

Agenda
Town Board Agenda
January 25, 2023
6:30 PM

1. Virtual Meeting Instructions - January 25th

Documents:

[1-25-23 TOWN BOARD MEETING INSTRUCTIONS.PDF](#)

2. Pledge Of Allegiance

3. Open Podium

4. Annexations To The Village Of Minoa - Greiner & Caron

Documents:

[CARON RESOLUTION .PDF](#)
[GREINER RESOLUTION .PDF](#)

5. Proposed Local Law - Draft Cannabis Regulations

Documents:

[PROPOSED LOCAL LAW - CANNABIS.PDF](#)

6. Brolex - Negative Recommendation From Planning Board

Documents:

[BROLEX PROJECT - NEGATIVE RECOMMENDATION FROM PLANNING BOARD.PDF](#)

7. Changing Seasons - OCWA 8" Water Main

Documents:

[CHANGING SEASONS - WATER MAIN EXTENSION.PDF](#)

8. Kayak Floating Dock Bid - Adjustment To November Vote

Documents:

[INFRASTRUCTURE AND EVENT GRANT CHART.PDF](#)
[BOARDSAFE QUOTATION - POOLSBROOK 12-13-22.PDF](#)

9. Approval Of Minutes - January 4, 2023 And January 11, 2023

Documents:

[1-4-23 ORGANIZATIONAL MEETING MINUTES.PDF](#)
[1-11-23 DRAFT.PDF](#)

10. Approval Of Abstract # 26 And Abstract # 2

Documents:

[ABSTRACT 26.PDF](#)

[ABSTRACT 2.PDF](#)

11. Adjournment

This meeting is being recorded and live streamed. The recording will be broadcast live and will be posted to the town website at www.townofmanlius.org



January 25, 2023

6:30 PM

Town Board Meeting Instructions

The easiest way to participate in the meeting is to use the link provided below. The meeting will be conducted on the ZOOM platform as a webinar. Please make sure that when you complete your attendee registration you enter your full name.

Click on the link or enter the meeting URL web address as listed below.

<https://us02web.zoom.us/j/81186168028?pwd=cVhiakh4REM4ZG5ZbGZzQnplQmwwZz09>

Password to join when prompted:

Password: **651642**

Enter your email address and name and join the meeting.

Join by telephone by dialing the number below:

(929) 436-2866

When prompted to enter the Webinar ID, use the number below followed by #

Webinar ID: 811 8616 8028

Press # again to skip the personal id and enter the password below followed by #

Password: **651642**

If this is your first time joining a ZOOM meeting, you may practice using ZOOM meeting platform at <https://zoom.us/test>.

TOWN OF MANLIUS

RESOLUTION

CONSENT TO THE ANNEXATION OF TERRITORY TO THE VILLAGE OF MINOA, ONONAGA COUNTY, NEW YORK.

WHEREAS, a Petition was filed and received by the Town of Manlius, dated November 29, 2022 from Sharon Caron, owner of certain property with an address of 7235 North Central Avenue, Tax Parcel Identification Number 054.-02-26.01, being part of Lot 34 in the Town of Manlius and contiguous to both the Town of Manlius and the Village of Minoa, more fully described as:

BEGINNING at a point in the northerly line of North Central Avenue at the intersection of said northerly line with a Westerly Corporation Line of the Village of Minoa in Lot 34 Town of Manlius, (said point beginning being also 1235.95 feet westerly along the said northerly line of North Central from the intersection of said northerly line with the westerly line of Ferndale Lane

RUNNING thence South 88°-10'-00" West a distance of 337.20 feet along the northerly line of North Central Avenue to an angle point.

THENCE South 88°-06'-35" West a distance of 110.52 feet along the northerly line of North Central Avenue to a point in the easterly line of lands of the East Syracuse Minoa Central School District.

THENCE North 04°-28'-05" East a distance of 417.34 feet along the easterly line of lands of the East Syracuse Minoa Central School District to a point in a Southerly Corporation Line of the Village of Minoa, said point also being located in the Southerly line of Section G Canterbury Woods Subdivision, filed as Map #5958 in the Onondaga County Clerk's Office.

THENCE South 85°-30'-00" East a distance of 445.00 feet alongside southerly Corporation Line of the Village of Minoa, being also the southerly line of said section G Canterbury Woods Subdivision and along the southerly line of said section F Canterbury Woods Subdivision, filed as Map #5799 in the Onondaga County Clerk's Office to a point in the southerly line of Lot 2 Section F Canterbury Woods Subdivision, said point being an interior angle point in said Village of Minoa Corporation Line.

THENCE South 04°-28'-05" West a distance of 367.85 feet along the said westerly Village of Minoa Corporation Line. Being also along an easterly line of the Town of Manlius to a point in the Northerly Line of North Central Avenue and the point of beginning; and

WHEREAS said Petition, notarized by a duly licensed Notary in and for the State of New Yor, was filed by the sole owner of said property pursuant to General Municipal Law § 703 to pursue the annexation of said property from the Town of Manlius to the Village of Minoa, and contained a description of the territory or property to be annexed and an indication that the property is undeveloped and contained no inhabitants. Attached to the Petition is a copy of the Warranty Deed showing ownership of the property to be annexed by the Petitioner, Sharon Caron, a Short Environmental Assessment Form and correspondence from Patrick Duffy, the sole assessor for the Town of Manlius; and

WHEREAS, pursuant to Section 704 of the General Municipal Law, a Notice of Public Hearing was published indicating that the Petition for Annexation was proposed and that a joint Public Hearing would occur on January 11, 2023 at 6:35 p.m. at the Town of Manlius Town Hall, 301 Brooklea Drive, Fayetteville, New York 13066; and

WHEREAS, pursuant to Section 705 of the General Municipal Law, a joint public hearing was held with representatives of the Village of Minoa Board of Trustees present, at the Town of Manlius Town Hall, 301 Brooklea Drive, Fayetteville, NY 13066, and Town of Manlius Supervisor John Deer was selected to preside at said meeting; and the Town received no comments regarding or concerning the proposed Annexation; and

Whereas, the Village of Minoa was designated as lead agency for SEQR purposes and a negative declaration was made on January 24, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Town Board for the Town of Manlius, Onondaga County, New York, as follows:

Section 1. The Petition for Annexation relating to annexation to the Village of Minoa of the territory set forth above substantially complies with the provisions of Section 706 of the General Municipal Law.

Section 2. It is in the overall public interest to approve the Proposed Annexation, for reasons including, but not limited to: a) the person signing the Petition for Annexation, Sharon Caron, is permitted to sign said petition; b) the person signing the Petition is the sole owner of the property; c) the land the Petitioner seeks to annex to the Village of Minoa is undeveloped with no inhabitants; d) Petitioner owns adjacent property located within the Village of Minoa and annexation will provide the requisite unity of service; e) the Village and Town deem it in the best interests of their respective communities for the Petition for Annexation to be approved for the reasons set forth above; f) there are no delinquent taxes or assumption of debt or current liabilities attached to the real estate proposed to be annexed.

Section 3. The Proposed Petition for annexation to the Village of Minoa of approximately 3.79 acres of undeveloped, uninhabited territory situated in the Town, identified by tax parcel number 054.-02-26.1, and which territory is more particularly described above, is hereby approved.

Section 4. The Village of Minoa shall take responsibility for preparing and filing an updated survey related to the proposed annexation pursuant to General Municipal Law Section 717.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nea</u>	<u>Absent</u>	<u>Abstain</u>
John Deer, Supervisor	[]	[]	[]	[]

Sara Bollinger	[	]	[	]	[	]	[	]
Elaine Denton	[	]	[	]	[	]	[	]
Alissa Italiano	[	]	[	]	[	]	[	]
Katelyn Kriesel	[	]	[	]	[	]	[	]
William Nicholson	[	]	[	]	[	]	[	]
Heather Waters	[	]	[	]	[	]	[	]

The Resolution was thereupon declared duly adopted.

I, ALLISON WEBER, Town Clerk of the Town of Manlius, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Manlius at a regular meeting of the Board duly called and held on the 25th day of January, 2023; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I HEREBY CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Manlius, this ____ day of January, 2023.

DATED: January ___, 2023
 Manlius, New York

Allison Weber
Town Clerk of the Town of Manlius
Onondaga County, New York

TOWN OF MANLIUS

RESOLUTION

CONSENT TO THE ANNEXATION OF TERRITORY TO THE VILLAGE OF MINOA, ONONAGA COUNTY, NEW YORK.

WHEREAS, a Petition was filed and received by the Town of Manlius, dated October 31, 2022 from John Greiner and Linda Greiner, owners of certain property described as that parcel of land identified as “Lot 2” on a subdivision map dated December 21, 2020 prepared by Cottrell Land Surveyors, P.C. and consisting of approximately 4.572 acres of Land, Tax Parcel Identification Number 055.-01-06.0 in the Town of Manlius; and

WHEREAS said Petition, notarized by a duly licensed Notary in and for the State of New York, was filed by the sole owners of said property pursuant to General Municipal Law § 703 to pursue the annexation of said property from the Town of Manlius to the Village of Minoa, and contained a description of the territory or property to be annexed and an indication that there are no persons residing on the territory sought to be annexed. Attached to the Petition is the description of the property, a subdivision map dated December 21, 2020 prepared by Cottrell Land Surveyors, P.C., and a duly notarized Affidavit from Patrick Duffy, the sole Assessor for the Town of Manlius; and

WHEREAS, pursuant to Section 704 of the General Municipal Law, a Notice of Public Hearing was published indicating that the Petition for Annexation was proposed and that a joint Public Hearing would occur on January 11, 2023 at 6:35 p.m. at the Town of Manlius Town Hall, 301 Brooklea Drive, Fayetteville, New York 13066; and

WHEREAS, pursuant to Section 705 of the General Municipal Law, a joint public hearing was held with representatives of the Village of Minoa Board of Trustees present, at the Town of Manlius Town Hall, 301 Brooklea Drive, Fayetteville, NY 13066, and Town of Manlius Supervisor John Deer was selected to preside at said meeting; and the Town received no comments regarding or concerning the proposed Annexation; and

Whereas, the Village of Minoa was designated as lead agency for SEQR purposes and a negative declaration was made on January 24, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Town Board for the Town of Manlius, Onondaga County, New York, as follows:

Section 1. The Petition for Annexation relating to annexation to the Village of Minoa of the territory set forth above substantially complies with the provisions of Section 706 of the General Municipal Law.

Section 2. It is in the overall public interest to approve the Proposed Annexation, for reasons including, but not limited to: a) the Petitioners, John Greiner and Linda Greiner, are the sole owners of the property sought to be annexed and are permitted to sign said petition; b) the people signing the Petition are the sole owners of the property; c) there are no persons residing on the land for which the Petitioners seek annexation; d) the Village and Town deem it in the

best interests of their respective communities for the Petition for Annexation to be approved for the reasons set forth above; e) there are no delinquent taxes or assumption of debt or current liabilities attached to the real estate proposed to be annexed.

Section 3. The Proposed Petition for annexation to the Village of Minoa of approximately 4.572 acres of uninhabited territory situated in the Town, identified by tax parcel number 055.-01-06.0, and which territory is more particularly described above, is hereby approved.

Section 4. The Village of Minoa shall take responsibility for preparing and filing an updated survey related to the proposed annexation pursuant to General Municipal Law Section 717.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u><i>Yea</i></u>	<u><i>Nea</i></u>	<u><i>Absent</i></u>	<u><i>Abstain</i></u>
John Deer, Supervisor	[]	[]	[]	[]
Sara Bollinger	[]	[]	[]	[]
Elaine Denton	[]	[]	[]	[]
Alissa Italiano	[]	[]	[]	[]
Katelyn Kriesel	[]	[]	[]	[]
William Nicholson	[]	[]	[]	[]
Heather Waters	[]	[]	[]	[]

The Resolution was thereupon declared duly adopted.

I, ALLISON WEBER, Town Clerk of the Town of Manlius, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Manlius at a regular meeting of the Board duly called and held on the 25th day of January, 2023; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I HEREBY CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Manlius, this ____ day of January, 2023.

DATED: January ___, 2023
 Manlius, New York

Allison Weber
Town Clerk of the Town of Manlius
Onondaga County, New York

IN THE MATTER

Of

Local Law 2022-__

**A LOCAL LAW ESTABLISHING
REGULATIONS RELATED TO ADULT-USE
RETAIL CANNABIS DISPENSARIES AND
ONSITE CONSUMPTION CANNABIS
FACILITIES**

**CALLING FOR PUBLIC
HEARING FOR LOCAL LAW**

The **TOWN BOARD OF THE TOWN OF MANLIUS**, in the County of Onondaga, State of New York, met in regular session at the Town Hall in the Town of Manlius, located at 301 Brooklea Drive in the Village of Fayetteville, County of Onondaga, State of New York, and virtually on the platform commonly referred to as Zoom, the Town Facebook page and YouTube on the ____th of _____, 2023, at 6:30 p.m.

The meeting was called to order by John T. Deer, Supervisor, and the following were present, namely:

John T. Deer	Supervisor
Sara Bollinger	Councilor
Elaine Denton	Councilor
Alissa Italiano	Councilor
Katelyn M. Kriesel	Councilor
William Nicholson	Councilor
Heather Allison Waters	Councilor

The following resolution was moved, seconded and adopted:

WHEREAS, New York State has eliminated the criminal penalties for the recreational use of marijuana;

WHEREAS, in order to remedy the consequences of previous marijuana laws, New York State passed the Cannabis Law (Chapter ____ of the Law of 2022) with the intent to regulate, control and tax cannabis, generate new revenue, make substantial investments in communities and people most impacted by cannabis criminalization to address the collateral consequences of such criminalization, prevent access to cannabis by those under the age of twenty-one years, reduce the illegal drug market and reduce violent crime, reduce participation of otherwise law-abiding citizens in the illicit market, end the racially disparate impact of existing cannabis laws, create new industries, protect the environment, improve the state's resiliency to climate change, protect the public health, safety and welfare of the people of the state, increase employment and strengthen New York's agriculture sector;

WHEREAS, the Town of Manlius, through this Local Law, seeks to promote the intent of the Cannabis Law while ensuring responsible use of cannabis in appropriate areas throughout the Town and the good health and welfare of all the citizens of the Town;

WHEREAS, a Local Law has been introduced before the Board, to wit: Local Law 2023-____, entitled "A Local Law Establishing Regulations Related to Adult-Use Retail Cannabis Dispensaries and On-Site Cannabis Consumption Facilities," the text of which is as follows:

LOCAL LAW 2022-____ ESTABLISHING THE CANNIBIS BUSINESS DISTRICT

BE IT ORDAINED AND ENACTED by the Town Board of the Town of Manlius, County of Onondaga, State of New York, as follows:

Section 1. That Section XXX-XX of Chapter 155 of the Town Code (Zoning) is hereby amended as follows:

CANNIBIS BUSINESS DISTRICT

155-20.1__

A. Purpose. The purpose of the Cannabis Business District (CBD) is to provide for the placement and regulation of Adult Use Marijuana Establishment Retailers as authorized pursuant to the State Marijuana Regulation and Taxation Act (MRTA) and regulations with the goal of regulation time, place and manner activity and minimizing potential adverse impacts on adjacent property owners, neighborhoods and the Town in general.

B. Applicability. The Cannabis Business District is hereby established as an Overlay District which shall consist of lots as they existed as of January 1, 2023 within the CA, CB NS and INDUSTRIAL districts.

C. Definitions. When used in this Section, unless otherwise expressly stated or unless the context or subject matter otherwise requires, the following words shall have the meanings therein:

- (1) “Cannabinoid” means the phytocannabinoids found in hemp and does not include synthetic cannabinoids as that term is defined in subdivision (g) of schedule I of section thirty-three hundred six of the New York State Public Health Law.
- (2) “Cannabinoid hemp” means any hemp and any product processed or derived from hemp, that is used for human consumption provided that when such product is packaged or offered for retail sale to a consumer, it shall not have a concentration of more than three tenths of a percent delta-9 tetrahydrocannabinol.
- (3) “Cannabinoid hemp processor license” means a license granted by the New York State Office of Cannabis Management or the New York State Cannabis Control Board to process, extract, pack or manufacture cannabinoid hemp or hemp extract into products, whether in intermediate or final form, used for human consumption.
- (4) “Cannabis” means all parts of the plant of the genus Cannabis, whether growing or not; the seeds thereof; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin. It does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber,

oil, or cake, or the sterilized seed of the plant which is incapable of germination. It does not include hemp; cannabinoid hemp or hemp extract as defined by this section or any drug products approved by the federal Food and Drug Administration.

- (5) "Cannabis consumer" means a person twenty-one years of age or older acting in accordance with any provision of this law or the New York State Cannabis Law.
- (6) "Cannabis control board" or "Board" means the New York State Cannabis Control Board ("CCB") created pursuant to the New York State Cannabis Law.
- (7) "Cannabis flower" means the flower of a plant of the genus Cannabis that has been harvested, dried, and cured, prior to any processing whereby the plant material is transformed into a concentrate, including, but not limited to, concentrated cannabis, or an edible or topical product containing cannabis or concentrated cannabis and other ingredients. Cannabis flower excludes leaves and stem.
- (8) "Cannabis product" or "adult-use cannabis product" means cannabis, concentrated cannabis, and cannabis-infused products for use by a cannabis consumer.
- (9) "Cannabis-infused products" means products that have been manufactured and contain either cannabis or concentrated cannabis and other ingredients that are intended for use or consumption.
- (10) "Cannabis trim" means all parts of the plant of the genus Cannabis other than cannabis flower that have been harvested, dried, and cured, but prior to any further processing.
- (11) "Concentrated cannabis" means: (a) the separated resin, whether crude or purified, obtained from cannabis; or (b) a material, preparation, mixture, compound or other substance which contains more than three percent by weight or by volume of total THC, as defined herein.
- (12) "Cultivation" means growing, cloning, harvesting, drying, curing, grading, and trimming of cannabis plants for sale to certain other categories of cannabis license and permit-holders.
- (13) "Delivery" means the direct delivery of cannabis products by a retail licensee, microbusiness licensee, or delivery licensee to a cannabis consumer.
- (14) "Distributor" means any person who sells at wholesale any cannabis product, except medical cannabis, for the sale of which a license is required under the provisions of this law and New York State Cannabis Law.
- (15) "Executive director" means the executive director of the office of cannabis management.

- (16) "Hemp" means the plant *Cannabis sativa* L. and any part of such plant, including the seeds thereof and all derivatives, extracts, cannabinoids, isomers, acids, salts, and salts of isomers, whether growing or not, with a delta-9 tetrahydrocannabinol concentration (THC) of not more than three-tenths of a percent on a dry weight basis. It shall not include "medical cannabis" as defined in the New York State Cannabis Law.
- (17) "Hemp extract" means all derivatives, extracts, cannabinoids, isomers, acids, salts, and salts of isomers derived from hemp, used or intended for human consumption, for its cannabinoid content, with a delta-9 tetrahydrocannabinol concentration of not more than an amount determined by the office in regulation. For the purpose of this article, hemp extract excludes (a) any food, food ingredient or food additive that is generally recognized as safe pursuant to federal law; or (b) any hemp extract that is not used for human consumption.
- (18) "License" means a written authorization as provided pursuant to the New York State Cannabis Law permitting persons to engage in a specified activity authorized by the New York State Cannabis law.
- (19) "Licensee" means an individual or an entity who has been granted a license under the New York State Cannabis Law.
- (20) "Medical cannabis" means cannabis as defined in the New York State Cannabis Law.
- (21) "Microbusiness" means a licensee that may act as a cannabis producer for the cultivation of cannabis, a cannabis processor, a cannabis distributor and a cannabis retailer pursuant to New York State Cannabis Law; provided such licensee complies with all requirements imposed by New York State Cannabis Law on licensed producers, processors, distributors and retailers to the extent the licensee engages in such activities.
- (22) "Nursery" means a licensee that produces only clones, immature plants, seeds, and other agricultural products used specifically for the planting, propagation, and cultivation of cannabis by licensed adult use cannabis cultivators, microbusinesses, cooperatives and registered organizations.
- (23) "Office" or "office of cannabis management" means the New York state office of cannabis management ("OCM").
- (24) "On-site consumption" means the consumption of cannabis in an area licensed as provided for by New York State Cannabis Law.
- (25) "Package" means any container or receptacle used for holding cannabis or cannabis products.
- (26) "Permit" means a permit issued pursuant to New York State Cannabis Law.

- (27) "Permittee" means any person to whom a permit has been issued pursuant to New York State Cannabis Law.
- (28) "Processor" means a licensee that extracts concentrated and/or compounds, blends, extracts, infuses, or otherwise manufactures concentrated cannabis or cannabis products, but not the cultivation of the cannabis contained in the cannabis product.
- (29) "Retail sale" means to solicit or receive an order for, to keep or expose for sale, and to keep with intent to sell, made by any licensed person, whether principal, proprietor, agent, or employee, of any cannabis, cannabis product, cannabinoid hemp or hemp extract product to a cannabis consumer for any purpose other than resale.
- (30) "Retailer" or "Marijuana Establishment Retailer" means any person who sells at retail any cannabis product, the sale of which a license or permit is required pursuant to this law and MRTA.
- (31) "Smoking" means the burning of a lighted cigar, cigarette, pipe or any other matter or substance which contains cannabis including the use of an electronic smoking device that creates an aerosol or vapor.
- (32) "THC" means Delta-9-tetrahydrocannabinol; Delta-8-tetrahydrocannabinol; Delta-10-tetrahydrocannabinol and the optical isomer of such substances.
- (33) "Total THC" means the sum of the percentage by weight or volume measurement of tetrahydrocannabinol acid multiplied by 0.877, plus, the percentage by weight or volume measurement of THC.
- (34) "Warehouse" means and includes a place in which cannabis products are securely housed or stored.
- (35) "Wholesale" means to solicit or receive an order for, to keep or expose for sale, and to keep with intent to sell, made by any licensed person, whether principal, proprietor, agent, or employee of any adult-use, medical-use cannabis or cannabis product, or cannabinoid hemp and hemp extract product for purposes of resale.

D. General Provisions.

- (1) **Special Permit.** A Special Permit shall be required for the operation of a Marijuana Establishment Retailer under Section 155-27 of the Town Code.
- (2) **License.** All permitted Marijuana Establishment Retailers shall have a provisional license from the Cannabis Control Board (CCB) and shall comply with all applicable state and local public health regulations and all other applicable state and local laws, rules and regulations

at all times. No Special Permit shall be issued for a Marijuana Establishment Retailer that has not received a provisional license from the CCB.

(3) Cessation of Operation. The Special Permit shall be valid only for the Applicant and shall become void if the Applicant ceases operating the licensed Marijuana Establishment Retailer for a period of three (3) consecutive months, except where such cessation is the result of natural disaster, act of terrorism, riot, or other criminal acts of third parties, strike or other force majeure event determined by the Planning Board to constitute good cause.

(4) Loss of CCB License; Failure to Obtain Final License. The Special Permit shall become void if a Final License is not issued by the CCB or upon the expiration or termination of the Marijuana Establishment Retailer's CCB license.

(5) Parking and Loading. Parking and loading for a Marijuana Establishment Retailer shall be in accordance with Section 155-31 Off Street Parking and Loading of this Chapter. However, the Planning Board may require a greater number of parking spaces and/or loading bays if it finds, based on the application, plans and documents submitted to the Planning Board regarding operation of the Marijuana Establishment Retailer, that the minimum requirements are not sufficient.

(6) Signs. The Planning Board may impose restrictions on signage as appropriate for the site. If additional sign restrictions are not specified within the Special Permit, the Marijuana Establishment Retailer shall abide by 155-25 of this Chapter.

(7) Enclosed Building. All Marijuana Establishment Retailer shall operate within a fully enclosed building and shall not operate within any mobile facility. A minimum separation of _____ feet is required between Marijuana Establishment Retailer. The distance under this section is measured in a straight line from the nearest point of each structure containing a Marijuana Establishment Retailer to the structure proposed to contain the Marijuana Establishment Retailer.

(8) Hours of Operation may be set by the Planning Board but, if none are specified in the Special Permit, hours of operation shall be limited to 8:00 a.m. to 6:00 p.m. Monday through Saturday and 12:00 p.m. to 6:00 p.m. on Sunday.

E. Location.

(1) Overlay. Marijuana Establishment Retailer shall only be located in the Cannabis Business Overlay District;

(2) Proximity to other Uses.

(a) No Marijuana Establishment Retailer shall be located within one thousand (1000') feet of any public or private school or daycare center, [AND ANY OTHERS];

(b) In determining whether to issue a Special Permit, and what conditions to impose, the Planning Board shall evaluate (in addition to any criteria set forth elsewhere in this Chapter) proximity of other land uses that may be adversely affected by the proposed Marijuana Establishment Retailer, including without limitation, libraries, playgrounds, parks, martial arts and dance studios, houses of worship, pediatric medical offices, toy stores, and comic book stores.

(3) Measurement. The distance under this section is measured in a straight line from the nearest point of any structure, in existence as of the passage of this Section, January 1, 2023, and continuing to be in existence as of the date of Planning Board's decision, containing one or more of the protected uses identified in E(2) above, to the nearest point of the structure proposed to contain the Marijuana Establishment Retailer.

F. Application Process and Requirements:

(1) Application Procedures. The application for a Special Permit for a Marijuana Establishment Retailer shall be filed with the Planning Board and with the Town Clerk in accordance with Section 155-28 of this Chapter. The application shall be signed by a duly authorized officer of the Applicant and the property owner, if the Applicant is not the owner of the subject property.

(2) Fees. The Special Permit Fee for a Marijuana Establishment Retailer shall be established by the Town Board by resolution

(3) Required Documents. The Applicant shall provide the Planning Board with fifteen (15) paper copies of the application and plans, an electronic copy of the application and plans, and required fees. All plans and maps shall be prepared, stamped, and signed by a professional engineer or architect licensed to practice in New York. An application to the Planning Board shall include, at a minimum, the following information:

- (a) The Applicant's name, address, telephone number, and email address;
- (b) Evidence that the Applicant has site control and the right to use the site for a facility in the form of a deed or valid purchase and sale agreement, or, in the case of a lease, a notarized statement from the property owner and a copy of the lease agreement;
- (c) A certified copy of the Provisional License or Permit issued by the CCB to the Applicant, along with copies of all other materials issued by the CCB to the Applicant;
- (d) A notarized statement signed by the organization's Chief Executive Officer or corporate attorney disclosing all of its designated representatives, including officers and directors, shareholders, partners, members, managers, directors, officers, or other similarly-situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of all individual persons associated with the entity as set forth above;
- (e) A narrative providing information about the type and scale of all activities that will take place on the proposed site, including but not limited to, cultivating and processing of

marijuana or marijuana products as defined in the MRTA or this Chapter, on-site sales, off-site deliveries, distribution of educational materials, and other programs or activities;

(f) A map depicting all properties and land uses within a five hundred foot (500') radius (minimum) of the project site, whether such uses are located in the Town or within surrounding communities, including, but not limited to, libraries, playgrounds, parks, martial arts and dance studios, houses of worship, pediatric medical offices, toy stores, and comic book stores;

(g) A plan or plans depicting all proposed development on the property, including the dimensions of all existing and proposed structures, the layout of parking, the location of pedestrian and vehicular points of access and egress, the location and design of all loading, refuse and service facilities, the location, type, and direction of all outdoor lighting on the site, and any landscape design;

(h) A plan or plans showing any proposed stormwater management system, which plan(s) shall meet the submission requirements of the New York State Department of Environmental Conservation;

(i) Architectural drawings of all exterior building facades and all proposed signage, specifying materials and colors to be used. Prospective drawings and illustrations of the site from public ways and abutting properties is required;

(j) Completed MRTA Checklist, to be submitted to the Planning Board and the Manlius Police Department prior to commencement of operations by the Marijuana Establishment Retailer;

(k) Traffic Impact Report;

(l) All Marijuana Establishment Retailers shall comply with Chapter 38 - Marijuana Growing, Processing, or Extraction Facilities of the National Fire Protection Association's (NFPA) Codes and Standards, if said establishment is a grow, cultivation, processing or extraction facility;

(m) Provide detailed information on all chemicals, fertilizers, etc. being used within or on the same property as the Marijuana Establishment Retailer;

(n) Provide narrative of organic pest control being used;

(o) Provide plans and narrative of odor mitigation;

(p) A list of waivers, if any, which were requested by the Marijuana Establishment Retailer and granted by the CCB to any section of the MRTA.

(4) Department Review. Within five business days of the receipt of the application, the Planning Board shall refer copies of the application to the Fire Department with jurisdiction of the site and the Manlius Police Department. These agencies shall review the application and shall submit their written recommendations.

(5) Decision Criteria. In addition to the criteria set forth in Section 155-28, the Planning Board shall issue a Special Permit for a Marijuana Establishment Retailer only if it finds that the Applicant has submitted sufficient information from which it can conclude that:

(a) The Marijuana Establishment Retailer has received a provisional license or permit from the CCB and complies with all applicable state and local laws, regulations, and

requirements, including, but not limited to, health and safety regulations, and construction and environmental requirements;

(b) The building and site have been designed to be reasonably compatible with other buildings and sites in the area;

(c) The siting of the Marijuana Establishment Retailer will be accomplished so as to minimize any adverse impacts on abutters and other parties in interest;

(d) The Marijuana Establishment Retailer will create no substantial harm to the established or future character of the neighborhood or town;

(e) With due consideration to aesthetics, the Marijuana Establishment Retailer is designed to ensure convenient, safe and secure access as follows:

(i) personal safety of those working at or utilizing the facility;

(ii) personal safety for clients and invitees;

(iii) loading and service areas are designed to be secure; and

(iv) protection of the premises from theft.

(f) The Applicant has not provided materially false documents or testimony;

(g) The Applicant has demonstrated the availability and provision of adequate access, utilities and other infrastructure and that the operation of the Marijuana Establishment Retailer will not adversely affect such access, utilities and infrastructure;

(h) The Applicant has satisfied all of the conditions and requirements of this Chapter.

(7) **Special Permit Conditions.** The Planning Board shall impose those conditions it deems appropriate in its opinion to improve siting, design placement, traffic flow, and public safety; protect water quality, air quality, and significant environmental resources; preserve the character of the surrounding area; and otherwise serve the purpose of this By-Law. In addition to any specific conditions applicable to the Marijuana Establishment Retailer, the Planning Board shall include, but not be limited to, the following conditions in any Special Permit granted under this Section:

(a) The permit holder shall file a copy of any Incident Report required under the CCB with the Town Board, with copies to the Director of Planning and Development and the Planning Board, within 24 hours of creation by the Marijuana Establishment Retailer;

(b) The permit holder shall file a copy of any summary cease and desist order, cease and desist order, quarantine order, summary suspension order, order limiting sales, notice of a hearing, or final action issued by the CCB regarding the Marijuana Establishment Retailer with the Town Board, with copies to the Director of Planning and Development and the Planning Board, within 48 hours of receipt by the Marijuana Establishment Retailer;

(c) The permit holder shall provide to the Town Board, the Director of Planning and Development, the Planning Board, the Police Chief, and the respective Fire Chiefs the name, telephone number and email address of a contact person in the event that the Police Department, Code Enforcement Office or other Town official determines it necessary to contact the Applicant after regular business hours. Such contact information shall be kept updated by the permit holder;

(d) The Special Permit shall be limited to the current applicant and shall become void if the permit holder ceases operating the Marijuana Establishment Retailer or transfers greater than fifty-one (51%) percent ownership;

(e) The Special Permit shall become void if the CCB refuses to issue a final license or upon the expiration or termination of the applicant's CCB license;

(f) The permit holder shall notify the Town Board in writing, with copies to the Director of Planning and Development, the Police Department, and Planning Board, within 48 hours of the cessation of operation of the Marijuana Establishment Retailer, notice from the CCB of a denial of a final license, transfer or sale of interest, enforcement action taken by the CCB or the expiration or termination of the permit holder's CCB license;

(g) In the event that the CCB revokes, fails or refuses to issue a final license to the Marijuana Establishment Retailer, a Special Permit issued for the Marijuana Establishment Retailer shall be deemed null and void;

(h) The Applicant/Owner agrees to provide the Planning Board with any and all documents related to the Marijuana Establishment Retailer if and when requested to do so.

G. Prohibition against Nuisances. The Marijuana Establishment Retailer shall not create a nuisance to abutters or to the surrounding area, or create any hazard, including, but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent, or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area. Violation of this Section or the conditions of any Special Permit issued hereunder shall entitle the Planning Board to notice a public hearing to consider the modification, suspension or revocation of the Special Permit or any orders or conditions relating thereto.

H. Waivers.

(1) Waivers from the requirements of this Section may be requested in writing to the Planning Board and shall not be considered a variance as that term is defined in Town Law. A waiver may be granted by the Planning Board if it determines that:

(a) Strict enforcement of this Section would do manifest injustice;

(b) Any alleged hardship is not self-created; and

(c) The granting of a waiver shall not in any way impair the public health, public safety or the environment.

(2) The Planning Board may impose any conditions, safeguards and other limitations on a waiver when it deems it appropriate to protect the public health, public safety or the environment.

I. Conflicts with State Law and Regulations. If any provision, paragraph, sentence, or clause of this Section shall be determined to be in conflict with applicable State Law or Regulations, the provisions of said State Law or Regulations shall prevail.

J. Definition of terms used in this section. Where not expressly defined in this Chapter, terms used in this section shall be interpreted as defined in MRTA and the CCB Regulations promulgated thereunder, as the same may be amended from time-to-time, and otherwise by their plain language.

K. **Severability.** The provisions of this Local Law are severable. If any provision, paragraph, sentence, or clause of this Section of Town Code or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Chapter.

Section 2. Supersession Language. Supersede the Section of Cannabis law that uses 500 feet rather than 1000 feet.

Section 3. This local law shall take upon the filing with the Secretary of State.

NOW, THEREFORE, BE IT

RESOLVED, set date for public hearing language; and be it further

RESOLVED, direct Clerk to publish notice of public hearing. .

I, ALLISON WEBER, Town Clerk of the Town of Manlius, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Manlius at a regular meeting of the Board duly called and held on the ___ day of _____, 2023; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I HEREBY CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Manlius, this ___ day of _____ 2023.

DATED: _____, 2023
Manlius, New York

Allison Weber
Town Clerk of the Town of Manlius
Onondaga County, New York

5912 North Burdick Street, E. Syracuse, NY 13057 – PUBLIC HEARING - Zone Change Recommendation to Town Board – RA and Commercial to R3 Megnin Farms – Route 5 at East Genesee Street and Strawmount Trail - Tax Map #'s 082.2-01-02.0 and 082.2-01-03.0

This is a recommendation to the Town Board of Manlius from referral of the Town Board relative to the request for zone change made by the applicant for the premises from RA (primarily) and CA (Small portion) to R-3.

This Board held an informational public hearing on December 12, 2022, intending to solicit the input of the surrounding neighbors and other residents on the issue of a potential zone change. The Board also previously heard for the Village of Chittenango Mayor relative to sewer plant capacity affecting this project. The Board further received 36 letters and emails in connection with the project and received a petition signed by 138 residents. The nature of all such comments are fully set forth in the public record/minutes of the meeting and are incorporated herein by reference.

This Board hereby determines that a Zone change is not warranted for these affected parcels, and therefore recommends that the Town Board not re-zone the properties as requested by the applicant, for the following reasons as set forth below:

1. The Housing that would be permitted in the R-3 zoning designation is not compatible with the adjacent residential housing which is nearly fully built out with single family housing of an upscale nature, with well-sized lots and yards and significant buffering between properties;

- an R-3 Zoning designation would allow for a much greater density of housing than is allowed in the current zoning designation of RA;

-the housing of town house and duplex character in close proximity to the single-family homes is not desirable for this area;

2. Absent compelling reasons that would benefit the Town or community, the purchasers of the single- family residential properties in the current Mengin Farms should be able to rely upon the zoning designation of its neighboring parcels to determine what type of development may be present near their residential property. A change of a significant nature that would ensue upon a zone change, which may be incompatible with the reasonable expectations of the neighbors, should not be entertained.

3. The significant drainage and storm water issues that have been presented cannot be ignored at this juncture in permitting or denying future/more dense development that would occur through a zone change.

4. The Town Board is in the midst of a complete Comprehensive Plan for the Town and it would be imprudent to recommend a zone change for this single area until a full and comprehensive review of the various zoning districts, in light of the Comprehensive Plan are completed.

5. The issue of how sewer capacity affects this and future projects must be better reviewed, explored and understood before a zone change that increases density, is allowed.

6. There has been nothing presented, in any event, to suggest that this property would not be reasonably developable under its current zoning designation(s).

7. Traffic onto Strawmount that would result from more density should also be considered.

Permit Issued Under Section 149 of the Highway Law

Distribution: 1 copy Municipality
1 copy OCWA - copy to File#8

Project No.: 9004125

The undersigned, the Town Superintendent of Highways of the Town of Manlius, County of Onondaga, upon the written application of ONONDAGA COUNTY WATER AUTHORITY, dated on the _____ day of _____, _____, and filed with him/her, as provided by Section 149 of the Highway Law, hereby grants permission to said applicant to install a hydrant at 8020 East Genesee Street, Town of Manlius, as shown on the attached map entitled: **8" Main Ext., Changing Seasons Tract, Town of Manlius, Map File #282_2**, dated 8/13/1979 with a plan-approved date of 10/5/1981.

Note: All affected pavement to be repaired / replaced.

This permit is granted subject to the following conditions:

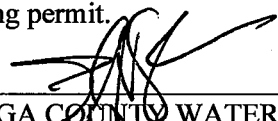
1. The work authorized by this permit shall be performed in a manner satisfactory to the Town Superintendent.
2. The applicant is to keep in good repair all pipes, hydrants or appurtenances which may be placed within the bounds of the highway under terms of this permit and is to save the Town harmless from all damages which may accrue by reason of their location in the highway, and upon notice by the Town Superintendent, agrees to make any repairs required for the protection and preservation of the highway; and further agrees that upon failure of the applicant to make such repairs, they may be made by the Town Superintendent at the expense of the applicant and such expense shall be a prior lien upon the land benefited by the use of the highway for such pipes, hydrants and appurtenances.
3. The drainage, sewer or water pipes or appurtenances which are laid under this permit shall be so placed as not to interrupt or interfere with public travel upon the highway; and the earth removed must be replaced, and the highway left in all respects in as good condition as before the work was performed.
4. That such drainage, sewer or water pipes must be placed at least four (4) feet below and in such a manner as in no way to interfere with the pavement, shoulders or drainage ditches of the highway and that portion of the trench which passes under the pavement shall be bored or pipe-driven and in no case shall the pavement be disturbed. Upon the completion of the work, the highway shall be left in as good condition as before the work was performed and to the satisfaction of the Town Superintendent.
5. It is agreed by the applicant that any injury or disturbance of the pavement portion of the highway, its shoulders or drainage ditches which may occur hereafter by reason of the laying of said drainage, sewer or water pipes and their appurtenances shall be repaired by and at the expense of the applicant to the satisfaction of the Town Superintendent.
6. The said Town Superintendent may, upon the failure of the applicant to comply with any of the conditions contained herein, revoke this permit and remove any pipes or hydrants, or other appurtenances, which may have been placed in the highway under this permit.
7. If the road upon which this permit is issued is at the time of issuance a Town highway, and should it be thereafter improved as a State highway or County road, or by any municipality, it is agreed that the applicant shall, before its improvement at the applicant's own expense, remove drainage, sewer or water pipes or appurtenances which may be placed under this permit and will relay the same in conformity with the directions of the engineer in charge of such improvement and in accordance with the rules and regulations prescribed by the State Superintendent of Public works or the county Superintendent of Highways as the case may be.
8. The undersigned applicant agrees to accept full responsibility and liability because of said work and further agrees to save the Town of Manlius and the County of Onondaga free from any and all responsibility and liability thereof.

Dated this _____)

Day of _____)


Town Superintendent

I hereby agree to conform to the conditions contained in the foregoing permit.


ONONDAGA COUNTY WATER AUTHORITY
Patrick Sherlock, P.E., Engineering Manager

The undersigned, members of the Town Board of the Town of _____, hereby consent to the grant of the foregoing permit.

Dated this _____)

Day of _____)

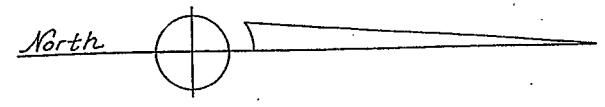
_____) Supervisor
_____) Justices of
_____) the Peace
_____)

Dated this _____)

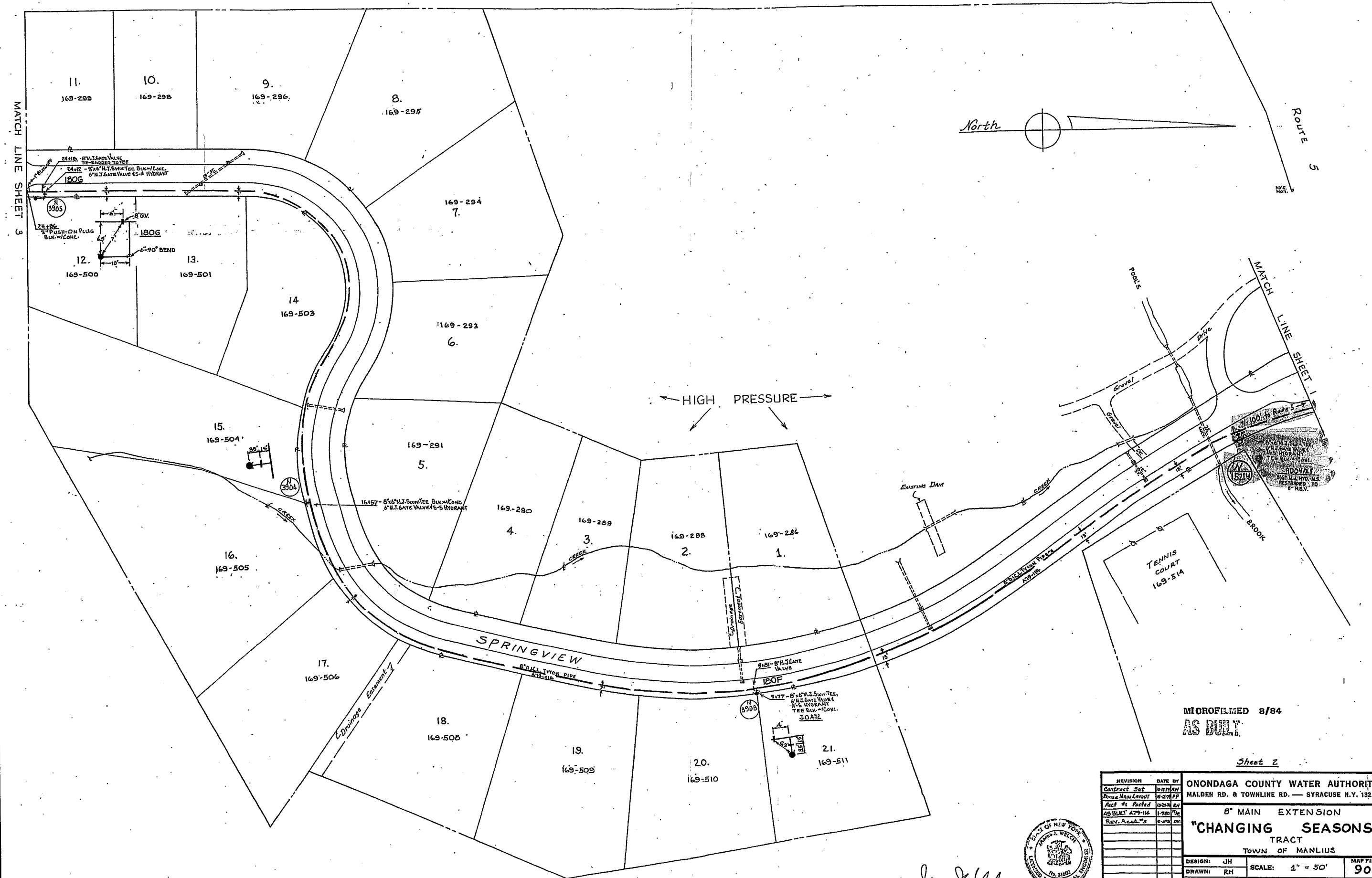
Day of _____)

_____) County Superintendent

MATCH LINE SHEET 3



Route 5



MICROFILMED 8/84
AS BUILT

Sheet 2

REVISION		DATE BY	ONONDAGA COUNTY WATER AUTHORITY	
Contract Set		10-27-81 JH	MALDEN RD. & TOWNLINE RD. — SYRACUSE N.Y. 13211	
Revised Manul Layout		11-28-81 JH		
Act As Paved		10-28-81 JH		
AS BUILT 479-114		1-78 JRE		
Rev. Acc'd's		10-28-81 JH		
			8" MAIN EXTENSION	
			"CHANGING SEASONS"	
			TRACT	
			TOWN OF MANLIUS	
			DESIGN: JH	SCALE: 1" = 50'
			DRAWN: RH	MAP FILE 909
			CHECKED: JRE	FILE NO: 479-114, J.O.472
			DATE: 8-13-79	TRACT MAP 282

James J. Welch
JAMES J. WELCH N.Y. STATE P.E. LIC. 31502



NYS Canal System Tourism Infrastructure & Event Grant

	Grant Funding	September Proposal	October Proposal	December Proposal
Purchase of Floating Launch	\$ 24,000.00	\$ 52,139.00	\$ 36,236.00	\$ 40,135.00
Shipping		\$ 3,093.00	\$ 3,093.00	\$ 3,093.00
Installation Labor		\$ 2,612.00		
Cash Match	\$ 10,000.00			
In-Kind Match	\$ 14,000.00			
Concrete Anchor		\$ 1,000.00	\$ 1,000.00	\$1,000
Highway Team & Equipment		\$ 7,000.00	\$ 7,000.00	\$ 3,200.00
Permits		\$ 500.00	\$ 500.00	\$ 500.00
Total Project Cost	\$ 48,000.00	\$ 66,344.00	\$ 47,829.00	\$ 47,928.00



604 Crisscross Road, Fleetwood, PA 19522

610-899-0286 (o) 484-575-9201 (f)

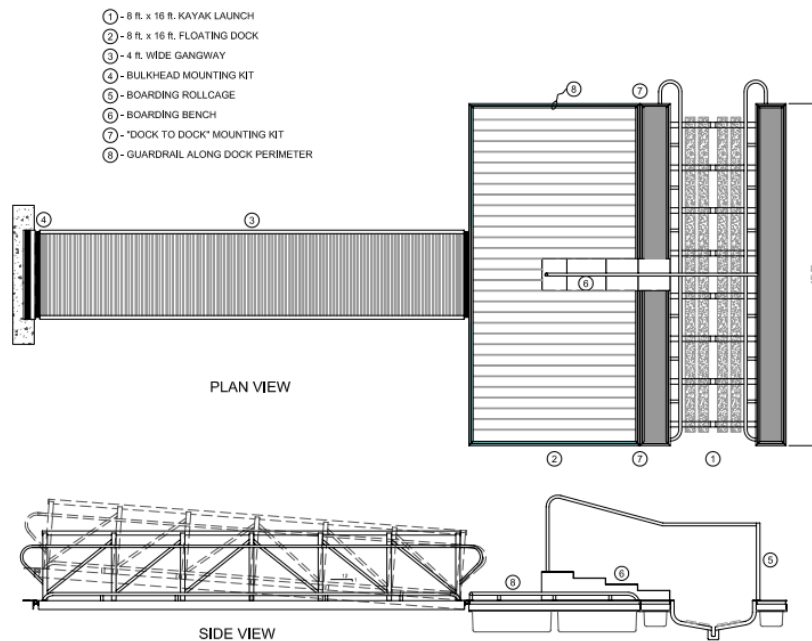
BoardSafe Docks is a wholly owned subsidiary of Northeast Products and Services, Inc.

December 13, 2022

Town of Manlius – Onondaga County

Subject: Revision 2: BoardSafe Adaptive Kayak Launch - Poolsbrook

We are pleased to submit our proposal to provide one BoardSafe adaptive kayak launch to your site at Poolsbrook. All work will be completed in accordance with the following work scope and specifications and drawing below.



Sheet 13 - Layout GF-AKL8-G* (*length of Gangway from chart)

Work Scope and Specifications

Floating Dock

- One (1) 16-foot by 8-foot floating dock will be supplied.
- The dock will be BoardSafe brand, 50 series, Grade 6061 aluminum.
- Decking will be composite.
- 12-inch plastic encapsulated flotation will be provided (dock will have a freeboard dimension of approximately 16-inches).
 - A hinge will be located at the gangway connection point.
 - A Toe-Kick will be provided for the perimeter of the floating dock.
 - A 4-inch toe kick will be located around the perimeter of the dock.
 - A stainless steel guy cable kit will be provided. Using a turnbuckle connection at the dock and bulkhead, the guy cable will provide additional strength to the foundation connection point.

Gangway

- The gangway will measure **4-feet w by 24-feet.**
- The gangway will be BoardSafe MD series.
- Decking will be aluminum.
- All components will be Grade 6061 aluminum
- The dual-sided handrail will be located at 42-inches
- An intermediate handrail will be located at a height of 34-inches.
- A hinge will be located at the top and bottom of the gangway.
- The gangway will be supplied with supplemental flotation at the bottom of the gangway.
- A hinged mounting angle will be provided for the top mounting of the gangway.

Kayak Launch

- One (1) 8-foot by 16-foot kayak launch will be provided.
 - o One (1) kayak roll cage will be provided.
 - o One (1) overhead grab bar will be provided.
 - o One (1) informational instruction sign will be provided
 - One (1) boarding bench with retractable seat will be provided.

Pricing

- All Components listed above.....\$40,135.00
- Shipping.....\$3,093.00

Miscellaneous

- Because installation services are omitted on this quote, we excluded the bond. If a bond is required, there will be an additional cost of \$2,161.00.
- All installation, foundation and site work is by others
- Taxes are not included.

Payment Terms

- 50% at time of order placement
- 35% when manufacturing is complete
- Balance upon delivery



Minsi Lake- PA



Village of Fairport, NY- Erie Canal



Beltzville State Park- Lehighton, PA.



Shawnee, OK



Manchester, OH



Jacksonville, FL



Pensacola, FL



Cape Coral, FL



Cape Coral, FL



Mount Vernon, OH



5 Rivers Delta Port, Mobile, AL



Friendswood, TX

ORGANIZATIONAL MEETING MINUTES
TOWN BOARD
January 4, 2023

The Town of Manlius Town Board hybrid meeting in-person and virtual live streaming with live streaming with Supervisor Deer presiding and the following Board members present:

Sara Bollinger, Councilor
Elaine Denton, Councilor
William Nicholson, Councilor
Heather Waters, Councilor
Katelyn M. Kriesel, Councilor
Alissa Italiano, Councilor

The following Town Officers were present:

Anthony Germano, Attorney for the Town Allison A. Weber, Town Clerk
Ann Oot, Town Manager

Town Officers Attending Virtually:

Code Officer, Tom Poitras. Police Chief, Michael Crowell.

1. Attendees

In-Person Meeting Attendees: Casey Cleary, Fayetteville. Mark Matt, Fayetteville. Paul Harvey, Syracuse. John Boyd II, Fayetteville. Anny Dominguez Henry, Manlius.

Virtual Meeting Attendees: David Neuman, Warren Linhart, Erin T, Arnold Poltenson.

2. The Pledge of Allegiance

Councilor Italiano led the Pledge of Allegiance.

3. Approval of Abstract # 25

Councilor Bollinger made a motion, seconded by Councilor Denton, to approve Abstract # 25 in the amount of \$154,947.84 as submitted by Town Clerk Weber.

TOWN OF MANLIUS		
Fund Summary		
Abstract # 25 - 2022		
CODE	FUND	TOTALS
A	General Fund Townwide	\$59,726.55
B	General Fund Town	\$3,088.36
DA	Highway Fund	\$79,103.77
	Townwide	
DB	Highway Fund Town	\$117.17
SD3	Consolidated Drainage #3	\$2,830.00
SL1	Overhead Lighting	\$1,789.68
	District	

SL2	Underground Lighting	\$2,448.77
SL3	Entry Lighting	\$118.43
SL4	Garden Park Lighting	\$702.84
SL5	Ratnour Bridge Lighting	\$2,695.27
TA2	Trust & Agency - Other	\$2,327.00

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

4. Technical Temperature Transfer 2023 (HVAC Town Hall)

Councilor Kriesel made a motion, seconded by Councilor Waters, to authorize the Supervisor to enter into a contract with Technical Temperature Transfer to maintain the HVAC system at town hall.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

5. Planning Board Chairperson Appointment

Councilor Bollinger made a motion, seconded by Councilor Denton, to appoint Joe Lupia as the Planning Board Chairperson for a 1-year term expiring 12/31/2023.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

6. Planning Board Member Appointment

Councilor Denton made a motion, seconded by Councilor Bollinger, to appoint Erin Trojan as Member to the Planning Board for a 7-year term expiring 12/31/2029.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

7. Zoning Board of Appeals Chairperson Appointment

Councilor Nicholson made a motion, seconded by Councilor Italiano, to appoint Tim Kelly as Chairperson to the Zoning Board of Appeals for a 1-year term expiring 12/31/2023.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

8. Zoning Board Member Appointment

Councilor Italiano made a motion, seconded by Councilor Nicholson, to appoint Warren Linhart as a member to the Zoning Board of Appeals for a 5-year term expiring 12/31/2027.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

9. Planning and Zoning Board Attorney

Councilor Bollinger made a motion, seconded by Councilor Kriesel, to appoint Baldwin, Sutphen & Frateschi as Attorney for the Planning Board and Zoning Board, and authorize the Supervisor to enter into a contract as amended to reflect the 2023 fiscal year.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

10. Tree Commission Co-Chairs

Councilor Waters made a motion, seconded by Councilor Kriesel, to appoint Stephanie Guerreschi and Heather Waters as Tree Commission Co-chairs for a term ending 12/31/2023.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

11. Attorney for the Town

Councilor Denton made a motion, seconded by Councilor Bollinger, to appoint Baldwin, Sutphen & Frateschi as Attorney's for the Town and authorize the Town Supervisor to enter into a contract, and to and authorize the Town Supervisor to enter into a contract with Harris Beach Law Firm to serve as backup counsel as amended to reflect the 2013 Fiscal Year.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

12. Town Accountant

Councilor Nicholson made a motion, seconded by Councilor Italiano, to appoint Matthew Dunn, C. P. A., Town Accountant, and authorize the Town Supervisor to enter into a contract for a one-year term.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

13. Town Information Technology Services Appointment

Councilor Italiano made a motion, seconded by Councilor Kriesel, to appoint Garam Group and authorize the Town Supervisor to enter into a contract for one year.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

14. Police Department Accreditation Manager

Councilor Waters made a motion, seconded by Councilor Nicholson, to appoint Maureen Buckland, Blu Line Accreditation Consulting, and authorize the Supervisor to enter into a contract for a one-year term.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

15. Police Department Property Evidence Specialist

Councilor Nicholson made a motion, seconded by Councilor Waters, to appoint Robert Winter, North Woods Services LLC, as Property Evidence Specialist and authorize the Supervisor to enter into a contract for a one-year term.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

16. Marriage Officer Appointment

Councilor Kriesel made a motion, seconded by Councilor Waters, to appoint Allison Weber as the Marriage Officer for the Town.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

17. Records Officer Appointment

Councilor Denton made a motion, seconded by Councilor Nicholson, to appoint Allison Weber as the Records Officer for the Town.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

18. Town Safety Coordinator Appointment

Councilor Nicholson made a motion, seconded by Councilor Italiano, to appoint Chris Pecht as the Safety Coordinator for the Town.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

19. Town Historian Appointment

Councilor Italiano made a motion, seconded by Councilor Bollinger, to appoint Barbara Rivette as Town Historian.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

20. Town Historical Society

Councilor Bollinger made a motion, seconded by Councilor Denton, to authorize the Town Supervisor to enter into a contract with the Manlius Historical Society for a one-year term.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

21. Deputy Supervisor Appointment

Councilor Waters made a motion, seconded by Councilor Denton, to appoint Councilor Bollinger as Deputy Town Supervisor.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

22. Health Insurance Split

Councilor Kriesel made a motion, seconded by Councilor Italiano, to approve the health insurance premium split for non-collective bargaining unit members as 84% paid by the Town and 16% paid by the employee, and for the Town Board and Justices (active and retired) the health insurance premium split at 50% (Town) 50% (employee/retiree).

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

23. Board Rules and Procedures

Councilor Bollinger made a motion, seconded by Councilor Denton, to accept the Board Rules and Procedures as presented.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

24. Prepaid Expenses

Councilor Nicholson made a motion seconded by Councilor Kriesel, to authorize the Supervisor to approve the prepayment of utilities, phone and employee benefits.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

25. Procurement Policy

Councilor Denton made a motion, seconded by Councilor Italiano, to adopt the Town Procurement Policy as presented.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

26. Meetings

Councilor Kriesel made a motion, seconded by Councilor Nicholson, to approve the following Officers or their designees to attend meetings and receive reimbursement:

Supervisor	Receiver of Taxes
Town Board	Town Manager
Town Clerk	Assessor
Code Enforcement Officer	Town Planning Board
Highway Superintendent	Town Zoning Board of Appeals
Clerk to Town Justice	Recreation Department
Police Department	Town Justice

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

27. Delegate to the Association of Towns' Annual Meeting

Councilor Italiano made a motion, seconded by Councilor Waters to appoint Sara Bollinger as delegate to the Association of Towns' Annual meeting and William Nicholson as an alternate delegate.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

28. Meal Reimbursement

Councilor Waters made a motion, seconded by Councilor Bollinger to set the reimbursement for meals when traveling on behalf of the Town as \$35 per day for all meals with receipts.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

29. Holidays

Councilor Denton made a motion, seconded by Councilor Waters to approve the following holidays as official Town holidays:

New Year's Day	Monday, January 2, 2023
Martin Luther King Day	Monday, January 16, 2023
Presidents' Day	Monday, February 20, 2023
Good Friday (1/2 day)	Friday, April 7, 2023
Memorial Day	Monday, May 29, 2023
Juneteenth	Monday, June 19, 2023
Independence Day	Tuesday, July 4, 2023
Labor Day	Monday, September 4, 2023
Columbus Day + Indigenous People	Monday, October 9, 2023
Veterans' Day	Friday, November 10, 2023
Thanksgiving Day	Thursday, November 23, 2023
Day after Thanksgiving	Friday, November 24, 2023
Christmas Day	Monday, December 25, 2023
New Year's Day	Monday, January 1, 2024

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

30. Committee Assignments

Councilor Bollinger made a motion, seconded by Councilor Italiano to approve the following committee and liaison assignments:

<u>Committee</u>	<u>Chairperson</u>	<u>Member</u>
Budget & Finance	Sara Bollinger	Katelyn Kriesel
Economic Development Chamber of Commerce	Katelyn Kriesel	Alissa Italiano

Fire & EMS Elaine Denton Sara Bollinger

Personnel & Employee Relations Heather Waters Sara Bollinger

Police Committee

Chairperson: Heather Waters Member: William Nicholson
Also: Mike Crowell, John Abbott, Dan Kinsella, Scott McGrew, Bobby Schepp
Secretary: Allison Weber

Tree Commission:

Co- Chairs: Heather Waters and Stephanie Guerreschi
Also: Alissa Italiano, Chris Manchester, Anne Young
Secretary: Elaine Ferguson

Critical Response Committee

Member: Alissa Italiano Member: Heather Waters
With Villages, F-M, ESM, J-D, Railroad, Police, DeWitt, Onondaga County etc.

Deer Management Committee

Chairperson: William Nicholson Member: Heather Waters

Comprehensive Plan Committee

Co-Chairs: Heather Waters Sara Bollinger

Sustainable Manlius

Chairperson: Katelyn Kriesel Member: Elaine Denton

Engineering & Stormwater

Chairperson: Sara Bollinger Members: Tom Poitras, Ann Oot, Rob Cushing

New Municipal Building

Project: John Deer, Ann Oot

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

31. Department Liaison Assignments

Councilor Nicholson made a motion, seconded by Councilor Kriesel to approve the following department liaison assignments:

Assessor
Highway

William Nicholson
Sara Bollinger

Planning & Development	Katelyn Kriesel
Building & Grounds	John Deer
Police	Heather Waters
Recreation	Alissa Italiano
Town Clerk	Elaine Denton
Receiver of Taxes	William Nicholson
Town Manager	Sara Bollinger

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

32. Village Liaisons

Councilor Italiano made a motion, seconded by Councilor Waters to approve the following village liaison assignments as presented.

Village of Manlius – Katelyn Kriesel
Village of Fayetteville – Sara Bollinger
Village of Minoa – William Nicholson

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

33. Banks

Councilor Kriesel made a motion, seconded by Councilor Italiano to approve the following list of official banks as presented.

M&T Bank
Investments – Savings and Certificate of Deposit
Key Bank of New York
Pathfinder Bank
NY Class

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

34. 2023 Town Board Meeting Schedule and Meeting Time 6:30 PM

Councilor Waters made a motion, seconded by Councilor Kriesel to approve the 2023 Town Board Meeting Schedule as presented.

January 11	May 10	September 13
January 25	May 24	September 27
February 8	June 14	October 4
February 22	June 28	October 18

39. Insurance

Councilor Denton made a motion, seconded by Councilor Italiano to authorize the Town Board to ratify existing contracts for Officers and Public Officials insurance with Haylor, Freyer and Coon and authorize the Town Supervisor to sign any contracts.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano

Nayes: 0

All in Favor.

Motion Carries.

40. Salaries

Councilor Bollinger made a motion, seconded by Councilor Kriesel to approve salaries as listed here and in the approved budget.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Supervisor	John Deer	\$42,516
Deputy Supervisor	Sara Bollinger	\$ 1,000
Councilor	Sara Bollinger	\$13,427
Councilor	Elaine Denton	\$13,427
Councilor	Alissa Italiano	\$13,427
Councilor	Katelyn Kriesel	\$13,427
Councilor	William Nicholson	\$13,427
Councilor	Heather Waters	\$13,427
Highway Supt.	Robert Cushing	\$92,423
Sec'y to Highway	Monica Van Auken	\$43,089
Town Clerk/RMO	Allison Weber	\$63,500
Deputy Clerk	Deborah Witzel	\$48,913
Deputy Clerk	Lisa Beeman	\$46,312
Clerk I	Tina Galvin	\$45,682
Receiver of Taxes	Laura Peschel	\$54,294
Typist I	Sharon Lake	\$22,441
Clerk I	Reba Oper	\$17.49/hour
Assessor	Patrick Duffy	\$93,500
Assessment Clerk	Cristine Del Fuoco	\$57,032
Assessment Clerk	Kristin Howe	\$42,640
Clerk I	Pilar Lyons	34,112
Clerk I	Ryan Tyreman	34,112
Justice	Salvatore Pavone	\$37,829
Justice	David Rothschild	\$37,829
Clerk to Justice	Janet Stanley	\$53,664

Clerk to Justice	Jeanette Zacharias	\$53,664
Dep. Clerk to Court	Megan Vieau	\$19.76/hour
Court Attendant	Leo Capria IV	\$41.60/hour
Court Attendant	George Millet, Jr.	\$41.60/hour
Court Attendant	Jacob Millet	\$41.60/hour
Court Attendant	Joseph Peters	\$41.60/hour
Rec. Director	Peggy Kenyon	\$76,273
Rec. Supervisor	Kristine Zingaro	\$57,792
Rec. Supervisor	Elaine Ferguson	\$49,920
Recreation Leader	Darlene Houghton	\$19.50/hour
Recreation Leader	Joanne Smith	\$19.70/hour
Recreation Attend.	Mark Kenyon	\$17.00/hour
Recreation Attend.	Thomas Kenyon	\$17.00/hour
Custodian	Christopher Pecht	\$21.29/hour
Town Manager	Ann Oot	\$76,486
Dep. Town Manager	Kay Blythe	\$41,600
Trash/Brush Liaison	Sharon Lake	\$22,536
Codes Enf. Officer	Thomas Poitras	\$60,840
Codes Enforc. Officer	David Corbett	\$20.32/hour
Codes Enforc. Officer	Michael Grevelding	\$22.44/hour
Town Historian	Barbara Rivette	\$4,000/year
Planning Board Chair		\$3,090 per year
Planning Board	7 members @	\$3,471 per year
Secretary	Lisa Beeman	\$6,000 per year
ZBA Chair		\$125 per meeting
ZBA	4 members @	\$100 per meeting
Secretary	Deborah Witzel	\$3,000 per year
Police Committee	Allison Weber	\$100 per meeting
Crossing Guard	Thomas Peschel	\$16.02/hour
Crossing Guard	Al Smith	\$16.02/hour
Board of Assessment	Arnold Poltenson	\$45.00/hour
Board of Assessment	Celeste Greiner	\$40.00/hour
Board of Assessment	Fred Lutzen	\$40.00/hour

Town of Manlius Police

Chief	Michael Crowell	\$113,095
Captain	Jeffrey Slater	106,204
	Tina Marie Stanton	106,204

Lieutenant	Gregory Snyder	97,401
Sergeants	Ross Carnie	86,372
	Michael Desalvatore	86,372
	Kenneth Hatter	86,372
	Ben Lesperance	86,372
Police Officers	Matthew Applebee	77,414
	James Badger	72,445
	Adam Bezek	79,889
	Triston Campbell	79,889
	Zachary Chrysler	59,449
	Zackary Clarke	72,445
	Anthony Compoli	65,027
	Patrick Connelly	79,889
	Katlyn Cook	72,445
	Luke Corl	59,449
	Louis Dashno	79,889
	Daniel Filip	84,497
	Jacob Gibbs	68,743
	Damien Golden	79,889
	Mitchell Grogan	79,889
	Rebecca Kammar	79,889
	Phillip Knittel	77,414
	Justin Lefebvre	79,889
	Anthony Mastrobattisto	59,449
	Matthew Mills	65,027
	Angela Palmer	79,889
	Ryan Perrin	65,027
	Charles Reynolds	59,449
	Ashleigh Roe	59,449
	Trevor Shaw	59,449
	Brianna Sparks	79,889
	Nathaniel Spinelli	72,445
	Chad Temple	59,449
	Daniel Tyrel	79,889
	Samuel Williams	79,889
Special Patrol Officers	Percy Clarke III	\$38.00/hour
	Brian Damon	38.00/hour
	Todd Galarneau	38.00/hour
	George Hack III	38.00/hour
	Thomas LeRoy	38.00/hour
	Shawn Mehlek	38.00/hour
Clerk 1/Admin	Sharon Barkauskas	28.79/hour
Clerk 1	Rachel Pollack	20.79/hour
Clerk 1	Jade Taggart	20.79/hour
Mechanic	Steven Brookins	25.74/hour

Laborer	Miles Brookins	15.60/hour
Custodial Worker	Jacqueline Thoms	20.80/hour

Police Officer Salary Level

Entry Level	\$59,449
Step 1	\$65,027
Step 2	\$68,743
Step 3	\$72,445
Step 4	\$77,414
Step 5	\$79,889

Sergeant Salary Level

Entry Level	\$84,497
Step 1	\$86,372

Town of Manlius Highway

Monty Albanese	\$26.16
David Barnwell	26.16
William Beeman	30.37
Thomas Burns	26.16
Peter Compoli	25.97
David Daniels	30.84
Christopher Dardaris	28.52
Peter Dougherty	26.16
Ethan Duprey	24.13
Brian Edwards	31.02
Thomas Emmons	28.52
Christopher Gonyea	20.10
Justin Graser	25.82
David Hale	29.69
Matthew Laroche	25.75
Brady Lewis	24.13
Joseph Mapstone	28.97
Jamie Maule	24.13
Matthew Pilcher	28.07
Matthew Raterman	28.52
Derek Rogers	25.82
J. Robert Schepp	27.44
Paul Stewart	26.16
Kenneth Taylor-Roher	24.13
Mark Tily	27.35
Randall Troast	28.52
Zachary Van Auken	25.82
Gary Vona	27.53

41. Handbook

Councilor Waters made a motion, seconded by Councilor Bollinger to ratify employee handbook.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

42.Code Fee Schedule

Councilor Kriesel made a motion, seconded by Councilor Waters to approve the fee schedule with proposed increases as presented.

Town of Manlius Fee Schedule

General Construction (N.I.C. Houses)	Residential	Commercial
Permit Application and 1 st \$1000 of construction cost	\$65.00	\$100.00
Cost per thousand or fraction thereof	\$4 (new \$5.00)	\$5 (new \$10.00)
Return Inspection Fee*	\$50.00	\$50.00
Permit Renewal	\$65.00	\$100.00
Building without a Permit	Double Fee	Double Fee
Rescind Stop Work Order	\$50.00	\$100.00
Plan Review, No Permit Issued	50% of fee	50% of fee
Building Demolition	\$65.00	\$100.00
Sign Installation	\$100.00	\$100.00
Pool Permit	\$100.00	\$100.00
Decks, Sheds, Fireplaces, Gazebos, Solar Panels on House, Hot Tubs and Generators	\$75 (New \$100)	\$75 (new \$100)
New Residential Housing ***		
Up to 1500 square feet	\$600.00	N/A
1501 to 2000 square feet	\$800.00	N/A
2001 to 2500 square feet	\$1,000.00	N/A
2501 to 3000 square feet	\$1,200.00	N/A
3001 to 4000 square feet	\$1,400.00	N/A
4001 to 5000 square feet	\$1,600.00	N/A
Each additional 100 square feet	\$200.00	N/A
*If work is not ready for inspection as requested		
*** square footage of house, excluding garage and unfinished basement space. Discrepancies or added square feet will be addressed prior to issuance of Certificate of Occupancy.		
Miscellaneous Fees		
Zoning Research Letter	\$30.00	
Annexation	\$600.00	

Highway Agreement*	\$700.00	
Special District	\$600.00	
*Security for Highway Development. Amount to be determined by the Highway Superintendent and the Town Engineer based on current construction costs.		

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

43. Professional Fees Schedule – Ratify

Councilor Italiano made a motion, seconded by Councilor Kriesel to ratify the professional fee schedule as presented.

Application	Commercial and Residential	2.5%	5%	New Fee Rate 2.5%	New Fee Rate 5%
Site Plan up to 5 Acres	\$ 1,325.00	\$ 33.13	\$ 66.25	\$ 1360.00	\$ 1390.00
Site Plan up over 5 Acres	\$ 2625.00	\$65.63	\$ 131.25	\$ 2690.00	\$ 2755.00
Subdivision Review					
Two Lot	\$ 375.00	\$ 9.38	\$ 18.75	\$ 385.00	\$ 295.00
Three to Five Lot	\$ 475.00	\$ 11.88	\$ 23.75	\$ 485.00	\$ 505.00
*6 to 10 Lot	\$ 625.00	\$ 15.625	\$ 31.25	\$ 640.00	\$ 655.00
*11 to 20 Lot	\$ 1025.00	\$ 25.625	\$ 51.25	\$ 1050.00	\$ 1075.00
*21 to 50 Lot	\$ 3625.00	\$90.625	\$ 181.25	\$ 3715.00	\$ 3805.00
51 to 100 Lot	\$5125.00	\$ 128.13	\$ 256.25	\$ 5255.00	\$ 5375.00
	* (+ 75.00 for each lot over 10)	\$ 1.88	\$ 3.75	\$ 77.00	\$ 80.00

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

44. Town Clerk Fee Schedule

Councilor Nicholson made a motion, seconded by Councilor Bollinger to ratify the 2023 Town Clerk fee schedule as presented.

Type	Amount
Marriage License	\$40.00
Marriage Certified Copies	\$10.00

Dog (Altered)	\$10.00
Dog (Unaltered)	\$18.00
Decals	Per Ag. & Markets Schedule
Dog Impoundments	1 st offense \$ 50.00 2 nd offense \$100.00 3 rd offense \$250.00
Passports	\$35.00
Games of Chance Licenses	\$25.00
Peddlers Permit	\$50.00
Zoning Maps	\$20.00
Zoning Ordinances	\$12.00

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

45. Rate for the EV Charging Stations at Town Hall

Councilor Denton made a motion, seconded by Councilor Nicholson to set the electric charging station rate at a cost of .20 Per kwh for the electric charging stations at Town Hall.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

46. Official Undertaking

Councilor Italiano made a motion, seconded by Councilor Denton to adopt the Official Undertaking of Municipal Officers resolution as presented for 2023.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

46. Agreement to Spend Highway Funds

Councilor Bollinger made a motion, seconded by Councilor Waters to approve the 2023 Agreement to spend Highway Funds.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

47. Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Waters and seconded by Councilor Kriesel the Board voted unanimously to adjourn regular session at 6:46 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

DRAFT

MINUTES
TOWN BOARD
January 11, 2023

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here;
<https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor John Deer presided, and the following Board members were present:

Sara Bollinger, Councilor
Elaine Denton, Councilor
Heather Waters, Councilor
Katelyn M. Kriesel, Councilor
Alissa Italiano, Councilor
William Nicholson, Councilor

The following Town Officers were present:

Anthony Germano, Attorney for the Town
Allison A. Weber, Town Clerk
Tom Poitras, Town Code Officer
Timothy Frateschi, Attorney for the Town
Ann Oot, Town Manager

The following Town Officers Attending Virtually: Police Chief, Michael Crowell. Highway Superintendent, Rob Cushing.

1. Attendees

In-Person Meeting Attendees: Roger & Connie Morey, Fayetteville. Linda & John Griener, E. Syracuse. Bill Brazill, Village of Minoa Mayor. Dennis Hennessy, Manlius. Sharon & Bob Caron, Manlius. Judi Conger, Manlius. Lisa DeVona, Village of Minoa Clerk.

Virtual Meeting Attendees: Shauna Teelin, Warren Linhart, John Gaffney, Casey Cleary, Nasir Williams, Gregg Smith, Adrienne Weldum, David Neuman, Stella Penizotto, Ashley Gillette.

2. The Pledge of Allegiance

Supervisor Deer, called the meeting to order at 6:30 PM. Councilor Denton led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:32 PM Open Podium - None

4. 6:33 Public Hearing – Annexation to Village of Minoa – Greiner

Town Attorney Germano stated all the paperwork has been submitted to the Town of Manlius and Village of Minoa for the requested annexation for the property located 7463 Kirkville Rd., E. Syracuse, lot 2 on the subdivision map dated December 21, 2020, approximately 4.572 acres of land (tax map # 055.-01-06.0).

Village of Minoa Mayor, Bill Brazill and Lisa DeVona, Village Clerk/Treasurer were in attendance on behalf of the Village.

Councilor Denton made a motion, seconded by Councilor Kriesel, to waive the reading of the public notice in the matter of the Petition for Annexation of the Territory joining the Village of Minoa in the Town of Manlius as requested by John and Linda Griener.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nays: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Italiano, to open the public hearing at 6:35 PM in the matter of the Petition for Annexation of the Territory joining the Village of Minoa in the Town of Manlius as requested by John and Linda Griener.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nays: 0 All in Favor. Motion Carries.

Mayor Brazill stated that the Village is satisfied with the paperwork they have received.

With there being no further comments from the public, Councilor Kriesel made a motion, seconded by Councilor Italiano, to close the public hearing at 6:36 PM in the matter of Petition for Annexation of the Territory joining the Village of Minoa in the Town of Manlius as requested by John and Linda Griener.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nays: 0 All in Favor. Motion Carries.

The Town Board tabled the matter until the Village of Minoa declares itself Lead Agency and completed the SEQRA process.

5. 6:37 PM Public Hearing – Annexation to Village of Minoa - Caron

Town Attorney Germano stated all the paperwork has been summited to the Town and Village of Minoa for the requested annexation for the property located 7235 North Central Ave., Minoa NY (tax map # 054.-02-26.1).

Councilor Denton made a motion, seconded by Councilor Waters, to waive the reading of the public notice in the matter of the Petition for Annexation of the Territory Joining the Village of Minoa in the Town of Manlius as requested by Sharon & Bob Caron.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nays: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Denton, to open the public hearing at 6:36 PM in the matter of the Petition for Annexation of the Territory Joining the Village of Minoa in the Town of Manlius as requested by Sharon & Bob Caron.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

Mayor Brazill stated that the Village is satisfied with the paperwork they have received.

With there being no further comments from the public, Councilor Denton made a motion, seconded by Councilor Kriesel, to close the public hearing at 6:38 PM in the matter of Petition for Annexation of the Territory joining the Village of Minoa in the Town of Manlius as requested by Sharon & Bob Caron.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

The Town Board tabled the matter until the Village of Minoa declares itself Lead Agency and completed the SEQRA process.

6. 6:41PM Set Date for a Public Hearing – A Proposed Local Law to amend Chapter 155 of the Town Code, Section 155-20 Residential Multiple Use Districts (RM)

Attorney Frateschi stated the Planning Board has requested clarification on the changes to the RM zone that were made in 2022, concerning retail and retaining a neighborhood character.

Councilor Bollinger made a motion, seconded by Councilor Italiano, to set a date for a public hearing on February 8, 2023, at 6:35 PM for to amend Chapter 155 of the Town Code, Section 155-20 Residential Multiple Use Districts (RM) to allow for mixed use development and making technical changes. The amendments further define retail use as small scale retail limited to 50% of the square footage of any building and adaptive reuse.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

7. 6:45 PM Public Hearing – 4600 Enders Rd., Manlius from RA to RM

Graziano Zazzara, Icon Companies gave a presentation on the zone change and proposed apartments. Mr. Zazzara proposed converting the existing building into seventeen luxury apartments without changing footprint of the building. Mr. Zazzara stated that he would be removing blacktop and adding green space.

Councilor Denton made a motion, seconded by Councilor Waters, to waive the reading of the public notice in the matter for a zone change for the parcel located at 4600 Enders Rd., Manlius to change the zoning classification from Restricted Agricultural Districts (RA) to Residential Transitional Districts (RM).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Denton, to open the public hearing at 6:50 PM in the matter for a zone change for the parcel located at 4600 Enders Rd., Manlius to change the zoning classification from Restricted Agricultural Districts (RA) to Residential Transitional Districts (RM).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

Town Clerk Weber read aloud the names of residents that have submitted letters of support for this zone change as well as one letter in opposition.

Roger Morey, Treasurer for Eastern Hills Bible Church, spoke about the churches position on how the church properties are managed. Mr. Morey stated the church plans to expand the current site at 8277 Cazenovia Road for offices.

Dennis Hennessy, Manlius, stated that he loves the thought of reusing an existing facility and that they will be high end apartments. Mr. Hennessy stated that there is a real need for high end apartments in the community and he would appreciate the tax revenue for the Town. Mr. Hennessy stated he loves the amendments the town attorney has proposed for the RM Zoning Classification.

With there being no further comments from the public, Councilor Waters made a motion, seconded by Councilor Kriesel, to close the public hearing at 6:57 PM in the matter for a zone change for the parcel located at 4600 Enders Rd. to change the zoning classification from Restricted Agricultural Districts (RA) to Residential Transitional Districts (RM).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

Further action on this matter regarding the RM code will be continued on February 8.

8. 6:43 PM Letter of Intent to Purchase 6.22 Acre +/- of Vacant Land situated off N. Burdick St., Fayetteville

Supervisor Deer explained the Letter of Intent to purchase the land for a new municipal building.

The Town Board discussed the costs associated with the parcel and the processes for a new building.

Councilor Denton discussed her concerns with the proposal and wanted the Town Board to spend more time educating the public on why this is needed.

Councilor Kriesel made a motion, seconded by Councilor Waters, to authorize the Supervisor to sign the letter of intent to purchase six plus acres of property on North Burdick Street commonly referred to as the Fietta property for the potential purpose of constructing a Town Hall.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nays: Councilor Denton

Motion Carries.

9. 7:14 PM Motion Regarding Summer Show – Recreation Department

Supervisor Deer stated that the proposed resolution would allow the Supervisor to sign any summer show contracts as long as the contracts remain within budget.

The Town Board discussed how the liaison process currently works and requested more time to review the process.

The Board tabled the discussion to a future date.

10. 7:21 PM Kayak Floating Dock Bid

Councilor Bollinger reviewed the New York State Canal System Tourism Infrastructure & Event Grant. Councilor Bollinger stated that New York State Park will be lead agency and the Town of Manlius will be handling the permitting.

NYS Canal System Tourism Infrastructure & Event Grant

	Grant Funding	September Proposal	October Proposal
Purchase of Floating Launch	\$ 24,000.00	\$ 52,139.00	\$ 36,236.00
Shipping		\$ 3,093.00	\$ 3,093.00
Installation Labor		\$ 2,612.00	
Cash Match	\$ 10,000.00		
In-Kind Match	\$ 14,000.00		
Concrete Anchor		\$ 1,000.00	\$ 1,000.00
Highway Team & Equipment		\$ 7,000.00	\$ 7,000.00
Permits		\$ 500.00	\$ 500.00
Total Project Cost	\$ 48,000.00	\$ 66,344.00	\$ 47,829.00

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to authorize the purchase of a floating launch kayak dock from BoardSafe in the amount of \$36,236 as written in the October proposal.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

11. 7:29 PM Surplus Equipment – Police Department

Supervisor Deer stated that in conjunction with the General Order #203 Fiscal Management NYS law the equipment/property (two Glock 9mm handguns with accessories valued at \$1,000) is no longer utilized or needed and therefore Chief Crowell is requesting they be deemed surplus.

Councilor Waters made a motion, seconded by Councilor Italiano, to declare two Glock 9mm handguns with accessories, valued at \$1,000 be declared as surplus as submitted by the Chief of Police.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

12. 7:28 PM Code Enforcement – Presentation on Operation Permits and Town Board Approvals for Uses and Classifications

Code Officer Poitras stated he would like to add sub-sections A-H to Chapter 59, section 10, sub-section 8 identified subjects that were not put into the local law and now would like to add A through H which includes occupancies and uses and items that will have annual operating permits issued for.

Code Officer Poitras discussed the fireworks permit application and suggested that during the school months (September 1st to June 30th) on the days of Sunday through Thursday the town should require board approval for fireworks, with the exception of federal public holidays.

Code Officer Poitras stated he would like to have a procedure for Food Truck operating equipment, and this would be the steps for obtaining an operating permit to have a food truck within the town.

Councilor Bollinger requested that Code Officer Poitras reach out to the Villages to coordinate the requirements for food trucks.

13. Town Clerk Annual Report

Town Clerk Weber submitted her annual Town Clerk's Report for 2022.

14. 7:48 PM Approval of Minutes – December 7, 2022, and December 21, 2022

Councilor Bollinger made a motion, seconded by Councilor Italiano, to approve the minutes of December 7, 2022, as submitted by Town Clerk Weber.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Councilor Italiano made a motion, seconded by Councilor Kriesel, to approve the minutes of December 21, 2022, as submitted by Town Clerk Weber.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

15. 7:50 PM Approval of Abstract # 1

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve Abstract # 1 in the amount of \$306,741.26 as submitted by Town Clerk Weber.

TOWN OF MANLIUS

Fund Summary

Abstract # 1 2023

CODE	FUND	TOTALS
A	General Fund Townwide	\$ 261,746.57
B	General Fund Town	\$ 11,875.23
DA	Highway Fund Townwide	\$ 32,747.72
SR1	Manlius Trash District	\$ 185.87
SR2	Manlius Res Brush District	\$ 185.87

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

By motion made by Councilor Italiano and seconded by Councilor Waters, the Board voted unanimously to suspend the public portion of the meeting at 7:50 PM to enter Executive Session to discuss matters leading to the appointment of a particular person or corporation.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

January 11, 2023

Councilor Kriesel made a motion, seconded by Councilor Waters the Board to come out of executive session at 7:58 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Waters, to hire Bolaños Law employment attorneys to assist the town in an employment matter at a rate of \$225 an hour.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Kriesel and seconded by Councilor Italiano the Board voted unanimously to come out of regular session at 8:00 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Submitted by:

Allison A. Weber
Town Clerk

Abstract # 26

1/24/2023 12:06 PM

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

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** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2023	A00-5.1010.400	Town Board - Contractual	2,150.00	47,500	32,632.98		53,000	37,593.38
	A00-5.1220.480	Supervisor - Payroll	2,214.81	31,700	29,008.30		89,790	81,205.74
	A00-5.1420.481	Attorney - Litigation	2,006.00	25,000	22,994.00		116,000	113,994.00
	A00-5.1420.483	Attorney - Town Board	5,500.00	66,000	60,500.00		116,000	110,500.00
	A00-5.1440.450	Engineer - Contractual Ser	168.00	18,000	17,574.00		43,000	40,084.00
	A00-5.1620.405	Buildings - Information Te	780.82	229,852	209,688.29		314,865	291,480.40
	A00-5.1620.485	Buildings - Snow Removal	720.00	2,000	1,280.00		314,865	291,541.22
	A00-5.9050.800	Unemployment Insurance	3,895.96	5,000	1,104.04		5,000	1,104.04
	B00-5.8010.450	Zoning - Attorney	340.00	4,000	3,660.00		5,350	4,874.27
	B00-5.8020.450	Planning - Attorney	816.00	20,000	19,184.00		21,600	20,672.74
** 2023 YEAR TOTALS			18,591.59					

1/24/2023 12:00 PM

REGULAR DEPARTMENT PAYMENT REGISTER

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** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2022-2023	A00-5.1110.401	Justices - Office Supplies	26.99	2,800	836.16		29,265	26,118.58
	A00-5.1220.200	Supervisor - Equipment	1,210.00	1,000	210.00-	Y	1,000	210.00- Y
	A00-5.1220.401	Supervisor - Office Suppli	87.51	3,000	35.57		89,790	4,214.22- Y
	A00-5.1355.401	Assessors - Office Supplie	11.58	1,500	101.20		38,320	1,784.52
	A00-5.1410.401	Town Clerk - Office Suppli	22.16	2,200	1,777.40		8,495	621.74- Y
	A00-5.1620.400	Buildings - Contractual	48.87	5,600	3,327.81-	Y	314,865	10,957.13
	A00-5.1640.411	Central Garage - Town Veh	122.99	3,000	1,852.66		88,500	27,014.85- Y
	A00-5.1670.401	Central Printing - Office	67.49	3,000	1,361.93-	Y	45,600	1,503.88- Y
	A00-5.3120.400	Police - Contractual	9.00	220,739	9,866.26		767,900	1,457.34- Y
	A00-5.3120.401	Police - Office Supplies	761.20	15,285	1,455.41-	Y	767,900	1,457.34- Y
	A00-5.3120.412	Police - Vehicle Repair	6,042.00	90,560	11,567.39		767,900	1,457.34- Y
	A00-5.3120.446	Police - Maintenance Contr	4,810.75	51,126	8,144.54		767,900	1,457.34- Y
	A00-5.3120.448	Police - Uniforms & Cleani	493.14	49,374	10,436.69		767,900	1,457.34- Y
	A00-5.3120.464	Police - Protection Gear	1,719.99	58,217	13,511.95		767,900	1,457.34- Y
	A00-5.5132.425	Garage - Garage/Bldg Maint	655.00	23,837	10,591.31		82,575	21,644.97
	A00-5.7310.401	Recreation - Office Suppli	11.58	1,500	1,169.70		81,150	14,988.64
	A00-5.7310.410	Recreation - Program Expen	9.90	64,000	11,307.59		81,150	14,988.64
	B00-5.3620.401	P & D - Office Supplies	104.22	1,500	1,300.40-	Y	123,948	11,978.82- Y
	DA0-5.5142.447	Snow Removal - Shop Suppli	46.78	37,891	23,436.73		628,891	365,945.18
	DA0-5.5142.448	Snow Removal - Uniforms/CI	94.32	14,000	688.76		628,891	365,945.18
	DA0-5.5142.471	Snow Removal - Repairs	2,940.17	36,375	9,871.36-	Y	628,891	365,945.18
	DA0-5.5142.474	Snow Removal - Tires	2,280.00	19,000	12,114.56		628,891	365,945.18
** 2022-2023 YEAR TOTALS **			21,575.64					
2023-2024	A00-5.1355.403	Assessors - Associations/D	24.00	720	221.00-	Y	38,320	34,846.07
	DA0-5.5142.470	Snow Removal - Materials	21,371.23	420,570	182,910.03		628,891	341,764.54
** 2023-2024 YEAR TOTALS **			21,395.23					

Abstract #2 of 2023

1/24/2023 4:01 PM

DIRECT PAYABLES DEPARTMENT PAYMENT REGISTER

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** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2023	A00-5.1620.400	Buildings - Contractual	1,450.00	5,600	4,777.81	- Y	314,865	9,507.13	
	A00-5.1620.405	Buildings - Information Te	15,661.77	229,852	194,807.34		314,865	276,599.45	
	A00-5.1620.421	Buildings - Phone	1,128.61	9,400	8,271.39		314,865	291,132.61	
	A00-5.1620.430	Buildings - Cleaning	126.25	24,283	22,452.81		314,865	292,134.97	
	A00-5.1640.410	Central Garage - Gasoline	3,391.20	85,000	81,228.95		88,500	83,092.59	
	A00-5.1950.400	Taxes on Town Property	526.78	1,000	473.14		1,000	473.14	
	A00-5.9045.800	Life Insurance	497.46	5,100	4,205.61		5,100	4,205.61	
	A00-5.9061.800	Health Insurance Opt-Out	1,450.00	32,000	29,779.40		32,000	29,779.40	
	B00-5.3620.405	P & D - Information Techno	1,495.00	12,613	3,942.00		123,948	109,690.66	
	B00-5.3620.421	P & D - Phone	117.94	1,500	1,382.06		123,948	111,067.72	
	SR1-5.8160.400	Refuse - Contractual	205,581.50	2,399,316	2193,734.50		2,399,316	2,193,734.50	
	SR2-5.8160.400	Refuse - Contractual	25,187.50	301,829	276,641.50		301,829	276,641.50	
		** 2023 YEAR TOTALS	256,614.01						

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE BUDG	OVER	ANNUAL BUDGET	BUDGET AVAILABLE BUDG	OVER
2023-2024	A00-2.700	Rec Dept Clearing Acct	94.29						
	A00-5.1110.401	Justices - Office Supplies	90.32	2,800	2,643.80		29,265	28,578.80	
	A00-5.1220.401	Supervisor - Office Suppli	274.14	3,000	2,150.44		89,790	83,420.55	
	A00-5.1330.403	Receiver of Taxes- Assoc/D	25.00	40	0.00		7,185	5,293.80	
	A00-5.1330.408	Receiver of Taxes- Print/A	37.80	110	72.20		7,185	5,293.80	
	A00-5.1355.401	Assessors - Office Supplie	124.47	1,500	1,215.07		38,320	34,846.07	
	A00-5.1355.403	Assessors - Associations/D	21.00	720	221.00- Y		38,320	34,846.07	
	A00-5.1410.408	Town Clerk - Printing/Ads	393.24	1,200	618.53		8,495	6,974.60	
	A00-5.1620.400	Buildings - Contractual	321.77	5,600	4,409.60		314,865	292,261.22	
	A00-5.1640.411	Central Garage - Town Veh	26.69	3,000	1,363.64		88,500	86,483.79	
	A00-5.1670.409	Central Printing - Postage	5,000.00	32,000	24,000.00		45,600	37,030.01	
	A00-5.3120.400	Police - Contractual	196.56	220,739	214,538.70		738,141	678,514.98	
	A00-5.3120.401	Police - Office Supplies	93.90	15,285	13,202.18		738,141	678,514.98	
	A00-5.3120.402	Police - Seminars/Conferen	90.00	26,725	22,645.06		738,141	678,514.98	
	A00-5.3120.412	Police - Vehicle Repair	138.88	90,560	75,235.77		738,141	678,514.98	
	A00-5.3120.421	Police - Phone	1,056.14	28,500	25,128.79		738,141	678,514.98	
	A00-5.3120.446	Police - Maintenance Contr	227.58	51,126	44,202.71		738,141	678,514.98	
	A00-5.3120.448	Police - Uniforms & Cleani	103.50	49,374	41,035.25		738,141	678,514.98	
	A00-5.3120.464	Police - Protection Gear	44.83	28,458	28,413.17		738,141	678,514.98	
	A00-5.5132.400	Garage - Miscellaneous	26.06	1,250	961.78		73,738	64,127.50	
	A00-5.5132.405	Garage - Information Techn	119.99	7,803	7,133.03		73,738	64,127.50	
	A00-5.5132.425	Garage - Garage/Bldg Maint	4,905.49	15,000	9,127.07		73,738	64,127.50	
	A00-5.7310.408	Recreation - Printing & Ad	26.70	4,100	3,637.37		81,150	80,214.42	
	A00-5.7310.410	Recreation - Program Expen	72.00	64,000	63,676.05		81,150	80,214.42	
	B00-5.3620.402	P & D - Training/Conferenc	1,600.00	3,000	1,200.00		123,948	111,185.66	
	B00-5.3620.405	P & D - Information Techno	750.00	12,613	5,437.00		123,948	111,185.66	
	B00-5.8010.408	Zoning - Advertising	37.80	800	664.27		5,350	5,214.27	
	DA0-5.5130.411	Machinery - Vehicle Expens	2,893.73	130,818	121,229.21		197,244	184,163.89	
	DA0-5.5130.440	Machinery - Equipment Expe	501.11	45,044	42,426.51		197,244	184,163.89	
	DA0-5.5130.447	Machinery - Shop Supply/St	171.75	10,200	9,633.98		197,244	184,163.89	
	DA0-5.5142.400	Snow Removal - Miscellaneo	48.03	875	826.97		628,891	341,764.54	
	DA0-5.5142.430	Snow Removal - Cleaning Su	96.31	5,500	5,403.69		628,891	341,764.54	
	DA0-5.5142.441	Snow Removal - Safety/Trai	75.00	6,500	4,472.00		628,891	341,764.54	
	DA0-5.5142.447	Snow Removal - Shop Suppli	154.13	37,891	32,688.78		628,891	341,764.54	
	DA0-5.5142.448	Snow Removal - Uniforms/Ci	1,778.84	14,000	12,126.84		628,891	341,764.54	
** 2023-2024 YEAR TOTALS **			21,617.05						