

Nayes: 0

All in Favor.

Motion Carries.

3. Approval of Abstract # 9

Councilor Marzola made a motion, seconded by Councilor Marnell, to approve Abstract # 9 as submitted by Town Clerk Edsall.

TOWN OF MANLIUS
Fund Summary
Abstract # 9 - 2013

<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$ 145,622.87
B	General Fund Town	\$ 741.07
CM1	Police Trust	\$ 775.00
DA	Highway Fund Townwide	\$ 34,522.86
DB	Highway Fund Town	\$ 178.05
SL1	Overhead Lighting	\$ 2,014.73
SL2	Underground Lighting	\$ 1,872.65
SL3	Entry Lighting	\$ 102.99
SL4	Garden Park Lighting	\$ 555.18
SL5	Ratnaur Bridge Lighting	\$ 3,102.70
SR1	Manlius Trash District	\$ 81,537.77
SR2	Manlius Res Brush District	\$ 12,016.34
SS1	Manlius Con Sewer District	\$ 1,761.49

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

4. Set Date – Public Hearing – Special Permit, Dorothy Agrippino, 5040 Palmer Rd. (tax Map # 116.-01-22.6) for a dog & cat groom shop with additional services

Ken Balamnt, representing the applicant, briefly described the proposed project. Mr. Balamnt stated that there will be a grooming and waiting area with a kennel that will have 13 cages. There will be an animal bathing area along with office space and business storage. The regular boarding and the overnight boarding will be seasonal.

Dorothy Agrippino, stated that there will be 3 to 5 dogs groomed a day and an average of 5 to 8 dogs in the boarding facility at one time.

Attorney Frateschi reviewed the Planning Board recommendations dated April 22, 2013. The Planning Board recommended approval with the following conditions:

- Noise attenuation must be addressed
- Dog Curfew: 8:00AM – 8:00PM – Dogs cannot be outside before or after curfew

- No more than 5 outside runs.
- Maximum of 13 dogs onsite.

Discussion ensued regarding the applicants current grooming business in Chittenango.

Councilor Marzola made a motion, seconded by Councilor Marnell to set date for a public hearing on May 22, 2013 at 7:05p.m in the matter of Dorothy Agrippino, 5040 Palmer Rd. (tax Map # 116.-01-22.6) for a dog & cat groom shop with additional services

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

5. RFP Discussion – Forensic Audit

Supervisor Theobald reviewed the results of the RFP for a forensic audit and a discussion ensued regarding selecting a firm. The Board discussed the 3 firms that submitted proposals. The consensus of the Board was that Bowers and Co. was the best choice for this limited engagement.

Councilor Marzola stated that he would like to look into the possibility of our Town CPA assisting in the audit.

Councilor Green stated that she felt that Bowers and Co. has experience in auditing courts and this separates them from others. They also have applicable specific references.

Councilor Loeffler stated that the rate Bowers and Co. quoted was less if they do go over the number of hours outlined in the proposal. Councilor Loeffler also stated that he believes that using the Town Accountant to assist with the audit allows the Town to really understand the process.

Councilor Giordano stated that Bowers and Co. has specific Court experience and he has received great references in favor of Bowers.

Councilor Marnell made a motion, seconded by Councilor Marzola to enter into a contract with Bowers and Co. pursuant to the proposal submitted for the RFP with the conditions that to the extent possible, the Town CPA be used to assist in the audit.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

6. Correspondence/New Business

A) Highway Superintendent

Robert Cushing, Highway Superintendent, reviewed the results of the road paint bids.

Councilor Marnell made a motion, seconded by Councilor Marzola, to accept the bid results from the bid held on April 30, 2013 and award the bid to Ennis Paint with a cost of \$9.65 per gallon for yellow road paint and \$9.65 per gallon for white road paint.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries

Councilor Marzola made a motion, seconded by Councilor Marnell, to approve the purchase of a 14 foot sander body from Tracey Road Equipment per Oneida county bid rate of \$16,805.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries

B) Planning & Development – No New business

C) Attorney –

Attorney Frateschi stated that he wanted to discuss clarification to the motion made regarding the contract with Bowers and Co. for a forensic audit.

Councilor Marzola stated that to the extent practicable he would like to have the Town CPA participate in the forensic audit to provide information and assist in the process. Discussion ensued regarding the forensic audit process.

Attorney Frateschi stated that he has reviewed the annual inter-municipal agreement for the recreation department to lease two buses for the summer program. Attorney Frateschi stated that the contract is the same as last year with exception of a slight increase in the fee per mile over 500 miles. That fee was raised to \$1.55.

Councilor Green made a motion, seconded by Councilor Marnell, to enter into an inter-municipal contract with the East Syracuse Minoa School District to lease two school buses for the 2013 summer program.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries

D) Town Clerk –

Town Clerk Edsall stated that the Minoa Fire Department has applied for a fireworks permit for the display on May 31, 2013. Town Clerk Edsall stated that the permit is complete and has been reviewed by the Office of Planning and Development.

Councilor Marzola made a motion, seconded by Councilor Giordano, to authorize the Town Clerk to issue a fireworks permit to the Minoa Fire Department for a fireworks display to be held on May 31, 2013 with a rain date of June 1, 2013 per the application submitted to the Town Clerk's Office.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries

Town Clerk Edsall announced the annual rabies clinic on will be held May 13, 2013 from 5pm – 7pm at the Village of Manlius Recreation Center.

E) Police Chief

Fran Marlowe, Chief of the Manlius Police Department, gave a brief history of new Officer Gregory Synder to the Town Board.

Councilor Loeffler made a motion, seconded by Councilor Green, to hire Gregory Synder as a Town of Manlius Police Officer with a start date effective May 12, 2013.

Ayes: Supervisor Theobald, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marzola

F) Town Board

Councilor Giordano presented a list of items to dispose of and to send to auction.

Faulty equipment to Dispose of: 1 Canon Printer, 2 electric typewriters, 2 computers (hard drives removed), Brother Fax Machine, 6 computer speakers, 2 battery back-ups, 3 routers, 33 phones.

Vehicles and equipment to auction: 2008 Crown Victoria, 2003 Jeep Cherokee, 4 desks, 6 office chairs.

Councilor Giordano made a motion, seconded by Councilor Marnell, to approve the list of items to be disposed of and auctioned as presented by Councilor Giordano.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries

Councilor Giordano stated that there are two major landscaping projects to be completed at Town Hall. Proscapes has submitted a quote to move the tulip bed in the front lawn at a cost of 462.75. Councilor Giordano stated that this must be moved back away from the new sidewalk.

Councilor Giordano made a motion, seconded by Councilor Marzola, to authorize the Supervisor to enter into a contract with Proscapes to move the front tulip bed at a cost of \$462.75.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Cassalia, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries

Councilor Giordano stated that the Cyprus Bushes at Town Hall have died as a result of salting in the winter months. Proscapes submitted a quote for \$533 to remove the bushes and plant new bushes. Councilor Giordano stated that there would be subsequent costs to protect these bushes in the winter.

Conversation ensued regarding the landscaping at Town Hall and the Town Board tabled the matter.

G) Supervisor

Supervisor Theobald stated that he recently attended the NYCOM conference where Village of Minoa Mayor Donovan was honored as the President of the Association. Supervisor Theobald congratulated Mayor Donovan.

7. Executive Session

There being no further business to come before the Board, upon motion duly made by Councilor Marnell and seconded by Councilor Loeffler, the Board unanimously voted to adjourn regular session at 7:48 pm to enter into executive session to discuss PBA negotiations.

Respectfully Submitted by:

Allison Edsall
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

May 5, 2013

Upon motion duly made by Councilor Green and seconded by Councilor Marnell, the Board unanimously agreed to close Executive Session and re-enter Regular Session.

The Town Board re-entered Regular Session at 8:13 p.m.

There being no further business to come before the Board, upon motion duly made by Councilor Marzola and seconded by Councilor Loeffler, the Board unanimously voted to adjourn the Regular Session at 8:14 p.m.

Submitted by:

Allison Edsall
Manlius Town Clerk