

Agenda
Town Board Meeting
August 24, 2022
6:30 PM

1. Virtual Meeting Instructions

Documents:

[8-24-22 TOWN BOARD MEETING INSTRUCTIONS.PDF](#)

2. Pledge Of Allegiance

3. Open Podium

James Bresnahan

4. Public Hearing - Twin Shores - N. Burdick St. (Tax Map #'s 086.-02-02.1, 086.-02-03.0, 086.-02-04.1, 086.-02-05.1, 086.-02-05.3, 086.-02-06.1) CA, RA To CA, RA, R5

[ZONE CHANGE - TWIN SHORES, N. BURDICK ST., - DOCUMENTS](#)

5. County Legislator Mark Olson - County Legislature Update

6. Public Hearing - Appletree Ridge Water District - Will Be Continued To The September 14th Meeting

Documents:

[PUBLIC HEARING RESOLUTION APPLE TREE RIDGE WATER DISTRICT.PDF](#)
[MAP, PLAN AND REPORT - APPLE TREE WATER DISTRICT.PDF](#)

7. Zone Change Request - 4600 Enders Rd. Tax Map # 117.2-01-04.0 - RA To CA

Documents:

[ZONE CHANGE REQUEST LETTER.PDF](#)
[ZONE CHANGE APPLICATION - 4600 ENDERS RD..PDF](#)
[DISCLOSURE AFFIDAVIT - 4600 ENDERS RD..PDF](#)
[SHORT EAF FORM - 4600 ENDERS RD..PDF](#)
[EXISTING SITE PLAN MAP 7-18-22 - 4600 ENDERS RD..PDF](#)

8. For Discussion - Zone Change Application - Seven Pines Project - 8104, 8108, 8112, 8116 Cazenovia Rd.

Documents:

[SEVEN PINES - 8104, 8108, 8112, 8116 CAZENOVIA RD. - SURVEY 2.PDF](#)
[SEVEN PINES - 8104, 8108, 8112, 8116 CAZENOVIA RD. - ZONE CHANGE APP-PB APP-SHORT FORM EAF.PDF](#)
[SEVEN PINES - 8104, 8108, 8112, 8116 CAZENOVIA RD - SURVEY 1.PDF](#)
[SEVEN PINES - 8104, 8108, 8112, 8116 CAZENOVIA RD. - LEGAL DESCRIPTION.PDF](#)
[SEVEN PINES - 8104, 8108, 8112, 8116 CAZENOVIA RD. - PHOTOPACKAGE - RESIDENTIAL CONVERSION.PDF](#)
[SEVEN PINES OFFICE PARK SURVEY PS.PDF](#)

9. Fayetteville-Manlius School District SIRO And SPO Agreements 2022 - 2023

Documents:

FM SIRO - GOLDEN.PDF
FM SIRO - GROGAN.PDF
FM SIRO - PALMER.PDF
FM SPO - DAMON.PDF
FM SPO - HACK.PDF
FM SPO - LEROY.PDF
FM SPO - MEHLEK.PDF

10. Supervisor's Monthly Report - July

Documents:

BALANCE SHEET.PDF
CASH BALANCE REPORT.PDF
YTD ACTUAL TO BUDGET TOTAL - FUND DETAIL.PDF

11. Approval Of Minutes - July 27, 2022 And August 10, 2022

Documents:

7-27-22 DRAFT.PDF
8-10-22 DRAFT.PDF

12. Approval Of Abstract # 16

Documents:

ABSTRACT 16.PDF

13. Adjournment

This meeting is being recorded and live streamed. The recording will be broadcast live and will be posted to the town website at www.townofmanlius.org



August 24, 2022

6:30 PM

Town Board Meeting Instructions

The easiest way to participate in the meeting is to use the link provided below. The meeting will be conducted on the ZOOM platform as a webinar. Please make sure that when you complete your attendee registration you enter your full name.

Click on the link or enter the meeting URL web address as listed below.

<https://us02web.zoom.us/j/89666618891?pwd=c3JObHBSVUFHZEE5Y21TR3hVOU9mdz09>

Password to join when prompted:

Password: **776012**

Enter your email address and name and join the meeting.

Join by telephone by dialing the number below:

(929) 436-2866

When prompted to enter the Webinar ID, use the number below followed by #

Webinar ID: 896 6661 8891

Press # again to skip the personal id and enter the password below followed by #

Password: **776012**

If this is your first time joining a ZOOM meeting, you may practice using ZOOM meeting platform at <https://zoom.us/test>.

IN THE MATTER
Of
The formation of the Apple Tree Water District
Under Article 12 of the Town Law

RESOLUTION AND ORDER
CALLING FOR A PUBLIC
HEARING IN THE MATTER
OF THE FORMATION OF THE
APPLE TREE RIDGE WATER
DISTRICT

The **TOWN BOARD OF THE TOWN OF MANLIUS**, in the County of Onondaga, State of New York, met in regular session at the Town Hall in the Town of Manlius, located at 301 Brooklea Drive in the Village of Fayetteville, County of Onondaga, State of New York, and virtually on the platform commonly referred to as Zoom, the Town Facebook page and YouTube on the 10th day of August, 2022, at 6:30 p.m.

The meeting was called to order by John T. Deer, Supervisor, and the following were present, namely:

John T. Deer	Supervisor
Sara Bollinger	Councilor
Elaine Denton	Councilor
Alissa Italiano	Councilor
Katelyn M. Kriesel	Councilor
William Nicholson	Councilor
Heather Allison Waters	Councilor

The following resolution was moved, seconded and adopted:

Councilor _____ offered the following Resolution and moved for its adoption. Councilor _____ seconded the motion.

The following resolution was moved, seconded and unanimously adopted:

WHEREAS, the Manlius Town Board has received a petition and Map, Plan, and Report for Town of Manlius Apple Tree Ridge Water District (the “District”) which has been made by M.J Engineering and Land Surveying, P.C., pursuant to Town Law Article 12; and,

WHEREAS, the Town Board has accepted the Map, Plan and Report for the creation of the District, by M.J Engineering and Land Surveying, P.C., dated August 1, 2022 and the report has been filed in the Office of the Manlius Town Clerk on _____, 2022 (Project No. _____); and,

WHEREAS, the boundary description for the proposed District is as follows:

Beginning at the point located at the northwest corner of parcel 102.-05-39.1 and continuing southerly along the westerly bounds of parcel 102.-05-39.1 to a point located in the southwest corner of Parcel 102.-05-39.1, then easterly along the southern bounds of parcel 102.-05-39.1, to a point at its intersection with the right-of-way of Apple Tree Ridge;

Thence southerly 215-feet along the western bounds of the right-of-way of Apple Tree Ridge and thence continuing easterly across Apple Tree Ridge to the easterly bounds of the right-of-way of Apple Tree Ridge at a point located at its intersection with the southwest corner of parcel 102.-09-07.2;

Thence easterly along the southerly bounds of parcel 102.-09-07.2 to a point located on the southeast corner of parcel 102.-09-07.2, and continuing northerly along the easterly bounds of parcel 102.-09-07.2, to a point located at its intersection with the right-of-way of Apple Tree Ridge;

Thence northerly along the easterly bounds of the right-of-way of Apple Tree Ridge, to a point located on the southwest corner of parcel 102.-09-08.1 and continuing southeasterly along the southerly bounds of parcel 102.-09-08.1, to a point located at the southernmost corner of parcel 102.-09-08.1 and continuing easterly along the southerly bounds of Parcel 102.-09-08.1 to a point located on the southeast corner of parcel 102.-09-08.1;

Thence northerly along the easterly bounds of parcel 102.-09-08.1, to a point located on the northeast corner of parcel 102.-09-08.1 and continuing westerly along the northerly bounds of parcel 102.-09-08.1 to a point located at its intersection with the right-of-way of Apple Tree Ridge;

Thence westerly across Apple Tree Ridge to the westerly bounds of the right-of-way of Apple Tree Ridge at a point located at its intersection with the northeast corner of parcel 102.-05-39.1;

Thence westerly along the northerly bounds of parcel 102.-05-39.1, to the northwest corner of parcel 102.-05-39.1, said point is also the point and place of the beginning:
and

WHEREAS, the proposed District would serve three parcels and residences located in the Town of Manlius, 4853 Troop K Road, Manlius, New York 13104, 4833 Apple Tree Ridge, Manlius, New York, 13104 and 4857 Troop K Road, Manlius, New York 13104; and

WHEREAS, the improvements proposed consist of the connection to Onondaga County Water Authority (OCWA) existing 6-inch water main on Armstrong Road via a 6-inch tapping sleeve and valve, installation of approximately 1,000 feet of 8-inch ductile iron pipe (DIP) water main extending north along the west side of Apple Tree Ridge; Installation of two (2) fire hydrants, with one (1) hydrant located at the dead-end of the new 8-inch water main to facilitate flushing; Installation of three (3) ¾-inch Type K water service up to the respective property line and/or right-of-way (ROW) line for each property included; and installation of three (3) water meters on the existing plumbing within the interior of each residence; and

WHEREAS, extending the water service from the curb stop installed at the property line or ROW line and in to each residence, providing a pressure reducing valve (PRV) on the water service upstream of the water meter, and decommissioning individual water supply wells pursuant to New York State Department of Health guidance are excluded from the proposed District formation and would be required to be performed by the individual residences; and

WHEREAS, the Map, Plan and Report for Town of Manlius Apple Tree Ridge Water District projects the capital cost of the project to be \$251,000.00, with a projected total annual debt service based on a 30-year loan at 2.15% interest of \$11,400.00, to be

split between the three (3) proposed residences/users for an annual debt service per user of \$3,800.00; and

WHEREAS, the Map, Plan and Report for Town of Manlius Apple Tree Ridge Water District projects the annual OCWA operating and maintenance cost to be \$487.12 per user based on the assumed daily water usage of typical OCWA residential customers, with an initial one-time OCWA service hook-up fee of \$901.00 per user, for the projected cost of the first year of district formation of \$5,188.12, and an annual user cost of \$4,287.12 per user thereafter; and

WHEREAS, the 2022 New York State Comptroller Special District average estimated cost threshold of a typical property is \$989.00 per user; and

WHEREAS, because the projected per-user cost exceeds the New York State Comptroller Special District average estimated cost threshold of a typical property, an application to the Office of the NYS Comptroller would be required, and the NYS Department of Audit and Control would be required to grant or deny the formation of the district; and

WHEREAS, the Town Board wishes to evaluate the creation of the water district as proposed and petitioned for; and

NOW, THEREFORE, BE IT ORDERED that a public hearing before the Town Board shall be held in the Town of Manlius, State of New York on the 24th day of August, 2022 at 6:30 p.m. In accordance with Article 12 of the New York State Town Law, the Town Board does hereby consider whether the formation of the District is in the public interest and to hear all persons interested in the subject thereof considering the

same, and for such other action on the part of the Manlius Town Board with relation to said sewer district project as may be required by law; and it is further

ORDERED that the Town of Manlius Town Clerk shall publish and shall post this Order as notice of said public hearing in accordance with Town Law Article 12, not more than twenty (20) nor less than (10) days before the designated hearing date.

Dated: August __, 2022

I, ALLISON A. WEBER, Town Clerk of the Town of Manlius, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Manlius at a regular meeting of the Board duly called and held on the 10th day of August, 2022; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I HEREBY CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Manlius, this ____ day of August, 2022.

DATED: August 10, 2022
Fayetteville, New York

ALLISON A. WEBER
Town Clerk of the Town of
Manlius
Onondaga County, New York

Map, Plan and Report for Town of Manlius Apple Tree Ridge Water District

Town of Manlius, Onondaga County, New York

August 1, 2022

MJ#: 1456.03

Prepared For:

Town of Manlius
301 Brooklea Drive
Fayetteville, New York 13066

Prepared By:

**M.J Engineering and
Land Surveying, P.C.**

1533 Crescent Road
Clifton Park, NY 12065
Phone: 518.371.0799
Fax: 518.371.0822
mjelspc@mjels.com



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APPENDICIES

Appendix A:	Onondaga County Water Authority Service Area Map
Appendix B:	Onondaga County Water Authority Apple Tree Ridge Design Drawings
Appendix C:	Proposed Apple Tree Ridge Water District Map and Benefited Parcels
Appendix D:	Legal Description
Appendix E:	Onondaga County Water Authority 2022 Rate Schedules
Appendix F:	Opinion of Probable Project Cost
Appendix G:	New York State Mapping Resources

1.0 BACKGROUND AND AUTHORIZATION

On June 28, 2021, the Town of Manlius (Town) received a petition with the signatures of three (3) residents located at 4853 Troop K Road, 4833 Apple Tree Ridge, and 4857 Troop K Road. The petition was for the creation of a new water district to serve these three residences, which currently receive water from their own private wells. The residents filed the petition due to health and safety concerns with their current wells. The well at 4853 Troop K Road is shallow and has run dry four times in the past 15 years. The well at 4833 Apple Tree Ridge is a drilled well which has collapsed twice in the past 15 years from unreliable underground characteristics and produces unpalatable water. The well at 4857 Troop K Road is also a drilled well that experiences unpalatable water.

Onondaga County Water Authority (OCWA) is the water provider for approximately 340,000 residents in five counties in Central New York including Onondaga, Oswego, Madison, Oneida, and Cayuga. OCWA is established in some areas of the Town and provides their water at retail as shown in the OCWA Service Area Map included in Appendix A. On June 4, 2020, the resident of 4833 Troop K Road received a letter from OCWA regarding a proposed water main extension that included adding the three residents involved in the aforementioned petition to their existing water distribution system with a new water main, hydrants, valves, and services. OCWA currently supplies water to users located along Armstrong Road south of the three residents on the petition. The June 4, 2020 letter from OCWA also included a drawing and a cost estimate to furnish and install the required materials and servicing fees. The OCWA drawing is included in Appendix B. However, the proposed project by OCWA was not pursued at the time.

The three aforementioned property owners have filed a petition with the Manlius Town Clerk requesting that the Manlius Town Board evaluate the creation of a water district encompassing their properties. All proposed water system improvements will be owned by the Town, however operated and maintained by OCWA. The Manlius Town Board on August 25, 2021 authorized MJ Engineering and Land Surveying PC (MJ) to prepare a Map, Plan and Report (MPR) for the creation of a new water district. The MPR outlines the proposed service area, parcels to be serviced, water facilities and improvements (if required) and the estimate annual user costs. The water district will be created in accordance with Article 12 of the New York State Town Law.

2.0 PROPOSED DISTRICT BOUNDARIES AND BENEFITED PROPERTIES

The proposed District will serve three (3) residential properties currently utilizing private water wells, as shown in the proposed water district map included in Appendix C. The proposed District includes three (3) separate parcels and encompasses a total land area of about 6.24 acres as listed in Table 2-1. The proposed district boundary will follow the perimeters of each of the three parcels and include the Town right-of-way between those parcels. A legal description of the boundaries comprising the proposed water district is included in Appendix D.

Table 2-1 Proposed Apple Tree Ridge Water District Parcel Listing							
Town	SBL	Owner	Parcel Street Number	Parcel Street Name	Mailing Address	Property Class	Acres
313889 - Manlius	102.-09-08.1	Ilacqua Carol A & Samuel David J	4853	Troop K Road	4853 Troop K Road Manlius, NY 13104	210	1.34
313889 - Manlius	102.-09-07.2	Mc Ginnis Rebecca	4833	Apple Tree Ridge	4833 Apple Tree Ridge Manlius, NY 13104	210	0.9
313889 - Manlius	102.-05-39.1	Temes Sara C	4857	Troop K Road	4857 Troop K Road Manlius, NY 13104	210	4

3.0 PROPOSED WATER SYSTEM FACILITIES

Currently, there is no water infrastructure on Apple Tree Ridge or Troop K Road. Based on the design drawing provided by OCWA in Appendix B, the proposed water system infrastructure required to provide water services for the proposed water district includes the following:

- Connection to OCWA existing 6-inch water main on Armstrong Road via a 6-inch tapping sleeve and valve.
- Installation of approximately 1,000-feet of 8-inch ductile iron pipe (DIP) water main, extending north along the west side of Apple Tree Ridge.
- Installation of two (2) fire hydrants, with 1 hydrant located at the dead-end of the new 8-inch water main to facilitate flushing.
- Installation of three (3) ¾-inch Type K water service up to the respective property line and/or right-of-way (ROW) line for each property included.
- Installation of three (3) water meters on the existing plumbing within the interior of each residence.

The following items (and associated costs) are excluded from the water district formation and will need to be performed by the residences:

- Extending the water service from the curb stop installed at the property line or ROW line and into each residence.
- Providing a pressure reducing valve (PRV) on the water service upstream of the water meter. The PRV is required by OCWA as the proposed water district is located within a high-pressure zone.
- Follow New York State Department of Health guidance for decommissioning the individual water supply well.

4.0 OWNERSHIP, OPERATION AND MAINTENANCE

The Town will own the new water system infrastructure including the new water main, hydrants, and valves within the proposed District, however operation and maintenance will be provided by OCWA. Water service lines will be installed by OCWA from the water main and up to the property line and/or ROW to the curb stop. The curb stops and water service lines between the water main and each curb stop will be owned, operated, and maintained by OCWA. The water meters will also be installed by OCWA within the interior of each residence and will be owned, operated, and maintained by OCWA.

The property owners will be responsible for extending their respective water service from the curb stop and into their residence. The extension of each water service shall be owned, operated, and maintained by the respective resident. Each resident will also be responsible for providing and installing their respective OCWA-required pressure reducing valve upstream of their water meter. They shall be responsible to operating and maintaining the PRV.

5.0 ESTIMATED OPINION OF PROBABLE PROJECT COSTS

This MPR provides an updated opinion of probable project cost for the proposed water district using 2022 dollars. The estimate is based upon the OCWA design drawing included in Appendix B. The estimated opinion of probable project cost for the required infrastructure to serve the proposed water district is \$251,000, as included in Appendix E. This includes a 15% design contingency and 20% fee for engineering design, legal, fiscal, and permitting consultation, and construction administration and inspection.

6.0 EXPLANATION OF USER COSTS

General Municipal Law requires that all costs associated with a water district are to be borne by users in the district. The proposed costs to the typical user are based on a shared debt service by the property owners in the proposed district, operation and maintenance (O&M) of the water district, and any applicable fees (i.e., connection and service fees). The user cost is to be charged on a benefit basis.

6.1 Debt Services Costs

Based on the opinion of probable project cost discussed in Section 5 and assuming the project is financed with a 30-year loan at an interest rate of 2.15%, the total annual debt service for the project is \$11,400. With a total of three (3) users within the proposed water district, the estimated annual debt service for each user is \$3,800.

6.2 Operation and Maintenance Costs

OCWA will operate and maintain the water distribution system in the proposed water district, including all water mains, hydrants, valves, and service lines right-of-way of the areas serviced. The total O&M fees include OCWA's Base System Fee and their Water Use Rate. The Base System Fee and Water Use Rate for general residential services are billed quarterly with the use rate being an increasing block rate style with three tiers. Table 6-2 outlines the quarterly water billing for an OCWA ¾-inch water service. The OCWA 2022 Rate Schedule is included in Appendix E. Based on an assumed daily water usage of 200 gallons per day (gpd) for a single-family home, which is typical of residential OCWA customers, the approximate quarterly water bill will be \$121.78. Therefore, the total annual O&M fee per user is approximately \$487.12.

Assumed Quarterly Water Usage = 200 gpd x 30 days/month x 3 months/quarter = 18,000 gallons

Quarterly OCWA O&M Bill = \$58.28 + (10,000gal x \$0.00311/gal) + (8,000gal x \$0.00405/gal) = \$121.78

Annual OCWA O&M Bill = \$121.78/quarter x 4 quarters/year = \$487.12

Table 6-2 Onondaga County Water Authority Rate Schedule No. 2 – Gallons General Residential Service – Quarterly <i>Effective January 1, 2022</i>			
Base System Fee			
¾-inch Size Meter		\$	58.28
Water Use Rate			
First 10,000 gallons @	\$	3.11	Per 1,000 gallons
Next 13,000 gallons @	\$	4.05	Per 1,000 gallons
Over 23,000 gallons @	\$	5.01	Per 1,000 gallons

6.3 Costs of Connection Fees

The properties included in the proposed water district will incur a connection fee determined by OCWA. Effective January 1, 2022, OCWA charges \$890 for a ¾-inch service connection fee when performed with the installation of the connecting water main according to Articles VIII and X of OCWA's Customer Rules. OCWA also imposes a Service Activation Fee of \$11 for the activation of each new service as shown in the OCWA 2022 Rate Schedule and Fees included in Appendix E. These one-time fees will fund the furnishing of the material and installation from the water main to the property line and/or right-of-way line and the installation of the water meter. Those fees will not be included in the overall user cost for the water district users after the first year of district formation.

7.0 ESTIMATED WATER DISTRICT USER COSTS

Table 7-1 outlines the projected user costs to be incurred by the properties located in the proposed water district. Based on the annual debt service and O&M costs presented in Sections 6.1 and 6.2, the opinion of probable annual user cost is \$4,287.12. It is noted that this does not include the OCWA one-time service connection fee (\$890/user) and service activation fee (\$11/user) which will need to be paid directly to OCWA by the property owners as discussed in Section 6.3.

Table 7-1 Proposed Apple Tree Ridge Water District Projected Annual Costs	
Project Capital Costs	
Total Project Cost	\$251,000
Annual Debt Service <i>Assumed with a 30-year loan at 2.15%</i>	
Total Annual Debt Service	\$11,400
Number of Users	3
Annual Debt Service Per User	\$3,800
Annual OCWA O&M Cost	
Total Annual O&M Cost Per User ¹	\$487.12
Annual User Cost	
Annual User Cost	\$4,287.12
2022 NYS Comptroller Special District Average Estimated Cost Threshold	
Town Water Special Districts	\$989

¹Total annual O&M cost was based on the typical quarterly water usage of a single-family residential OCWA customer

²Additional cost of \$901 per user will occur during the first year of the district's formation from OCWA service fees.

The New York State Office of the State Comptroller issues a listing of the average estimated cost thresholds for special districts. The costs referenced by the Comptroller includes "amounts required to be paid for debt services, operation and maintenance and other charges, including fees, related to the improvement in the first year following the formation of the district or extension". This listing is issued on an annual basis. The January 2022 average estimated cost to a typical user for a water district establishment is \$989. The proposed water district's typical annual user cost, as shown in Table 7-1, is \$4,287.12 per user. Including the OCWA one-time service fees (\$901/user), the typical cost for the first year of district formation totals to \$5,188.12 per user, which is above the 2022 State Comptroller's cost. As such, Comptroller's approval will be required for the district formation. An application to the Office of the NYS Comptroller will need to be submitted, then the NYS Department of Audit and Control will either grant permission to or deny the formation of the district.

8.0 REQUIRED PERMITTING AND APPROVALS

The following agencies are required to approve the water district formation and water extension project:

- The Office of the NYS Comptroller will need to review the application submitted regarding the creation of a special water district that exceeds the listed threshold. The Comptroller's approval will be required to create the water district.
- OCWA and the must review and approve the plans for the public water system extension.

- Onondaga County Department of Health must review and approve the plans for the public water system extension.
- The Town of Manlius Highway Department must approve work within Town roads, including but not limited to coordination of pavement restoration and work zone traffic control.

The New York State Department of Environmental Conservation (NYSDEC) Environmental Resource mapper (ERM) indicates one freshwater pond on the property on 4853 Troop K Road. However, it is not expected that this pond will be affected by the installation of the new water system infrastructure. The ERM also indicates that the project area is within the vicinity of documented rare plants and animals. Therefore, a project screening letter will need to be sent to the NYSDEC for determination of project impact during design.

The Agricultural Districts Map for Onondaga County from the NYS Department of Agriculture and Markets (NYSAM) indicates that the project area is not located within an agricultural district.

The NYS Office of Parks, Recreation and Historic Preservation (OPRHP) GIS-based Cultural Resource Information System (CRIS) indicates that the project is not located within an archaeologically sensitive area.

All maps generated from the NYSDEC, NYSAM, and NYS OPRHP CRIS are included in Appendix G.

9.0 DISTRICT FORMATION PROCESS

The following are the procedural requirements for the creation of a district, which are in accordance with New York State Town Law – Article 12. The district formation and charges are subject to permissive referendum.

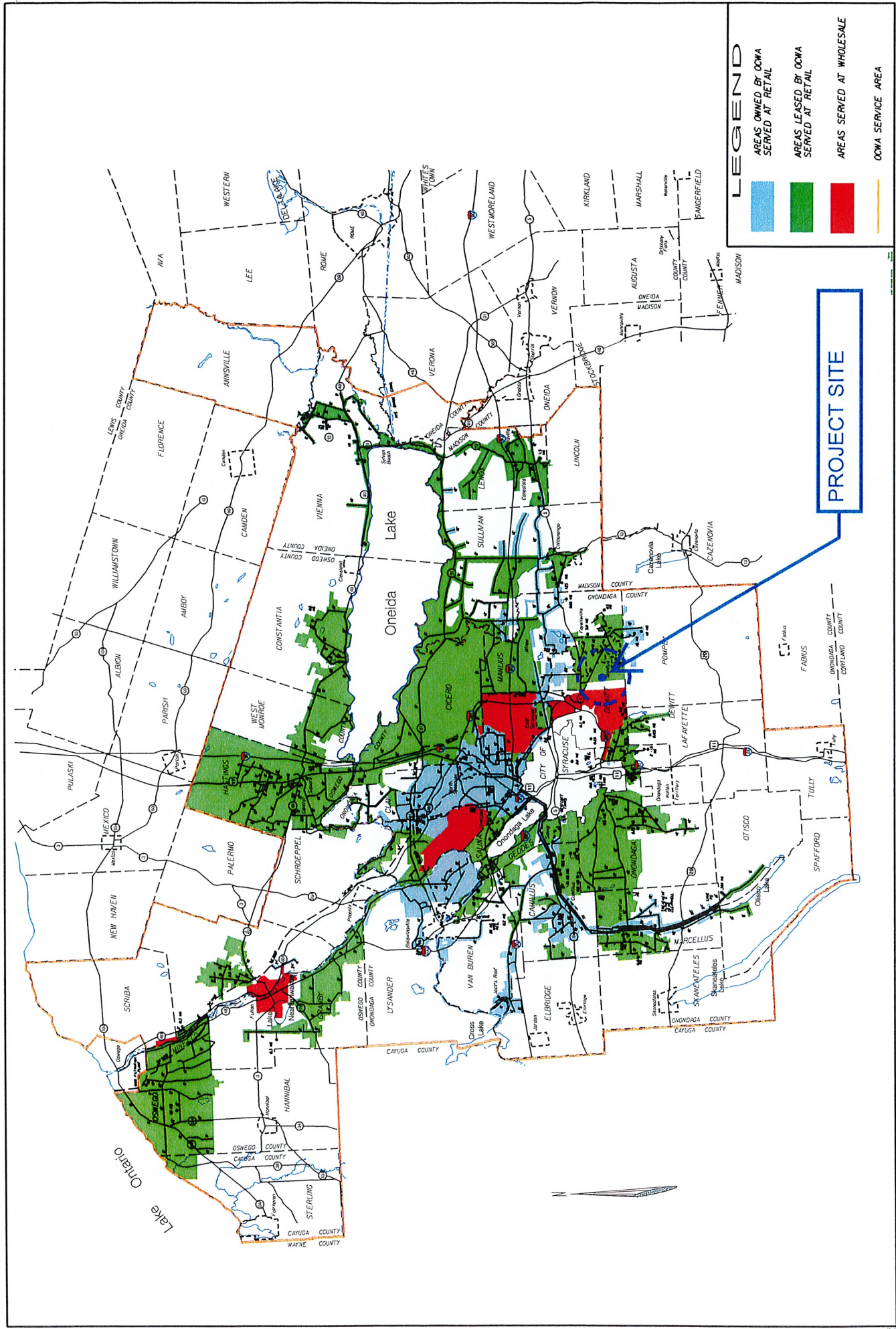
- The submission of this report, representing a Map, Plan and Report to the Town Board, which encompasses the proposed district.
- The Town accepts and files this report.
- The Town Board schedules and holds a public hearing in accordance with NYS Town Law and Town of Manlius public notice requirements.
- The Town Board takes action on the State Environmental Quality Review (SEQR) by making a determination if the proposed action (district formation) will or will not have an adverse impact on the environment.
- Assuming the Town Board finds that the action will not have an adverse impact on the environment, a SEQR negative declaration shall be made by Town Board resolution.
- An application to the Office of the NYS Comptroller will be submitted since the typical property fee is greater than the Comptroller limit.
- Assuming the NYS Department of Audit and Control grants permission to form the special district, the Town Board will consider acting on the proposed district formation by the board of resolution.

The Town Board, in its review of the creation of the district, shall validate that the following criteria have been satisfied:

- All the property and property owners within the proposed district are benefited thereby;
- All the property and property owners benefited are included within the limits of the proposed district;
- The cost of the proposed improvements is to be assessed against the benefited area and all real property to be assessed will be benefited by the proposed improvements and no benefited property will be excluded; and
- It is in the public interest to form the district and will not constitute an undue burden on the property that will bear the cost thereof.

Appendix A

Onondaga County Water Authority (OCWA) Service Area Map

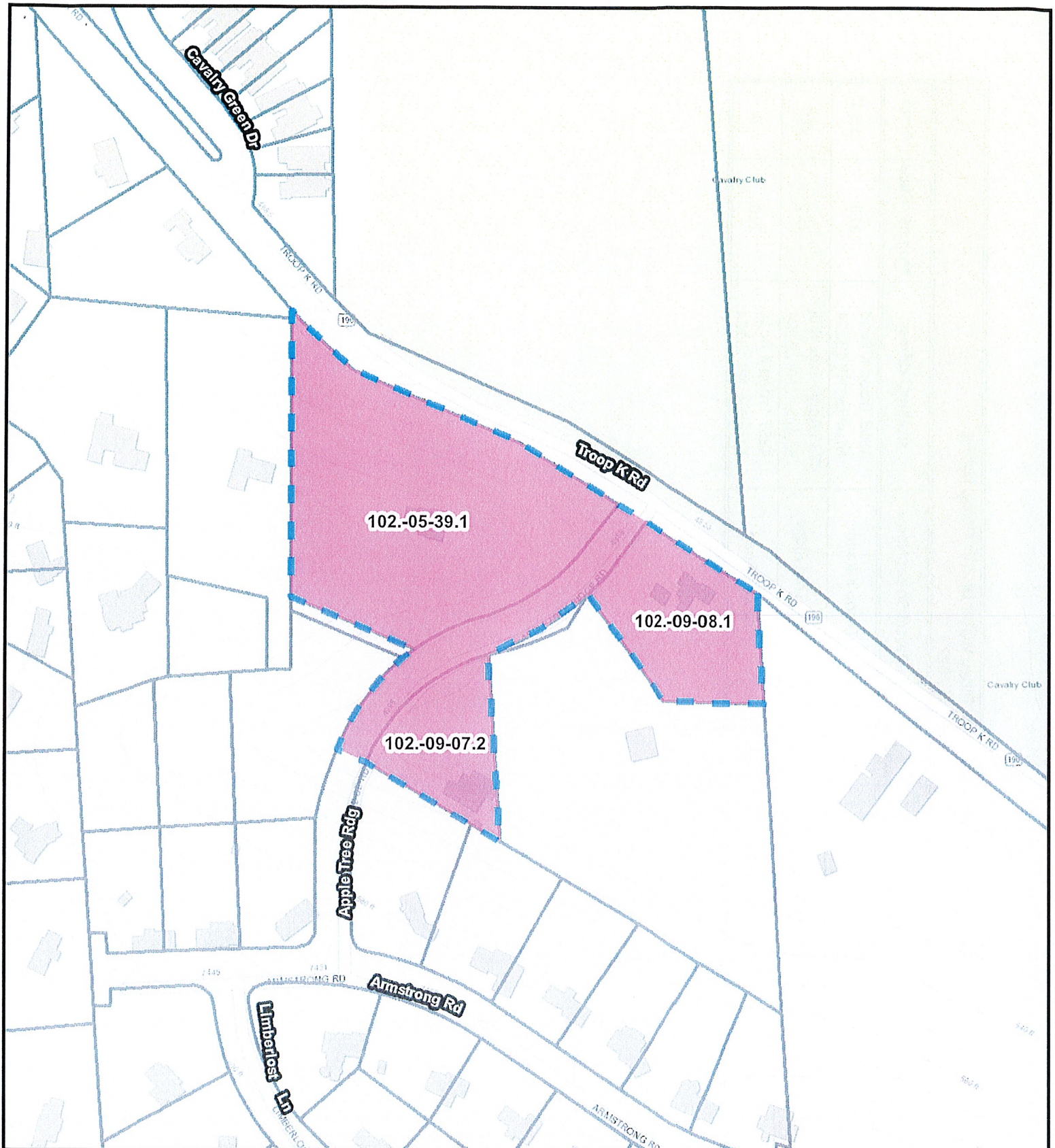


Appendix B

Onondaga County Water Authority (OCWA) Apple Tree Ridge Design Drawings

Appendix C

Proposed Apple Tree Ridge Water District Map and Benefited Parcels



Apple Tree Ridge Proposed Water District

Town of Manlius, New York
August 2022

-  Approximate Proposed Water District Boundary
-  Town of Manlius Parcels

0 100 200 400
Feet



Engineering and
Land Surveying, P.C.

Sources:
ESRI, NYS ITS,
Onondaga County



This map was prepared for illustrative
purposes only and is not suitable for
engineering, surveying, or legal purposes.

**Table 2-1: Proposed Apple Tree Ridge Water District Parcel Listing
August 2022**

Town	SBL	Owner	Parcel Street Number	Parcel Street Name	Mailing Address	Property Class	Acres
313889 - Manlius	102.-09-08.1	Ilacqua Carol A & Samuel David J	4853	Troop K Road	4853 Troop K Road Manlius, NY 13104	210	1.34
313889 - Manlius	102.-09-07.2	Mc Ginnis Rebecca	4833	Apple Tree Ridge	4833 Apple Tree Ridge Manlius, NY 13104	210	0.9
313889 - Manlius	102.-05-39.1	Temes Sara C	4857	Troop K Road	4857 Troop K Road Manlius, NY 13104	210	4

Appendix D

Legal Description

Town of Manlius
Onondaga County, New York

Suggested Description of the Proposed
Apple Tree Ridge Water District

The following is intended to describe the bounds of the proposed Apple Tree Ridge Water District in the Town of Manlius, Onondaga County, New York as shown on the map entitled "Apple Tree Ridge Proposed Water District" prepared by M.J. Engineering and Land Surveying, P.C., dated August 2022.

Beginning at the point located at the northwest corner of parcel 102.-05-39.1 and continuing southerly along the westerly bounds of parcel 102.-05-39.1 to a point located in the southwest corner of Parcel 102.-05-39.1, then easterly along the southern bounds of parcel 102.-05-39.1, to a point at its intersection with the right-of-way of Apple Tree Ridge;

Thence southerly 215-feet along the western bounds of the right-of-way of Apple Tree Ridge and thence continuing easterly across Apple Tree Ridge to the easterly bounds of the right-of-way of Apple Tree Ridge at a point located at its intersection with the southwest corner of parcel 102.-09-07.2;

Thence easterly along the southerly bounds of parcel 102.-09-07.2 to a point located on the southeast corner of parcel 102.-09-07.2, and continuing northerly along the easterly bounds of parcel 102.-09-07.2, to a point located at its intersection with the right-of-way of Apple Tree Ridge;

Thence northerly along the easterly bounds of the right-of-way of Apple Tree Ridge, to a point located on the southwest corner of parcel 102.-09-08.1 and continuing southeasterly along the southerly bounds of parcel 102.-09-08.1, to a point located at the southernmost corner of parcel 102.-09-08.1 and continuing easterly along the southerly bounds of Parcel 102.-09-08.1 to a point located on the southeast corner of parcel 102.-09-08.1;

Thence northerly along the easterly bounds of parcel 102.-09-08.1, to a point located on the northeast corner of parcel 102.-09-08.1 and continuing westerly along the northerly bounds of parcel 102.-09-08.1 to a point located at its intersection with the right-of-way of Apple Tree Ridge;

Thence westerly across Apple Tree Ridge to the westerly bounds of the right-of-way of Apple Tree Ridge at a point located at its intersection with the northeast corner of parcel 102.-05-39.1;

Thence westerly along the northerly bounds of parcel 102.-05-39.1, to the northwest corner of parcel 102.-05-39.1, said point is also the point and place of the beginning.

Appendix E

Onondaga County Water Authority (OCWA) 2022 Rate Schedules

Effective January 1, 2022



**RATE SCHEDULE NO. 2 – GALLONS
GENERAL RESIDENTIAL SERVICE – QUARTERLY**

AVAILABILITY: Service under this rate schedule is available to any customer within the Authority's service area in Onondaga and Oswego Counties.

APPLICABILITY: Any regular metered purpose.

BASE SYSTEM FEE: The base system fee for services hereunder shall be:

<u>Size of Meter:</u>	<u>Base System Fee:</u>
5/8"	\$ 38.85
3/4"	\$ 58.28
1"	\$ 97.13
1-1/2"	\$ 194.25
2"	\$ 310.80
3"	\$ 621.60
4"	\$ 971.25

WATER USE RATE:

First	10,000 gallons @	\$3.11 per 1,000 gallons
Next	13,000 gallons @	\$4.05 per 1,000 gallons
Over	23,000 gallons @	\$5.01 per 1,000 gallons

BILLING: Based on the total of the Base System fee plus the applicable usage rate for all water used during the billing cycle.

PAYMENT: Bills are rendered net and are payable within fifteen (15) days after presentation, in accordance with Article VIII of the Customer Rules of the Authority.

TERMS AND CONDITIONS: Service hereunder is subject to the Customer Rules of the Authority.

Applicability: All Customers

<u>Size of Meter</u>	<u>Cost</u>	<u>Size of Meter</u>	<u>Cost</u>
5/8"	\$218.98	3"	\$2,464.47
¾"	\$271.65	4"	\$3,486.43
1"	\$335.36	6"	\$5,534.14
1 ½"	\$893.30	8"	\$5,920.04
2"	\$1,148.72	10"	\$8,311.46
<u>Size of Fireline</u>	<u>Meter Cost</u>	<u>Size of Fireline</u>	<u>Meter Cost</u>
4" FL	\$7,525.09	8" FL	\$14,174.11
6" FL	\$10,558.81	10" FL	\$18,995.93

- | | | | |
|-----|--|----------------------------------|------------------------------------|
| 2. | Service Activation Fee: | \$11.00 | |
| 3. | Meter Testing Fee (thru 3"): | \$75.00 | |
| 4. | Service Restoration Fee: | | |
| | During Regular Hours | \$75.00 | |
| | After Hours | \$112.50 | |
| 5. | Damaged Hydrant Meter/ RPZ Service Charge: | <u>1st occurrence</u> | <u>2nd occurrence +</u> |
| | | \$75.00 | \$112.50 |
| 6. | Damaged/Frozen Meter Service Charge: | <u>1st occurrence</u> | <u>2nd occurrence +</u> |
| | During Regular Hours | \$75.00 | \$112.50 |
| | After Hours | \$112.50 | \$168.75 |
| | Charges for irreparably damaged meter s will be incurred at current replacement cost. | | |
| 7. | Meter Pit Installation Fee: 1" & Under - Regular & High Pressure | | \$1,500.00 |
| | (If High Pressure Customer to provide Pressure Reducing Valve) | | |
| 8. | Meter Pit Installation Fee: 1 1/2" & 2" – Regular & High Pressure | | \$3,600.00 |
| | (If High Pressure Customer to provide Pressure Reducing Valve) | | |
| 9. | Illegal Use of Hydrant (Theft of Service) Fee: | <u>1st occurrence</u> | <u>2nd occurrence +</u> |
| | | \$500.00 | \$1,000.00 |
| 10. | Returned Check Fee: | \$20.00 | |
| 11. | Backflow Preventer Test Report Submittal: | | |
| | a. Test Report submittal via VEPO CrossConnex Application - \$13.00 per test report submittal – paid directly through VEPO CrossConnex Application. | | |
| 12. | Advance Benefit: | | |
| | Applicability: Applications for service connections to certain water mains must be accompanied by an Advance Benefit payment in addition to the connection fee. These water mains are designated by OCWA which have been installed after January 1, 1995 but not as replacements of existing mains or under Main Extension Contract. The 2022 cost for Advance Benefit is \$2,610.00. | | |
| | Rate: Actual charges each year are on file at OCWA office. The charge for water used will be at the regular rates. | | |

Payment: Bills are rendered net and are payable in advance.

Terms and Conditions: Services hereunder are subject to the Customer Rules of OCWA. Any and all rates set forth in this Rate Schedule No. 5 are made subject to the Rock and Boulder Provision of Sec. 4.9 of these Customer Rules.



Effective January 1, 2022

ONONDAGA COUNTY WATER AUTHORITY
RATE SCHEDULE NO. 5A – FEES

Availability: Service under this rate schedule is available to any customer:

Applicability: All Customers

1. **Connection Fees (including meter)**

<u>Size of Service</u>	<u>If Installed w/Main</u>	<u>If Installed Separately</u>	
		<u>On Mains Less Than 16"</u>	<u>On Mains 16" or Larger</u>
3/4"	\$ 890.00	\$ 1,870.00	\$ 1,885.00
1"	1,080.00	2,070.00	2,085.00
1 1/2"	2,290.00	2,990.00	3,040.00
2"	3,020.00	4,120.00	4,180.00

Connection fees for services 4" and over will be based on the actual cost of labor and materials to furnish and install the service.

OCWA will require a deposit for 4" and over services to be made prior to installation of the service.

If the deposit is more than the actual cost, OCWA will refund the monies not used, and likewise, if the deposit does not cover the actual cost, the customer will be responsible for any overage.

Appendix F

Opinion of Probable Project Cost

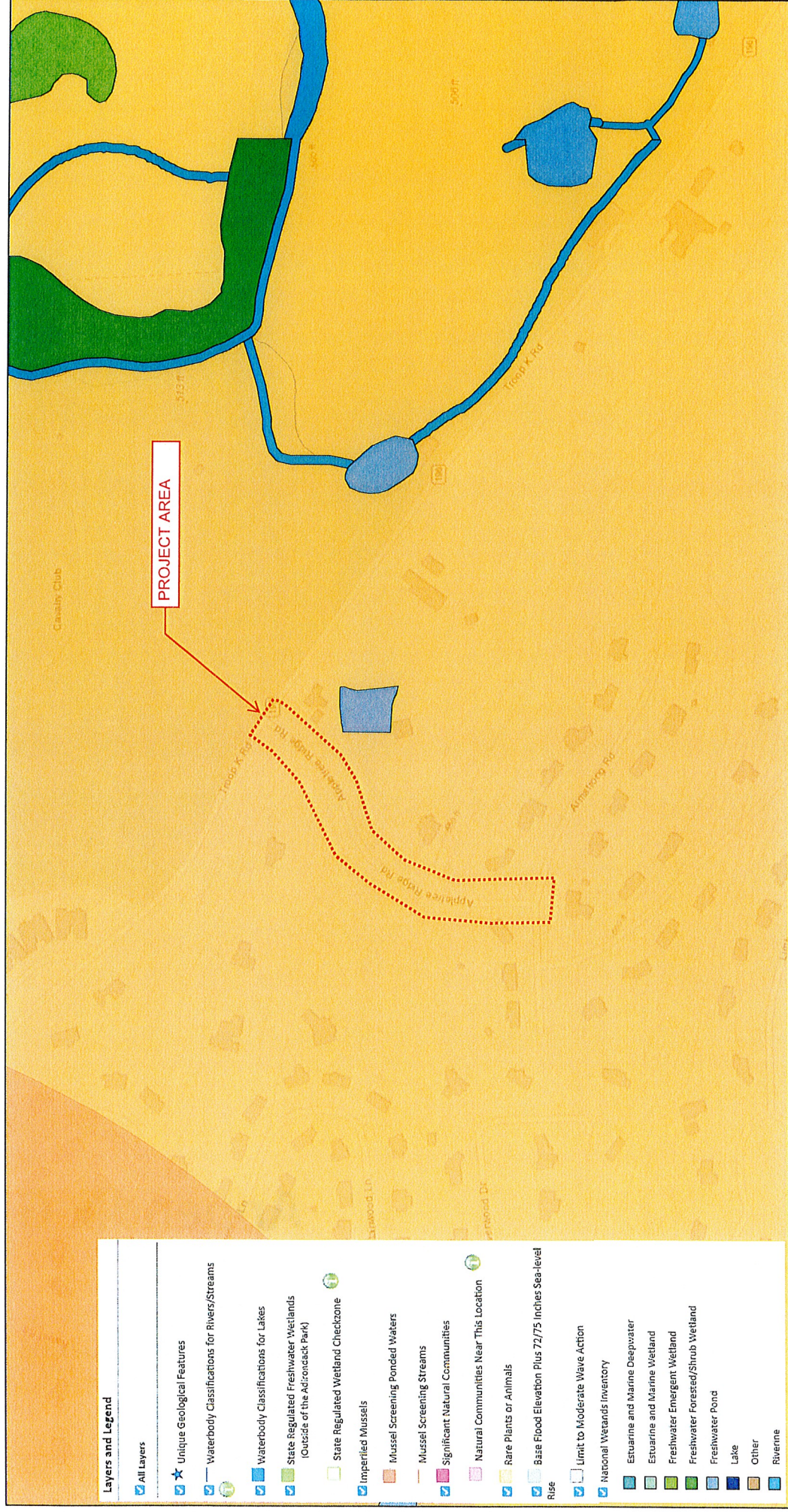
TOWN OF MANLIUS PROPOSED APPLE TREE RIDGE WATER DISTRICT ROM COST ESTIMATE				
ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
Mobilization & Demobilization	1	LS	\$7,500.00	\$7,500.00
Town Road Traffic Control	1	LS	\$2,500.00	\$2,500.00
8" Ductile Iron Watermain (<i>furnish and install only</i>)	1,000	LF	\$60.00	\$60,000.00
Unclassified Excavation (<i>water main trench</i>)	1,150	CY	\$25.00	\$28,750.00
Connection to Existing Water Mains	1	EA	\$5,000.00	\$5,000.00
Pipe Zone Bedding and Backfill	215	CY	\$45.00	\$9,675.00
Trench Backfill and Compaction	860	CY	\$25.00	\$21,500.00
MJ Fittings	1	LS	\$6,000.00	\$6,000.00
Hydrant & Valve Assembly	2	EA	\$9,500.00	\$19,000.00
Pavement Replacement	15	TON	\$200.00	\$3,000.00
Rock Removal	170	CY	\$100.00	\$17,000.00
Topsoil & Seeding	625	SY	\$8.00	\$5,000.00
Stormwater & Erosion Control	1	LS	\$1,500.00	\$1,500.00
SUBTOTAL				\$186,000.00
Project Contingency (15%)				\$28,000.00
Engineering, Legal, Fiscal, Permitting, Administration (20%)				\$37,000.00
TOTAL CAPITAL COST¹				\$251,000.00

¹Estimate is as of August 2022. Costs for equipment and materials are subject to change based on market conditions.

Appendix G

New York State Mapping Resources

NYS DEC Environmental Resource Mapper

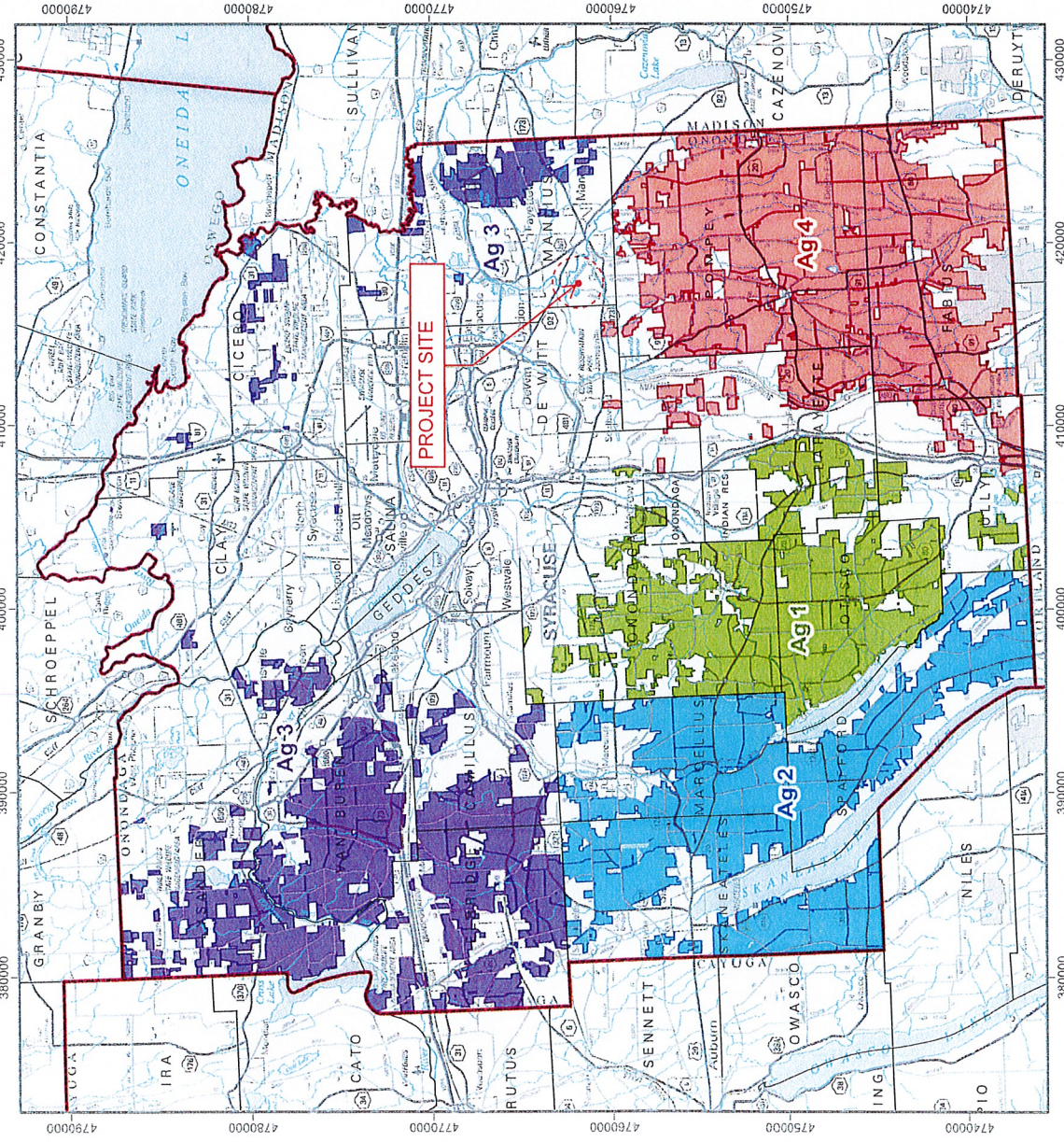


September 17, 2021

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

NYS Department of Environmental Conservation
Not a legal document

ONONDAGA COUNTY



MAP SOURCE INFORMATION

Map created at Cornell IRIS
(Institute for Resource
Information Sciences)
<<http://iris.cals.cornell.edu>>
for the NYS Department of
Agriculture and Markets
<<https://www.agriculture.ny.gov>>

Agricultural Districts boundary
data is available at CUGIR
(Cornell University Geospatial
Information Repository) website:
<<http://cugir.library.cornell.edu>>

Base Map: state250_bw.tif 1998
Scale: 1:250,000; County
boundaries imported from the
file nysshore.e00 from the
NYSGIS Clearinghouse website:
<<http://gis.ny.gov>>

**Base map contains data
copyrighted by the NYS
ITS GIS Program.**

DISCLAIMER

This is a general reference
to Agricultural District
boundaries; not a legal substitute
for actual tax parcel information.

Boundaries as prior to
January 2021

Open Enrollment Annual
Inclusions added after the
certification date are not
included in this data. Check
with county agencies to confirm
the status of individual parcels.

Onondaga County

- Ag. District 1
- Ag. District 2
- Ag. District 3
- Ag. District 4

DISTRICT CERTIFICATIONS and TOWNS

DISTRICT 1

CERTIFIED 8/21/18
LaFayette
Onondaga
Otisco
Tully

DISTRICT 2

CERTIFIED 8/5/2020
Marcellus
Skaneateles
Spafford

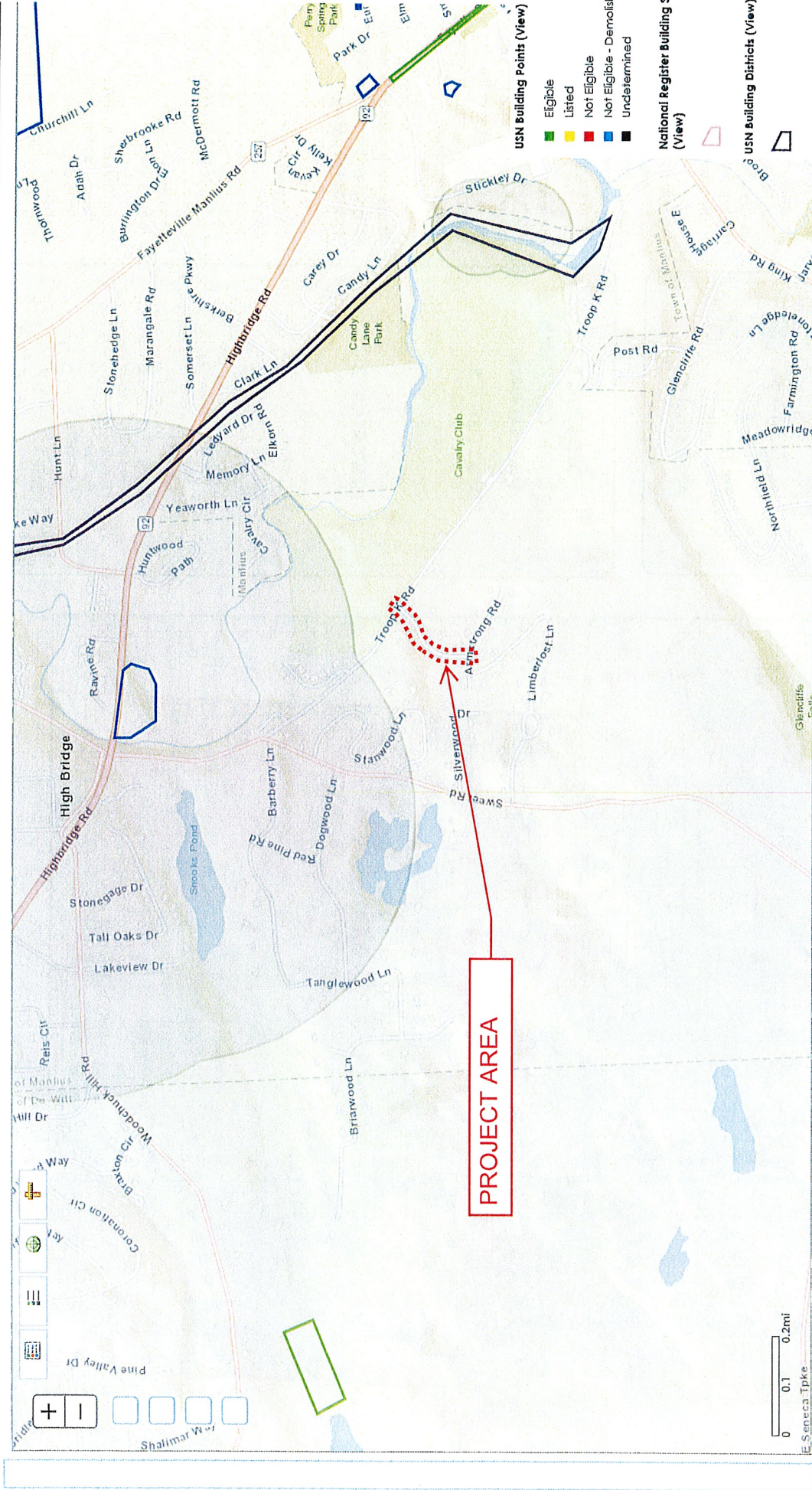
DISTRICT 3

CERTIFIED 4/9/2015
Lysander
Cicero
Manlius
Clay
Van Buren
Elbridge

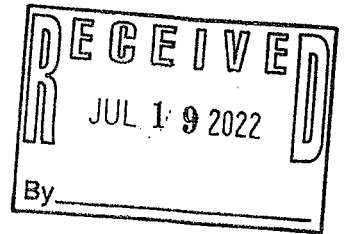
DISTRICT 4

CERTIFIED 9/7/2016
Dewitt
Fabius
LaFayette
Pompey
Tully

MAP PROJECTION
UTM Zone 18, NAD83 meters



Graziano Zazzara
344 S. Warren Street, Suite 202
Syracuse, New York 13202



July 18, 2022

Town of Manlius
301 Brooklea Drive
Fayetteville, NY 13066

**Re: Zone Change Request for 4600 Enders Road, Manlius New York
(tax map number 117.2-01-04.0)**

Dear Sir/Madam:

We are currently under contract to purchase the property located at 4600 Enders Road, Town of Manlius, tax map number 117.2-01-04.0 (the "Property") from Eastern Hills Bible Church ("Seller").

We have been active in the real estate development in the Central New York area for many years. We have a history of taking vacant under-utilized properties and redeveloping them to allow them to become areas that benefit the surrounding community and add to the tax base. We believe the Property, which is would become vacant and unused, can be updated and put back into productive use for the community.

The Property is currently zoned as RA Restricted Agricultural District. This zoning classification was appropriate prior to the commercialization of the surrounding area on Enders Road and Cazenovia Road, which is now a vibrant commercial district.

With the Eastern Hills Bible Church moving to their new location, the previous church structure on the Property has been under-utilized. It would benefit the community and Town to have the Property re-zoned as C-A Commercial District A. This would be consistent with the commercial district along Cazenovia Road and the portion of Enders Road, and the property directly next door to the Property (to the right when facing the Property from Enders Road), which is zoned C-A Commercial District A.

The Seller is fully in agreement with the request for the zone change and we will submit signed documentation to that end.

The Applicant proposes to use the Property as a winery with additional space to be used for private parties and events. This is consistent with the current use of a church, which has higher volumes of individuals arriving and leaving on the weekends.

Please find enclosed with respect to the requested zone change:

1. Zoning change application
2. Initial appearance application
3. Short environmental assessment form
4. Preliminary site plan diagram

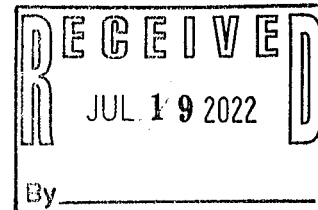
We look forward to discussing this request with the Town and the Planning Board.

Best regards

Graziano Zazzara
Icon Companies
President

A handwritten signature in black ink, appearing to be 'GZ', with a long horizontal stroke extending to the right.

**TOWN OF MANLIUS
ZONE CHANGE APPLICATION**



1. Name of Person applying for Zone Change GRAZI LAZZARA
Address of person applying 349 S. WARREN ST, SYRACUSE N.Y. 13202
Cell Number 315 569-5678 Phone Number -
2. Name: (owner of record) of land where Zone Change would occur EASTERN HILLS BIBLE CHURCH
Address (owner of record) 4100 ENDERS RD, MANLIUS N.Y. 13109
Cell Number (owner of record) - Phone Number 315 682-5000
3. Tax Map Number of property where Zone Change would occur 117.2-01-04.D
4. Is this property located in a flood hazard area? NO
If so, what flood area is the property in it?

5. Present zoning classification of property RA
6. Desired zoning classification CA
Reason for Change of Zone (use additional sheets if necessary) To Allow for change of use to Banquet/Events Venue.
7. What is lot size? 2.83 ACRES
8. If the Zone Change is granted, will the use of the property conform to the District regulations as stated in Chapter 155 Article III of the Town of Manlius Municipal Code? YES
9. Is the property within the protectively zoned area of a housing project authorized under the public housing law? NO
10. Is the property within five hundred (500) feet of the boundaries of any city, village, town, county, state park or parkway? NO
If yes, please specify _____
11. Is the property within five hundred (500) feet from the boundary of any existing or proposed County or State park or other recreation area, or from the right-of-way of any existing or proposed county or state parkway, thruway, expressway, road or highway, or from the existing or proposed right-of-way of any stream or drainage channel owned by the county or for which the county has established channel lines, or from the existing or proposed boundary of any county or state owned land on which a public building or institution is situated? NO

If yes, please specify _____

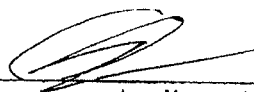
12. List the uses of all abutting property RESIDENTIAL, COMMERCIAL

13. The following must be included with your 12 application packets unless otherwise specified and/or specifically waived by the Town Board:

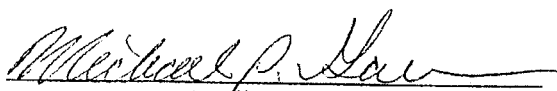
- An environmental assessment form which can be obtained from the Town Clerk, or an environmental impact statement.
- Copy of a survey of the premises certified by a New York State licensed surveyor.
- Legal description of the premises.
- This application must be signed by both the owner of record of the property and the applicant.

The failure to answer any question on this application, the failure to submit any item as specified or the failure to execute this application will result in a delay in the processing of the application.

Date 7/15/2022


Applicant 1

Date 7/15/2022


Applicant 2

Date _____

Applicant

TOWN OF MANLIUS

DISCLOSURE AFFIDAVIT

This affidavit is a part of and must be completed and attached to every application, petition, request submitted for a *site plan, variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit.*

STATE OF NEW YORK)
) SS:
COUNTY OF ONONDAGA)

I. Grazia Zaza Y, being duly sworn, deposes and says that (s) he is:

Applicant
(applicant, petitioner, corporation officer, property owner, etc.)

II. That deponent has read and is familiar with the provisions of the General Municipal Law, Section 809 which states:

- A. Every application, petition or request submitted for a site plan, variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions or any ordinance, local law, rule or regulation constituting the zoning and planning regulations of a municipality shall state the name, residence and the nature and extent of the interest of any state officer or any officer or employee of such municipality is a part, in the person, partnership or association making such application, petition or request (hereinafter called the applicant) to the extent known to such applicant.
- B. For the purpose of this action an officer or employee shall be deemed to have an interest in the applicant when (s)he, his/her spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them:
 - 1) is the applicant, or
 - 2) is an officer, director, partner or employee of the applicant, or
 - 3) legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or
 - 4) is a party to an agreement with such an applicant, express or implied, whereby (s) he may receive any payment or other benefit, whether or not for services rendered, or contingent upon the favorable approval of such application, petition or request.
- C. Ownership of less than five percent (5%) of the stock of a corporation whose stock is listed on the New York or American Stock Exchanges shall not constitute an interest for the purposes of this section.
- D. A person who knowingly and intentionally violates this section shall be guilty of a misdemeanor.

III. That no Town of Manlius officer, employee or a relative of either, as defined in Section 809 General Municipal Law has any interest in this application.

-OR-

If a Town of Manlius officer, employee or relative of either as defined in Section 809 General Municipal law has any interest in this application, the full particulars are provided on an attached sheet.

Date: _____, 20____.

MICHAEL P. GARVER
(Print Name)

Michael P. Garver
(Signature)

EASTERN HILLS BIBLE CHURCH
(Entity Name)

Michael P. Garver CHAIRMAN, BOARD OF
By (Officer) (Title) ELDER

4600 ENDERS RD, MANLIUS NY 13104
(Mailing Address of Applicant)

(315) 682-5008
(Telephone Number)

Date: 7/15, 2022.

GRAZIANO ZAZZARA JR
(Print Name)

[Signature]
(Signature)

N/A (Propose B/R)
(Entity Name)

By (Officer) (Title)

344 S Warren Street, Syracuse, NY 13202
(Mailing Address of Applicant)

315 299 6292
(Telephone Number)

ACKNOWLEDGEMENTS

STATE OF NEW YORK)
) SS:
COUNTY OF ONONDAGA)

On this 15th day of July in the year 2022, before me, the undersigned, a notary public in and for said state, personally appeared Graziano Zazzara, and Michael Garver personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within Petition and acknowledged to me the he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the Petition, the individual or the persons upon behalf of which the individual acted executed the instrument.

Kaitlyn Quesinberry
Notary Public

KAITLYN QUESINBERRY
NOTARY PUBLIC STATE OF NEW YORK
Registration No 01QU6395745
Qualified in Onondaga County
Commission Expires August 5, 2023

CORPORATE ACKNOWLEDGEMENT

STATE OF NEW YORK)

) SS:

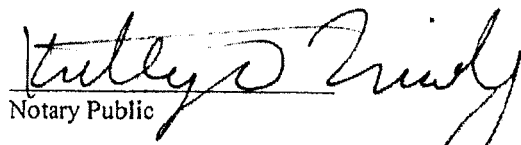
COUNTY OF ONONDAGA)

Graham Zatorsky, being duly sworn, deposes and says the
s(he) is the Manager of 4600 Ends Run LLC
corporation named in the within Application/Petition, that s(he) has read the foregoing affidavit and
knows the contents thereof; that the same is true of s(he) own knowledge, except as to those matters
therein stated to be alleged upon information and belief, and as to those matters s(he) believes it to be
true.


Applicant Signature

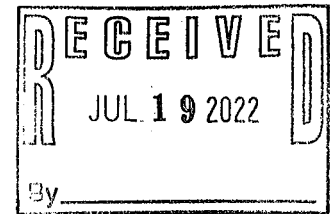
Subscribed to me before this day

Of July 15th, 20 22


Notary Public

KAITLYN QUESINBERRY
NOTARY PUBLIC STATE OF NEW YORK
Registration No 010U6395745
Qualified in Onondaga County
Commission Expires August 5, 2023

Short Environmental Assessment Form **Part 1 - Project Information**



Instructions for Completing

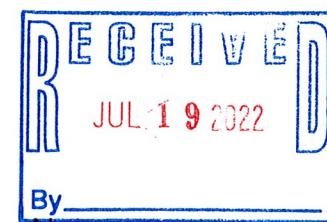
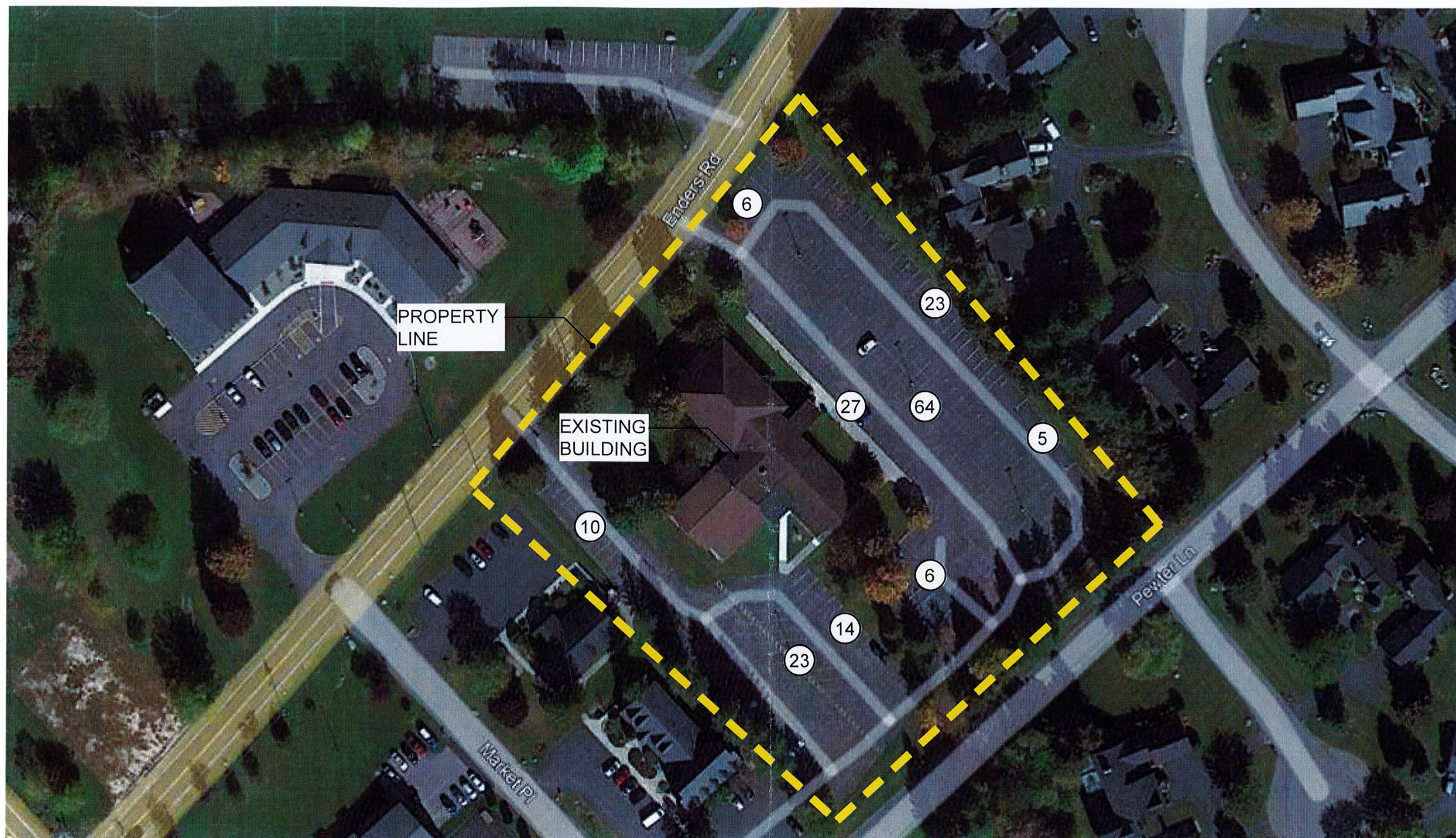
Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: 4600 Enders Road, Manlius NY			
Project Location (describe, and attach a location map): 4600 Enders Road, North of intersection with NYS Route 92			
Brief Description of Proposed Action: Redevelopment of existing church facility for use as an events venue.			
Name of Applicant or Sponsor: Grazi Zazzara		Telephone: 315 569-5678 E-Mail: 92AZZARA26@GMAIL.COM	
Address: 344 S. WARREN ST			
City/PO: SYRACUSE		State: N.Y.	Zip Code: 13202
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			☐ ☒
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO YES
If Yes, list agency(s) name and permit or approval: Manlius Zoning approval Manlius Building Permit			☐ ☒
3. a. Total acreage of the site of the proposed action: _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☒ Commercial ☒ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify): ☐ Parkland			

5. Is the proposed action, a. <u>A permitted use under the zoning regulations?</u> b. <u>Consistent with the adopted comprehensive plan?</u>	NO ☐ ☐	YES ☒ ☒	N/A ☐ ☐
6. <u>Is the proposed action consistent with the predominant character of the existing built or natural landscape?</u>	NO ☐	YES ☒	
7. <u>Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?</u> If Yes, identify: _____	NO ☒	YES ☐	
8. a. <u>Will the proposed action result in a substantial increase in traffic above present levels?</u> b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO ☒ ☐ ☒	YES ☐ ☒ ☐	
9. <u>Does the proposed action meet or exceed the state energy code requirements?</u> If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO ☐	YES ☒	
10. <u>Will the proposed action connect to an existing public/private water supply?</u> If No, describe method for providing potable water: _____	NO ☐	YES ☒	
11. <u>Will the proposed action connect to existing wastewater utilities?</u> If No, describe method for providing wastewater treatment: _____	NO ☐	YES ☒	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO ☒ ☒	YES ☐ ☐	
13. a. <u>Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?</u> b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO ☒ ☒	YES ☐ ☐	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☒ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	☒	☐
16. Is the project site located in the 100-year flood plan?	NO	YES
	☒	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	☐	☒
a. Will storm water discharges flow to adjacent properties?	☒	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	☐	☒
_____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	☒	☐
_____ _____		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	☒	☐
_____ _____		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	☒	☐
_____ _____		
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Georgi Zappin</u> Date: <u>7/18/22</u> Signature: <u></u> Title: <u>Manager</u>		



BUILDING SIZE: ±15,144 SF
 LOT SIZE: 2.83 ACRES
 TOTAL AVAILABLE PARKING: ±178 SPACES

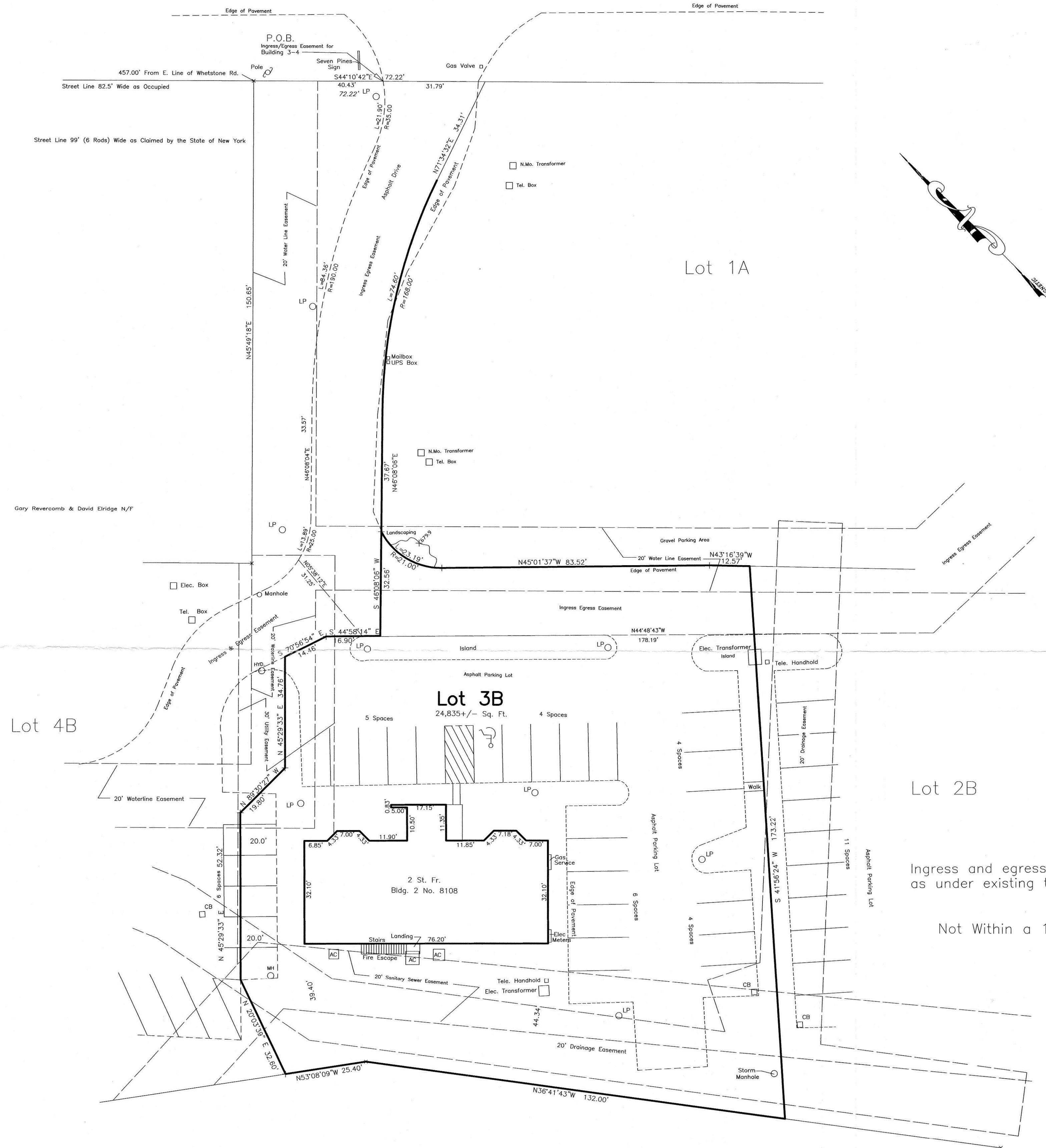
4600 ENDERS ROAD
 MANLIUS, NEW YORK 13104

DATE: JULY 18, 2022
 SCALE: NOT TO SCALE
 SHEET NAME: EXISTING SITE PLAN
 SHEET NUMBER: A101



ARCHITECTS
 239 E. Water Street - 2nd Fl.
 Syracuse, New York 13202
www.in-ARCHITECTS.com

Manlius—Cazenovia Rd. — N.Y.S. Rte. 92



Lot 3B, Trolley Crossing
Pt. of Lot 98 – Town of Manlius
Onondaga Co., N.Y.

Scale 1" = 20'



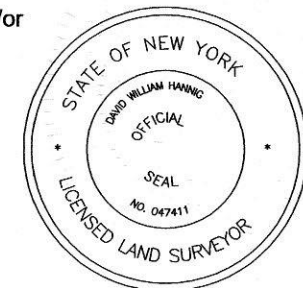
D. W. HANNIG L.S., P.C.

SURVEYORS - PLANNERS - CONSULTANTS
THE MARKET PLACE, BUILDING #1
MANLIUS, NEW YORK 13104
PHONE: (315) 682-5225 - FAX: (315) 682-7774

Subject to a Current Abstract of Title
In my professional opinion, and based on my observations and/or
scope of service, I hereby certify this map was made from an
actual survey on 1/06/2022, and this map is correct.

This certification is void unless signed in RED ink.

DAVID WILLIAM HANNIG, P.L.S., - N.Y.S. LIC. NO. 47411



The underground utilities shown have been located from field survey information and existing drawings. The surveyor makes no guarantee that the underground utilities shown comprise all such utilities in the area either in service or abandoned. The surveyor further does not warrant that the underground utilities shown are in the exact location indicated although he does certify that they are located as accurately as possible from information available. The surveyor has not physically located the underground utilities – Underground Facilities Protective Organization (315) 437-7333.

**TOWN OF MANLIUS
ZONE CHANGE APPLICATION**

1. Name of Person applying for Zone Change SHASHANK BHATT
Address of person applying 4579 Southwood Heights Jamesville NY 13078
Cell Number 315-396-4391 Phone Number _____
2. Name: (owner of record) of land where Zone Change would occur HOGAN DRS LLC
Address (owner of record) 4579 Southwood Height Drive Jamesville NY 13078
Cell Number (owner of record) 315-396-4394 Phone Number _____
8104 Manlius Cay road - 112-02-2.7
3. Tax Map Number of property where Zone Change would occur 8112 " " - 112-02-7.0
4. Is this property located in a flood hazard area? NO 8116 " " - 112-02-2.9
8108 " " - 112-02-06.0
If so, what flood area is the property in it in?

5. Present zoning classification of property CA & RA
6. Desired zoning classification RM
Reason for Change of Zone (use additional sheets if necessary)
DESIRED CONVERSION OF SECOND FLOOR OFFICE SPACE TO
RESIDENTIAL APARTMENTS
7. What is lot size? _____
8. If the Zone Change is granted, will the use of the property conform to the District regulations as stated in Chapter 155 Article III of the Town of Manlius Municipal Code? YES
9. Is the property within the protectively zoned area of a housing project authorized under the public housing law? NO
10. Is the property within five hundred (500) feet of the boundaries of any city, village, town, county, state park or parkway? NO
If yes, please specify _____
11. Is the property within five hundred (500) feet from the boundary of any existing or proposed County or State park or other recreation area, or from the right-of-way of any existing or proposed county or state parkway, thruway, expressway, road or highway, or from the existing or proposed right-of-way of any stream or drainage channel owned by the county or for which the county has established channel lines, or from the existing or proposed boundary of any county or state owned land on which a public building or institution is situated? YES

If yes, please specify PROPERTY ABUTTING LIMESTONE CREEK

12. List the uses of all abutting property COMMERCIAL OFFICE, RESIDENTIAL

13. The following must be included with your 12 application packets unless otherwise specified and/or specifically waived by the Town Board:

- An environmental assessment form which can be obtained from the Town Clerk, or an environmental impact statement.
- Copy of a survey of the premises certified by a New York State licensed surveyor.
- Legal description of the premises.
- This application must be signed by both the owner of record of the property and the applicant.

The failure to answer any question on this application, the failure to submit any item as specified or the failure to execute this application will result in a delay in the processing of the application.

Date 5/30/2022

Shashank Raut
Applicant 1

Date _____

Applicant 2

Date _____

Applicant

Short Environmental Assessment Form

Part 1 - Project Information

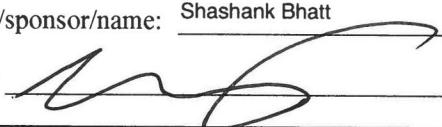
Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information							
Seven Pines Office Park, Residential conversion							
Name of Action or Project: Seven Pines Office Park, Residential conversion							
Project Location (describe, and attach a location map): 8104- 8110 Cazenovia Rd, Manlius NY 13104							
Brief Description of Proposed Action: The project is for the conversion of the second floors of 4 existing 2 story office buildings into residential apartments. Three of the buildings would have three units and one would have 4 units. No changes to the exteriors or to the current parking areas.							
Name of Applicant or Sponsor: Shashank Bhatt		Telephone: 315-396-4394 E-Mail: shashank_bhatt@hotmail.com					
Address: 4579 Southwood Heights Tamule NY							
City/PO: Tamule		State: NY	Zip Code: 13078				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;">☒</td> <td style="text-align: center;">☐</td> </tr> </table>	NO	YES	☒	☐
NO	YES						
☒	☐						
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: Town of Manlius Zoning approval Town of Manlius Building Permit			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;">☐</td> <td style="text-align: center;">☒</td> </tr> </table>	NO	YES	☐	☒
NO	YES						
☐	☒						
3. a. Total acreage of the site of the proposed action? +/- 4 acres b. Total acreage to be physically disturbed? 0 acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? +/- 4 acres							
4. Check all land uses that occur on, are adjoining or near the proposed action: ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☒ Commercial ☒ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify): ☐ Parkland							

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO ☒ ☐	YES ☐ ☒	N/A ☐ ☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO ☐	YES ☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO ☒	YES ☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO ☒ ☐ ☒	YES ☐ ☒ ☐	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO ☐	YES ☒	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO ☐	YES ☒	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO ☐	YES ☒	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO ☒ ☒	YES ☐ ☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO ☒ ☒	YES ☐ ☐	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☒ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	☒	☐
16. Is the project site located in the 100-year flood plan?	NO	YES
	☒	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	NO	YES
	☐	☒
	☒	☐
	☐	☒
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	☒	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	☒	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	☒	☐
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Shashank Bhatt</u> Date: <u>5/30/2022</u> Signature: <u></u> Title: <u>Managing member</u>		

Expected

Fee: _____

TOWN OF MANLIUS
PLANNING DEPARTMENT
INITIAL APPEARANCE APPLICATION

DATE: 5/30/2022

Name of Project: _____

Applicant must submit 12 copies of all site plans, surveys, and supporting data with the final application before a planning board meeting can be scheduled.

Location of Project: Manlius - Cazenovia Road

Type of Project:

☐ Division of Land ☐ Subdivision ☐ Accessory Use ☒ Zone Change ☐ Site Review ☐ Other _____

Developer: Hogen DRB LLC Phone: _____

Address: 4579 Southwood Heights Tamarack NY Zip: 13078

Tax Map Number(#)/s: 8104 Manlius Cazenovia Road - 112-02-2-7
8112 Manlius - Cazenovia Road - 112-02-7-0 8108 Manlius - Cazenovia Road - 112-02-06
8116 " " - 112-02-2-9

Present Zoning: QA # RA Desired Zoning: RM

Total Acreage: ±4 Total Number of Lots: _____

Property Owner/s: _____ Phone: _____

Address: _____ Zip: _____

Tax Map#(s): _____ Owner's Signature: _____

Printed Name: _____

Property Owner/s: _____ Phone: _____

Address: _____ Zip: _____

Tax Map#(s): _____ Owner's Signature: _____

Printed Name: _____

Use next page for additional known property owners' information

Planning Board Meeting Date Assignment: _____

Fee: _____ Paid: _____ Per: ☐ Credit/Debit Card ☐ Check ☐ Cash

TOWN OF MANLIUS
PLANNING DEPARTMENT
INITIAL APPEARANCE APPLICATION
(continued)

Property Owner/s: _____ Phone: _____
Address: _____ Zip: _____
Tax Map#(s): _____ Owner's Signature: _____
Printed Name: _____

Property Owner/s: _____ Phone: _____
Address: _____ Zip: _____
Tax Map#(s): _____ Owner's Signature: _____
Printed Name: _____

Property Owner/s: _____ Phone: _____
Address: _____ Zip: _____
Tax Map#(s): _____ Owner's Signature: _____
Printed Name: _____

Property Owner/s: _____ Phone: _____
Address: _____ Zip: _____
Tax Map#(s): _____ Owner's Signature: _____
Printed Name: _____

Property Owner/s: _____ Phone: _____
Address: _____ Zip: _____
Tax Map#(s): _____ Owner's Signature: _____
Printed Name: _____

Property Owner/s: _____ Phone: _____
Address: _____ Zip: _____
Tax Map#(s): _____ Owner's Signature: _____
Printed Name: _____

III. That no Town of Manlius officer, employee or a relative of either, as defined in Section 809 General Municipal Law has any interest in this application.

-OR-

If a Town of Manlius officer, employee or relative of either as defined in Section 809 General Municipal law has any interest in this application, the full particulars are provided on an attached sheet.

Date: 5/25, 20 22.

Shashank Bhatt
(Print Name)

[Signature]
(Signature)

(Entity Name)

By (Officer) (Title)

(Mailing Address of Applicant)

(Telephone Number)

Date: _____, 20 ____.

(Print Name)

(Signature)

(Entity Name)

By (Officer) (Title)

(Mailing Address of Applicant)

(Telephone Number)

ACKNOWLEDGEMENTS

STATE OF NEW YORK)
) SS:
COUNTY OF ONONDAGA)

On this 25th day of May in the year 2022, before me, the undersigned, a notary public in and for said state, personally appeared Shashank Bhatt,
N/A, and N/A personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within Petition and acknowledged to me the he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the Petition, the individual or the persons upon behalf of which the individual acted executed the instrument.

Michelle A. Kolis
Notary Public



TOWN OF MANLIUS

DISCLOSURE AFFIDAVIT

This affidavit is a part of and must be completed and attached to every application, petition, request submitted for a *site plan, variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit.*

STATE OF NEW YORK)
) SS:
COUNTY OF ONONDAGA)

I. _____, being duly sworn, deposes and says that (s) he is:

(applicant, petitioner, corporation officer, property owner, *etc.*)

II. That deponent has read and is familiar with the provisions of the General
Municipal Law, Section 809 which states:

- A. Every application, petition or request submitted for a site plan, variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions or any ordinance, local law, rule or regulation constituting the zoning and planning regulations of a municipality shall state the name, residence and the nature and extent of the interest of any state officer or any officer or employee of such municipality is a part, in the person, partnership or association making such application, petition or request (hereinafter called the applicant) to the extent known to such applicant.
- B. For the purpose of this action an officer or employee shall be deemed to have an interest in the applicant when (s)he, his/her spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them:
 - 1) is the applicant, or
 - 2) is an officer, director, partner or employee of the applicant, or
 - 3) legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or
 - 4) is a party to an agreement with such an applicant, express or implied, whereby (s) he may receive any payment or other benefit, whether or not for services rendered, or contingent upon the favorable approval of such application, petition or request.
- C. Ownership of less than five percent (5%) of the stock of a corporation whose stock is listed on the New York or American Stock Exchanges shall not constitute an interest for the purposes of this section.
- D. A person who knowingly and intentionally violates this section shall be guilty of a misdemeanor.

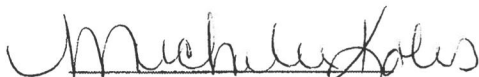
CORPORATE ACKNOWLEDGEMENT

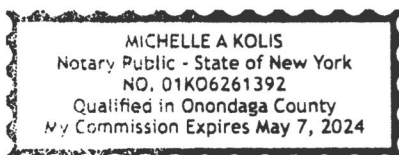
STATE OF NEW YORK)
) SS:
COUNTY OF ONONDAGA)

Shashank Bhatt, being duly sworn, deposes and says the
s(he) is the managing member of Hogan Drs LLC
corporation named in the within Application/Petition, that s(he) has read the foregoing affidavit and
knows the contents thereof; that the same is true of s(he) own knowledge, except as to those matters
therein stated to be alleged upon information and belief, and as to those matters s(he) believes it to be
true.


Applicant Signature

Subscribed to me before this day 25th
Of May, 2022


Notary Public



III. That no Town of Manlius officer, employee or a relative of either, as defined in Section 809 General Municipal Law has any interest in this application.

-OR-

If a Town of Manlius officer, employee or relative of either as defined in Section 809 General Municipal law has any interest in this application, the full particulars are provided on an attached sheet.

Date: 5/25, 2022.

Shashank Bhatt
(Print Name)

[Signature]
(Signature)

(Entity Name)

By (Officer) (Title)

(Mailing Address of Applicant)

(Telephone Number)

Date: _____, 20 ____.

(Print Name)

(Signature)

(Entity Name)

By (Officer) (Title)

(Mailing Address of Applicant)

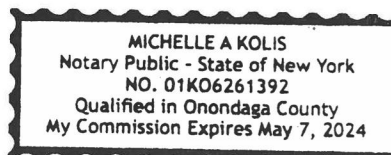
(Telephone Number)

ACKNOWLEDGEMENTS

STATE OF NEW YORK)
) SS:
COUNTY OF ONONDAGA)

On this 25th day of May in the year 2022, before me, the undersigned, a notary public in and for said state, personally appeared Shashank Bhatt,
N/A, and N/A personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within Petition and acknowledged to me the he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the Petition, the individual or the persons upon behalf of which the individual acted executed the instrument.

Michelle A Kolis
Notary Public



TOWN OF MANLIUS

DISCLOSURE AFFIDAVIT

This affidavit is a part of and must be completed and attached to every application, petition, request submitted for a *site plan, variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit.*

STATE OF NEW YORK)
) SS:
COUNTY OF ONONDAGA)

I. Shashank Bratt being duly sworn, deposes and says that (s) he is:

Applicant

(applicant, petitioner, corporation officer, property owner, etc.)

II. That deponent has read and is familiar with the provisions of the General Municipal Law, Section 809 which states:

- A. Every application, petition or request submitted for a site plan, variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions or any ordinance, local law, rule or regulation constituting the zoning and planning regulations of a municipality shall state the name, residence and the nature and extent of the interest of any state officer or any officer or employee of such municipality is a part, in the person, partnership or association making such application, petition or request (hereinafter called the applicant) to the extent known to such applicant.
- B. For the purpose of this action an officer or employee shall be deemed to have an interest in the applicant when (s)he, his/her spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them:
 - 1) is the applicant, or
 - 2) is an officer, director, partner or employee of the applicant, or
 - 3) legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or
 - 4) is a party to an agreement with such an applicant, express or implied, whereby (s) he may receive any payment or other benefit, whether or not for services rendered, or contingent upon the favorable approval of such application, petition or request.
- C. Ownership of less than five percent (5%) of the stock of a corporation whose stock is listed on the New York or American Stock Exchanges shall not constitute an interest for the purposes of this section.
- D. A person who knowingly and intentionally violates this section shall be guilty of a misdemeanor.

CORPORATE ACKNOWLEDGEMENT

STATE OF NEW YORK)

) SS:

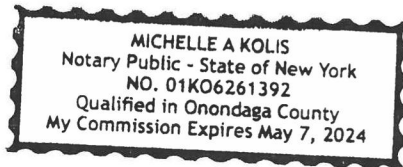
COUNTY OF ONONDAGA)

Shashank Bhatt, being duly sworn, deposes and says the
s(he) is the managing member of Hogan Drs LLC
corporation named in the within Application/Petition, that s(he) has read the foregoing affidavit and
knows the contents thereof; that the same is true of s(he) own knowledge, except as to those matters
therein stated to be alleged upon information and belief, and as to those matters s(he) believes it to be
true.

[Signature]
Applicant Signature

Subscribed to me before this day 25th
Of May, 2022

[Signature]
Notary Public



James H. Messenger, Jr.

ATTORNEY AT LAW

The Galleries of Syracuse

440 South Warren Street • Suite 703

Syracuse, New York 13202

Tel: 315.471.3030 • Fax: 315.471.0899

jim@messengerlaw.net

May 20, 2022

James Knittel, AIA

in- Architects

239 E. Water Street – 2nd Floor

Syracuse, New York 13202

RE: Hogan DRS, LLC – Seven Pines project

8104, 8112 and 8116 Manlius-Cazenovia Road, and 8108 Manlius-Cazenovia
Road Town of Manlius

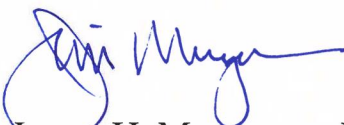
Dear Jim:

At the request of Dr. Shashank Bhatt, enclosed is a full size survey of 3 buildings (8104, 8112 and 8116 Manlius-Cazenovia Road) and a separate full size survey for 8108 Manlius-Cazenovia Road, all purchased earlier this year. I have requested a pdf versions from D. W. Hannig surveyors and will forward them to you if and when received. Please email me your email address.

Also enclosed are the legal descriptions for all 4 properties. Only 8108 has an expanded metes and bounds description. The others simply reflect a reference to a filed subdivision map.

Please feel free to contact me if you have any questions. Thank you.

Very truly yours,



James H. Messenger, Jr., Esq.

cc: Shashank Bhatt

SCHEDULE "A"
LEGAL DESCRIPTION
[for Mortgage Policy]

Parcel I [8104 Cazenovia Rd; Town of Manlius SBL # 112.-02-02.7]

all that tract or parcel of land situate in the Town of Manlius, County of Onondaga and State of New York being part of Lot 98 in said town and being more particularly described as Lot 4B according to a map entitled Final Plan Resubdivision of Lot 2A into Lots 2B, 3B and 4B Trolley Crossing made by D.W. Hannig L.S., P.C. dated January 10, 2007 and filed in the Onondaga County Clerk's Office on August 2, 2007 as Map No. 10712.

Parcel II [8112 Cazenovia Rd; Town of Manlius SBL # 112.-02-07.0]

all that tract or parcel of land situate in the Town of Manlius, County of Onondaga and State of New York being part of Lot 98 in said town and being more particularly described as Lot 2B according to a map entitled Final Plan Resubdivision of Lot 2A into Lots 2B, 3B and 4B Trolley Crossing made by D.W. Hannig L.S., P.C. dated January 10, 2007 and filed in the Onondaga County Clerk's Office on August 2, 2007 as Map No. 10712.

Together with a right of way, in comon with others, for ingress and egress between Route 92 and said Lot 2B, as more particularly desribed in an Ingress and Egress Easement dated April 6, 2007 and recorded in the Onondaga County Clerk's Office on March 4, 2008 in Book 5036 of Deeds at page 789 &c.

Parcel III [8116 Cazenovia Rd; Town of Manlius SBL # 112.-02-02.9]

All that tract or parcel of land situate in the Town of Manlius, County of Onondaga and State of New York being part of Lot 98 in said town and being more particularly described as Lot 3A according to a map entitled Final Plan Resubdivision of Lot 2 into Lots 2A and 3A Trolley Crossing made by D.W. Hannig, L.S., P.C. dated November 6, 2006 and filed in the Onondaga County Clerk's Office on February 1, 2007 as Map No. 10600.

Together with a right of way, in comon with others, for ingress and egress between Route 92 and said Lot 3A, as more particularly desribed in an Ingress and Egress Easement dated April 6, 2007 and recorded in the Onondaga County Clerk's Office on February 21, 2008 in Book 5034 of Deeds at page 733 &c.

8108 Manlius Cazenovia Road, Manlius, New York 13104

Tax Map No. 112.-02-06.0

ALL THAT TRACT OR PARCEL OF LAND situate in the Town of Manlius, County of Onondaga and State of New York, being part of Farm Lot 98 in said Town, and more particularly described as Lot No. 3B according to a map entitled Rinal Plan Resubdivision of Lot 2A into Lots 2B, 3B & 4B Trolley Crossing made by D. W. Hannig L.S., P.C. dated January 10, 2007 and filed in the Onondaga County Clerk's Office on August 2, 2007 as Map No. 10712 bounded and described as follows:

BEGINNING AT A POINT, said point being the following courses and distances from the easterly line of Whetstone Road: S 44° 10' 42" E 529.22 feet, S 71° 34' 32" W, 34.31 on a curve to left having a radius of 168.00 feet an arc length of 74.60; thence S 46° 08' 06" W 37.67 feet to the point of beginning:

THENCE from said point of beginning along a curve to the left having a radius of 21.00 feet and an arc length of 23.19 feet;

THENCE S 45° 01' 37" E for a distance of 83.52 feet to a point;
THENCE S 43° 16' 39" E for a distance of 12.57 feet to a point;
THENCE S 41° 56' 24" W for a distance of 173.22 feet to a point;
THENCE N 36° 41' 43" W for a distance of 132.00 feet to a point;
THENCE N 53° 08' 09" W for a distance of 25.40 feet to a point;
THENCE N 20° 03' 39" E for a distance of 32.60 feet to a point;
THENCE N 45° 29' 33" E for a distance of 53.32 feet to a point;
THENCE S 89° 30' 27" E for a distance of 19.80 feet to a point;
THENCE N 45° 29' 33" E for a distance of 34.76 feet to a point;
THENCE S 70° 56' 54" E for a distance of 14.46 feet to a point;
THENCE S 44° 58' 14" E for a distance of 16.90 feet to a point;
THENCE N 46° 08' 06" E for a distance of 32.56 feet to a point and place of beginning.

ALSO TOGETHER WITH an ingress and egress easement dated and acknowledged April 6, 2007 and recorded in the Onondaga County Clerk's Office simultaneously herewith, in common with others, over premises more particularly described as follows:

BEGINNING AT A POINT said point being South 44 degrees 10 minutes 42 seconds East, 497.43 feet from the easterly line of Whetstone Road;

THENCE South 44 degrees 10 minutes 42 seconds East for a distance of 31.79 feet along the southerly street line of Manlius-Cazenovia Road to a point;

THENCE South 71 degrees 34 minutes 32 seconds West for a distance of 34.31 feet to a point of a curve;

THENCE along a curve to the left having a radius of 168.02 feet and an arc length of 74.60 feet, being subtended by a chord of South 58 degrees 51 minutes 10 seconds West for a distance of 73.98 feet to a point of tangent;

THENCE South 46 degrees 08 minutes 06 seconds West for a distance of 37.67 feet to a point of curve;

THENCE along a curve to the left having a radius of 21.00 feet and an arc length of 23.19 feet, being subtended by a chord of South 12 degrees 37 minutes 42 seconds West for a distance of 22.21 feet to a point of tangent;

THENCE South 45 degrees 01 minutes 37 seconds East for a distance of 83.52 feet to a point;

THENCE South 43 degrees 16 minutes 39 seconds East for a distance of 64.20 feet to a point;

THENCE South 61 degrees 53 minutes 17 seconds East for a distance of 28.48 feet to a point;

THENCE South 76 degrees 09 minutes 46 seconds East for a distance of 27.83 feet to a point;

THENCE North 88 degrees 07 minutes 19 seconds West for a distance of 62.25 feet to a point;

THENCE North 44 degrees 48 minutes 43 seconds West for a distance of 178.19 feet to a point;

THENCE North 05 degrees 38 minutes 12 seconds East for a distance of 31.25 feet to a point of curve;

THENCE along a curve to the right having a radius of 190.00 feet and an arc length of 84.36 feet, being subtended by a chord of North 58 degrees 51 minutes 12 seconds East for a distance of 83.67 feet to a point of compound curve;

THENCE along a curve to the left having a radius of 35.00 feet and an arc length of 21.90 feet, being subtended by a chord of North 53 degrees 38 minutes 04 seconds East for a distance of 21.54 feet to a point and place of beginning.

ALSO TOGETHER WITH the rights to use and connect to the Drainage, Sanitary Sewer and Water Line Easements and Rights of Way, as they presently exist as shown on the Final Plan Trolley Crossing Amended by David W. Hannig, L.S., P.C. dated December 2, 2005 and filed in the Onondaga County Clerk's Office on April 28, 2006 as Map No. 10409, or as they may exist in the future.

ALSO TOGETHER WITH and subject to a Cross Parking Easement dated and acknowledged April 6, 2007 and recorded in the Onondaga County Clerk's Office on February 21, 2008 in Book 5034 of Deeds at Page 737.



ARCHITECTS

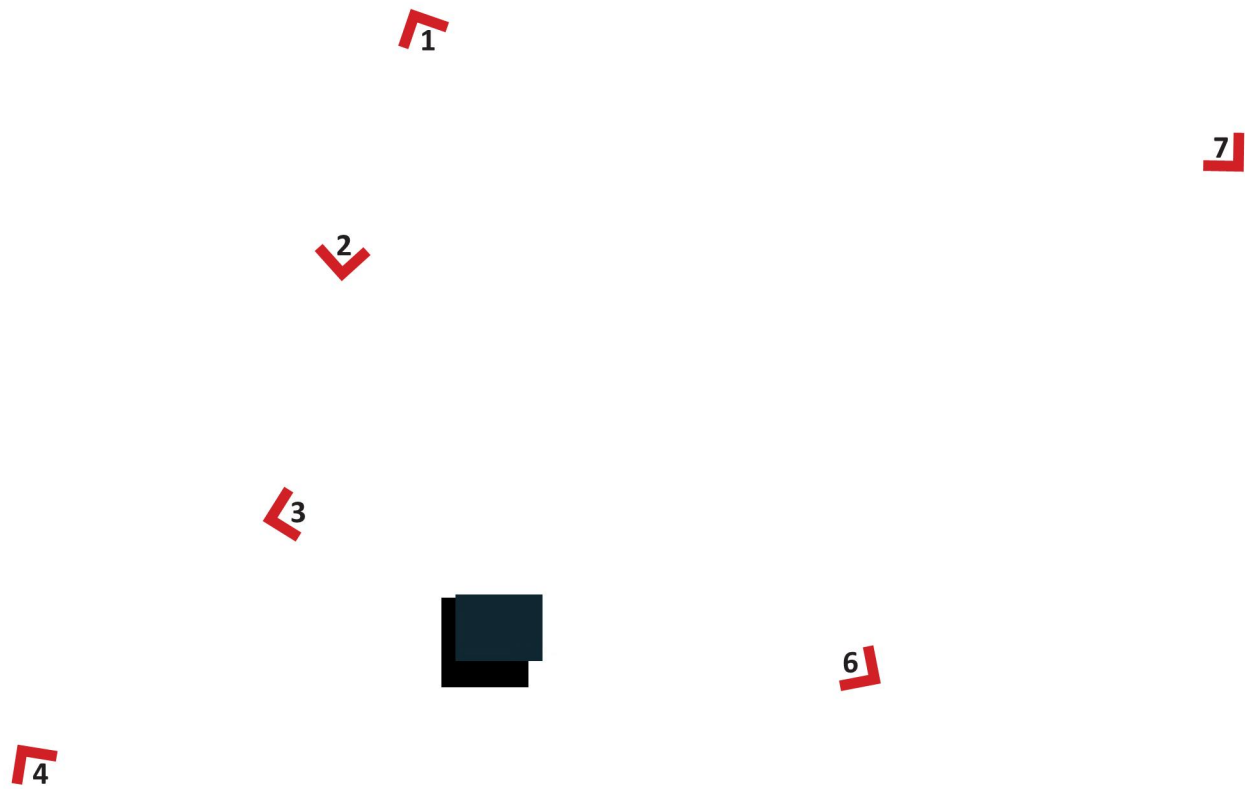
239 E. Water Street - 2nd Fl.
Syracuse, New York 13202
www.in-ARCHITECTS.com

SEVEN PINES RESIDENTIAL CONVERSION

CAZENOVIA ROAD, MANLIUS, NEW YORK

PHOTO PACKAGE

JUNE 3RD, 2022
#22033



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SEVEN PINES RESIDENTIAL CONVERSION
CAZENOVIA ROAD, MANLIUS, NY

DESCRIPTION: SITE PLAN



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SEVEN PINES RESIDENTIAL CONVERSION
CAZENOVIA ROAD, MANLIUS, NY

PHOTO NUMBER:

1 & 2

PHOTO TITLE:

SIGNAGE / VIEW OF
BUILDING 2



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SEVEN PINES RESIDENTIAL CONVERSION
CAZENOVIA ROAD, MANLIUS, NY

PHOTO NUMBER: 3 & 4
PHOTO TITLE: VIEWS OF BUILDING '3/4'



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SEVEN PINES RESIDENTIAL CONVERSION
CAZENOVIA ROAD, MANLIUS, NY

PHOTO NUMBER: 5 & 6

PHOTO TITLE: VIEW OF BUILDING 2 / VIEW
OF BUILDING 1



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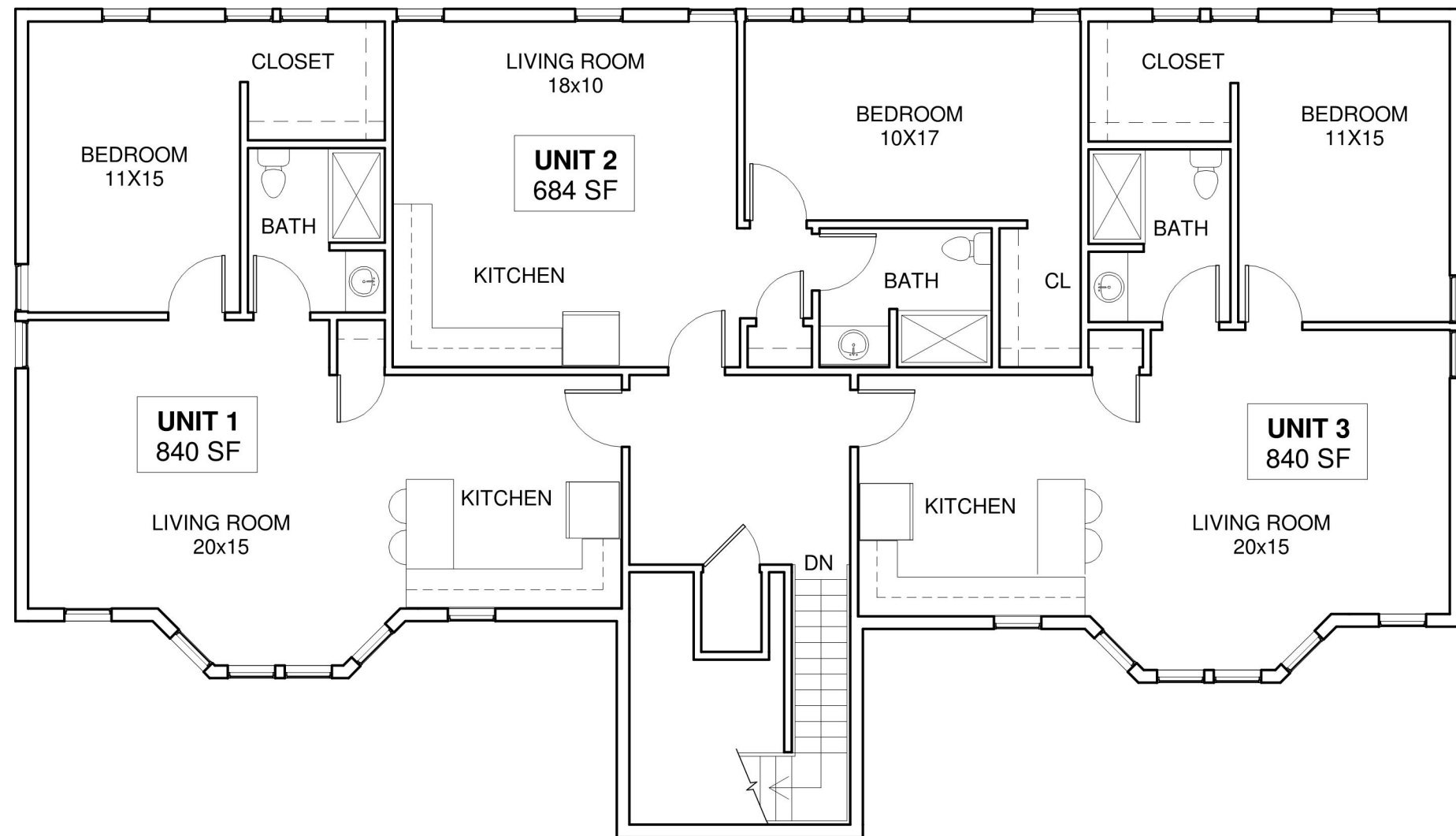
SEVEN PINES RESIDENTIAL CONVERSION
CAZENOVIA ROAD, MANLIUS, NY

PHOTO NUMBER:

7

PHOTO TITLE:

VIEW OF BUILDING 3



239 E. Water Street - 2nd Fl.
Syracuse, New York 13202

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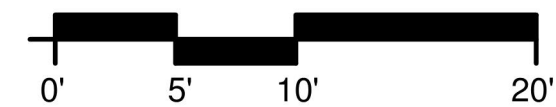
**SEVEN PINES
RESIDENTIAL
CONVERSION
CAZENOVIA ROAD,
MANLIUS, NY**

DATE: 06/03/2022

SCALE: 1/8" = 1'-0"

SHEET NAME: PROPOSED SECOND FLOOR
LAYOUT OF BUILDING 1, 2 & 3

SHEET NUMBER: A-202



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239 E. Water Street - 2nd Fl.
Syracuse, New York 13202

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SEVEN PINES
RESIDENTIAL
CONVERSION

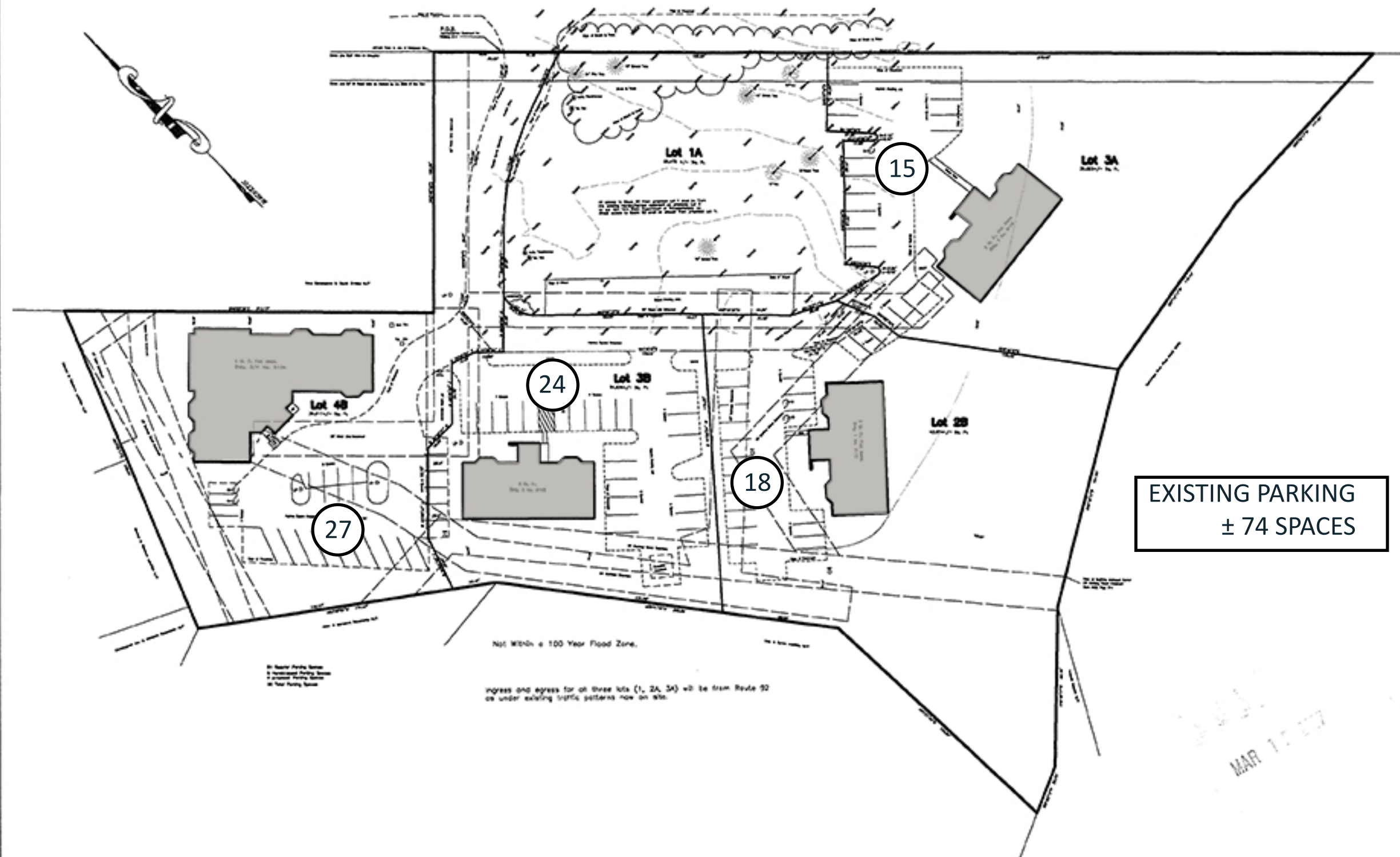
CAZENOVIA ROAD,
MANLIUS, NY

DATE: 06/03/2022

SCALE: 1/8" = 1'-0"

SHEET NAME: PROPOSED SECOND FLOOR
LAYOUT OF BUILDING '3/4'

SHEET NUMBER: A-201



Final Plan
Resubdivision of Lot 2A into
Lots 2B, 3B & 4B Trolley Crossing
PL of Lot 9B - Town of Manlius
Onondago Co., N.Y.

Scale: 1" = 50'
January 16, 2017

D. W. HANNOG L.S., P.C.
SURVEYOR - PLANNING - CONSULTANTS
1000 HANNOG BLVD., SUITE 100
MANLIUS, NY 13154
PHONE: 315.682.1111 FAX: 315.682.1112



Approved By Town

Approved By Owner

Noted: 1. Figure 9.1.1.1
2. All dimensions are in feet and inches.

Seal of the State of New York
Surveyor General
Office of the Surveyor General
100 State Street, Albany, NY 12242
Phone: 518.474.2600 Fax: 518.474.2601

Approved By Onondago County Health Dept.

**AGREEMENT BETWEEN THE
TOWN OF MANLIUS POLICE DEPARTMENT AND
FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT
SIRO PROGRAM 2022-23 (D. GOLDEN)**

THIS AGREEMENT is made this 9th day of August, 2022 by and between the TOWN OF MANLIUS POLICE DEPARTMENT (hereinafter "POLICE DEPARTMENT") and the FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT (hereinafter "SCHOOL DISTRICT") as follows:

WHEREAS, the SCHOOL DISTRICT wishes to implement a SCHOOL INFORMATION RESOURCE OFFICER to promote the goal of ensuring a caring, safe, respectful, and orderly learning environment in its schools; and

WHEREAS, the SCHOOL DISTRICT and the POLICE DEPARTMENT desire to establish the terms and scope of duties in this SCHOOL INFORMATION and RESOURCE OFFICER (hereinafter referred to as ("SIRO")) Agreement the specific terms and conditions of the services to be provided by the said SIROs in the SCHOOL DISTRICT:

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

Defined terms

For the purposes of this Agreement, the following terms have the meanings listed:

SIRO Supervisor – The POLICE DEPARTMENT employee assigned to supervise the SIRO's activities.

School Liaison – The SCHOOL DISTRICT employee who is designated as the primary contact for the SIRO and POLICE DEPARTMENT regarding the SIRO's work.

School grounds – The school grounds shall consist of all buildings and grounds under jurisdiction of the SCHOOL DISTRICT, including but not limited to the high school, the middle school, the elementary school and the school district offices.

1.0 Goals and Objectives

It is understood and agreed that the SCHOOL DISTRICT and the POLICE DEPARTMENT officials share the following goals and objectives regarding the SIRO Program in the schools:

- 1.1 The primary duty of the SIRO is to establish relationships with students and to act as a mentor. The SIRO's law enforcement function is a part of relationship-building with the student body and community.

SIRO OFFICER GOLDEN

- 1.2 The SIRO will foster educational programs and activities that increase student knowledge of and respect for the law and the function of law enforcement agencies;
- 1.3 The SIRO will be available to work cooperatively with teachers to assist in developing specialty programs specific to areas of study including but not limited to court procedures, citizenship and forensic science;
- 1.4 The SIRO will conduct criminal investigations with the goals of promoting safety for the school community and establishing a deterrent to delinquent student behavior and promoting and ensuring the safety of the students, faculty and administration of the SCHOOL DISTRICT;
- 1.5 The SIRO will work with school administrators to identify and address safety issues within the schools;
- 1.6 The SIRO will serve as a mentor and role model for students attending school in the SCHOOL DISTRICT.

2.0 Employment and Assignment of School Resource Officers

- 2.1 The SIRO shall be an employee of the POLICE DEPARTMENT and shall be subject to the administration, supervision and control of the POLICE DEPARTMENT, except as such administration, supervision and control is subject to the terms and conditions of this Agreement.
- 2.2 The POLICE DEPARTMENT agrees to provide and to pay the SIRO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the POLICE DEPARTMENT. The SIRO shall be subject to all other personnel and practices of the POLICE DEPARTMENT except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.
- 2.3 The parties shall use a collaborative process in the assignment of a SIRO. Both parties shall have the right to attend and participate in candidate interviews. The POLICE DEPARTMENT shall select three finalists from the candidate pool and the SCHOOL DISTRICT shall select the candidate to be assigned.
- 2.4 The POLICE DEPARTMENT shall notify the SCHOOL DISTRICT within 24 hours of the termination of the services of a SIRO assigned to the SCHOOL DISTRICT. The SCHOOL DISTRICT has the right to refuse the services of a particular SIRO and shall provide the POLICE DEPARTMENT with 24 hours notice of its intent to do so. Upon such notice by either party, the parties shall meet and confer within 48 hours of such notice to discuss the replacement of the SIRO.

- 2.5 The POLICE DEPARTMENT shall hold the SCHOOL DISTRICT free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by SIROs.
- 2.6 In the event a SIRO is absent from work, the SIRO shall notify both his supervisor in the POLICE DEPARTMENT and the principal of the school to which the SIRO is assigned on that particular day. To the extent possible, the POLICE DEPARTMENT shall provide an interim replacement
- 2.7 The relationship of the POLICE DEPARTMENT to the SCHOOL DISTRICT shall be that of independent contractor and neither party shall be an agent of or otherwise have authority to bind the other party.

3.0 Payment Terms and Duty Hours

- 3.1 The SIRO's regular duty shall be 40 hours per week for 186 days, and the schedule of these hours shall be set by mutual agreement between the SCHOOL DISTRICT and the POLICE DEPARTMENT. The SCHOOL DISTRICT may contract for additional service days beyond the required 186 days at the per diem rate.
- 3.2 The SCHOOL DISTRICT shall pay the POLICE DEPARTMENT for the services of SIRO OFFICER GOLDEN at an average per diem rate of ~~\$660.06~~702.91 for the 2022-23 school year. The SCHOOL DISTRICT will pay the POLICE DEPARTMENT at this per diem rate based upon the actual service of SIRO OFFICER GOLDEN.
- 3.3 From time to time the SIRO may be required to work more than the 8 hours of regular scheduled duty in a given day. The SIRO has the equal right of first refusal (with the SPOs assigned to the district) on overtime earning opportunities. In such instances of overtime, the additional time worked by the SIRO shall be credited as "school comp time" or overtime. The choice of either school comp time or overtime shall be at the discretion of the SIRO. School comp time may be used to offset days where the SIRO is scheduled to work, but does not have to report due to the closing of school. The maximum amount of comp time that may accumulate at any one time is 40 hours. At the end of the school year, any school comp time that has not been utilized by the SIRO shall be converted to overtime or carried forward into the next school year based upon the SIRO's request. Authorized overtime for SIRO OFFICER GOLDEN shall be billed at a rate of ~~\$74.87~~79.35 per hour for the 2022 calendar year and ~~\$79.35~~81.48 per hour for the 2023 calendar year.
- 3.4 The SIRO shall be on duty upon the school grounds fifteen minutes before the beginning of the student instructional day and shall remain on duty for eight (8)

hours unless this schedule modified by the mutual agreement between the POLICE DEPARTMENT and the SCHOOL DISTRICT, or the Principal of the building to which the SIRO is assigned on a given day.

- 3.5 It is understood and agreed that time spent by the SIRO attending court juvenile and/or criminal cases arising from and/or out of their employment as an SIRO shall be considered as hours worked under this Agreement.
- 3.6 In the event of an emergency the SIRO may be ordered by the POLICE DEPARTMENT to leave school grounds during normal duty hours as described above to perform other services for the POLICE DEPARTMENT. In such instances, the time spent by the SIRO away from the school grounds shall not be considered billable time by the POLICE DEPARTMENT.
- 3.7 For school vacations, holidays and other times when school is not in session and/or the SIRO is not required to be on school grounds, the officer may take available leave balances, or report to the SIRO supervisor for reassignment.

4.0 Basic Qualifications of the School Information and Resource Officers (SIRO)

To be an SIRO, an officer must first meet all of the following basic qualifications:

- 4.1 Shall be a sworn officer and should have a minimum of five years of law enforcement experience;
- 4.2 Shall possess a sufficient knowledge of the applicable Federal and State laws, Town and County ordinances, and Board of Education policies and regulations;
- 4.3 Shall be capable of conducting in depth criminal investigations;
- 4.4 Shall possess even temperament and set a good example for students; and
- 4.5 Shall possess communication skills that would enable the officer to function effectively within the school environment.

5.0 Duties of School Resource Officer

- 5.1 To assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct and to provide usual and customary police services to the SCHOOL DISTRICT. The role of school discipline shall remain with the school district administration.
- 5.2 To counsel public school students in special situations when requested by the principal or the principal's designee or by the parents of a student;

- 5.3 To answer questions and conduct classroom presentations for students in law-related fields;
- 5.4 To perform such other duties as the parties may agree from time to time.
- 5.5 The SIRO shall not detain or question students regarding their immigration status.

6.0 Chain of Command

- 6.1 As employees of the POLICE DEPARTMENT, the SIRO shall follow the chain of command as set forth in the POLICE DEPARTMENT Policies and Procedure Manual, except where such procedures conflict with the policies of the Board of Education of the SCHOOL DISTRICT. It is expressly recognized and acknowledged by the SCHOOL DISTRICT that policies of the Board of Education cannot supersede the SIRO's duty to act in accordance with state and federal law.
- 6.2 In the performance of the duties described herein, the SIRO shall regularly coordinate and communicate with the principal or the principals' designee of the schools to which they are assigned. The principal or designee shall contact the SIRO Supervisor assigned by the POLICE DEPARTMENT for such purpose in the event of any question regarding the performance of duties by an SIRO.

7.0 Training/Briefing

- 7.1 The SIRO may be required by the POLICE DEPARTMENT to attend monthly training and briefing sessions. These sessions will be held at the direction of the POLICE DEPARTMENT Operations commander. Briefing Sessions will be conducted to provide for the exchange of information between the department and the school liaison.
- 7.2 The SCHOOL DISTRICT and the POLICE DEPARTMENT shall schedule training for the SIRO in Board of Education Policies, regulations and procedures, including the Code of Conduct for students and others and the programs and practices of the SCHOOL DISTRICT regarding student discipline.

8.0 Dress Code

- 8.1 The SIRO shall work primarily in either a departmental issued uniform or plain clothes business attire while on duty. The decision regarding the attire to be worn shall be made in consultation between the parties.

9.0 Supplies and Equipment

- 9.1 Motor vehicles. The POLICE DEPARTMENT shall provide a vehicle for the SIRO. Beginning in 2017, newly assigned vehicles shall be marked in the same manner as patrol vehicles assigned to the Field Services Section.
- 9.2 Office Supplies. The SCHOOL DISTRICT agrees to provide each SIRO with the usual and customary office supplies and forms required in the performance of their duties. In addition, the SIRO shall be provided a private office within the school that is accessible by the students. The SIRO shall also be provided by the SCHOOL DISTRICT a computer, printer and access to a private fax machine for confidential intelligence sharing with other POLICE DEPARTMENT personnel, and a communication device.
- 9.3 Body Worn Camera (BWC): Body worn cameras are a common law enforcement tool and are utilized by all TMPD patrol officers. A BWC will be utilized by the SIRO; in the school setting the SIRO shall have the discretion to record contacts when they consider it to be in the best interest of the student, staff, school administrators or the SIRO.

10.0 Transporting Students

- 10.1 It is agreed that SIROs shall not transport students in their vehicles except when the students are victims of a crime, under arrest, or some other emergency circumstance exists.
- 10.2 If circumstances other than an arrest require that the SIRO transport a student, then an effort shall be made to have a school administrator shall accompany the officer and the student in the vehicle. When a school administrator is not available the SIRO shall record the transport using a body worn camera.
- 10.3 Students shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. The SIRO shall not transport students in their personal vehicles.
- 10.4 The SIRO shall notify the building principal before moving a student from the school grounds.

11.0 Access to Education Records

- 11.1 School officials shall allow SIROs to inspect and copy any public records maintained by the school that is permissible by law.
- 11.2 If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SIRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or

safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.

- 11.3 If confidential student records information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records, or as may otherwise comply with the Family Educational Rights and Privacy Act (FERPA).
- 11.4 Pursuant to FERPA, the SCHOOL DISTRICT hereby designates each SIRO as the District's "law enforcement unit" for the purpose of enforcing any Federal, State or local law and maintaining the physical security and safety of the schools to which they are assigned, and as such shall have access to student education records as appropriate in order to carry out their SIRO duties.

12.0 Term of Agreement

- 12.1 The term of this agreement is one year commencing on July 1, 2021 and ending on June 30, 2022. The Agreement may be renewed and extended annually by the written agreement of both the SCHOOL DISTRICT and the POLICE DEPARTMENT. Written notice of intent to extend the Agreement must be sent by each party no later than June 1st of the current year.
- 12.2 In the event that the SCHOOL DISTRICT opts not to extend the Agreement in a given year, it shall remain responsible to pay the per diem charges that would otherwise have been due for the months of September and October of the succeeding year.

13.0 Insurance and Indemnification

- 13.1 The POLICE DEPARTMENT shall maintain in full force and effect during the term of this Agreement a comprehensive liability insurance policy with coverage that is consistent with police department policies and procedures.
- 13.2 Without waiving any defenses, the POLICE DEPARTMENT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the SCHOOL DISTRICT harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as described in this Agreement. The SCHOOL DISTRICT shall provide notice to the POLICE DEPARTMENT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the SCHOOL DISTRICT, would cause the SCHOOL DISTRICT to suffer or incur loss or expense.
- 13.3 Without waiving any defenses, the SCHOOL DISTRICT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the POLICE DEPARTMENT

harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as described in this Agreement. POLICE DEPARTMENT shall provide notice to the SCHOOL DISTRICT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the POLICE DEPARTMENT, would cause the POLICE DEPARTMENT to suffer or incur loss or expense.

14.0 Evaluation

It is mutually agreed that the SCHOOL DISTRICT shall annually evaluate the SIRO Program and the parties agree that an exchange of data related to the SIRO's performance shall be a part of the annual evaluation process.

15.0 Protection of Confidential Data

The Town shall provide their Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- (a) The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- (b) The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- (c) The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- (d) The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- (e) The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- (f) The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
- (g) The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- (h) The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- (i) In the event the Town engages a subcontractor to perform their contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

16.0 Data Breach

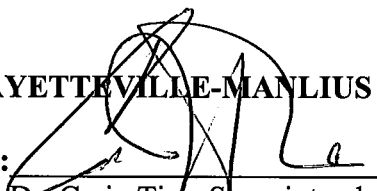
In the event that Confidential Data is accessed or obtained by an unauthorized individual, the Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- (a) The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
- (b) The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- (c) Where a breach or unauthorized release of Confidential Data is attributed to Contractor, and/or a subcontractor or affiliate of the Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- (d) The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
 - i. The name and contact information of the reporting School District subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.
 - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - vi. Information about what the agency has done to protect individuals whose information has been breached.
 - vii. Advice on steps that the person whose information has been breached may take to protect himself or herself.

(e) The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan.

IN WITNESS WHEREOF, the parties hereto have caused this Operations Agreement to be executed the day and year first written above.

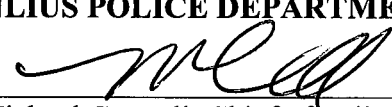
FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT

By:  _____

8/16/22

Dr. Craig Tice, Superintendent of Schools

MANLIUS POLICE DEPARTMENT

By:  _____

Michael Crowell, Chief of Police

TOWN OF MANLIUS

By: _____

John Deer, Town Supervisor

SIRO OFFICER GOLDEN

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2022 and expiring on June 30, 2023 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Town will ensure that any subcontractors, or other authorized persons or entities to whom the Town will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in PDF format and/or destroyed by the Town as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Town’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Town’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Town by the School District will be stored in the Office of the Records Management Officer. The measures that Town takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Town will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

DATA SECURITY AND PRIVACY PLAN

WHEREAS, the Fayetteville-Manlius School District (hereinafter "School District") and T/ Manlius Police Dept (hereinafter "Contractor") entered into an agreement dated 7-15-22 (hereinafter "Agreement") for SIRO/SPD services (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐

Contractor shall not utilize sub-contractors.

☒

Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. Within ___ days of termination of the Agreement, Contractor shall
☐ Return all data to the School District using _____ OR

☒ Transition all data to a successor contractor designated by the School District in writing using see attached.

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of 7-14-22.

CONTRACTOR:

Capt N T. Slater
By: Jeffrey T. Slater
Title: Captain

5 Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII

7 Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report SIROs/SPOs may access the data but it is "view only" and not retained by the department Data may be used in a police report The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule

**AGREEMENT BETWEEN THE
TOWN OF MANLIUS POLICE DEPARTMENT AND
FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT
SIRO PROGRAM 2022-23 (M.GROGAN)**

THIS AGREEMENT is made this 9th day of August, 2022 by and between the TOWN OF MANLIUS POLICE DEPARTMENT (hereinafter "POLICE DEPARTMENT") and the FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT (hereinafter "SCHOOL DISTRICT") as follows:

WHEREAS, the SCHOOL DISTRICT wishes to implement a SCHOOL INFORMATION RESOURCE OFFICER to promote the goal of ensuring a caring, safe, respectful, and orderly learning environment in its schools; and

WHEREAS, the SCHOOL DISTRICT and the POLICE DEPARTMENT desire to establish the terms and scope of duties in this SCHOOL INFORMATION and RESOURCE OFFICER (hereinafter referred to as ("SIRO")) Agreement the specific terms and conditions of the services to be provided by the said SIROs in the SCHOOL DISTRICT:

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

Defined terms

For the purposes of this Agreement, the following terms have the meanings listed:

SIRO Supervisor – The POLICE DEPARTMENT employee assigned to supervise the SIRO's activities.

School Liaison – The SCHOOL DISTRICT employee who is designated as the primary contact for the SIRO and POLICE DEPARTMENT regarding the SIRO's work.

School grounds – The school grounds shall consist of all buildings and grounds under jurisdiction of the SCHOOL DISTRICT, including but not limited to the high school, the middle school, the elementary school and the school district offices.

1.0 Goals and Objectives

It is understood and agreed that the SCHOOL DISTRICT and the POLICE DEPARTMENT officials share the following goals and objectives regarding the SIRO Program in the schools:

- 1.1 The primary duty of the SIRO is to establish relationships with students and to act as a mentor. The SIRO's law enforcement function is a part of relationship-building with the student body and community.

SIRO OFFICER GROGAN

- 1.2 The SIRO will foster educational programs and activities that increase student knowledge of and respect for the law and the function of law enforcement agencies;
- 1.3 The SIRO will be available to work cooperatively with teachers to assist in developing specialty programs specific to areas of study including but not limited to court procedures, citizenship and forensic science;
- 1.4 The SIRO will conduct criminal investigations with the goals of promoting safety for the school community and establishing a deterrent to delinquent student behavior and promoting and ensuring the safety of the students, faculty and administration of the SCHOOL DISTRICT;
- 1.5 The SIRO will work with school administrators to identify and address safety issues within the schools;
- 1.6 The SIRO will serve as a mentor and role model for students attending school in the SCHOOL DISTRICT.

2.0 Employment and Assignment of School Resource Officers

- 2.1 The SIRO shall be an employee of the POLICE DEPARTMENT and shall be subject to the administration, supervision and control of the POLICE DEPARTMENT, except as such administration, supervision and control is subject to the terms and conditions of this Agreement.
- 2.2 The POLICE DEPARTMENT agrees to provide and to pay the SIRO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the POLICE DEPARTMENT. The SIRO shall be subject to all other personnel and practices of the POLICE DEPARTMENT except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.
- 2.3 The parties shall use a collaborative process in the assignment of a SIRO. Both parties shall have the right to attend and participate in candidate interviews. The POLICE DEPARTMENT shall select three finalists from the candidate pool and the SCHOOL DISTRICT shall select the candidate to be assigned.
- 2.4 The POLICE DEPARTMENT shall notify the SCHOOL DISTRICT within 24 hours of the termination of the services of a SIRO assigned to the SCHOOL DISTRICT. The SCHOOL DISTRICT has the right to refuse the services of a particular SIRO and shall provide the POLICE DEPARTMENT with 24 hours notice of its intent to do so. Upon such notice by either party, the parties shall meet and confer within 48 hours of such notice to discuss the replacement of the SIRO.

- 2.5 The POLICE DEPARTMENT shall hold the SCHOOL DISTRICT free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by SIROs.
- 2.6 In the event a SIRO is absent from work, the SIRO shall notify both his supervisor in the POLICE DEPARTMENT and the principal of the school to which the SIRO is assigned on that particular day. To the extent possible, the POLICE DEPARTMENT shall provide an interim replacement
- 2.7 The relationship of the POLICE DEPARTMENT to the SCHOOL DISTRICT shall be that of independent contractor and neither party shall be an agent of or otherwise have authority to bind the other party.

3.0 Payment Terms and Duty Hours

- 3.1 The SIRO's regular duty shall be 40 hours per week for 186 days, and the schedule of these hours shall be set by mutual agreement between the SCHOOL DISTRICT and the POLICE DEPARTMENT. The SCHOOL DISTRICT may contract for additional service days beyond the required 186 days at the per diem rate.
- 3.2 The SCHOOL DISTRICT shall pay the POLICE DEPARTMENT for the services of SIRO OFFICER GROGAN at an average per diem rate of \$582.73 for the 2022-23 school year. The SCHOOL DISTRICT will pay the POLICE DEPARTMENT at this per diem rate based upon the actual service of SIRO OFFICER GROGAN.
- 3.3 From time to time the SIRO may be required to work more than the 8 hours of regular scheduled duty in a given day. The SIRO has the equal right of first refusal (with the SPOs assigned to the district) on overtime earning opportunities. In such instances of overtime, the additional time worked by the SIRO shall be credited as "school comp time" or overtime. The choice of either school comp time or overtime shall be at the discretion of the SIRO. School comp time may be used to offset days where the SIRO is scheduled to work, but does not have to report due to the closing of school. The maximum amount of comp time that may accumulate at any one time is 40 hours. At the end of the school year, any school comp time that has not been utilized by the SIRO shall be converted to overtime or carried forward into the next school year based upon the SIRO's request. Authorized overtime for SIRO OFFICER GROGAN shall be billed at a rate of \$77.31 per hour for the 2022 calendar year and \$79.25 for the 2023 calendar year.
- 3.4 The SIRO shall be on duty upon the school grounds fifteen minutes before the beginning of the student instructional day and shall remain on duty for eight (8) hours unless this schedule modified by the mutual agreement between the

POLICE DEPARTMENT and the SCHOOL DISTRICT, or the Principal of the building to which the SIRO is assigned on a given day.

- 3.5 It is understood and agreed that time spent by the SIRO attending court juvenile and/or criminal cases arising from and/or out of their employment as an SIRO shall be considered as hours worked under this Agreement.
- 3.6 In the event of an emergency the SIRO may be ordered by the POLICE DEPARTMENT to leave school grounds during normal duty hours as described above to perform other services for the POLICE DEPARTMENT. In such instances, the time spent by the SIRO away from the school grounds shall not be considered billable time by the POLICE DEPARTMENT.
- 3.7 For school vacations, holidays and other times when school is not in session and/or the SIRO is not required to be on school grounds, the officer may take available leave balances, or report to the SIRO supervisor for reassignment.

4.0 Basic Qualifications of the School Information and Resource Officers (SIRO)

To be an SIRO, an officer must first meet all of the following basic qualifications:

- 4.1 Shall be a sworn officer and should have a minimum of five years of law enforcement experience;
- 4.2 Shall possess a sufficient knowledge of the applicable Federal and State laws, Town and County ordinances, and Board of Education policies and regulations;
- 4.3 Shall be capable of conducting in depth criminal investigations;
- 4.4 Shall possess even temperament and set a good example for students; and
- 4.5 Shall possess communication skills that would enable the officer to function effectively within the school environment.

5.0 Duties of School Resource Officer

- 5.1 To assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct and to provide usual and customary police services to the SCHOOL DISTRICT. The role of school discipline shall remain with the school district administration.
- 5.2 To counsel public school students in special situations when requested by the principal or the principal's designee or by the parents of a student;
- 5.3 To answer questions and conduct classroom presentations for students in law-related fields;

- 5.4 To perform such other duties as the parties may agree from time to time.
- 5.5 The SIRO shall not detain or question students regarding their immigration status.

6.0 Chain of Command

- 6.1 As employees of the POLICE DEPARTMENT, the SIRO shall follow the chain of command as set forth in the POLICE DEPARTMENT Policies and Procedure Manual, except where such procedures conflict with the policies of the Board of Education of the SCHOOL DISTRICT. It is expressly recognized and acknowledged by the SCHOOL DISTRICT that policies of the Board of Education cannot supersede the SIRO's duty to act in accordance with state and federal law.
- 6.2 In the performance of the duties described herein, the SIRO shall regularly coordinate and communicate with the principal or the principals' designee of the schools to which they are assigned. The principal or designee shall contact the SIRO Supervisor assigned by the POLICE DEPARTMENT for such purpose in the event of any question regarding the performance of duties by an SIRO.

7.0 Training/Briefing

- 7.1 The SIRO may be required by the POLICE DEPARTMENT to attend monthly training and briefing sessions. These sessions will be held at the direction of the POLICE DEPARTMENT Operations commander. Briefing Sessions will be conducted to provide for the exchange of information between the department and the school liaison.
- 7.2 The SCHOOL DISTRICT and the POLICE DEPARTMENT shall schedule training for the SIRO in Board of Education Policies, regulations and procedures, including the Code of Conduct for students and others and the programs and practices of the SCHOOL DISTRICT regarding student discipline.

8.0 Dress Code

- 8.1 The SIRO shall work primarily in either a departmental issued uniform or plain clothes business attire while on duty. The decision regarding the attire to be worn shall be made in consultation between the parties.

9.0 Supplies and Equipment

- 9.1 Motor vehicles. The POLICE DEPARTMENT shall provide a vehicle for the SIRO. Beginning in 2017, newly assigned vehicles shall be marked in the same manner as patrol vehicles assigned to the Field Services Section.
- 9.2 Office Supplies. The SCHOOL DISTRICT agrees to provide each SIRO with the usual and customary office supplies and forms required in the performance of their duties. In addition, the SIRO shall be provided a private office within the school that is accessible by the students. The SIRO shall also be provided by the SCHOOL DISTRICT a computer, printer and access to a private fax machine for confidential intelligence sharing with other POLICE DEPARTMENT personnel, and a communication device.
- 9.3 Body Worn Camera (BWC): Body worn cameras are a common law enforcement tool and are utilized by all TMPD patrol officers. A BWC will be utilized by the SIRO; in the school setting the SIRO shall have the discretion to record contacts when they consider it to be in the best interest of the student, staff, school administrators or the SIRO.

10.0 Transporting Students

- 10.1 It is agreed that SIROs shall not transport students in their vehicles except when the students are victims of a crime, under arrest, or some other emergency circumstance exists.
- 10.2 If circumstances other than an arrest require that the SIRO transport a student, then an effort shall be made to have a school administrator shall accompany the officer and the student in the vehicle. When a school administrator is not available the SIRO shall record the transport using a body worn camera.
- 10.3 Students shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. The SIRO shall not transport students in their personal vehicles.
- 10.4 The SIRO shall notify the building principal before moving a student from the school grounds.

11.0 Access to Education Records

- 11.1 School officials shall allow SIROs to inspect and copy any public records maintained by the school that is permissible by law.
- 11.2 If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SIRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or

safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.

- 11.3 If confidential student records information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records, or as may otherwise comply with the Family Educational Rights and Privacy Act (FERPA).
- 11.4 Pursuant to FERPA, the SCHOOL DISTRICT hereby designates each SIRO as the District's "law enforcement unit" for the purpose of enforcing any Federal, State or local law and maintaining the physical security and safety of the schools to which they are assigned, and as such shall have access to student education records as appropriate in order to carry out their SIRO duties.

12.0 Term of Agreement

- 12.1 The term of this agreement is one year commencing on July 1, 2021 and ending on June 30, 2022. The Agreement may be renewed and extended annually by the written agreement of both the SCHOOL DISTRICT and the POLICE DEPARTMENT. Written notice of intent to extend the Agreement must be sent by each party no later than June 1st of the current year.
- 12.2 In the event that the SCHOOL DISTRICT opts not to extend the Agreement in a given year, it shall remain responsible to pay the per diem charges that would otherwise have been due for the months of September and October of the succeeding year.

13.0 Insurance and Indemnification

- 13.1 The POLICE DEPARTMENT shall maintain in full force and effect during the term of this Agreement a comprehensive liability insurance policy with coverage that is consistent with police department policies and procedures.
- 13.2 Without waiving any defenses, the POLICE DEPARTMENT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the SCHOOL DISTRICT harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as described in this Agreement. The SCHOOL DISTRICT shall provide notice to the POLICE DEPARTMENT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the SCHOOL DISTRICT, would cause the SCHOOL DISTRICT to suffer or incur loss or expense.
- 13.3 Without waiving any defenses, the SCHOOL DISTRICT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the POLICE DEPARTMENT

harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as described in this Agreement. POLICE DEPARTMENT shall provide notice to the SCHOOL DISTRICT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the POLICE DEPARTMENT, would cause the POLICE DEPARTMENT to suffer or incur loss or expense.

14.0 Evaluation

It is mutually agreed that the SCHOOL DISTRICT shall annually evaluate the SIRO Program and the parties agree that an exchange of data related to the SIRO's performance shall be a part of the annual evaluation process.

15.0 Protection of Confidential Data

The Town shall provide their Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- (a) The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- (b) The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- (c) The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- (d) The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- (e) The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- (f) The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
- (g) The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- (h) The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- (i) In the event the Town engages a subcontractor to perform their contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

16.0 Data Breach

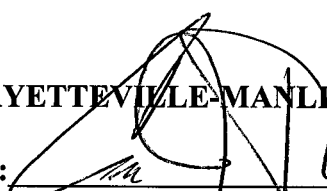
In the event that Confidential Data is accessed or obtained by an unauthorized individual, the Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- (a) The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
- (b) The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- (c) Where a breach or unauthorized release of Confidential Data is attributed to Contractor, and/or a subcontractor or affiliate of the Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- (d) The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
 - i. The name and contact information of the reporting School District subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.
 - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - vi. Information about what the agency has done to protect individuals whose information has been breached.
 - vii. Advice on steps that the person whose information has been breached may take to protect himself or herself.
- (e) The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of

security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan.

IN WITNESS WHEREOF, the parties hereto have caused this Operations Agreement to be executed the day and year first written above.

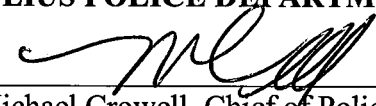
FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT

By:  _____

Dr. Craig Tice, Superintendent of Schools

8/16/22

MANLIUS POLICE DEPARTMENT

By:  _____

Michael Crowell, Chief of Police

TOWN OF MANLIUS

By: _____

John Deer, Town Supervisor

SIRO OFFICER GROGAN

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
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Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2022 and expiring on June 30, 2023 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Town will ensure that any subcontractors, or other authorized persons or entities to whom the Town will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in PDF format and/or destroyed by the Town as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Town’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Town’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Town by the School District will be stored in the Office of the Records Management Officer. The measures that Town takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Town will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

DATA SECURITY AND PRIVACY PLAN

WHEREAS, the Fayetteville-Manlius School District (hereinafter "School District") and TX Monitor Policing Dept (hereinafter "Contractor") entered into an agreement dated 7-15-22 (hereinafter "Agreement") for SIRA/SPD services (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐ Contractor shall not utilize sub-contractors.

☒ Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. ☐ Within ___ days of termination of the Agreement, Contractor shall
☐ Return all data to the School District using _____ OR

☒ Transition all data to a successor contractor designated by the School District in writing using see attached.

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of 7-14-22.

CONTRACTOR:

Capt T. Slater OIC
By: Tellay T. Slater
Title: Captain

5 Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII

7 Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report. SIROs/SPOs may access the data but it is "view only" and not retained by the department. Data may be used in a police report. The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule.

**AGREEMENT BETWEEN THE
TOWN OF MANLIUS POLICE DEPARTMENT AND
FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT
SIRO PROGRAM 2022-23 (A. PALMER)**

THIS AGREEMENT is made this 9th day of August, 2022 by and between the TOWN OF MANLIUS POLICE DEPARTMENT (hereinafter "POLICE DEPARTMENT") and the FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT (hereinafter "SCHOOL DISTRICT") as follows:

WHEREAS, the SCHOOL DISTRICT wishes to implement a SCHOOL INFORMATION RESOURCE OFFICER to promote the goal of ensuring a caring, safe, respectful, and orderly learning environment in its schools; and

WHEREAS, the SCHOOL DISTRICT and the POLICE DEPARTMENT desire to establish the terms and scope of duties in this SCHOOL INFORMATION and RESOURCE OFFICER (hereinafter referred to as ("SIRO")) Agreement the specific terms and conditions of the services to be provided by the said SIROs in the SCHOOL DISTRICT:

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

Defined terms

For the purposes of this Agreement, the following terms have the meanings listed:

SIRO Supervisor – The POLICE DEPARTMENT employee assigned to supervise the SIRO's activities.

School Liaison – The SCHOOL DISTRICT employee who is designated as the primary contact for the SIRO and POLICE DEPARTMENT regarding the SIRO's work.

School grounds – The school grounds shall consist of all buildings and grounds under jurisdiction of the SCHOOL DISTRICT, including but not limited to the high school, the middle school, the elementary school and the school district offices.

1.0 Goals and Objectives

It is understood and agreed that the SCHOOL DISTRICT and the POLICE DEPARTMENT officials share the following goals and objectives regarding the SIRO Program in the schools:

- 1.1 The primary duty of the SIRO is to establish relationships with students and to act as a mentor. The SIRO's law enforcement function is a part of relationship-building with the student body and community.

SIRO OFFICER PALMER

- 1.2 The SIRO will foster educational programs and activities that increase student knowledge of and respect for the law and the function of law enforcement agencies;
- 1.3 The SIRO will be available to work cooperatively with teachers to assist in developing specialty programs specific to areas of study including but not limited to court procedures, citizenship and forensic science;
- 1.4 The SIRO will conduct criminal investigations with the goals of promoting safety for the school community and establishing a deterrent to delinquent student behavior and promoting and ensuring the safety of the students, faculty and administration of the SCHOOL DISTRICT;
- 1.5 The SIRO will work with school administrators to identify and address safety issues within the schools;
- 1.6 The SIRO will serve as a mentor and role model for students attending school in the SCHOOL DISTRICT.

2.0 Employment and Assignment of School Resource Officers

- 2.1 The SIRO shall be an employee of the POLICE DEPARTMENT and shall be subject to the administration, supervision and control of the POLICE DEPARTMENT, except as such administration, supervision and control is subject to the terms and conditions of this Agreement.
- 2.2 The POLICE DEPARTMENT agrees to provide and to pay the SIRO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the POLICE DEPARTMENT. The SIRO shall be subject to all other personnel and practices of the POLICE DEPARTMENT except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.
- 2.3 The parties shall use a collaborative process in the assignment of a SIRO. Both parties shall have the right to attend and participate in candidate interviews. The POLICE DEPARTMENT shall select three finalists from the candidate pool and the SCHOOL DISTRICT shall select the candidate to be assigned.
- 2.4 The POLICE DEPARTMENT shall notify the SCHOOL DISTRICT within 24 hours of the termination of the services of a SIRO assigned to the SCHOOL DISTRICT. The SCHOOL DISTRICT has the right to refuse the services of a particular SIRO and shall provide the POLICE DEPARTMENT with 24 hours notice of its intent to do so. Upon such notice by either party, the parties shall meet and confer within 48 hours of such notice to discuss the replacement of the SIRO.

- 2.5 The POLICE DEPARTMENT shall hold the SCHOOL DISTRICT free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by SIROs.
- 2.6 In the event a SIRO is absent from work, the SIRO shall notify both his supervisor in the POLICE DEPARTMENT and the principal of the school to which the SIRO is assigned on that particular day. To the extent possible, the POLICE DEPARTMENT shall provide an interim replacement
- 2.7 The relationship of the POLICE DEPARTMENT to the SCHOOL DISTRICT shall be that of independent contractor and neither party shall be an agent of or otherwise have authority to bind the other party.

3.0 Payment Terms and Duty Hours

- 3.1 The SIRO's regular duty shall be 40 hours per week for 186 days, and the schedule of these hours shall be set by mutual agreement between the SCHOOL DISTRICT and the POLICE DEPARTMENT. The SCHOOL DISTRICT may contract for additional service days beyond the required 186 days at the per diem rate.
- 3.2 The SCHOOL DISTRICT shall pay the POLICE DEPARTMENT for the services of SIRO OFFICER PALMER at an average per diem rate of ~~\$688.20~~722.17 for the 2022-23 school year. The SCHOOL DISTRICT will pay the POLICE DEPARTMENT at this per diem rate based upon the actual service of SIRO OFFICER PALMER.
- 3.3 From time to time the SIRO may be required to work more than the 8 hours of regular scheduled duty in a given day. The SIRO has the equal right of first refusal (with the SPOs assigned to the district) on overtime earning opportunities. In such instances of overtime, the additional time worked by the SIRO shall be credited as "school comp time" or overtime. The choice of either school comp time or overtime shall be at the discretion of the SIRO. School comp time may be used to offset days where the SIRO is scheduled to work, but does not have to report due to the closing of school. The maximum amount of comp time that may accumulate at any one time is 40 hours. At the end of the school year, any school comp time that has not been utilized by the SIRO shall be converted to overtime or carried forward into the next school year based upon the SIRO's request. Authorized overtime for SIRO OFFICER PALMER shall be billed at a rate of ~~\$75.79~~80.30 per hour for the 2022 calendar year and ~~\$80.30~~82.45 for the 2023 calendar year.
- 3.4 The SIRO shall be on duty upon the school grounds fifteen minutes before the beginning of the student instructional day and shall remain on duty for eight (8)

hours unless this schedule modified by the mutual agreement between the POLICE DEPARTMENT and the SCHOOL DISTRICT, or the Principal of the building to which the SIRO is assigned on a given day.

- 3.5 It is understood and agreed that time spent by the SIRO attending court juvenile and/or criminal cases arising from and/or out of their employment as an SIRO shall be considered as hours worked under this Agreement.
- 3.6 In the event of an emergency the SIRO may be ordered by the POLICE DEPARTMENT to leave school grounds during normal duty hours as described above to perform other services for the POLICE DEPARTMENT. In such instances, the time spent by the SIRO away from the school grounds shall not be considered billable time by the POLICE DEPARTMENT.
- 3.7 For school vacations, holidays and other times when school is not in session and/or the SIRO is not required to be on school grounds, the officer may take available leave balances, or report to the SIRO supervisor for reassignment.

4.0 Basic Qualifications of the School Information and Resource Officers (SIRO)

To be an SIRO, an officer must first meet all of the following basic qualifications:

- 4.1 Shall be a sworn officer and should have a minimum of five years of law enforcement experience;
- 4.2 Shall possess a sufficient knowledge of the applicable Federal and State laws, Town and County ordinances, and Board of Education policies and regulations;
- 4.3 Shall be capable of conducting in depth criminal investigations;
- 4.4 Shall possess even temperament and set a good example for students; and
- 4.5 Shall possess communication skills that would enable the officer to function effectively within the school environment.

5.0 Duties of School Resource Officer

- 5.1 To assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct and to provide usual and customary police services to the SCHOOL DISTRICT. The role of school discipline shall remain with the school district administration.
- 5.2 To counsel public school students in special situations when requested by the principal or the principal's designee or by the parents of a student;

- 5.3 To answer questions and conduct classroom presentations for students in law-related fields;
- 5.4 To perform such other duties as the parties may agree from time to time.
- 5.5 The SIRO shall not detain or question students regarding their immigration status.

6.0 Chain of Command

- 6.1 As employees of the POLICE DEPARTMENT, the SIRO shall follow the chain of command as set forth in the POLICE DEPARTMENT Policies and Procedure Manual, except where such procedures conflict with the policies of the Board of Education of the SCHOOL DISTRICT. It is expressly recognized and acknowledged by the SCHOOL DISTRICT that policies of the Board of Education cannot supersede the SIRO's duty to act in accordance with state and federal law.
- 6.2 In the performance of the duties described herein, the SIRO shall regularly coordinate and communicate with the principal or the principals' designee of the schools to which they are assigned. The principal or designee shall contact the SIRO Supervisor assigned by the POLICE DEPARTMENT for such purpose in the event of any question regarding the performance of duties by an SIRO.

7.0 Training/Briefing

- 7.1 The SIRO may be required by the POLICE DEPARTMENT to attend monthly training and briefing sessions. These sessions will be held at the direction of the POLICE DEPARTMENT Operations commander. Briefing Sessions will be conducted to provide for the exchange of information between the department and the school liaison.
- 7.2 The SCHOOL DISTRICT and the POLICE DEPARTMENT shall schedule training for the SIRO in Board of Education Policies, regulations and procedures, including the Code of Conduct for students and others and the programs and practices of the SCHOOL DISTRICT regarding student discipline.

8.0 Dress Code

- 8.1 The SIRO shall work primarily in either a departmental issued uniform or plain clothes business attire while on duty. The decision regarding the attire to be worn shall be made in consultation between the parties.

9.0 Supplies and Equipment

- 9.1 Motor vehicles. The POLICE DEPARTMENT shall provide a vehicle for the SIRO. Beginning in 2017, newly assigned vehicles shall be marked in the same manner as patrol vehicles assigned to the Field Services Section.
- 9.2 Office Supplies. The SCHOOL DISTRICT agrees to provide each SIRO with the usual and customary office supplies and forms required in the performance of their duties. In addition, the SIRO shall be provided a private office within the school that is accessible by the students. The SIRO shall also be provided by the SCHOOL DISTRICT a computer, printer and access to a private fax machine for confidential intelligence sharing with other POLICE DEPARTMENT personnel, and a communication device.
- 9.3 Body Worn Camera (BWC): Body worn cameras are a common law enforcement tool and are utilized by all TMPD patrol officers. A BWC will be utilized by the SIRO; in the school setting the SIRO shall have the discretion to record contacts when they consider it to be in the best interest of the student, staff, school administrators or the SIRO.

10.0 Transporting Students

- 10.1 It is agreed that SIROs shall not transport students in their vehicles except when the students are victims of a crime, under arrest, or some other emergency circumstance exists.
- 10.2 If circumstances other than an arrest require that the SIRO transport a student, then an effort shall be made to have a school administrator shall accompany the officer and the student in the vehicle. When a school administrator is not available the SIRO shall record the transport using a body worn camera.
- 10.3 Students shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. The SIRO shall not transport students in their personal vehicles.
- 10.4 The SIRO shall notify the building principal before moving a student from the school grounds.

11.0 Access to Education Records

- 11.1 School officials shall allow SIROs to inspect and copy any public records maintained by the school that is permissible by law.
- 11.2 If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SIRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or

safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.

- 11.3 If confidential student records information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records, or as may otherwise comply with the Family Educational Rights and Privacy Act (FERPA).
- 11.4 Pursuant to FERPA, the SCHOOL DISTRICT hereby designates each SIRO as the District's "law enforcement unit" for the purpose of enforcing any Federal, State or local law and maintaining the physical security and safety of the schools to which they are assigned, and as such shall have access to student education records as appropriate in order to carry out their SIRO duties.

12.0 Term of Agreement

- 12.1 The term of this agreement is one year commencing on July 1, 2021 and ending on June 30, 2022. The Agreement may be renewed and extended annually by the written agreement of both the SCHOOL DISTRICT and the POLICE DEPARTMENT. Written notice of intent to extend the Agreement must be sent by each party no later than June 1st of the current year.
- 12.2 In the event that the SCHOOL DISTRICT opts not to extend the Agreement in a given year, it shall remain responsible to pay the per diem charges that would otherwise have been due for the months of September and October of the succeeding year.

13.0 Insurance and Indemnification

- 13.1 The POLICE DEPARTMENT shall maintain in full force and effect during the term of this Agreement a comprehensive liability insurance policy with coverage that is consistent with police department policies and procedures.
- 13.2 Without waiving any defenses, the POLICE DEPARTMENT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the SCHOOL DISTRICT harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as described in this Agreement. The SCHOOL DISTRICT shall provide notice to the POLICE DEPARTMENT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the SCHOOL DISTRICT, would cause the SCHOOL DISTRICT to suffer or incur loss or expense.
- 13.3 Without waiving any defenses, the SCHOOL DISTRICT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the POLICE DEPARTMENT

harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as described in this Agreement. POLICE DEPARTMENT shall provide notice to the SCHOOL DISTRICT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the POLICE DEPARTMENT, would cause the POLICE DEPARTMENT to suffer or incur loss or expense.

14.0 Evaluation

It is mutually agreed that the SCHOOL DISTRICT shall annually evaluate the SIRO Program and the parties agree that an exchange of data related to the SIRO's performance shall be a part of the annual evaluation process.

15.0 Protection of Confidential Data

The Town shall provide their Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- (a) The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- (b) The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- (c) The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- (d) The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- (e) The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- (f) The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
- (g) The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- (h) The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- (i) In the event the Town engages a subcontractor to perform their contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

16.0 Data Breach

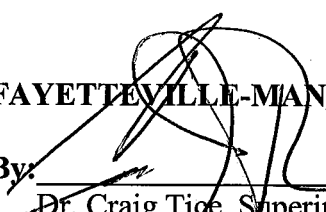
In the event that Confidential Data is accessed or obtained by an unauthorized individual, the Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- (a) The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
- (b) The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- (c) Where a breach or unauthorized release of Confidential Data is attributed to Contractor, and/or a subcontractor or affiliate of the Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- (d) The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
 - i. The name and contact information of the reporting School District subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.
 - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - vi. Information about what the agency has done to protect individuals whose information has been breached.
 - vii. Advice on steps that the person whose information has been breached may take to protect himself or herself.
- (e) The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of

security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan.

IN WITNESS WHEREOF, the parties hereto have caused this Operations Agreement to be executed the day and year first written above.

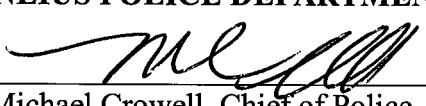
FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT

By:  _____

8/16/22

Dr. Craig Tice, Superintendent of Schools

MANLIUS POLICE DEPARTMENT

By:  _____

Michael Crowell, Chief of Police

TOWN OF MANLIUS

By: _____

John Deer, Town Supervisor

SIRO OFFICER PALMER

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2022 and expiring on June 30, 2023 (the “Contract”).
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DATA SECURITY AND PRIVACY PLAN

WHEREAS, the Fayetteville-Manlius School District (hereinafter "School District") and TX Manlius Police Dept (hereinafter "Contractor") entered into an agreement dated 7-15-22 (hereinafter "Agreement") for SIRI/SPD services (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐

Contractor shall not utilize sub-contractors.

☒

Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. ☐ Within ___ days of termination of the Agreement, Contractor shall
☐ Return all data to the School District using _____ OR

☒ Transition all data to a successor contractor designated by the School District in writing using see attached.

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of 7-14-22.

CONTRACTOR:

Capt T. Slater OIC
By: Tellus T. Slater
Title: Captain

5 Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII

7 Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report. SIROs/SPOs may access the data but it is "view only" and not retained by the department. Data may be used in a police report. The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule.

**Special Patrol Officer Agreement Between the
Town of Manlius and the Fayetteville-Manlius Central School District
(Officer B. Damon)**

This Special Patrol Officer Agreement (the "Agreement") is made as of the 22 day of Aug., 2022, by and between the Town of Manlius, a municipal corporation situated in the County of Onondaga, State of New York, whose principal address is 301 Brooklea Drive, Fayetteville, New York 13066 (the "Town"); and the Fayetteville-Manlius School District of the County of Onondaga and State of New York, a municipal corporation whose principal address is, 8199 East Seneca Turnpike Manlius, New York 13104 (the "School District"). The Town of Manlius Police Department ("Manlius Police Department") is a specific department within the Town's government structure and does not constitute a separate entity or party to the Agreement. However, the Manlius Police Department will have primary responsibility for carrying out the duties and obligations set forth in this Agreement on behalf of the Town.

WHEREAS, Article 5-G of the New York State's General Municipal Law ("GML") provides the authority for "municipal corporations" to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers and duties on a cooperative contract basis; and

WHEREAS, the School District and the Town are both deemed to be "municipal corporations" as that term is defined by GML 119-n(a); and

WHEREAS, the School District and the Town have determined that it is in their mutual best interests to enter into this Agreement to provide for the assignment of dedicated officers of the Manlius Police Department to serve as Special Patrol Officer(s) in the School District.

NOW, THEREFORE, the parties hereby agree as follows:

1.0 TERM OF AGREEMENT

1.1 This Agreement is for the academic school years of 2022-23 and begins on September 1, 2022 and expires on June 30, 2023, without notice, unless terminated earlier as provided in this Agreement (the "Term").

2.0 General Terms and Conditions

2.1 The Town and School District have voluntarily chosen to enter into the Agreement in order to have Peace Officer(s) placed within the School District.

2.2 These Peace Officer(s) shall be referred to under this Agreement as Special Patrol Officers ("SPOs"). For the purposes of this Agreement, the term "SPO" shall include those officers specifically selected for (and assigned to) the Schools for a specific academic year as SPOs will be responsible to serve and perform the job duties described herein, to the extent consistent with the parties overall objectives and responsibilities described herein (collectively "SPO Services").

- 2.3 The SPO assignment is intended to be a daytime assignment to be performed Monday through Friday, eight (8) hours per day concurrent with the school day and the School District's academic calendar. The SPO worksite shall include the SPOs assigned School, as well as any other associated buildings and grounds on the assigned school premise. Occasionally, the SPOs may be temporarily assigned to other schools within the School District on an as-needed basis.
- 2.4 The Town agrees that the SPO Services rendered under this Agreement will be in compliance with applicable federal, state, or local laws, rules and regulations pertaining to the Town's provision of services under an inter-municipal agreement pursuant to GML Article 5-G.

3.0 SPO Program Objectives

The objectives of the SPO program are to:

- 3.1 Provide a police presence in the Schools in order to promote and provide an atmosphere of enhanced school safety for faculty, staff, students and school visitors;
- 3.2 Provide a law enforcement resource to students, teachers, school administrators and parents, so as to increase student awareness about crime prevention, internet safety, conflict resolution, violence prevention, restorative justice and peer mediation;
- 3.3 Increase school faculty and staff awareness about policies and procedures for preventing/responding to incidents of violence and other threats to school safety;
- 3.4 Facilitate crime prevention, law enforcement and security consultation;
- 3.5 Build lines of communication and promote positive attitudes between students and the Manlius Police Department;
- 3.6 Provide a counseling resource to students who may be experiencing a variety of school, family, or social problems;
- 3.7 Proactively address problems and pressures as they relate to students before such problems manifest into socially and legally unacceptable behavior (including, but not limited to, the use of alcohol, drugs, and/or tobacco, as well as issues involving peer pressure, gang activity, sexual activity, etc.);
- 3.8 Provide a positive role model for students; and
- 3.9 Provide education in law enforcement, as requested and appropriate.

4.0 Qualifications for SPO

The SPO shall:

- 4.1 Be, and remain at all times, properly licensed and/or credentialed as a Peace Officer in accordance with applicable law;

4.1.1 Upon request, the Town shall provide the School District with copies of any assigned SPO's license(s) and/or credentials(s);

4.1.2 If, at any time during the Agreement, the license and/or required credentials of an SPO providing SPO services are revoked, terminated, suspended or otherwise impaired, the Town shall remove the individual from performing SPO services under this Agreement, and shall promptly notify the School District.

5.0 HIRING AND IMPLEMENTATION OF THE SPO

5.1 The School District reserves the right to participate in the Town's hiring and interview process for any individual proposed to perform SPO Services at the School.

5.2 The School District also reserves the right to reject any individual assigned by the Town to perform SPO Services at the Schools for failure to properly perform the SPO services or to request a cancellation of any component of the SPO Services which the School District reasonably believes is inappropriate or inapplicable. However, no such action by the School District shall result in a reduction in the agreed upon the Contract Fees and Expenses set forth in the Agreement, nor require and SPO to conduct himself or herself in a manner contrary to, or in violation of, proper Peace Officer policies, protocols and procedures.

5.3 The Town shall notify the School District in writing within one (1) school day of the termination of the services of the SPO assigned to the School District. The parties shall meet and confer within two (2) school days of such notice to discuss the replacement of the SPO. The School District may refuse the services of a particular replacement SPO for reasonable cause and shall provide the Town with one (1) school days' notice of its intent to do so

5.4 In the event the SPO is absent from work, the SPO shall notify a Police Supervisor and the School District clerk prior to the SPO's scheduled arrival time.

6.0 Fingerprints and Criminal Clearance

6.1 To the extent necessary to obtain clearance, the Town shall be responsible for facilitating and conducting criminal background checks and criminal clearance reviews for SPOs.

6.2 The Town shall be responsible for all costs associated with the required fingerprinting and criminal background checks and clearance for SPOs under the Agreement.

7.0 SPECIFIC RESPONSIBILITIES OF THE TOWN OF MANLIUS POLICE DEPARTMENT

7.1 In addition to any other responsibilities of the Town set forth in this Agreement, the Town and the Manlius Police Department will cooperate with the School District to implement the SPO Program in the Schools with the least possible disruption to the educational process.

7.2 The Town – through the Manlius Police Department – may enlist the assistance of other law enforcement agencies with appropriate jurisdiction as circumstances warrant, under the Agreement.

- 7.3 The Town will be responsible for submitting requests for retirement waivers pursuant to Section 212(3) of the New York State Retirement and Social Security Law, as applicable. However, the Town is not responsible for the outcome of any such waiver request, nor can the Town guarantee that any such waiver request will be approved by New York State.

8.0 SPECIFIC RESPONSIBILITIES OF THE SCHOOL DISTRICT

In addition to any other responsibilities of the School District set forth in the Agreement, the School District will:

- 8.1 Designate a School Building Administrator who shall serve as the building-level School representative for the SPO program;
- 8.2 Provide the SPO with access to its School facilities, personnel and students as reasonably required to fulfill the SPO's duties under this Agreement;
- 8.3 Ensure that school personnel, School Board Members, students and parents are informed of the duties and presence of the SPO in the School;
- 8.4 Provide time and appropriate space for the SPO to conduct approved staff, student and parent training;
- 8.5 Provide space for the SPO to store instructional materials and perform necessary tasks directly related to the SPO program;
- 8.6 Cooperate with the Town to supply any relevant information needed for purposes of submitting retirement waivers for the SPOs; and
- 8.7 Cooperate with the Manlius Police Department and SPO relative to the scheduling of time off in the event of an SPO's illness or injury.

9.0 INFORMATION SHARING

9.1 The School District will share relevant information about school safety issues with the SPO including, but not limited to:

- 9.1.1 School District and School building safety/crisis plans, including for any other school to which the SPO may be assigned;
- 9.1.2 The School District's Code of Conduct;
- 9.1.3 Uniform violent incident reports in accordance with New York State Education Law and the Safe Schools against Violence in Education Act; and
- 9.1.4 Reports pertaining to alleged incidents of Child Abuse in an Educational Setting.

10.0 INFORMATION SHARING BY THE TOWN

The Town and SPO will share relevant information, to the extent permitted by law, about school safety issues with the School District including, but not limited to:

- 10.1.1** Any necessary interventions/referrals to service providers arising from incidents/reports received on school property, e.g., suicide prevention, drug or alcohol abuse, reports of sexual abuse.
- 10.1.2** Any information pertinent to school safety and/or safety of individuals on School property; and
- 10.1.3** Any training or educational opportunities for an SPO or School District representatives relative to school safety.

11.0 SPECIFIC DUTIES OF SPECIAL PATROL OFFICERS (SPOs)

In addition to any other duties specifically set forth in the Agreement, an SPO assigned to the School District shall provide SPO Services intended to meet the program objectives, including, but not limited to the following:

- 11.1** Patrol and observe all areas of the assigned School(s) and corresponding grounds;
- 11.2** Be visible and available to the students, faculty, and administration;
- 11.3** Keep the peace and help maintain a safe and orderly school community;
- 11.4** Develop and maintain a positive and open relationship with students, faculty and parents;
- 11.5** Present educational programs to students on various topics, including conflict resolution, restorative justice, crime awareness, anger management, etc.;
- 11.6** Present educational programs to School employees, parents and School Board Members;
- 11.7** Build community relationships by serving a liaison between the Town (which includes the Manlius Police Department) and the School District;
- 11.8** Survey the needs of the Schools and address crime and disorder problems, as well as drug activities affecting or occurring in or around the Schools;
- 11.9** Assist Schools with security concerns and identify physical changes in the environment that may reduce crime in or around the Schools;
- 11.10** Develop or expand crime prevention efforts for students;
- 11.11** Educate potential school-age victims in crime prevention and safety;
- 11.12** Assist in the development of School policies that address crime issues and recommend procedural change(s), where appropriate;
- 11.13** Assist Schools in meeting safety and security goals and any related requirements mandated by New York State Law;
- 11.14** Take appropriate law enforcement action with regard to any criminal activities that the SPO observes or that are reported directly to the SPO, including investigation of any suspected or actual criminal activity that might otherwise be investigated by a local police agency; and

- 11.15** Investigate other emergency situations and summon aid and assistance as needed (e.g., Fire Department, ambulance, etc.);
- 11.16** The SPO shall not be responsible for, or have authority to, enforce School rules. Matters of school discipline shall be referred to the appropriate School Principal or School District Administrator for further review and action;
- 11.17** The SPO shall not detain or question students regarding their immigration status;
- 11.18** In fulfilling his/her duties the SPO shall not discriminate on the basis of race, color, sex, national origin, language status, disability, religion, sexual orientation, or membership in any other protected class.
- 11.19** The SPO shall comply with all Federal, State and local laws as well as school District policies.

12.0 SUPERVISORY AUTHORITY

- 12.1** The SPOs assigned to the School District pursuant to the Agreement are under the direct and sole supervision and authority of the Town's Chief of Police and other Command Officers within the Manlius Police Department. The SPOs assigned to the School District shall comply with all general and specific SPO policies or protocol/procedure directives prepared by the Manlius Police Department.
- 12.3** The Manlius Police Department will share a copy of any SPO policy or protocol/procedure direction with the School District.
- 12.4** The Manlius Police Department will also provide a copy of all SPO policies or protocol/procedure directives to SPOs assigned to the School District.
- 12.5** In the performance of the duties described herein, the SPO shall regularly coordinate and communicate with the Principal or the Principals' designee of the schools to which they are assigned. The Principal or designee shall contact the SPO Supervisor assigned by the Town for such purpose in the event of any question regarding the performance of duties by an SPO. However, the SPO shall remain under the direct and exclusive control and supervision of the Town on all matters relating to the duties of the SPO under this Agreement.
- 12.6** The SPO shall not be an employee of the School District.
- 12.7** The Parties shall confer and agree regarding the SPO's attire while on duty.

13.0 PROGRAM EVALUATION

- 13.1** The School District will provide timely evaluations to the Manlius Police Department to enable required progress reports to be completed in an efficient and timely manner.
- 13.2** Any evaluation instruments for completion by selected students, school staff, school administrators, and community members will be developed collaboratively by the School District and the Manlius Police Department in order to ensure objective evaluation criteria are established and applied.

14.0 CONTRACT FEES AND ADDITIONAL COSTS

- 14.1** The School District agrees to pay the Town for Contract Fees and Costs associated with the placement of SPOs in the School District as set forth herein.
- 14.2** SPOs will be assigned to the School District for a period of approximately one hundred eighty six (186) days per academic year for a minimum of eight (8) hours each day, at a rate of pay of Thirty Eight dollars (**\$38.00**) per hour plus reimbursement to the Town for the Town's expenses and contributions for FICA, Medicare, Workers' Compensation, if any, and other mandated employer payments or contributions made on behalf of these employees.
- 14.3** SPO's shall only work school related functions and events. SPO's will not routinely be asked to work beyond their normal schedule; however, if the need exists, and falls within the below listed criteria, they may work overtime and will be compensated accordingly.

For planned/scheduled extracurricular school activities (e.g., sporting events, dances, graduations) where secondary employment requests were traditionally made, and offered to full-time PBA members, the PBA shall offer those jobs to full-time PBA members first, through regular posting. Posting shall be made well in advance to ensure the fair and equitable distribution of secondary employment opportunities. All postings shall include a deadline date/time well prior to the event, to suitably accomplish scheduling needs. Once the deadline date/time has passed, and only if openings still exist, SPO's may be offered those jobs accordingly. In a timely manner, the PBA shall communicate to the secondary employment requester the results of said postings.

School specific events, which were never traditionally offered to full-time PBA members as secondary employment opportunities; to include non-scheduled unforeseen incidents or circumstances where an SPO is needed immediately (e.g., school threats, potential for harm) may be offered to an SPO at the discretion of the appropriate school official without first posting.

- 14.4** The SPO's regular duty hours shall be 7:45 a.m. until 3:45 p.m. unless this schedule is modified by mutual agreement between the Town and the School District, or the Principal of the building to which the SPO is assigned on a given day.
- 14.5** Additional expenses (e.g., meals, tolls, travel, etc.) may be incurred, for In Service Training (48 hours annual minimum), supplemental schools, seminars or additional services, at the agreed-upon reimbursement and hourly rate, with prior authorization from the School District's Superintendent.
- 14.6** The Manlius Police Department will design appropriate verification forms which will be made available to authorized School District personnel for auditable proof of services performed for the School District. The School District will be invoiced three times per year – in January for services rendered from September through December, in April for services rendered from January through March and in July for services rendered from April through June – for the actual costs incurred by the Town in accordance with this

Agreement. The School District agrees to make full payment to the Town within 30 business days from receipt of the invoice.

- 14.7** The School District further agrees to reimburse the Town for up to **\$10,000** per SPO officer, per academic year, to cover the costs for uniforms, equipment and training (Additional Costs). Any applicable reimbursement for the Additional Costs will be invoiced to the School District. The equipment and uniforms purchased in the Agreement shall remain the property of the Town, except as otherwise provided herein.
- 14.8** The parties acknowledge, however, that the cost of living, as well as costs for uniforms, equipment and training may increase from year one to year two of this Agreement. Accordingly, the parties understand and agree that future rate increases will be mutually agreed upon in writing prior to implementation.
- 14.9** Except as otherwise provided herein, the Town agrees that the Contract Fees and Additional Costs set forth herein are the exclusive fees for all SPO services provided under the Agreement.

15.0 TOWN AS AN INDEPENDENT CONTRACTOR

- 15.1** The Town shall provide SPO Services to the School District as an independent contractor, and any and all SPO Services performed by the Town and its employees or agents under this Agreement shall be performed in such capacity.
- 15.2** The Town's employees, consultants, or agents shall not hold himself/herself out as, nor claim to be, an officer or employee of the School District, nor make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the School District, including, but not limited to, Workers' Compensation coverage, unemployment Insurance benefits, Social Security coverage, Disability benefits, New York State Retirement membership or credit, etc.
- 15.3** The Town shall not have, nor hold itself out as having, the authority or power to bind or create liability for the School District by the Town's acts or omissions.
- 15.4** It is agreed by the Town and the School District that neither federal, state, or local income taxes nor payroll taxes of any kind, including, but not limited to F.I.C.A. or F.U.T.A., will be withheld or paid by the School District on behalf of any Town employee, consultant, or agent in connection with this Agreement.
- 15.5** Said employment withholdings and/or payments are to be made by the Town in compliance with all federal, state, and local laws, rules or regulations.
- 15.6** Provided the School District timely pays the Town the Fees established, the Town agrees to pay and/or withhold all applicable taxes, including income taxes, Workers' Compensation Insurance, unemployment insurance payment, disability insurance payment, and/or any other payments that may be required under the laws, rules, or regulations of any government agency having jurisdiction over the Town or its relationship with the School District, and further agrees to indemnify and hold the School District harmless against any claim, cost, penalty, damage, or expense (including

reasonable attorneys' fees) related to either parties nonpayment and/or underpayment of any such taxes or payments.

15.7 The School District acknowledges that it shall have no ability to control the manner, means, details or methods by which the Town or its agents perform SPO Services under this Agreement, unless otherwise addressed in this Agreement and except as required by federal, state, or local laws, rules, and regulations.

15.8 These provisions shall survive any expiration, termination, or non-renewal of the Agreement.

16.0 TERMINATION OF THE AGREEMENT

Either party may terminate this Agreement, at any time, for any reason, by providing thirty (30) days advance notice to the other party. Such notification shall be made, in writing, and sent via a trackable overnight delivery method (e.g., FedEx, UPS, USPS Express Mail, etc.) to the other party at its principal address.

17.0 EXTENSION OR RENEWAL

17.1 Negotiations for any contract renewal will begin during the month of May 2023.

17.2 The parties will each be responsible for initiating such negotiations. The failure of a party to initiate or to be affirmatively non-receptive to such initiation by the other party shall be deemed treated as a firm intent not to renew the Agreement.

18.0 RECIPROCAL INDEMNIFICATION

18.1 The Town shall indemnify and hold harmless the School District from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "Liabilities") to the extent such liabilities arise from the negligent or other wrongful acts or omissions, or any such legal or contractual duties or obligations assumed by the School District, of the Town, its officers, and employees, (including the SPO), or from the Town or any such person's or the Town's material breach of, or default hereunder.

18.2 The School District shall indemnify and hold harmless the Town from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "liabilities") to the extent such liabilities arise from negligent or other wrongful acts or omissions or of any such legal or contracted duties or obligations assumed by the School District, of the School District, its officers, and employees, or from the School District's material breach of, or default hereunder.

19.0 CONTROLLING LAW AND VENUE

This Agreement shall be interpreted pursuant to the laws of the State of New York, without regard to New York's conflict of laws provision. If an action is filed to enforce this Agreement, the parties agree that such action must be filed exclusively in a court of competent jurisdiction in Onondaga County, New York, and the parties expressly consent to the jurisdiction of such court.

20.0 ASSIGNMENT

This Agreement may not be assigned by either party.

21.0 ENTIRE AGREEMENT

This Agreement may not be altered except by a writing signed by both parties. Furthermore, this Agreement represents the entire agreement and understanding between the parties and supersedes all prior agreements between the parties, written or oral.

22.0 INTERPRETATION

The language of all parts of this Agreement in all cases shall be construed as a whole, according to its fair meaning, and not strictly for or against any party, regardless of who drafted it.

23.0 INSURANCES

The District agrees to obtain and continue to maintain in full force and effect its general liability insurance, public insurance, and automotive insurance relative to the SPO Services to be performed under the Agreement, with limits of not less than \$500,000 per occurrence and \$1,000,000 in the annual aggregate.

24.0 PROTECTION OF CONFIDENTIAL DATA.

The Town shall provide its Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

24.1 The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.

24.2 The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.

24.3 The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.

24.4 The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.

24.5 The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.

24.6 The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.

24.7 The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.

- 24.8** The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- 24.9** In the event The Town engages a subcontractor to perform its contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

25.0 DATA BREACH

In the event that Confidential Data is accessed or obtained by an unauthorized individual, The Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- 25.1** The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
- 25.2** The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- 25.3** Where a breach or unauthorized release of Confidential Data is attributed to The Town, and/or a subcontractor or affiliate of The Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- 25.4** The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
- 25.4.1** The name and contact information of the reporting School District subject to this section.
- 25.4.2** A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
- 25.4.3** If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
- 25.4.4** Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.

- 25.4.5** A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - 25.4.6** Information about what the agency has done to protect individuals whose information has been breached.
 - 25.4.7** Advice on steps that the person whose information has been breached may take to protect himself or herself.
- 25.5** The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan

26.0 ADDENDUM

The following addenda attached hereto shall be incorporated into the Agreement:

Addendum A: Parents' Bill of Rights for Data Privacy and Security

Addendum B: Parents' Bill of Rights – Supplemental Information Addendum

Addendum C: The Town's Data Security and Privacy Plan

27.0 WAIVER

The failure of any party to insist on the strict performance of any provision of this Agreement or to exercise any right under this Agreement shall not constitute a waiver of such provisions or right. A waiver is effective only if in writing and signed and delivered by the waiving party.

28.0 MUTUAL COVENANTS

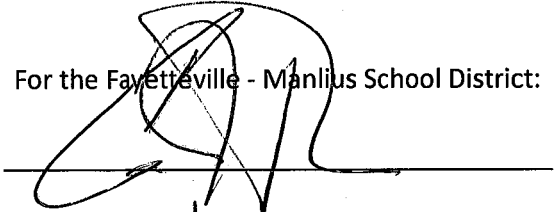
- 28.1** The undersigned representatives of the two contracting parties, in signing, hereby represent that they are authorized and empowered by their respective Boards (as applicable) to enter into this Agreement. Consent to the terms of this Agreement is signified by the signatures below.
- 28.2** It is agreed by and between the parties that any provision of this Agreement requiring legislative action to permit its implementation by amendment of law or by providing the additional funds therefore shall not become effective until the appropriate legislative body has given approval.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

For the Town of Manlius:

Date

For the Fayetteville - Manlius School District:

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned above the signature line.

8/22/22

Date

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2022 and expiring on June 30, 2023 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Town will ensure that any subcontractors, or other authorized persons or entities to whom the Town will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in PDF format and/or destroyed by the Town as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Town’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Town’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Town by the School District will be stored in the Office of the Records Management Officer. The measures that Town takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Town will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

DATA SECURITY AND PRIVACY PLAN

WHEREAS, the Fayetteville-Manlius School District (hereinafter "School District") and T/ Manlius Police Dept (hereinafter "Contractor") entered into an agreement dated 7-15-22 (hereinafter "Agreement") for _____ (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐

Contractor shall not utilize sub-contractors.

☒

Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. ☐ Within ___ days of termination of the Agreement, Contractor shall
☐ Return all data to the School District using _____ OR

☒ Transition all data to a successor contractor designated by the School District in writing using see attached.

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of 7-14-22.

CONTRACTOR:

Capt N T Slater

By: Jeffrey T. Slater

Title: Captain

5 Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII

7 Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report SIROs/SPOs may access the data but it is "view only" and not retained by the department Data may be used in a police report The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule

**Special Patrol Officer Agreement Between the
Town of Manlius and the Fayetteville-Manlius Central School District
(Officer G. Hack)**

This Special Patrol Officer Agreement (the "Agreement") is made as of the 20 day of Aug, 2022, by and between the Town of Manlius, a municipal corporation situated in the County of Onondaga, State of New York, whose principal address is 301 Brooklea Drive, Fayetteville, New York 13066 (the "Town"); and the Fayetteville-Manlius School District of the County of Onondaga and State of New York, a municipal corporation whose principal address is, 8199 East Seneca Turnpike Manlius, New York 13104 (the "School District"). The Town of Manlius Police Department ("Manlius Police Department") is a specific department within the Town's government structure and does not constitute a separate entity or party to the Agreement. However, the Manlius Police Department will have primary responsibility for carrying out the duties and obligations set forth in this Agreement on behalf of the Town.

WHEREAS, Article 5-G of the New York State's General Municipal Law ("GML") provides the authority for "municipal corporations" to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers and duties on a cooperative contract basis; and

WHEREAS, the School District and the Town are both deemed to be "municipal corporations" as that term is defined by GML 119-n(a); and

WHEREAS, the School District and the Town have determined that it is in their mutual best interests to enter into this Agreement to provide for the assignment of dedicated officers of the Manlius Police Department to serve as Special Patrol Officer(s) in the School District.

NOW, THEREFORE, the parties hereby agree as follows:

1.0 TERM OF AGREEMENT

1.1 This Agreement is for the academic school years of 2022-23 and begins on September 1, 2022 and expires on June 30, 2023, without notice, unless terminated earlier as provided in this Agreement (the "Term").

2.0 General Terms and Conditions

2.1 The Town and School District have voluntarily chosen to enter into the Agreement in order to have Peace Officer(s) placed within the School District.

2.2 These Peace Officer(s) shall be referred to under this Agreement as Special Patrol Officers ("SPOs"). For the purposes of this Agreement, the term "SPO" shall include those officers specifically selected for (and assigned to) the Schools for a specific academic year as SPOs will be responsible to serve and perform the job duties described herein, to the extent consistent with the parties overall objectives and responsibilities described herein (collectively "SPO Services").

- 2.3 The SPO assignment is intended to be a daytime assignment to be performed Monday through Friday, eight (8) hours per day concurrent with the school day and the School District's academic calendar. The SPO worksite shall include the SPOs assigned School, as well as any other associated buildings and grounds on the assigned school premise. Occasionally, the SPOs may be temporarily assigned to other schools within the School District on an as-needed basis.
- 2.4 The Town agrees that the SPO Services rendered under this Agreement will be in compliance with applicable federal, state, or local laws, rules and regulations pertaining to the Town's provision of services under an inter-municipal agreement pursuant to GML Article 5-G.

3.0 SPO Program Objectives

The objectives of the SPO program are to:

- 3.1 Provide a police presence in the Schools in order to promote and provide an atmosphere of enhanced school safety for faculty, staff, students and school visitors;
- 3.2 Provide a law enforcement resource to students, teachers, school administrators and parents, so as to increase student awareness about crime prevention, internet safety, conflict resolution, violence prevention, restorative justice and peer mediation;
- 3.3 Increase school faculty and staff awareness about policies and procedures for preventing/responding to incidents of violence and other threats to school safety;
- 3.4 Facilitate crime prevention, law enforcement and security consultation;
- 3.5 Build lines of communication and promote positive attitudes between students and the Manlius Police Department;
- 3.6 Provide a counseling resource to students who may be experiencing a variety of school, family, or social problems;
- 3.7 Proactively address problems and pressures as they relate to students before such problems manifest into socially and legally unacceptable behavior (including, but not limited to, the use of alcohol, drugs, and/or tobacco, as well as issues involving peer pressure, gang activity, sexual activity, etc.);
- 3.8 Provide a positive role model for students; and
- 3.9 Provide education in law enforcement, as requested and appropriate.

4.0 Qualifications for SPO

The SPO shall:

- 4.1 Be, and remain at all times, properly licensed and/or credentialed as a Peace Officer in accordance with applicable law;

- 4.1.1 Upon request, the Town shall provide the School District with copies of any assigned SPO's license(s) and/or credentials(s);
- 4.1.2 If, at any time during the Agreement, the license and/or required credentials of an SPO providing SPO services are revoked, terminated, suspended or otherwise impaired, the Town shall remove the individual from performing SPO services under this Agreement, and shall promptly notify the School District.

5.0 HIRING AND IMPLEMENTATION OF THE SPO

- 5.1 The School District reserves the right to participate in the Town's hiring and interview process for any individual proposed to perform SPO Services at the School.
- 5.2 The School District also reserves the right to reject any individual assigned by the Town to perform SPO Services at the Schools for failure to properly perform the SPO services or to request a cancellation of any component of the SPO Services which the School District reasonably believes is inappropriate or inapplicable. However, no such action by the School District shall result in a reduction in the agreed upon the Contract Fees and Expenses set forth in the Agreement, nor require and SPO to conduct himself or herself in a manner contrary to, or in violation of, proper Peace Officer policies, protocols and procedures.
- 5.3 The Town shall notify the School District in writing within one (1) school day of the termination of the services of the SPO assigned to the School District. The parties shall meet and confer within two (2) school days of such notice to discuss the replacement of the SPO. The School District may refuse the services of a particular replacement SPO for reasonable cause and shall provide the Town with one (1) school days' notice of its intent to do so
- 5.4 In the event the SPO is absent from work, the SPO shall notify a Police Supervisor and the School District clerk prior to the SPO's scheduled arrival time.

6.0 Fingerprints and Criminal Clearance

- 6.1 To the extent necessary to obtain clearance, the Town shall be responsible for facilitating and conducting criminal background checks and criminal clearance reviews for SPOs.
- 6.2 The Town shall be responsible for all costs associated with the required fingerprinting and criminal background checks and clearance for SPOs under the Agreement.

7.0 SPECIFIC RESPONSIBILITIES OF THE TOWN OF MANLIUS POLICE DEPARTMENT

- 7.1 In addition to any other responsibilities of the Town set forth in this Agreement, the Town and the Manlius Police Department will cooperate with the School District to implement the SPO Program in the Schools with the least possible disruption to the educational process.
- 7.2 The Town – through the Manlius Police Department – may enlist the assistance of other law enforcement agencies with appropriate jurisdiction as circumstances warrant, under the Agreement.

- 7.3 The Town will be responsible for submitting requests for retirement waivers pursuant to Section 212(3) of the New York State Retirement and Social Security Law, as applicable. However, the Town is not responsible for the outcome of any such waiver request, nor can the Town guarantee that any such waiver request will be approved by New York State.

8.0 SPECIFIC RESPONSIBILITIES OF THE SCHOOL DISTRICT

In addition to any other responsibilities of the School District set forth in the Agreement, the School District will:

- 8.1 Designate a School Building Administrator who shall serve as the building-level School representative for the SPO program;
- 8.2 Provide the SPO with access to its School facilities, personnel and students as reasonably required to fulfill the SPO's duties under this Agreement;
- 8.3 Ensure that school personnel, School Board Members, students and parents are informed of the duties and presence of the SPO in the School;
- 8.4 Provide time and appropriate space for the SPO to conduct approved staff, student and parent training;
- 8.5 Provide space for the SPO to store instructional materials and perform necessary tasks directly related to the SPO program;
- 8.6 Cooperate with the Town to supply any relevant information needed for purposes of submitting retirement waivers for the SPOs; and
- 8.7 Cooperate with the Manlius Police Department and SPO relative to the scheduling of time off in the event of an SPO's illness or injury.

9.0 INFORMATION SHARING

9.1 The School District will share relevant information about school safety issues with the SPO including, but not limited to:

- 9.1.1 School District and School building safety/crisis plans, including for any other school to which the SPO may be assigned;
- 9.1.2 The School District's Code of Conduct;
- 9.1.3 Uniform violent incident reports in accordance with New York State Education Law and the Safe Schools against Violence in Education Act; and
- 9.1.4 Reports pertaining to alleged incidents of Child Abuse in an Educational Setting.

10.0 INFORMATION SHARING BY THE TOWN

The Town and SPO will share relevant information, to the extent permitted by law, about school safety issues with the School District including, but not limited to:

- 10.1.1** Any necessary interventions/referrals to service providers arising from incidents/reports received on school property, e.g., suicide prevention, drug or alcohol abuse, reports of sexual abuse.
- 10.1.2** Any information pertinent to school safety and/or safety of individuals on School property; and
- 10.1.3** Any training or educational opportunities for an SPO or School District representatives relative to school safety.

11.0 SPECIFIC DUTIES OF SPECIAL PATROL OFFICERS (SPOs)

In addition to any other duties specifically set forth in the Agreement, an SPO assigned to the School District shall provide SPO Services intended to meet the program objectives, including, but not limited to the following:

- 11.1** Patrol and observe all areas of the assigned School(s) and corresponding grounds;
- 11.2** Be visible and available to the students, faculty, and administration;
- 11.3** Keep the peace and help maintain a safe and orderly school community;
- 11.4** Develop and maintain a positive and open relationship with students, faculty and parents;
- 11.5** Present educational programs to students on various topics, including conflict resolution, restorative justice, crime awareness, anger management, etc.;
- 11.6** Present educational programs to School employees, parents and School Board Members;
- 11.7** Build community relationships by serving a liaison between the Town (which includes the Manlius Police Department) and the School District;
- 11.8** Survey the needs of the Schools and address crime and disorder problems, as well as drug activities affecting or occurring in or around the Schools;
- 11.9** Assist Schools with security concerns and identify physical changes in the environment that may reduce crime in or around the Schools;
- 11.10** Develop or expand crime prevention efforts for students;
- 11.11** Educate potential school-age victims in crime prevention and safety;
- 11.12** Assist in the development of School policies that address crime issues and recommend procedural change(s), where appropriate;
- 11.13** Assist Schools in meeting safety and security goals and any related requirements mandated by New York State Law;
- 11.14** Take appropriate law enforcement action with regard to any criminal activities that the SPO observes or that are reported directly to the SPO, including investigation of any suspected or actual criminal activity that might otherwise be investigated by a local police agency; and

- 11.15** Investigate other emergency situations and summon aid and assistance as needed (e.g., Fire Department, ambulance, etc.);
- 11.16** The SPO shall not be responsible for, or have authority to, enforce School rules. Matters of school discipline shall be referred to the appropriate School Principal or School District Administrator for further review and action;
- 11.17** The SPO shall not detain or question students regarding their immigration status;
- 11.18** In fulfilling his/her duties the SPO shall not discriminate on the basis of race, color, sex, national origin, language status, disability, religion, sexual orientation, or membership in any other protected class.
- 11.19** The SPO shall comply with all Federal, State and local laws as well as school District policies.

12.0 SUPERVISORY AUTHORITY

- 12.1** The SPOs assigned to the School District pursuant to the Agreement are under the direct and sole supervision and authority of the Town's Chief of Police and other Command Officers within the Manlius Police Department. The SPOs assigned to the School District shall comply with all general and specific SPO policies or protocol/procedure directives prepared by the Manlius Police Department.
- 12.3** The Manlius Police Department will share a copy of any SPO policy or protocol/procedure direction with the School District.
- 12.4** The Manlius Police Department will also provide a copy of all SPO policies or protocol/procedure directives to SPOs assigned to the School District.
- 12.5** In the performance of the duties described herein, the SPO shall regularly coordinate and communicate with the Principal or the Principals' designee of the schools to which they are assigned. The Principal or designee shall contact the SPO Supervisor assigned by the Town for such purpose in the event of any question regarding the performance of duties by an SPO. However, the SPO shall remain under the direct and exclusive control and supervision of the Town on all matters relating to the duties of the SPO under this Agreement.
- 12.6** The SPO shall not be an employee of the School District.
- 12.7** The Parties shall confer and agree regarding the SPO's attire while on duty.

13.0 PROGRAM EVALUATION

- 13.1** The School District will provide timely evaluations to the Manlius Police Department to enable required progress reports to be completed in an efficient and timely manner.
- 13.2** Any evaluation instruments for completion by selected students, school staff, school administrators, and community members will be developed collaboratively by the School District and the Manlius Police Department in order to ensure objective evaluation criteria are established and applied.

14.0 CONTRACT FEES AND ADDITIONAL COSTS

- 14.1** The School District agrees to pay the Town for Contract Fees and Costs associated with the placement of SPOs in the School District as set forth herein.
- 14.2** SPOs will be assigned to the School District for a period of approximately one hundred eighty six (186) days per academic year for a minimum of eight (8) hours each day, at a rate of pay of Thirty Eight dollars **(\$38.00)** per hour plus reimbursement to the Town for the Town's expenses and contributions for FICA, Medicare, Workers' Compensation, if any, and other mandated employer payments or contributions made on behalf of these employees.
- 14.3** SPO's shall only work school related functions and events. SPO's will not routinely be asked to work beyond their normal schedule; however, if the need exists, and falls within the below listed criteria, they may work overtime and will be compensated accordingly.

For planned/scheduled extracurricular school activities (e.g., sporting events, dances, graduations) where secondary employment requests were traditionally made, and offered to full-time PBA members, the PBA shall offer those jobs to full-time PBA members first, through regular posting. Posting shall be made well in advance to ensure the fair and equitable distribution of secondary employment opportunities. All postings shall include a deadline date/time well prior to the event, to suitably accomplish scheduling needs. Once the deadline date/time has passed, and only if openings still exist, SPO's may be offered those jobs accordingly. In a timely manner, the PBA shall communicate to the secondary employment requester the results of said postings.

School specific events, which were never traditionally offered to full-time PBA members as secondary employment opportunities; to include non-scheduled unforeseen incidents or circumstances where an SPO is needed immediately (e.g., school threats, potential for harm) may be offered to an SPO at the discretion of the appropriate school official without first posting.

- 14.4** The SPO's regular duty hours shall be 7:45 a.m. until 3:45 p.m. unless this schedule is modified by mutual agreement between the Town and the School District, or the Principal of the building to which the SPO is assigned on a given day.
- 14.5** Additional expenses (e.g., meals, tolls, travel, etc.) may be incurred, for In Service Training (48 hours annual minimum), supplemental schools, seminars or additional services, at the agreed-upon reimbursement and hourly rate, with prior authorization from the School District's Superintendent.
- 14.6** The Manlius Police Department will design appropriate verification forms which will be made available to authorized School District personnel for auditable proof of services performed for the School District. The School District will be invoiced three times per year – in January for services rendered from September through December, in April for services rendered from January through March and in July for services rendered from April through June – for the actual costs incurred by the Town in accordance with this

Agreement. The School District agrees to make full payment to the Town within 30 business days from receipt of the invoice.

14.7 The School District further agrees to reimburse the Town for up to **\$10,000** per SPO officer, per academic year, to cover the costs for uniforms, equipment and training (Additional Costs). Any applicable reimbursement for the Additional Costs will be invoiced to the School District. The equipment and uniforms purchased in the Agreement shall remain the property of the Town, except as otherwise provided herein.

14.8 The parties acknowledge, however, that the cost of living, as well as costs for uniforms, equipment and training may increase from year one to year two of this Agreement. Accordingly, the parties understand and agree that future rate increases will be mutually agreed upon in writing prior to implementation.

14.9 Except as otherwise provided herein, the Town agrees that the Contract Fees and Additional Costs set forth herein are the exclusive fees for all SPO services provided under the Agreement.

15.0 TOWN AS AN INDEPENDENT CONTRACTOR

15.1 The Town shall provide SPO Services to the School District as an independent contractor, and any and all SPO Services performed by the Town and its employees or agents under this Agreement shall be performed in such capacity.

15.2 The Town's employees, consultants, or agents shall not hold himself/herself out as, nor claim to be, an officer or employee of the School District, nor make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the School District, including, but not limited to, Workers' Compensation coverage, unemployment Insurance benefits, Social Security coverage, Disability benefits, New York State Retirement membership or credit, etc.

15.3 The Town shall not have, nor hold itself out as having, the authority or power to bind or create liability for the School District by the Town's acts or omissions.

15.4 It is agreed by the Town and the School District that neither federal, state, or local income taxes nor payroll taxes of any kind, including, but not limited to F.I.C.A. or F.U.T.A., will be withheld or paid by the School District on behalf of any Town employee, consultant, or agent in connection with this Agreement.

15.5 Said employment withholdings and/or payments are to be made by the Town in compliance with all federal, state, and local laws, rules or regulations.

15.6 Provided the School District timely pays the Town the Fees established, the Town agrees to pay and/or withhold all applicable taxes, including income taxes, Workers' Compensation Insurance, unemployment insurance payment, disability insurance payment, and/or any other payments that may be required under the laws, rules, or regulations of any government agency having jurisdiction over the Town or its relationship with the School District, and further agrees to indemnify and hold the School District harmless against any claim, cost, penalty, damage, or expense (including

reasonable attorneys' fees) related to either parties nonpayment and/or underpayment of any such taxes or payments.

15.7 The School District acknowledges that it shall have no ability to control the manner, means, details or methods by which the Town or its agents perform SPO Services under this Agreement, unless otherwise addressed in this Agreement and except as required by federal, state, or local laws, rules, and regulations.

15.8 These provisions shall survive any expiration, termination, or non-renewal of the Agreement.

16.0 TERMINATION OF THE AGREEMENT

Either party may terminate this Agreement, at any time, for any reason, by providing thirty (30) days advance notice to the other party. Such notification shall be made, in writing, and sent via a trackable overnight delivery method (e.g., FedEx, UPS, USPS Express Mail, etc.) to the other party at its principal address.

17.0 EXTENSION OR RENEWAL

17.1 Negotiations for any contract renewal will begin during the month of May 2023.

17.2 The parties will each be responsible for initiating such negotiations. The failure of a party to initiate or to be affirmatively non-receptive to such initiation by the other party shall be deemed treated as a firm intent not to renew the Agreement.

18.0 RECIPROCAL INDEMNIFICATION

18.1 The Town shall indemnify and hold harmless the School District from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "Liabilities") to the extent such liabilities arise from the negligent or other wrongful acts or omissions, or any such legal or contractual duties or obligations assumed by the School District, of the Town, its officers, and employees, (including the SPO), or from the Town or any such person's or the Town's material breach of, or default hereunder.

18.2 The School District shall indemnify and hold harmless the Town from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "liabilities") to the extent such liabilities arise from negligent or other wrongful acts or omissions or of any such legal or contracted duties or obligations assumed by the School District, of the School District, its officers, and employees, or from the School District's material breach of, or default hereunder.

19.0 CONTROLLING LAW AND VENUE

This Agreement shall be interpreted pursuant to the laws of the State of New York, without regard to New York's conflict of laws provision. If an action is filed to enforce this Agreement, the parties agree that such action must be filed exclusively in a court of competent jurisdiction in Onondaga County, New York, and the parties expressly consent to the jurisdiction of such court.

20.0 ASSIGNMENT

This Agreement may not be assigned by either party.

21.0 ENTIRE AGREEMENT

This Agreement may not be altered except by a writing signed by both parties. Furthermore, this Agreement represents the entire agreement and understanding between the parties and supersedes all prior agreements between the parties, written or oral.

22.0 INTERPRETATION

The language of all parts of this Agreement in all cases shall be construed as a whole, according to its fair meaning, and not strictly for or against any party, regardless of who drafted it.

23.0 INSURANCES

The District agrees to obtain and continue to maintain in full force and effect its general liability insurance, public insurance, and automotive insurance relative to the SPO Services to be performed under the Agreement, with limits of not less than \$500,000 per occurrence and \$1,000,000 in the annual aggregate.

24.0 PROTECTION OF CONFIDENTIAL DATA.

The Town shall provide its Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

24.1 The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.

24.2 The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.

24.3 The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.

24.4 The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.

24.5 The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.

24.6 The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.

24.7 The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.

- 24.8** The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- 24.9** In the event The Town engages a subcontractor to perform its contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

25.0 DATA BREACH

In the event that Confidential Data is accessed or obtained by an unauthorized individual, The Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- 25.1** The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
- 25.2** The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- 25.3** Where a breach or unauthorized release of Confidential Data is attributed to The Town, and/or a subcontractor or affiliate of The Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- 25.4** The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
- 25.4.1** The name and contact information of the reporting School District subject to this section.
- 25.4.2** A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
- 25.4.3** If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
- 25.4.4** Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.

- 25.4.5** A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - 25.4.6** Information about what the agency has done to protect individuals whose information has been breached.
 - 25.4.7** Advice on steps that the person whose information has been breached may take to protect himself or herself.
- 25.5** The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan

26.0 ADDENDUM

The following addenda attached hereto shall be incorporated into the Agreement:

Addendum A: Parents' Bill of Rights for Data Privacy and Security

Addendum B: Parents' Bill of Rights – Supplemental Information Addendum

Addendum C: The Town's Data Security and Privacy Plan

27.0 WAIVER

The failure of any party to insist on the strict performance of any provision of this Agreement or to exercise any right under this Agreement shall not constitute a waiver of such provisions or right. A waiver is effective only if in writing and signed and delivered by the waiving party.

28.0 MUTUAL COVENANTS

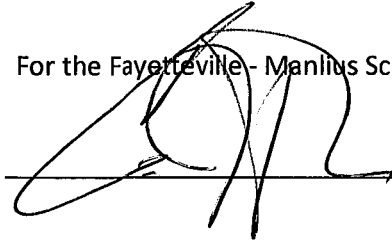
- 28.1** The undersigned representatives of the two contracting parties, in signing, hereby represent that they are authorized and empowered by their respective Boards (as applicable) to enter into this Agreement. Consent to the terms of this Agreement is signified by the signatures below.
- 28.2** It is agreed by and between the parties that any provision of this Agreement requiring legislative action to permit its implementation by amendment of law or by providing the additional funds therefore shall not become effective until the appropriate legislative body has given approval.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

For the Town of Manlius:

Date

For the Fayetteville - Manlius School District:



8/22/22

Date

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2022 and expiring on June 30, 2023 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Town will ensure that any subcontractors, or other authorized persons or entities to whom the Town will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in PDF format and/or destroyed by the Town as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Town’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Town’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Town by the School District will be stored in the Office of the Records Management Officer. The measures that Town takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Town will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

DATA SECURITY AND PRIVACY PLAN

WHEREAS, the Fayetteville-Manlius School District (hereinafter "School District") and T/Manlius Police Dept (hereinafter "Contractor") entered into an agreement dated 7-15-22 (hereinafter "Agreement") for _____ (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐

Contractor shall not utilize sub-contractors.

☒

Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. ☐ Within ___ days of termination of the Agreement, Contractor shall
☐ Return all data to the School District using _____ OR

☒ Transition all data to a successor contractor designated by the School District in writing using see attached.

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of 7-14-22.

CONTRACTOR:

Capt N T. Slater OIC

By: Jeffrey T. Slater

Title: Captain

5 Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII

7 Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report SIROs/SPOs may access the data but it is "view only" and not retained by the department Data may be used in a police report The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule

**Special Patrol Officer Agreement Between the
Town of Manlius and the Fayetteville-Manlius Central School District
(Officer T. Leroy)**

This Special Patrol Officer Agreement (the "Agreement") is made as of the 22 day of Aug, 2022, by and between the Town of Manlius, a municipal corporation situated in the County of Onondaga, State of New York, whose principal address is 301 Brooklea Drive, Fayetteville, New York 13066 (the "Town"); and the Fayetteville-Manlius School District of the County of Onondaga and State of New York, a municipal corporation whose principal address is, 8199 East Seneca Turnpike Manlius, New York 13104 (the "School District"). The Town of Manlius Police Department ("Manlius Police Department") is a specific department within the Town's government structure and does not constitute a separate entity or party to the Agreement. However, the Manlius Police Department will have primary responsibility for carrying out the duties and obligations set forth in this Agreement on behalf of the Town.

WHEREAS, Article 5-G of the New York State's General Municipal Law ("GML") provides the authority for "municipal corporations" to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers and duties on a cooperative contract basis; and

WHEREAS, the School District and the Town are both deemed to be "municipal corporations" as that term is defined by GML 119-n(a); and

WHEREAS, the School District and the Town have determined that it is in their mutual best interests to enter into this Agreement to provide for the assignment of dedicated officers of the Manlius Police Department to serve as Special Patrol Officer(s) in the School District.

NOW, THEREFORE, the parties hereby agree as follows:

1.0 TERM OF AGREEMENT

1.1 This Agreement is for the academic school years of 2022-23 and begins on September 1, 2022 and expires on June 30, 2023, without notice, unless terminated earlier as provided in this Agreement (the "Term").

2.0 General Terms and Conditions

2.1 The Town and School District have voluntarily chosen to enter into the Agreement in order to have Peace Officer(s) placed within the School District.

2.2 These Peace Officer(s) shall be referred to under this Agreement as Special Patrol Officers ("SPOs"). For the purposes of this Agreement, the term "SPO" shall include those officers specifically selected for (and assigned to) the Schools for a specific academic year as SPOs will be responsible to serve and perform the job duties described herein, to the extent consistent with the parties overall objectives and responsibilities described herein (collectively "SPO Services").

- 2.3 The SPO assignment is intended to be a daytime assignment to be performed Monday through Friday, eight (8) hours per day concurrent with the school day and the School District's academic calendar. The SPO worksite shall include the SPOs assigned School, as well as any other associated buildings and grounds on the assigned school premise. Occasionally, the SPOs may be temporarily assigned to other schools within the School District on an as-needed basis.
- 2.4 The Town agrees that the SPO Services rendered under this Agreement will be in compliance with applicable federal, state, or local laws, rules and regulations pertaining to the Town's provision of services under an inter-municipal agreement pursuant to GML Article 5-G.

3.0 SPO Program Objectives

The objectives of the SPO program are to:

- 3.1 Provide a police presence in the Schools in order to promote and provide an atmosphere of enhanced school safety for faculty, staff, students and school visitors;
- 3.2 Provide a law enforcement resource to students, teachers, school administrators and parents, so as to increase student awareness about crime prevention, internet safety, conflict resolution, violence prevention, restorative justice and peer mediation;
- 3.3 Increase school faculty and staff awareness about policies and procedures for preventing/responding to incidents of violence and other threats to school safety;
- 3.4 Facilitate crime prevention, law enforcement and security consultation;
- 3.5 Build lines of communication and promote positive attitudes between students and the Manlius Police Department;
- 3.6 Provide a counseling resource to students who may be experiencing a variety of school, family, or social problems;
- 3.7 Proactively address problems and pressures as they relate to students before such problems manifest into socially and legally unacceptable behavior (including, but not limited to, the use of alcohol, drugs, and/or tobacco, as well as issues involving peer pressure, gang activity, sexual activity, etc.);
- 3.8 Provide a positive role model for students; and
- 3.9 Provide education in law enforcement, as requested and appropriate.

4.0 Qualifications for SPO

The SPO shall:

- 4.1 Be, and remain at all times, properly licensed and/or credentialed as a Peace Officer in accordance with applicable law;

- 4.1.1 Upon request, the Town shall provide the School District with copies of any assigned SPO's license(s) and/or credentials(s);
- 4.1.2 If, at any time during the Agreement, the license and/or required credentials of an SPO providing SPO services are revoked, terminated, suspended or otherwise impaired, the Town shall remove the individual from performing SPO services under this Agreement, and shall promptly notify the School District.

5.0 HIRING AND IMPLEMENTATION OF THE SPO

- 5.1 The School District reserves the right to participate in the Town's hiring and interview process for any individual proposed to perform SPO Services at the School.
- 5.2 The School District also reserves the right to reject any individual assigned by the Town to perform SPO Services at the Schools for failure to properly perform the SPO services or to request a cancellation of any component of the SPO Services which the School District reasonably believes is inappropriate or inapplicable. However, no such action by the School District shall result in a reduction in the agreed upon the Contract Fees and Expenses set forth in the Agreement, nor require and SPO to conduct himself or herself in a manner contrary to, or in violation of, proper Peace Officer policies, protocols and procedures.
- 5.3 The Town shall notify the School District in writing within one (1) school day of the termination of the services of the SPO assigned to the School District. The parties shall meet and confer within two (2) school days of such notice to discuss the replacement of the SPO. The School District may refuse the services of a particular replacement SPO for reasonable cause and shall provide the Town with one (1) school days' notice of its intent to do so
- 5.4 In the event the SPO is absent from work, the SPO shall notify a Police Supervisor and the School District clerk prior to the SPO's scheduled arrival time.

6.0 Fingerprints and Criminal Clearance

- 6.1 To the extent necessary to obtain clearance, the Town shall be responsible for facilitating and conducting criminal background checks and criminal clearance reviews for SPOs.
- 6.2 The Town shall be responsible for all costs associated with the required fingerprinting and criminal background checks and clearance for SPOs under the Agreement.

7.0 SPECIFIC RESPONSIBILITIES OF THE TOWN OF MANLIUS POLICE DEPARTMENT

- 7.1 In addition to any other responsibilities of the Town set forth in this Agreement, the Town and the Manlius Police Department will cooperate with the School District to implement the SPO Program in the Schools with the least possible disruption to the educational process.
- 7.2 The Town – through the Manlius Police Department – may enlist the assistance of other law enforcement agencies with appropriate jurisdiction as circumstances warrant, under the Agreement.

- 7.3 The Town will be responsible for submitting requests for retirement waivers pursuant to Section 212(3) of the New York State Retirement and Social Security Law, as applicable. However, the Town is not responsible for the outcome of any such waiver request, nor can the Town guarantee that any such waiver request will be approved by New York State.

8.0 SPECIFIC RESPONSIBILITIES OF THE SCHOOL DISTRICT

In addition to any other responsibilities of the School District set forth in the Agreement, the School District will:

- 8.1 Designate a School Building Administrator who shall serve as the building-level School representative for the SPO program;
- 8.2 Provide the SPO with access to its School facilities, personnel and students as reasonably required to fulfill the SPO's duties under this Agreement;
- 8.3 Ensure that school personnel, School Board Members, students and parents are informed of the duties and presence of the SPO in the School;
- 8.4 Provide time and appropriate space for the SPO to conduct approved staff, student and parent training;
- 8.5 Provide space for the SPO to store instructional materials and perform necessary tasks directly related to the SPO program;
- 8.6 Cooperate with the Town to supply any relevant information needed for purposes of submitting retirement waivers for the SPOs; and
- 8.7 Cooperate with the Manlius Police Department and SPO relative to the scheduling of time off in the event of an SPO's illness or injury.

9.0 INFORMATION SHARING

9.1 The School District will share relevant information about school safety issues with the SPO including, but not limited to:

- 9.1.1 School District and School building safety/crisis plans, including for any other school to which the SPO may be assigned;
- 9.1.2 The School District's Code of Conduct;
- 9.1.3 Uniform violent incident reports in accordance with New York State Education Law and the Safe Schools against Violence in Education Act; and
- 9.1.4 Reports pertaining to alleged incidents of Child Abuse in an Educational Setting.

10.0 INFORMATION SHARING BY THE TOWN

The Town and SPO will share relevant information, to the extent permitted by law, about school safety issues with the School District including, but not limited to:

- 10.1.1** Any necessary interventions/referrals to service providers arising from incidents/reports received on school property, e.g., suicide prevention, drug or alcohol abuse, reports of sexual abuse.
- 10.1.2** Any information pertinent to school safety and/or safety of individuals on School property; and
- 10.1.3** Any training or educational opportunities for an SPO or School District representatives relative to school safety.

11.0 SPECIFIC DUTIES OF SPECIAL PATROL OFFICERS (SPOs)

In addition to any other duties specifically set forth in the Agreement, an SPO assigned to the School District shall provide SPO Services intended to meet the program objectives, including, but not limited to the following:

- 11.1** Patrol and observe all areas of the assigned School(s) and corresponding grounds;
- 11.2** Be visible and available to the students, faculty, and administration;
- 11.3** Keep the peace and help maintain a safe and orderly school community;
- 11.4** Develop and maintain a positive and open relationship with students, faculty and parents;
- 11.5** Present educational programs to students on various topics, including conflict resolution, restorative justice, crime awareness, anger management, etc.;
- 11.6** Present educational programs to School employees, parents and School Board Members;
- 11.7** Build community relationships by serving a liaison between the Town (which includes the Manlius Police Department) and the School District;
- 11.8** Survey the needs of the Schools and address crime and disorder problems, as well as drug activities affecting or occurring in or around the Schools;
- 11.9** Assist Schools with security concerns and identify physical changes in the environment that may reduce crime in or around the Schools;
- 11.10** Develop or expand crime prevention efforts for students;
- 11.11** Educate potential school-age victims in crime prevention and safety;
- 11.12** Assist in the development of School policies that address crime issues and recommend procedural change(s), where appropriate;
- 11.13** Assist Schools in meeting safety and security goals and any related requirements mandated by New York State Law;
- 11.14** Take appropriate law enforcement action with regard to any criminal activities that the SPO observes or that are reported directly to the SPO, including investigation of any suspected or actual criminal activity that might otherwise be investigated by a local police agency; and

- 11.15** Investigate other emergency situations and summon aid and assistance as needed (e.g., Fire Department, ambulance, etc.);
- 11.16** The SPO shall not be responsible for, or have authority to, enforce School rules. Matters of school discipline shall be referred to the appropriate School Principal or School District Administrator for further review and action;
- 11.17** The SPO shall not detain or question students regarding their immigration status;
- 11.18** In fulfilling his/her duties the SPO shall not discriminate on the basis of race, color, sex, national origin, language status, disability, religion, sexual orientation, or membership in any other protected class.
- 11.19** The SPO shall comply with all Federal, State and local laws as well as school District policies.

12.0 SUPERVISORY AUTHORITY

- 12.1** The SPOs assigned to the School District pursuant to the Agreement are under the direct and sole supervision and authority of the Town's Chief of Police and other Command Officers within the Manlius Police Department. The SPOs assigned to the School District shall comply with all general and specific SPO policies or protocol/procedure directives prepared by the Manlius Police Department.
- 12.3** The Manlius Police Department will share a copy of any SPO policy or protocol/procedure direction with the School District.
- 12.4** The Manlius Police Department will also provide a copy of all SPO policies or protocol/procedure directives to SPOs assigned to the School District.
- 12.5** In the performance of the duties described herein, the SPO shall regularly coordinate and communicate with the Principal or the Principals' designee of the schools to which they are assigned. The Principal or designee shall contact the SPO Supervisor assigned by the Town for such purpose in the event of any question regarding the performance of duties by an SPO. However, the SPO shall remain under the direct and exclusive control and supervision of the Town on all matters relating to the duties of the SPO under this Agreement.
- 12.6** The SPO shall not be an employee of the School District.
- 12.7** The Parties shall confer and agree regarding the SPO's attire while on duty.

13.0 PROGRAM EVALUATION

- 13.1** The School District will provide timely evaluations to the Manlius Police Department to enable required progress reports to be completed in an efficient and timely manner.
- 13.2** Any evaluation instruments for completion by selected students, school staff, school administrators, and community members will be developed collaboratively by the School District and the Manlius Police Department in order to ensure objective evaluation criteria are established and applied.

14.0 CONTRACT FEES AND ADDITIONAL COSTS

- 14.1** The School District agrees to pay the Town for Contract Fees and Costs associated with the placement of SPOs in the School District as set forth herein.
- 14.2** SPOs will be assigned to the School District for a period of approximately one hundred eighty six (186) days per academic year for a minimum of eight (8) hours each day, at a rate of pay of Thirty Eight dollars **(\$38.00)** per hour plus reimbursement to the Town for the Town's expenses and contributions for FICA, Medicare, Workers' Compensation, if any, and other mandated employer payments or contributions made on behalf of these employees.
- 14.3** SPO's shall only work school related functions and events. SPO's will not routinely be asked to work beyond their normal schedule; however, if the need exists, and falls within the below listed criteria, they may work overtime and will be compensated accordingly.

For planned/scheduled extracurricular school activities (e.g., sporting events, dances, graduations) where secondary employment requests were traditionally made, and offered to full-time PBA members, the PBA shall offer those jobs to full-time PBA members first, through regular posting. Posting shall be made well in advance to ensure the fair and equitable distribution of secondary employment opportunities. All postings shall include a deadline date/time well prior to the event, to suitably accomplish scheduling needs. Once the deadline date/time has passed, and only if openings still exist, SPO's may be offered those jobs accordingly. In a timely manner, the PBA shall communicate to the secondary employment requester the results of said postings.

School specific events, which were never traditionally offered to full-time PBA members as secondary employment opportunities; to include non-scheduled unforeseen incidents or circumstances where an SPO is needed immediately (e.g., school threats, potential for harm) may be offered to an SPO at the discretion of the appropriate school official without first posting.

- 14.4** The SPO's regular duty hours shall be 7:45 a.m. until 3:45 p.m. unless this schedule is modified by mutual agreement between the Town and the School District, or the Principal of the building to which the SPO is assigned on a given day.
- 14.5** Additional expenses (e.g., meals, tolls, travel, etc.) may be incurred, for In Service Training (48 hours annual minimum), supplemental schools, seminars or additional services, at the agreed-upon reimbursement and hourly rate, with prior authorization from the School District's Superintendent.
- 14.6** The Manlius Police Department will design appropriate verification forms which will be made available to authorized School District personnel for auditable proof of services performed for the School District. The School District will be invoiced three times per year – in January for services rendered from September through December, in April for services rendered from January through March and in July for services rendered from April through June – for the actual costs incurred by the Town in accordance with this

Agreement. The School District agrees to make full payment to the Town within 30 business days from receipt of the invoice.

- 14.7 The School District further agrees to reimburse the Town for up to **\$10,000** per SPO officer, per academic year, to cover the costs for uniforms, equipment and training (Additional Costs). Any applicable reimbursement for the Additional Costs will be invoiced to the School District. The equipment and uniforms purchased in the Agreement shall remain the property of the Town, except as otherwise provided herein.
- 14.8 The parties acknowledge, however, that the cost of living, as well as costs for uniforms, equipment and training may increase from year one to year two of this Agreement. Accordingly, the parties understand and agree that future rate increases will be mutually agreed upon in writing prior to implementation.
- 14.9 Except as otherwise provided herein, the Town agrees that the Contract Fees and Additional Costs set forth herein are the exclusive fees for all SPO services provided under the Agreement.

15.0 TOWN AS AN INDEPENDENT CONTRACTOR

- 15.1 The Town shall provide SPO Services to the School District as an independent contractor, and any and all SPO Services performed by the Town and its employees or agents under this Agreement shall be performed in such capacity.
- 15.2 The Town's employees, consultants, or agents shall not hold himself/herself out as, nor claim to be, an officer or employee of the School District, nor make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the School District, including, but not limited to, Workers' Compensation coverage, unemployment insurance benefits, Social Security coverage, Disability benefits, New York State Retirement membership or credit, etc.
- 15.3 The Town shall not have, nor hold itself out as having, the authority or power to bind or create liability for the School District by the Town's acts or omissions.
- 15.4 It is agreed by the Town and the School District that neither federal, state, or local income taxes nor payroll taxes of any kind, including, but not limited to F.I.C.A. or F.U.T.A., will be withheld or paid by the School District on behalf of any Town employee, consultant, or agent in connection with this Agreement.
- 15.5 Said employment withholdings and/or payments are to be made by the Town in compliance with all federal, state, and local laws, rules or regulations.
- 15.6 Provided the School District timely pays the Town the Fees established, the Town agrees to pay and/or withhold all applicable taxes, including income taxes, Workers' Compensation Insurance, unemployment insurance payment, disability insurance payment, and/or any other payments that may be required under the laws, rules, or regulations of any government agency having jurisdiction over the Town or its relationship with the School District, and further agrees to indemnify and hold the School District harmless against any claim, cost, penalty, damage, or expense (including

reasonable attorneys' fees) related to either parties nonpayment and/or underpayment of any such taxes or payments.

15.7 The School District acknowledges that it shall have no ability to control the manner, means, details or methods by which the Town or its agents perform SPO Services under this Agreement, unless otherwise addressed in this Agreement and except as required by federal, state, or local laws, rules, and regulations.

15.8 These provisions shall survive any expiration, termination, or non-renewal of the Agreement.

16.0 TERMINATION OF THE AGREEMENT

Either party may terminate this Agreement, at any time, for any reason, by providing thirty (30) days advance notice to the other party. Such notification shall be made, in writing, and sent via a trackable overnight delivery method (e.g., FedEx, UPS, USPS Express Mail, etc.) to the other party at its principal address.

17.0 EXTENSION OR RENEWAL

17.1 Negotiations for any contract renewal will begin during the month of May 2023.

17.2 The parties will each be responsible for initiating such negotiations. The failure of a party to initiate or to be affirmatively non-receptive to such initiation by the other party shall be deemed treated as a firm intent not to renew the Agreement.

18.0 RECIPROCAL INDEMNIFICATION

18.1 The Town shall indemnify and hold harmless the School District from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "Liabilities") to the extent such liabilities arise from the negligent or other wrongful acts or omissions, or any such legal or contractual duties or obligations assumed by the School District, of the Town, its officers, and employees, (including the SPO), or from the Town or any such person's or the Town's material breach of, or default hereunder.

18.2 The School District shall indemnify and hold harmless the Town from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "liabilities") to the extent such liabilities arise from negligent or other wrongful acts or omissions or of any such legal or contracted duties or obligations assumed by the School District, of the School District, its officers, and employees, or from the School District's material breach of, or default hereunder.

19.0 CONTROLLING LAW AND VENUE

This Agreement shall be interpreted pursuant to the laws of the State of New York, without regard to New York's conflict of laws provision. If an action is filed to enforce this Agreement, the parties agree that such action must be filed exclusively in a court of competent jurisdiction in Onondaga County, New York, and the parties expressly consent to the jurisdiction of such court.

20.0 ASSIGNMENT

This Agreement may not be assigned by either party.

21.0 ENTIRE AGREEMENT

This Agreement may not be altered except by a writing signed by both parties. Furthermore, this Agreement represents the entire agreement and understanding between the parties and supersedes all prior agreements between the parties, written or oral.

22.0 INTERPRETATION

The language of all parts of this Agreement in all cases shall be construed as a whole, according to its fair meaning, and not strictly for or against any party, regardless of who drafted it.

23.0 INSURANCES

The District agrees to obtain and continue to maintain in full force and effect its general liability insurance, public insurance, and automotive insurance relative to the SPO Services to be performed under the Agreement, with limits of not less than \$500,000 per occurrence and \$1,000,000 in the annual aggregate.

24.0 PROTECTION OF CONFIDENTIAL DATA.

The Town shall provide its Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- 24.1** The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- 24.2** The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- 24.3** The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- 24.4** The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- 24.5** The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- 24.6** The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
- 24.7** The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.

- 24.8** The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- 24.9** In the event The Town engages a subcontractor to perform its contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

25.0 DATA BREACH

In the event that Confidential Data is accessed or obtained by an unauthorized individual, The Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- 25.1** The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
- 25.2** The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- 25.3** Where a breach or unauthorized release of Confidential Data is attributed to The Town, and/or a subcontractor or affiliate of The Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- 25.4** The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
 - 25.4.1** The name and contact information of the reporting School District subject to this section.
 - 25.4.2** A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - 25.4.3** If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - 25.4.4** Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.

- 25.4.5** A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - 25.4.6** Information about what the agency has done to protect individuals whose information has been breached.
 - 25.4.7** Advice on steps that the person whose information has been breached may take to protect himself or herself.
- 25.5** The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan

26.0 ADDENDUM

The following addenda attached hereto shall be incorporated into the Agreement:

Addendum A: Parents' Bill of Rights for Data Privacy and Security

Addendum B: Parents' Bill of Rights – Supplemental Information Addendum

Addendum C: The Town's Data Security and Privacy Plan

27.0 WAIVER

The failure of any party to insist on the strict performance of any provision of this Agreement or to exercise any right under this Agreement shall not constitute a waiver of such provisions or right. A waiver is effective only if in writing and signed and delivered by the waiving party.

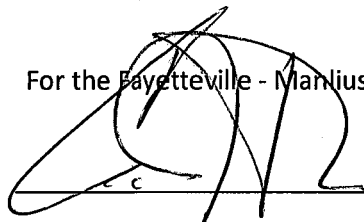
28.0 MUTUAL COVENANTS

- 28.1** The undersigned representatives of the two contracting parties, in signing, hereby represent that they are authorized and empowered by their respective Boards (as applicable) to enter into this Agreement. Consent to the terms of this Agreement is signified by the signatures below.
- 28.2** It is agreed by and between the parties that any provision of this Agreement requiring legislative action to permit its implementation by amendment of law or by providing the additional funds therefore shall not become effective until the appropriate legislative body has given approval.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

For the Town of Manlius:

For the Fayetteville - Manlius School District:



Date

8/22/22

Date

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2022 and expiring on June 30, 2023 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Town will ensure that any subcontractors, or other authorized persons or entities to whom the Town will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in PDF format and/or destroyed by the Town as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Town’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Town’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Town by the School District will be stored in the Office of the Records Management Officer. The measures that Town takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Town will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

DATA SECURITY AND PRIVACY PLAN

WHEREAS, the Fayetteville-Manlius School District (hereinafter "School District") and TL Monitor Police Dept (hereinafter "Contractor") entered into an agreement dated 7-15-22 (hereinafter "Agreement") for _____ (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐

Contractor shall not utilize sub-contractors.

☒

Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. Within ___ days of termination of the Agreement, Contractor shall

☐

Return all data to the School District using _____ OR

☒ Transition all data to a successor contractor designated by the School District in writing using see attached.

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of 7-14-22.

CONTRACTOR:

Jeffrey T. Slater *Ola*
By: *Jeffrey T. Slater*
Title: *Captain*

5 Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII

7 Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report SIROs/SPOs may access the data but it is "view only" and not retained by the department Data may be used in a police report The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule

**Special Patrol Officer Agreement Between the
Town of Manlius and the Fayetteville-Manlius Central School District
(Officer S. Mehlek)**

This Special Patrol Officer Agreement (the "Agreement") is made as of the 22 day of Aug., 2022, by and between the Town of Manlius, a municipal corporation situated in the County of Onondaga, State of New York, whose principal address is 301 Brooklea Drive, Fayetteville, New York 13066 (the "Town"); and the Fayetteville-Manlius School District of the County of Onondaga and State of New York, a municipal corporation whose principal address is, 8199 East Seneca Turnpike Manlius, New York 13104 (the "School District"). The Town of Manlius Police Department ("Manlius Police Department") is a specific department within the Town's government structure and does not constitute a separate entity or party to the Agreement. However, the Manlius Police Department will have primary responsibility for carrying out the duties and obligations set forth in this Agreement on behalf of the Town.

WHEREAS, Article 5-G of the New York State's General Municipal Law ("GML") provides the authority for "municipal corporations" to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers and duties on a cooperative contract basis; and

WHEREAS, the School District and the Town are both deemed to be "municipal corporations" as that term is defined by GML 119-n(a); and

WHEREAS, the School District and the Town have determined that it is in their mutual best interests to enter into this Agreement to provide for the assignment of dedicated officers of the Manlius Police Department to serve as Special Patrol Officer(s) in the School District.

NOW, THEREFORE, the parties hereby agree as follows:

1.0 TERM OF AGREEMENT

1.1 This Agreement is for the academic school years of 2022-23 and begins on September 1, 2022 and expires on June 30, 2023, without notice, unless terminated earlier as provided in this Agreement (the "Term").

2.0 General Terms and Conditions

2.1 The Town and School District have voluntarily chosen to enter into the Agreement in order to have Peace Officer(s) placed within the School District.

2.2 These Peace Officer(s) shall be referred to under this Agreement as Special Patrol Officers ("SPOs"). For the purposes of this Agreement, the term "SPO" shall include those officers specifically selected for (and assigned to) the Schools for a specific academic year as SPOs will be responsible to serve and perform the job duties described herein, to the extent consistent with the parties overall objectives and responsibilities described herein (collectively "SPO Services").

- 2.3 The SPO assignment is intended to be a daytime assignment to be performed Monday through Friday, eight (8) hours per day concurrent with the school day and the School District's academic calendar. The SPO worksite shall include the SPOs assigned School, as well as any other associated buildings and grounds on the assigned school premise. Occasionally, the SPOs may be temporarily assigned to other schools within the School District on an as-needed basis.
- 2.4 The Town agrees that the SPO Services rendered under this Agreement will be in compliance with applicable federal, state, or local laws, rules and regulations pertaining to the Town's provision of services under an inter-municipal agreement pursuant to GML Article 5-G.

3.0 SPO Program Objectives

The objectives of the SPO program are to:

- 3.1 Provide a police presence in the Schools in order to promote and provide an atmosphere of enhanced school safety for faculty, staff, students and school visitors;
- 3.2 Provide a law enforcement resource to students, teachers, school administrators and parents, so as to increase student awareness about crime prevention, internet safety, conflict resolution, violence prevention, restorative justice and peer mediation;
- 3.3 Increase school faculty and staff awareness about policies and procedures for preventing/responding to incidents of violence and other threats to school safety;
- 3.4 Facilitate crime prevention, law enforcement and security consultation;
- 3.5 Build lines of communication and promote positive attitudes between students and the Manlius Police Department;
- 3.6 Provide a counseling resource to students who may be experiencing a variety of school, family, or social problems;
- 3.7 Proactively address problems and pressures as they relate to students before such problems manifest into socially and legally unacceptable behavior (including, but not limited to, the use of alcohol, drugs, and/or tobacco, as well as issues involving peer pressure, gang activity, sexual activity, etc.);
- 3.8 Provide a positive role model for students; and
- 3.9 Provide education in law enforcement, as requested and appropriate.

4.0 Qualifications for SPO

The SPO shall:

- 4.1 Be, and remain at all times, properly licensed and/or credentialed as a Peace Officer in accordance with applicable law;

- 4.1.1 Upon request, the Town shall provide the School District with copies of any assigned SPO's license(s) and/or credentials(s);
- 4.1.2 If, at any time during the Agreement, the license and/or required credentials of an SPO providing SPO services are revoked, terminated, suspended or otherwise impaired, the Town shall remove the individual from performing SPO services under this Agreement, and shall promptly notify the School District.

5.0 HIRING AND IMPLEMENTATION OF THE SPO

- 5.1 The School District reserves the right to participate in the Town's hiring and interview process for any individual proposed to perform SPO Services at the School.
- 5.2 The School District also reserves the right to reject any individual assigned by the Town to perform SPO Services at the Schools for failure to properly perform the SPO services or to request a cancellation of any component of the SPO Services which the School District reasonably believes is inappropriate or inapplicable. However, no such action by the School District shall result in a reduction in the agreed upon the Contract Fees and Expenses set forth in the Agreement, nor require and SPO to conduct himself or herself in a manner contrary to, or in violation of, proper Peace Officer policies, protocols and procedures.
- 5.3 The Town shall notify the School District in writing within one (1) school day of the termination of the services of the SPO assigned to the School District. The parties shall meet and confer within two (2) school days of such notice to discuss the replacement of the SPO. The School District may refuse the services of a particular replacement SPO for reasonable cause and shall provide the Town with one (1) school days' notice of its intent to do so
- 5.4 In the event the SPO is absent from work, the SPO shall notify a Police Supervisor and the School District clerk prior to the SPO's scheduled arrival time.

6.0 Fingerprints and Criminal Clearance

- 6.1 To the extent necessary to obtain clearance, the Town shall be responsible for facilitating and conducting criminal background checks and criminal clearance reviews for SPOs.
- 6.2 The Town shall be responsible for all costs associated with the required fingerprinting and criminal background checks and clearance for SPOs under the Agreement.

7.0 SPECIFIC RESPONSIBILITIES OF THE TOWN OF MANLIUS POLICE DEPARTMENT

- 7.1 In addition to any other responsibilities of the Town set forth in this Agreement, the Town and the Manlius Police Department will cooperate with the School District to implement the SPO Program in the Schools with the least possible disruption to the educational process.
- 7.2 The Town – through the Manlius Police Department – may enlist the assistance of other law enforcement agencies with appropriate jurisdiction as circumstances warrant, under the Agreement.

- 7.3 The Town will be responsible for submitting requests for retirement waivers pursuant to Section 212(3) of the New York State Retirement and Social Security Law, as applicable. However, the Town is not responsible for the outcome of any such waiver request, nor can the Town guarantee that any such waiver request will be approved by New York State.

8.0 SPECIFIC RESPONSIBILITIES OF THE SCHOOL DISTRICT

In addition to any other responsibilities of the School District set forth in the Agreement, the School District will:

- 8.1 Designate a School Building Administrator who shall serve as the building-level School representative for the SPO program;
- 8.2 Provide the SPO with access to its School facilities, personnel and students as reasonably required to fulfill the SPO's duties under this Agreement;
- 8.3 Ensure that school personnel, School Board Members, students and parents are informed of the duties and presence of the SPO in the School;
- 8.4 Provide time and appropriate space for the SPO to conduct approved staff, student and parent training;
- 8.5 Provide space for the SPO to store instructional materials and perform necessary tasks directly related to the SPO program;
- 8.6 Cooperate with the Town to supply any relevant information needed for purposes of submitting retirement waivers for the SPOs; and
- 8.7 Cooperate with the Manlius Police Department and SPO relative to the scheduling of time off in the event of an SPO's illness or injury.

9.0 INFORMATION SHARING

9.1 The School District will share relevant information about school safety issues with the SPO including, but not limited to:

- 9.1.1 School District and School building safety/crisis plans, including for any other school to which the SPO may be assigned;
- 9.1.2 The School District's Code of Conduct;
- 9.1.3 Uniform violent incident reports in accordance with New York State Education Law and the Safe Schools against Violence in Education Act; and
- 9.1.4 Reports pertaining to alleged incidents of Child Abuse in an Educational Setting.

10.0 INFORMATION SHARING BY THE TOWN

The Town and SPO will share relevant information, to the extent permitted by law, about school safety issues with the School District including, but not limited to:

- 10.1.1** Any necessary interventions/referrals to service providers arising from incidents/reports received on school property, e.g., suicide prevention, drug or alcohol abuse, reports of sexual abuse.
- 10.1.2** Any information pertinent to school safety and/or safety of individuals on School property; and
- 10.1.3** Any training or educational opportunities for an SPO or School District representatives relative to school safety.

11.0 SPECIFIC DUTIES OF SPECIAL PATROL OFFICERS (SPOs)

In addition to any other duties specifically set forth in the Agreement, an SPO assigned to the School District shall provide SPO Services intended to meet the program objectives, including, but not limited to the following:

- 11.1** Patrol and observe all areas of the assigned School(s) and corresponding grounds;
- 11.2** Be visible and available to the students, faculty, and administration;
- 11.3** Keep the peace and help maintain a safe and orderly school community;
- 11.4** Develop and maintain a positive and open relationship with students, faculty and parents;
- 11.5** Present educational programs to students on various topics, including conflict resolution, restorative justice, crime awareness, anger management, etc.;
- 11.6** Present educational programs to School employees, parents and School Board Members;
- 11.7** Build community relationships by serving a liaison between the Town (which includes the Manlius Police Department) and the School District;
- 11.8** Survey the needs of the Schools and address crime and disorder problems, as well as drug activities affecting or occurring in or around the Schools;
- 11.9** Assist Schools with security concerns and identify physical changes in the environment that may reduce crime in or around the Schools;
- 11.10** Develop or expand crime prevention efforts for students;
- 11.11** Educate potential school-age victims in crime prevention and safety;
- 11.12** Assist in the development of School policies that address crime issues and recommend procedural change(s), where appropriate;
- 11.13** Assist Schools in meeting safety and security goals and any related requirements mandated by New York State Law;
- 11.14** Take appropriate law enforcement action with regard to any criminal activities that the SPO observes or that are reported directly to the SPO, including investigation of any suspected or actual criminal activity that might otherwise be investigated by a local police agency; and

- 11.15** Investigate other emergency situations and summon aid and assistance as needed (e.g., Fire Department, ambulance, etc.);
- 11.16** The SPO shall not be responsible for, or have authority to, enforce School rules. Matters of school discipline shall be referred to the appropriate School Principal or School District Administrator for further review and action;
- 11.17** The SPO shall not detain or question students regarding their immigration status;
- 11.18** In fulfilling his/her duties the SPO shall not discriminate on the basis of race, color, sex, national origin, language status, disability, religion, sexual orientation, or membership in any other protected class.
- 11.19** The SPO shall comply with all Federal, State and local laws as well as school District policies.

12.0 SUPERVISORY AUTHORITY

- 12.1** The SPOs assigned to the School District pursuant to the Agreement are under the direct and sole supervision and authority of the Town's Chief of Police and other Command Officers within the Manlius Police Department. The SPOs assigned to the School District shall comply with all general and specific SPO policies or protocol/procedure directives prepared by the Manlius Police Department.
- 12.3** The Manlius Police Department will share a copy of any SPO policy or protocol/procedure direction with the School District.
- 12.4** The Manlius Police Department will also provide a copy of all SPO policies or protocol/procedure directives to SPOs assigned to the School District.
- 12.5** In the performance of the duties described herein, the SPO shall regularly coordinate and communicate with the Principal or the Principals' designee of the schools to which they are assigned. The Principal or designee shall contact the SPO Supervisor assigned by the Town for such purpose in the event of any question regarding the performance of duties by an SPO. However, the SPO shall remain under the direct and exclusive control and supervision of the Town on all matters relating to the duties of the SPO under this Agreement.
- 12.6** The SPO shall not be an employee of the School District.
- 12.7** The Parties shall confer and agree regarding the SPO's attire while on duty.

13.0 PROGRAM EVALUATION

- 13.1** The School District will provide timely evaluations to the Manlius Police Department to enable required progress reports to be completed in an efficient and timely manner.
- 13.2** Any evaluation instruments for completion by selected students, school staff, school administrators, and community members will be developed collaboratively by the School District and the Manlius Police Department in order to ensure objective evaluation criteria are established and applied.

14.0 CONTRACT FEES AND ADDITIONAL COSTS

- 14.1** The School District agrees to pay the Town for Contract Fees and Costs associated with the placement of SPOs in the School District as set forth herein.
- 14.2** SPOs will be assigned to the School District for a period of approximately one hundred eighty six (186) days per academic year for a minimum of eight (8) hours each day, at a rate of pay of Thirty Eight dollars **(\$38.00)** per hour plus reimbursement to the Town for the Town's expenses and contributions for FICA, Medicare, Workers' Compensation, if any, and other mandated employer payments or contributions made on behalf of these employees.
- 14.3** SPO's shall only work school related functions and events. SPO's will not routinely be asked to work beyond their normal schedule; however, if the need exists, and falls within the below listed criteria, they may work overtime and will be compensated accordingly.

For planned/scheduled extracurricular school activities (e.g., sporting events, dances, graduations) where secondary employment requests were traditionally made, and offered to full-time PBA members, the PBA shall offer those jobs to full-time PBA members first, through regular posting. Posting shall be made well in advance to ensure the fair and equitable distribution of secondary employment opportunities. All postings shall include a deadline date/time well prior to the event, to suitably accomplish scheduling needs. Once the deadline date/time has passed, and only if openings still exist, SPO's may be offered those jobs accordingly. In a timely manner, the PBA shall communicate to the secondary employment requester the results of said postings.

School specific events, which were never traditionally offered to full-time PBA members as secondary employment opportunities; to include non-scheduled unforeseen incidents or circumstances where an SPO is needed immediately (e.g., school threats, potential for harm) may be offered to an SPO at the discretion of the appropriate school official without first posting.

- 14.4** The SPO's regular duty hours shall be 7:45 a.m. until 3:45 p.m. unless this schedule is modified by mutual agreement between the Town and the School District, or the Principal of the building to which the SPO is assigned on a given day.
- 14.5** Additional expenses (e.g., meals, tolls, travel, etc.) may be incurred, for In Service Training (48 hours annual minimum), supplemental schools, seminars or additional services, at the agreed-upon reimbursement and hourly rate, with prior authorization from the School District's Superintendent.
- 14.6** The Manlius Police Department will design appropriate verification forms which will be made available to authorized School District personnel for auditable proof of services performed for the School District. The School District will be invoiced three times per year – in January for services rendered from September through December, in April for services rendered from January through March and in July for services rendered from April through June – for the actual costs incurred by the Town in accordance with this

Agreement. The School District agrees to make full payment to the Town within 30 business days from receipt of the invoice.

- 14.7** The School District further agrees to reimburse the Town for up to **\$10,000** per SPO officer, per academic year, to cover the costs for uniforms, equipment and training (Additional Costs). Any applicable reimbursement for the Additional Costs will be invoiced to the School District. The equipment and uniforms purchased in the Agreement shall remain the property of the Town, except as otherwise provided herein.
- 14.8** The parties acknowledge, however, that the cost of living, as well as costs for uniforms, equipment and training may increase from year one to year two of this Agreement. Accordingly, the parties understand and agree that future rate increases will be mutually agreed upon in writing prior to implementation.
- 14.9** Except as otherwise provided herein, the Town agrees that the Contract Fees and Additional Costs set forth herein are the exclusive fees for all SPO services provided under the Agreement.

15.0 TOWN AS AN INDEPENDENT CONTRACTOR

- 15.1** The Town shall provide SPO Services to the School District as an independent contractor, and any and all SPO Services performed by the Town and its employees or agents under this Agreement shall be performed in such capacity.
- 15.2** The Town's employees, consultants, or agents shall not hold himself/herself out as, nor claim to be, an officer or employee of the School District, nor make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the School District, including, but not limited to, Workers' Compensation coverage, unemployment Insurance benefits, Social Security coverage, Disability benefits, New York State Retirement membership or credit, etc.
- 15.3** The Town shall not have, nor hold itself out as having, the authority or power to bind or create liability for the School District by the Town's acts or omissions.
- 15.4** It is agreed by the Town and the School District that neither federal, state, or local income taxes nor payroll taxes of any kind, including, but not limited to F.I.C.A. or F.U.T.A., will be withheld or paid by the School District on behalf of any Town employee, consultant, or agent in connection with this Agreement.
- 15.5** Said employment withholdings and/or payments are to be made by the Town in compliance with all federal, state, and local laws, rules or regulations.
- 15.6** Provided the School District timely pays the Town the Fees established, the Town agrees to pay and/or withhold all applicable taxes, including income taxes, Workers' Compensation Insurance, unemployment insurance payment, disability insurance payment, and/or any other payments that may be required under the laws, rules, or regulations of any government agency having jurisdiction over the Town or its relationship with the School District, and further agrees to indemnify and hold the School District harmless against any claim, cost, penalty, damage, or expense (including

reasonable attorneys' fees) related to either parties nonpayment and/or underpayment of any such taxes or payments.

15.7 The School District acknowledges that it shall have no ability to control the manner, means, details or methods by which the Town or its agents perform SPO Services under this Agreement, unless otherwise addressed in this Agreement and except as required by federal, state, or local laws, rules, and regulations.

15.8 These provisions shall survive any expiration, termination, or non-renewal of the Agreement.

16.0 TERMINATION OF THE AGREEMENT

Either party may terminate this Agreement, at any time, for any reason, by providing thirty (30) days advance notice to the other party. Such notification shall be made, in writing, and sent via a trackable overnight delivery method (e.g., FedEx, UPS, USPS Express Mail, etc.) to the other party at its principal address.

17.0 EXTENSION OR RENEWAL

17.1 Negotiations for any contract renewal will begin during the month of May 2023.

17.2 The parties will each be responsible for initiating such negotiations. The failure of a party to initiate or to be affirmatively non-receptive to such initiation by the other party shall be deemed treated as a firm intent not to renew the Agreement.

18.0 RECIPROCAL INDEMNIFICATION

18.1 The Town shall indemnify and hold harmless the School District from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "Liabilities") to the extent such liabilities arise from the negligent or other wrongful acts or omissions, or any such legal or contractual duties or obligations assumed by the School District, of the Town, its officers, and employees, (including the SPO), or from the Town or any such person's or the Town's material breach of, or default hereunder.

18.2 The School District shall indemnify and hold harmless the Town from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "liabilities") to the extent such liabilities arise from negligent or other wrongful acts or omissions or of any such legal or contracted duties or obligations assumed by the School District, of the School District, its officers, and employees, or from the School District's material breach of, or default hereunder.

19.0 CONTROLLING LAW AND VENUE

This Agreement shall be interpreted pursuant to the laws of the State of New York, without regard to New York's conflict of laws provision. If an action is filed to enforce this Agreement, the parties agree that such action must be filed exclusively in a court of competent jurisdiction in Onondaga County, New York, and the parties expressly consent to the jurisdiction of such court.

20.0 ASSIGNMENT

This Agreement may not be assigned by either party.

21.0 ENTIRE AGREEMENT

This Agreement may not be altered except by a writing signed by both parties. Furthermore, this Agreement represents the entire agreement and understanding between the parties and supersedes all prior agreements between the parties, written or oral.

22.0 INTERPRETATION

The language of all parts of this Agreement in all cases shall be construed as a whole, according to its fair meaning, and not strictly for or against any party, regardless of who drafted it.

23.0 INSURANCES

The District agrees to obtain and continue to maintain in full force and effect its general liability insurance, public insurance, and automotive insurance relative to the SPO Services to be performed under the Agreement, with limits of not less than \$500,000 per occurrence and \$1,000,000 in the annual aggregate.

24.0 PROTECTION OF CONFIDENTIAL DATA.

The Town shall provide its Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- 24.1** The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- 24.2** The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- 24.3** The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- 24.4** The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- 24.5** The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- 24.6** The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
- 24.7** The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.

- 24.8** The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- 24.9** In the event The Town engages a subcontractor to perform its contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

25.0 DATA BREACH

In the event that Confidential Data is accessed or obtained by an unauthorized individual, The Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- 25.1** The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
- 25.2** The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- 25.3** Where a breach or unauthorized release of Confidential Data is attributed to The Town, and/or a subcontractor or affiliate of The Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- 25.4** The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
- 25.4.1** The name and contact information of the reporting School District subject to this section.
- 25.4.2** A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
- 25.4.3** If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
- 25.4.4** Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.

- 25.4.5** A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - 25.4.6** Information about what the agency has done to protect individuals whose information has been breached.
 - 25.4.7** Advice on steps that the person whose information has been breached may take to protect himself or herself.
- 25.5** The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan

26.0 ADDENDUM

The following addenda attached hereto shall be incorporated into the Agreement:

Addendum A: Parents' Bill of Rights for Data Privacy and Security

Addendum B: Parents' Bill of Rights – Supplemental Information Addendum

Addendum C: The Town's Data Security and Privacy Plan

27.0 WAIVER

The failure of any party to insist on the strict performance of any provision of this Agreement or to exercise any right under this Agreement shall not constitute a waiver of such provisions or right. A waiver is effective only if in writing and signed and delivered by the waiving party.

28.0 MUTUAL COVENANTS

- 28.1** The undersigned representatives of the two contracting parties, in signing, hereby represent that they are authorized and empowered by their respective Boards (as applicable) to enter into this Agreement. Consent to the terms of this Agreement is signified by the signatures below.
- 28.2** It is agreed by and between the parties that any provision of this Agreement requiring legislative action to permit its implementation by amendment of law or by providing the additional funds therefore shall not become effective until the appropriate legislative body has given approval.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

For the Town of Manlius:

Date

For the Fayetteville - Manlius School District:

8/22/22
Date

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2022 and expiring on June 30, 2023 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Town will ensure that any subcontractors, or other authorized persons or entities to whom the Town will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in PDF format and/or destroyed by the Town as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Town’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Town’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Town by the School District will be stored in the Office of the Records Management Officer. The measures that Town takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Town will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

DATA SECURITY AND PRIVACY PLAN

WHEREAS, the Fayetteville-Manlius School District (hereinafter "School District") and T/Manlius Police Dept (hereinafter "Contractor") entered into an agreement dated 7-15-22 (hereinafter "Agreement") for _____ (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐

Contractor shall not utilize sub-contractors.

☒

Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. ☐ Within ___ days of termination of the Agreement, Contractor shall
☐ Return all data to the School District using _____ OR

☒ Transition all data to a successor contractor designated by the School District in writing using see attached.

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of 7-14-22.

CONTRACTOR:

Capt N T. Slater OIC
By: Jeffrey T. Slater
Title: Captain

5 Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII

7 Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report SIROs/SPOs may access the data but it is "view only" and not retained by the department Data may be used in a police report The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

999-Pooled Cash

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
999-1.100	Pooled Cash - Investing	7,101,401.84	38,232.54	8,250,530.97	15,351,932.81
999-1.101	Pooled Cash - Checking	44,827.43	26,739.90CR	27,855.00CR	16,972.43
999-1.102	Pooled Cash - Payroll	82,826.44	1,908.93	24,964.64	107,791.08
999-1.103	HSBC Pooled Savings	0.00	0.00	0.00	0.00
999-1.104	HSBC Pooled Checking	0.00	0.00	0.00	0.00
999-1.105	HSBC Payroll Checking	0.00	0.00	0.00	0.00
999-1.201	Pathfinder Bank CD	0.00	0.00	0.00	0.00
999-1.390	Due From Other Funds	<u>172,143.28</u>	<u>25,951.88CR</u>	<u>138,085.53CR</u>	<u>34,057.75</u>
	TOTAL ASSETS	7,401,198.99	12,550.31CR	8,109,555.08	15,510,754.07
		=====	=====	=====	=====
<u>LIABILITIES</u>					
999-2.600	Accounts Payable	172,143.28CR	25,951.88	138,085.53	34,057.75CR
999-2.630	Due To Other Funds	<u>7,229,055.71CR</u>	<u>13,401.57CR</u>	<u>8,247,640.61CR</u>	<u>15,476,696.32CR</u>
	TOTAL LIABILITIES	7,401,198.99CR	12,550.31	8,109,555.08CR	15,510,754.07CR
<u>FUND EQUITY</u>					
999-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
999-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	7,401,198.99CR	12,550.31	8,109,555.08CR	15,510,754.07CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

A00-General Fund Townwide

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
A00-1.200	Claim on Pooled Cash and CD's	2,577,470.77	694,620.71	5,542,099.83	8,119,570.60
A00-1.205	M&T Bank - Ebay Acct	162.76	0.00	0.00	162.76
A00-1.210	Petty Cash	500.00	0.00	0.00	500.00
A00-1.220	Petty Cash - Court	50.00	0.00	0.00	50.00
A00-1.250	Taxes Receivable Current	0.00	0.00	0.00	0.00
A00-1.380	Accounts Receivable	78,917.07	447.11	73,252.14CR	5,664.93
A00-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
A00-1.410	Due From State & Federal	5,225.71	0.00	0.00	5,225.71
A00-1.440	Due From Other Governments	524,710.72	0.00	524,710.72CR	0.00
A00-1.441	Due From Other Gov't - Court	0.00	0.00	0.00	0.00
A00-1.480	Prepaid Expenditures	1,016,425.02	4,651.17CR	945,871.19CR	70,553.83
A00-1.482	Unemployment Insurance Credits	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	4,203,462.05	690,416.65	3,998,265.78	8,201,727.83
		=====	=====	=====	=====
<u>LIABILITIES</u>					
A00-2.600	Pooled Accounts Payable	33,427.46CR	2,047.46	27,220.23	6,207.23CR
A00-2.601	Accrued Liabilities	136,876.22CR	0.00	136,876.22	0.00
A00-2.626	BAN's Payable	0.00	0.00	0.00	0.00
A00-2.630	Due to Other Funds	0.00	0.00	0.00	0.00
A00-2.631	Due to Other Governments	0.00	0.00	0.00	0.00
A00-2.655		0.00	0.00	0.00	0.00
A00-2.688	Other Liabilities	1,009,209.92CR	0.00	0.00	1,009,209.92CR
A00-2.690	Overpayments and Clearing Acct	0.00	4,660.50CR	7,907.00CR	7,907.00CR
A00-2.691	Deferred Revenue	0.00	0.00	0.00	0.00
A00-2.700	Rec Dept Clearing Acct	<u>15,640.72CR</u>	<u>27,352.72</u>	<u>82,928.33CR</u>	<u>98,569.05CR</u>
	TOTAL LIABILITIES	1,195,154.32CR	24,739.68	73,261.12	1,121,893.20CR
<u>FUND EQUITY</u>					
A00-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
A00-3.806	Not in Spendable Form	1,016,425.02CR	0.00	0.00	1,016,425.02CR
A00-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
A00-3.884	Reserved for Debt	0.00	0.00	0.00	0.00
A00-3.899	Unrestricted Fund Balance	0.00	0.00	0.00	0.00
A00-3.909	Unappropriated Fund Balance	650,509.99CR	0.00	0.00	650,509.99CR
A00-3.913	Committed Fund Balance	0.00	0.00	0.00	0.00
A00-3.914	Assigned Approp Fund Balance	770,000.00CR	0.00	0.00	770,000.00CR
A00-3.915	Assigned Unapp Fund Balance	10,742.98	0.00	0.00	10,742.98
A00-3.917	Unassigned Fund Balance	582,115.70CR	0.00	123,987.00CR	706,102.70CR
A00-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	1,609,407.39CR	10,747,406.83CR	10,747,406.83CR
	TOTAL REVENUES	<u>0.00</u>	<u>894,251.06</u>	<u>6,799,866.93</u>	<u>6,799,866.93</u>
	TOTAL FUND EQUITY	3,008,307.73CR	715,156.33CR	4,071,526.90CR	7,079,834.63CR
	TOTAL LIABILITIES & EQUITY	4,203,462.05CR	690,416.65CR	3,998,265.78CR	8,201,727.83CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

B00-General Fund Part Town

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
B00-1.200	Claim on Pooled Cash and CD's	361,316.16	22,082.51CR	13,880.72	375,196.88
B00-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
B00-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
B00-1.410	Due From State & Federal	0.00	0.00	0.00	0.00
B00-1.440	Due From Other Governments	0.00	0.00	0.00	0.00
B00-1.480	Prepaid Expenditures	<u>9,558.48</u>	<u>210.34CR</u>	<u>5,411.83CR</u>	<u>4,146.65</u>
	TOTAL ASSETS	370,874.64	22,292.85CR	8,468.89	379,343.53
		=====	=====	=====	=====
<u>LIABILITIES</u>					
B00-2.600	Pooled Accounts Payable	925.96CR	0.00	925.96	0.00
B00-2.601	Accrued Liabilities	0.00	0.00	0.00	0.00
B00-2.630	Due to Other Funds	0.00	0.00	0.00	0.00
B00-2.691	Deferred Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	925.96CR	0.00	925.96	0.00
<u>FUND EQUITY</u>					
B00-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
B00-3.806	Not in Spendable Form	9,558.48CR	0.00	0.00	9,558.48CR
B00-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
B00-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
B00-3.914	Assigned Approp Fund Balance	150,000.00CR	0.00	0.00	150,000.00CR
B00-3.915	Assigned Unapp Fund Balance	206,611.69CR	0.00	0.00	206,611.69CR
B00-3.917	Unassigned Fund Balance	3,778.51CR	0.00	0.00	3,778.51CR
B00-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	9,361.63CR	249,036.41CR	249,036.41CR
	TOTAL REVENUES	<u>0.00</u>	<u>31,654.48</u>	<u>239,641.56</u>	<u>239,641.56</u>
	TOTAL FUND EQUITY	369,948.68CR	22,292.85	9,394.85CR	379,343.53CR
	TOTAL LIABILITIES & EQUITY	370,874.64CR	22,292.85	8,468.89CR	379,343.53CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

CM1-Police Special Revenue

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CM1-1.200	Claim on Pooled Cash and CD's	1,952.05	0.00	0.00	1,952.05
CM1-1.201	Police Revenue	6,296.50	0.08	0.39	6,296.89
CM1-1.202	Police Reserve - AED/Donations	4,766.39	3,722.92CR	1,593.72CR	3,172.67
CM1-1.203	Police Reserve - Stop DWI	60,486.73	380.65CR	11,943.89CR	48,542.84
CM1-1.204	Police Reserve - Equipment	0.00	0.00	0.00	0.00
CM1-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
CM1-1.410	Due From State & Federal	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		73,501.67	4,103.49CR	13,537.22CR	59,964.45
		=====	=====	=====	=====
<u>LIABILITIES</u>					
CM1-2.600	Pooled Accounts Payable	2,880.97CR	0.00	2,880.97	0.00
CM1-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		2,880.97CR	0.00	2,880.97	0.00
<u>FUND EQUITY</u>					
CM1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
CM1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
CM1-3.909	Unappropriated Fund Balance	1,311.78	0.00	0.00	1,311.78
CM1-3.909.Fund Balance - Drug Enforcemnt		0.00	0.00	0.00	0.00
CM1-3.909.Fund Balance - Police Equipmnt		0.00	0.00	0.00	0.00
CM1-3.909.Fund Balance - DWI Equipment		0.00	0.00	0.00	0.00
CM1-3.909.Fund Balance - Defibrillators		0.00	0.00	0.00	0.00
CM1-3.909.Fund Balance - Wall of Honor		0.00	0.00	0.00	0.00
CM1-3.915	Assigned Unapp Fund Balance	71,932.48CR	0.00	0.00	71,932.48CR
CM1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.77CR	5,014.00CR	5,014.00CR
TOTAL REVENUES		<u>0.00</u>	<u>4,104.26</u>	<u>15,670.25</u>	<u>15,670.25</u>
TOTAL FUND EQUITY		70,620.70CR	4,103.49	10,656.25	59,964.45CR
TOTAL LIABILITIES & EQUITY		73,501.67CR	4,103.49	13,537.22	59,964.45CR
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TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

CM2-MS4 Flood Water Study

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CM2-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
CM2-1.201	MS 4	4,757.64	0.06	0.30	4,757.94
CM2-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
CM2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	4,757.64	0.06	0.30	4,757.94
		=====	=====	=====	=====
<u>LIABILITIES</u>					
CM2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
CM2-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
CM2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
CM2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
CM2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
CM2-3.915	Assigned Unapp Fund Balance	4,757.64CR	0.00	0.00	4,757.64CR
CM2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.06CR	0.30CR	0.30CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	4,757.64CR	0.06CR	0.30CR	4,757.94CR
	TOTAL LIABILITIES & EQUITY	4,757.64CR	0.06CR	0.30CR	4,757.94CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

CM3-Sustainable Manlius

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CM3-1.200	Claim on Pooled Cash	0.00	0.00	238.95	238.95
CM3-1.201	Publicity Acct-Sustain Manlius	5,000.00	99.92CR	876.15	5,876.15
CM3-1.391	Due From other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	5,000.00	99.92CR	1,115.10	6,115.10
		=====	=====	=====	=====
<u>LIABILITIES</u>					
CM3-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
CM3-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
CM3-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
CM3-3.915	Assigned Unapp Fund Balance	5,000.00CR	0.00	0.00	5,000.00CR
	TOTAL REVENUES	0.00	0.08CR	6,300.28CR	6,300.28CR
	TOTAL REVENUES	<u>0.00</u>	<u>100.00</u>	<u>5,185.18</u>	<u>5,185.18</u>
	TOTAL FUND EQUITY	5,000.00CR	99.92	1,115.10CR	6,115.10CR
	TOTAL LIABILITIES & EQUITY	5,000.00CR	99.92	1,115.10CR	6,115.10CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

CM4-Court Special Revenue

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CM4-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
CM4-1.201	DWI Arraignments	3,798.88	110.04	501.42CR	3,297.46
CM4-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	3,798.88	110.04	501.42CR	3,297.46
		=====	=====	=====	=====
<u>LIABILITIES</u>					
CM4-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
CM4-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
CM4-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
CM4-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
CM4-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
CM4-3.915	Assigned Unapp Fund Balance	3,798.88CR	0.00	0.00	3,798.88CR
CM4-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	110.04CR	350.21CR	350.21CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>851.63</u>	<u>851.63</u>
	TOTAL FUND EQUITY	3,798.88CR	110.04CR	501.42	3,297.46CR
	TOTAL LIABILITIES & EQUITY	3,798.88CR	110.04CR	501.42	3,297.46CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

CM5-Parkland Trust

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CM5-1.200	Claim on	0.00	0.00	0.00	0.00
CM5-1.201	Parkland Fees	46,440.81	0.60	2.90	46,443.71
CM5-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	46,440.81	0.60	2.90	46,443.71
		=====	=====	=====	=====
<u>LIABILITIES</u>					
CM5-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
CM5-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
CM5-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
CM5-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
CM5-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
CM5-3.913	Committed Fund Balance	0.09CR	0.00	0.00	0.09CR
CM5-3.915	Assigned Unapp Fund Balance	46,440.72CR	0.00	0.00	46,440.72CR
CM5-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.60CR	2.90CR	2.90CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	46,440.81CR	0.60CR	2.90CR	46,443.71CR
	TOTAL LIABILITIES & EQUITY	46,440.81CR	0.60CR	2.90CR	46,443.71CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

DA0-Highway Fund Townwide

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
DA0-1.201	Claim on Pooled Cash and CD's	1,392,365.33	55,258.89CR	750,273.56	2,142,638.89
DA0-1.201	Claim on Pooled Cash - TEMP	0.00	0.00	0.00	0.00
DA0-1.231	Savings - Salt Storage Reserve	75,000.00	0.00	0.00	75,000.00
DA0-1.380	Accounts Receivable	19,515.00	0.00	19,500.00CR	15.00
DA0-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
DA0-1.410	Due From State & Federal	0.00	0.00	0.00	0.00
DA0-1.440	Due From Other Governments	0.00	0.00	0.00	0.00
DA0-1.480	Prepaid Expenses	<u>120,577.00</u>	<u>1,516.50CR</u>	<u>87,213.50CR</u>	<u>33,363.50</u>
	TOTAL ASSETS	1,607,457.33	56,775.39CR	643,560.06	2,251,017.39
		=====	=====	=====	=====
<u>LIABILITIES</u>					
DA0-2.600	Pooled Accounts Payable	133,909.56CR	6,130.94	131,989.79	1,919.77CR
DA0-2.601	Accrued Liabilities	133,908.16CR	0.00	133,908.16	0.00
DA0-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	267,817.72CR	6,130.94	265,897.95	1,919.77CR
<u>FUND EQUITY</u>					
DA0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
DA0-3.806	Not in Spendable Form	120,577.00CR	0.00	0.00	120,577.00CR
DA0-3.878	Capital Reserve Balance	75,000.00CR	0.00	0.00	75,000.00CR
DA0-3.899	Restricted Fund Balance	0.00	0.00	0.00	0.00
DA0-3.909	Unappropriated Fund Balance	303,624.12	0.00	0.00	303,624.12
DA0-3.914	Assigned Approp Fund Balance	70,000.00CR	0.00	0.00	70,000.00CR
DA0-3.915	Assigned Unapp Fund Balance	1,377,686.73CR	0.00	0.00	1,377,686.73CR
DA0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
DA0-3.995	Capital Equiprmnt Fund	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	122.04CR	2,453,573.96CR	2,453,573.96CR
	TOTAL REVENUES	<u>0.00</u>	<u>50,766.49</u>	<u>1,544,115.95</u>	<u>1,544,115.95</u>
	TOTAL FUND EQUITY	1,339,639.61CR	50,644.45	909,458.01CR	2,249,097.62CR
	TOTAL LIABILITIES & EQUITY	1,607,457.33CR	56,775.39	643,560.06CR	2,251,017.39CR
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TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

DB0-Highway -Part Town

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
DB0-1.200	Claim on Pooled Cash and CD's	1,271,897.94	338,342.43CR	766,419.91	2,038,317.85
DB0-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
DB0-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
DB0-1.410	Due From State & Federal	0.00	0.00	0.00	0.00
DB0-1.440	Due From Other Governments	0.00	0.00	0.00	0.00
DB0-1.480	Prepaid Expenses	<u>120,577.00</u>	<u>1,516.50CR</u>	<u>87,213.50CR</u>	<u>33,363.50</u>
	TOTAL ASSETS	1,392,474.94	339,858.93CR	679,206.41	2,071,681.35
		=====	=====	=====	=====
<u>LIABILITIES</u>					
DB0-2.600	Pooled Accounts Payable	999.33CR	17,773.48	24,931.42CR	25,930.75CR
DB0-2.601	Accrued Liabilities	9,000.00CR	0.00	9,000.00	0.00
DB0-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	9,999.33CR	17,773.48	15,931.42CR	25,930.75CR
<u>FUND EQUITY</u>					
DB0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
DB0-3.806	Not in Spendable Form	120,577.00CR	0.00	0.00	120,577.00CR
DB0-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
DB0-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
DB0-3.914	Assigned Approp Fund Balance	180,000.00CR	0.00	0.00	180,000.00CR
DB0-3.915	Assigned Unapp Fund Balance	1,081,898.61CR	0.00	0.00	1,081,898.61CR
DB0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	127.06CR	2,031,001.95CR	2,031,001.95CR
	TOTAL REVENUES	<u>0.00</u>	<u>322,212.51</u>	<u>1,367,726.96</u>	<u>1,367,726.96</u>
	TOTAL FUND EQUITY	1,382,475.61CR	322,085.45	663,274.99CR	2,045,750.60CR
	TOTAL LIABILITIES & EQUITY	1,392,474.94CR	339,858.93	679,206.41CR	2,071,681.35CR
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TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

HA0-Landfill Capital Fund

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HA0-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
HA0-1.201	Landfill - Capital Outlay Cash	20,573.39	0.32	1.57	20,574.96
HA0-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	20,573.39	0.32	1.57	20,574.96
		=====	=====	=====	=====
<u>LIABILITIES</u>					
HA0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HA0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
HA0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
HA0-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
HA0-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
HA0-3.915	Assigned Unapp Fund Balance	20,573.39CR	0.00	0.00	20,573.39CR
HA0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.32CR	1.57CR	1.57CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	20,573.39CR	0.32CR	1.57CR	20,574.96CR
	TOTAL LIABILITIES & EQUITY	20,573.39CR	0.32CR	1.57CR	20,574.96CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

HB0-Watervale Rd Water Ext

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HB0-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
HB0-1.201	Watervale - Capital Otly Cash	0.00	0.00	0.00	0.00
HB0-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
HB0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HB0-2.626	BAN'S Payable	0.00	0.00	0.00	0.00
HB0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
HB0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
HB0-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
HB0-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
HB0-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
HB0-3.917	Unassigned Fund Balance	0.00	0.00	0.00	0.00
HB0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

HD0-Thompson Sewer District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HD0-1.200	Claim on Pooled Cash and CD's	3.86	0.00	0.00	3.86
HD0-1.201	Thompson - Capital Outlay Cash	4,542.99	0.00	0.00	4,542.99
HD0-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	4,546.85	0.00	0.00	4,546.85
		=====	=====	=====	=====
<u>LIABILITIES</u>					
HD0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HD0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
HD0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
HD0-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
HD0-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
HD0-3.915	Assigned Unapp Fund Balance	4,546.85CR	0.00	0.00	4,546.85CR
HD0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	4,546.85CR	0.00	0.00	4,546.85CR
	TOTAL LIABILITIES & EQUITY	4,546.85CR	0.00	0.00	4,546.85CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

HE0-Salt Storage Facility

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HE0-1.200	Claim on Pooled Cash and CD's	123,987.33	14.59	123,946.82CR	40.51
HE0-1.201	Salt Strg - Capital Outly Cash	0.00	0.00	0.00	0.00
HE0-1.220	Cash From Obligations	0.00	0.00	0.00	0.00
HE0-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	123,987.33	14.59	123,946.82CR	40.51
		=====	=====	=====	=====
<u>LIABILITIES</u>					
HE0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HE0-2.626	BAN'S Payable	0.00	0.00	0.00	0.00
HE0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
HE0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
HE0-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
HE0-3.884	Reserved for Debt	0.00	0.00	0.00	0.00
HE0-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
HE0-3.915	Assigned Unapp Fund Balance	123,987.33CR	0.00	123,987.00	0.33CR
HE0-3.917	Unassigned Fund Balance	0.00	0.00	0.00	0.00
HE0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	14.59CR	40.18CR	40.18CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	123,987.33CR	14.59CR	123,946.82	40.51CR
	TOTAL LIABILITIES & EQUITY	123,987.33CR	14.59CR	123,946.82	40.51CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

HG0-Highway Gararge Roof

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HG0-1.200	Claim on Pooled Cash and CD's	28,769.67	3.39	9.33	28,779.00
HG0-1.220	Cash From Obligations	0.00	0.00	0.00	0.00
HG0-1.390	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	28,769.67	3.39	9.33	28,779.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
HG0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HG0-2.626	BAN's Payable	0.00	0.00	0.00	0.00
HG0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
HG0-3.884	Reserved For Debt	0.00	0.00	0.00	0.00
HG0-3.917	Unassigned Fund Balance	28,769.67CR	0.00	0.00	28,769.67CR
	TOTAL REVENUES	0.00	3.39CR	9.33CR	9.33CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	28,769.67CR	3.39CR	9.33CR	28,779.00CR
	TOTAL LIABILITIES & EQUITY	28,769.67CR	3.39CR	9.33CR	28,779.00CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

HW0-Town Hall Windows

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HW0-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
HW0-1.220	Cash from Obligations	0.00	0.00	0.00	0.00
HW0-1.390	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
HW0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HW0-2.626	BAN's Payable	0.00	0.00	0.00	0.00
HW0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
HW0-3.884	Reserve for Debt Fund	0.00	0.00	0.00	0.00
HW0-3.917	Unassigned Fund Balance	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

K -Fixed Assets

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
K-1.101	Land	0.00	0.00	0.00	0.00
K-1.102	Buildings	0.00	0.00	0.00	0.00
K-1.103	Improvements other than Bldgs	0.00	0.00	0.00	0.00
K-1.104	Machinery and Eqpt	0.00	0.00	0.00	0.00
K-1.105	CWIP	0.00	0.00	0.00	0.00
K-1.106	Infrastructure	0.00	0.00	0.00	0.00
K-1.107	Other Capital Assets	0.00	0.00	0.00	0.00
K-1.112	Accum Deprec - Bldgs	0.00	0.00	0.00	0.00
K-1.113	Accum Deprec - Other than bldg	0.00	0.00	0.00	0.00
K-1.114	Accum Deprec - Mach and Eqpt	0.00	0.00	0.00	0.00
K-1.116	Accum Deprec - Infrastructure	0.00	0.00	0.00	0.00
K-1.117	Accum Deprec - Other	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>FUND EQUITY</u>					
K-3.900	Net Assets Invested	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	(WILL CLOSE TO FUND BAL.)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SD1-Consolidated Drainage #1

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SD1-1.200	Claim on Pooled Cash and CD's	202,387.62	1,518.06CR	59,936.40	262,324.02
SD1-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	202,387.62	1,518.06CR	59,936.40	262,324.02
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SD1-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SD1-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SD1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SD1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SD1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SD1-3.915	Assigned Unapp Fund Balance	202,387.62CR	0.00	0.00	202,387.62CR
SD1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	21.94CR	65,835.40CR	65,835.40CR
	TOTAL REVENUES	<u>0.00</u>	<u>1,540.00</u>	<u>5,899.00</u>	<u>5,899.00</u>
	TOTAL FUND EQUITY	202,387.62CR	1,518.06	59,936.40CR	262,324.02CR
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	202,387.62CR	1,518.06	59,936.40CR	262,324.02CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SD2-Donsolidated Drainage #2

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SD2-1.200	Claim on Pooled Cash and CD's	211,945.37	10.76	22,658.13	234,603.50
SD2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	211,945.37	10.76	22,658.13	234,603.50
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SD2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SD2-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SD2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SD2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SD2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SD2-3.915	Assigned Unapp Fund Balance	211,945.37CR	0.00	0.00	211,945.37CR
SD2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	10.76CR	34,429.63CR	34,429.63CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>11,771.50</u>	<u>11,771.50</u>
	TOTAL FUND EQUITY	211,945.37CR	10.76CR	22,658.13CR	234,603.50CR
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	211,945.37CR	10.76CR	22,658.13CR	234,603.50CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SD3-Consolidated Drainage #3

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SD3-1.200	Claim on Pooled Cash and CD's	562,382.92	26,790.21CR	49,556.61	611,939.53
SD3-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	562,382.92	26,790.21CR	49,556.61	611,939.53
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SD3-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SD3-2.601	Accrued Liabilities	0.00	0.00	0.00	0.00
SD3-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SD3-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SD3-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SD3-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SD3-3.915	Assigned Unapp Fund Balance	562,382.92CR	0.00	0.00	562,382.92CR
SD3-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	49.79CR	88,359.61CR	88,359.61CR
	TOTAL REVENUES	<u>0.00</u>	<u>26,840.00</u>	<u>38,803.00</u>	<u>38,803.00</u>
	TOTAL FUND EQUITY	562,382.92CR	26,790.21	49,556.61CR	611,939.53CR
	TOTAL LIABILITIES & EQUITY	562,382.92CR	26,790.21	49,556.61CR	611,939.53CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SF1-Fayetteville Fire Protect

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
	SF1-1.200 Claim on Pooled Cash and CD's	2,912.74	0.33	6.29	2,919.03
	SF1-1.391 Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	2,912.74	0.33	6.29	2,919.03
		=====	=====	=====	=====
<u>LIABILITIES</u>					
	SF1-2.600 Pooled Accounts Payable	0.00	0.00	0.00	0.00
	SF1-2.630 Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
	SF1-3.599 Appropriated Fund Balance	0.00	0.00	0.00	0.00
	SF1-3.821 Reserve for Encumbrances	0.00	0.00	0.00	0.00
	SF1-3.909 Unappropriated Fund Balance	0.00	0.00	0.00	0.00
	SF1-3.915 Assigned Unapp Fund Balance	2,912.74CR	0.00	0.00	2,912.74CR
	SF1-3.962 Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.33CR	1,845,454.29CR	1,845,454.29CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>1,845,448.00</u>	<u>1,845,448.00</u>
	TOTAL FUND EQUITY	2,912.74CR	0.33CR	6.29CR	2,919.03CR
	TOTAL LIABILITIES & EQUITY	2,912.74CR	0.33CR	6.29CR	2,919.03CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SF2-Manlius Fire Protection

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SF2-1.200	Claim on Pooled Cash and CD's	10,932.05	1.26	69.05	11,001.10
SF2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	10,932.05	1.26	69.05	11,001.10
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SF2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SF2-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SF2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SF2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SF2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SF2-3.915	Assigned Unapp Fund Balance	10,932.05CR	0.00	0.00	10,932.05CR
SF2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	1.26CR	1,473,352.89CR	1,473,352.89CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>1,473,283.84</u>	<u>1,473,283.84</u>
	TOTAL FUND EQUITY	10,932.05CR	1.26CR	69.05CR	11,001.10CR
	TOTAL LIABILITIES & EQUITY	10,932.05CR	1.26CR	69.05CR	11,001.10CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SF3-Minoa Fire Protection

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SF3-1.200	Claim on Pooled Cash and CD's	1,703.49	0.18	34.20	1,737.69
SF3-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
SF3-1.440	Due From Other Governments	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	1,703.49	0.18	34.20	1,737.69
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SF3-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SF3-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SF3-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SF3-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SF3-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SF3-3.915	Assigned Unapp Fund Balance	1,703.49CR	0.00	0.00	1,703.49CR
SF3-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.18CR	1,208,412.20CR	1,208,412.20CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>1,208,378.00</u>	<u>1,208,378.00</u>
	TOTAL FUND EQUITY	1,703.49CR	0.18CR	34.20CR	1,737.69CR
	TOTAL LIABILITIES & EQUITY	1,703.49CR	0.18CR	34.20CR	1,737.69CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SF4-Kirkville Fire Department

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SF4-1.200	Claim on Pooled Cash and CD's	<u>0.00</u>	<u>0.00</u>	<u>10.58</u>	<u>10.58</u>
	TOTAL ASSETS	0.00	0.00	10.58	10.58
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SF4-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SF4-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SF4-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SF4-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SF4-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
SF4-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	230,035.58CR	230,035.58CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>230,025.00</u>	<u>230,025.00</u>
	TOTAL FUND EQUITY	0.00	0.00	10.58CR	10.58CR
	TOTAL LIABILITIES & EQUITY	0.00	0.00	10.58CR	10.58CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SL1-Overhead Lighting

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SL1-1.200	Claim on Pooled Cash and CD's	8,952.30	1,572.70CR	6,632.29	15,584.59
SL1-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	8,952.30	1,572.70CR	6,632.29	15,584.59
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SL1-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SL1-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SL1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SL1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SL1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SL1-3.915	Assigned Unapp Fund Balance	8,952.30CR	0.00	0.00	8,952.30CR
SL1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	2.50CR	20,020.91CR	20,020.91CR
	TOTAL REVENUES	<u>0.00</u>	<u>1,575.20</u>	<u>13,388.62</u>	<u>13,388.62</u>
	TOTAL FUND EQUITY	8,952.30CR	1,572.70	6,632.29CR	15,584.59CR
	TOTAL LIABILITIES & EQUITY	8,952.30CR	1,572.70	6,632.29CR	15,584.59CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SL2-Underground Lighting

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SL2-1.200	Claim on Pooled Cash and CD's	12,535.97	2,148.56CR	8,075.11	20,611.08
SL2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	12,535.97	2,148.56CR	8,075.11	20,611.08
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SL2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SL2-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SL2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SL2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SL2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SL2-3.915	Assigned Unapp Fund Balance	12,535.97CR	0.00	0.00	12,535.97CR
SL2-3.917	Unassigned Fund Balance	0.00	0.00	0.00	0.00
SL2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.43CR	26,003.84CR	26,003.84CR
	TOTAL REVENUES	<u>0.00</u>	<u>2,148.99</u>	<u>17,928.73</u>	<u>17,928.73</u>
	TOTAL FUND EQUITY	12,535.97CR	2,148.56	8,075.11CR	20,611.08CR
	TOTAL LIABILITIES & EQUITY	12,535.97CR	2,148.56	8,075.11CR	20,611.08CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SL3-Entry Lighting

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SL3-1.200	Claim on Pooled Cash and CD's	4,868.60	101.62CR	330.57	5,199.17
SL3-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	4,868.60	101.62CR	330.57	5,199.17
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SL3-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SL3-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SL3-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SL3-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SL3-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SL3-3.915	Assigned Unapp Fund Balance	4,868.60CR	0.00	0.00	4,868.60CR
SL3-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.61CR	1,203.20CR	1,203.20CR
	TOTAL REVENUES	<u>0.00</u>	<u>102.23</u>	<u>872.63</u>	<u>872.63</u>
	TOTAL FUND EQUITY	4,868.60CR	101.62	330.57CR	5,199.17CR
	TOTAL LIABILITIES & EQUITY	4,868.60CR	101.62	330.57CR	5,199.17CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SL4-Garden Park Lighting

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SL4-1.200	Claim on Pooled Cash and CD's	1,575.02	650.71CR	2,206.82	3,781.84
SL4-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	1,575.02	650.71CR	2,206.82	3,781.84
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SL4-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SL4-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SL4-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SL4-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SL4-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SL4-3.915	Assigned Unapp Fund Balance	1,575.02CR	0.00	0.00	1,575.02CR
SL4-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.08CR	7,501.14CR	7,501.14CR
	TOTAL REVENUES	<u>0.00</u>	<u>650.79</u>	<u>5,294.32</u>	<u>5,294.32</u>
	TOTAL FUND EQUITY	1,575.02CR	650.71	2,206.82CR	3,781.84CR
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	1,575.02CR	650.71	2,206.82CR	3,781.84CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SL5-Ratnour Bridge Lighting

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SL5-1.200	Claim on Pooled Cash and CD's	27,901.34	2,379.29CR	9,865.57	37,766.91
SL5-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	27,901.34	2,379.29CR	9,865.57	37,766.91
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SL5-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SL5-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SL5-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SL5-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SL5-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SL5-3.915	Assigned Unapp Fund Balance	27,901.34CR	0.00	0.00	27,901.34CR
SL5-3.917	Unassigned Fund Balance	0.00	0.00	0.00	0.00
SL5-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.92CR	30,011.04CR	30,011.04CR
	TOTAL REVENUES	<u>0.00</u>	<u>2,380.21</u>	<u>20,145.47</u>	<u>20,145.47</u>
	TOTAL FUND EQUITY	27,901.34CR	2,379.29	9,865.57CR	37,766.91CR
	TOTAL LIABILITIES & EQUITY	27,901.34CR	2,379.29	9,865.57CR	37,766.91CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SRI-Manlius Res Trash Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SRI-1.200	Claim on Pooled Cash and CD's	54,486.65	204,905.17CR	1,010,903.81	1,065,390.46
SRI-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
SRI-1.480	Prepaid Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	54,486.65	204,905.17CR	1,010,903.81	1,065,390.46
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SRI-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SRI-2.601	Accrued Liabilities	0.00	0.00	0.00	0.00
SRI-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SRI-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SRI-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SRI-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SRI-3.915	Assigned Unapp Fund Balance	54,486.65CR	0.00	0.00	54,486.65CR
SRI-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	18,032.89CR	2,458,770.54CR	2,458,770.54CR
	TOTAL REVENUES	<u>0.00</u>	<u>222,938.06</u>	<u>1,447,866.73</u>	<u>1,447,866.73</u>
	TOTAL FUND EQUITY	54,486.65CR	204,905.17	1,010,903.81CR	1,065,390.46CR
	TOTAL LIABILITIES & EQUITY	54,486.65CR	204,905.17	1,010,903.81CR	1,065,390.46CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SR2-Manlius Res Brush Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SR2-1.200	Claim on Pooled Cash and CD's	1,098.17CR	25,011.81CR	138,346.24	137,248.07
SR2-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
SR2-1.480	Prepaid Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	1,098.17CR	25,011.81CR	138,346.24	137,248.07
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SR2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SR2-2.601	Accrued Liabilities	0.00	0.00	0.00	0.00
SR2-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SR2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SR2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SR2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SR2-3.915	Assigned Unapp Fund Balance	1,098.17	0.00	0.00	1,098.17
SR2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	325.39CR	315,706.64CR	315,706.64CR
	TOTAL REVENUES	<u>0.00</u>	<u>25,337.20</u>	<u>177,360.40</u>	<u>177,360.40</u>
	TOTAL FUND EQUITY	1,098.17	25,011.81	138,346.24CR	137,248.07CR
	TOTAL LIABILITIES & EQUITY	1,098.17	25,011.81	138,346.24CR	137,248.07CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SS1-Manlius Con Sewer Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SS1-1.200	Claim on Pooled Cash and CD's	99,782.69	23.21	75,063.42CR	24,719.27
SS1-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
SS1-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	99,782.69	23.21	75,063.42CR	24,719.27
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SS1-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SS1-2.601	Accrued Liabilities	0.00	0.00	0.00	0.00
SS1-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SS1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SS1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SS1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SS1-3.914	Assigned Approp Fund Balance	75,105.00CR	0.00	0.00	75,105.00CR
SS1-3.915	Assigned Unapp Fund Balance	24,677.69CR	0.00	0.00	24,677.69CR
SS1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	23.21CR	63.89CR	63.89CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>75,127.31</u>	<u>75,127.31</u>
	TOTAL FUND EQUITY	99,782.69CR	23.21CR	75,063.42	24,719.27CR
	TOTAL LIABILITIES & EQUITY	99,782.69CR	23.21CR	75,063.42	24,719.27CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SS2-Thompson Sewer District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SS2-1.200	Claim on Pooled Cash and CD's	5,595.06	0.49	1,925.08	7,520.14
SS2-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
SS2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	5,595.06	0.49	1,925.08	7,520.14
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SS2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SS2-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SS2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SS2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SS2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SS2-3.915	Assigned Unapp Fund Balance	5,595.06CR	0.00	0.00	5,595.06CR
SS2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.49CR	19,231.34CR	19,231.34CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>17,306.26</u>	<u>17,306.26</u>
	TOTAL FUND EQUITY	5,595.06CR	0.49CR	1,925.08CR	7,520.14CR
	TOTAL LIABILITIES & EQUITY	5,595.06CR	0.49CR	1,925.08CR	7,520.14CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SS3-Megnin Farms Sewer

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SS3-1.200	Claim on Pooled Cash and CD's	276.89	0.11	0.30	277.19
SS3-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	276.89	0.11	0.30	277.19
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SS3-2.600	Pooled Accounts Payable	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SS3-3.599	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SS3-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SS3-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SS3-3.915	Assigned Unapp Fund Balance	276.89CR	0.00	0.00	276.89CR
	TOTAL REVENUES	0.00	0.11CR	70,561.18CR	70,561.18CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>70,560.88</u>	<u>70,560.88</u>
	TOTAL FUND EQUITY	276.89CR	0.11CR	0.30CR	277.19CR
	TOTAL LIABILITIES & EQUITY	276.89CR	0.11CR	0.30CR	277.19CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SW1-Manlius Con Water Supply

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SW1-1.200	Claim on Pooled Cash and CD's	31,932.85	1.63	1,004.27	32,937.12
SW1-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
SW1-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	31,932.85	1.63	1,004.27	32,937.12
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SW1-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SW1-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SW1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SW1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SW1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SW1-3.915	Assigned Unapp Fund Balance	31,932.85CR	0.00	0.00	31,932.85CR
SW1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	1.63CR	1,004.27CR	1,004.27CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	31,932.85CR	1.63CR	1,004.27CR	32,937.12CR
	TOTAL LIABILITIES & EQUITY	31,932.85CR	1.63CR	1,004.27CR	32,937.12CR
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TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SW2-Manlius Con Water Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SW2-1.200	Claim on Pooled Cash and CD's	8,717.25	1.31	31,611.81	40,329.06
SW2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	8,717.25	1.31	31,611.81	40,329.06
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SW2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SW2-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SW2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SW2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SW2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SW2-3.915	Assigned Unapp Fund Balance	8,717.25CR	0.00	0.00	8,717.25CR
SW2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	1.31CR	61,025.16CR	61,025.16CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>29,413.35</u>	<u>29,413.35</u>
	TOTAL FUND EQUITY	8,717.25CR	1.31CR	31,611.81CR	40,329.06CR
	TOTAL LIABILITIES & EQUITY	8,717.25CR	1.31CR	31,611.81CR	40,329.06CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SW3-Skyridge Water District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SW3-1.200	Claim on Pooled Cash and CD's	36,411.68	5.60	20,315.42	56,727.10
SW3-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
SW3-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	36,411.68	5.60	20,315.42	56,727.10
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SW3-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SW3-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SW3-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SW3-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SW3-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SW3-3.915	Assigned Unapp Fund Balance	36,411.68CR	0.00	0.00	36,411.68CR
SW3-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	5.60CR	20,315.42CR	20,315.42CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	36,411.68CR	5.60CR	20,315.42CR	56,727.10CR
	TOTAL LIABILITIES & EQUITY	36,411.68CR	5.60CR	20,315.42CR	56,727.10CR
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TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

SW4-Highbridge Water District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SW4-1.200	Claim on Pooled Cash	9,206.83	0.00	3,095.76	12,302.59
SW4-1.391	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	9,206.83	0.00	3,095.76	12,302.59
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SW4-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SW4-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SW4-3.909	Unappropriated Fund Balance	9,206.83CR	0.00	0.00	9,206.83CR
	TOTAL REVENUES	0.00	0.00	3,095.76CR	3,095.76CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	9,206.83CR	0.00	3,095.76CR	12,302.59CR
	TOTAL LIABILITIES & EQUITY	9,206.83CR	0.00	3,095.76CR	12,302.59CR
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TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

TA1-Trust & Agency - Payroll

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
TA1-1.200	Claim on Pooled Cash and CD's	111,539.35	527.31CR	7,226.68	118,766.03
TA1-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
TA1-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
TA1-1.440	Due From Other Governemnts	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	111,539.35	527.31CR	7,226.68	118,766.03
		=====	=====	=====	=====
<u>LIABILITIES</u>					
TA1-2.100	Consolidated Payroll	977.06	0.00	0.00	977.06
TA1-2.110	SUI/SDI	0.00	0.00	0.00	0.00
TA1-2.170	Deferred Compensation	177.69	0.00	212.37CR	34.68CR
TA1-2.180	NYS Retirement	25,513.85CR	730.55CR	3,930.31CR	29,444.16CR
TA1-2.190	Disability Insurance	17,701.25CR	351.82CR	2,143.31CR	19,844.56CR
TA1-2.200	Health Insurance	64,947.24CR	340.69	4,532.66CR	69,479.90CR
TA1-2.210	NYS Withholding	0.00	0.00	0.00	0.00
TA1-2.220	Federal Withholding	0.00	0.00	0.00	0.00
TA1-2.240	Union Dues	0.00	0.00	0.00	0.00
TA1-2.250	Alfac Insurance	158.87CR	0.00	0.00	158.87CR
TA1-2.260	Social Security & Medicare	0.00	0.00	0.00	0.00
TA1-2.270	Colonial Supplmt Insurance	208.07	16.82	287.74	495.81
TA1-2.280	Flexible Spending	3,852.16	1,249.09	3,448.42	7,300.58
TA1-2.290	Guardian Life Insurance	2,908.69CR	37.04CR	153.40	2,755.29CR
TA1-2.300	Savingts & Direct Deposit	0.00	0.00	0.00	0.00
TA1-2.360	Garnishee & Child Support	27.46CR	0.00	0.00	27.46CR
TA1-2.390	Misc Payroll Deduction	3,173.19CR	50.17	269.93CR	3,443.12CR
TA1-2.400	Taxes Payable	0.00	0.00	0.00	0.00
TA1-2.600	Pooled Accounts Payable	17.43	0.00	0.00	17.43
TA1-2.630	Due To Other Funds	0.00	0.00	0.00	0.00
TA1-2.850	Credit Union	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	109,198.14CR	537.36	7,199.02CR	116,397.16CR
<u>FUND EQUITY</u>					
TA1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
TA1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
TA1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
TA1-3.915	Assigned Unapp Fund Balance	2,341.21CR	0.00	0.00	2,341.21CR
TA1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	10.05CR	27.66CR	27.66CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	2,341.21CR	10.05CR	27.66CR	2,368.87CR
	TOTAL LIABILITIES & EQUITY	111,539.35CR	527.31	7,226.68CR	118,766.03CR
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TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

TA2-Trust & Agency - Other

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
TA2-1.200	Claim on Pooled Cash and CD's	61,329.02	6.52	17.95	61,346.97
TA2-1.201	Escrow - Misc. Deposits	82,605.00	3,610.12	4,732.23	87,337.23
TA2-1.202	Police Savings - M&T	0.00	0.00	0.00	0.00
TA2-1.203	Savings/Bond & Bail Deposits	34,444.20	0.00	1.70	34,445.90
TA2-1.204	CD/Quarry Deposit - Key	0.00	0.00	0.00	0.00
TA2-1.205	Currency Property	39,994.87	0.00	0.00	39,994.87
TA2-1.206	M&T - Solar Deposits	300,845.47	3.88	18.80	300,864.27
TA2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	519,218.56	3,620.52	4,770.68	523,989.24
		=====	=====	=====	=====
<u>LIABILITIES</u>					
TA2-2.290	Quarry/Kinsella Deposit	0.00	0.00	0.00	0.00
TA2-2.300	Bond & Coupon Deposits	32,471.67CR	0.00	0.00	32,471.67CR
TA2-2.310	Street Opening Deposits	47,892.64CR	0.00	0.00	47,892.64CR
TA2-2.320	Bid Deposits	30,300.00CR	1,050.00CR	3,800.00CR	34,100.00CR
TA2-2.350	Unclaimed Bail Deposits	15,344.87CR	0.00	0.00	15,344.87CR
TA2-2.360	Currency Property Liability	39,994.87CR	0.00	0.00	39,994.87CR
TA2-2.400	Solar Deposits	300,823.50CR	0.00	0.00	300,823.50CR
TA2-2.500	Foreign Fire Insurance Tax	0.00	0.00	0.00	0.00
TA2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
TA2-2.630	Due To Other Funds	0.00	0.00	0.00	0.00
TA2-2.851	Engineering Deposits	46,390.34CR	2,559.00CR	927.00CR	47,317.34CR
TA2-2.852	Savings Interest	<u>3,456.50CR</u>	<u>0.00</u>	<u>0.00</u>	<u>3,456.50CR</u>
	TOTAL LIABILITIES	516,674.39CR	3,609.00CR	4,727.00CR	521,401.39CR
<u>FUND EQUITY</u>					
TA2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
TA2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
TA2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
TA2-3.915	Assigned Unapp Fund Balance	2,544.17CR	0.00	0.00	2,544.17CR
TA2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	11.52CR	43.68CR	43.68CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	2,544.17CR	11.52CR	43.68CR	2,587.85CR
	TOTAL LIABILITIES & EQUITY	519,218.56CR	3,620.52CR	4,770.68CR	523,989.24CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

W -Long Term Debt

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W-1.129	Total Non-Current Govt Liab	<u>1,757,054.00CR</u>	<u>0.00</u>	<u>15,000.00</u>	<u>1,742,054.00CR</u>
	TOTAL ASSETS	1,757,054.00CR	0.00	15,000.00	1,742,054.00CR
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W-2.626	BAN's Payable	0.00	0.00	0.00	0.00
W-2.628	Bonds Payable	90,000.00	0.00	15,000.00CR	75,000.00
W-2.638	Net Pension Liability	1,667,054.00	0.00	0.00	1,667,054.00
W-2.685	Installment Purchase Debt	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	1,757,054.00	0.00	15,000.00CR	1,742,054.00
<u>FUND EQUITY</u>					
W-3.909		0.00	0.00	0.00	0.00
W-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	1,757,054.00	0.00	15,000.00CR	1,742,054.00
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TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

W10-Eagle Village Water Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W10-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W10-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W10-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W10-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W10-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W10-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W10-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W10-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W10-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W10-3.917	Unassigned Fund Balance	0.00	0.00	0.00	0.00
W10-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

W20-Jas N Manlius Water Spplly

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W20-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W20-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W20-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W20-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W20-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W20-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W20-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W20-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W20-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W20-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		0.00	0.00	0.00	0.00
TOTAL LIABILITIES & EQUITY		0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

W30-Minoa Road Water Supply

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W30-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W30-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W30-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W30-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W30-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W30-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W30-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W30-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W30-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W30-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		0.00	0.00	0.00	0.00
TOTAL LIABILITIES & EQUITY		0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

W40-Minoa Road Water Extensn

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W40-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W40-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W40-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W40-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W40-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W40-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W40-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W40-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W40-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W40-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

W50-Buttonvale Water Disrtict

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W50-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W50-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W50-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W50-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W50-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W50-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W50-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W50-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W50-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W50-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

W60-Milnerfield Water Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W60-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W60-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W60-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W60-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W60-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W60-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W60-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W60-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W60-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W60-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		0.00	0.00	0.00	0.00
TOTAL LIABILITIES & EQUITY		0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

W70-Mycenae Water Disrtict

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W70-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W70-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W70-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W70-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W70-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W70-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W70-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W70-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W70-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W70-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		0.00	0.00	0.00	0.00
TOTAL LIABILITIES & EQUITY		0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

W80-Schepp Water District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W80-1.200	Claim on Pooled Cash and CD's	334.20	0.17	130.09CR	204.11
W80-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W80-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	334.20	0.17	130.09CR	204.11
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W80-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W80-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W80-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W80-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W80-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W80-3.915	Assigned Unapp Fund Balance	334.20CR	0.00	0.00	334.20CR
W80-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.17CR	84.43CR	84.43CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>214.52</u>	<u>214.52</u>
	TOTAL FUND EQUITY	334.20CR	0.17CR	130.09	204.11CR
	TOTAL LIABILITIES & EQUITY	334.20CR	0.17CR	130.09	204.11CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2022

W90-Watervale Water District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W90-1.200	Claim on Pooled Cash and CD's	4,680.88	0.58	29.70	4,710.58
W90-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W90-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	4,680.88	0.58	29.70	4,710.58
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W90-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W90-2.626	BAN's Payable	0.00	0.00	0.00	0.00
W90-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W90-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W90-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W90-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W90-3.915	Assigned Unapp Fund Balance	4,680.88CR	0.00	0.00	4,680.88CR
W90-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.58CR	66.64CR	66.64CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>36.94</u>	<u>36.94</u>
	TOTAL FUND EQUITY	4,680.88CR	0.58CR	29.70CR	4,710.58CR
	TOTAL LIABILITIES & EQUITY	4,680.88CR	0.58CR	29.70CR	4,710.58CR
		=====	=====	=====	=====

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MANLIUS

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of July 2022

Dated: 8/14/2022

SUPERVISOR

Cash Balance Report	June	Net Change	July
Cash in Pooled Checking/Savings	7,424,950	694,621	8,119,571
M&T Savings	163	0	163
Petty Cash	500	0	500
Petty Cash - Court	50	0	50
A00 General Townwide	7,425,663	694,621	8,120,283
Cash in Pooled Checking/Savings	397,279	-22,083	375,197
B00 General Part Town	397,279	-22,083	375,197
Cash in Pooled Checking/Savings	1,952	0	1,952
M&T Savings	6,297	0	6,297
M&T Savings-AED/Donations	6,896	-3,723	3,173
M&T Savings-Equipment	0	0	0
M&T Savings-Stop DWI	48,923	-381	48,543
CM1 Police Special Rev.	64,068	-4,103	59,964
Cash in Pooled Checking/Savings	0	0	0
M&T Savings	4,758	0	4,758
CM2 Flood Water Study	4,758	0	4,758
Cash in Pooled Checking/Savings	239	0	239
M&T Savings	5,976	-100	5,876
CM3 Sustainable Manlius	6,215	-100	6,115
Cash in Pooled Checking/Savings	0	0	0
M&T Savings-DWI Arraignments	3,187	110	3,297
CM4 Court Special Rev.	3,187	110	3,297
M&T Savings	46,443	1	46,444
CM5 Parkland Trust	46,443	1	46,444
Cash in Pooled Checking/Savings	2,197,898	-55,259	2,142,639
DA0 Highway Townwide	2,197,898	-55,259	2,142,639
Cash in Pooled Checking/Savings	2,376,660	-338,342	2,038,318
DB0 Highway Part Town	2,376,660	-338,342	2,038,318
Cash in Pooled Checking/Savings	0	0	0
M&T Savings	20,575	0	20,575
HA0 Landfill Capital Fund	20,575	0	20,575
Cash in Pooled Checking/Savings	0	0	0
M&T Savings	0	0	0
HB0 Watervale Rd. Water Ext.	0	0	0
Cash in Pooled Checking/Savings	4	0	4
M&T Savings	4,543	0	4,543

Cash Balance Report	June	Net Change	July
HD0 Thompson Sewer Dist.	4,547	0	4,547
Cash in Pooled Checking/Savings	26	15	41
M&T Savings	0	0	0
HE0 Salt Storage Facility	26	15	41
Cash in Pooled Checking/Savings	28,776	3	28,779
HG0 Highway Garage Roof	28,776	3	28,779
Cash in Pooled Checking/Savings			
HW0 Town Hall Windows			
Cash in Pooled Checking/Savings	263,842	-1,518	262,324
SD1 Consolidated Drainage #1	263,842	-1,518	262,324
Cash in Pooled Checking/Savings	234,593	11	234,604
SD2 Consolidated Drainage #2	234,593	11	234,604
Cash in Pooled Checking/Savings	638,730	-26,790	611,940
SD3 Consolidated Drainage #3	638,730	-26,790	611,940
Cash in Pooled Checking/Savings	2,919	0	2,919
SF1 Fayetteville Fire Protection	2,919	0	2,919
Cash in Pooled Checking/Savings	11,000	1	11,001
SF2 Manlius Fire Protection	11,000	1	11,001
Cash in Pooled Checking/Savings	1,738	0	1,738
SF3 Minoa Fire Protection	1,738	0	1,738
Cash in Pooled Checking/Savings	11	0	11
SF4 Kirkville Fire Protection	11	0	11
Cash in Pooled Checking/Savings	17,157	-1,573	15,585
SL1 Overhead Lighting	17,157	-1,573	15,585
Cash in Pooled Checking/Savings	22,760	-2,149	20,611
SL2 Underground Lighting	22,760	-2,149	20,611
Cash in Pooled Checking/Savings	5,301	-102	5,199
SL3 Entry Lighting	5,301	-102	5,199
Cash in Pooled Checking/Savings	4,433	-651	3,782
SL4 Garden Park Lighting	4,433	-651	3,782
Cash in Pooled Checking/Savings	40,146	-2,379	37,767
SL5 Ratnour Bridge Lighting	40,146	-2,379	37,767
Cash in Pooled Checking/Savings	1,270,296	-204,905	1,065,390
SR1 Manlius Trash Dist	1,270,296	-204,905	1,065,390
Cash in Pooled Checking/Savings	162,260	-25,012	137,248
SR2 Manlius Brush Dist	162,260	-25,012	137,248
Cash in Pooled Checking/Savings	24,696	23	24,719
SS1 Manlius Sewer Dist	24,696	23	24,719

Cash Balance Report	June	Net Change	July
Cash in Pooled Checking/Savings	7,520	0	7,520
SS2 Thompson Sewer Dist	7,520	0	7,520
Cash in Pooled Checking/Savings	277	0	277
SS3 Megnin Farms Sewer	277	0	277
Cash in Pooled Checking/Savings	32,935	2	32,937
SW1 Manlius Con Water Supply	32,935	2	32,937
Cash in Pooled Checking/Savings	40,328	1	40,329
SW2 Manlius Con Water Dist	40,328	1	40,329
Cash in Pooled Checking/Savings	56,722	6	56,727
SW3 Skyridge Water Dist	56,722	6	56,727
Cash in Pooled Checking/Savings	12,303	0	12,303
SW4 Highbridge Water Dist	12,303	0	12,303
Cash in Pooled Checking/Savings	119,293	-527	118,766
TA1 Trust and Agency 1	119,293	-527	118,766
Cash in Pooled Checking/Savings	61,340	7	61,347
M&T Savings-Bond and Bail Deposit	34,444	1	34,446
M&T Savings-Currency Property	39,995	0	39,995
M&T Savings-Escrow Deposits	83,727	3,610	87,337
M&T Savings-Police	0	0	0
M&T Savings-Quarry Deposit	0	0	0
M&T Savings-Solar Deposits	300,860	4	300,864
TA2 Trust and Agency 2	520,367	3,622	523,989
Cash in Pooled Checking/Savings	204	0	204
W80 Schepp Water Dist	204	0	204
Cash in Pooled Checking/Savings	4,710	1	4,711
W90 Watervale Water Dist	4,710	1	4,711
Town Total:	16,070,632	12,925	16,083,557

Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022 58%			Annual	Remaining	42%	Actual	Budget Var - %			
A00 General Townwide										
Revenue										
Real Property Tax										
A00	4.1001	Real Property Taxes	8,258,587	100%	8,231,343	-27,244	0%	8,258,587	27,244	0% a
A00	4.1081	Other Payments in Lieu of Tax	5,142	108%	4,770	-372	0%	5,142	372	8% a
A00	4.1090	Penalties & Interest	21,262	33%	65,000	43,738	67%	65,000	0	0% b
Real Property Tax Total:			8,284,991	100%	8,301,113	16,122	0%	8,328,729	27,616	0%
General Government										
A00	4.1170	Franchise Fees	320,561	100%	320,000	-561	0%	320,561	561	0% a
A00	4.1520	Police Fees	0	100%	0	0	0%	0	0	100% b
A00	4.1589	Forfeited Property	0	100%	0	0	0%	0	0	100% b
A00	4.1590	OMFU Mutual Aid	0	100%	0	0	0%	0	0	100% b
A00	4.1591	Misc. Race Reimbursement	0	100%	0	0	0%	0	0	100% b
A00	4.1592	YMCA	0	100%	0	0	0%	0	0	100% b
General Government Total:			320,561	100%	320,000	-561	0%	320,561	561	0%
Departmental Income										
A00	4.1255	Clerk Fees	2,815	70%	4,000	1,185	30%	4,000	0	0% b
A00	4.1550	Dog Control Fees	0	100%	0	0	0%	0	0	100% b
Departmental Income Total:			2,815	70%	4,000	1,185	30%	4,000	0	0%
Public Safety										
A00	4.2260	Public Safety Services	565,996	62%	918,419	352,423	38%	918,419	0	0% b
Public Safety Total:			565,996	62%	918,419	352,423	38%	918,419	0	0%
Police - Special Items (Revenue)										
A00	4.1593	Stop DWI - Quarterly Payments	0	0%	5,125	5,125	100%	5,125	0	0% b
Police - Special Items (Revenue) Total:			0	0%	5,125	5,125	100%	5,125	0	0%
Recreation Revenue										
A00	4.2001	Park & Rec Charges	49,510	91%	54,300	4,790	9%	54,300	0	0% b
Recreation Revenue Total:			49,510	91%	54,300	4,790	9%	54,300	0	0%
Intergovernmental Charges										
A00	4.2350	Youth Services, Recreation	0	0%	2,634	2,634	100%	2,634	0	0% b
Intergovernmental Charges Total:			0	0%	2,634	2,634	100%	2,634	0	0%
Use of Money and Property										
A00	4.2401	Interest & Earnings	1,427	29%	5,000	3,573	71%	5,000	0	0% b
A00	4.2450	Credit Card Rebates	0	100%	0	0	0%	0	0	100% b
Use of Money and Property Total:			1,427	29%	5,000	3,573	71%	5,000	0	0%
Licenses and Permits										
A00	4.2530	Games of Chance - License	3,056	1528%	200	-2,856	0%	3,056	2,856	1428% a
A00	4.2544	Dog License	10,836	52%	21,000	10,164	48%	21,000	0	0% b

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

8/14/2022

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget		Projected Year End		
1/1 - 7/31/2022			58%		Annual	Remaining	42%	Actual	Budget Var - %
A00	4.2550	Dog Control Contract	0	100%	0	0	0%	0	0 100% b
Licenses and Permits Total:			13,892	66%	21,200	7,308	34%	24,056	2,856 13%
<u>Fines and Forfeitures</u>									
A00	4.2610	Fines/Forfeited Bail	28,611	48%	60,000	31,389	52%	60,000	0 0% b
Fines and Forfeitures Total:			28,611	48%	60,000	31,389	52%	60,000	0 0%
<u>Sale of Property and Comp Loss</u>									
A00	4.2655	Minor Sales	245	100%	0	-245	0%	245	245 100% a
A00	4.2665	Sale of Town Equipment	1,198	48%	2,500	1,302	52%	2,500	0 0% b
A00	4.2680	Insurance Recoveries	0	100%	0	0	0%	0	0 100% b
Sale of Property and Comp Loss Total:			1,443	58%	2,500	1,057	42%	2,745	245 10%
<u>Miscellaneous Revenue</u>									
A00	4.2700	Medicare Part D Reimbursement	24,026	120%	20,000	-4,026	0%	24,026	4,026 20% a
A00	4.2701	Refunds of Prior Year Expend	7,660	100%	0	-7,660	0%	7,660	7,660 100% a
A00	4.2705	Gifts & Donations	0	100%	0	0	0%	0	0 100% b
A00	4.2750	AIM - Related Payments	0	100%	0	0	0%	0	0 100% b
A00	4.2770	Unclassified Revenues	12,102	100%	0	-12,102	0%	12,102	12,102 100% a
Miscellaneous Revenue Total:			43,788	219%	20,000	-23,788	-119%	43,788	23,788 119%
<u>State Aid - General</u>									
A00	4.3001	Assessment Mgt Aid AIM	0	0%	89,000	89,000	100%	89,000	0 0% b
A00	4.3005	Mortgage Tax	411,666	69%	600,000	188,334	31%	600,000	0 0% b
A00	4.3040	Cyclical Reassessment Aid	0	100%	0	0	0%	0	0 100% b
A00	4.3050	Records Management	0	100%	0	0	0%	0	0 100% b
A00	4.3089	Railroad Infrastructure Act	0	100%	0	0	0%	0	0 100% b
A00	4.3089.300	Personnel Safety Grant	0	100%	0	0	0%	0	0 100% b
A00	4.3089.T	Technology Grant - GIS	0	100%	0	0	0%	0	0 100% b
A00	4.3097	Highway Garage Roof-Valeski G	0	100%	0	0	0%	0	0 100% b
A00	4.3820	Youth Programs, PD	0	0%	3,283	3,283	100%	3,283	0 0% b
A00	4.3825	NYS Grant - Boiler Replacement	0	100%	0	0	0%	0	0 100% b
A00	4.3830	NYS Grant - Window Replaceme	0	100%	0	0	0%	0	0 100% b
A00	4.3835	NYS - SAM Grant	0	0%	81,286	81,286	100%	81,286	0 0% b
A00	4.4286	CARES Act Education St. Fund	1,013,330	100%	0	-1,013,330	0%	1,013,330	1,013,330 100% a
State Aid - General Total:			1,424,996	184%	773,569	-651,427	-84%	1,786,899	1,013,330 131%
<u>State Aid - Courts</u>									
A00	4.3389.308	JCAP Court Security Grant	0	100%	0	0	0%	0	0 100% b
State Aid - Courts Total:			0	100%	0	0	100%	0	0 100%
<u>State Aid - Police</u>									
A00	4.3389.302	Traffic Safety Grant - BUNY	0	0%	18,556	18,556	100%	18,556	0 0% b
A00	4.3389.303	Bullet Proof Vest Partnership	2,693	67%	4,000	1,307	33%	4,000	0 0% b
A00	4.3389.304	Traffic Safety Grant - CPSS	6,683	318%	2,100	-4,583	0%	6,683	4,583 218% a
A00	4.3389.305	License Plate Reader Grant	0	100%	0	0	0%	0	0 100% b

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022			58%		Annual	Remaining	42%	Actual	Budget Var - %	
A00	4.3389.306	Traffic Safety Grant - STEP	0	100%	0	0	0%	0	0	100% b
A00	4.3389.309	Law Enforcement Grant	0	100%	0	0	0%	0	0	100% b
A00	4.3389.310	SLETPP Grant (2010)	0	100%	0	0	0%	0	0	100% b
A00	4.3389.311	Byrne JAG Grant	0	100%	0	0	0%	0	0	100% b
A00	4.3389.312	NIBRS Grant	0	100%	0	0	0%	0	0	100% b
A00	4.3389.407	Grant - Air Cards/Cameras	0	100%	0	0	0%	0	0	100% b
State Aid - Police Total:			9,376	38%	24,656	15,280	62%	29,239	4,583	19%
Revenue 6000-6999										
A00	4.4089	Coronavirus Local Fiscal Recov	0	0%	251,192	251,192	100%	251,192	0	0% b
Revenue 6000-6999 Total:			0	0%	251,192	251,192	100%	251,192	0	0%
BANs										
A00	4.5730	Bond Anticipation Notes	0	100%	0	0	0%	0	0	100% b
BANs Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
A00	4.9600	Appropriations	0	0%	770,000	770,000	100%	770,000	0	0% b
A00	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
A00	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	0%	770,000	770,000	100%	770,000	0	0%
Revenue Total:			10,747,406	93%	11,533,708	786,302	7%	12,606,687	1,072,979	9%
Expense										
Town Board										
A00	5.1010.100	Town Board - Personal Services	45,269	58%	78,466	33,197	42%	78,466	0	0% 2
A00	5.1010.400	Town Board - Contractual	7,633	16%	47,500	39,867	84%	47,500	0	0% b
A00	5.1010.402	Town Board - Seminar/Conferen	950	17%	5,500	4,550	83%	5,500	0	0% b
A00	5.1010.405	Town Board - Information Tech	0	100%	0	0	0%	0	0	100% b
Town Board Total:			53,852	41%	131,466	77,614	59%	131,466	0	0%
Justices										
A00	5.1110.100	Justices - Personal Services	109,408	56%	195,674	86,266	44%	189,641	-6,033	-3% 2
A00	5.1110.200	Justices - Equipment	0	100%	0	0	0%	0	0	100% b
A00	5.1110.400	Justices - Contractual	60	0%	20,000	19,940	100%	20,000	0	0% b
A00	5.1110.401	Justices - Office Supplies	1,322	47%	2,800	1,478	53%	2,800	0	0% b
A00	5.1110.402	Justices - Seminars/Conference	0	0%	5,500	5,500	100%	5,500	0	0% b
A00	5.1110.403	Justices - Associations/Dues	675	102%	665	-10	0%	675	10	2% a
A00	5.1110.404	Justices - Books/Publications	0	0%	300	300	100%	300	0	0% b
A00	5.1110.405	Justice-Information Technology	0	100%	0	0	0%	0	0	100% b
A00	5.1110.407	Justice - Copier Lease	0	100%	0	0	0%	0	0	100% b
A00	5.1110.408	Justice - Printing	0	100%	0	0	0%	0	0	100% b
A00	5.1110.414	Justice - Credit Card	0	100%	0	0	0%	0	0	100% b
Justices Total:			111,465	50%	224,939	113,474	50%	218,916	-6,023	-3%

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Budget Report - Fund Detail

			YTD Actual		Budget		Projected Year End		
1/1 - 7/31/2022			58%		Annual	Remaining	42%	Actual	Budget Var - %
<u>Supervisor</u>									
A00	5.1220.100	Supervisor - Personal Services	103,967	56%	186,425	82,458	44%	180,209	-6,216 -3% 2
A00	5.1220.200	Supervisor - Equipment	0	0%	1,000	1,000	100%	1,000	0 0% b
A00	5.1220.400	Supervisor - Contractual	23,440	59%	40,000	16,560	41%	40,000	0 0% b
A00	5.1220.401	Supervisor - Office Supplies	1,499	50%	3,000	1,501	50%	3,000	0 0% b
A00	5.1220.402	Supervisor - Seminar/Conferenc	90	4%	2,000	1,910	96%	2,000	0 0% b
A00	5.1220.403	Supervisor - Associations/Dues	2,467	108%	2,290	-177	0%	2,467	177 8% a
A00	5.1220.404	Supervisor - Books/Publication	0	100%	0	0	0%	0	0 100% b
A00	5.1220.405	Supervisor - Information Techn	2,108	27%	7,700	5,592	73%	7,700	0 0% b
A00	5.1220.450	Supervisor - Contractual Service	560	18%	3,100	2,540	82%	3,100	0 0% b
A00	5.1220.480	Supervisor - Payroll	22,837	72%	31,700	8,863	28%	31,700	0 0% b
Supervisor Total:			156,968	57%	277,215	120,247	43%	271,176	-6,039 -2%
<u>Receiver of Taxes</u>									
A00	5.1330.100	Receiver - Personal Services	56,054	62%	90,766	34,712	38%	97,160	6,394 7% 2
A00	5.1330.200	Receiver of Taxes- Equipment	0	0%	500	500	100%	500	0 0% b
A00	5.1330.400	Receiver of Taxes - Contract	0	0%	250	250	100%	250	0 0% b
A00	5.1330.401	Receiver of Taxes -Office Sup	1,564	57%	2,755	1,191	43%	2,755	0 0% b
A00	5.1330.402	Receiver of Taxes - Seminars	779	76%	1,030	251	24%	1,030	0 0% b
A00	5.1330.403	Receiver of Taxes- Assoc/Dues	40	100%	40	0	0%	40	0 0% b
A00	5.1330.405	Receiver of Taxes - IT	1,500	50%	3,000	1,500	50%	3,000	0 0% b
A00	5.1330.408	Receiver of Taxes- Print/Ads	53	48%	110	57	52%	110	0 0% b
Receiver of Taxes Total:			59,990	61%	98,451	38,461	39%	104,845	6,394 6%
<u>Assessors</u>									
A00	5.1355.100	Assessor -Personal Services	145,005	58%	251,343	106,338	42%	251,342	-1 0% 2
A00	5.1355.200	Assessors - Equipment	0	0%	500	500	100%	500	0 0% b
A00	5.1355.400	Assessors - Contractual	1,340	122%	1,100	-240	0%	1,340	240 22% a
A00	5.1355.401	Assessors - Office Supplies	1,760	117%	1,500	-260	0%	1,760	260 17% a
A00	5.1355.402	Assessors - Seminars/Conferen	2,600	65%	4,000	1,400	35%	4,000	0 0% b
A00	5.1355.403	Assessors - Associations/Dues	492	68%	720	228	32%	720	0 0% b
A00	5.1355.405	Assessors - Information Tech	0	0%	2,000	2,000	100%	2,000	0 0% b
A00	5.1355.408	Assessors - Printing Tax Bills	28,594	99%	29,000	406	1%	29,000	0 0% b
Assessors Total:			179,791	62%	290,163	110,372	38%	290,662	499 0%
<u>Board of Assessmnt Revie</u>									
A00	5.1356.100	BOA Reveiw - Personal Services	0	0%	7,500	7,500	100%	7,500	0 0% b
Board of Assessmnt Revie Total:			0	0%	7,500	7,500	100%	7,500	0 0%
<u>Town Clerk</u>									
A00	5.1410.100	Town Clerk- Personal Services	83,497	68%	122,777	39,280	32%	144,728	21,951 18% 2
A00	5.1410.200	Town Clerk - Equipment	0	100%	0	0	0%	0	0 100% b
A00	5.1410.400	Town Clerk - Contractual	0	100%	0	0	0%	0	0 100% b
A00	5.1410.401	Town Clerk - Office Supplies	-420	-19%	2,200	2,620	119%	2,200	0 0% b
A00	5.1410.402	Town Clerk - Seminars/Conferen	1,613	81%	2,000	387	19%	2,000	0 0% b

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Budget Report - Fund Detail

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1/1 - 7/31/2022			58%		Annual	Remaining	42%	Actual	Budget Var - %	
A00	5.1410.403	Town Clerk - Association/Dues	156	39%	405	249	61%	405	0	0% b
A00	5.1410.404	Town Clerk - Books/Publication	1,634	100%	0	-1,634	0%	1,634	1,634	100% a
A00	5.1410.405	Town Clerk - Information Tech	2,488	96%	2,590	102	4%	2,590	0	0% b
A00	5.1410.408	Town Clerk - Printing/Ads	1,054	88%	1,200	146	12%	1,200	0	0% b
A00	5.1410.409	Town Clerk - Postage	0	100%	0	0	0%	0	0	100% b
A00	5.1410.418	Town Clerk - Filing Fees	0	0%	100	100	100%	100	0	0% b
Town Clerk Total:			90,022	69%	131,272	41,250	31%	154,857	23,585	18%
<u>Attorney</u>										
A00	5.1420.100	Attorney - Personnel Services	0	100%	0	0	0%	0	0	100% m
A00	5.1420.400	Attorney - Contractual	0	100%	0	0	0%	0	0	100% b
A00	5.1420.401	Attorney - Office Supplies	0	100%	0	0	0%	0	0	100% b
A00	5.1420.402	Attorney - Seminars/Conference	0	100%	0	0	0%	0	0	100% b
A00	5.1420.403	Attorney - Associations	0	100%	0	0	0%	0	0	100% b
A00	5.1420.404	Attorney - Books/Publications	0	100%	0	0	0%	0	0	100% b
A00	5.1420.405	Attorney - Information Tech	0	100%	0	0	0%	0	0	100% b
A00	5.1420.410	Attorney - Hwy Union Contract	0	100%	0	0	0%	0	0	100% b
A00	5.1420.420	Attorney - PBA Contractual	0	100%	0	0	0%	0	0	100% b
A00	5.1420.481	Attorney - Litigation	11,681	47%	25,000	13,319	53%	25,000	0	0% b
A00	5.1420.482	Attorney - Employment Matters	0	0%	25,000	25,000	100%	25,000	0	0% b
A00	5.1420.483	Attorney - Town Board	38,500	58%	66,000	27,500	42%	66,000	0	0% b
Attorney Total:			50,181	43%	116,000	65,819	57%	116,000	0	0%
<u>Safety Grant</u>										
A00	5.1430.100	Safety Grant - Personal Serv	577	58%	1,000	423	42%	1,000	0	0% b
A00	5.1430.400	Safety Grant - Contractual	0	100%	0	0	0%	0	0	100% b
Safety Grant Total:			577	58%	1,000	423	42%	1,000	0	0%
<u>Engineer</u>										
A00	5.1440.100	Engineer - Personal Services	0	100%	0	0	0%	0	0	100% m
A00	5.1440.400	Engineer - Contractual	6,758	27%	25,000	18,242	73%	25,000	0	0% b
A00	5.1440.402	Engineer - Seminars/Conference	0	100%	0	0	0%	0	0	100% b
A00	5.1440.405	Engineer - Information Tech	0	100%	0	0	0%	0	0	100% b
A00	5.1440.450	Engineer - Contractual Service	3,353	19%	18,000	14,647	81%	18,000	0	0% b
Engineer Total:			10,111	24%	43,000	32,889	76%	43,000	0	0%
<u>Records Management</u>										
A00	5.1460.100	Record Managemnt - Personal S	0	0%	4,000	4,000	100%	0	-4,000	-100% 2
A00	5.1460.200	Record Managemnt - Equipment	0	100%	0	0	0%	0	0	100% b
A00	5.1460.400	Record Managemnt - Contractua	-7,755	-158%	4,895	12,650	258%	4,895	0	0% b
Records Management Total:			-7,755	-87%	8,895	16,650	187%	4,895	-4,000	-45%
<u>Buildings</u>										
A00	5.1620.100	Buildings - Personal Services	9,703	46%	21,289	11,586	54%	16,819	-4,470	-21% 2
A00	5.1620.101	Buildings - Personal Svc Safety	0	100%	0	0	0%	0	0	100% 2
A00	5.1620.200	Buildings - Equipment	-1,400	-5%	27,948	29,348	105%	27,948	0	0% b

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A00	5.1620.400	Buildings - Contractual	5,547	99%	5,600	53	1%	5,600	0	0% b
A00	5.1620.405	Buildings - Information Tech	157,388	68%	229,852	72,464	32%	229,852	0	0% b
A00	5.1620.420	Buildings - Gas/Electric	22,032	73%	30,000	7,968	27%	30,000	0	0% b
A00	5.1620.421	Buildings - Phone	8,514	91%	9,400	886	9%	9,400	0	0% b
A00	5.1620.422	Buildings - Water	490	57%	860	370	43%	860	0	0% b
A00	5.1620.423	Buildings - Security Service	659	88%	750	91	12%	750	0	0% b
A00	5.1620.424	Buildings - Internet	1,454	99%	1,470	16	1%	1,470	0	0% b
A00	5.1620.426	Buildings - Dumpster	0	100%	0	0	0%	0	0	100% b
A00	5.1620.430	Buildings - Cleaning	12,404	51%	24,283	11,879	49%	24,283	0	0% b
A00	5.1620.431	Buildings - Landscaping	0	0%	5,000	5,000	100%	5,000	0	0% b
A00	5.1620.440	Buildings - Repairs	0	0%	5,000	5,000	100%	5,000	0	0% b
A00	5.1620.446	Buildings - Maintenance Cont	0	100%	0	0	0%	0	0	100% b
A00	5.1620.450	Buildings - Pest Control	436	67%	650	214	33%	650	0	0% b
A00	5.1620.485	Buildings - Snow Removal	3,420	171%	2,000	-1,420	0%	3,420	1,420	71% a
Buildings Total:			220,647	61%	364,102	143,455	39%	361,052	-3,050	-1%
<u>Community Center</u>										
A00	5.1630.400	Community Center - Contractual	0	100%	0	0	0%	0	0	100% b
A00	5.1630.420	Community Center - Gas/Elect	0	100%	0	0	0%	0	0	100% b
A00	5.1630.422	Community Center -Water	0	100%	0	0	0%	0	0	100% b
A00	5.1630.440	Community Center -Repairs	0	100%	0	0	0%	0	0	100% b
A00	5.1630.450	Community Center - Pest Contro	0	100%	0	0	0%	0	0	100% b
Community Center Total:			0	100%	0	0	100%	0	0	100%
<u>Central Garage</u>										
A00	5.1640.200	Central Garage - Capital	0	0%	60,000	60,000	100%	60,000	0	0% b
A00	5.1640.400	Central Garage - Contractual	0	0%	500	500	100%	500	0	0% b
A00	5.1640.410	Central Garage - Gasoline	77,104	91%	85,000	7,896	9%	85,000	0	0% b
A00	5.1640.411	Central Garage - Town Veh Man	1,244	41%	3,000	1,756	59%	3,000	0	0% b
Central Garage Total:			78,348	53%	148,500	70,152	47%	148,500	0	0%
<u>Central Printing</u>										
A00	5.1670.400	Central Printing - Contractual	0	100%	0	0	0%	0	0	100% b
A00	5.1670.401	Central Printing - Office Sply	2,452	82%	3,000	548	18%	3,000	0	0% b
A00	5.1670.404	Central Printing - Books/Public	1,195	66%	1,800	605	34%	1,800	0	0% b
A00	5.1670.407	Central Printing - Copier Lease	4,375	64%	6,800	2,425	36%	6,800	0	0% b
A00	5.1670.408	Central Printing - Post Meter	975	49%	2,000	1,025	51%	2,000	0	0% b
A00	5.1670.409	Central Printing - Postage	23,046	72%	32,000	8,954	28%	32,000	0	0% b
A00	5.1670.446	Central Printing - Maint.Contr	0	100%	0	0	0%	0	0	100% b
Central Printing Total:			32,043	70%	45,600	13,557	30%	45,600	0	0%
<u>Special Items</u>										
A00	5.1910.400	Unallocated Insurance	208,705	101%	206,720	-1,985	0%	208,705	1,985	1% a
A00	5.1920.400	Municipal Association Dues	0	100%	0	0	0%	0	0	100% b
A00	5.1930.400	Judgments & Claims	29,074	291%	10,000	-19,074	0%	29,074	19,074	191% a

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A00	5.1950.400	Taxes on Town Property	951	95%	1,000	49	5%	1,000	0	0% b
A00	5.1990.400	Contingent Account	0	100%	0	0	0%	0	0	100% b
Special Items Total:			238,730	110%	217,720	-21,010	-10%	238,779	21,059	10%
Police										
A00	5.3120.100	Police - Personal Services	1,850,830	54%	3,438,245	1,587,415	46%	3,438,245	0	0% b
A00	5.3120.101	Police - Overtime Pay	225,537	77%	292,870	67,333	23%	292,870	0	0% b
A00	5.3120.102	Police - Longevity Pay	44,578	87%	51,233	6,655	13%	51,233	0	0% b
A00	5.3120.103	Police - Holiday Pay	0	0%	136,942	136,942	100%	136,942	0	0% b
A00	5.3120.104	Police - Training Days	83,863	71%	118,174	34,311	29%	118,174	0	0% b
A00	5.3120.105	Police - Sick Time Buy Back	18,884	17%	114,118	95,234	83%	114,118	0	0% b
A00	5.3120.106	Police - Command Pay	12,200	88%	13,860	1,660	12%	13,860	0	0% b
A00	5.3120.107	Police - Incentive Pay	8,550	59%	14,400	5,850	41%	14,400	0	0% b
A00	5.3120.108	Police - Clothing Allowance	4,330	75%	5,760	1,430	25%	5,760	0	0% b
A00	5.3120.109	Police - Secty to Committee	0	0%	600	600	100%	600	0	0% b
A00	5.3120.200	Police - Equipment	141,533	98%	144,636	3,103	2%	144,636	0	0% b
A00	5.3120.400	Police - Contractual	23,070	10%	220,739	197,669	90%	220,739	0	0% b
A00	5.3120.401	Police - Office Supplies	6,292	41%	15,285	8,993	59%	15,285	0	0% b
A00	5.3120.402	Police - Seminars/Conference	17,941	67%	26,725	8,784	33%	26,725	0	0% b
A00	5.3120.403	Police - Associations/Dues	557	25%	2,260	1,703	75%	2,260	0	0% b
A00	5.3120.404	Police - Books/Publications	4,390	53%	8,306	3,916	47%	8,306	0	0% b
A00	5.3120.405	Police - Info Tech/Electronic	1,918	19%	10,250	8,332	81%	10,250	0	0% b
A00	5.3120.409	Police - Postage	385	32%	1,200	815	68%	1,200	0	0% b
A00	5.3120.412	Police - Vehicle Repair	-11,172	-12%	90,560	101,732	112%	90,560	0	0% b
A00	5.3120.421	Police - Phone	15,159	53%	28,500	13,341	47%	28,500	0	0% b
A00	5.3120.423	Police - Security Service	210	50%	420	210	50%	420	0	0% b
A00	5.3120.424	Police - Building Lease	73,586	75%	98,115	24,529	25%	98,115	0	0% b
A00	5.3120.425	Police - Building Maintenance	2,416	91%	2,650	234	9%	2,650	0	0% b
A00	5.3120.430	Police - Cleaning Supplies	1,897	54%	3,500	1,603	46%	3,500	0	0% b
A00	5.3120.446	Police - Maintenance Contract	15,126	30%	51,126	36,000	70%	51,126	0	0% b
A00	5.3120.447	Police - Vehicle Lighting	778	100%	0	-778	0%	778	778	100% a
A00	5.3120.448	Police - Uniforms & Cleaning	4,572	9%	49,374	44,802	91%	49,374	0	0% b
A00	5.3120.460	Police - Tuition Reimbursement	2,391	24%	10,000	7,609	76%	10,000	0	0% b
A00	5.3120.461	Police - Accreditation	20,928	53%	39,837	18,909	47%	39,837	0	0% b
A00	5.3120.462	Police - Community Relations	1,968	46%	4,250	2,282	54%	4,250	0	0% b
A00	5.3120.463	Police - CPSS	727	35%	2,100	1,373	65%	2,100	0	0% b
A00	5.3120.464	Police - Protection Gear	27,728	97%	28,458	730	3%	28,458	0	0% b
A00	5.3120.465	Police - Forensic	7,922	18%	44,486	36,564	82%	44,486	0	0% b
Police Total:			2,609,094	51%	5,068,979	2,459,885	49%	5,069,757	778	0%
Traffic Control										
A00	5.3310.100	Traffic Control - Personal Srv	6,782	37%	18,500	11,718	63%	18,500	0	0% b
A00	5.3310.400	Traffic Control - Contractual	172	7%	2,300	2,128	93%	2,300	0	0% b
Traffic Control Total:			6,954	33%	20,800	13,846	67%	20,800	0	0%

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Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2022			58%			Annual	Remaining	42%	Actual	Budget Var - %	
<u>Dog Control</u>											
A00	5.3510.100	Dog Control - Personnel Serv	0	100%		0	0	0%	0	0	100% b
A00	5.3510.400	Dog Control - Contractual	309	103%		300	-9	0%	309	9	3% a
A00	5.3510.401	Dog Control - Office Supplies	-500	-50%		1,000	1,500	150%	1,000	0	0% b
A00	5.3510.402	Dog Control - Litigation	0	100%		0	0	0%	0	0	100% b
A00	5.3510.421	Dog Control - Phone	0	100%		0	0	0%	0	0	100% b
A00	5.3510.450	Dog Control - Contract	32,914	92%		35,827	2,913	8%	35,827	0	0% b
A00	5.3510.491	Dog Control - Vet Services	0	100%		0	0	0%	0	0	100% b
Dog Control Total:			32,723	88%		37,127	4,404	12%	37,136	9	0%
<u>Transportation</u>											
A00	5.5010.100	Superintendent - Personal Serv	81,327	56%		144,299	62,972	44%	140,967	-3,332	-2% 2
A00	5.5010.400	Sup of Highways - Contractual	0	100%		0	0	0%	0	0	100% b
A00	5.5010.402	Sup of Highways - Conference	378	25%		1,505	1,127	75%	1,505	0	0% b
A00	5.5010.403	Sup of Highways - Associations	300	86%		350	50	14%	350	0	0% b
Transportation Total:			82,005	56%		146,154	64,149	44%	142,822	-3,332	-2%
<u>Garage/Salt Storage</u>											
A00	5.5132.200	Garage - Equipment	151,540	631%		24,000	-127,540	0%	151,540	127,540	531% a
A00	5.5132.400	Garage - Miscellaneous	761	61%		1,250	489	39%	1,250	0	0% b
A00	5.5132.405	Garage - Information Technolog	4,296	55%		7,803	3,507	45%	7,803	0	0% b
A00	5.5132.420	Garage - Gas/Electric	18,858	54%		35,000	16,142	46%	35,000	0	0% b
A00	5.5132.421	Garage - Phone	0	100%		0	0	0%	0	0	100% b
A00	5.5132.422	Garage - Water	905	54%		1,675	770	46%	1,675	0	0% b
A00	5.5132.423	Garage - Fire Monitoring	448	78%		574	126	22%	574	0	0% b
A00	5.5132.425	Garage - Garage/Bldg Maint	7,905	33%		23,837	15,932	67%	23,837	0	0% b
A00	5.5132.426	Garage - Dumpster	2,891	47%		6,136	3,245	53%	6,136	0	0% b
A00	5.5132.430	Garage - Cleaning/Bathroom Spl	1,019	29%		3,500	2,481	71%	3,500	0	0% b
A00	5.5132.431	Garage - Landscaping	0	0%		150	150	100%	150	0	0% b
A00	5.5132.446	Garage - Maintenance Contracts	2,959	138%		2,150	-809	0%	2,959	809	38% a
A00	5.5132.447	Garage - Supplies/Water Softner	33	7%		500	467	93%	500	0	0% b
Garage/Salt Storage Total:			191,615	180%		106,575	-85,040	-80%	234,924	128,349	120%
<u>Street Lighting</u>											
A00	5.5182.400	Street Lighting - Contractual	3,119	52%		6,000	2,881	48%	6,000	0	0% b
Street Lighting Total:			3,119	52%		6,000	2,881	48%	6,000	0	0%
<u>Veteran Services</u>											
A00	5.6510.400	Veteran Services - Contractual	1,800	225%		800	-1,000	0%	1,800	1,000	125% a
Veteran Services Total:			1,800	225%		800	-1,000	-125%	1,800	1,000	125%
<u>Recreation</u>											
A00	5.7310.100	Recreation - Personal Services	154,186	54%		283,810	129,624	46%	283,810	0	0% b
A00	5.7310.400	Recreation - Contractual	0	100%		0	0	0%	0	0	100% b
A00	5.7310.401	Recreation - Office Supplies	227	15%		1,500	1,273	85%	1,500	0	0% b
A00	5.7310.402	Recreation - Seminars/Conferen	2,784	54%		5,200	2,416	46%	5,200	0	0% b

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1/1 - 7/31/2022			58%		Annual	Remaining	42%	Actual	Budget Var - %	
A00	5.7310.403	Recreation - Associations/Dues	300	40%	750	450	60%	750	0	0% b
A00	5.7310.404	Recreation - Books/Publication	0	100%	0	0	0%	0	0	100% b
A00	5.7310.405	Recreation - Registration Progra	3,400	100%	3,400	0	0%	3,400	0	0% b
A00	5.7310.408	Recreation - Printing & Advert	2,247	55%	4,100	1,853	45%	4,100	0	0% b
A00	5.7310.410	Recreation - Program Expenses	29,842	47%	64,000	34,158	53%	64,000	0	0% b
A00	5.7310.415	Recreation - Mileage	719	51%	1,400	681	49%	1,400	0	0% b
A00	5.7310.421	Recreation - Phone	0	0%	800	800	100%	800	0	0% b
A00	5.7310.425	Recreation - Self Sustaining You	0	100%	0	0	0%	0	0	100% b
A00	5.7310.426	Recreation - Self Sustaining Adu	0	100%	0	0	0%	0	0	100% b
A00	5.7310.446	Recreation - Storage	0	100%	0	0	0%	0	0	100% b
Recreation Total:			193,705	53%	364,960	171,255	47%	364,960	0	0%
<u>Museum</u>										
A00	5.7450.400	Museum - Contractual	8,000	100%	8,000	0	0%	8,000	0	0% b
Museum Total:			8,000	100%	8,000	0	0%	8,000	0	0%
<u>Historian</u>										
A00	5.7510.100	Historian - Personal Services	0	100%	0	0	0%	0	0	100% b
A00	5.7510.400	Historian - Contractual	0	0%	4,000	4,000	100%	4,000	0	0% b
Historian Total:			0	0%	4,000	4,000	100%	4,000	0	0%
<u>Environmental Control</u>										
A00	5.8090.101	Environmental Cntrl - Personal	0	100%	0	0	0%	0	0	100% b
A00	5.8090.400	Environmental Cntrl - Contract	0	100%	0	0	0%	0	0	100% b
Environmental Control Total:			0	100%	0	0	100%	0	0	100%
<u>Cemeteries</u>										
A00	5.8810.400	Cemeteries - Contractual	2,944	74%	4,000	1,056	26%	4,000	0	0% b
Cemeteries Total:			2,944	74%	4,000	1,056	26%	4,000	0	0%
<u>Employee Benefits - NYS Retirement</u>										
A00	5.9010.800	NYS Retirement	201,278	96%	208,911	7,633	4%	208,911	0	0% b
Employee Benefits - NYS Retirement Total:			201,278	96%	208,911	7,633	4%	208,911	0	0%
<u>Employee Benefits - Fire-Police Retirement</u>										
A00	5.9015.800	Fire & Police Retirement	768,743	100%	768,743	0	0%	768,743	0	0% b
Employee Benefits - Fire-Police Retirement Total:			768,743	100%	768,743	0	0%	768,743	0	0%
<u>Employee Benefits - Health Ins</u>										
A00	5.9060.800	Health Insurance	1,129,647	53%	2,117,519	987,872	47%	2,117,519	0	0% b
Employee Benefits - Health Ins Total:			1,129,647	53%	2,117,519	987,872	47%	2,117,519	0	0%
<u>Employee Benefits - Ins Opt Out</u>										
A00	5.9061.800	Health Insurance Opt-Out	20,442	64%	32,000	11,558	36%	32,000	0	0% b
Employee Benefits - Ins Opt Out Total:			20,442	64%	32,000	11,558	36%	32,000	0	0%
<u>Employee Benefits - FICA</u>										

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1/1 - 7/31/2022			58%		Annual	Remaining	42%	Actual	Budget Var - %	
A00	5.9030.800	FICA	229,188	54%	426,617	197,429	46%	426,617	0	0% b
Employee Benefits - FICA Total:			229,188	54%	426,617	197,429	46%	426,617	0	0%
Employee Benefits - Workers Comp										
A00	5.9040.800	Workers Compensation	32,558	37%	87,200	54,642	63%	32,558	-54,642	-63% a
Employee Benefits - Workers Comp Total:			32,558	37%	87,200	54,642	63%	32,558	-54,642	-63%
Employee Benefits - Other										
A00	5.9045.800	Life Insurance	2,921	57%	5,100	2,179	43%	5,100	0	0% b
A00	5.9050.800	Unemployment Insurance	1,550	31%	5,000	3,450	69%	5,000	0	0% b
A00	5.9055.800	Disability Insurance	3,301	55%	6,000	2,699	45%	6,000	0	0% b
A00	5.9089.800	Employee Assistance Program	3,303	97%	3,400	97	3%	3,400	0	0% b
Employee Benefits - Other Total:			11,075	57%	19,500	8,425	43%	19,500	0	0%
BANs										
A00	5.9730.600	BAN - Principal	0	100%	0	0	0%	0	0	100% b
A00	5.9730.700	BAN - Interest	0	100%	0	0	0%	0	0	100% b
BANs Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
A00	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			6,799,860	59%	11,533,708	4,733,848	41%	11,638,295	104,587	1%
A00 General Townwide Total:			3,947,546		0	-3,947,546		968,392	968,392	

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Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2022			58%			Annual	Remaining	42%	Actual	Budget Var - %	
B00 General Part Town											
Revenue											
Real Property Tax											
B00	4.1001	Real Property Taxes	207,662	100%		207,662	0	0%	207,662	0	0% a
Real Property Tax Total:			207,662	100%		207,662	0	0%	207,662	0	0%
Home and Comm Svc											
B00	4.2110	Zoning Fees	2,500	125%		2,000	-500	0%	2,500	500	25% a
B00	4.2115	Planning Board Fees	850	42%		2,000	1,150	58%	2,000	0	0% b
B00	4.2189	Code Enforcemnt - V/Fville	0	100%		0	0	0%	0	0	100% b
B00	4.2191	Code Enforcemnt - V/Manlius	0	100%		0	0	0%	0	0	100% b
Home and Comm Svc Total:			3,350	84%		4,000	650	16%	4,500	500	13%
Use of Money and Property											
B00	4.2401	Interest & Earnings	161	32%		500	339	68%	500	0	0% b
Use of Money and Property Total:			161	32%		500	339	68%	500	0	0%
Building Permits											
B00	4.2555	Building & Alteration Permits	34,483	57%		60,000	25,517	43%	60,000	0	0% b
B00	4.2590	Permits, Other	750	100%		0	-750	0%	750	750	100% a
Building Permits Total:			35,233	59%		60,000	24,767	41%	60,750	750	1%
Sale of Property and Comp Loss											
B00	4.2655	Minor Sales	630	100%		0	-630	0%	630	630	100% a
Sale of Property and Comp Loss Total:			630	100%		0	-630	100%	630	630	100%
Miscellaneous Revenue											
B00	4.2701	Refunds of Prior Year Expenses	0	100%		0	0	0%	0	0	100% b
B00	4.2770	Unclassified Revenue	2,000	100%		0	-2,000	0%	2,000	2,000	100% a
Miscellaneous Revenue Total:			2,000	100%		0	-2,000	100%	2,000	2,000	100%
State Aid - General											
B00	4.3789.300	CFA Grant	0	0%		22,250	22,250	100%	22,250	0	0% b
State Aid - General Total:			0	0%		22,250	22,250	100%	22,250	0	0%
Interfund Transfers											
B00	4.5031	Interfund Transfers	0	100%		0	0	0%	0	0	100% b
Interfund Transfers Total:			0	100%		0	0	100%	0	0	100%
Appropriations											
B00	4.9600	Appropriations	0	0%		150,000	150,000	100%	150,000	0	0% b
B00	4.9602	Bugetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
B00	4.9800	Revenues	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	0%		150,000	150,000	100%	150,000	0	0%
Revenue Total:			249,036	56%		444,412	195,376	44%	448,292	3,880	1%

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Expense										
<u>Special Items</u>										
B00	5.1990.400	Contingent Account	0	100%		0	0	0%	0	0 100% b
Special Items Total:			0	100%		0	0	100%	0	0 100%
<u>Planning and Development</u>										
B00	5.3620.100	P & D - Personal Services	77,553	49%		159,166	81,613	51%	134,425	-24,741 -16% 2
B00	5.3620.200	P & D - Equipment	0	100%		0	0	0%	0	0 100% b
B00	5.3620.400	P & D - Contractual	87,774	88%		100,035	12,261	12%	100,035	0 0% b
B00	5.3620.401	P & D - Office Supplies	2,126	142%		1,500	-626	0%	2,126	626 42% a
B00	5.3620.402	P & D - Training/Conferences	0	0%		3,000	3,000	100%	3,000	0 0% b
B00	5.3620.403	P & D - Associations/Dues	350	70%		500	150	30%	500	0 0% b
B00	5.3620.404	P & D - Books Publications	0	0%		500	500	100%	500	0 0% b
B00	5.3620.405	P & D - Information Technology	8,687	69%		12,613	3,926	31%	12,613	0 0% b
B00	5.3620.408	P & D - Printing/Advertising	0	100%		0	0	0%	0	0 100% b
B00	5.3620.416	P & D - Travel Expense	0	100%		0	0	0%	0	0 100% b
B00	5.3620.421	P & D - Phone	1,192	79%		1,500	308	21%	1,500	0 0% b
B00	5.3620.461	P & D - Uniforms/Cleaning	305	44%		700	395	56%	700	0 0% b
B00	5.3620.462	P & D - Community Relations	3,600	100%		3,600	0	0%	3,600	0 0% b
Planning and Development Total:			181,587	64%		283,114	101,527	36%	258,999	-24,115 -9%
<u>Planning</u>										
B00	5.8020.100	Planning - Personal Services	0	0%		36,858	36,858	100%	0	-36,858 -100% 2
B00	5.8020.400	Planning - Contractual	0	100%		0	0	0%	0	0 100% b
B00	5.8020.401	Planning - Office Supplies	69	23%		300	231	77%	300	0 0% b
B00	5.8020.402	Planning - Seminars/Conference	380	76%		500	120	24%	500	0 0% b
B00	5.8020.408	Planning - Advertising	328	41%		800	472	59%	800	0 0% b
B00	5.8020.450	Planning - Attorney	9,911	50%		20,000	10,089	50%	20,000	0 0% b
Planning Total:			10,688	18%		58,458	47,770	82%	21,600	-36,858 -63%
<u>Zoning</u>										
B00	5.8010.100	Zoning - Personal Services	0	0%		13,500	13,500	100%	0	-13,500 -100% 2
B00	5.8010.400	Zoning - Contractual	0	100%		0	0	0%	0	0 100% b
B00	5.8010.401	Zoning - Office Supplies	28	19%		150	122	81%	150	0 0% b
B00	5.8010.402	Zoning - Seminars	280	70%		400	120	30%	400	0 0% b
B00	5.8010.408	Zoning - Advertising	651	81%		800	149	19%	800	0 0% b
B00	5.8010.450	Zoning - Attorney	1,802	45%		4,000	2,198	55%	4,000	0 0% b
Zoning Total:			2,761	15%		18,850	16,089	85%	5,350	-13,500 -72%
<u>Employee Benefits - NYS Retirement</u>										
B00	5.9010.800	P & D - NYS Retirement	8,296	100%		8,296	0	0%	8,296	0 0% b
Employee Benefits - NYS Retirement Total:			8,296	100%		8,296	0	0%	8,296	0 0%
<u>Employee Benefits - Health Ins</u>										
B00	5.9060.800	P & D - Hospital & Medical Ins	29,337	53%		55,670	26,333	47%	55,670	0 0% b

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Employee Benefits - Health Ins Total:			29,337	53%		55,670	26,333	47%	55,670	0	0%
<u>Employee Benefits - Ins Opt Out</u>											
B00	5.9061.800	P & D - Opt-Out	0	100%		0	0	0%	0	0	100% b
Employee Benefits - Ins Opt Out Total:			0	100%		0	0	100%	0	0	100%
<u>Employee Benefits - FICA</u>											
B00	5.9030.800	P & D - FICA	5,360	35%		15,417	10,057	65%	15,417	0	0% b
Employee Benefits - FICA Total:			5,360	35%		15,417	10,057	65%	15,417	0	0%
<u>Employee Benefits - Workers Comp</u>											
B00	5.9040.800	P & D - Workers Compensation	1,472	34%		4,357	2,885	66%	1,472	-2,885	-66% a
Employee Benefits - Workers Comp Total:			1,472	34%		4,357	2,885	66%	1,472	-2,885	-66%
<u>Employee Benefits - Other</u>											
B00	5.9055.800	P & D - Disability Insurance	139	56%		250	111	44%	250	0	0% b
Employee Benefits - Other Total:			139	56%		250	111	44%	250	0	0%
<u>Appropriations</u>											
B00	5.9602	Budgetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			239,640	54%		444,412	204,772	46%	367,054	-77,358	-17%
B00 General Part Town Total:			9,396			0	-9,396		81,238	81,238	

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022 58%			Annual	Remaining	42%	Actual	Budget Var - %			
CM1 Police Special Rev.										
Revenue										
Police - Special Items (Revenue)										
CM1	4.1589.93	Stop DWI - Quarterly Payments	0	100%	0	0	0%	0	0	100% b
CM1	4.2401	Earned Interest - Pooled Cash	4	100%	0	-4	0%	4	4	100% a
CM1	4.2401.91	Interest - Drug Enforcement	0	100%	0	0	0%	0	0	100% b
CM1	4.2401.92	Interest - Police Equipment	0	100%	0	0	0%	0	0	100% b
CM1	4.2401.93	Interest - DWI Equipment	0	100%	0	0	0%	0	0	100% b
CM1	4.2401.94	Interest - Defibrillators	0	100%	0	0	0%	0	0	100% b
CM1	4.2401.95	Interest - Wall of Honor	0	100%	0	0	0%	0	0	100% b
CM1	4.2705.92	Donations - Police Equipment	5,010	100%	0	-5,010	0%	5,010	5,010	100% a
CM1	4.2705.93	Donations - Defibrillators	0	100%	0	0	0%	0	0	100% b
CM1	4.2705.94	Donations - Wall of Honor	0	100%	0	0	0%	0	0	100% b
CM1	4.2715.91	Proceeds of Seized Property	0	100%	0	0	0%	0	0	100% b
CM1	4.3389.91	Drug Enforcement Grant	0	100%	0	0	0%	0	0	100% b
CM1	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
CM1	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
CM1	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Police - Special Items (Revenue) Total:			5,014	100%	0	-5,014	100%	5,014	5,014	100%
Revenue Total:			5,014	100%	0	-5,014	100%	5,014	5,014	100%
Expense										
Police - Special Items (Revenue)										
CM1	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Police - Special Items (Revenue) Total:			0	100%	0	0	100%	0	0	100%
Police - Special Items (Expense)										
CM1	5.3120.491	Drug Enforcement - Contractual	0	100%	0	0	0%	0	0	100% b
CM1	5.3120.492	Police Equipment - Contractual	0	100%	0	0	0%	0	0	100% b
CM1	5.3120.493	DWI Equipment - Contractual	11,947	100%	0	-11,947	0%	11,947	11,947	100% a
CM1	5.3120.494	Defibrillators - Contractual	3,723	100%	0	-3,723	0%	3,723	3,723	100% a
CM1	5.3120.495	Wall of Honor - Contractual	0	100%	0	0	0%	0	0	100% b
Police - Special Items (Expense) Total:			15,670	100%	0	-15,670	100%	15,670	15,670	100%
Expense Total:			15,670	100%	0	-15,670	100%	15,670	15,670	100%
CM1 Police Special Rev. Total:			-10,656		0	10,656		-10,656	-10,656	

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End				
1/1 - 7/31/2022 58%			Annual			Remaining 42%			Actual		Budget Var - %	
CM2 Flood Water Study												
Revenue												
Use of Money and Property												
CM2	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100%	b	
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%		
Miscellaneous Revenue												
CM2	4.2701	Refund of Prior Year Expendtrs	0	100%	0	0	0%	0	0	100%	b	
Miscellaneous Revenue Total:			0	100%	0	0	100%	0	0	100%		
State Aid - General												
CM2	4.4089	DEC Grant	0	100%	0	0	0%	0	0	100%	b	
State Aid - General Total:			0	100%	0	0	100%	0	0	100%		
Appropriations												
CM2	4.9600	Appropriations	0	100%	0	0	0%	0	0	100%	b	
CM2	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b	
CM2	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%		
Revenue Total:			0	100%	0	0	100%	0	0	100%		
Expense												
Water Admin												
CM2	5.8989.400	Flood Water Study - Contract	0	100%	0	0	0%	0	0	100%	b	
Water Admin Total:			0	100%	0	0	100%	0	0	100%		
Appropriations												
CM2	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%		
Expense Total:			0	100%	0	0	100%	0	0	100%		
CM2 Flood Water Study Total:			0		0	0		0	0			

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Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2022			58%			Annual	Remaining	42%	Actual	Budget Var - %	
CM3 Sustainable Manlius											
Revenue											
Use of Money and Property											
CM3	4.2401	Interest & Earnings	0	100%		0	0	0%	0	0	100% b
Use of Money and Property Total:			0	100%		0	0	100%	0	0	100%
Miscellaneous Revenue											
CM3	4.2705	Donations	6,300	100%		0	-6,300	0%	6,300	6,300	100% a
Miscellaneous Revenue Total:			6,300	100%		0	-6,300	100%	6,300	6,300	100%
Revenue Total:			6,300	100%		0	-6,300	100%	6,300	6,300	100%
Expense											
Appropriations											
CM3	5.6789.200	Sustain Manlius - Equipment	0	100%		0	0	0%	0	0	100% b
CM3	5.6789.400	Sustain Manlius - Contractual	5,185	100%		0	-5,185	0%	5,185	5,185	100% a
Appropriations Total:			5,185	100%		0	-5,185	100%	5,185	5,185	100%
Expense Total:			5,185	100%		0	-5,185	100%	5,185	5,185	100%
CM3 Sustainable Manlius Total:			1,115			0	-1,115		1,115	1,115	

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			YTD Actual		Budget			Projected Year End				
1/1 - 7/31/2022 58%			Annual			Remaining 42%			Actual		Budget Var - %	
CM4 Court Special Rev.												
Revenue												
Use of Money and Property												
CM4	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100%	b	
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%		
Fines and Forfeitures												
CM4	4.1289	DWI Arraignments	350	100%	0	-350	0%	350	350	100%	a	
Fines and Forfeitures Total:			350	100%	0	-350	100%	350	350	100%		
Appropriations												
CM4	4.9600	Appropriations	0	100%	0	0	0%	0	0	100%	b	
CM4	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b	
CM4	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%		
Revenue Total:			350	100%	0	-350	100%	350	350	100%		
Expense												
Justices												
CM4	5.1110.200	Justices - Equipment	0	100%	0	0	0%	0	0	100%	b	
CM4	5.1110.400	Justices - Contractual	852	100%	0	-852	0%	852	852	100%	a	
Justices Total:			852	100%	0	-852	100%	852	852	100%		
Appropriations												
CM4	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%		
Expense Total:			852	100%	0	-852	100%	852	852	100%		
CM4 Court Special Rev. Total:			-502		0	502		-502	-502			

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Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2022 58%			Annual			Remaining 42%			Actual Budget Var - %		
CM5 Parkland Trust											
Revenue											
Use of Money and Property											
CM5	4.2401	Interest & Earnings	3	100%	0	-3	0%	3	3	100%	a
Use of Money and Property Total:			3	100%	0	-3	100%	3	3	100%	
Miscellaneous Revenue											
CM5	4.2089	Parkland Fees	0	100%	0	0	0%	0	0	100%	b
Miscellaneous Revenue Total:			0	100%	0	0	100%	0	0	100%	
Appropriations											
CM5	4.9600	Appropriations	0	100%	0	0	0%	0	0	100%	b
CM5	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b
CM5	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Revenue Total:			3	100%	0	-3	100%	3	3	100%	
Expense											
Appropriations											
CM5	5.1380	Bank Service Fees	0	100%	0	0	0%	0	0	100%	b
CM5	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Expense Total:			0	100%	0	0	100%	0	0	100%	
CM5 Parkland Trust Total:			3		0	-3		3	3		

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
			1/1 - 7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var - %	
DA0 Highway Townwide										
Revenue										
Real Property Tax										
DA0	4.1001	Real Property Taxes	2,342,514	100%	2,342,514	0	0%	2,342,514	0	0% a
Real Property Tax Total:			2,342,514	100%	2,342,514	0	0%	2,342,514	0	0%
Intergovernmental Charges										
DA0	4.2300	Transportation Services	94,510	100%	94,506	-4	0%	94,510	4	0% a
Intergovernmental Charges Total:			94,510	100%	94,506	-4	0%	94,510	4	0%
Use of Money and Property										
DA0	4.2401	Interest & Earnings	336	34%	1,000	664	66%	1,000	0	0% b
DA0	4.2401.01	Interest & Earnings - Reserves	0	100%	0	0	0%	0	0	100% b
Use of Money and Property Total:			336	34%	1,000	664	66%	1,000	0	0%
Sale of Property and Comp Loss										
DA0	4.2650	Sales of Scrap & Material	914	91%	1,000	86	9%	1,000	0	0% b
DA0	4.2665	Sale of Equipment	15,300	38%	40,000	24,700	62%	40,000	0	0% b
DA0	4.2680	Insurance Recovery	0	100%	0	0	0%	0	0	100% b
Sale of Property and Comp Loss Total:			16,214	40%	41,000	24,786	60%	41,000	0	0%
Miscellaneous Revenue										
DA0	4.2701	Refunds of Prior Year Expenses	0	100%	0	0	0%	0	0	100% b
DA0	4.2705	Gifts & Donations	0	100%	0	0	0%	0	0	100% b
DA0	4.2801	Interfund Revenues	0	100%	0	0	0%	0	0	100% b
Miscellaneous Revenue Total:			0	100%	0	0	100%	0	0	100%
State Aid - General										
DA0	4.3500	WIRP - Winter Severity Aid	0	100%	0	0	0%	0	0	100% b
State Aid - General Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
DA0	4.9600	Appropriations	0	0%	70,000	70,000	100%	70,000	0	0% b
DA0	4.9602	Bugetary Prov For Other Uses	0	100%	0	0	0%	0	0	100% b
DA0	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	0%	70,000	70,000	100%	70,000	0	0%
Revenue Total:			2,453,574	96%	2,549,020	95,446	4%	2,549,024	4	0%
Expense										
Interfund Transfers										
DA0	5.9950.9R	Transfer to Capital Projects	0	100%	0	0	0%	0	0	100% b
Interfund Transfers Total:			0	100%	0	0	100%	0	0	100%
Machinery										
DA0	5.5112.200	Perm Improve Highway	0	100%	0	0	0%	0	0	100% b

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Budget Report - Fund Detail

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1/1 - 7/31/2022			58%		Annual	Remaining	42%	Actual	Budget Var - %	
DA0	5.5130.200	Machinery - Equipment	205,680	62%	333,000	127,320	38%	333,000	0	0% b
DA0	5.5130.400	Machinery - Miscellaneous	0	100%	0	0	0%	0	0	100% b
DA0	5.5130.405	Machinery - Information Tech	0	100%	0	0	0%	0	0	100% b
DA0	5.5130.408	Machinery - Legal Notices	0	100%	0	0	0%	0	0	100% b
DA0	5.5130.411	Machinery - Vehicle Expenses	55,066	42%	130,818	75,752	58%	130,818	0	0% b
DA0	5.5130.440	Machinery - Equipment Expense	18,249	41%	45,044	26,795	59%	45,044	0	0% b
DA0	5.5130.447	Machinery - Shop Supply/Stock	3,515	34%	10,200	6,685	66%	10,200	0	0% b
DA0	5.5130.473	Machinery - Shop Tools	1,152	16%	7,000	5,848	84%	7,000	0	0% b
DA0	5.5130.474	Machinery - Tires	3,042	73%	4,182	1,140	27%	4,182	0	0% b
Machinery Total:			286,704	54%	530,244	243,540	46%	530,244	0	0%
Brush and Weeds										
DA0	5.5140.100	Brush & Weeds - Personal Srv	46,875	96%	48,737	1,862	4%	48,737	0	0% b
DA0	5.5140.101	Brush & Weeds - Overtime	6,888	203%	3,399	-3,489	0%	6,888	3,489	103% a
DA0	5.5140.102	Brush & Weeds - Double Time	0	100%	0	0	0%	0	0	100% b
DA0	5.5140.400	Brush & Weeds - Miscellaneous	17	17%	100	83	83%	100	0	0% b
DA0	5.5140.402	Brush & Weeds - Seminars/Conf	100	22%	450	350	78%	450	0	0% b
DA0	5.5140.408	Brush & Weeds - Legal Advertis	0	0%	75	75	100%	75	0	0% b
DA0	5.5140.410	Brush & Weeds - Fuel	3,000	100%	3,000	0	0%	3,000	0	0% b
DA0	5.5140.440	Brush & Weeds - Equipment Re	366	49%	750	384	51%	750	0	0% b
DA0	5.5140.447	Brush & Weeds - Supplies/Trees	34	2%	2,000	1,966	98%	2,000	0	0% b
DA0	5.5140.473	Brush & Weeds - Tools	0	0%	750	750	100%	750	0	0% b
DA0	5.5140.477	Brush and Weeds - Equip Rental	0	100%	0	0	0%	0	0	100% b
DA0	5.5140.490	Brush & Weeds - Contractual S	1,920	4%	54,000	52,080	96%	54,000	0	0% b
Brush and Weeds Total:			59,200	52%	113,261	54,061	48%	116,750	3,489	3%
Snow Removal										
DA0	5.5142.100	Snow Removal - Personal Srv	417,735	66%	630,046	212,311	34%	630,046	0	0% b
DA0	5.5142.101	Snow Removal - Overtime	108,036	58%	187,076	79,040	42%	187,076	0	0% b
DA0	5.5142.102	Snow Removal - Double Time	33,952	58%	58,484	24,532	42%	58,484	0	0% b
DA0	5.5142.400	Snow Removal - Miscellaneous	194	22%	875	681	78%	875	0	0% b
DA0	5.5142.401	Snow Removal - Office Supplies	307	20%	1,530	1,223	80%	1,530	0	0% b
DA0	5.5142.404	Snow Removal - Subscriptions	136	54%	250	114	46%	250	0	0% b
DA0	5.5142.405	Snow Removal - Information Tec	0	100%	0	0	0%	0	0	100% b
DA0	5.5142.408	Snow Removal - Legal Adverts	0	0%	100	100	100%	100	0	0% b
DA0	5.5142.410	Snow Removal - Gasoline/Diesel	44,096	65%	67,500	23,404	35%	67,500	0	0% b
DA0	5.5142.421	Snow Removal - Phones/Pagers	811	48%	1,700	889	52%	1,700	0	0% b
DA0	5.5142.430	Snow Removal - Cleaning Suppl	2,204	40%	5,500	3,296	60%	5,500	0	0% b
DA0	5.5142.440	Snow Removal - Radios/CB's	212	10%	2,100	1,888	90%	2,100	0	0% b
DA0	5.5142.441	Snow Removal - Safety/Training	3,157	49%	6,500	3,343	51%	6,500	0	0% b
DA0	5.5142.447	Snow Removal - Shop Supplies	8,500	22%	37,891	29,391	78%	37,891	0	0% b
DA0	5.5142.448	Snow Removal - Uniforms/Clean	6,698	48%	14,000	7,302	52%	14,000	0	0% b
DA0	5.5142.470	Snow Removal - Materials	240,611	57%	420,570	179,959	43%	420,570	0	0% b
DA0	5.5142.471	Snow Removal - Repairs	17,565	48%	36,375	18,810	52%	36,375	0	0% b

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			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022			58%		Annual	Remaining	42%	Actual	Budget Var - %	
DA0	5.5142.472	Snow Removal - Plow/Sand Eqp	0	0%	15,000	15,000	100%	15,000	0	0% b
DA0	5.5142.474	Snow Removal - Tires	2,438	13%	19,000	16,562	87%	19,000	0	0% b
Snow Removal Total:			886,652	59%	1,504,497	617,845	41%	1,504,497	0	0%
<u>Employee Benefits - NYS Retirement</u>										
DA0	5.9010.800	NYS Retirement	111,478	100%	111,479	1	0%	111,479	0	0% b
Employee Benefits - NYS Retirement Total:			111,478	100%	111,479	1	0%	111,479	0	0%
<u>Employee Benefits - Health Ins</u>										
DA0	5.9060.800	Hospital & Medical Insurance	142,329	79%	180,087	37,758	21%	180,087	0	0% b
Employee Benefits - Health Ins Total:			142,329	79%	180,087	37,758	21%	180,087	0	0%
<u>Employee Benefits - Ins Opt Out</u>										
DA0	5.9061.800	Health Insurance Opt-Out	1,869	75%	2,500	631	25%	2,500	0	0% b
Employee Benefits - Ins Opt Out Total:			1,869	75%	2,500	631	25%	2,500	0	0%
<u>Employee Benefits - FICA</u>										
DA0	5.9030.800	FICA	44,421	63%	70,972	26,551	37%	70,972	0	0% b
Employee Benefits - FICA Total:			44,421	63%	70,972	26,551	37%	70,972	0	0%
<u>Employee Benefits - Workers Comp</u>										
DA0	5.9040.800	Worker's Compensation	10,616	30%	34,880	24,264	70%	10,616	-24,264	-70% a
Employee Benefits - Workers Comp Total:			10,616	30%	34,880	24,264	70%	10,616	-24,264	-70%
<u>Employee Benefits - Other</u>										
DA0	5.9050.800	Unemployment	0	100%	0	0	0%	0	0	100% b
DA0	5.9055.800	Disability Insruance	846	77%	1,100	254	23%	1,100	0	0% b
Employee Benefits - Other Total:			846	77%	1,100	254	23%	1,100	0	0%
<u>BANs</u>										
DA0	5.9789.600	Snow Removal - Lease Principal	0	100%	0	0	0%	0	0	100% b
DA0	5.9789.700	Snow Removal - Lease Interest	0	100%	0	0	0%	0	0	100% b
BANs Total:			0	100%	0	0	100%	0	0	100%
<u>Appropriations</u>										
DA0	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			1,544,115	61%	2,549,020	1,004,905	39%	2,528,245	-20,775	-1%
DA0 Highway Townwide Total:			909,459		0	-909,459		20,779	20,779	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022		58%	Annual	Remaining	42%		Actual	Budget Var - %	
DB0 Highway Part Town									
Revenue									
Real Property Tax									
DB0	4.1001	Real Property Taxes	2,030,652	100%	2,030,605	-47	0%	2,030,652	47 0% a
Real Property Tax Total:			2,030,652	100%	2,030,605	-47	0%	2,030,652	47 0%
Use of Money and Property									
DB0	4.2401	Interest & Earnings	350	35%	1,000	650	65%	1,000	0 0% b
Use of Money and Property Total:			350	35%	1,000	650	65%	1,000	0 0%
Sale of Property and Comp Loss									
DB0	4.2680	Insurance Recoveries	0	100%	0	0	0%	0	0 100% b
Sale of Property and Comp Loss Total:			0	100%	0	0	100%	0	0 100%
Miscellaneous Revenue									
DB0	4.2701	Refunds of Prior Years Expe	0	100%	0	0	0%	0	0 100% b
DB0	4.2770	Other Unclassified Revenue	0	100%	0	0	0%	0	0 100% b
Miscellaneous Revenue Total:			0	100%	0	0	100%	0	0 100%
State Aid - General									
DB0	4.3500	Extreme Winter Recover	0	100%	0	0	0%	0	0 100% b
DB0	4.3501	CHIPS Program	0	0%	178,134	178,134	100%	178,134	0 0% b
DB0	4.4960	Federal Aid Disaster Assistanc	0	100%	0	0	0%	0	0 100% b
State Aid - General Total:			0	0%	178,134	178,134	100%	178,134	0 0%
Interfund Transfers									
DB0	4.5031	Interfund Transfers	0	100%	0	0	0%	0	0 100% b
Interfund Transfers Total:			0	100%	0	0	100%	0	0 100%
Appropriations									
DB0	4.9600	Appropriations	0	0%	180,000	180,000	100%	180,000	0 0% b
DB0	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0 100% b
DB0	4.9620	Budgetary Provisions For Other	0	100%	0	0	0%	0	0 100% b
DB0	4.9800	Revenues	0	100%	0	0	0%	0	0 100% b
Appropriations Total:			0	0%	180,000	180,000	100%	180,000	0 0%
Revenue Total:			2,031,002	85%	2,389,739	358,737	15%	2,389,786	47 0%
Expense									
General Repairs									
DB0	5.5110.100	General Repairs - Personal Srv	282,193	42%	667,898	385,705	58%	667,898	0 0% b
DB0	5.5110.101	General Repairs - Overtime	9,263	56%	16,601	7,338	44%	16,601	0 0% b
DB0	5.5110.102	General Repairs - Doubletime	0	0%	629	629	100%	629	0 0% b
DB0	5.5110.400	General Repairs - Miscellaneous	109	22%	500	391	78%	500	0 0% b
DB0	5.5110.408	General Repairs - Printing & Adv	0	0%	60	60	100%	60	0 0% b
DB0	5.5110.410	General Repairs - Diesel	29,515	66%	45,000	15,485	34%	45,000	0 0% b

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022			58%		Annual	Remaining	42%	Actual	Budget Var - %	
DB0	5.5110.430	General Repairs - Stop Chemica	4,647	66%	7,000	2,353	34%	7,000	0	0% b
DB0	5.5110.441	General Repairs - Safety/Train	300	30%	1,000	700	70%	1,000	0	0% b
DB0	5.5110.450	General Repairs - Contractual	423,072	113%	374,750	-48,322	0%	423,072	48,322	13% a
DB0	5.5110.472	General Repairs - Signs	5,358	41%	13,000	7,642	59%	13,000	0	0% b
DB0	5.5110.473	General Repairs - Road Tools	187	19%	1,000	813	81%	1,000	0	0% b
DB0	5.5110.474	General Repairs - Tires	301	5%	5,500	5,199	95%	5,500	0	0% b
DB0	5.5110.475	General Repairs - Road Repair	367,677	46%	799,843	432,166	54%	799,843	0	0% b
DB0	5.5110.476	General Repairs - Road Paint	31,372	98%	32,000	628	2%	32,000	0	0% b
DB0	5.5110.477	General Repairs - Equipment	0	0%	1,000	1,000	100%	1,000	0	0% b
DB0	5.5110.478	General Repairs - Drainage	12,975	31%	41,500	28,525	69%	41,500	0	0% b
DB0	5.5112.200	Perm Improve Highway	0	100%	0	0	0%	0	0	100% b
General Repairs Total:			1,166,969	58%	2,007,281	840,312	42%	2,055,603	48,322	2%
<u>Employee Benefits - NYS Retirement</u>										
DB0	5.9010.800	NYS Retirement	111,478	100%	111,479	1	0%	111,479	0	0% b
Employee Benefits - NYS Retirement Total:			111,478	100%	111,479	1	0%	111,479	0	0%
<u>Employee Benefits - Health Ins</u>										
DB0	5.9060.800	Hospital & Medical Insurance	56,797	32%	180,087	123,290	68%	180,087	0	0% b
Employee Benefits - Health Ins Total:			56,797	32%	180,087	123,290	68%	180,087	0	0%
<u>Employee Benefits - Ins Opt Out</u>										
DB0	5.9061.800	Health Insurance Opt-Out	877	35%	2,500	1,623	65%	2,500	0	0% b
Employee Benefits - Ins Opt Out Total:			877	35%	2,500	1,623	65%	2,500	0	0%
<u>Employee Benefits - FICA</u>										
DB0	5.9030.800	FICA	20,627	39%	52,412	31,785	61%	52,412	0	0% b
Employee Benefits - FICA Total:			20,627	39%	52,412	31,785	61%	52,412	0	0%
<u>Employee Benefits - Workers Comp</u>										
DB0	5.9040.800	Worker's Compensation	10,616	30%	34,880	24,264	70%	10,616	-24,264	-70% a
Employee Benefits - Workers Comp Total:			10,616	30%	34,880	24,264	70%	10,616	-24,264	-70%
<u>Employee Benefits - Other</u>										
DB0	5.9055.800	Disability Insurance	362	33%	1,100	738	67%	1,100	0	0% b
Employee Benefits - Other Total:			362	33%	1,100	738	67%	1,100	0	0%
<u>Appropriations</u>										
DB0	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			1,367,726	57%	2,389,739	1,022,013	43%	2,413,797	24,058	1%
DB0 Highway Part Town Total:			663,276		0	-663,276		-24,011	-24,011	

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2022			58%			Annual	Remaining	42%	Actual	Budget Var - %	
HA0 Landfill Capital Fund											
Revenue											
Use of Money and Property											
HA0	4.2401	Interest & Earnings	2	100%		0	-2	0%	2	2	100% a
Use of Money and Property Total:			2	100%		0	-2	100%	2	2	100%
Appropriations											
HA0	4.9600	Appropriations	0	100%		0	0	0%	0	0	100% b
HA0	4.9602	Budgetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
HA0	4.9800	Revenues	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			2	100%		0	-2	100%	2	2	100%
Expense											
Refuse											
HA0	5.8160.200	Landfill Closure - Capital Out	0	100%		0	0	0%	0	0	100% b
Refuse Total:			0	100%		0	0	100%	0	0	100%
Appropriations											
HA0	5.9602	Budgetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			0	100%		0	0	100%	0	0	100%
HA0 Landfill Capital Fund Total:			2			0	-2		2	2	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End			
1/1 - 7/31/2022 58%			Annual			Remaining 42%		Actual		Budget Var - %	
HB0 Watervale Rd. Water Ext.											
Revenue											
Use of Money and Property											
HB0	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100%	b
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%	
BANs											
HB0	4.5730	BAN's Redeemed From Approp	0	100%	0	0	0%	0	0	100%	b
BANs Total:			0	100%	0	0	100%	0	0	100%	
Appropriations											
HB0	4.9600	Appropriations	0	100%	0	0	0%	0	0	100%	b
HB0	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b
HB0	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Revenue Total:			0	100%	0	0	100%	0	0	100%	
Expense											
Water Trans-Distrib											
HB0	5.8340.200	Trans/Dist - Capital Outlay	0	100%	0	0	0%	0	0	100%	b
Water Trans-Distrib Total:			0	100%	0	0	100%	0	0	100%	
Appropriations											
HB0	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Expense Total:			0	100%	0	0	100%	0	0	100%	
HB0 Watervale Rd. Water Ext. Total:			0		0	0		0	0		

Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End				
1/1 - 7/31/2022 58%			Annual			Remaining		42%		Actual	Budget Var - %	
HD0 Thompson Sewer Dist.												
Revenue												
Use of Money and Property												
HD0	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100%	b	
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%		
BANs												
HD0	4.5710	Proceeds of Serial Bonds	0	100%	0	0	0%	0	0	100%	b	
BANs Total:			0	100%	0	0	100%	0	0	100%		
Appropriations												
HD0	4.9600	Appropriations	0	100%	0	0	0%	0	0	100%	b	
HD0	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b	
HD0	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%		
Revenue Total:			0	100%	0	0	100%	0	0	100%		
Expense												
Sewer												
HD0	5.8120.200	Sanitary Sewers - Capital Otly	0	100%	0	0	0%	0	0	100%	b	
Sewer Total:			0	100%	0	0	100%	0	0	100%		
Appropriations												
HD0	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%		
Expense Total:			0	100%	0	0	100%	0	0	100%		
HD0 Thompson Sewer Dist. Total:			0		0	0		0	0			

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
			1/1 -	7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var - %
HE0 Salt Storage Facility										
Revenue										
Real Property Tax										
HE0	4.1001	Real Property Taxes	0	0%	20,000	20,000	100%	0	-20,000	-100% a
Real Property Tax Total:			0	0%	20,000	20,000	100%	0	-20,000	-100%
Use of Money and Property										
HE0	4.2401	Interest & Earnings	40	100%	0	-40	0%	40	40	100% a
Use of Money and Property Total:			40	100%	0	-40	100%	40	40	100%
Interfund Transfers										
HE0	4.5031	Interfund Transfers	0	100%	0	0	0%	0	0	100% b
Interfund Transfers Total:			0	100%	0	0	100%	0	0	100%
BANs										
HE0	4.5730	Bond Anticipation Notes	0	100%	0	0	0%	0	0	100% b
BANs Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
HE0	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
HE0	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
HE0	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			40	0%	20,000	19,960	100%	40	-19,960	-100%
Expense										
Town Board										
HE0	5.1000	Prior Year Expenses	0	100%	0	0	0%	0	0	100% b
Town Board Total:			0	100%	0	0	100%	0	0	100%
Garage/Salt Storage										
HE0	5.5132.200	Salt Storage Facility - Cap Ot	0	100%	0	0	0%	0	0	100% b
Garage/Salt Storage Total:			0	100%	0	0	100%	0	0	100%
BANs										
HE0	5.9730.600	BAN - Principal	0	100%	0	0	0%	0	0	100% b
HE0	5.9730.700	BAN - Interest	0	100%	0	0	0%	0	0	100% b
BANs Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
HE0	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
HE0 Salt Storage Facility Total:			40		20,000	19,960		40	-19,960	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
			1/1 -	7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var - %
HG0 Highway Garage Roof										
Revenue										
Real Property Tax										
HG0	4.1001	Real Property Taxes	0	0%	100,000	100,000	100%	0	-100,000	-100% a
Real Property Tax Total:			0	0%	100,000	100,000	100%	0	-100,000	-100%
Use of Money and Property										
HG0	4.2401	Interest & Earnings	9	100%	0	-9	0%	9	9	100% a
Use of Money and Property Total:			9	100%	0	-9	100%	9	9	100%
BANs										
HG0	4.5730	Bond Anticipation Notes	0	100%	0	0	0%	0	0	100% b
BANs Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			9	0%	100,000	99,991	100%	9	-99,991	-100%
Expense										
Garage/Salt Storage										
HG0	5.5132.200	Garage - Bldg and Eqpt	0	100%	0	0	0%	0	0	100% b
Garage/Salt Storage Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
HG0 Highway Garage Roof Total:			9		100,000	99,991		9	-99,991	

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Town of Manlius

Budget Report - Fund Detail

				YTD Actual		Budget		Projected Year End		
1/1 - 7/31/2022 58%				Annual	Remaining	42%	Actual	Budget Var - %		
HW0 Town Hall Windows										
Revenue										
Use of Money and Property										
HW0 4.2401	Interest & Earnings			0	100%	0	0	0%	0	0 100% b
Use of Money and Property Total:				0	100%	0	0	100%	0	0 100%
BANs										
HW0 4.5730	Bond Anticipation Notes			0	100%	0	0	0%	0	0 100% b
BANs Total:				0	100%	0	0	100%	0	0 100%
Revenue Total:				0	100%	0	0	100%	0	0 100%
Expense										
Garage/Salt Storage										
HW0 5.5132.200	Town Hall Windows			0	100%	0	0	0%	0	0 100% b
Garage/Salt Storage Total:				0	100%	0	0	100%	0	0 100%
Expense Total:				0	100%	0	0	100%	0	0 100%
HW0 Town Hall Windows Total:				0		0	0		0	0

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022 58%			Annual	Remaining	42%	Actual	Budget Var - %			
SD1 Consolidated Drainage #1										
Revenue										
Real Property Tax										
SD1	4.1001	Real Property Taxes	65,775	100%	65,775	0	0%	65,775	0	0% b
Real Property Tax Total:			65,775	100%	65,775	0	0%	65,775	0	0%
Use of Money and Property										
SD1	4.2401	Interest & Earnings	60	100%	0	-60	0%	60	60	100% a
Use of Money and Property Total:			60	100%	0	-60	100%	60	60	100%
Appropriations										
SD1	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SD1	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SD1	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SD1	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			65,835	100%	65,775	-60	0%	65,835	60	0%
Expense										
Drainage										
SD1	5.8540.400	Drainage - Contractual	5,899	9%	65,775	59,876	91%	65,775	0	0% b
Drainage Total:			5,899	9%	65,775	59,876	91%	65,775	0	0%
Appropriations										
SD1	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			5,899	9%	65,775	59,876	91%	65,775	0	0%
SD1 Consolidated Drainage #1 Total:			59,936		0	-59,936		60	60	

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual		Budget			Projected Year End		
		1/1 -	7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var - %
SD2 Consolidated Drainage #2									
Revenue									
Real Property Tax									
SD2	4.1001	Real Property Taxes	34,400	100%	34,400	0	0%	34,400	0 0% b
Real Property Tax Total:			34,400	100%	34,400	0	0%	34,400	0 0%
Use of Money and Property									
SD2	4.2401	Interest & Earnings	30	100%	0	-30	0%	30	30 100% a
Use of Money and Property Total:			30	100%	0	-30	100%	30	30 100%
Appropriations									
SD2	4.9600	Appropriations	0	100%	0	0	0%	0	0 100% b
SD2	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0 100% b
SD2	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0 100% b
SD2	4.9800	Revenues	0	100%	0	0	0%	0	0 100% b
Appropriations Total:			0	100%	0	0	100%	0	0 100%
Revenue Total:			34,430	100%	34,400	-30	0%	34,430	30 0%
Expense									
Drainage									
SD2	5.8540.400	Drainage - Contractual	11,772	34%	34,400	22,628	66%	34,400	0 0% b
Drainage Total:			11,772	34%	34,400	22,628	66%	34,400	0 0%
Appropriations									
SD2	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0 100% b
Appropriations Total:			0	100%	0	0	100%	0	0 100%
Expense Total:			11,772	34%	34,400	22,628	66%	34,400	0 0%
SD2 Consolidated Drainage #2 Total:			22,658		0	-22,658		30	30

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022 58%					Annual	Remaining	42%	Actual	Budget Var - %	
SD3 Consolidated Drainage #3										
Revenue										
Real Property Tax										
SD3	4.1001	Real Property Taxes	88,223	100%	88,225	2	0%	88,225	0	0% b
Real Property Tax Total:			88,223	100%	88,225	2	0%	88,225	0	0%
Use of Money and Property										
SD3	4.2401	Interest & Earnings	137	100%	0	-137	0%	137	137	100% a
Use of Money and Property Total:			137	100%	0	-137	100%	137	137	100%
Interfund Transfers										
SD3	4.5031	Interfund Transfers	0	100%	0	0	0%	0	0	100% b
Interfund Transfers Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
SD3	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SD3	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SD3	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SD3	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			88,360	100%	88,225	-135	0%	88,362	137	0%
Expense										
Drainage										
SD3	5.8540.400	Drainage - Contractual	38,803	44%	88,225	49,422	56%	88,225	0	0% b
Drainage Total:			38,803	44%	88,225	49,422	56%	88,225	0	0%
Appropriations										
SD3	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			38,803	44%	88,225	49,422	56%	88,225	0	0%
SD3 Consolidated Drainage #3 Total:			49,557		0	-49,557		137	137	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022 58%			Annual	Remaining	42%	Actual	Budget Var - %			
SF1 Fayetteville Fire Protection										
Revenue										
Real Property Tax										
SF1	4.1001	Real Property Taxes	1,845,453	100%	1,845,448	-5	0%	1,845,453	5	0% a
Real Property Tax Total:			1,845,453	100%	1,845,448	-5	0%	1,845,453	5	0%
Use of Money and Property										
SF1	4.2401	Interest & Earnings	1	100%	0	-1	0%	1	1	100% a
Use of Money and Property Total:			1	100%	0	-1	100%	1	1	100%
Appropriations										
SF1	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SF1	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SF1	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			1,845,454	100%	1,845,448	-6	0%	1,845,454	6	0%
Expense										
Fire Protection										
SF1	5.3410.400	Fire Protection - Contractual	1,845,448	100%	1,845,448	0	0%	1,845,448	0	0% b
Fire Protection Total:			1,845,448	100%	1,845,448	0	0%	1,845,448	0	0%
Appropriations										
SF1	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			1,845,448	100%	1,845,448	0	0%	1,845,448	0	0%
SF1 Fayetteville Fire Protection Total:			6		0	-6		6	6	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
			1/1 -	7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var - %
SF2 Manlius Fire Protection										
Revenue										
Real Property Tax										
SF2	4.1001	Real Property Taxes	1,473,349	100%	1,473,284	-65	0%	1,473,349	65	0% a
Real Property Tax Total:			1,473,349	100%	1,473,284	-65	0%	1,473,349	65	0%
Use of Money and Property										
SF2	4.2401	Interest & Earnings	3	100%	0	-3	0%	3	3	100% a
Use of Money and Property Total:			3	100%	0	-3	100%	3	3	100%
Appropriations										
SF2	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SF2	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SF2	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			1,473,352	100%	1,473,284	-68	0%	1,473,352	68	0%
Expense										
Fire Protection										
SF2	5.3410.400	Fire Protection - Contractual	1,473,284	100%	1,473,284	0	0%	1,473,284	0	0% b
Fire Protection Total:			1,473,284	100%	1,473,284	0	0%	1,473,284	0	0%
Appropriations										
SF2	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			1,473,284	100%	1,473,284	0	0%	1,473,284	0	0%
SF2 Manlius Fire Protection Total:			68		0	-68		68	68	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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			YTD Actual		Budget			Projected Year End			
			1/1 - 7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var - %		
SF3 Minoa Fire Protection											
Revenue											
Real Property Tax											
SF3	4.1001	Real Property Taxes	1,208,412	100%	1,208,378	-34	0%	1,208,412	34	0%	a
Real Property Tax Total:			1,208,412	100%	1,208,378	-34	0%	1,208,412	34	0%	
Use of Money and Property											
SF3	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100%	b
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%	
Appropriations											
SF3	4.9600	Appropriations	0	100%	0	0	0%	0	0	100%	b
SF3	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b
SF3	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Revenue Total:			1,208,412	100%	1,208,378	-34	0%	1,208,412	34	0%	
Expense											
Fire Protection											
SF3	5.3410.400	Fire Protection - Contractual	1,208,378	100%	1,208,378	0	0%	1,208,378	0	0%	b
Fire Protection Total:			1,208,378	100%	1,208,378	0	0%	1,208,378	0	0%	
Appropriations											
SF3	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Expense Total:			1,208,378	100%	1,208,378	0	0%	1,208,378	0	0%	
SF3 Minoa Fire Protection Total:			34		0	-34		34	34		

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End			
			1/1 - 7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var - %		
SF4 Kirkville Fire Protection											
Revenue											
Real Property Tax											
SF4	4.1001	Property Taxes	230,036	100%	230,025	-11	0%	230,036	11	0% a	
Real Property Tax Total:			230,036	100%	230,025	-11	0%	230,036	11	0%	
Use of Money and Property											
SF4	4.2401	Earned Interest	0	100%	0	0	0%	0	0	100% b	
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%	
Appropriations											
SF4	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Revenue Total:			230,036	100%	230,025	-11	0%	230,036	11	0%	
Expense											
Fire Protection											
SF4	5.3410.400	Kirkville Fire - Contractual	230,025	100%	230,025	0	0%	230,025	0	0% b	
Fire Protection Total:			230,025	100%	230,025	0	0%	230,025	0	0%	
Appropriations											
SF4	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Expense Total:			230,025	100%	230,025	0	0%	230,025	0	0%	
Asset											
Appropriations											
SF4	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b	
SF4	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Asset Total:			0	100%	0	0	100%	0	0	100%	
SF4 Kirkville Fire Protection Total:			11		0	-11		11	11		

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End				
1/1 - 7/31/2022 58%			Annual			Remaining		42%	Actual		Budget Var - %	
SL1 Overhead Lighting												
Revenue												
Real Property Tax												
SL1	4.1001	Real Property Taxes	20,014	100%	20,000	-14	0%	20,014	14	0%	a	
Real Property Tax Total:			20,014	100%	20,000	-14	0%	20,014	14	0%		
Use of Money and Property												
SL1	4.2401	Interest & Earnings	7	100%	0	-7	0%	7	7	100%	a	
Use of Money and Property Total:			7	100%	0	-7	100%	7	7	100%		
Appropriations												
SL1	4.9600	Appropriations	0	100%	0	0	0%	0	0	100%	b	
SL1	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b	
SL1	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100%	b	
SL1	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%		
Revenue Total:			20,021	100%	20,000	-21	0%	20,021	21	0%		
Expense												
Street Lighting												
SL1	5.5182.400	Street Lighting - Contractual	13,389	67%	20,000	6,611	33%	20,000	0	0%	b	
Street Lighting Total:			13,389	67%	20,000	6,611	33%	20,000	0	0%		
Appropriations												
SL1	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%		
Expense Total:			13,389	67%	20,000	6,611	33%	20,000	0	0%		
SL1 Overhead Lighting Total:			6,632		0	-6,632		21	21			

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
1/1 -		7/31/2022	58%		Annual	Remaining	42%	Actual	Budget Var -	%
SL2 Underground Lighting										
Revenue										
Real Property Tax										
SL2	4.1001	Real Property Taxes	26,003	100%	26,000	-3	0%	26,003	3	0% a
Real Property Tax Total:			26,003	100%	26,000	-3	0%	26,003	3	0%
Use of Money and Property										
SL2	4.2401	Interest & Earnings	1	100%	0	-1	0%	1	1	100% a
Use of Money and Property Total:			1	100%	0	-1	100%	1	1	100%
Appropriations										
SL2	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SL2	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SL2	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SL2	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			26,004	100%	26,000	-4	0%	26,004	4	0%
Expense										
Street Lighting										
SL2	5.5182.400	Street Lighting - Contractual	17,929	69%	26,000	8,071	31%	26,000	0	0% b
Street Lighting Total:			17,929	69%	26,000	8,071	31%	26,000	0	0%
Appropriations										
SL2	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			17,929	69%	26,000	8,071	31%	26,000	0	0%
SL2 Underground Lighting Total:			8,075		0	-8,075		4	4	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End			
1/1 - 7/31/2022 58%					Annual	Remaining	42%	Actual	Budget Var - %		
SL3 Entry Lighting											
Revenue											
Real Property Tax											
SL3	4.1001	Real Property Taxes	1,202	100%	1,200	-2	0%	1,202	2	0%	a
Real Property Tax Total:			1,202	100%	1,200	-2	0%	1,202	2	0%	
Use of Money and Property											
SL3	4.2401	Interest & Earnings	2	100%	0	-2	0%	2	2	100%	a
Use of Money and Property Total:			2	100%	0	-2	100%	2	2	100%	
Appropriations											
SL3	4.9600	Appropriations	0	100%	0	0	0%	0	0	100%	b
SL3	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b
SL3	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100%	b
SL3	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Revenue Total:			1,204	100%	1,200	-4	0%	1,204	4	0%	
Expense											
Street Lighting											
SL3	5.5182.400	Street Lighting - Contractual	873	73%	1,200	327	27%	1,200	0	0%	b
Street Lighting Total:			873	73%	1,200	327	27%	1,200	0	0%	
Appropriations											
SL3	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Expense Total:			873	73%	1,200	327	27%	1,200	0	0%	
SL3 Entry Lighting Total:			331		0	-331		4	4		

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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		YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022		58%	Annual	Remaining	42%		Actual	Budget Var - %	
SL4 Garden Park Lighting									
Revenue									
Real Property Tax									
SL4	4.1001	Real Property Taxes	7,501	100%	7,500	-1	0%	7,501	1 0% a
Real Property Tax Total:			7,501	100%	7,500	-1	0%	7,501	1 0%
Use of Money and Property									
SL4	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0 100% b
Use of Money and Property Total:			0	100%	0	0	100%	0	0 100%
Appropriations									
SL4	4.9600	Appropriations	0	100%	0	0	0%	0	0 100% b
SL4	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0 100% b
SL4	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0 100% b
SL4	4.9800	Revenues	0	100%	0	0	0%	0	0 100% b
Appropriations Total:			0	100%	0	0	100%	0	0 100%
Revenue Total:			7,501	100%	7,500	-1	0%	7,501	1 0%
Expense									
Street Lighting									
SL4	5.5182.400	Street Lighting - Contractual	5,294	71%	7,500	2,206	29%	7,500	0 0% b
Street Lighting Total:			5,294	71%	7,500	2,206	29%	7,500	0 0%
Appropriations									
SL4	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0 100% b
Appropriations Total:			0	100%	0	0	100%	0	0 100%
Expense Total:			5,294	71%	7,500	2,206	29%	7,500	0 0%
SL4 Garden Park Lighting Total:			2,207		0	-2,207		1	1

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022 58%					Annual	Remaining	42%	Actual	Budget Var - %	
SL5 Ratnour Bridge Lighting										
Revenue										
Real Property Tax										
SL5	4.1001	Real Property Taxes	30,009	100%	30,000	-9	0%	30,009	9	0% a
Real Property Tax Total:			30,009	100%	30,000	-9	0%	30,009	9	0%
Use of Money and Property										
SL5	4.2401	Interest & Earnings	3	100%	0	-3	0%	3	3	100% a
Use of Money and Property Total:			3	100%	0	-3	100%	3	3	100%
Appropriations										
SL5	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SL5	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SL5	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			30,012	100%	30,000	-12	0%	30,012	12	0%
Expense										
Street Lighting										
SL5	5.5182.400	Street Lighting - Contractual	20,145	67%	30,000	9,855	33%	30,000	0	0% b
Street Lighting Total:			20,145	67%	30,000	9,855	33%	30,000	0	0%
Appropriations										
SL5	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			20,145	67%	30,000	9,855	33%	30,000	0	0%
SL5 Ratnour Bridge Lighting Total:			9,867		0	-9,867		12	12	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022 58%					Annual	Remaining	42%	Actual	Budget Var - %	
SR1 Manlius Trash Dist										
Revenue										
Real Property Tax										
SR1	4.1001	Real Property Taxes	2,458,680	102%	2,412,720	-45,960	0%	2,458,680	45,960	2% a
Real Property Tax Total:			2,458,680	102%	2,412,720	-45,960	-2%	2,458,680	45,960	2%
Use of Money and Property										
SR1	4.2401	Interest & Earnings	91	100%	0	-91	0%	91	91	100% a
Use of Money and Property Total:			91	100%	0	-91	100%	91	91	100%
Appropriations										
SR1	4.9600	Appropriations Fund Balance	0	100%	0	0	0%	0	0	100% b
SR1	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SR1	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SR1	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			2,458,771	102%	2,412,720	-46,051	-2%	2,458,771	46,051	2%
Expense										
Refuse										
SR1	5.8160.100	Refuse - Personal Services	0	0%	10,050	10,050	100%	10,050	0	0% b
SR1	5.8160.400	Refuse - Contractual	1,446,566	60%	2,399,316	952,750	40%	2,399,316	0	0% b
Refuse Total:			1,446,566	60%	2,409,366	962,800	40%	2,409,366	0	0%
Employee Benefits - NYS Retirement										
SR1	5.9010.800	NYS Retirement	0	100%	0	0	0%	0	0	100% b
Employee Benefits - NYS Retirement Total:			0	100%	0	0	100%	0	0	100%
Employee Benefits - Health Ins										
SR1	5.9060.800	Hospital & Medical Insurance	1,301	49%	2,644	1,343	51%	2,644	0	0% b
Employee Benefits - Health Ins Total:			1,301	49%	2,644	1,343	51%	2,644	0	0%
Employee Benefits - FICA										
SR1	5.9030.800	FICA	0	0%	710	710	100%	710	0	0% b
Employee Benefits - FICA Total:			0	0%	710	710	100%	710	0	0%
Appropriations										
SR1	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			1,447,867	60%	2,412,720	964,853	40%	2,412,720	0	0%
SR1 Manlius Trash Dist Total:			1,010,904		0	-1,010,904		46,051	46,051	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022 58%					Annual	Remaining	42%	Actual	Budget Var - %	
SR2 Manlius Brush Dist										
Revenue										
Real Property Tax										
SR2	4.1001	Real Property Taxes	315,701	100%	314,473	-1,228	0%	315,701	1,228	0% a
Real Property Tax Total:			315,701	100%	314,473	-1,228	0%	315,701	1,228	0%
Use of Money and Property										
SR2	4.2401	Interest & Earnings	6	100%	0	-6	0%	6	6	100% a
Use of Money and Property Total:			6	100%	0	-6	100%	6	6	100%
Appropriations										
SR2	4.9600	Appropriations Fund Balance	0	100%	0	0	0%	0	0	100% b
SR2	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SR2	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SR2	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			315,707	100%	314,473	-1,234	0%	315,707	1,234	0%
Expense										
Refuse										
SR2	5.8160.100	Refuse - Personal Services	0	0%	9,290	9,290	100%	9,290	0	0% b
SR2	5.8160.400	Refuse - Contractual	176,059	58%	301,829	125,770	42%	301,829	0	0% b
Refuse Total:			176,059	57%	311,119	135,060	43%	311,119	0	0%
Employee Benefits - NYS Retirement										
SR2	5.9010.800	NYS Retirement	0	100%	0	0	0%	0	0	100% b
Employee Benefits - NYS Retirement Total:			0	100%	0	0	100%	0	0	100%
Employee Benefits - Health Ins										
SR2	5.9060.800	Hospital & Medical Insurance	1,301	49%	2,644	1,343	51%	2,644	0	0% b
Employee Benefits - Health Ins Total:			1,301	49%	2,644	1,343	51%	2,644	0	0%
Employee Benefits - FICA										
SR2	5.9030.800	FICA	0	0%	710	710	100%	710	0	0% b
Employee Benefits - FICA Total:			0	0%	710	710	100%	710	0	0%
Appropriations										
SR2	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			177,360	56%	314,473	137,113	44%	314,473	0	0%
SR2 Manlius Brush Dist Total:			138,347		0	-138,347		1,234	1,234	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End				
1/1 - 7/31/2022 58%			Annual			Remaining 42%			Actual		Budget Var - %	
SS1 Manlius Sewer Dist												
Revenue												
Real Property Tax												
SS1	4.1001	Real Property Taxes	0	100%	0	0	0%	0	0	100%	b	
Real Property Tax Total:			0	100%	0	0	100%	0	0	100%		
Intergovernmental Charges												
SS1	4.2374	Transportation T/Dewitt	0	100%	0	0	0%	0	0	100%	b	
Intergovernmental Charges Total:			0	100%	0	0	100%	0	0	100%		
Use of Money and Property												
SS1	4.2401	Interest & Earnings	64	100%	0	-64	0%	64	64	100%	a	
Use of Money and Property Total:			64	100%	0	-64	100%	64	64	100%		
Appropriations												
SS1	4.9600	Appropriations	0	0%	75,105	75,105	100%	75,105	0	0%	b	
SS1	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b	
SS1	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b	
Appropriations Total:			0	0%	75,105	75,105	100%	75,105	0	0%		
Revenue Total:			64	0%	75,105	75,041	100%	75,169	64	0%		
Expense												
Sewer												
SS1	5.8110.400	Sewer Administration	0	100%	0	0	0%	0	0	100%	b	
SS1	5.8120.400	Sanitary Sewers - O&M	22	100%	0	-22	0%	22	22	100%	a	
SS1	5.8130.400	Sewage Trtmt & Disp - County	75,105	100%	75,105	0	0%	75,105	0	0%	b	
Sewer Total:			75,127	100%	75,105	-22	0%	75,127	22	0%		
Appropriations												
SS1	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%		
Expense Total:			75,127	100%	75,105	-22	0%	75,127	22	0%		
SS1 Manlius Sewer Dist Total:			-75,063		0	75,063		42	42			

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var -	%
SS2 Thompson Sewer Dist										
Revenue										
Real Property Tax										
SS2	4.1001	Real Property Taxes	19,230	100%	19,230	0	0%	19,230	0	0% b
Real Property Tax Total:			19,230	100%	19,230	0	0%	19,230	0	0%
Home and Comm Svc										
SS2	4.2120	Sewer Rents	0	100%	0	0	0%	0	0	100% b
Home and Comm Svc Total:			0	100%	0	0	100%	0	0	100%
Use of Money and Property										
SS2	4.2401	Interest & Earnings	1	100%	0	-1	0%	1	1	100% a
Use of Money and Property Total:			1	100%	0	-1	100%	1	1	100%
Appropriations										
SS2	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SS2	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SS2	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			19,231	100%	19,230	-1	0%	19,231	1	0%
Expense										
BANs										
SS2	5.9710.600	Serial Bonds - Principal	15,000	100%	15,000	0	0%	15,000	0	0% b
SS2	5.9710.700	Serial Bonds - Interest	2,306	55%	4,230	1,924	45%	4,230	0	0% b
BANs Total:			17,306	90%	19,230	1,924	10%	19,230	0	0%
Appropriations										
SS2	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			17,306	90%	19,230	1,924	10%	19,230	0	0%
SS2 Thompson Sewer Dist Total:			1,925		0	-1,925		1	1	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022 58%			Annual	Remaining	42%	Actual	Budget Var - %			
SS3 Megnin Farms Sewer										
Revenue										
Real Property Tax										
SS3	4.1001	Real Property Taxes	70,561	100%	70,561	0	0%	70,561	0	0% b
Real Property Tax Total:			70,561	100%	70,561	0	0%	70,561	0	0%
Use of Money and Property										
SS3	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100% b
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			70,561	100%	70,561	0	0%	70,561	0	0%
Expense										
Sewer										
SS3	5.8110.400	Sewer Administration	70,561	100%	70,561	0	0%	70,561	0	0% b
Sewer Total:			70,561	100%	70,561	0	0%	70,561	0	0%
Expense Total:			70,561	100%	70,561	0	0%	70,561	0	0%
SS3 Megnin Farms Sewer Total:			0		0	0		0	0	

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Budget Report - Fund Detail

		YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022		58%	Annual	Remaining	42%		Actual	Budget Var - %	
SW1 Manlius Con Water Supply									
Revenue									
Real Property Tax									
SW1 4.1001	Real Property Taxes	1,000	100%	1,000	0	0%	1,000	0	0% b
Real Property Tax Total:		1,000	100%	1,000	0	0%	1,000	0	0%
Use of Money and Property									
SW1 4.2401	Interest & Earnings	4	100%	0	-4	0%	4	4	100% a
Use of Money and Property Total:		4	100%	0	-4	100%	4	4	100%
Miscellaneous Revenue									
SW1 4.2701	Refund of Prior Year Expendtrs	0	100%	0	0	0%	0	0	100% b
Miscellaneous Revenue Total:		0	100%	0	0	100%	0	0	100%
Appropriations									
SW1 4.9600	Appropriations Fund Balance	0	100%	0	0	0%	0	0	100% b
SW1 4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SW1 4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SW1 4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:		0	100%	0	0	100%	0	0	100%
Revenue Total:		1,004	100%	1,000	-4	0%	1,004	4	0%
Expense									
Water Admin									
SW1 5.8310.400	Water Admin - Contractual	0	100%	0	0	0%	0	0	100% b
Water Admin Total:		0	100%	0	0	100%	0	0	100%
Water Trans-Distrib									
SW1 5.8340.400	Trans/Dist - Contractual	0	0%	1,000	1,000	100%	1,000	0	0% b
Water Trans-Distrib Total:		0	0%	1,000	1,000	100%	1,000	0	0%
Appropriations									
SW1 5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:		0	100%	0	0	100%	0	0	100%
Expense Total:		0	0%	1,000	1,000	100%	1,000	0	0%
SW1 Manlius Con Water Supply Total:		1,004		0	-1,004		4	4	

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			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2022			58%	Annual	Remaining	42%	Actual	Budget Var - %		
SW2 Manlius Con Water Dist										
Revenue										
Real Property Tax										
SW2	4.1001	Real Property Taxes	61,022	100%	61,000	-22	0%	61,022	22	0% a
Real Property Tax Total:			61,022	100%	61,000	-22	0%	61,022	22	0%
Intergovernmental Charges										
SW2	4.2378	T/CICERO Lease	0	100%	0	0	0%	0	0	100% b
Intergovernmental Charges Total:			0	100%	0	0	100%	0	0	100%
Use of Money and Property										
SW2	4.2401	Interest & Earnings	4	100%	0	-4	0%	4	4	100% a
Use of Money and Property Total:			4	100%	0	-4	100%	4	4	100%
Miscellaneous Revenue										
SW2	4.2701	Refund of Prior Year Expendtrs	0	100%	0	0	0%	0	0	100% b
Miscellaneous Revenue Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
SW2	4.9600	Appropriations Fund Balance	0	100%	0	0	0%	0	0	100% b
SW2	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SW2	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SW2	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			61,026	100%	61,000	-26	0%	61,026	26	0%
Expense										
Water Admin										
SW2	5.8310.400	Water Admin - Contractual	0	100%	0	0	0%	0	0	100% b
Water Admin Total:			0	100%	0	0	100%	0	0	100%
Water Trans-Distrib										
SW2	5.8340.400	Trans/Dist - Contractual	29,413	48%	61,000	31,587	52%	61,000	0	0% b
Water Trans-Distrib Total:			29,413	48%	61,000	31,587	52%	61,000	0	0%
Appropriations										
SW2	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			29,413	48%	61,000	31,587	52%	61,000	0	0%
SW2 Manlius Con Water Dist Total:			31,613		0	-31,613		26	26	

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Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 - 7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var - %		
SW3 Skyridge Water Dist										
Revenue										
Real Property Tax										
SW3	4.1001	Real Property Taxes	20,300	100%	20,300	0	0%	20,300	0	0% b
Real Property Tax Total:			20,300	100%	20,300	0	0%	20,300	0	0%
Use of Money and Property										
SW3	4.2401	Interest & Earnings	15	100%	0	-15	0%	15	15	100% a
Use of Money and Property Total:			15	100%	0	-15	100%	15	15	100%
Miscellaneous Revenue										
SW3	4.2701	Refund of Prior Year Expendtrs	0	100%	0	0	0%	0	0	100% b
Miscellaneous Revenue Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
SW3	4.9600	Appropriations Fund Balance	0	100%	0	0	0%	0	0	100% b
SW3	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SW3	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SW3	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			20,315	100%	20,300	-15	0%	20,315	15	0%
Expense										
Water Admin										
SW3	5.8310.400	Water Admin - Contractual	0	0%	20,300	20,300	100%	20,300	0	0% b
Water Admin Total:			0	0%	20,300	20,300	100%	20,300	0	0%
Water Trans-Distrib										
SW3	5.8340.400	Trans/Dist - Contractual	0	100%	0	0	0%	0	0	100% b
Water Trans-Distrib Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
SW3	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	0%	20,300	20,300	100%	20,300	0	0%
SW3 Skyridge Water Dist Total:			20,315		0	-20,315		15	15	

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Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var -	%
SW4 Highbridge Water Dist										
Revenue										
Real Property Tax										
SW4	4.1001	Real Property Taxes	3,096	100%	3,095	-1	0%	3,096	1	0% a
Real Property Tax Total:			3,096	100%	3,095	-1	0%	3,096	1	0%
Use of Money and Property										
SW4	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100% b
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			3,096	100%	3,095	-1	0%	3,096	1	0%
Expense										
Water Trans-Distrib										
SW4	5.8340.400	Trans/Dist - Contractual	0	0%	3,095	3,095	100%	3,095	0	0% b
Water Trans-Distrib Total:			0	0%	3,095	3,095	100%	3,095	0	0%
Expense Total:			0	0%	3,095	3,095	100%	3,095	0	0%
SW4 Highbridge Water Dist Total:			3,096		0	-3,096		1	1	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var -	%
TA1 Trust and Agency 1										
Revenue										
Use of Money and Property										
TA1	4.2401	Interest Earnings	28	100%	0	-28	0%	28	28	100% a
Use of Money and Property Total:			28	100%	0	-28	100%	28	28	100%
Appropriations										
TA1	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			28	100%	0	-28	100%	28	28	100%
Expense										
Appropriations										
TA1	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
TA1 Trust and Agency 1 Total:			28		0	-28		28	28	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var -	%
TA2 Trust and Agency 2										
Revenue										
<u>Use of Money and Property</u>										
TA2	4.2401	Earned Interest	44	100%	0	-44	0%	44	44	100% a
Use of Money and Property Total:			44	100%	0	-44	100%	44	44	100%
<u>Appropriations</u>										
TA2	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			44	100%	0	-44	100%	44	44	100%
Expense										
<u>Appropriations</u>										
TA2	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
TA2 Trust and Agency 2 Total:			44		0	-44		44	44	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End			
1/1 - 7/31/2022			58%		Annual	Remaining	42%	Actual	Budget Var - %		
W Debt											
Revenue											
Appropriations											
W	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Revenue Total:			0	100%	0	0	100%	0	0	100%	
Expense											
Appropriations											
W	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Expense Total:			0	100%	0	0	100%	0	0	100%	
W Debt Total:			0		0	0		0	0		

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End			
			1/1 - 7/31/2022	58%	Annual	Remaining	42%	Actual	Budget Var - %		
W80 Schepp Water Dist											
Revenue											
Real Property Tax											
W80	4.1001	Real Property Taxes	84	100%	84	0	0%	84	0	0% b	
Real Property Tax Total:			84	100%	84	0	0%	84	0	0%	
Use of Money and Property											
W80	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100% b	
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%	
Appropriations											
W80	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b	
W80	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b	
W80	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b	
W80	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Revenue Total:			84	100%	84	0	0%	84	0	0%	
Expense											
Water Admin											
W80	5.8310.400	Water Admin - Contractual	0	0%	84	84	100%	84	0	0% b	
Water Admin Total:			0	0%	84	84	100%	84	0	0%	
Water Trans-Distrib											
W80	5.8340.400	Trans/Dist - Contractual	215	100%	0	-215	0%	215	215	100% a	
Water Trans-Distrib Total:			215	100%	0	-215	100%	215	215	100%	
Appropriations											
W80	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Expense Total:			215	256%	84	-131	-156%	299	215	256%	
W80 Schepp Water Dist Total:			-131		0	131		-215	-215		

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End					
1/1 - 7/31/2022 58%			Annual			Remaining		42%		Actual		Budget Var - %	
W90 Watervale Water Dist													
Revenue													
Real Property Tax													
W90	4.1001	Real Property Taxes	65	100%	65	0	0%	65	0	0%	b		
Real Property Tax Total:			65	100%	65	0	0%	65	0	0%			
Use of Money and Property													
W90	4.2401	Interest & Earnings	2	100%	0	-2	0%	2	2	100%	a		
Use of Money and Property Total:			2	100%	0	-2	100%	2	2	100%			
Appropriations													
W90	4.9600	Appropriations	0	100%	0	0	0%	0	0	100%	b		
W90	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b		
W90	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100%	b		
W90	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b		
Appropriations Total:			0	100%	0	0	100%	0	0	100%			
Revenue Total:			67	103%	65	-2	-3%	67	2	3%			
Expense													
Water Admin													
W90	5.8310.400	Water Admin - Contractual	0	100%	0	0	0%	0	0	100%	b		
Water Admin Total:			0	100%	0	0	100%	0	0	100%			
Water Trans-Distrib													
W90	5.8340.400	Trans/Dist - Contractual	37	57%	65	28	43%	65	0	0%	b		
Water Trans-Distrib Total:			37	57%	65	28	43%	65	0	0%			
BANs													
W90	5.9730.600	BAN - Principal	0	100%	0	0	0%	0	0	100%	b		
W90	5.9730.700	BAN - Interest	0	100%	0	0	0%	0	0	100%	b		
BANs Total:			0	100%	0	0	100%	0	0	100%			
Appropriations													
W90	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b		
Appropriations Total:			0	100%	0	0	100%	0	0	100%			
Expense Total:			37	57%	65	28	43%	65	0	0%			
W90 Watervale Water Dist Total:			30		0	-30		2	2				

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

8/14/2022

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MINUTES
TOWN BOARD
July 27, 2022

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here:

<https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor John Deer presided, and the following Board members present:

	Sara Bollinger, Councilor
Absent	Elaine Denton, Councilor
	Heather Waters, Councilor
	Katelyn M. Kriesel, Councilor
	Alissa Italiano, Councilor
	William Nicholson, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town	Allison A. Weber, Town Clerk
Rob Cushing, Highway Superintendent	Ann Oot, Town Manager
Kay Blythe, Deputy Town Manager	

1. Attendees

In-Person Meeting Attendees: Brenda & Peter Keith Slack, Fayetteville. Craig A. Dudczak, Fayetteville. David Neuman, Fayetteville. John Charles. Tom Kinsella, Fayetteville. Allan Curtis, Chittenango. Hans & Mary Jensen, Fayetteville. Mark Stanbro, Chittenango. Laura Williams, Fayetteville.

Virtual Meeting Attendees: Christina Cerio, Kelly Wells, Andrea Belton, Faith Binder, J. Durand, P. G. Tuttle.

2. The Pledge of Allegiance

Supervisor Deer, called the meeting to order at 6:30 PM. Councilor Nicholson led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:32 PM Open Podium

Craig Dudczak, Summerview Dr., submitted a copy of the 2004 Settlement Agreement between the Changing Seasons Homeowners Association and T.H. Kinsella, Inc. Mr. Dudczak asked the Town to take the settlement agreement into account as it considers the zone change application for the quarry expansion.

Attorney Frateschi requested Mr. Dudczak provide additional darker copies of the maps that are exhibits to the agreement. The Town Board heard the zone change request for the expansion of the quarry later in the meeting.

6. 7:06 PM - Local Law – To Create the Mixed-Use Overlay District

The Town Board discussed the proposed local law and the possibility of amending a few of the zoning classifications in lieu of the mixed-use overlay. The Town Board discussed the difference between an overlay district vs. a traditional zone change. The Town Board tabled the matter for future discussion and review.

7. 7:19 PM Skyridge Water District Update

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to authorize the Supervisor to apply for the Water Quality Improvement Program (WQIP) as outlined in the Resolution prepared by the Town Attorney.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

8. 7:25 PM OCWA – Three Hydrants – Fremont Rd.

Councilor Bollinger made a motion, seconded by Councilor Italiano, to approve the three new hydrants on Fremont Rd. with the option one payment plan which states: *OCWA can install the hydrants at no charge to the Water District and then bill the Water District the annual hydrant standard rate, which is currently \$222.79 per hydrant per annum for thirty years. After thirty years we will bill the district the lower maintenance rate, currently \$76.74 per hydrant per annum.*

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

9. 7:26 PM Onondaga County Planning Board – Agreement

Councilor Italiano made a motion, seconded by Councilor Bollinger, to authorize the Supervisor to sign the agreement with the Syracuse-Onondaga County Planning Board as presented.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

10. 7:29 PM Request for Proposal (RFP) – Construction of a Floating Kayak Dock at Poolsbrook Lakes

Councilor Waters made a motion, seconded by Councilor Kriesel, to issue the RFP for the Floating Kayak Dock at Poolsbrook Lakes as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

11. 7:33 PM Tree Removal – Bid Results

Highway Superintendent Cushing reviewed the bid results for tree removal in the Town of Manlius.

Councilor Waters made a motion, seconded by Councilor Kriesel, to award the bid for tree removal in the town to Bartlett Tree at the daily rate of \$2,208 and the emergency rate of \$308 per hour through December 31, 2022.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

12. 7:37 PM Supervisor

Councilor Bollinger made a motion, seconded by Councilor Kriesel, to approve the June 2022 Supervisor's report as presented.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

13. 7:38 PM Party in the Plaza – Registration Fee

Deputy Town Manager Kayandra Blythe stated that the Town has not had to pay a fee in the past. The Town Board discussed the matter and authorized the payment in case the fee could not be waived.

Councilor Kriesel made a motion, seconded by Councilor Italiano, to authorize the town to pay a \$25 vendor fee to the Manlius Chamber of Commerce for a 10-foot space at the August 18th Party in the Plaza.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

14. 7:39 PM Request for Proposal (RFP) – Town Attorney

Councilor Nicholson made a motion, seconded by Councilor Kriesel, to release an RFP for Town Attorney Services.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

15. 7:40 PM Approval of Minutes – July 13, 2022

Councilor Bollinger made a motion, seconded by Councilor Italiano, to approve the minutes of July 13, 2022, as submitted by Town Clerk Weber.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters.

Abstain: Councilor Kriesel

Motion Carries.

16. 7:41 PM Approval of Abstract # 14

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve Abstract # 14 in the amount of \$661,072.12 as submitted by Town Clerk Weber.

TOWN OF MANLIUS		
Fund Summary		
Abstract # 14 - 2022		
CODE	FUND	TOTALS
A	General Fund Townwide	\$260,998.53
B	General Fund Town	\$14,090.43
CM1	Police Trust	\$381.28
DA	Highway Fund Townwide	\$6,253.81
DB	Highway Fund Town	\$95,835.39
SD1	Consolidated Drainage # 1	\$1,540.00
SD3	Consolidated Drainage #3	\$26,840.00
SL1	Overhead Lighting District	\$1,575.20
SL2	Underground Lighting District	\$2,148.99
SL3	Entry Lighting	\$102.23
SL4	Garden Park Lighting	\$650.79
SL5	Ratnour Bridge Lighting	\$2,380.21
SR1	Trash	\$222,938.06
SR2	Brush	\$25,337.20

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

17. Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Kriesel and seconded by Councilor Italiano the Board voted unanimously to adjourn regular session at 7:42PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

DRAFT

MINUTES
TOWN BOARD
August 10, 2022

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here:

<https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor John Deer presided, and the following Board members present:

Sara Bollinger, Councilor
Elaine Denton, Councilor
Heather Waters, Councilor
Katelyn M. Kriesel, Councilor
Alissa Italiano, Councilor
William Nicholson, Councilor

The following Town Officers were present:

Anthony Germano, Attorney for the Town
Robert Germain, Attorney

Allison A. Weber, Town Clerk

The following Town Officers Attending Virtually:

Michael Crowell, Police Chief

Rob Cushing, Highway Superintendent

1. Attendees

In-Person Meeting Attendees: Jason Klaiber, Eagle Bulletin. Mary Cunningham, Danielle & Ryan Ewert, Don Bregande, Madison Ewert

Virtual Meeting Attendees: Paula Ellenberg

2. The Pledge of Allegiance

Supervisor Deer, called the meeting to order at 6:30 PM. Councilor Kriesel led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. Open Podium – No Speakers

4. 6:35 PM Public Hearing – Zone Change Request – 8291 E. Seneca Turnpike Residential District (R1) to Restricted Agricultural Districts (RA)

Anthony Germano, Attorney for the Town, exited the meeting. Robert Germain joined the meeting as outside counsel representing the Town Board for the public hearing for the application for a zone change for the parcels located at 8291 E. Seneca Turnpike to change the zoning classification from Residential District (R1) to Restricted Agricultural Districts (RA).

Councilor Waters made a motion, seconded by Councilor Italiano, to waive the reading of the public notice in the matter of public hearing for the application for a zone change for the parcel

located at 8291 E. Seneca Turnpike to change the zoning classification from Residential District (R1) to Restricted Agricultural Districts (RA).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to open the public hearing at 6:35 PM in the matter of public hearing for the application for a zone change for the parcel located at 8291 E. Seneca Turnpike to change the zoning classification from Residential District (R1) to Restricted Agricultural Districts (RA).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Supervisor Deer asked Town Clerk Weber to read aloud letters and comments that were submitted for this public hearing for the record.

Town Clerk Weber stated that she has received two photos from the applicant that show the fencing that was installed on their property.

Town Clerk Weber read aloud an online public comment from Barbara Emmons. Town Clerk Weber stated that the Town is also in receipt of a letter from Barbara Emmons and Paula Ellenberg.

Town Clerk Weber stated that she received a phone comment in opposition of the zone change from Cynthia Crowe.

Town Clerk Weber read aloud a letter of opposition from Dr. John Endres, Compassionate Care Veterinary Hospital.

Supervisor Deer requested that the letters and comments submitted by the public be added to the record.

Paula Ellenberg spoke virtually and stated the proposed zone change request does not make sense based on the small pockets of RA. Ms. Ellenberg stated that the Planning Board had already reviewed this and issued a negative recommendation.

With there being no further comments from the public, Councilor Bollinger made a motion, seconded by Councilor Denton, to close the public hearing at 6:45 PM in the matter of Zone Change Request for 8291 E. Seneca Turnpike from Residential District (R1) to Restricted Agricultural Districts (RA).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

PART II – Short Environmental Assessment Form

Attorney Germain reviewed Part II of the short environmental assessment form with the Town Board. The Town Board determined that each of the environmental factors would have no more than a small to moderate impact. After further discussion, the Board agreed that there would be no significant environmental impact by issuing (approving for LL) the Zone Change request based on the reasons set forth in the Resolution drafted by the Attorney for the Town.

Councilor Bollinger made a motion, seconded by Councilor Italiano, to declare the Town of Manlius lead agency for SEQR purposes in the matter of Zone Change Request for 8291 E. Seneca Turnpike from Residential District (R1) to Restricted Agricultural Districts (RA).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Nicholson to issue a negative declaration for SEQR purposes in the matter of for the application for a zone change for the parcel located at 8291 E. Seneca Turnpike to change the zoning classification from Residential District (R1) to Restricted Agricultural Districts (RA).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

Attorney Germain stated this is a filed short form EAF and that it is an unlisted action allowing the draft environmental form to be prepared.

Councilor Bollinger made a motion, seconded by Councilor Italiano, to approve the zone change for the parcel located at 8291 E. Seneca Turnpike to change the zoning classification from Residential District (R1) to Restricted Agricultural Districts (RA) as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0

All in Favor.

Motion Carries.

5. 6:57 PM Appletree Water District – Map Plan & Report

Councilor Bollinger made a motion, seconded by Councilor Italiano, to accept the Map, Plan & Report prepared by M. J. Engineering and Land Surveying, P. C. for the proposed Appletree Ridge Water District.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Italiano, to set a date for a public hearing in the matter of the formation of the Appletree Water District for August 24, 2022, at 6:35 PM.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

6. 7:02 PM Resolution to issue a Bid for the Kayak Floating Dock at Poolsbrook Lakes

The Town Board authorized the issuance of a bid for the design, acquisition, and installation of an accessible floating dock/launch at Poolsbrook in the Olde Erie Canal State Park. The Town has received a grant in the amount of \$24,000.00 from the State of New York to offset the cost of such floating dock/launch. This was previously approved as a Request For Proposal and this requires a bid process.

Councilor Bollinger made a motion, seconded by Councilor Denton, to issue a bid for the construction of a Kayak Floating Dock at Poolsbrook

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

7. 7:03 PM Hive Agreement – Project Management Software

Supervisor Deer presented a contract with Hive for project management software and gave a brief overview of the software. Supervisor Deer stated that he has reviewed different project management software platforms and selected Hive.

Councilor Waters made a motion, seconded by Councilor Kriesel, to authorize the Supervisor to sign an annual agreement with Hive for project management software at a rate of \$1,584.00.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

8. 7:07 PM Approval of Minutes – July 27, 2022 - Tabled

9. 7:09 PM Approval of Abstract # 15

Councilor Bollinger made a motion, seconded by Councilor Waters, to approve Abstract # 15 in the amount of \$74,171.64 as submitted by Town Clerk Weber.

TOWN OF MANLIUS
Fund Summary
Abstract # 15 - 2022

CODE	FUND	TOTALS
A	General Fund Townwide	\$478,049.34
B	General Fund Town	\$6,112.30
DA	Highway Fund Townwide	\$10,919.52
DB	Highway Fund Town	\$201,633.50
SL1	Overhead Lighting District	\$1,646.37
SL2	Underground Lighting District	\$2,172.01
SL3	Entry Lighting	\$108.26
SL4	Garden Park Lighting	\$671.92
SL5	Ratnour Bridge Lighting	\$2,486.68
SR1	Trash	\$185.87
SR2	Brush	\$185.87

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

10. Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Kriesel and seconded by Councilor Italiano, the Board voted unanimously to adjourn regular session at 7:09 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2022	A00-2.690	Overpayments and Clearing	9,273.00						
	A00-5.1110.400	Justices - Contractual	165.00	20,000	19,775.00		29,265	27,634.76	
	A00-5.1440.400	Engineer - Contractual	179.00	25,000	18,062.50		43,000	32,709.30	
	A00-5.1620.405	Buildings - Information Te	15,077.02	229,852	76,277.82		314,865	103,742.99	
	A00-5.1620.421	Buildings - Phone	1,421.18	9,400	535.37-	Y	314,865	117,398.83	
	A00-5.1620.430	Buildings - Cleaning	126.25	24,283	12,060.24		314,865	118,693.76	
	A00-5.1640.410	Central Garage - Gasoline	6,554.40	85,000	5,448.89-	Y	88,500	2,473.62-	Y
	A00-5.9045.800	Life Insurance	349.45	5,100	1,829.80		5,100	1,829.80	
	A00-5.9061.800	Health Insurance Opt-Out	1,450.00	32,000	9,268.56		32,000	9,268.56	
	B00-5.3620.400	P & D - Contractual	3,946.26	100,035	8,314.30		123,948	16,070.22	
	B00-5.3620.421	P & D - Phone	134.98	1,500	172.66		123,948	19,881.50	
	SR1-5.8160.400	Refuse - Contractual	199,943.00	2,399,316	752,807.36		2,399,316	752,807.36	
	SR2-5.8160.400	Refuse - Contractual	25,151.33	301,829	100,618.36		301,829	100,618.36	
	TA2-2.851	Engineering Deposits	2,148.00						
		** 2022 YEAR TOTALS	265,918.87						

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE BUDG	OVER	ANNUAL BUDGET	BUDGET AVAILABLE BUDG	OVER
2022-2023	A00-1.380	Accounts Receivable	315.00						
	A00-2.700	Rec Dept Clearing Acct	30,754.80						
	A00-5.1220.401	Supervisor - Office Suppli	72.52	3,000	1,856.49		89,790	30,963.60	
	A00-5.1330.401	Receiver of Taxes -Office	67.49	2,755	1,533.33		7,185	2,071.26	
	A00-5.1355.401	Assessors - Office Supplie	11.58	1,500	147.52		38,320	4,086.75	
	A00-5.1355.403	Assessors - Associations/D	20.00	720	888.00		38,320	4,086.75	
	A00-5.1410.401	Town Clerk - Office Suppli	53.15	2,200	2,780.59		8,495	2,865.73	
	A00-5.1410.408	Town Clerk - Printing/Ads	114.92	1,200	135.09		8,495	2,865.73	
	A00-5.1460.400	Record Managemnt - Contrac	268.15	4,895	12,491.85		4,895	12,491.85	
	A00-5.1620.400	Buildings - Contractual	77.66	5,600	254.01-	Y	314,865	118,820.01	
	A00-5.1640.411	Central Garage - Town Veh	114.70	3,000	2,475.27		88,500	4,080.78	
	A00-5.1670.401	Central Printing - Office	17.97	3,000	529.79		45,600	15,797.18	
	A00-5.3120.401	Police - Office Supplies	697.47	15,285	8,252.72		738,141	429,373.05	
	A00-5.3120.404	Police - Books/Publication	476.46	8,306	4,014.27		738,141	429,373.05	
	A00-5.3120.412	Police - Vehicle Repair	7,787.98	90,560	56,596.67		738,141	429,373.05	
	A00-5.3120.421	Police - Phone	1,118.40	28,500	12,901.59		738,141	429,373.05	
	A00-5.3120.423	Police - Security Service	30.00	420	269.90		738,141	429,373.05	
	A00-5.3120.447	Police - Vehicle Lighting	19,741.41	0	38,156.38-	Y	738,141	429,373.05	
	A00-5.3120.448	Police - Uniforms & Cleani	1,106.59	49,374	28,213.44		738,141	429,373.05	
	A00-5.3120.465	Police - Forensic	4.42	44,486	36,033.33		738,141	429,373.05	
	A00-5.5132.405	Garage - Information Techn	119.99	7,803	3,937.06		82,575	42,218.91	
	A00-5.5132.425	Garage - Garage/Bldg Maint	34.59	23,837	16,272.04		82,575	42,218.91	
	A00-5.5132.446	Garage - Maintenance Contr	230.00	2,150	1,045.99-	Y	82,575	42,218.91	
	A00-5.7310.401	Recreation - Office Suppli	11.58	1,500	1,398.79		81,150	28,308.70	
	A00-5.7310.410	Recreation - Program Expen	6,510.10	64,000	21,169.64		81,150	28,308.70	
	A00-5.7310.415	Recreation - Mileage	266.77	1,400	408.05		81,150	28,308.70	
	B00-5.3620.401	P & D - Office Supplies	46.33	1,500	677.87-	Y	123,948	20,016.48	
	DA0-5.5130.411	Machinery - Vehicle Expens	7,281.43	130,818	60,637.70		197,244	88,557.82	
	DA0-5.5130.440	Machinery - Equipment Expe	654.59	45,044	14,574.09		197,244	88,557.82	
	DA0-5.5130.447	Machinery - Shop Supply/St	66.91	10,200	7,810.27		197,244	88,557.82	
	DA0-5.5130.473	Machinery - Shop Tools	60.56	7,000	4,395.69		197,244	88,557.82	
	DA0-5.5140.410	Brush & Weeds - Fuel	42.45	3,000	42.45-	Y	61,125	64,165.42	
	DA0-5.5142.401	Snow Removal - Office Supp	326.06	1,530	946.00		628,891	582,800.04	
	DA0-5.5142.441	Snow Removal - Safety/Trai	703.13	6,500	4,702.67		628,891	582,800.04	
	DA0-5.5142.447	Snow Removal - Shop Suppli	117.50	37,891	31,055.33		628,891	582,800.04	
	DA0-5.5142.448	Snow Removal - Uniforms/Cl	562.38	14,000	6,361.40		628,891	582,800.04	
	DB0-5.5110.410	General Repairs - Diesel	53.00	45,000	15,431.80		1,322,153	254,245.61	
	DB0-5.5110.430	General Repairs - Stop Che	830.00	7,000	1,523.02		1,322,153	254,245.61	
	DB0-5.5110.475	General Repairs - Road Rep	44,754.71	799,843	255,719.57		1,322,153	254,245.61	
	DB0-5.5110.478	General Repairs - Drainage	769.75	41,500	23,511.63		1,322,153	254,245.61	
** 2022-2023 YEAR TOTALS **			126,292.50						