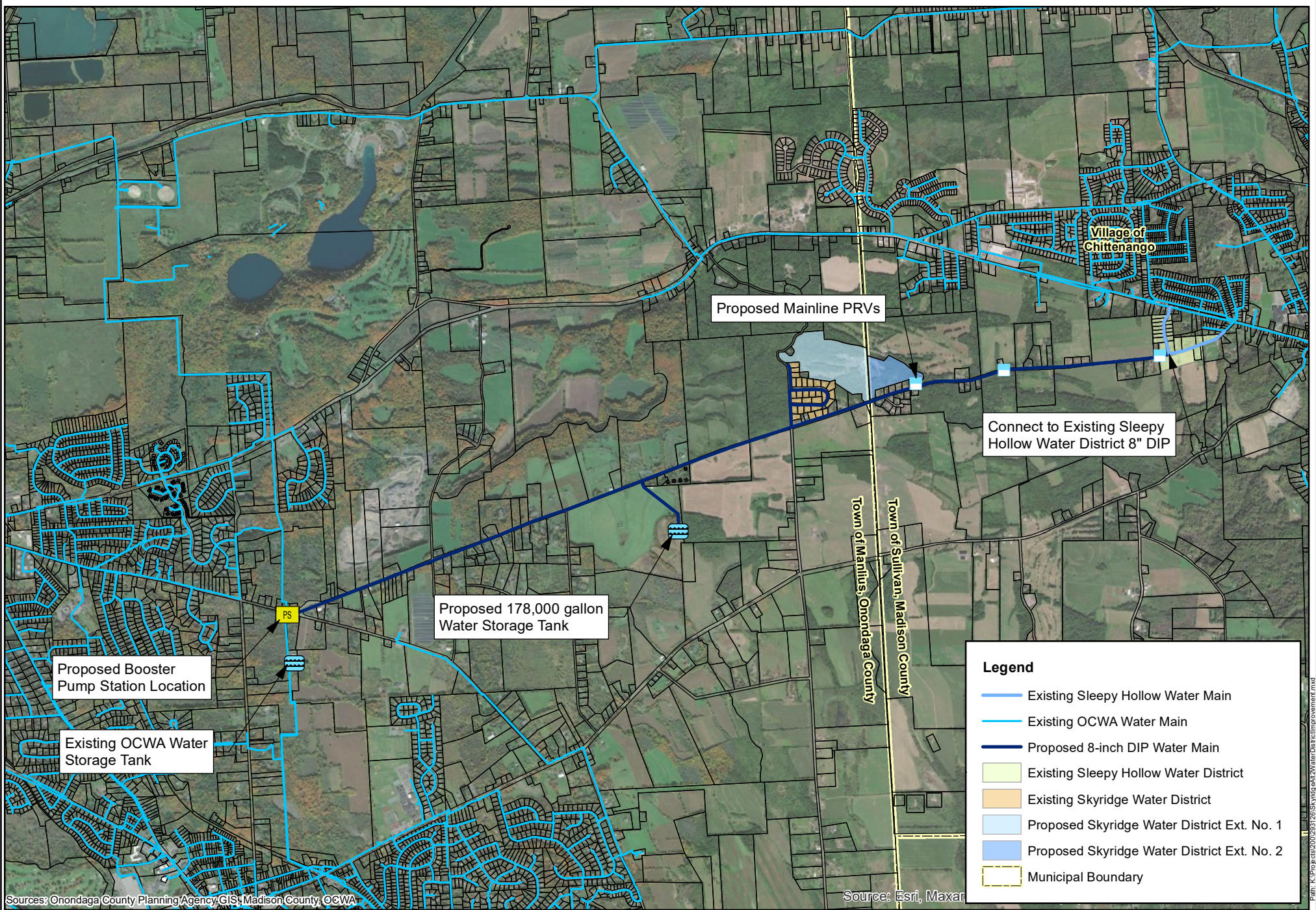
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name John Deer Date _____

Signature _____ Title Town Supervisor

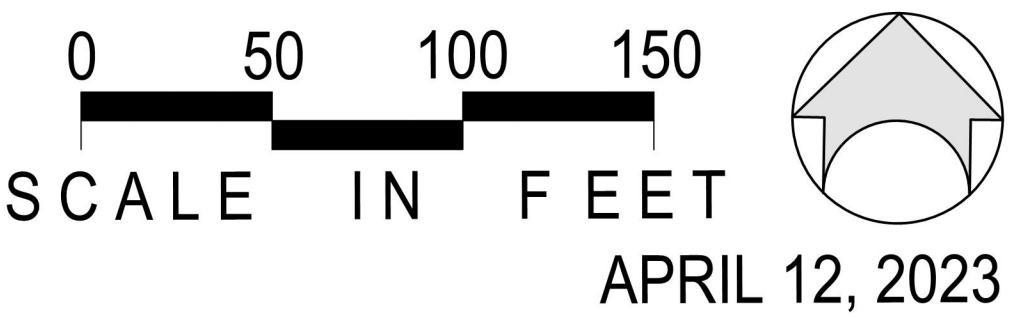




ZONING DATA			
EXISTING ZONING: COMMERCIAL (C-A)			
PROPOSED ZONING: RESIDENTIAL MULTIPLE-USE (RM)			
	EXISTING ZONE	NEW ZONE	PROPOSED
MINIMUM LOT SIZE:	N/A	40,000 SF	10.15 Ac
MINIMUM LOT FRONTAGE:	N/A	150 FT	> 150 FT
MAX LOT COVERAGE:	N/A	50%	18%
FRONT YARD SETBACK:	30 FT	40 FT	40 FT
SIDE YARD SETBACK:	15 FT	20 FT	20 FT
REAR YARD SETBACK:	25 FT	40 FT	40 FT

PARKING DATA CHART		
PARKING REQUIREMENTS:		
STALL DIMENSIONS: 10' X 20' STALL		
APARTMENT: 2 PARKING SPACES PER APARTMENT		
CALCULATIONS		
PARKING COUNT (STALLS)	REQUIRED	PROPOSED
	156 STALLS	78 SPACES 78 GARAGE SPACES 156 TOTAL

GARDEN PARK SENIOR APARTMENTS
HIGHBRIDGE ST. MANLIUS , NY

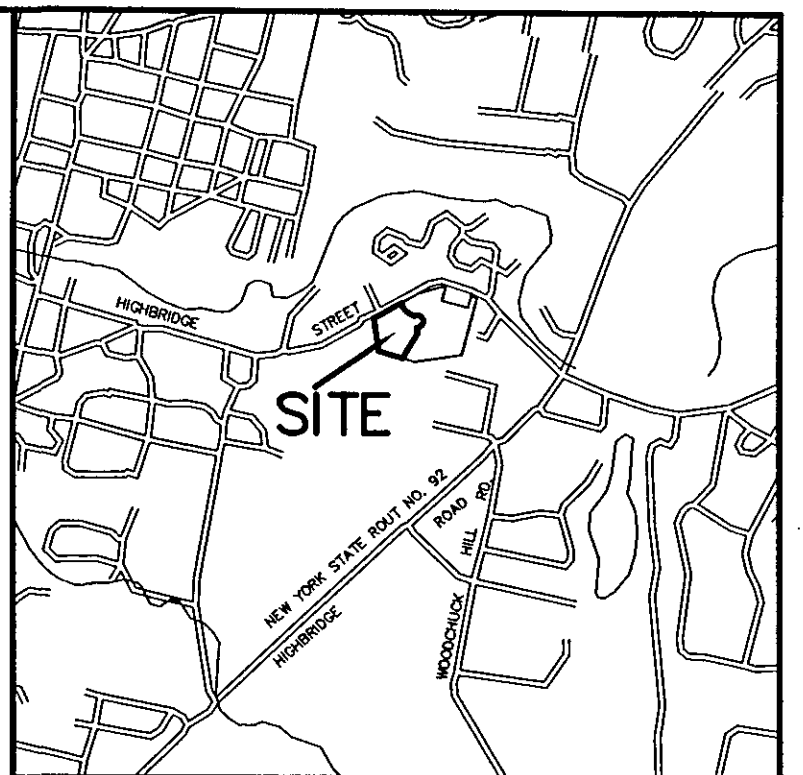


LEGEND:

All that tract or parcel of land situate in the Town of Manlius, County of Onondaga and State of New York, being part of Farm Lot No. 75 in said Town, being part of lands conveyed by Garden Park Associates to Turnwood Development Corp. by deed dated November 16, 1995 and recorded in Onondaga County Clerk's Office November 17, 1995 in Book 4041 of Deeds at page 302, and being more particularly described as follows:

Beginning at a point of intersection of the southerly boundary of Highbridge Street with the southerly boundary of Dartmoor Crossing, said point also being S 35° 34' 10" E, a distance of 62.75 feet along said southerly boundary of Highbridge Street from its intersection of the southerly boundary of lands conveyed by Lawrence R. and Iona F. Parker to Iona G. Parker by deed dated June 8, 1973 and recorded in Onondaga County Clerk's Office June 20, 1973 in Book 2504 of Deeds at page 693; running thence S 35° 34' 10" E along said southerly boundary of Highbridge Street, a distance of 48.05 feet to an angle point therein; thence S 39° 02' 00" E continuing along said southerly boundary of Highbridge Street, a distance of 292.91 feet to a point therein; thence through said lands conveyed to Turnwood Development Corp. the following courses and distances: 1) northwesterly, westerly, and southwesterly following a small curve to the left, having a radius of 25.00 feet, an arc distance of 39.27 feet to a point of tangency; 2) S 50° 58' 00" W, 24.77 feet to a point of curvature; 3) southwesterly and southerly following a curve to the left, having a radius of 120.00 feet, an arc distance of 62.83 feet to a point of tangency; 4) S 20° 58' 00" W, 67.53 feet to a point of curvature; 5) southerly and southeasterly following a small curve to the left, having a radius of 25.00 feet, an arc distance of 22.83 feet to a point of reverse curvature; 6) southeasterly, southerly, southwesterly, westerly and northwesterly following a curve to the right, having a radius of 65.00 feet, an arc distance of 225.68 feet to a point; 7) S 77° 33' 50" W, 70.00 feet; 8) N 68° 36' 30" W, 294.80 feet to a point in a westerly boundary of said lands conveyed to Turnwood Development Corp.; thence N 06° 31' 55" E along said westerly boundary of lands conveyed to Turnwood Development Corp., a distance of 133.00 feet to a Power Pole No. 909 at the northeasterly corner of lands conveyed by Louis H. Parker to M. Daniel Iannuzzi by deed dated July 11, 1996 and recorded in Onondaga County Clerk's Office July 31, 1996 in Book 1819 of Deeds at page 211; thence N 06° 46' 01" E continuing along said westerly boundary of lands conveyed to Turnwood Development Corp., a distance of 127.32 feet to a point in the aforementioned southerly boundary of Dartmoor Crossing; thence easterly along said southerly boundary of Dartmoor Crossing, following a curve to the left, having a radius of 507.60 feet, an arc distance of 28.02 feet to a point of tangency therein; thence N 71° 27' 40" E continuing along said southerly boundary of Dartmoor Crossing, a distance of 322.26 feet to the point of beginning.

- indicates utility pole, anchor & overhead lines
- indicates storm culvert
- indicates gas main, gas valve & gas line marker
- indicates water main, water valve & hydrant
- indicates storm sewer, catch basin & manhole
- indicates sanitary sewer, sewer vent & manhole
- indicates underground telephone line, manhole & box
- indicates underground electric line & manhole
- indicates underground television cable & box
- indicates iron pipe & monument found or set
- indicates light pole.



LOCATION PLAN
Scale: 1" = 2000'

TRACT MAP

BY: ALFRED N. IANUZI JR. L.S.
FILED: AUGUST 29, 1997
MAP NO. : 8510

POINT OF BEGINNING

IONA G. PARKER
BOOK 2504, PAGE 693

NOTES:

Elevations referred to U.S.G.S. Datum.
Total Area: 4.292 ± Acres or 186,940 ± sq. ft.

Location of underground utilities taken by field measurement where practicable, otherwise taken from various other sources and are approximate only.

Present Zone: Commercial A District.

All side and rear yard setbacks are established at "Site Plan Approval" by the Town of Manlius Planning Board.

Parking Spaces: 30 regular , 2 handicap = 32 total spaces

EASEMENTS REFERRED TO IN TITLE COMMITMENT
ONSITE

- 20) Central New York Power Corp. Sept. 29, 1949 Book 1407 - Page 194
- 21) Niagara Mohawk Power Corp., New York Telephone Company & Syracuse New Channels TV Corp. March 24, 1993 Book 3833 - Page 311
- 22) New York Telephone Company May 26, 1993 Book 3847 - Page 39
- 27) Niagara Mohawk Power Corp. & New York Telephone Company d.b.a. Nynex Nov. 7, 1997 Book 4196 - Page 287
- 30) Town of Manlius Oct. 14, 1997 Book 4190 - Page 177
- 31) Onondaga County Water Authority & Town of Manlius Sept. 24, 1997 Book 4186 - Page 73

OFFSITE

- 28) Town of Manlius Dec. 23, 1997 Book 4206 - Page 165
- 29) Onondaga County Water Authority & Town of Manlius Sept. 24, 1997 Book 4186 - Page 78

Public utility companies include: Niagara Mohawk Power Corporation, Bell Atlantic Telephone Company, Time Warner Cable TV Company & Onondaga County Water Authority.

FILED: DECEMBER 7, 1992

LOT NO. 2
TURNWOOD DEVELOPMENT CORP.
(REPUTED OWNER)
BOOK 4041, PAGE 302

REMAINING LANDS
AREA = 8.770 ± ACRES
(EXCLUDING PROPOSED ROAD)

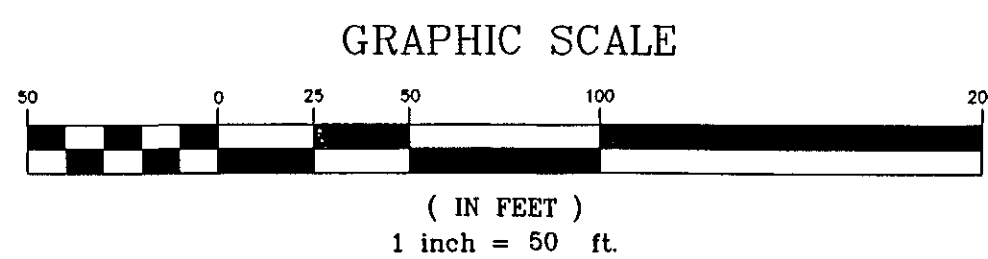
The undersigned hereby certifies to Alterra Healthcare Corporation, Health Care REIT, Inc. and Lawyers Title Insurance Corporation that (1) the survey was prepared by the undersigned and was actually made upon the ground; (2) the survey and the information, courses and distances shown thereon are correct; (3) the property is contiguous along its entire common boundaries and is enclosed within the perimeters thereof; (4) all component parcels of the land shown on the survey are contiguous and there are not gaps or gores; (5) the right-of-way lines for Dartmoor Crossing and Highbridge Street are completely contiguous to the perimeter lines of the property along the entire right-of-way as shown on the survey; (6) the dimensions, gross square footage, number of stories, location and type of buildings and improvements are as shown, and are within the boundary lines of the property; (7) there are no violations of any setback or building line requirements created by applicable zoning ordinances or recorded restrictive covenants; (8) any such setback or building line requirements are shown on the survey; (9) there are no easements, encroachments or uses affecting the property appearing from a careful physical inspection of the same, other than those shown and depicted thereon, being the following: easements as shown on the survey; (10) all utility services required for the operation of the property either enter the property through adjoining public streets or the survey shows the point of entry and location of any utilities which pass through or are located on adjoining private land; (11) the survey shows the location of all visible storm drainage systems for the collection and disposal of all roof and surface drainage; (12) the buildings and improvements are not located over or on any easements affecting the property or any utility lines constructed thereon; (13) the property is in flood zone "X" and does not lie within a flood hazard area in accordance with the document entitled "Department of Housing and Urban Development Federal Insurance Administration's Special Flood Hazard Area Maps"; (14) there are 32 marked parking spaces within the boundary lines of the property; (15) the street address of the property is No. 5125 Highbridge Street; (16) the survey is made in accordance with the Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA, ACSM and NSPS in 1997, and includes Items of Table A thereof (Table A requirements not provided), and meets the Accuracy Standards of an Urban Survey.

SURVEYOR:

Dated: _____

By: _____
Hol R. Romans, L.S.

ALTA / ACSM LAND TITLE SURVEY			
LOT NO. 1			
GARDEN PARK			
PHASE 1 AMENDED			
SECTION NO. 1			
PART OF LOT NO. 75			
TOWN OF MANLIUS			
ONONDAGA COUNTY, NEW YORK			
REVISIONS 8-11-97 12-10-97 3-27-00 12-18-00 12-05-01 12-12-01	LICENSED LAND SURVEYOR		DATE: FEBRUARY 25, 1997
	ALFRED N. IANUZI, JR.		SCALE: 1" = 50'
	LIVERPOOL & SYRACUSE, NEW YORK		FILE NO.: 2040.003
	(315) 457-7200		F.B. NO. 959



TOWN OF MANLIUS

DISCLOSURE AFFIDAVIT

This affidavit is a part of and must be completed and attached to every application, petition, request submitted for a *site plan, variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit.*

STATE OF NEW YORK)

) SS:

COUNTY OF ONONDAGA)

I. ROBERT AMOIE, being duly sworn, deposes and says that (s) he is:

APPLICANT

(applicant, petitioner, corporation officer, property owner, etc.)

II. That deponent has read and is familiar with the provisions of the General Municipal Law, Section 809 which states:

- A. Every application, petition or request submitted for a site plan, variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions or any ordinance, local law, rule or regulation constituting the zoning and planning regulations of a municipality shall state the name, residence and the nature and extent of the interest of any state officer or any officer or employee of such municipality is a part, in the person, partnership or association making such application, petition or request (hereinafter called the applicant) to the extent known to such applicant.
- B. For the purpose of this action an officer or employee shall be deemed to have an interest in the applicant when (s)he, his/her spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them:
 - 1) is the applicant, or
 - 2) is an officer, director, partner or employee of the applicant, or
 - 3) legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or
 - 4) is a party to an agreement with such an applicant, express or implied, whereby (s) he may receive any payment or other benefit, whether or not for services rendered, or contingent upon the favorable approval of such application, petition or request.
- C. Ownership of less than five percent (5%) of the stock of a corporation whose stock is listed on the New York or American Stock Exchanges shall not constitute an interest for the purposes of this section.
- D. A person who knowingly and intentionally violates this section shall be guilty of a misdemeanor.

III. That no Town of Manlius officer, employee or a relative of either, as defined in Section 809 General Municipal Law has any interest in this application.

-OR-

If a Town of Manlius officer, employee or relative of either as defined in Section 809 General Municipal law has any interest in this application, the full particulars are provided on an attached sheet.

Date: APRIL 12, 2023.

Date: _____, 20____.

ROBERT AMODIE
(Print Name)

(Print Name)


(Signature)

(Signature)

ROBERT AMODIE
(Entity Name)

(Entity Name)

DEVELOPER
By (Officer) (Title)

By (Officer) (Title)

899 LAURIE LN
(Mailing Address of Applicant)
LIVERPOOL, NY 13090
315/263-3906
(Telephone Number)

(Mailing Address of Applicant)

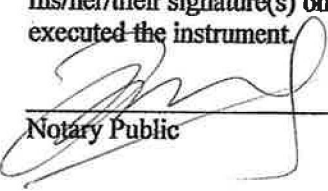
(Telephone Number)

ACKNOWLEDGEMENTS

STATE OF NEW YORK)
) SS:
COUNTY OF ONONDAGA)

On this 12th day of April in the year 2023, before me, the undersigned, a notary public in and for said state, personally appeared Robert Amodie,

and _____ personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within Petition and acknowledged to me the he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the Petition, the individual or the persons upon behalf of which the individual acted executed the instrument.


Notary Public

BO WANG
Notary Public, State of New York
Qualified in Onondaga County
Reg. No. 01WA6308226
My Commission Expires July 21, 2026

Expected
Fee: _____

TOWN OF MANLIUS
PLANNING DEPARTMENT
INITIAL APPEARANCE APPLICATION

DATE: 4/9/23

Name of Project: Highbridge Senior Apartments

Applicant must submit 12 copies of all site plans, surveys, and supporting data with the final application before a planning board meeting can be scheduled.

Location of Project: HIGHBRIDGE ST. FAY NY 13066 / GARDEN PARK, PHASE 1
Type of Project: LOT 2 #

☐ Division of Land ☐ Subdivision ☐ Accessory Use ☒ Zone Change ☐ Site Review ☐ Other

Developer: BOB AMODIE Phone: (315) 263-3906

Address: 8199 LAURIE LN, LIVERPOOL, NY Zip: 13090

Tax Map Number(s): 093.000-0001-005.001

Present Zoning: COMMERCIAL Desired Zoning: 155-10 R-4

Total Acreage: 8.77 Total Number of Lots: 1

Property Owner/s: TURNWOOD DEV CORP Phone: (315) 727-6357

Address: 1208 JAMES ST SYR. NY 13203 Zip: _____

Tax Map(s): _____ Owner's Signature: [Signature]

Printed Name: ROBERT AMODIE

Property Owner/s: _____ Phone: _____

Address: _____ Zip: _____

Tax Map(s): _____ Owner's Signature: _____

Printed Name: _____

Use next page for additional known property owners' information

Planning Board Meeting Date Assignment: _____

Fee: _____ Paid: _____ Per: ☐ Credit/Debit Card ☐ Check ☐ Cash



ARCHITECTS

239 E. Water Street - 2nd Fl.
Syracuse, New York 13202
www.in-ARCHITECTS.com

MANLIUS SENIOR HOUSING

TOWN OF MANLIUS, NY

CONCEPTUAL DESIGN

04/10/2023
PROJECT # 23029



MANLIUS SENIOR HOUSING
TOWN OF MANLIUS, NY

DATE: 04/10/2023
SCALE: NOT TO SCALE
SHEET NAME: EXTERIOR PERSPECTIVE
SHEET NUMBER: A1



in
ARCHITECTS

239 E. Water Street - 2nd Fl.
Syracuse, New York 13202
www.in-ARCHITECTS.com



MANLIUS SENIOR HOUSING
TOWN OF MANLIUS, NY

DATE: 04/10/2023
SCALE: NOT TO SCALE
SHEET NAME: EXTERIOR PERSPECTIVE
SHEET NUMBER: A2



MANLIUS SENIOR HOUSING
TOWN OF MANLIUS, NY

DATE: 04/10/2023
SCALE: NOT TO SCALE
SHEET NAME: EXTERIOR PERSPECTIVE
SHEET NUMBER: A3



MANLIUS SENIOR HOUSING
TOWN OF MANLIUS, NY

DATE: 04/10/2023
SCALE: NOT TO SCALE
SHEET NAME: EXTERIOR PERSPECTIVE
SHEET NUMBER: A4



MANLIUS SENIOR HOUSING
TOWN OF MANLIUS, NY

DATE: 04/10/2023
SCALE: NOT TO SCALE
SHEET NAME: EXTERIOR PERSPECTIVE
SHEET NUMBER: A5



MANLIUS SENIOR HOUSING
TOWN OF MANLIUS, NY

DATE: 04/10/2023
SCALE: NOT TO SCALE
SHEET NAME: EXTERIOR PERSPECTIVE
SHEET NUMBER: A6



OVERALL AERIAL PERSPECTIVE



FRONT ELEVATION

MANLIUS SENIOR HOUSING
TOWN OF MANLIUS, NY

DATE: 04/10/2023
SCALE: NOT TO SCALE
SHEET NAME: EXTERIOR PERSPECTIVE
SHEET NUMBER: A7



PROPOSED RENDERING - SITE PHOTO

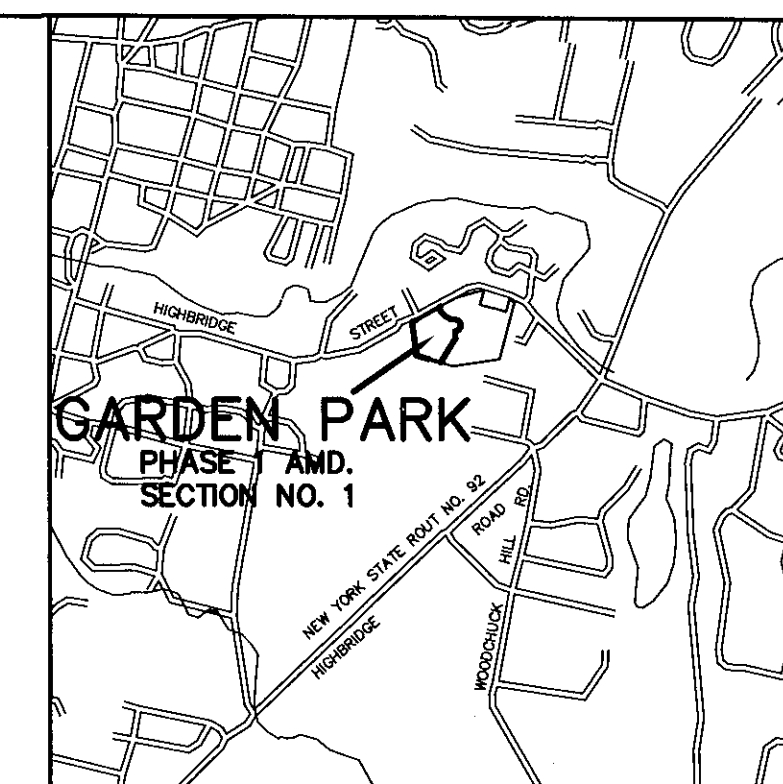
MANLIUS SENIOR HOUSING
TOWN OF MANLIUS, NY

DATE: 04/10/2023
SCALE: NOT TO SCALE
SHEET NAME: EXTERIOR PERSPECTIVE
SHEET NUMBER: A8



ARCHITECTS

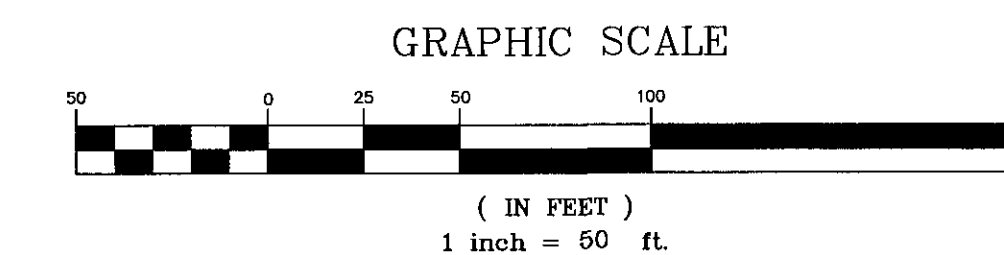
239 E. Water Street - 2nd Fl.
Syracuse, New York 13202
www.in-ARCHITECTS.com



LOCATION PLAN
Scale: 1" = 2000'

NOTES:
Lot No.2 Area: 8.770± Acres
Elevations referred to U.S.G.S. Datum.
Location of underground utilities taken by field measurement where practicable, otherwise taken from various other sources and are approximate only.
Present Zone: Commercial A District.
Proposed Zone: R-5 Residential Multiple.

- LEGEND:**
- indicates original grade
 - indicates utility pole, anchor & overhead lines
 - indicates storm culvert
 - indicates gas main, gas valve & gas line marker
 - indicates water main, water valve & hydrant
 - indicates storm sewer, catch basin & manhole
 - indicates sanitary sewer, sewer vent & manhole
 - indicates underground telephone line, manhole & box
 - indicates underground electric line & manhole
 - indicates underground television cable & box
 - indicates monument to be set



REVISIONS	PRELIMINARY/FINAL PLAN — LOT No. 2 (PROPOSED 10; 1-UNIT) GARDEN PARK PHASE I AMENDED SECTION NO. 1 PART OF LOT NO. 75 TOWN OF MANLIUS ONONDAGA COUNTY, NEW YORK			
	DATE: NOVEMBER 10, 2017			SHEET NO.
	SCALE: 1" = 50'			
	FILE NO.: 435.058			F.B. NO.

IANUZI & ROMANS
LAND SURVEYING, P.C.
5251 WITZ DRIVE, NORTH SYRACUSE, NY, 13212
PHONE: (315) 457-7200 FAX: (315) 457-9251

FILED: DECEMBER 7, 1992

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: BOB AMODIE			
Project Location (describe, and attach a location map): HIGHBRIDGE SENIOR LIVING APARTMENTS			
Project Location (describe, and attach a location map): HIGHBRIDGE ST.			
Brief Description of Proposed Action: SENIOR APARTMENTS (70%+) 142 BEDROOM UNITS WITH UNDERGROUND PARKING			
Name of Applicant or Sponsor: BOB AMODIE		Telephone: (315) 263-3906	
Address:		E-Mail: RAMODIE@SYNERGY- MANAGEMENTSOLUTIONS.US	
City/PO:		State:	Zip Code:
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO ☐	YES ☒
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:		NO ☒	YES ☐
3.a. Total acreage of the site of the proposed action?		8.77 acres	
b. Total acreage to be physically disturbed?		5.00 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		8.77 acres	
4. Check all land uses that occur on, adjoining and near the proposed action. ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☒ Commercial ☒ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____ ☐ Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO ☐	YES ☒	N/A ☐
b. Consistent with the adopted comprehensive plan?	☐	☐	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO ☐	YES ☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO ☒	YES ☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO ☒	YES ☐	
b. Are public transportation service(s) available at or near the site of the proposed action?	☐	☒	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	☒	☐	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO ☒	YES ☐	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO ☐	YES ☒	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO ☐	YES ☒	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO ☒	YES ☐	
b. Is the proposed action located in an archeological sensitive area?	☐	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO ☒	YES ☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	☐	☐	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☒ Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO ☒	YES ☐	
16. Is the project site located in the 100 year flood plain?	NO ☒	YES ☐	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? ☒ NO ☐ YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ ☒ NO ☐ YES	NO ☐	YES ☐	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: <u>RETENTION STORAGE AREA</u>	NO	YES
	☐	☒
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	☒	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	☒	☐
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: _____ Date: _____ Signature: _____		

STOP

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☐	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☐	☐
3. Will the proposed action impair the character or quality of the existing community?	☐	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☐	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☐	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☐	☐
7. Will the proposed action impact existing:		
a. public / private water supplies?	☐	☐
b. public / private wastewater treatment utilities?	☐	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☐	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☐	☐

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☐	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☐	☐

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

16 No

☒	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
☒	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
<u>ROBERT AMODIE</u> Name of Lead Agency	
<u>4/12/2023</u> Date	
<u>ROBERT AMODIE</u> Print or Type Name of Responsible Officer in Lead Agency	
<u>DEVELOPER</u> Title of Responsible Officer	
<u>[Signature]</u> Signature of Responsible Officer in Lead Agency	
<u>[Signature]</u> Signature of Preparer (if different from Responsible Officer)	

PRINT

TOWN OF MANLIUS ZONE CHANGE APPLICATION

1. Name of Person applying for Zone Change BOB AMODI
Address of person applying 8199 LAURIE LN, LIVERPOOL NY 13090
Cell Number (315) 263-3906 Phone Number SAME
2. Name: (owner of record) of land where Zone Change would occur TURNWOOD DEVELOPMENT
Address (owner of record) 1208 JAMES ST. SYR NY 13203
Cell Number (owner of record) (315) 727-6357 Phone Number (315) 727-6357
3. Tax Map Number of property where Zone Change would occur 093.000-0001-005.001
4. Is this property located in a flood hazard area? No
If so, what flood area is the property in it?
5. Present zoning classification of property COMMERCIAL
6. Desired zoning classification Residential District 5 (R-5)
Reason for Change of Zone (use additional sheets if necessary) PROPOSING TO BUILD (70%+) SENIOR LIVING APARTMENTS FOR SENIORS
7. What is lot size? 8.77 ACRES
8. If the Zone Change is granted, will the use of the property conform to the District regulations as stated in Chapter 155 Article III of the Town of Manlius Municipal Code? YES
9. Is the property within the protectively zoned area of a housing project authorized under the public housing law? No
10. Is the property within five hundred (500) feet of the boundaries of any city, village, town, county, state park or parkway? No
If yes, please specify
11. Is the property within five hundred (500) feet from the boundary of any existing or proposed County or State park or other recreation area, or from the right-of-way of any existing or proposed county or state parkway, thruway, expressway, road or highway, or from the existing or proposed right-of-way of any stream or drainage channel owned by the county or for which the county has established channel lines, or from the existing or proposed boundary of any county or state owned land on which a public building or institution is situated? No

If yes, please specify _____

12. List the uses of all abutting property BROOKDALE ALZHEIMER'S
FACILITY

13. The following must be included with your 12 application packets unless otherwise specified and/or specifically waived by the Town Board:

- An environmental assessment form which can be obtained from the Town Clerk, or an environmental impact statement.
- Copy of a survey of the premises certified by a New York State licensed surveyor.
- Legal description of the premises.
- This application must be signed by both the owner of record of the property and the applicant.

The failure to answer any question on this application, the failure to submit any item as specified or the failure to execute this application will result in a delay in the processing of the application.

Date 4/13/23

Turnwood Dev. by W. J. Zgall
Applicant 1 member

Date 4/13/2023

[Signature]
Applicant 2 SINCEP Mgmt
SOUTHWEST LLC

Date _____

Applicant



J. Ryan McMahon, II
County Executive

Onondaga County Planning Board

RESOLUTION OF THE ONONDAGA COUNTY PLANNING BOARD

Meeting Date: May 17, 2023
OCPB Case # Z-23-141

- WHEREAS, the Onondaga County Planning Board, pursuant to General Municipal Law, Section 239 l, m and n, has considered and reviewed the referral for a ZONE CHANGE from the Town of Manlius Town Board at the request of Turnwood Development for the property located at Highbridge Street; and
- WHEREAS, General Municipal Law Section 239-m allows the County Planning Board to review the adoption or amendment of a zoning ordinance or local law and the site is within 500 feet of Highbridge Street (Route 109), a county highway; and
- WHEREAS, the applicant is proposing a zone change on an 8.77-acre parcel from Commercial A (CA) to Residential 5 (R5) to allow construction of a 78-unit senior housing facility; and
- WHEREAS, the site is in the residential neighborhoods west of the Village of Manlius, adjacent to Brookdale Alzheimer's & Dementia Care facility and across Highbridge Street from the Wildwood Ridge apartment complex; and
- WHEREAS, the site is a vacant, wooded parcel with the eastern and southern parcel boundaries sloping steeply up to the adjacent single-family homes; the site has frontage opposite the Brookdale facility on Gramercy Circle, a local road, and frontage along Highbridge Street, a county route; and
- WHEREAS, the proposed zone change to Residential 5 (R5) is to allow for the construction of 78 senior living apartments; per the Site Plan, dated 4/12/23, the complex will have two access points from Gramercy Circle, leading to a 78-space parking lot, backed by the apartment building;
ADVISORY NOTE: Per the Onondaga County Department of Transportation, no additional access to Highbridge Street will be permitted; and
- WHEREAS, per the Town of Manlius Code, the Commercial District A (CA) zoning district allows uses including: artisans, commercial businesses, congregate-care services, including day-care facilities, homes for elderly adults, convalescent homes, nursing homes, light manufacturing, places of entertainment, professional offices, restaurants, and retail sales; and
- WHEREAS, per the Town Code, the Residential District R-5 zoning district is intended "to provide through the multiple-family dwelling units...a further choice in housing than is available in the other residential zoning districts," permitting multiple-family dwellings, accessory structures and uses incidental to multiple-family dwellings, and structures and uses permitted in a R-1 zoning district; and
- WHEREAS, currently, the only parcels zoned Commercial District A are the site and the neighboring facility; other neighboring parcels are zoned Residential District 1 and Residential District 5 (per Town of Manlius Zoning Map); and
- WHEREAS, per the Environmental Assessment Form (EAF) dated 4/12/23, 5.00 acres of the site will be disturbed by the proposed project; per the Site Plan, there will be two stormwater catchment facilities (to be designed), one in the northwest corner of the parcel, adjacent to the parking lot, and the other between the apartment building and the steep slopes near the southern parcel boundary; and

ADVISORY NOTE: Any project that cumulatively disturbs one acre or more of land must be covered under the NYS SPDES Permit; the municipality is advised to ensure that the applicant has obtained the appropriate permits from the NYS Department of Environmental Conservation prior to municipal approval; and

WHEREAS, per the referral notice, the site is to be served by public drinking water provided by the Onondaga County Water Authority, and the proposed facility will increase demand;

ADVISORY NOTE: The applicant is advised to contact OCWA's Engineering Department to determine the activities and structures permitted within OCWA easements/rights-of-way, water availability and service options, obtain hydrant flow test information, evaluate backflow prevention requirements, and/or request that the Authority conduct hydrant flow testing to assess fire flow availability; and

WHEREAS, per the referral notice, the site is to be served by public sewers and is located in the Meadowbrook-Limestone Wastewater Treatment Plant service area, and the proposed facility will increase demand at the site;

ADVISORY NOTE: Capacity assurance approval from the Onondaga County Department of Water Environment Protection (OCDWEP) is required in advance of issuance of a plumbing permit from the County's Plumbing Control Division in order to connect into the public sewer system; the Capacity Assurance Form and approval process can now be found online:

<http://www.ongov.net/wep/CapacityAssuranceReviews.html>;

ADVISORY NOTE: Per the Onondaga County Department of Water Environment Protection, unless it can be demonstrated that anticipated sanitary flows will not exceed previous flows in excess of one sewer unit over prior uses, the applicant must develop a 2 gallon to 1 gallon sanitary flow offset plan/project in coordination with the municipal engineer; and

WHEREAS, the site may contain the Indiana Bat and/or Northern Long-eared Bat, or their associated habitat, which have been listed by the state or federal government as a threatened or endangered animal species (per EAF Mapper), impacts to bat species are often associated with tree clearing and from the Site Plan it appears that some significant wooded areas on site will be removed; and

WHEREAS, the site or a portion of it is located in or adjacent to an area designated as sensitive for archaeological sites on the NYS Historic Preservation Office archaeological site inventory (per EAF Mapper);

ADVISORY NOTE: The applicant and/or municipality is advised to contact the NYS Historic Preservation Office to determine if the project should be submitted to the Office for review as part of the State Environmental Quality Review (SEQR) process; and

NOW THEREFORE BE IT RESOLVED, that the Onondaga County Planning Board has determined that said referral will have no significant adverse inter-community or county-wide implications. The Board has offered the following COMMENT(S) in regards to the above referral:

The Board takes no position on the proposed zone change, but offers the following comments for the next stage of development review:

1. The applicant will be required to coordinate Highbridge Street access plans with the Onondaga County Department of Transportation. To further meet Department requirements, the applicant must submit a copy of the Stormwater

Pollution Prevention Plan (SWPPP) and traffic data to the Department for review. The municipality must ensure any mitigation as may be determined by the Department is reflected on the project plans prior to, or as a condition of, municipal approval.

2. If an extension of public sewer is necessary, any extension of the public wastewater infrastructure must be approved by the Onondaga County Health Department and Onondaga County Department of Water Environment Protection prior to, or as a condition of, municipal approval.

3. Given that the site may contain the federally and state endangered Indiana Bat and Long-eared Bat or their associated habitat, the applicant is encourage to consult with the US Fish and Wildlife Service and New York Natural Heritage Program to minimize the impact to the species.

A handwritten signature in black ink, appearing to read 'M. E. Voss', with a stylized flourish at the end.

Martin E. Voss, Chairman
Onondaga County Planning Board

GML 239 Report of Final Action

NYS GML § 239-m.6. and n.6. require the referring body to file a report of the final action it has taken on a referred matter with the county planning agency within 30 days after the final action (separate from the minutes taken at the meeting). A referring body which acts contrary to a County Planning Board recommendation of MODIFICATION or DISAPPROVAL of a referred matter shall also set forth the reasons for the contrary action in such report.

This section to be completed by the Syracuse-Onondaga County Planning Agency

To: Onondaga County Planning Board **From:** Town of Manlius Town Board

Fax: 435-2439 **Phone:** 435-2611

Re: Applicant: Turnwood Development
Address: at Highbridge Street
Referral Type: ZONE CHANGE
OCPB Date: May 17, 2023
OCPB Action: No Position With Comment
OCPB Case #: Z-23-141

The local board took the following action regarding the above referenced referral (Check one box. If checking Other, please specify the final action taken. Use the space at the bottom of the report to identify reasons if acting contrary to the OCPB recommendation.):

- ☐ Approved the proposed action with regard to the OCPB's No Position or No Position with Comment.
- ☐ Approved the proposed action as modified by the OCPB.
- ☐ Approved the proposed action contrary to some of the modifications recommended by the OCPB.*
- ☐ Approved the proposed action contrary to all of the modifications recommended by the OCPB.*
- ☐ Approved the proposed action contrary to the disapproval recommended by the OCPB.*

- ☐ Disapproved the proposed action with regard to the OCPB's no position or no position with comment.
- ☐ Disapproved the proposed action with regard to the recommended modification(s) by the OCPB.
- ☐ Disapproved the proposed action as recommended and for reasons set forth by the OCPB.
- ☐ Disapproved the proposed action as recommended but for reasons other than those set forth by the OCPB. (Please list reasons below for local disapproval.)

- ☐ Other _____

Local Board Date: _____

*List reasons for acting contrary to the OCPB recommendation and include a copy of the local board resolution. Attach additional reasons on a separate sheet of paper as necessary.

IN THE MATTER

Of

**LOCAL LAW 2023 -___ THE APPLICATION
OF TURNWOOD DEVELOPMENT CORP
AND FOR A CHANGE OF ZONE FROM
COMMERCIAL A (CA) AND RESIDENTIAL
DISTRICT 5 (R5)**

**RESOLUTION CALLING FOR
A PUBLIC HEARING**

The **TOWN BOARD OF THE TOWN OF MANLIUS**, in the County of Onondaga, State of New York, met in regular session at the Town Hall in the Town of Manlius, located at 301 Brooklea Drive in the Village of Fayetteville, County of Onondaga, State of New York, and virtually on the platform commonly referred to as Zoom, and broadcast to the Town Facebook page and YouTube on the 14th of June, 2023, at 6:30 p.m.

The meeting was called to order by John T. Deer, Supervisor, and the following were present, namely:

John T. Deer	Supervisor
Sara Bollinger	Councilor
Elaine Denton	Councilor
Alissa Italiano	Councilor
Katelyn M. Kriesel	Councilor
William Nicholson	Councilor
Heather Allison Waters	Councilor

The following resolution was moved, seconded and adopted:

WHEREAS, an application has been made to the Town Board by TURNWOOD DEVELOPMENT CORP and ROBERT AMODIE (the “Applicant”) for approval of a zone

change from Commercial A (CA) to Residential District 5 (R5) (the “Application”) for a 8.77 acre parcel of land on situated on Highbridge Street (tax map no. – 093-01-05.1 - the “Property”);

WHEREAS, the Town Board is considering this zone change under Local Law 2023-____, as set forth below:

**LOCAL LAW 2023-____, A LOCAL LAW AMENDING
THE ZONING MAP OF THE TOWN OF MANLIUS:**

Be it enacted by the Town Board of the Town of Manlius, Onondaga County, New York as follows:

Section 1. That “The Revised Zoning Ordinance of the Town of Manlius”, as amended, and the “Zoning Map of the Town of Manlius”, which by provisions of said Zoning Ordinance shall be, and the same hereby are, amended to change the zoning for the 8.77 acre of vacant land identified as tax map no. 093-01-05.1, as further set forth as Lot 2 on that certain survey prepared by Ianuzzi & Romans, dated February 25, 1997, Project No. 2040.003 (Book 4041 Page 302), as set forth more particularly on Exhibit A, from Commercial A (CA) to Residential District 5 (R5):

See Exhibit A, Legal Description

Section 2. This local law shall take effect upon filing with the New York State Department of State.

WHEREAS, the Town Board desires to hear from the public on the Application;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Manlius, County of Onondaga, State of New York, shall hold a Public Hearing on said proposed Local Law 2023 -____, and that such Hearing shall be held in persona and virtually on the Internet platform commonly referred to as ZOOM, directions for attendance which will be on the Town’s Website and such hearing shall take place on the 12th day of July 2023 at approximately 6:35 p.m. and be it further

RESOLVED, that the Town Clerk shall give notice of such Public Hearing by the publication of a notice in at least one newspaper circulated in the Town, specifying the time when and the place where such Public Hearing will be held and the instructions by which the

public can access the virtual meeting, and in general terms, describing the proposed Local Law.
Such notice shall be published once at least five (5) days prior to the Public Hearing.

I, ALLISON WEBER, Town Clerk of the Town of Manlius, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Manlius at a regular meeting of the Board duly called and held on the 14th day of June 2023; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Manlius, this 14th day of June, 2023.

DATED: June 14, 2023
Fayetteville, New York

Allison Weber
Town Clerk of the Town of Manlius
Onondaga County, New York

LOT No. 2, GARDEN PARK

PHASE I AMENDED

TOWN OF MANLIUS

All that tract or parcel of land, situate in the Town of Manlius, County of Onondaga and State of New York, being part of Farm Lot No. 75 in said Town, being Lot No. 2 as shown on the Final Plan of Garden Park, Phase I Amended, Section No. 1 according to a map of said tract filed August 29, 1997 as Map No. 8510 in the Onondaga County Clerk's Office, bounded and described as follows:

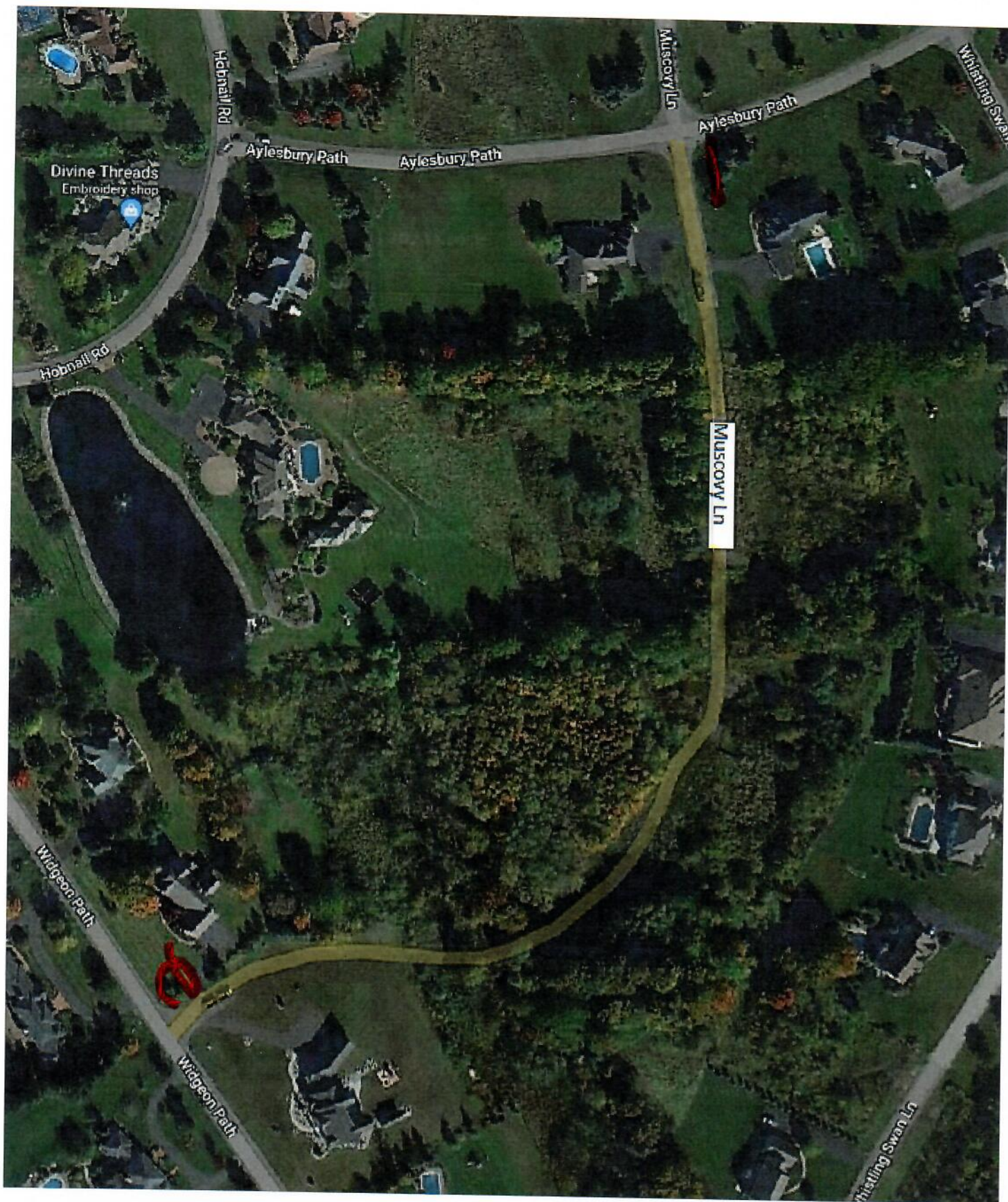
Beginning at the intersection of the westerly boundary of Highbridge Street with the southerly boundary of Gramercy Circle; running thence southerly along said westerly boundary of Highbridge Street the following courses and distances: 1) S 39°02'00" E, 183.85 feet; 2) S 26°33'50" E, 203.71 feet; 3) S 21°39'50" E, 96.60 feet to the northerly boundary of lands conveyed to Herbert C. Fowler by deed recorded in Book 5019 of Deeds at page 187 in the Onondaga County Clerk's Office; thence N 85°36'20" W along said northerly boundary of Fowler, a distance of 156.56 feet to the northwesterly corner thereof; thence S 04°12'40" W along the westerly boundary of said lands conveyed to Fowler and along the westerly boundary of lands conveyed to Howard W., Jr. & Joann R. Rhoads by deed recorded in Book 4411 of Deeds at page 179 in the Onondaga County Clerk's Office, a distance of 281.83 feet to the southwestly corner of said lands conveyed to Rhoads; thence S 85°05'40" E along the southerly boundary of said lands conveyed to Rhoads, a distance of 130.06 feet to a point in said westerly boundary of Highbridge Street; thence S 18°36'30" W along said westerly boundary of Highbridge Street, a distance of 61.76 feet to the northerly boundary of lands conveyed to Anita R. Wilson by deed recorded in Book 4434 of Deeds at page 179 in the Onondaga County Clerk's Office; thence N 85°05'40" W along said northerly boundary of Wilson, along the northerly boundary of lands conveyed to Courtney E. Mosher by deed recorded in Book 5065 of Deeds at page 392 and along the northerly boundary of lands conveyed to Daniel M. Courtwright by deed recorded in Book 5134 of Deeds at page 270, respectively, in the Onondaga County Clerk's Office, a distance of 608.44 feet to the easterly boundary of Garden Park, Phase II according to a map of said tract filed December 7, 1992 as

Map No. 7739 in the Onondaga County Clerk's Office; thence northerly along said easterly boundary of Garden Park Phase II the following courses and distances: 1) N 18°47'05" W, 245.20 feet; 2) N 18°46'06" W, 249.49 feet; 3) N 06°31'55" E, 131.38 feet to the southerly boundary of Lot No. 1 in said Garden Park, Phase I Amended, Section No. 1; thence easterly along said southerly boundary of Lot No. 1, Garden Park, Phase I Amended, Section No. 1 the following courses and distances: 1) S 68°36'30" E, 294.80 feet; 2) N 77°33'50" E, 70.00 feet to a point in the aforementioned boundary of Gramercy Circle; thence along said boundary of Gramercy Circle the following courses and distances: 1) southerly, southeasterly, easterly, northeasterly and northerly along a curve to the left having a radius of 65.00 feet, an arc distance of 225.68 feet to a point of reverse curvature; 2) northerly and northeasterly along a curve to the right having a radius of 25.00 feet, an arc distance of 22.83 feet to a point of tangency; 3) N 20°58'00" E, 67.53 feet to a point of curvature; 4) northeasterly along a curve to the right having a radius of 120.00 feet, an arc distance of 62.83 feet to a point of tangency; 5) N 50°58'00" E, 24.77 feet to a point of curvature of a small curve; 6) northeasterly, easterly, southeasterly and southerly along said small curve to the right having a radius of 25.00 feet, an arc distance of 39.27 feet to the point of beginning.

Containing 8.770 acres of land, more or less.

Subject to any easements or restrictions of record.

Descriptions/435058_ZC-R.agh



- 1 North East Corner of Muscovy Ln between Aylesbury + Widgeon Paths
- 2 South West Corner

IN THE MATTER
Of
Local Law 2023-___
A LOCAL LAW FURTHER AMENDING
CHAPTER 139 ENTITLED “VEHICLES &
TRAFFIC” OF THE CODE OF THE TOWN
OF MANLIUS

RESOLUTION CALLING FOR
A PUBLIC HEARING

The **TOWN BOARD OF THE TOWN OF MANLIUS**, in the County of Onondaga, State of New York, met in regular session at the Town Hall in the Town of Manlius, located at 301 Brooklea Drive in the Village of Fayetteville, County of Onondaga, State of New York, and virtually on the platform commonly referred to as Zoom and broadcast the meeting live to the Town Facebook page and YouTube channel on the 14th of June, 2023, at 6:30 p.m.

The meeting was called to order by John T. Deer, Supervisor, and the following were present, namely:

John T. Deer	Supervisor
Sara Bollinger	Councilor
Elaine Denton	Councilor
Alissa Italiano	Councilor
Katelyn Kriesel	Councilor
William Nicholson	Councilor
Heather Allison Waters	Councilor

Absent:

The following resolution was moved, seconded and adopted:

WHEREAS, a Local Law has been introduced before the Board, to wit: Local Law 2023 -____, entitled “A Local Law Further Amending Chapter 139 entitled Vehicles & Traffic of the Code of the Town of Manlius,” the text of which is as follows:

LOCAL LAW 2023 -__ AMENDING CHAPTER 139 ENTITLED “VEHICLES & TRAFFIC” OF THE CODE OF THE TOWN OF MANLIUS

BE IT ORDAINED AND ENACTED by the Town Board of the Town of Manlius, County of Onondaga, State of New York, as follows:

Section 1. That Chapter 139-5, entitled “T-intersections” of the Code of the Town of Manlius, as amended, is further amended as follows:

Intersection of	Stop Sign on
Muscovy Lane and Widgeon Path	Southwest corner
Muscovy Lane and Aylesbury Path	Northeast corner

Section 2. This local law shall take upon the filing with the Secretary of State.

WHEREAS, at the recommendation of the Town Highway Superintendent, the stops sign proposed herein are for the benefit and safety of the residents of the Town of Manlius;

WHEREAS, the Town Board desires to hear from the public on Local Law 2023-____;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Manlius, County of Onondaga, State of New York, shall hold a Public Hearing on said proposed Local Law 2023-____, and that such Hearing shall be held in persona and virtually on

the Internet platform commonly referred to as ZOOM, directions for attendance which will be on the Town's Website and such hearing shall take place on the 28th day of June 2022 at approximately 6:35 p.m. and be it further

RESOLVED, that the Town Clerk shall give notice of such Public Hearing by the publication of a notice in at least one newspaper circulated in the Town, specifying the time when and the place where such Public Hearing will be held and the instructions by which the public can access the virtual meeting, and in general terms, describing the proposed Local Law. Such notice shall be published once at least five (5) days prior to the Public Hearing.

I, ALLISON WEBER, Town Clerk of the Town of Manlius, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Manlius at a regular meeting of the Board duly called and held on the 14th day of June 2023; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I HEREBY CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Manlius, this 14th day of June, 2023.

DATED: June 14, 2023
Fayetteville, New York

ALLISON WEBER
Town Clerk of the Town of Manlius
Onondaga County, New York



Fayetteville-Manlius Schools

8199 East Seneca Turnpike, Manlius, New York 13104-2139

Phone: (315) 692-1200 • Fax: (315) 692-1227

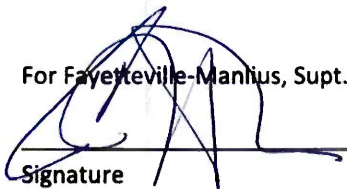
www.fmschools.org

TOWN OF MANLIUS BUS LEASE – SUMMER PROGRAM

This agreement between the Fayetteville-Manlius Central School District hereinafter called the "District" and the Town of Manlius Recreation Department, hereafter called "Town", is made pursuant to Section 1502 of the Educational Law.

1. The "District" agrees to lease to the "Town" one (1) sixty (60) passenger school bus for the period of July 7 – August 10, 2023 and an additional bus for August 8 and 9, 2023.
2. "District" bus drivers will receive first consideration by the "Town" for summer driving employment.
3. The "District" Transportation Supervisor's approval of the driver's qualifications will be required.
4. The "Town" will pay any and all expenses incurred in operation of the bus including fuel, maintenance, driver salaries, etc.
5. The "Town" will pay the district a fee of \$200.00 for use of one bus under the terms of this agreement plus an additional \$25.00 for the use of a second bus for two days.
6. The "Town" will furnish to the "District" a Certificate of Insurance in such form as the "District" may require. Such insurance coverage will be in the same limits that the "District" coverage included.
7. The "Town" will be fully responsible for all physical damage to the bus.
8. The "Town" agrees to defend, indemnify and hold the "District" harmless, from and against any and all claims, losses, liabilities or expense, including attorney fees and costs arising out of or resulting from the use by the "Town" of the buses leased hereunder.

For Fayetteville-Manlius, Supt. Of Schools

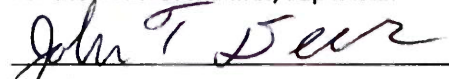

Signature

CRAIG TICE

Print Name

Dated: 6/13/23

For the Town of Manlius, Supervisor


Signature

John T Deer

Print Name

Dated: 6/1/2023

cc: Becki Finnerty, Asst. Director of Transportation; S. Conley, District Treasurer



TotalCare EAP
Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP

RECEIVED

MAY 22 2023

TOWN OF MANLIUS

Hello,

All of us at ESI are excited to start a new year serving you and all employees of **Town of Manlius, NY and Public Safety.**

In the past year, we totally revamped the Self-Help Resource Center to include new and updated videos, articles, webinars, and tools, including new Learning Centers on popular topics. These supplement our Peak Performance Employee Development Benefits, encompassing thousands of easy-to-use trainings in the ESI Online Training Center. Our Lifestyle Savings Benefit is especially useful in these tough economic times, with thousands of frequently updated deals, discounts, and perks from popular national brands. And our superlative Counseling benefit and one-to-one telephonic Coaching programs continue to be popular with employees.

We pledge to make every effort to deliver the best possible service to you and your employees.

To help complete the renewal process, we have attached the following:

- Your renewal contract – Please sign and return the attached contract - we have enclosed a return envelope for your convenience.
- Your renewal invoice – Remit payment to the noted ESI address in the attached invoice.

If you need additional information, please contact your Account Manager: **Phil Corcoran**
philcorcoran@theeap.com 800.535.4841 Ext. 605.

Sincerely,

Patricia M. Reardon

Vice President, Client Services

800.535.4841 Ext. 607 | pattyreardon@theEAP.com



www.theEAP.com



800.535.4841



TotalCare EAP
Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP

Employee Assistance Program (EAP) | AGREEMENT

This Employee Assistance Program (EAP) Agreement ("Agreement") is between **Town of Manlius, NY** ("Client") and **EMPLOYEE SERVICES LLC dba ESI EMPLOYEE ASSISTANCE GROUP**, a New York corporation, 55 Chamberlain Street, Wellsville, New York 14895 ("ESI") for ESI to provide the benefits described herein for employees of Client effective **7/1/23-6/30/24**.

I. Productivity Solutions

With employees losing an average of over 3 weeks of productivity each year, addressing productivity losses is critical. Our entire focus is on providing the most comprehensive benefits to make the largest possible impact on improving employee lives and reducing lost productivity cost. We offer more than twice the benefits of other EAPs. Employees of Client and their household members including children up to age 26 who do not reside with employee are referred to herein as Members.

- **Unlimited Telephonic Counseling:** Members speak directly with our professional staff counselors 24 hours a day via a toll-free number. Every counselor has a Master's or Ph.D. degree. Staff counselors provide direct in-the-moment counseling when a Member calls and act as case managers when referrals are made to local counselors or other work-life or wellness resources, overseeing each case to its ultimate closure – regardless of the amount of time involved in assisting the Member.
- **Face-to-face Counseling Sessions per Issue:** Up to 3
Members are eligible for telephonic counseling and short-term, in-person counseling.
- **Work/life Benefits:** Benefits offered to assist Members with a wide variety of issues including Legal, Financial, Caregiver, Adoption, Special Needs, Personal Assistant, Tools for Tough Times and Pet Help.
- **Lifestyle Benefits:** Menu of value-added wellness services designed to enhance a Member's quality of life – discounts vary by season and location.
- **Wellness Resource Center:** Includes the latest, most reliable articles, videos and self-assessments for dealing with stress, diet, fitness and smoking.
- **Up to 3 Session Model:** Includes an assessment, referral, and brief therapy as appropriate. Diagnosis driven treatment referrals are moved to the health insurance plan after the diagnosis is assessed. A third (3) session is authorized when it completes brief therapy or to complete the assessment.



TotalCare EAP
Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP

II. Engagement Solutions - Peak Performance Benefits

ESI is the only EAP to offer Peak Performance Benefits - an entire menu of coaching programs, self-help resources and training to stimulate employee engagement. These benefits are designed to improve the performance of not just some but all of your employees. ESI also provides Hiring, Onboarding and Employee Engagement Resource Centers for HR, managers and supervisors. The result: Employees report improved personal and professional performance at work and at home; and overall employee engagement is improved.

- **Personal and Professional Coaching:** One-on-one telephonic coaching from Certified Coaches combined with structured, online trainings. Coaching is delivered by Masters or Ph.D. level Coaches in scheduled telephonic coaching sessions to review key concepts of the trainings and implementation of skills. Coaches use a solution-focused approach to improve current and future performance.
- **Wellness Coaching:** Unlimited coaching assistance from an integrated team of Certified Wellness Coaches and Behavioral Health Clinicians for the mental and emotional challenges each employee must overcome to improve their physical health.
- **Information Resource Benefits:** Extensive Self-Help Resources (website) – Tools, Assessments, Financial Calculators, Video Library, and Articles for thousands of topics.
- **Online Training and Personal Development:** Includes a comprehensive online personal and professional development trainings to help employees balance their work and personal life.
- **Recruiting, Hiring, Interviewing, Onboarding, and Employee Engagement Resource Centers:** Extensive array of articles and Web resources from leading experts.

III. EAP Administration - Orientation and Engagement

An employee assistance program that is not used is not useful. Utilization begins with employee awareness. A well-planned installation and continued awareness campaigns will have a direct impact on the level of engagement. ESI provides comprehensive employee orientation and communications.

- **Automated Digital Communication (ADC):** Proprietary Automated Digital Communications (ADC) system allows ESI EAP to engage in periodic email communications with Members. Utilization is the key to maximizing the effectiveness of your EAP by helping employees to resolve issues and distractions that hinder productivity.
- **EAP Mobile App:** Members have the convenience and privacy of 24/7 access to all EAP benefits and services at their fingertips wherever they go via the EAP smartphone app.
- **EAP Ongoing Communication & Engagement:** ESI provides a wide variety of high-quality video, hardcopy and electronic materials to promote continued awareness and maximize engagement of the program. The continued awareness campaign includes Brochures, Wallet Cards, Posters, Monthly Newsletters, Table Top Displays, Topical Flyers, Video Presentations, and New Benefit Announcements.
- **EAP Member/Employee & Supervisor Orientation:** ESI provides comprehensive employee and supervisor orientations via group web conference meetings and online orientation videos.



TotalCare EAP
Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP

IV. Manager, Supervisor and Human Resources Services

ESI offers an entire menu of management-focused employee assistance services to help deal with important compliance and liability issues.

- **Trauma Response & Resources:** Provides consultation with our counselors and grief and loss resources for managers and Members. Responses include on-scene deployment, telephonic counseling and private counseling as well as group debriefings.
- **Unlimited Administrative (Mandatory) Referrals:** Formal process to address employee policy violations and unacceptable job performance that could be improved through Coaching and Training.
- **Unlimited HR Consultations w/ SPHR's:** Managers may contact our clinical staff or our certified SPHRs (Senior Professionals in Human Resources) for counsel on human resource and complex employee issues.
- **Supervisor Resource Center:** Forms, policies, articles and other tools designed to help develop people management best practices. Key topics include Recruiting, Hiring, Interviewing, Onboarding, Employee Engagement, FMLA, Workplace Violence and Harassment Prevention.
- **HR Web Café:** Workplace blog about employment issues, people matters and work trends.

V. ESI Accountability

- **Activity Reports:** ESI generates detailed EAP statistical reports on a monthly basis. Due to confidentiality, clients with less than 25 employees will not have access to an activity report.
- **Quality Assurance Program:** ESI maintains a rigorous Quality Assurance Program. Key elements include Proprietary Network, Provider Review, Member Satisfaction Research, Peer Review, Weekly Clinical Staff Meetings, Clinical Supervision and Immediate Problem Resolution.
- **Confidentiality:** Confidentiality is always maintained except in cases where there is a legal obligation to intervene, such as in the case of child or elder abuse, a serious threat of harm to self or others, or threats of workplace violence.

VI. Optional Services

- **GCN Compliance Training: No**
ESI has partnered with Global Compliance Network (GCN) to offer online compliance training to our Member organizations at a **discounted rate**.

VII. Term

- A.** Either party may terminate this Agreement for breach upon 60 day's prior written notice to the other party; provided, however, that the notice shall identify the specific breach; and provided, further that the other party shall have the right to cure any alleged breach within 30 days following receipt of such notice.

VIII. Fees and Payment

- A.** Client agrees to pay ESI the fees set forth in Exhibit A for the services described in this Agreement ("Service Charges"). Service Charges shall be paid in accordance with the terms and conditions set forth in Exhibit A.
- B.** Interest may be imposed on overdue Service Charges. In addition, ESI shall have the right, in its sole discretion, to take one or more of the following actions without further notice to Client in the event of untimely payments for fees due to ESI under Exhibit A: (i) immediately suspend services described in this Agreement, or (ii) terminate the Agreement in accordance with Section VII.
- C.** The Service Charges set forth in Exhibit A may be changed by ESI on each renewal date, with prior written notice to Client.

IX. Indemnification and Limitation of Liability

- A.** ESI shall indemnify and hold Client and its successors, parents, subsidiaries, officers, directors, employees (the "Client Parties") harmless against any and all liabilities, loss, costs or expenses of whatsoever kind and nature which may be imposed on, incurred by, or asserted against the Client Parties at any time to the extent such liability, loss or expense results from ESI's gross negligence or willful misconduct under this Agreement.
- B.** Client shall indemnify and hold ESI and its successors, parents, subsidiaries, officers, directors, employees (the "ESI Parties") harmless against any and all liabilities, loss, costs or expenses of whatsoever kind and nature which may be imposed on, incurred by, or asserted against the ESI Parties at any time to the extent such liability, loss or expense results from Client's gross negligence, willful misconduct, or Client's noncompliance with any state or federal laws related to this services provided for under this Agreement.
- C.** Whenever a party becomes aware of a claim that may be subject to the provisions of this Section, the party shall notify the other party as soon as practicable and both parties shall reasonably cooperate in the resolution of such matter.
- D.** IN NO EVENT SHALL EITHER PARTY'S LIABILITY FOR ANY CLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT EXCEED THE TOTAL AMOUNTS PAID AND PAYABLE TO ESI UNDER THIS AGREEMENT IN THE MOST RECENT TWELVE (12) MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR PUNITIVE DAMAGES.

X. Force Majeure

ESI's inability to perform any of the obligations provided in this Agreement due to (i) an act of God, such as earthquake, hurricane, tornado, flooding or other natural disaster; (ii) unavailability or interruption or delay of transportation, telecommunications, internet, cable, or third-party services; (iii) failure of software; (iv) inability to obtain supplies or power used in or equipment needed for provision of the services; (v) labor strikes, riots, insurrection, war; or (vi) other significant factors that are beyond ESI's reasonable control ("Force Majeure Event(s)") shall not be deemed a breach of this Agreement. In the event of Force Majeure Event(s), ESI shall make every reasonable effort to minimize delay of performance.

XI. Execution of Documents

This Agreement and all related documents may be executed by the parties in one or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. The exchange of executed copies of this Agreement and related documents and of signature pages by facsimile transmission and/or by electronic mail in Portable Document Format ("PDF") or similar format shall constitute effective execution and delivery and may be used in lieu of the original documents for all purposes. Signatures of the parties transmitted by facsimile and/or by electronic mail in PDF or similar format shall be deemed to be their original signatures for all purposes.

XII. Entire Agreement

This Agreement constitutes the entire agreement of the parties hereto with respect to the subject matter of this Agreement, and supersedes any prior understandings or written or oral agreements between the parties with respect to the subject matter of this Agreement.

EMPLOYEE SERVICES LLC

Town of Manlius, NY

Gordon G. Bell, President

Authorized Signature

Date

Date



TotalCare EAP
Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP

Employee Assistance Program (EAP) | EXHIBIT A

Town of Manlius, NY ("Client") 7/1/23-6/30/24

Service Charges and Payment

- A. The annual fee for the employee assistance program is **\$33.03** per employee.
- B. The total number of employees covered under this Agreement is **103**.
(Town 60 employees, Police Dept. 43 employees)
- C. Client agrees to pay ESI the sum of **\$3,402.09** annually.
- D. The annual fee includes all employees and their household members, as well as children up to age 26 who do not reside with the employee.
- E. Payment of the **Semi Annual** premium is due upon receipt of the invoice.
- F. If the number of covered employees increases or decreases more than 5%, the total agreement value will be revised to reflect the changes.
- G. **2** on-site trauma response(s) @ no charge per year, additional Trauma Responses available at **\$250.00** per hour plus travel time.
- H. DOT required Substance Abuse Evaluations - **\$850.00** each.

Crossroads Highway Supply

103 Mary Lane
Nedrow, NY 13120

QUOTATION

Quote Number: 887

Quote Date: Jun 9, 2023

Page: 1

Voice: 315-478-1824

Fax: 315-478-1887

6-9-23
EMAILED

Quoted To:

Town of Manlius HWY Dept.
301 Brooklea Drive
Fayetteville, NY 13066

Voice: 315-656-3090

Fax: 315-656-8960

Customer ID	Good Thru	Payment Terms	Sales Rep
Manlius, Town	7/9/23	Net 30 Days	Ken Karoglanian

Quantity	Item	Description	Unit Price	Amount
2.00		# GR 36 L, Solar, Radar Speed Sign; 12 " Amber Color LED with Changeable Text, Bluetooth Software, No Data Collection. 2-Year warranty. (cont.) Variable Pole Clamp, ASA Plastic Housing, Holds 2 - 12V 18Ah Rechargeable Batteries & Sign with Locking Mechanism. 50 Watt Solar Kit, Solar Module, charger, cables, clamps, brackets & bolts: POLE NOT Included). * Includes Shipping - Delivered. ** please allow 2-4 weeks for delivery from time of A/R/O.	3,299.50	6,599.00

Subtotal	6,599.00
Sales Tax	
Freight	
TOTAL	6,599.00

H. R. Karoglanian

MINUTES
TOWN BOARD
May 10, 2023

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here;
<https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor Deer presided, and the following Board members were present:

	Sara Bollinger, Councilor
	Elaine Denton, Councilor
	Heather Waters, Councilor
	Alissa Italiano, Councilor
	William Nicholson, Councilor
Absent	Katelyn M. Kriesel, Councilor

The following Town Officers were present: Tim Frateschi, Attorney for the Town. Ann Oot, Town Manager. Allison Weber, Town Clerk. Rob Cushing, Highway Superintendent.

The following Town Officers Attending Virtually: None

1. Attendees

In-Person Meeting Attendees: Mark Matt, Fayetteville. Tim Murphy, Manlius.

Virtual Meeting Attendees: Javier Barrios, Warren Linhart.

2. The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:30 PM. Councilor Italiano led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:30 PM Open Podium

Tim Murphy, Manlius proposed to the board that the community investigate providing a type of skate and bike park for children and adults. Mr. Murphy asked the Town Board for assistance with the process and guidance.

4. 6:38 PM Town of Manlius Police Department – Traffic Enforcement Presentation

Officer Lefebvre and Officer Spinelli gave a presentation on traffic enforcement in the Town of Manlius.

5. 7:07 PM Set Date Public Hearing – Local Law 2023- A Proposed Local Law to Amend the Town Code to Clarify that Subdivided Lots, Tie Directly into OCWA's Main Lines

Tom Poitras, Code Officer, gave a brief presentation on the proposed local law to amend the town code to clarify that subdivided lots should tie directly into OCWA's (Onondaga County Water Authority) main line that service a particular subdivision.

Councilor Bollinger made a motion, seconded by Councilor Waters, to refer the proposed local law to amend the town code to clarify that subdivided lots should tie directly into OCWA's main line those services the particular subdivision to the Town of Manlius Planning Board

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Italiano, to set a date for a public hearing on May 24th at 6:35 PM to consider the proposed local law to amend the town code to clarify that subdivided lots should tie directly into OCWA's main line that provide the services to that particular subdivision.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

6. 7:12 PM Community Choice Aggregation Program – Good Energy

Good Energy Representatives Javier Barrios made a presentation on the Good Energy Community Choice Program. The Town Board tabled the matter for further consideration, allowing time to submit additional questions to Good Energy.

7. 7:32 PM Charging Station – Tops – License and Host Agreement

Councilor Waters made a motion, seconded by Councilor Denton, to authorize the Supervisor to send a letter of commitment with a license / host site agreement for the installation of a Level 2 Dual Electric Vehicle Charging Station at the TOPS parking lot in the Village of Manlius through the Clean Energies Community Program Grant funding.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

8. 7:33 PM Letter of Intent – Highway Department – Truck Purchase

Councilor Bollinger made a motion, seconded by Councilor Italiano, to authorize the Highway Superintendent to send a letter of intent to Navistar to purchase a plow and chassis for a total cost of \$ 156,673.40 as outlined in the letter dated April 26, 2023.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

9. Stop Sign Request – Aylesbury Path and Muscovy Lane

Rob Cushing, Highway Superintendent stated he has been contacted by residents requesting a stop sign at the corner of Aylesbury Path and Muscovy Lane. Residents have stated that Aylesbury Path has become a thorough street. Mr. Cushing stated he will be looking into the issue with other town officials and will bring this matter back before the board once the investigation is complete.

10. 7:37 PM Bid Results – Replacement Oil Water Separator

A bid opening for the replacement oil water separator was held on April 20, 2023, and one bid was submitted by Casinella Excavating LLC in the amount of \$183,500.

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to award the bid for the replacement of the Oil Water Separator at the Town of Manlius Highway Garage to Casinella Excavating LLC in the amount \$183,500.00 as outlined in the bid submitted.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

11. 7:38 PM Set Date – Police Committee Meeting – May 24, 2023

Councilor Waters made a motion, seconded by Councilor Nicholson, to set a date for a Police Committee Meeting on May 24th, 2023, at 5PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

12. 7:40 PM Town of Manlius Police Department – 2022 Annual Report

Councilor Denton gave a presentation on the Town of Manlius Police Department 2022 Annual Report.

13. 7:44 PM TMPD – Sale of Surplus Vehicles

Councilor Italiano made a motion, seconded by Councilor Nicholson, to declare a 2013 Ford Taurus and 2016 Ford Explorer as surplus vehicles and authorize the sale of both vehicles.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

14. Approval of Minutes – April 12, 2023, and April 26, 2023

Councilor Italiano made a motion, seconded by Councilor Denton, to approve the minutes of the April 12, 2023, Town Board meeting as presented by Town Clerk Weber.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

Councilor Nicholson made a motion, seconded by Councilor Italiano, to approve the minutes of the April 26, 2023, Town Board meeting as presented by Town Clerk Weber.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

15. 8:19 PM Approval of Abstract # 9

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve Abstract # 9 in the amount of \$ 337,570.03 as submitted by Town Clerk Weber.

TOWN OF MANLIUS		
Fund Summary		
Abstract # 9 - 2023		
CODE	FUND	TOTALS
A	General Fund Townwide	\$240,077.86
B	General Fund Town	\$9,316.76
DA	Highway Fund Townwide	\$16,342.52
DB	Highway Fund Part Town	\$61,020.31
CM3	Sustainable Manlius	\$1,675.89
SL1	Overhead Lighting District	\$1,640.32
SL2	Overhead Lighting District	\$2,251.63
SL3	Entry Lighting	\$108.07
SL4	Garden Park Lighting	\$674.37
SL5	Ratnour Bridge Lighting	\$2,479.56
SR1	Trash	\$185.87
SR2	Brush	\$185.87
TA2	Trust & Agency Other	\$1,611.00

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

16. 7:45 PM Adjournment

By motion made by Councilor Italiano and seconded by Councilor Denton, the Board voted unanimously to suspend the public portion of the meeting at 7:45 PM to enter executive session to discuss litigation and to discuss a matter that may lead to the employment, appointment, promotion, dismissal or removal of a particular person or corporation.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters

Nayes: 0 All in Favor. Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

May 10, 2023

Councilor Italiano made a motion, seconded by Councilor Nicholson, to adjourn the executive session at 8:24 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters

Nayes: 0 All in Favor. Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Italiano and seconded by Councilor Denton the Board voted unanimously to adjourn regular session at 8:25 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters

Nayes: 0 All in Favor. Motion Carries.

Submitted by:

Allison Weber
Manlius Town Clerk

MINUTES
TOWN BOARD
May 24, 2023

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here;
<https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor Deer presided, and the following Board members were present:

	Sara Bollinger, Councilor
	Elaine Denton, Councilor
	Heather Waters, Councilor
	Alissa Italiano, Councilor
	William Nicholson, Councilor
Absent	Katelyn M. Kriesel, Councilor

The following Town Officers were present: Tim Frateschi, Attorney for the Town. Ann Oot, Town Manager. Allison Weber, Town Clerk. Kayandra Blythe, Deputy Town Manager. Jason Cassalia, Chief of Police. Tom Poitras, Code Enforcement Officer. Maria Lenway, Comptroller.

The following Town Officers Attending Virtually: None

1. Attendees

In-Person Meeting Attendees: Mark Matt, Fayetteville. Stella & John Penizotto. Warren Linhart, Manlius. Domenic Valone.

Virtual Meeting Attendees: Garrett (No Last Name Given)

2. The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:30 PM. Councilor Italiano led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:30 PM Open Podium

Domenic Valone, Hoag Rd., Kirkville stated he is trying to get municipal water and found it difficult to get water through OCWA.

Garrett (Online Attendee) explained his concerns with the annual assessment and grievance process. Garrett stated that the process is outdated, systemically flawed and discussed his negative experience with the office.

4. 6:46 PM Gun Violence Awareness Day – Town of Manlius Proclamation

Councilor Waters made a motion, seconded by Councilor Denton, to adopt the 2023 Proclamation Declaring the first Friday in June National Gun Violence Awareness Day in the Town of Manlius as presented by Councilor Waters

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

5. 6:48 PM Recreation Department Summer Show Policy

Councilor Italiano made a motion, seconded by Councilor Waters, to adopt the updated recreation department summer show policies as presented by the Recreation Department.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

6. 6:49 PM Contract – Jeff the Magic Man

Councilor Italiano made a motion, seconded by Councilor Waters, to approve the 2023 contract with Jeff the Magic Man for entertainment services in August for a total of \$370 dollars as presented by the Recreation Department.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

7. 6:50 PM Public Hearing – Local Law to Amend Chapter 127 of the Town of Manlius Code (Subdivision) to Clarify that Each Individual Subdivided Lot shall Directly Tie into Public Water Available to such Lot.

PART II – Short Environmental Assessment Form

Attorney Frateschi reviewed Part II of the short environmental assessment form with the Town Board. The Town Board determined that each of the environmental factors would have no more than a small to moderate impact. After further discussion, the Board agreed that there would be no significant environmental impact by issuing (approving for LL) the local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

SEQR

Councilor Bollinger made a motion, seconded by Councilor Denton, to declare the Town of Manlius lead agency for SEQR purposes in the matter of the proposed local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Italiano issue a negative declaration for SEQR purposes in the matter of the proposed local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Denton, to waive the reading of the public notice in the matter of proposed local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

Councilor Waters made a motion, seconded by Councilor Nicholson, to open the public hearing at 6:54 PM in the matter of the proposed Local Law the proposed local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

With there being no further comments from the public, Councilor Bollinger made a motion, seconded by Councilor Denton, to close the public hearing at 6:55 PM in the matter of proposed local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

Councilor Denton made a motion, seconded by Councilor Bollinger, to adopt local law 2023-7 Amending Chapter 127 Of the Town of Manlius Code (Subdivision) To Clarify That Each

Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot as outlined in the resolution prepared and amended by the Attorney for the Town

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson

Nays: 0

All in Favor.

Motion Carries.

8. 6:56 PM Set Date – Public Hearing – Comprehensive Plan

Councilor Bollinger made a motion, seconded by Councilor Waters, to set a date for a public hearing on June 28th, 2023, at 6:35 PM to hear public comment on and consider adopting the comprehensive plan as presented by the comprehensive planning steering committee.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

9. 6:58 PM Zone Change Request – 4581 Enders Rd., tax map # 114.-01-13.1 Request CA to CB

Greg Sgromo, the Engineer representing property owners Mr. & Mrs. Penizotto gave a brief presentation of the proposed Zone Change.

Councilor Denton reviewed the history of the Zone Changes on the parcel. Councilor Denton stated the uses in CB are the most intense uses and she would not change the zoning.

Councilor Nicholson asked if another convenience store right across the street would be viable. Mr. Sgromo discussed market research and a possible turn lane.

Supervisor Deer stated that zone changes are referred to the Planning Board and Onondaga County Planning Board and asked the Board for a motion to refer it. Supervisor Deer stated that with no motion being made, this Board is not interested in moving this forward.

7:03 PM Councilor Waters left the room.

10. 7:08 PM Set Date for Public Hearing – Local Law – Landscaping and Lawn Maintenance

Councilor Denton made a motion, seconded by Councilor Italiano, to set a date for a public hearing on June 14th at 6:35 PM for the proposed local law regarding landscaping and lawn maintenance (Tall Grass).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano

Nays: 0

All in Favor.

Motion Carries.

11. 7:09 PM Set Date for Work Session – CNY Fair Housing

Councilor Italiano made a motion, seconded by Councilor Nicholson, to set a date for a town board work session on June 14th at 5:00 PM to discuss housing and zoning within the town of Manlius with CNY Fair Housing and to discuss other town business matters.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano

Nays: 0

All in Favor.

Motion Carries.

12. 7:11 PM Incode Service Agreement

7:13 Councilor Water entered the room.

Councilor Denton made a motion, seconded by Councilor Italiano, to authorize the supervisor to sign the updated agreement with Tyler Technologies to include cloud-based services effective immediately for a new yearly cost of \$17,490.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano

Abstain: Councilor Waters

Nays: 0

Motion Carries.

13. 7:13 PM Updated Sexual Harassment Policy

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to adopt updated NYS Sexual Harassment Policy as presented by Town Manager Oot.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

14. 7:14 PM Set a Date for the MS4 Stormwater Report Public Meeting – June 15th at 4:00 PM

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to set a date for the annual MS4 Stormwater Report Public meeting on June 15th at 4:00 PM to hear public comment on the draft report.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

15. 7:15 PM Additional (SPO) Special Patrol Officer for the ESM School District

Councilor Denton read aloud a statement regarding SPOs & SIROs in the school district.

Councilor Bollinger stated that as this program grows the Town Board should plan accordingly.

Councilor Bollinger made a motion, seconded by Councilor Waters, to authorize the police department to begin the hiring process for an additional (SPO) Special Patrol Officer position for the ESM School District.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Italiano, Councilor Waters

Opposed: Councilor Denton

Motion Carries

16. 7:19 PM Councilor Nicholson – Deer Committee Update

Councilor Nicholson gave a presentation on the Deer Management Program.

17. 7:27 PM Civic Plus– FOIL Software

Town Clerk Weber discussed the need for FOIL management software to increase efficiency and transparency. Town Clerk Weber stated that she is evaluating different software programs and will be returning to the Town Board with a proposal.

18. 7:30 PM Highway – ROW Hale Rd. & Peck Hill Rd.

Councilor Bollinger presented a request for a work in right-a-way permit from Verizon Wireless.

Councilor Bollinger made a motion, seconded by Councilor Denton, to authorize the Highway Superintendent and Supervisor to sign a Highway Permit submitted by Verizon NY Inc. to upgrade telecommunication infrastructure along Hale Rd. & Peck Hill Rd.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

19. 7:31 PM Supervisor's Report – April 2023

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to authorize the Supervisor to sign the Supervisor's Report for April 2023.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

20. 7:32 PM Approval of Abstract # 10

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve Abstract # 10 in the amount of \$ 681,635.69 as submitted by Town Clerk Weber.

TOWN OF MANLIUS		
Fund Summary		
Abstract # 10 - 2023		
CODE	FUND	TOTALS
A	General Fund Townwide	\$47,794.30
B	General Fund Town	\$773.88
DA	Highway Fund Townwide	\$4,731.22
DB	Highway Fund Part Town	\$388,405.63
CM3	Sustainable Manlius	\$250.00
SD1	Consolidated Drainage # 1	\$912.00
SD2	Consolidated Drainage # 2	\$8,000.00
SR1	Trash	\$205,581.50
SR2	Brush	\$25,187.50

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

21. Approval of Minutes – May 10, 2023 - Tabled

Town Clerk Weber stated that the minutes are available in the agenda for the public to review.

22. Adjournment

By motion made by Councilor Waters and seconded by Councilor Italiano, the Board voted to adjourn the meeting at 7:33 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters

Nays: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk