

Abstract # 3 - 2013

<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$ 52,288.12
B	General Fund Town	\$ 949.80
CM1	Police Trust	\$ 5,930.00
DA	Highway Fund Townwide	\$181,203.39
DB	Highway Fund Town	\$ 323.40
SL1	Overhead Lighting	\$ 2,689.96
SL2	Underground Lighting	\$ 2,010.03
SL3	Entry Lighting	\$ 119.21
SL4	Garden Park Lighting	\$ 566.43
SL5	Ratnaur Bridge Lighting	\$ 4,024.60
SR1	Manlius Trash District	\$ 81,430.10
SR2	Manlius Res Brush District	\$ 11,908.67
SS1	Manlius Con Sewer District	\$ 1,627.91

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

4. Presentation of Audit Report – Background Checks at Municipal Youth Programs

Supervisor Theobald gave a brief overview of the audit conducted by the New York State Comptroller's office regarding background check procedures at Municipal Youth Programs for the Town of Manlius. Supervisor Theobald stated that the Town of Manlius was randomly selected with other municipalities in New York State to participate in the audit. Supervisor Theobald stated that the audit report and the Town's response is on file in the Town Clerk's Office

Peggy Kenyon, Recreation Director, stated that performing background checks on recreation staff and the associated cost is a major concern for all New York State recreation departments. Director Kenyon stated that she has been meeting with fellow recreation directors in Central New York to procure the services of an agency that conducts background checks and can provide a group rate. The recreation directors are also working together to develop best practice procedures regarding background checks. Director Kenyon stated that all Town of Manlius recreation employees for the three playground programs have been run through the national sex offender registry which is state mandated.

Town Clerk Edsall stated that this is the official presentation to the governing board that a report of examination has been filed in the Clerk's office. Town Clerk Edsall stated that the report and the written response to the findings and recommendations are on file in the Office of the Town Clerk as outlined in Section 35 of the General Municipal Law.

5. Official Undertaking – Haylor, Freyer & Coon, Inc.

Town Clerk Edsall stated that while the Town Board does pass a resolution regarding Haylor, Freyer and Coon providing insurance and liability coverage for the Town of Manlius at the organizational meeting it is best practice to pass a resolution regarding the official undertakings.

Discussion ensued regarding the official undertaking. Town Clerk Edsall stated that the prepared resolution did not include the Town Board and asked that the resolution be amended.

Councilor Marnell made a motion, seconded by Councilor Giordano to pass the amended official undertaking as outlined in the resolution prepared by the Attorney for the Town.

Discussion: The amended resolution includes the Town Board.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

6. Manlius Police Lease Agreement with the Village of Manlius

Attorney Frateschi stated that the Town has been presented with a lease for the police department building from the Village of Manlius. Attorney Frateschi stated that this is the same lease as the previous year.

Councilor Giordano made a motion, seconded by Councilor Loeffler, to authorize the Supervisor to sign the lease agreement with the Village of Manlius for the police department building lease for 2013.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

7. Correspondence/New Business

A) Highway Superintendent – No New business

B) Planning & Development

Town Engineer Doug Miller stated that the Highbridge Pump Station has failed and the pump needs to be replaced. Town Engineer Miller stated that the pump is a very specific type that is only available from Gartner Equipment Company at an approximate cost of \$5,000 and the pump must match exactly.

Attorney Frateschi stated that this falls under the sole sourcing exemption as part of the procurement process.

Councilor Marzola made a motion, seconded by Councilor Loeffler, to authorize the purchase of a new pump for the Highbridge Pump Station from Gartner Equipment Company in the amount of \$5,000.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nays: 0 All in Favor. Motion Carries.

C) Attorney – No New Business

D) Town Clerk

Town Clerk Edsall stated that she has received a request from Margaritas at Green Lakes for a 30 day waiver of the waiting period for their liquor license. Town Clerk Edsall briefly gave an overview of the waiver process for a liquor license within a municipality.

Councilor Marnell made a motion, seconded by Councilor Marzola, to authorize the Town Clerk to send a letter to Margaritas at Green Lakes Golf Course waiving the thirty day waiting period for a liquor license.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nays: 0 All in Favor. Motion Carries.

E) Town Board

Councilor Giordano stated that Aramark has not replaced the rugs at Town Hall for at least a month. Councilor Giordano stated that he received a quote from All Seasons Textiles to provide rug services at Town Hall. Councilor Giordano reviewed both contracts from Aramark and All Seasons Textiles.

Councilor Giordano made a motion, seconded by Councilor Marnell to authorize a Town representative to send a letter to Aramark discontinuing services and to procure a new contract with All Seasons Textile Services for rug service at Town Hall.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nays: 0 All in Favor. Motion Carries.

Councilor Green congratulated Recreation Supervisor Kristine Zingaro for her recent David M. Guokas Memorial Award to recognize excellence by a professional with over five years in the field of recreation.

Councilor Green stated that it was her honor to attend a recent check presentation to the Town of Manlius Police Department from Stickley Furniture Co. for the child fingerprinting program.

Councilor Loeffler stated that the Town of Manlius Police Department would like to purchase a 2013 Tahoe off of a State Contract.

Councilor Giordano made a motion, seconded by Councilor Marnell to authorize the Town of Manlius Police Department to purchase a 2013 Tahoe from the State contract in the amount of \$28,991.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nays: 0 All in Favor. Motion Carries.

Councilor Loeffler stated that the Town of Manlius Police Department would like to lease a 2013 Harley Davidson and must send a letter of intent to Harley Davidson that the Town intends on leasing again. Councilor Loeffler stated that this motorcycle is part of the STOP DWI program.

Councilor Loeffler made a motion, seconded by Councilor Marzola to authorize the Town of Manlius Police Department to send a letter of intent to Harley Davidson to renew the lease for a 2013 Harley Davidson.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nays: 0 All in Favor. Motion Carries.

F) Supervisor

Supervisor Theobald stated that the Town recently added Pathfinder Bank to the list of authorized banks. Supervisor Theobald stated that he has received several quotes for Certificates of Deposit (CD's) and Pathfinder has the best rate.

Discussion ensued regarding the various banks, the rates available and the time periods required for those rates.

Councilor Marzola made a motion, seconded by Councilor Marnell to authorize the Supervisor to purchase a CD from Pathfinder Bank for 182 days in the amount of \$500,000.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nays: 0 All in Favor. Motion Carries.

Supervisor Theobald stated that Town Manager Oot received new rate bids for the Watervale Water District BAN. Supervisor Theobald stated that Pathfinder Bank presented the best rate at 1.5 % renewed for one year. The BAN will mature on February 7, 2014.

Councilor Loeffler made a motion, seconded by Councilor Giordano, to renew the Watervale Water District BAN at a rate of 1.5 %, in the amount of \$15,574.00 with Pathfinder Bank.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

Supervisor Theobald reminded everyone that the Annual Planning Symposium is coming up and the Town Board should continue the discussion about the proposed Sustainability Program as presented by Onondaga County.

8. EXECUTIVE SESSION

There being no further business to come before the Board, upon motion duly made by Councilor Marnell and seconded by Councilor Loeffler, the Board unanimously voted to adjourn regular session at 7:47 to enter into executive session to discuss personnel issues, legal advice and PBA negotiations.

Respectfully Submitted by:

Allison Edsall
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

February 13, 2013

Upon motion duly made by Councilor Marnell and seconded by Councilor Green, the Board unanimously agreed to close Executive Session and re-enter Regular Session.

The Town Board re-entered Regular Session at 10:01 p.m.

There being no further business to come before the Board, upon motion duly made by Councilor Marzola and seconded by Councilor Giordano, the Board unanimously voted to adjourn the Regular Session at 10:02 p.m.

Submitted by:

Timothy Frateschi
Attorney for the Town