

MINUTES
TOWN BOARD
September 25, 2013

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

John R. Loeffler, Councilor
David M. Marnell, Sr., Councilor
Nicholas J. Marzola, Councilor
Jason Cassalia, Councilor
Vincent Giordano, Councilor
Karen Green, Councilor

The following Town Officers were present:

Don Martin, Attorney for the Town	Deborah Demmon, Deputy Town Clerk
Fran Marlowe, Manlius Police Chief	Doug Miller, Town Engineer
Ann Oot, Town Manager	Rob Cushing, Highway Superintendent

Other persons attending:

Ellen & Mike McGrew, Manlius.

1. The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 7:00 pm. Councilor Marzola led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

2. Approval of Minutes – September 11, 2013

Councilor Green made a motion, seconded by Councilor Giordano, to approve the minutes of September 11, 2013 as submitted by Town Clerk Edsall.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marzola

Nays: 0

All in Favor.

Motion Carries.

3. Approval of Abstract # 18

Councilor Marzola made a motion, seconded by Councilor Giordano, to approve Abstract # 18 as submitted by Town Clerk Edsall.

<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$125,448.25
B	General Fund Town	\$ 3,618.65
DA	Highway Fund Townwide	\$ 40,383.13
DB	Highway Fund Town	\$262,568.27
SS1	Manlius Con Sewer District	\$ 196.38
CM1	Police Trust	\$ 16,822.00
CM4	Court Special Revenue	\$ 290.87

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marzola

Nayes: 0

All in Favor.

Motion Carries.

4. Fireworks Permit – Traditions at the Links

Deputy Town Clerk Demmon stated that Traditions at the Links has applied for a fireworks permit for a display on October 5, 2013 at 8:30PM. Deputy Clerk Demmon asked the Board if they would include an end time for the fireworks as some neighbors have complained about the late start of previously displays.

Councilor Giordano made a motion, seconded by Councilor Marzola, to authorize the Town Clerk to issue a fireworks permit to Traditions at the Links for a fireworks display to be held on October 5, 2013 at 8:30PM with an end time of 9:30PM per the application submitted to the Town Clerk's Office.

Ayes: Supervisor Theobald, Councilor Giordano, Councilor Green, Councilor Marzola, Councilor Cassalia, Councilor Loeffler

5. Presentation of Tentative Budget

Supervisor Theobald stated that he had meetings with all of the department heads and their liaisons since August. Supervisor Theobald stated that he as well as the board members and the department heads had met in their budget workshops. They still have to manage unfunded mandates which they have no control over such as:

- Rising costs of New York State Retirement Funding
- New this year Universal Health Care and its increased costs through fees and reinsurance.

At this point Supervisor Theobald presented the Tentative Budget to Deputy Town Clerk Demmon.

Supervisor Theobald stated the budget is still a work in progress and that he and the Board will do everything they can to control the costs and taxes.

6. Change of Dates – November Town Board Meetings

Councilor Marnell enters the Board Room at 7:06PM

Discussion ensued about the date changes for the Board meetings in November.

Councilor Cassalia made a motion, seconded by Councilor Marnell, to make the following changes in Town Board meeting dates:

- Cancel November 27, 2013, new date is November 20, 2013
- Cancel January 1, 2013, new date is January 8, 2013

Ayes: Supervisor Theobald, Councilor Giordano, Councilor Green, Councilor Marzola, Councilor Cassalia, Councilor Loeffler, Councilor Marnell

7. Correspondence/New Business

A) Highway Superintendent- No New Business

B) Planning & Development

Doug Miller Town Engineer stated he had received a notification from Central New York Regional Planning & Development requesting participation in the annual MS4 Stormwater Compliance Assistance Program budgeted for \$3600.00 which includes, public education outreach and municipal training which are required for a price not to exceed \$3600.00 for the year.

Councilor Giordano made a motion, seconded by Councilor Loeffler to enter into a contract with the Central New York Regional Planning & Development Board's for the MS4 Stormwater Compliance Education Assistance Program for a price not to exceed \$3600.00, as presented by Mr. Miller.

Ayes: Supervisor Theobald, Councilor Giordano, Councilor Green, Councilor Marzola, Councilor Cassalia, Councilor Loeffler, Councilor Marnell

C) Attorney Martin stated that the Board will need to have Executive Session to discuss litigation.

D) Town Clerk – No New Business

E) Police Chief Marlowe stated that the Police Department would like to look at a program called Doc View USA. Right now when insurance companies get a copy of an accident report they provide a check for .25¢. With the Doc View Program the insurance companies can go on line and Doc View will process the request then send the report to the insurance company. Any citizen involved in an accident can get a copy of their report at the office, at no charge. Doc View does charge a fee and that with whatever we decide to charge per report is passed along to the insurance company then the Police receive a check on the 15th of every month.

F) Town Board –

Councilor Cassalia stated that he met with the CRC Chair Captain Shafer of the Manlius Police Department. They spoke about continuing education for our CRC members working with Onondaga County CRC Management to put on a class for our elected

officials specific to disaster management and what our role will be for the Town of Manlius and how the different levels of government will work together. Councilor Cassalia stated he will be talking to Kevin Wisely the head of Onondaga County CRC Management about this. The ideal is something not time consuming and hopes that it can be done in an evening to include not just our elected officials but to include the Town of DeWitt and East Syracuse.

Councilor Cassalia stated that an updated Emergency Operations Manual should be available from Captain Shafer within the next 30 to 60 days.

Councilor Giordano stated the Village of Manlius will be reviewing the building lease for the Town of Manlius Police Department.

G) Supervisor Theobald shared a thank you note sent to the Town from the former Town Attorney Tim Frateschi.

8. Executive Session

With there being no further business to come before the Board, upon motion duly made by Councilor Marnell and seconded by Councilor Marzola, the Board unanimously voted to adjourn regular session at 7:24PM to enter into executive session to discuss litigation.

Submitted by:

Deborah Demmon
Manlius Deputy Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

September 25, 2013

Upon motion duly made by Councilor Marnell and seconded by Councilor Giordano, the Board unanimously voted to close Executive Session at 7:45PM and re-enter Regular Session.

Upon motion duly made by Councilor Loeffler and seconded by Councilor Marnell, the Board unanimously voted to adjourn Regular Session at 7:45.