

Agenda
Manlius Town Board
August 25, 2021
6:30 PM

1. Virtual Meeting Instructions

Documents:

[8-25-21 TOWN BOARD MEETING INSTRUCTIONS.PDF](#)

2. Pledge Of Allegiance

3. Open Podium

Joseph Messineo

4. Approval Of Minutes

Documents:

[8-11-21 DRAFT.PDF](#)

5. Approval Of Abstract

Documents:

[ABSTRACT 16.PDF](#)

6. Hope For Heather Teal Ribbon Run

Documents:

[HOPE FOR HEATHER - 2021.PDF](#)

7. Discussion - Recreational Marijuana Sale Legislation

8. Skyridge/Salt Springs Water, Planning & Engineering Services Project Agreement Amendment

Documents:

[BARTON AND LOGUIDICE PROJECT AGREEMENT AMENDMENTS FOR SKYRIDGE-SALT SPRINGS WATER DISTRICT.PDF](#)

9. Fayetteville Manlius SIRO & SPO Agreements 2021-2022

Documents:

[T. LEROY.PDF](#)
[B. DAMON.PDF](#)
[D. GOLDEN.PDF](#)
[A. PALMER.PDF](#)
[D. FILIP.PDF](#)
[S. MEHLEK.PDF](#)

10. East Syracuse - Minoa School District SIRO Agreements - 2021-2022

Documents:

[ESM SIRO AGREEMENT - CAMPBELL.PDF](#)
[ESM SIRO AGREEMENT - KAMMAR.PDF](#)

11. Authorize Bid Packets For Trash And Brush Contracts

12. Authorizing MJ Engineering & Land Surveying, P.C. To Map And Report For Proposed Appletree Ridge Water District

Documents:

[APPLETREE RIDGE WATER DISTRICT - MAP, PLAN AND REPORT PROPOSAL.PDF](#)

13. Set Date - Public Informational Meeting - Minoa Fire Station #2 Construction And Renovations

14. Authorize Town Attorney To Initiate Host Community Agreement With Solar Development Company CVE

15. Highway Superintendent

16. Attorney

17. Town Clerk

18. Police Chief

19. Town Manager

20. Committee Reports

21. Supervisor

21.I. Supervisor's Report - July 2021

Documents:

[BALANCE SHEET.PDF](#)
[CASH BALANCE REPORT.PDF](#)
[YTD ACTUAL TO BUDGET TOTAL - FUND DETAIL.PDF](#)

22. Adjournment

This meeting is being recorded and live streamed. The recording will be broadcast live and will be posted to the town website at www.townofmanlius.org

Please silence cell phones.



August 25, 2021 – 6:30PM

Town Board Meeting Instructions

The easiest way to participate in the meeting is to use the link provided below. The meeting will be conducted on the ZOOM platform as a webinar. Please make sure that when you complete your attendee registration you enter your full name.

Click on the link or enter the meeting URL web address as listed below.

<https://us02web.zoom.us/j/89729902129?pwd=R0xmRVJzL2NFQTZuUkkzWkJDREJoQT09>

Password to join when prompted:

Password: **581755**

Enter your email address and name and join the meeting.

Join by telephone by dialing the number below:

(929) 436-2866

When prompted to enter the Webinar ID, use the number below followed by #

Webinar ID: 897 2990 2129

Press # again to skip the personal id and enter the password below followed by #

Password: **581755**

If this is your first time joining a ZOOM meeting you may practice using ZOOM meeting platform at <https://zoom.us/test>.

MINUTES
TOWN BOARD
August 11, 2021

The Town of Manlius Town Board hybrid meeting in-person and virtual live streaming with Supervisor Edmond Theobald presiding and the following Board members present:

Karen Green, Councilor
Sara Bollinger, Councilor
Elaine Denton, Councilor
John Deer, Councilor
Heather Waters, Councilor
Katelyn M. Kriesel, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town
Ann Oot, Town Manager
Mike Crowell, Police Chief

Allison A. Weber, Town Clerk
Rob Cushing, Highway Superintendent

1. Attendees

In-Person Meeting Attendees: Daniel Tyrel, Fayetteville. Perna Deer, Fayetteville. Warren Linhart, Manlius. Daniel Kain, Utica. Casey Cleary-Hammarstedt, Tom Bassett, Manlius. Jason Klaiber, Eagle Bulletin. Denis Mahns, Manlius. Ari Spinoza, Fayetteville. Chad Rogers. Terry Brown.

Virtual Meeting Attendees: Roni Morgenstern. John Belton. Valerie Beecher. Lesley Pease. Chad Rogers. Fred and Vicki Keeney. Cristina Tapia. WSTM cnycentral. Michael Fogel. Ellen Hammer. Andrea Belton. Allen Olmsted. Paul Staab. David Froelich.

2. The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 6:30 PM. Councilor Denton led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

3. Open Podium – No Requests

4. Approval of Minutes – July 28, 2021

Councilor Bollinger made a motion, seconded by Councilor Denton, to approve the minutes of July 28, 2021, as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

5. Approval of Abstract # 15

Councilor Bollinger made a motion, seconded by Councilor Green, to approve Abstract # 15 in the amount of \$375,642.79 as submitted by Town Clerk Weber.

TOWN OF MANLIUS
Fund Summary
Abstract # 15 - 2021

CODE	FUND	TOTALS
A	General Fund Townwide	\$242,431.17
B	General Fund Town	\$13,617.89
CM1	Police Trust	\$381.28
DA	Highway Fund Townwide	\$34,611.90
DB	Highway Fund Town	\$69,673.98
SD1	Consolidated Drainage # 1	\$1,253.00
SD3	Consolidated Drainage # 3	\$2,506.00
SL1	Overhead Lighting	\$1,550.09
SL2	Underground Lighting	\$2,048.75
SL3	Entry Lighting	\$99.74
SL4	Garden Park Lighting	\$627.33
SL5	Ratnaur Bridge Lighting	\$2,334.31
SR1	Manlius Trash District	\$185.87
SR2	Manlius Res Brush District	\$185.87
SS1	Manlius Con Sewer District	\$18.61
TA2	Trust & Agency - Other	\$4,117.00

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

6. Municipal Building Feasibility Study Update

Supervisor Theobald stated the Town has been working on a Municipal Building Feasibility Study for the last three years. Supervisor Theobald introduced Terry Brown and stated he and his team will give a presentation of the history and current standing of the study.

Chad Rogers, King & King Architects gave a presentation covering the goals and space needs of a future Municipal Building based on the feasibility study.

Mr. Brown stated they are considering property on North Burdick St., in which a developer is willing to enter a public-private partnership for the municipal building. Mr. Brown stated that the next step will be to work with a developer to provide a more detailed project presentation.

7. 457 Deferred Compensation Plan – Presentation New York State Representative Dan Kain

Mr. Kain of the New York State Deferred Compensation Plan explained how the plan works and the services provided. Mr. Kain stated that the fees (minimum of \$20.00, maximum of \$80.00 per year) are paid by the participants. Mr. Kain stated there is no contract with this plan and it can be adopted at any time.

After a lengthy Town Board discussion, it was decided the Town would switch from Lincoln Financial to the NYS Deferred Compensation Plan.

Councilor Kriesel made a motion, seconded by Councilor Denton, to adopt the Deferred Compensation Plan for Employees of the State of New York as outlined in the resolution presented.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

8. Proposed Local Law to place a Moratorium on the Processing of Commercial Solar Array Applications

Supervisor Theobald stated that at the public hearing held July 28, 2021 the Town Board received several comments on the proposed solar moratorium. Supervisor Theobald reviewed the history of the proposed solar moratorium and stated that the local law was brought to the Town Board for consideration because of concerns from the Planning Board. Supervisor Theobald stated the OCPB determined the local law will have no significant adverse effects and commends the Town for their initiative to examine solar development and regulations as it relates to the Town's comprehensive planning efforts.

Supervisor Theobald polled each of the Town Board members regarding their position on the proposed moratorium. Councilors Waters, Denton, Deer and Kriesel stated that they would vote no for the moratorium. The common themes for these Councilors opposition to the proposed moratorium were:

1. The coming updated Comprehensive Plan will address issues in the 2016 Solar Array Code.
2. Currently the local electric grid has a limited capacity to accept additional solar arrays which will limit the number of projects.
3. The statement from Planning Board Chairman Lupia and Member Beecher stating that after the research they have done they are in favor of proceeding with solar array projects and stated the Planning Board has the tools to process the applications.

Councilors Bollinger, Green and Supervisor Theobald would vote yes to adopt the proposed moratorium. The common themes for these Councilors support for the proposed moratorium were:

1. There should be additional updates to the 2016 Solar Array Code before current projects move forward.
2. The financial aspect of Solar Arrays is not completely clear currently.
3. The boards need additional time to get a more comprehensive understanding of commercial solar arrays.
4. There are still members of the Planning Board who support the moratorium.

Councilor Green made a motion, seconded by Councilor Bollinger, to Approve the Local Law Adopting a Moratorium on the Processing of Commercial Solar Array Applications.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger

Nayes: Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Motion Failed: 4-3

9. Recreational Marijuana Sales Legislation – Tabled

10. Salt Springs Water District Project – Tabled

11. Authorize Preparation of Bid Documents for Trash & Brush Contracts

Attorney Frateschi stated that the trash & brush contract bid packets have been prepared and Town Board authorization is required to publish the bid advertisements.

The Town Board discussed the possibility of including composting in the bid and changing how the brush might be picked up.

The Town Board tabled the matter until the August 25, 2021, Town Board Meeting.

12. Highway Superintendent

Superintendent Cushing stated the highway department is catching up on the paving projects after experiencing weather delays.

13. Attorney – No New Business

14. Town Clerk

Town Clerk Weber stated she has received comments from residents expressing concern that they cannot hear conversations due to the poor sound quality for the virtual meetings. Town Clerk Weber requested that the Town Board consider purchasing additional audio equipment to correct the problem.

Councilor Deer stated he would like to use some of the American Rescue Plan funds to purchase new microphones for the Board Room and previous estimates indicate that it could cost up to \$25,000 to correct the sound issue. Councilor Deer stated that in the meantime the Town could purchase a second Owl device.

15. Police Chief

Chief Crowell gave the following report:

1. Three new officers are in the police academy and are doing well.
2. Two new civilian employees are also doing well in their positions.

The Town Board discussed the large apartment fire that happened on W. Pleasant St. and what the community could do to help the displaced tenants.

16. Town Manager

Town Manager Oot stated that the Town Budget Calendar has been prepared and distributed to the Town Board.

17. Committee Reports

Councilor Bollinger stated the Comprehensive Steering Committee had their first meeting and the recording will be available soon on the town website. Councilor Bollinger stated there will be another meeting on August 17th at 6:00 PM for the Focus Group Co-leaders to be briefed on their duties. The steering committee will meet on October 14th.

18. Supervisor – No New Business

19. Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Green and seconded by Councilor Kriesel the Board voted unanimously to adjourn regular session at 8:32 PM.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	-----LINE ITEM-----			-----GROUP BUDGET-----		
				ANNUAL BUDGET	BUDGET AVAILABLE BUDG	OVER	ANNUAL BUDGET	BUDGET AVAILABLE BUDG	OVER
2021	A00-2.690	Overpayments and Clearing	16,907.00						
	A00-5.1010.400	Town Board - Contractual	3,220.00	64,500	42,694.75		66,500	45,042.91	
	A00-5.1220.480	Supervisor - Payroll	764.68	31,700	13,052.04		89,850	38,496.43	
	A00-5.1420.481	Attorney - Litigation	170.00	25,000	4,664.02	Y	116,000	34,799.49	
	A00-5.1620.405	Buildings - Information Te	13,540.99	194,500	43,192.46		270,130	58,592.51	
	A00-5.1620.421	Buildings - Phone	519.89	10,680	2,118.57		270,130	71,613.61	
	A00-5.1620.423	Buildings - Security Servi	60.95	1,000	512.40		270,130	72,072.55	
	A00-5.1620.424	Buildings - Internet	122.46	2,150	603.96		270,130	72,011.04	
	A00-5.1620.430	Buildings - Cleaning	1,226.25	17,550	1,537.92		270,130	70,907.25	
	A00-5.1620.440	Buildings - Repairs	163.15	5,000	403.45	Y	270,130	71,970.35	
	A00-5.1620.450	Buildings - Pest Control	105.00	1,400	980.00		270,130	72,028.50	
	A00-5.1640.410	Central Garage - Gasoline	4,799.47	70,000	5,106.16		73,000	2,475.23	
	A00-5.1930.400	Judgments & Claims	83.07	10,000	9,404.46		10,000	9,404.46	
	A00-5.9045.800	Life Insurance	391.00	5,100	1,314.67		5,100	1,314.67	
	A00-5.9061.800	Health Insurance Opt-Out	1,050.00	30,000	12,277.06		30,000	12,277.06	
	B00-5.3620.421	P & D - Phone	155.94	2,840	1,012.07		109,070	61,187.15	
	SD3-5.8540.400	Drainage - Contractual	45,493.60	88,225	37,541.22		88,225	37,541.22	
	SR1-5.8160.400	Refuse - Contractual	112,500.67	1,313,915	413,910.03		1,313,915	413,910.03	
	SR2-5.8160.400	Refuse - Contractual	12,534.33	150,412	50,137.36		150,412	50,137.36	
		** 2021 YEAR TOTALS	213,808.45						

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	-----LINE ITEM-----			-----GROUP BUDGET-----		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2021-2022	A00-1.380	Accounts Receivable	1,300.00						
	A00-2.700	Rec Dept Clearing Acct	23,513.23						
	A00-5.1110.401	Justices - Office Supplies	91.48	2,800	1,965.05		19,195	18,142.55	
	A00-5.1620.400	Buildings - Contractual	22.00	5,000	1,630.33		270,130	72,133.50	
	A00-5.1640.411	Central Garage - Town Veh	162.65	2,500	3,100.96	Y	73,000	7,274.70	
	A00-5.3120.400	Police - Contractual	765.86	49,065	12,922.75		542,663	325,173.43	
	A00-5.3120.402	Police - Seminars/Conferen	3,884.84	24,725	8,185.91		542,663	325,173.43	
	A00-5.3120.404	Police - Books/Publication	1,448.10	7,585	1,619.47		542,663	325,173.43	
	A00-5.3120.412	Police - Vehicle Repair	33,119.98	94,541	84,100.01		542,663	325,173.43	
	A00-5.3120.421	Police - Phone	1,360.76	30,600	16,157.44		542,663	325,173.43	
	A00-5.3120.448	Police - Uniforms & Cleani	195.50	47,974	18,473.39		542,663	325,173.43	
	A00-5.3120.464	Police - Protection Gear	3,778.22	28,371	23,450.36		542,663	325,173.43	
	A00-5.5132.423	Garage - Fire Monitoring	45.90	574	156.82		68,264	27,125.69	
	A00-5.5132.425	Garage - Garage/Bldg Maint	146.52	16,000	8,768.50		68,264	27,125.69	
	A00-5.5132.426	Garage - Dumpster	481.89	5,957	2,101.88		68,264	27,125.69	
	A00-5.5132.430	Garage - Cleaning/Bathroom	75.68	2,500	1,002.59		68,264	27,125.69	
	CM1-5.3120.493	DWI Equipment - Contractu	381.28	0	21,214.40	Y	0	21,214.40	Y
	DA0-5.5130.411	Machinery - Vehicle Expens	5,928.66	124,589	60,206.50		191,015	103,727.01	
	DA0-5.5130.440	Machinery - Equipment Expe	459.18	45,044	27,050.78		191,015	103,727.01	
	DA0-5.5130.447	Machinery - Shop Supply/St	44.64	10,200	7,763.72		191,015	103,727.01	
	DA0-5.5130.474	Machinery - Tires	497.50	4,182	3,001.50		191,015	103,727.01	
	DA0-5.5140.447	Brush & Weeds - Supplies/T	76.90	2,000	1,800.80		58,885	45,730.63	
	DA0-5.5142.404	Snow Removal - Subscriptio	22.90	250	93.56		711,498	641,609.94	
	DA0-5.5142.421	Snow Removal - Phones/Page	112.20	1,700	892.38		711,498	641,609.94	
	DA0-5.5142.441	Snow Removal - Safety/Trai	58.00	6,000	5,265.01		711,498	641,609.94	
	DA0-5.5142.448	Snow Removal - Uniforms/Cl	643.15	13,656	7,867.79		711,498	641,609.94	
	DA0-5.5142.471	Snow Removal - Repairs	1,380.64	35,375	24,810.34		711,498	641,609.94	
	DB0-5.5110.441	General Repairs - Safety/T	12.40	1,000	784.71		1,284,090	176,654.17	
	DB0-5.5110.450	General Repairs - Contract	92,215.03	350,341	331,100.78	Y	1,284,090	176,654.17	
	DB0-5.5110.475	General Repairs - Road Rep	7,861.38	799,843	454,313.56		1,284,090	176,654.17	
	DB0-5.5110.478	General Repairs - Drainage	1,024.10	41,500	28,028.17		1,284,090	176,654.17	
** 2021-2022 YEAR TOTALS **			181,110.57						

**AGREEMENT REGARDING HOPE FOR HEATHER TEAL RIBBON RUN
THROUGH THE VILLAGE OF MINOA, NEW YORK**

THIS AGREEMENT ("Agreement"), relative to the planning and conducting the 12th Annual Teal Ribbon 5K Run and 3K Family Fun Walk ("Event") within the corporate limits of the Village of Minoa, New York, is made and entered into as of **August , 2021**, by and between the Village of Minoa, New York, a municipal corporation with offices located at 240 N. Main Street, Minoa, New York 13116 ("Village"), the Town of Manlius, New York, a municipal corporation with offices located at 301 Brooklea Drive, Fayetteville, New York 13066 ("Town"), and Hope For Heather, a not-for-profit corporation with a mailing address of P.O. Box 2208, Liverpool, New York 13089 ("Sponsor").

WITNESSETH:

WHEREAS, Sponsor is a not-for-profit corporation in memory of Heather Weeks, an advocate for women's cancer committed to raising funds to help find a cure, and who lost her life to cancer at age twenty four (24); and

WHEREAS, Sponsor's mission is to raise funds to support ovarian cancer research to promote education and awareness, and to help provide comfort to women and their families devastated by cancer;

WHEREAS, the Event is part of a series of events conducted by and/or on behalf of Sponsor to promote and fulfill its mission to end ovarian cancer as a life-threatening disease; and

WHEREAS, Sponsor is organizing, planning and conducting the Event the morning of **September 25, 2021**, at Lewis Park in the Village;

WHEREAS, Village and Town are ready, willing, and able to offer such access and/or assistance to Sponsor, as hereinafter described, in regard to the conduct of the Event; and

NOW THEREFORE, in consideration of the foregoing, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Village, Town, and Sponsor covenant, represent and undertake as follows:

ARTICLE I

- A. The Event shall be conducted by the Sponsor on **September 25, 2021** between **8:30 a.m. and 12:00 p.m.****
- B. The Event is to generally be managed by Sponsor.**
- C. The specific route for the Event shall be as agreed by Village and Sponsor, upon consultation with the Town of Manlius Police Department ("Manlius Police").**

- D. Sponsor shall be seeking the temporary closure or alteration of such streets, roads and routes within the municipal boundaries of Village to motor vehicle traffic prior to, and at the time of Event on **September 25, 2021** as agreed to by the parties.
- E. Sponsor is seeking law enforcement assistance from the Manlius Police with respect to pedestrian and traffic safety and direction.

ARTICLE II

- A. The designated (agreed to) streets/roads will be closed, from approximately 9:00 a.m. to 11:45 a.m. on the scheduled day of the Event (**September 25, 2021**), and shall be re-opened as soon as practicable thereafter, with some parts of the Event route opening prior to others.
- B. Village agrees to permit Sponsor use of Lewis Park and facilities located thereon from approximately 7:00 a.m. to 12:00p.m. on the scheduled day of the Event (**September 25, 2021**).
- C. Town agrees to provide through the Manlius Police the following, related to traffic safety and direction:
1. Manlius Police shall provide a total of eight (8) police officers to Sponsor for the purpose of traffic control and general safety and to support the Event for the duration described at Article II(C)(2).
 2. Eight (8) police officers shall be on duty for approximately three hours (3) hours, at a per hour rate of Forty-seven and 00/100 Dollars (\$47.00).
 3. The above is a good faith estimate only. Thus if circumstances warrant any increased presence, Sponsor agrees to pay same as invoiced from Town based upon the per officer hourly rate set forth herein.
 4. Manlius Police may provide supplemental services through its Explorer Post volunteers, however the decision to utilize same (versus its police officers) shall be solely within Manlius Police discretion.
 5. Notwithstanding the foregoing provisions for dedicated police officers for the Event, the parties agree that no special duty is or shall be thereby created.
- D. Sponsor shall be responsible for any and all other costs and expenses related to the Event not specifically referenced in Article II above, including but not limited to: services, grounds, manpower, vehicles, or equipment needed to sufficiently accommodate the

requirements of the Event and to safely and effectively plan, organize, set-up, conduct and clean-up after the Event.

ARTICLE III

- A. Sponsor shall provide comprehensive general liability and related insurance coverages for property damage, bodily injury, as follows:
1. General Liability Coverage. A general liability for not less than \$1,000,000.00 Each Occurrence / \$2,000,000.00 Aggregate coverage for Bodily Injury and Property Damage; same to be extended-broad form coverage in nature.
 - a. Contractual Liability. All of the foregoing coverages shall include contractual liability coverage (with the same limits) for the indemnification, defense and hold harmless provisions under this Agreement.
 - b. Additional Insureds. The Village of Minoa, 240 North Main Street, Minoa, New York 13116 and the Town of Manlius, 301 Brooklea Drive, Fayetteville, New York 13066, shall be named additional insureds thereon.
 - c. Workmen's Compensation, Disability, Employers Liability. To the extent the event will include, either through the Sponsor organization or individual or third party vendor/contractors, the use of employees a separate certificate evidencing New York State Disability/Workmen's Compensation and employer's liability coverage in statutory amounts shall be provided.
- B. The foregoing coverages shall be evidenced by unconditional binders, endorsements or certificates accurately describing the coverages, insureds, additional insureds, date and specific place of event in form approved by the Village Attorney and Attorney for the Town not less than seven (7) days prior to the Event. The Village and/or Town reserve the right to request a letter from the agent, broker or carrier confirming that same complies with the requirements of this Agreement.
- C. The Village Board of Trustees of Village may (but is not obligated to) approve, by duly adopted resolution, and as permitted by its various carrier(s), an endorsement or additional policy coverage to the Village's own existing policies of insurance, where circumstances are such that insurance cannot, or cannot cost effectively, be provided by Sponsor. In such event the expense to Village in providing same shall be included in the fees charged to Sponsor.

ARTICLE IV

- A. Sponsor agrees to indemnify, defend and hold harmless Village and Town, its respective officers, agents and employees for and from any claims, suits, damages or liability made against or imposed upon Village or Town, its respective officers, agents and/or employees and the like arising from any and all acts or omissions, of Sponsor, its

contractors, vendors, agents, or any of their employees or subcontractors or any of their guests and/or invitees.

- B. The foregoing shall survive termination/expiration of this Agreement.

ARTICLE V

- A. In accordance with the provisions of section 109 of the General Municipal Law, Sponsor is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this agreement, or of its right, title or interest in this agreement, or its power to execute this agreement, to any other person or corporation without the previous consent in writing of Village and Town. Any attempts to assign the contract without the Village and Town's written consent are null and void.
- B. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to have been inserted herein. If any such provision is not inserted through mistake or otherwise, then upon the application of either party, this Agreement shall be physically amended forthwith or shall otherwise be deemed to make such insertion.
- C. This Agreement and any other appendices, attachments, schedules or exhibits, constitutes the entire understanding between the parties and there are no other oral or extrinsic understandings of any kind between the parties. This Agreement may not be changed or modified in any manner except by a subsequent writing, duly executed by the parties thereto.
- D. The Mayor has executed this agreement pursuant to a Resolution adopted by the Village Board of Trustees, at a meeting thereof held on _____. **William F. Brazill, Mayor**, whose signature appears hereafter, is duly authorized and empowered to execute this instrument and enter into such an agreement on behalf of the Village. This instrument shall be executed in duplicate. At least one copy shall be permanently filed, after execution thereof, in the office of the Village Clerk.
- E. The Supervisor has executed this agreement pursuant to a Resolution adopted by the Town Board, at a meeting thereof held on _____. **Edmond J. Theobald, Supervisor**, whose signature appears hereafter, is duly authorized and empowered to execute this instrument and enter into such an agreement on behalf of the Town. This instrument shall be executed in duplicate. At least one copy shall be permanently filed, after execution thereof, in the office of the Town Clerk.
- F. This Agreement is governed by the laws of the State of New York.

IN WITNESS WHEREOF, the Town of Manlius has caused its corporate seal to be affixed hereto and these presents to be signed by _____ its Supervisor, duly

authorized to do so, and to be attested to by _____, Town Clerk; the Village of Minoa has caused its corporate seal to be affixed hereto and these presents to be signed by **William F. Brazill** its Mayor, duly authorized to do so, and to be attested to by Lisa DeVona, Village Clerk, and the Hope For Heather has caused its corporate seal to be affixed hereto and these presents to be signed by its _____, the day and year first above written.

TOWN OF MANLIUS

Attest:

By: _____
Edmond J. Theobald, Supervisor

By: _____

VILLAGE OF MINOA

Attest:

By: _____
William F. Brazill, Mayor

By: _____

HOPE FOR HEATHER

Attest:

By: _____
Name: Gary Weeks
Title: Treasurer

By: _____

Background

Barton & Loguidice, D.P.C. (B&L) has provided substantial out-of-scope services in a good faith effort to work in the best interests of the Town of Manlius and its Skyridge/Salt Springs Water Planning and Engineering Services Project. In accordance with the Town's RFP, our scope of service assumed the following:

- Services complete in 2020
- Questions and answers during a live presentation
- Map & Plan for the Existing Sky Ridge Water District
- One (1) Joint Public Hearing with both Town Boards

Additional Services to Date

Actual, additional services performed to date and resulting fees are as follows:

- Significant portion of services completed in 2021 – \$675
- Seven (7) additional Joint Project Committee meetings in 2021 - \$2,100
- Extensive, written questions and answers thru on-line public comment forum and during public hearings – \$3,000 (approximately 20 additional hours)
- NYSEFC/DOH compliant Preliminary Engineering Report, as recommended by NYSEFC/DOH, for the Skyridge Water District to enable the joint project to be funding eligible - \$3,000 (approximately 20 additional hours)
- Separate and additional public hearings - \$1,200 (approximately 8 additional hours)

A lump sum total of \$9,975 in additional services has been incurred to date.

AMENDMENT NUMBER ONE (“Amendment”)
TO THE
AGREEMENT DATED JUNE 23, 2020 (“Agreement”)
BETWEEN
TOWN OF MANLIUS (“Owner”)
AND
BARTON & LOGUIDICE, D.P.C. (“Engineer”)
FOR
PROFESSIONAL SERVICES FOR PLANNING &
ENGINEERING SERVICES (“Project”)

The above referenced Agreement between Owner and Engineer is amended to include the changes set forth below. The Agreement referenced above, including any amendments or revisions thereto previously agreed to in writing between Owner and Engineer, remains in full force and effect except as modified herein.

1. Change in Scope of Services to be Performed

- A. The scope of services to be performed by Engineer is hereby modified as described in Attachment One.

2. Change in Compensation for Services

- A. Total compensation for the services described in Attachment One, including reimbursable expenses, is estimated to be Nine Thousand Nine Hundred Seventy-Five Dollars (\$9,975) which shall be in addition to any payment amount(s) previously agreed to in writing between Owner and Engineer for this Project.
- B. Owner's method of payment to Engineer shall be as set forth in the Agreement referenced above.

3. Total Agreement

- A. This Amendment, along with the original Agreement and any other duly executed amendments previous to this Amendment, constitutes the entire agreement between Owner and Engineer for this Project; it supersedes all prior written or oral understandings and may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the above referenced Agreement as of the latest day and year set forth below.

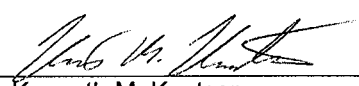
OWNER: Town of Manlius

ENGINEER: Barton & Loguidice, D.P.C.

By:

By:

Title: Edmond J. Theobald
Supervisor

Title: 
Kenneth M. Knutsen
Senior Vice President

Date
 Signed: _____

Date
 Signed: August 13, 2021

NOTE: Address for Giving Notices:

Barton & Loguidice, Attn: President, 443 Electronics Parkway, Liverpool, NY 13088

**Special Patrol Officer Agreement Between the
Town of Manlius and the Fayetteville-Manlius Central School District
(Officer T. LeRoy)**

This Special Patrol Officer Agreement (the "Agreement") is made as of the ____ day of _____, 2021, by and between the Town of Manlius, a municipal corporation situated in the County of Onondaga, State of New York, whose principal address is 301 Brooklea Drive, Fayetteville, New York 13066 (the "Town"); and the Fayetteville-Manlius School District of the County of Onondaga and State of New York, a municipal corporation whose principal address is, 8199 East Seneca Turnpike Manlius, New York 13104 (the "School District"). The Town of Manlius Police Department ("Manlius Police Department") is a specific department within the Town's government structure and does not constitute a separate entity or party to the Agreement. However, the Manlius Police Department will have primary responsibility for carrying out the duties and obligations set forth in this Agreement on behalf of the Town.

WHEREAS, Article 5-G of the New York State's General Municipal Law ("GML") provides the authority for "municipal corporations" to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers and duties on a cooperative contract basis; and

WHEREAS, the School District and the Town are both deemed to be "municipal corporations" as that term is defined by GML 119-n(a); and

WHEREAS, the School District and the Town have determined that it is in their mutual best interests to enter into this Agreement to provide for the assignment of dedicated officers of the Manlius Police Department to serve as Special Patrol Officer(s) in the School District.

NOW, THEREFORE, the parties hereby agree as follows:

1.0 TERM OF AGREEMENT

1.1 This Agreement is for the academic school years of 2020-2021 and begins on September 1, 2021 and expires on June 30, 2022, without notice, unless terminated earlier as provided in this Agreement (the "Term").

2.0 General Terms and Conditions

2.1 The Town and School District have voluntarily chosen to enter into the Agreement in order to have Peace Officer(s) placed within the School District.

2.2 These Peace Officer(s) shall be referred to under this Agreement as Special Patrol Officers ("SPOs"). For the purposes of this Agreement, the term "SPO" shall include those officers specifically selected for (and assigned to) the Schools for a specific academic year as SPOs will be responsible to serve and perform the job duties described herein, to the extent consistent with the parties overall objectives and responsibilities described herein (collectively "SPO Services").

- 2.3 The SPO assignment is intended to be a daytime assignment to be performed Monday through Friday, eight (8) hours per day concurrent with the school day and the School District's academic calendar. The SPO worksite shall include the SPOs assigned School, as well as any other associated buildings and grounds on the assigned school premise. Occasionally, the SPOs may be temporarily assigned to other schools within the School District on an as-needed basis.
- 2.4 The Town agrees that the SPO Services rendered under this Agreement will be in compliance with applicable federal, state, or local laws, rules and regulations pertaining to the Town's provision of services under an inter-municipal agreement pursuant to GML Article 5-G.

3.0 SPO Program Objectives

The objectives of the SPO program are to:

- 3.1 Provide a police presence in the Schools in order to promote and provide an atmosphere of enhanced school safety for faculty, staff, students and school visitors;
- 3.2 Provide a law enforcement resource to students, teachers, school administrators and parents, so as to increase student awareness about crime prevention, internet safety, conflict resolution, violence prevention, restorative justice and peer mediation;
- 3.3 Increase school faculty and staff awareness about policies and procedures for preventing/responding to incidents of violence and other threats to school safety;
- 3.4 Facilitate crime prevention, law enforcement and security consultation;
- 3.5 Build lines of communication and promote positive attitudes between students and the Manlius Police Department;
- 3.6 Provide a counseling resource to students who may be experiencing a variety of school, family, or social problems;
- 3.7 Proactively address problems and pressures as they relate to students before such problems manifest into socially and legally unacceptable behavior (including, but not limited to, the use of alcohol, drugs, and/or tobacco, as well as issues involving peer pressure, gang activity, sexual activity, etc.);
- 3.8 Provide a positive role model for students; and
- 3.9 Provide education in law enforcement, as requested and appropriate.

4.0 Qualifications for SPO

The SPO shall:

- 4.1 Be, and remain at all times, properly licensed and/or credentialed as a Peace Officer in accordance with applicable law;

4.1.1 Upon request, the Town shall provide the School District with copies of any assigned SPO's license(s) and/or credentials(s);

4.1.2 If, at any time during the Agreement, the license and/or required credentials of an SPO providing SPO services are revoked, terminated, suspended or otherwise impaired, the Town shall remove the individual from performing SPO services under this Agreement, and shall promptly notify the School District.

5.0 HIRING AND IMPLEMENTATION OF THE SPO

5.1 The School District reserves the right to participate in the Town's hiring and interview process for any individual proposed to perform SPO Services at the School.

5.2 The School District also reserves the right to reject any individual assigned by the Town to perform SPO Services at the Schools for failure to properly perform the SPO services or to request a cancellation of any component of the SPO Services which the School District reasonably believes is inappropriate or inapplicable. However, no such action by the School District shall result in a reduction in the agreed upon the Contract Fees and Expenses set forth in the Agreement, nor require and SPO to conduct himself or herself in a manner contrary to, or in violation of, proper Peace Officer policies, protocols and procedures.

5.3 The Town shall notify the School District in writing within one (1) school day of the termination of the services of the SPO assigned to the School District. The parties shall meet and confer within two (2) school days of such notice to discuss the replacement of the SPO. The School District may refuse the services of a particular replacement SPO for reasonable cause and shall provide the Town with one (1) school days' notice of its intent to do so

5.4 In the event the SPO is absent from work, the SPO shall notify a Police Supervisor and the School District clerk prior to the SPO's scheduled arrival time.

6.0 Fingerprints and Criminal Clearance

6.1 To the extent necessary to obtain clearance, the Town shall be responsible for facilitating and conducting criminal background checks and criminal clearance reviews for SPOs.

6.2 The Town shall be responsible for all costs associated with the required fingerprinting and criminal background checks and clearance for SPOs under the Agreement.

7.0 SPECIFIC RESPONSIBILITIES OF THE TOWN OF MANLIUS POLICE DEPARTMENT

7.1 In addition to any other responsibilities of the Town set forth in this Agreement, the Town and the Manlius Police Department will cooperate with the School District to implement the SPO Program in the Schools with the least possible disruption to the educational process.

7.2 The Town – through the Manlius Police Department – may enlist the assistance of other law enforcement agencies with appropriate jurisdiction as circumstances warrant, under the Agreement.

- 7.3 The Town will be responsible for submitting requests for retirement waivers pursuant to Section 212(3) of the New York State Retirement and Social Security Law, as applicable. However, the Town is not responsible for the outcome of any such waiver request, nor can the Town guarantee that any such waiver request will be approved by New York State.

8.0 SPECIFIC RESPONSIBILITIES OF THE SCHOOL DISTRICT

In addition to any other responsibilities of the School District set forth in the Agreement, the School District will:

- 8.1 Designate a School Building Administrator who shall serve as the building-level School representative for the SPO program;
- 8.2 Provide the SPO with access to its School facilities, personnel and students as reasonably required to fulfill the SPO's duties under this Agreement;
- 8.3 Ensure that school personnel, School Board Members, students and parents are informed of the duties and presence of the SPO in the School;
- 8.4 Provide time and appropriate space for the SPO to conduct approved staff, student and parent training;
- 8.5 Provide space for the SPO to store instructional materials and perform necessary tasks directly related to the SPO program;
- 8.6 Cooperate with the Town to supply any relevant information needed for purposes of submitting retirement waivers for the SPOs; and
- 8.7 Cooperate with the Manlius Police Department and SPO relative to the scheduling of time off in the event of an SPO's illness or injury.

9.0 INFORMATION SHARING

9.1 The School District will share relevant information about school safety issues with the SPO including, but not limited to:

- 9.1.1 School District and School building safety/crisis plans, including for any other school to which the SPO may be assigned;
- 9.1.2 The School District's Code of Conduct;
- 9.1.3 Uniform violent incident reports in accordance with New York State Education Law and the Safe Schools against Violence in Education Act; and
- 9.1.4 Reports pertaining to alleged incidents of Child Abuse in an Educational Setting.

10.0 INFORMATION SHARING BY THE TOWN

The Town and SPO will share relevant information, to the extent permitted by law, about school safety issues with the School District including, but not limited to:

- 10.1.1 Any necessary interventions/referrals to service providers arising from incidents/reports received on school property, e.g., suicide prevention, drug or alcohol abuse, reports of sexual abuse.
- 10.1.2 Any information pertinent to school safety and/or safety of individuals on School property; and
- 10.1.3 Any training or educational opportunities for an SPO or School District representatives relative to school safety.

11.0 SPECIFIC DUTIES OF SPECIAL PATROL OFFICERS (SPOs)

In addition to any other duties specifically set forth in the Agreement, an SPO assigned to the School District shall provide SPO Services intended to meet the program objectives, including, but not limited to the following:

- 11.1 Patrol and observe all areas of the assigned School(s) and corresponding grounds;
- 11.2 Be visible and available to the students, faculty, and administration;
- 11.3 Keep the peace and help maintain a safe and orderly school community;
- 11.4 Develop and maintain a positive and open relationship with students, faculty and parents;
- 11.5 Present educational programs to students on various topics, including conflict resolution, restorative justice, crime awareness, anger management, etc.;
- 11.6 Present educational programs to School employees, parents and School Board Members;
- 11.7 Build community relationships by serving a liaison between the Town (which includes the Manlius Police Department) and the School District;
- 11.8 Survey the needs of the Schools and address crime and disorder problems, as well as drug activities affecting or occurring in or around the Schools;
- 11.9 Assist Schools with security concerns and identify physical changes in the environment that may reduce crime in or around the Schools;
- 11.10 Develop or expand crime prevention efforts for students;
- 11.11 Educate potential school-age victims in crime prevention and safety;
- 11.12 Assist in the development of School policies that address crime issues and recommend procedural change(s), where appropriate;
- 11.13 Assist Schools in meeting safety and security goals and any related requirements mandated by New York State Law;
- 11.14 Take appropriate law enforcement action with regard to any criminal activities that the SPO observes or that are reported directly to the SPO, including investigation of any suspected or actual criminal activity that might otherwise be investigated by a local police agency; and

- 11.15** Investigate other emergency situations and summon aid and assistance as needed (e.g., Fire Department, ambulance, etc.);
- 11.16** The SPO shall not be responsible for, or have authority to, enforce School rules. Matters of school discipline shall be referred to the appropriate School Principal or School District Administrator for further review and action;
- 11.17** The SPO shall not detain or question students regarding their immigration status;
- 11.18** In fulfilling his/her duties the SPO shall not discriminate on the basis of race, color, sex, national origin, language status, disability, religion, sexual orientation, or membership in any other protected class.
- 11.19** The SPO shall comply with all Federal, State and local laws as well as school District policies.

12.0 SUPERVISORY AUTHORITY

- 12.1** The SPOs assigned to the School District pursuant to the Agreement are under the direct and sole supervision and authority of the Town's Chief of Police and other Command Officers within the Manlius Police Department. The SPOs assigned to the School District shall comply with all general and specific SPO policies or protocol/procedure directives prepared by the Manlius Police Department.
- 12.3** The Manlius Police Department will share a copy of any SPO policy or protocol/procedure direction with the School District.
- 12.4** The Manlius Police Department will also provide a copy of all SPO policies or protocol/procedure directives to SPOs assigned to the School District.
- 12.5** In the performance of the duties described herein, the SPO shall regularly coordinate and communicate with the Principal or the Principals' designee of the schools to which they are assigned. The Principal or designee shall contact the SPO Supervisor assigned by the Town for such purpose in the event of any question regarding the performance of duties by an SPO. However, the SPO shall remain under the direct and exclusive control and supervision of the Town on all matters relating to the duties of the SPO under this Agreement.
- 12.6** The SPO shall not be an employee of the School District.
- 12.7** The Parties shall confer and agree regarding the SPO's attire while on duty.

13.0 PROGRAM EVALUATION

- 13.1** The School District will provide timely evaluations to the Manlius Police Department to enable required progress reports to be completed in an efficient and timely manner.
- 13.2** Any evaluation instruments for completion by selected students, school staff, school administrators, and community members will be developed collaboratively by the School District and the Manlius Police Department in order to ensure objective evaluation criteria are established and applied.

14.0 CONTRACT FEES AND ADDITIONAL COSTS

- 14.1** The School District agrees to pay the Town for Contract Fees and Costs associated with the placement of SPOs in the School District as set forth herein.
- 14.2** SPOs will be assigned to the School District for a period of approximately one hundred eighty six (186) days per academic year for a minimum of eight (8) hours each day, at a rate of pay of Thirty Three dollars (**\$33.00**) per hour plus reimbursement to the Town for the Town's expenses and contributions for FICA, Medicare, Workers' Compensation, if any, and other mandated employer payments or contributions made on behalf of these employees.
- 14.3** The SPO's regular duty hours shall be 7:45 a.m. until 3:45 p.m. unless this schedule is modified by mutual agreement between the Town and the School District, or the Principal of the building to which the SPO is assigned on a given day.
- 14.4** Additional expenses (e.g., meals, tolls, travel, etc.) may be incurred, for In Service Training (48 hours annual minimum), supplemental schools, seminars or additional services, at the agreed-upon reimbursement and hourly rate, with prior authorization from the School District's Superintendent.
- 14.5** The Manlius Police Department will design appropriate verification forms which will be made available to authorized School District personnel for auditable proof of services performed for the School District. The School District will be invoiced two times per year – once in December and once in June – for the actual costs incurred by the Town in accordance with this Agreement. The School District agrees to make full payment to the Town within 30 business days from receipt of the invoice.
- 14.6** The School District further agrees to reimburse the Town for up to **\$10,000** per SPO officer, per academic year, to cover the costs for uniforms, equipment and training (Additional Costs). Any applicable reimbursement for the Additional Costs will be invoiced to the School District. The equipment and uniforms purchased in the Agreement shall remain the property of the Town, except as otherwise provided herein.
- 14.7** The parties acknowledge, however, that the cost of living, as well as costs for uniforms, equipment and training may increase from year one to year two of this Agreement. Accordingly, the parties understand and agree that future rate increases will be mutually agreed upon in writing prior to implementation.
- 14.8** Except as otherwise provided herein, the Town agrees that the Contract Fees and Additional Costs set forth herein are the exclusive fees for all SPO services provided under the Agreement.

15.0 TOWN AS AN INDEPENDENT CONTRACTOR

- 15.1** The Town shall provide SPO Services to the School District as an independent contractor, and any and all SPO Services performed by the Town and its employees or agents under this Agreement shall be performed in such capacity.

- 15.2 The Town's employees, consultants, or agents shall not hold himself/herself out as, nor claim to be, an officer or employee of the School District, nor make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the School District, including, but not limited to, Workers' Compensation coverage, unemployment Insurance benefits, Social Security coverage, Disability benefits, New York State Retirement membership or credit, etc.
- 15.3 The Town shall not have, nor hold itself out as having, the authority or power to bind or create liability for the School District by the Town's acts or omissions.
- 15.4 It is agreed by the Town and the School District that neither federal, state, or local income taxes nor payroll taxes of any kind, including, but not limited to F.I.C.A. or F.U.T.A., will be withheld or paid by the School District on behalf of any Town employee, consultant, or agent in connection with this Agreement.
- 15.5 Said employment withholdings and/or payments are to be made by the Town in compliance with all federal, state, and local laws, rules or regulations.
- 15.6 Provided the School District timely pays the Town the Fees established, the Town agrees to pay and/or withhold all applicable taxes, including income taxes, Workers' Compensation Insurance, unemployment insurance payment, disability insurance payment, and/or any other payments that may be required under the laws, rules, or regulations of any government agency having jurisdiction over the Town or its relationship with the School District, and further agrees to indemnify and hold the School District harmless against any claim, cost, penalty, damage, or expense (including reasonable attorneys' fees) related to either parties nonpayment and/or underpayment of any such taxes or payments.
- 15.7 The School District acknowledges that it shall have no ability to control the manner, means, details or methods by which the Town or its agents perform SPO Services under this Agreement, unless otherwise addressed in this Agreement and except as required by federal, state, or local laws, rules, and regulations.
- 15.8 These provisions shall survive any expiration, termination, or non-renewal of the Agreement.

16.0 TERMINATION OF THE AGREEMENT

Either party may terminate this Agreement, at any time, for any reason, by providing thirty (30) days advance notice to the other party. Such notification shall be made, in writing, and sent via a trackable overnight delivery method (e.g., FedEx, UPS, USPS Express Mail, etc.) to the other party at its principal address.

17.0 EXTENSION OR RENEWAL

- 17.1 Negotiations for any contract renewal will begin during the month of May 2022.

17.2 The parties will each be responsible for initiating such negotiations. The failure of a party to initiate or to be affirmatively non-receptive to such initiation by the other party shall be deemed treated as a firm intent not to renew the Agreement.

18.0 RECIPROCAL INDEMNIFICATION

18.1 The Town shall indemnify and hold harmless the School District from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "Liabilities") to the extent such liabilities arise from the negligent or other wrongful acts or omissions, or any such legal or contractual duties or obligations assumed by the School District, of the Town, its officers, and employees, (including the SPO), or from the Town or any such person's or the Town's material breach of, or default hereunder.

18.2 The School District shall indemnify and hold harmless the Town from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "liabilities") to the extent such liabilities arise from negligent or other wrongful acts or omissions or of any such legal or contracted duties or obligations assumed by the School District, of the School District, its officers, and employees, or from the School District's material breach of, or default hereunder.

19.0 CONTROLLING LAW AND VENUE

This Agreement shall be interpreted pursuant to the laws of the State of New York, without regard to New York's conflict of laws provision. If an action is filed to enforce this Agreement, the parties agree that such action must be filed exclusively in a court of competent jurisdiction in Onondaga County, New York, and the parties expressly consent to the jurisdiction of such court.

20.0 ASSIGNMENT

This Agreement may not be assigned by either party.

21.0 ENTIRE AGREEMENT

This Agreement may not be altered except by a writing signed by both parties. Furthermore, this Agreement represents the entire agreement and understanding between the parties and supersedes all prior agreements between the parties, written or oral.

22.0 INTERPRETATION

The language of all parts of this Agreement in all cases shall be construed as a whole, according to its fair meaning, and not strictly for or against any party, regardless of who drafted it.

23.0 INSURANCES

The District agrees to obtain and continue to maintain in full force and effect its general liability insurance, public insurance, and automotive insurance relative to the SPO Services to be performed under the Agreement, with limits of not less than \$500,000 per occurrence and \$1,000,000 in the annual aggregate.

24.0 PROTECTION OF CONFIDENTIAL DATA.

The Town shall provide its Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- 24.1** The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- 24.2** The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- 24.3** The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- 24.4** The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- 24.5** The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- 24.6** The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
- 24.7** The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- 24.8** The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- 24.9** In the event The Town engages a subcontractor to perform its contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

25.0 DATA BREACH

In the event that Confidential Data is accessed or obtained by an unauthorized individual, The Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- 25.1** The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.

- 25.2** The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- 25.3** Where a breach or unauthorized release of Confidential Data is attributed to The Town, and/or a subcontractor or affiliate of The Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- 25.4** The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
- 25.4.1** The name and contact information of the reporting School District subject to this section.
- 25.4.2** A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
- 25.4.3** If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
- 25.4.4** Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.
- 25.4.5** A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
- 25.4.6** Information about what the agency has done to protect individuals whose information has been breached.
- 25.4.7** Advice on steps that the person whose information has been breached may take to protect himself or herself.
- 25.5** The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan

26.0 ADDENDUM

The following addenda attached hereto shall be incorporated into the Agreement:

Addendum A: Parents' Bill of Rights for Data Privacy and Security

Addendum B: Parents' Bill of Rights – Supplemental Information Addendum

Addendum C: The Town's Data Security and Privacy Plan

27.0 WAIVER

The failure of any party to insist on the strict performance of any provision of this Agreement or to exercise any right under this Agreement shall not constitute a waiver of such provisions or right. A waiver is effective only if in writing and signed and delivered by the waiving party.

28.0 MUTUAL COVENANTS

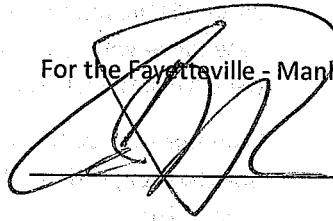
28.1 The undersigned representatives of the two contracting parties, in signing, hereby represent that they are authorized and empowered by their respective Boards (as applicable) to enter into this Agreement. Consent to the terms of this Agreement is signified by the signatures below.

28.2 It is agreed by and between the parties that any provision of this Agreement requiring legislative action to permit its implementation by amendment of law or by providing the additional funds therefore shall not become effective until the appropriate legislative body has given approval.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

For the Town of Manlius:

For the Fayetteville - Manlius School District:



Date

8/16/2021

Date

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2019 and expiring on June 30, 2020 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Town will ensure that any subcontractors, or other authorized persons or entities to whom the Town will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in PDF format and/or destroyed by the Town as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Town’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Town’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Town by the School District will be stored in the Office of the Records Management Officer. The measures that Town takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Town will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

DATA SECURITY AND PRIVACY PLAN

WHEREAS, the _____ School District (hereinafter "School District") and _____ (hereinafter "Contractor") entered into an agreement dated _____ (hereinafter "Agreement") for _____ (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐

Contractor shall not utilize sub-contractors.

☒

Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. ☐ Within ___ days of termination of the Agreement, Contractor shall
☐ Return all data to the School District using _____ OR

☒ Transition all data to a successor contractor designated by the School District in writing using see attached .

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of _____.

CONTRACTOR:

By:

Title:

5. Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII.

7. Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report. SIROs/SPOs may access the data but it is "view only" and not retained by the department. Data may be used in a police report. The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule.

**Special Patrol Officer Agreement Between the
Town of Manlius and the Fayetteville-Manlius Central School District
(Officer B. Damon)**

This Special Patrol Officer Agreement (the "Agreement") is made as of the ____ day of _____, 2021, by and between the Town of Manlius, a municipal corporation situated in the County of Onondaga, State of New York, whose principal address is 301 Brooklea Drive, Fayetteville, New York 13066 (the "Town"); and the Fayetteville-Manlius School District of the County of Onondaga and State of New York, a municipal corporation whose principal address is, 8199 East Seneca Turnpike Manlius, New York 13104 (the "School District"). The Town of Manlius Police Department ("Manlius Police Department") is a specific department within the Town's government structure and does not constitute a separate entity or party to the Agreement. However, the Manlius Police Department will have primary responsibility for carrying out the duties and obligations set forth in this Agreement on behalf of the Town.

WHEREAS, Article 5-G of the New York State's General Municipal Law ("GML") provides the authority for "municipal corporations" to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers and duties on a cooperative contract basis; and

WHEREAS, the School District and the Town are both deemed to be "municipal corporations" as that term is defined by GML 119-n(a); and

WHEREAS, the School District and the Town have determined that it is in their mutual best interests to enter into this Agreement to provide for the assignment of dedicated officers of the Manlius Police Department to serve as Special Patrol Officer(s) in the School District.

NOW, THEREFORE, the parties hereby agree as follows:

1.0 TERM OF AGREEMENT

1.1 This Agreement is for the academic school years of 2020-2021 and begins on September 1, 2021 and expires on June 30, 2022, without notice, unless terminated earlier as provided in this Agreement (the "Term").

2.0 General Terms and Conditions

2.1 The Town and School District have voluntarily chosen to enter into the Agreement in order to have Peace Officer(s) placed within the School District.

2.2 These Peace Officer(s) shall be referred to under this Agreement as Special Patrol Officers ("SPOs"). For the purposes of this Agreement, the term "SPO" shall include those officers specifically selected for (and assigned to) the Schools for a specific academic year as SPOs will be responsible to serve and perform the job duties described herein, to the extent consistent with the parties overall objectives and responsibilities described herein (collectively "SPO Services").

- 2.3 The SPO assignment is intended to be a daytime assignment to be performed Monday through Friday, eight (8) hours per day concurrent with the school day and the School District's academic calendar. The SPO worksite shall include the SPOs assigned School, as well as any other associated buildings and grounds on the assigned school premise. Occasionally, the SPOs may be temporarily assigned to other schools within the School District on an as-needed basis.
- 2.4 The Town agrees that the SPO Services rendered under this Agreement will be in compliance with applicable federal, state, or local laws, rules and regulations pertaining to the Town's provision of services under an inter-municipal agreement pursuant to GML Article 5-G.

3.0 SPO Program Objectives

The objectives of the SPO program are to:

- 3.1 Provide a police presence in the Schools in order to promote and provide an atmosphere of enhanced school safety for faculty, staff, students and school visitors;
- 3.2 Provide a law enforcement resource to students, teachers, school administrators and parents, so as to increase student awareness about crime prevention, internet safety, conflict resolution, violence prevention, restorative justice and peer mediation;
- 3.3 Increase school faculty and staff awareness about policies and procedures for preventing/responding to incidents of violence and other threats to school safety;
- 3.4 Facilitate crime prevention, law enforcement and security consultation;
- 3.5 Build lines of communication and promote positive attitudes between students and the Manlius Police Department;
- 3.6 Provide a counseling resource to students who may be experiencing a variety of school, family, or social problems;
- 3.7 Proactively address problems and pressures as they relate to students before such problems manifest into socially and legally unacceptable behavior (including, but not limited to, the use of alcohol, drugs, and/or tobacco, as well as issues involving peer pressure, gang activity, sexual activity, etc.);
- 3.8 Provide a positive role model for students; and
- 3.9 Provide education in law enforcement, as requested and appropriate.

4.0 Qualifications for SPO

The SPO shall:

- 4.1 Be, and remain at all times, properly licensed and/or credentialed as a Peace Officer in accordance with applicable law;

- 4.1.1 Upon request, the Town shall provide the School District with copies of any assigned SPO's license(s) and/or credentials(s);
- 4.1.2 If, at any time during the Agreement, the license and/or required credentials of an SPO providing SPO services are revoked, terminated, suspended or otherwise impaired, the Town shall remove the individual from performing SPO services under this Agreement, and shall promptly notify the School District.

5.0 HIRING AND IMPLEMENTATION OF THE SPO

- 5.1 The School District reserves the right to participate in the Town's hiring and interview process for any individual proposed to perform SPO Services at the School.
- 5.2 The School District also reserves the right to reject any individual assigned by the Town to perform SPO Services at the Schools for failure to properly perform the SPO services or to request a cancellation of any component of the SPO Services which the School District reasonably believes is inappropriate or inapplicable. However, no such action by the School District shall result in a reduction in the agreed upon the Contract Fees and Expenses set forth in the Agreement, nor require and SPO to conduct himself or herself in a manner contrary to, or in violation of, proper Peace Officer policies, protocols and procedures.
- 5.3 The Town shall notify the School District in writing within one (1) school day of the termination of the services of the SPO assigned to the School District. The parties shall meet and confer within two (2) school days of such notice to discuss the replacement of the SPO. The School District may refuse the services of a particular replacement SPO for reasonable cause and shall provide the Town with one (1) school days' notice of its intent to do so
- 5.4 In the event the SPO is absent from work, the SPO shall notify a Police Supervisor and the School District clerk prior to the SPO's scheduled arrival time.

6.0 Fingerprints and Criminal Clearance

- 6.1 To the extent necessary to obtain clearance, the Town shall be responsible for facilitating and conducting criminal background checks and criminal clearance reviews for SPOs.
- 6.2 The Town shall be responsible for all costs associated with the required fingerprinting and criminal background checks and clearance for SPOs under the Agreement.

7.0 SPECIFIC RESPONSIBILITIES OF THE TOWN OF MANLIUS POLICE DEPARTMENT

- 7.1 In addition to any other responsibilities of the Town set forth in this Agreement, the Town and the Manlius Police Department will cooperate with the School District to implement the SPO Program in the Schools with the least possible disruption to the educational process.
- 7.2 The Town – through the Manlius Police Department – may enlist the assistance of other law enforcement agencies with appropriate jurisdiction as circumstances warrant, under the Agreement.

- 7.3 The Town will be responsible for submitting requests for retirement waivers pursuant to Section 212(3) of the New York State Retirement and Social Security Law, as applicable. However, the Town is not responsible for the outcome of any such waiver request, nor can the Town guarantee that any such waiver request will be approved by New York State.

8.0 SPECIFIC RESPONSIBILITIES OF THE SCHOOL DISTRICT

In addition to any other responsibilities of the School District set forth in the Agreement, the School District will:

- 8.1 Designate a School Building Administrator who shall serve as the building-level School representative for the SPO program;
- 8.2 Provide the SPO with access to its School facilities, personnel and students as reasonably required to fulfill the SPO's duties under this Agreement;
- 8.3 Ensure that school personnel, School Board Members, students and parents are informed of the duties and presence of the SPO in the School;
- 8.4 Provide time and appropriate space for the SPO to conduct approved staff, student and parent training;
- 8.5 Provide space for the SPO to store instructional materials and perform necessary tasks directly related to the SPO program;
- 8.6 Cooperate with the Town to supply any relevant information needed for purposes of submitting retirement waivers for the SPOs; and
- 8.7 Cooperate with the Manlius Police Department and SPO relative to the scheduling of time off in the event of an SPO's illness or injury.

9.0 INFORMATION SHARING

9.1 The School District will share relevant information about school safety issues with the SPO including, but not limited to:

- 9.1.1 School District and School building safety/crisis plans, including for any other school to which the SPO may be assigned;
- 9.1.2 The School District's Code of Conduct;
- 9.1.3 Uniform violent incident reports in accordance with New York State Education Law and the Safe Schools against Violence in Education Act; and
- 9.1.4 Reports pertaining to alleged incidents of Child Abuse in an Educational Setting.

10.0 INFORMATION SHARING BY THE TOWN

The Town and SPO will share relevant information, to the extent permitted by law, about school safety issues with the School District including, but not limited to:

- 10.1.1 Any necessary interventions/referrals to service providers arising from incidents/reports received on school property, e.g., suicide prevention, drug or alcohol abuse, reports of sexual abuse.
- 10.1.2 Any information pertinent to school safety and/or safety of individuals on School property; and
- 10.1.3 Any training or educational opportunities for an SPO or School District representatives relative to school safety.

11.0 SPECIFIC DUTIES OF SPECIAL PATROL OFFICERS (SPOs)

In addition to any other duties specifically set forth in the Agreement, an SPO assigned to the School District shall provide SPO Services intended to meet the program objectives, including, but not limited to the following:

- 11.1 Patrol and observe all areas of the assigned School(s) and corresponding grounds;
- 11.2 Be visible and available to the students, faculty, and administration;
- 11.3 Keep the peace and help maintain a safe and orderly school community;
- 11.4 Develop and maintain a positive and open relationship with students, faculty and parents;
- 11.5 Present educational programs to students on various topics, including conflict resolution, restorative justice, crime awareness, anger management, etc.;
- 11.6 Present educational programs to School employees, parents and School Board Members;
- 11.7 Build community relationships by serving a liaison between the Town (which includes the Manlius Police Department) and the School District;
- 11.8 Survey the needs of the Schools and address crime and disorder problems, as well as drug activities affecting or occurring in or around the Schools;
- 11.9 Assist Schools with security concerns and identify physical changes in the environment that may reduce crime in or around the Schools;
- 11.10 Develop or expand crime prevention efforts for students;
- 11.11 Educate potential school-age victims in crime prevention and safety;
- 11.12 Assist in the development of School policies that address crime issues and recommend procedural change(s), where appropriate;
- 11.13 Assist Schools in meeting safety and security goals and any related requirements mandated by New York State Law;
- 11.14 Take appropriate law enforcement action with regard to any criminal activities that the SPO observes or that are reported directly to the SPO, including investigation of any suspected or actual criminal activity that might otherwise be investigated by a local police agency; and

- 11.15** Investigate other emergency situations and summon aid and assistance as needed (e.g., Fire Department, ambulance, etc.);
- 11.16** The SPO shall not be responsible for, or have authority to, enforce School rules. Matters of school discipline shall be referred to the appropriate School Principal or School District Administrator for further review and action;
- 11.17** The SPO shall not detain or question students regarding their immigration status;
- 11.18** In fulfilling his/her duties the SPO shall not discriminate on the basis of race, color, sex, national origin, language status, disability, religion, sexual orientation, or membership in any other protected class.
- 11.19** The SPO shall comply with all Federal, State and local laws as well as school District policies.

12.0 SUPERVISORY AUTHORITY

- 12.1** The SPOs assigned to the School District pursuant to the Agreement are under the direct and sole supervision and authority of the Town's Chief of Police and other Command Officers within the Manlius Police Department. The SPOs assigned to the School District shall comply with all general and specific SPO policies or protocol/procedure directives prepared by the Manlius Police Department.
- 12.3** The Manlius Police Department will share a copy of any SPO policy or protocol/procedure direction with the School District.
- 12.4** The Manlius Police Department will also provide a copy of all SPO policies or protocol/procedure directives to SPOs assigned to the School District.
- 12.5** In the performance of the duties described herein, the SPO shall regularly coordinate and communicate with the Principal or the Principals' designee of the schools to which they are assigned. The Principal or designee shall contact the SPO Supervisor assigned by the Town for such purpose in the event of any question regarding the performance of duties by an SPO. However, the SPO shall remain under the direct and exclusive control and supervision of the Town on all matters relating to the duties of the SPO under this Agreement.
- 12.6** The SPO shall not be an employee of the School District.
- 12.7** The Parties shall confer and agree regarding the SPO's attire while on duty.

13.0 PROGRAM EVALUATION

- 13.1** The School District will provide timely evaluations to the Manlius Police Department to enable required progress reports to be completed in an efficient and timely manner.
- 13.2** Any evaluation instruments for completion by selected students, school staff, school administrators, and community members will be developed collaboratively by the School District and the Manlius Police Department in order to ensure objective evaluation criteria are established and applied.

14.0 CONTRACT FEES AND ADDITIONAL COSTS

- 14.1** The School District agrees to pay the Town for Contract Fees and Costs associated with the placement of SPOs in the School District as set forth herein.
- 14.2** SPOs will be assigned to the School District for a period of approximately one hundred eighty six (186) days per academic year for a minimum of eight (8) hours each day, at a rate of pay of Thirty Three dollars (**\$33.00**) per hour plus reimbursement to the Town for the Town's expenses and contributions for FICA, Medicare, Workers' Compensation, if any, and other mandated employer payments or contributions made on behalf of these employees.
- 14.3** The SPO's regular duty hours shall be 7:45 a.m. until 3:45 p.m. unless this schedule is modified by mutual agreement between the Town and the School District, or the Principal of the building to which the SPO is assigned on a given day.
- 14.4** Additional expenses (e.g., meals, tolls, travel, etc.) may be incurred, for In Service Training (48 hours annual minimum), supplemental schools, seminars or additional services, at the agreed-upon reimbursement and hourly rate, with prior authorization from the School District's Superintendent.
- 14.5** The Manlius Police Department will design appropriate verification forms which will be made available to authorized School District personnel for auditable proof of services performed for the School District. The School District will be invoiced two times per year – once in December and once in June – for the actual costs incurred by the Town in accordance with this Agreement. The School District agrees to make full payment to the Town within 30 business days from receipt of the invoice.
- 14.6** The School District further agrees to reimburse the Town for up to **\$10,000** per SPO officer, per academic year, to cover the costs for uniforms, equipment and training (Additional Costs). Any applicable reimbursement for the Additional Costs will be invoiced to the School District. The equipment and uniforms purchased in the Agreement shall remain the property of the Town, except as otherwise provided herein.
- 14.7** The parties acknowledge, however, that the cost of living, as well as costs for uniforms, equipment and training may increase from year one to year two of this Agreement. Accordingly, the parties understand and agree that future rate increases will be mutually agreed upon in writing prior to implementation.
- 14.8** Except as otherwise provided herein, the Town agrees that the Contract Fees and Additional Costs set forth herein are the exclusive fees for all SPO services provided under the Agreement.

15.0 TOWN AS AN INDEPENDENT CONTRACTOR

- 15.1** The Town shall provide SPO Services to the School District as an independent contractor, and any and all SPO Services performed by the Town and its employees or agents under this Agreement shall be performed in such capacity.

- 15.2** The Town's employees, consultants, or agents shall not hold himself/herself out as, nor claim to be, an officer or employee of the School District, nor make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the School District, including, but not limited to, Workers' Compensation coverage, unemployment Insurance benefits, Social Security coverage, Disability benefits, New York State Retirement membership or credit, etc.
- 15.3** The Town shall not have, nor hold itself out as having, the authority or power to bind or create liability for the School District by the Town's acts or omissions.
- 15.4** It is agreed by the Town and the School District that neither federal, state, or local income taxes nor payroll taxes of any kind, including, but not limited to F.I.C.A. or F.U.T.A., will be withheld or paid by the School District on behalf of any Town employee, consultant, or agent in connection with this Agreement.
- 15.5** Said employment withholdings and/or payments are to be made by the Town in compliance with all federal, state, and local laws, rules or regulations.
- 15.6** Provided the School District timely pays the Town the Fees established, the Town agrees to pay and/or withhold all applicable taxes, including income taxes, Workers' Compensation Insurance, unemployment insurance payment, disability insurance payment, and/or any other payments that may be required under the laws, rules, or regulations of any government agency having jurisdiction over the Town or its relationship with the School District, and further agrees to indemnify and hold the School District harmless against any claim, cost, penalty, damage, or expense (including reasonable attorneys' fees) related to either parties nonpayment and/or underpayment of any such taxes or payments.
- 15.7** The School District acknowledges that it shall have no ability to control the manner, means, details or methods by which the Town or its agents perform SPO Services under this Agreement, unless otherwise addressed in this Agreement and except as required by federal, state, or local laws, rules, and regulations.
- 15.8** These provisions shall survive any expiration, termination, or non-renewal of the Agreement.

16.0 TERMINATION OF THE AGREEMENT

Either party may terminate this Agreement, at any time, for any reason, by providing thirty (30) days advance notice to the other party. Such notification shall be made, in writing, and sent via a trackable overnight delivery method (e.g., FedEx, UPS, USPS Express Mail, etc.) to the other party at its principal address.

17.0 EXTENSION OR RENEWAL

- 17.1** Negotiations for any contract renewal will begin during the month of May 2022.

- 17.2** The parties will each be responsible for initiating such negotiations. The failure of a party to initiate or to be affirmatively non-receptive to such initiation by the other party shall be deemed treated as a firm intent not to renew the Agreement.

18.0 RECIPROCAL INDEMNIFICATION

- 18.1** The Town shall indemnify and hold harmless the School District from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "Liabilities") to the extent such liabilities arise from the negligent or other wrongful acts or omissions, or any such legal or contractual duties or obligations assumed by the School District, of the Town, its officers, and employees, (including the SPO), or from the Town or any such person's or the Town's material breach of, or default hereunder.

- 18.2** The School District shall indemnify and hold harmless the Town from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "liabilities") to the extent such liabilities arise from negligent or other wrongful acts or omissions or of any such legal or contracted duties or obligations assumed by the School District, of the School District, its officers, and employees, or from the School District's material breach of, or default hereunder.

19.0 CONTROLLING LAW AND VENUE

This Agreement shall be interpreted pursuant to the laws of the State of New York, without regard to New York's conflict of laws provision. If an action is filed to enforce this Agreement, the parties agree that such action must be filed exclusively in a court of competent jurisdiction in Onondaga County, New York, and the parties expressly consent to the jurisdiction of such court.

20.0 ASSIGNMENT

This Agreement may not be assigned by either party.

21.0 ENTIRE AGREEMENT

This Agreement may not be altered except by a writing signed by both parties. Furthermore, this Agreement represents the entire agreement and understanding between the parties and supersedes all prior agreements between the parties, written or oral.

22.0 INTERPRETATION

The language of all parts of this Agreement in all cases shall be construed as a whole, according to its fair meaning, and not strictly for or against any party, regardless of who drafted it.

23.0 INSURANCES

The District agrees to obtain and continue to maintain in full force and effect its general liability insurance, public insurance, and automotive insurance relative to the SPO Services to be performed under the Agreement, with limits of not less than \$500,000 per occurrence and \$1,000,000 in the annual aggregate.

24.0 PROTECTION OF CONFIDENTIAL DATA.

The Town shall provide its Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- 24.1** The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- 24.2** The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- 24.3** The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- 24.4** The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- 24.5** The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- 24.6** The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
- 24.7** The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- 24.8** The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- 24.9** In the event The Town engages a subcontractor to perform its contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

25.0 DATA BREACH

In the event that Confidential Data is accessed or obtained by an unauthorized individual, The Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- 25.1** The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.

- 25.2** The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- 25.3** Where a breach or unauthorized release of Confidential Data is attributed to The Town, and/or a subcontractor or affiliate of The Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- 25.4** The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
- 25.4.1** The name and contact information of the reporting School District subject to this section.
- 25.4.2** A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
- 25.4.3** If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
- 25.4.4** Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.
- 25.4.5** A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
- 25.4.6** Information about what the agency has done to protect individuals whose information has been breached.
- 25.4.7** Advice on steps that the person whose information has been breached may take to protect himself or herself.
- 25.5** The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan

26.0 ADDENDUM

The following addenda attached hereto shall be incorporated into the Agreement:

Addendum A: Parents' Bill of Rights for Data Privacy and Security

Addendum B: Parents' Bill of Rights – Supplemental Information Addendum

Addendum C: The Town's Data Security and Privacy Plan

27.0 WAIVER

The failure of any party to insist on the strict performance of any provision of this Agreement or to exercise any right under this Agreement shall not constitute a waiver of such provisions or right. A waiver is effective only if in writing and signed and delivered by the waiving party.

28.0 MUTUAL COVENANTS

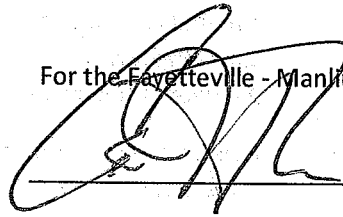
28.1 The undersigned representatives of the two contracting parties, in signing, hereby represent that they are authorized and empowered by their respective Boards (as applicable) to enter into this Agreement. Consent to the terms of this Agreement is signified by the signatures below.

28.2 It is agreed by and between the parties that any provision of this Agreement requiring legislative action to permit its implementation by amendment of law or by providing the additional funds therefore shall not become effective until the appropriate legislative body has given approval.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

For the Town of Manlius:

For the Fayetteville - Manlius School District:



8/16/2021

Date

Date

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2019 and expiring on June 30, 2020 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Town will ensure that any subcontractors, or other authorized persons or entities to whom the Town will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in PDF format and/or destroyed by the Town as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Town’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Town’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Town by the School District will be stored in the Office of the Records Management Officer. The measures that Town takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Town will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

DATA SECURITY AND PRIVACY PLAN

WHEREAS, the _____ School District (hereinafter "School District") and _____ (hereinafter "Contractor") entered into an agreement dated _____ (hereinafter "Agreement") for _____ (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐ Contractor shall not utilize sub-contractors.

☒ Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. ☐ Within ___ days of termination of the Agreement, Contractor shall
☐ Return all data to the School District using OR

☒ Transition all data to a successor contractor designated by the School District in writing using see attached .

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of _____.

CONTRACTOR:

By:

Title:

5. Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII.

7. Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report. SIROs/SPOs may access the data but it is "view only" and not retained by the department. Data may be used in a police report. The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule.

**AGREEMENT BETWEEN THE
TOWN OF MANLIUS POLICE DEPARTMENT AND
FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT
SIRO PROGRAM 2021-22 (D. GOLDEN)**

THIS AGREEMENT is made this ____th day of August, 2021 by and between the TOWN OF MANLIUS POLICE DEPARTMENT (hereinafter "POLICE DEPARTMENT") and the FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT (hereinafter "SCHOOL DISTRICT") as follows:

WHEREAS, the SCHOOL DISTRICT wishes to implement a SCHOOL INFORMATION RESOURCE OFFICER to promote the goal of ensuring a caring, safe, respectful, and orderly learning environment in its schools; and

WHEREAS, the SCHOOL DISTRICT and the POLICE DEPARTMENT desire to establish the terms and scope of duties in this SCHOOL INFORMATION and RESOURCE OFFICER (hereinafter referred to as ("SIRO")) Agreement the specific terms and conditions of the services to be provided by the said SIROs in the SCHOOL DISTRICT:

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

Defined terms

For the purposes of this Agreement, the following terms have the meanings listed:

SIRO Supervisor – The POLICE DEPARTMENT employee assigned to supervise the SIRO's activities.

School Liaison – The SCHOOL DISTRICT employee who is designated as the primary contact for the SIRO and POLICE DEPARTMENT regarding the SIRO's work.

School grounds – The school grounds shall consist of all buildings and grounds under jurisdiction of the SCHOOL DISTRICT, including but not limited to the high school, the middle school, the elementary school and the school district offices.

1.0 Goals and Objectives

It is understood and agreed that the SCHOOL DISTRICT and the POLICE DEPARTMENT officials share the following goals and objectives regarding the SIRO Program in the schools:

- 1.1 The primary duty of the SIRO is to establish relationships with students and to act as a mentor. The SIRO's law enforcement function is a part of relationship-building with the student body and community.

SIRO OFFICER GOLDEN

- 1.2 The SIRO will foster educational programs and activities that increase student knowledge of and respect for the law and the function of law enforcement agencies;
- 1.3 The SIRO will be available to work cooperatively with teachers to assist in developing specialty programs specific to areas of study including but not limited to court procedures, citizenship and forensic science;
- 1.4 The SIRO will conduct criminal investigations with the goals of promoting safety for the school community and establishing a deterrent to delinquent student behavior and promoting and ensuring the safety of the students, faculty and administration of the SCHOOL DISTRICT;
- 1.5 The SIRO will work with school administrators to identify and address safety issues within the schools;
- 1.6 The SIRO will serve as a mentor and role model for students attending school in the SCHOOL DISTRICT.

2.0 Employment and Assignment of School Resource Officers

- 2.1 The SIRO shall be an employee of the POLICE DEPARTMENT and shall be subject to the administration, supervision and control of the POLICE DEPARTMENT, except as such administration, supervision and control is subject to the terms and conditions of this Agreement.
- 2.2 The POLICE DEPARTMENT agrees to provide and to pay the SIRO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the POLICE DEPARTMENT. The SIRO shall be subject to all other personnel and practices of the POLICE DEPARTMENT except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.
- 2.3 The parties shall use a collaborative process in the assignment of a SIRO. Both parties shall have the right to attend and participate in candidate interviews. The POLICE DEPARTMENT shall select three finalists from the candidate pool and the SCHOOL DISTRICT shall select the candidate to be assigned.
- 2.4 The POLICE DEPARTMENT shall notify the SCHOOL DISTRICT within 24 hours of the termination of the services of a SIRO assigned to the SCHOOL DISTRICT. The SCHOOL DISTRICT has the right to refuse the services of a particular SIRO and shall provide the POLICE DEPARTMENT with 24 hours notice of its intent to do so. Upon such notice by either party, the parties shall meet and confer within 48 hours of such notice to discuss the replacement of the SIRO.

- 2.5 The POLICE DEPARTMENT shall hold the SCHOOL DISTRICT free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by SIROs.
- 2.6 In the event a SIRO is absent from work, the SIRO shall notify both his supervisor in the POLICE DEPARTMENT and the principal of the school to which the SIRO is assigned on that particular day. To the extent possible, the POLICE DEPARTMENT shall provide an interim replacement
- 2.7 The relationship of the POLICE DEPARTMENT to the SCHOOL DISTRICT shall be that of independent contractor and neither party shall be an agent of or otherwise have authority to bind the other party.

3.0 Payment Terms and Duty Hours

- 3.1 The SIRO's regular duty shall be 40 hours per week for 186 days, and the schedule of these hours shall be set by mutual agreement between the SCHOOL DISTRICT and the POLICE DEPARTMENT. The SCHOOL DISTRICT may contract for additional service days beyond the required 186 days at the per diem rate.
- 3.2 The SCHOOL DISTRICT shall pay the POLICE DEPARTMENT for the services of SIRO OFFICER GOLDEN at an average per diem rate of \$660.06 for the 2021-22 school year. The SCHOOL DISTRICT will pay the POLICE DEPARTMENT at this per diem rate based upon the actual service of SIRO OFFICER GOLDEN.
- 3.3 From time to time the SIRO may be required to work more than the 8 hours of regular scheduled duty in a given day. In such instances, the additional time worked by the SIRO shall be credited as "school comp time" or overtime. The choice of either school comp time or overtime shall be at the discretion of the SIRO. School comp time may be used to offset days where the SIRO is scheduled to work, but does not have to report due to the closing of school. The maximum amount of comp time that may accumulate at any one time is 40 hours. At the end of the school year, any school comp time that has not been utilized by the SIRO shall be converted to overtime or carried forward into the next school year based upon the SIRO's request. Authorized overtime for SIRO OFFICER GOLDEN shall be billed at a rate of \$74.87 per hour for the 2021 calendar year and \$79.35 per hour for the 2022 calendar year.
- 3.4 The SIRO shall be on duty upon the school grounds fifteen minutes before the beginning of the student instructional day and shall remain on duty for eight (8) hours unless this schedule modified by the mutual agreement between the

POLICE DEPARTMENT and the SCHOOL DISTRICT, or the Principal of the building to which the SIRO is assigned on a given day.

- 3.5 It is understood and agreed that time spent by the SIRO attending court juvenile and/or criminal cases arising from and/or out of their employment as an SIRO shall be considered as hours worked under this Agreement.
- 3.6 In the event of an emergency the SIRO may be ordered by the POLICE DEPARTMENT to leave school grounds during normal duty hours as described above to perform other services for the POLICE DEPARTMENT. In such instances, the time spent by the SIRO away from the school grounds shall not be considered billable time by the POLICE DEPARTMENT.
- 3.7 For school vacations, holidays and other times when school is not in session and/or the SIRO is not required to be on school grounds, the officer may take available leave balances, or report to the SIRO supervisor for reassignment.

4.0 Basic Qualifications of the School Information and Resource Officers (SIRO)

To be an SIRO, an officer must first meet all of the following basic qualifications:

- 4.1 Shall be a sworn officer and should have a minimum of five years of law enforcement experience;
- 4.2 Shall possess a sufficient knowledge of the applicable Federal and State laws, Town and County ordinances, and Board of Education policies and regulations;
- 4.3 Shall be capable of conducting in depth criminal investigations;
- 4.4 Shall possess even temperament and set a good example for students; and
- 4.5 Shall possess communication skills that would enable the officer to function effectively within the school environment.

5.0 Duties of School Resource Officer

- 5.1 To assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct and to provide usual and customary police services to the SCHOOL DISTRICT. The role of school discipline shall remain with the school district administration.
- 5.2 To counsel public school students in special situations when requested by the principal or the principal's designee or by the parents of a student;
- 5.3 To answer questions and conduct classroom presentations for students in law-related fields;

- 5.4 To perform such other duties as the parties may agree from time to time.
- 5.5 The SIRO shall not detain or question students regarding their immigration status.

6.0 Chain of Command

- 6.1 As employees of the POLICE DEPARTMENT, the SIRO shall follow the chain of command as set forth in the POLICE DEPARTMENT Policies and Procedure Manual, except where such procedures conflict with the policies of the Board of Education of the SCHOOL DISTRICT. It is expressly recognized and acknowledged by the SCHOOL DISTRICT that policies of the Board of Education cannot supersede the SIRO's duty to act in accordance with state and federal law.
- 6.2 In the performance of the duties described herein, the SIRO shall regularly coordinate and communicate with the principal or the principals' designee of the schools to which they are assigned. The principal or designee shall contact the SIRO Supervisor assigned by the POLICE DEPARTMENT for such purpose in the event of any question regarding the performance of duties by an SIRO.

7.0 Training/Briefing

- 7.1 The SIRO may be required by the POLICE DEPARTMENT to attend monthly training and briefing sessions. These sessions will be held at the direction of the POLICE DEPARTMENT Operations commander. Briefing Sessions will be conducted to provide for the exchange of information between the department and the school liaison.
- 7.2 The SCHOOL DISTRICT and the POLICE DEPARTMENT shall schedule training for the SIRO in Board of Education Policies, regulations and procedures, including the Code of Conduct for students and others and the programs and practices of the SCHOOL DISTRICT regarding student discipline.

8.0 Dress Code

- 8.1 The SIRO shall work primarily in either a departmental issued uniform or plain clothes business attire while on duty. The decision regarding the attire to be worn shall be made in consultation between the parties.

9.0 Supplies and Equipment

- 9.1 Motor vehicles. The POLICE DEPARTMENT shall provide a vehicle for the SIRO. Beginning in 2017, newly assigned vehicles shall be marked in the same manner as patrol vehicles assigned to the Field Services Section.
- 9.2 Office Supplies. The SCHOOL DISTRICT agrees to provide each SIRO with the usual and customary office supplies and forms required in the performance of their duties. In addition, the SIRO shall be provided a private office within the school that is accessible by the students. The SIRO shall also be provided by the SCHOOL DISTRICT a computer, printer and access to a private fax machine for confidential intelligence sharing with other POLICE DEPARTMENT personnel, and a communication device.
- 9.3 Body Worn Camera (BWC): Body worn cameras are a common law enforcement tool and are utilized by all TMPD patrol officers. A BWC will be utilized by the SIRO; in the school setting the SIRO shall have the discretion to record contacts when they consider it to be in the best interest of the student, staff, school administrators or the SIRO.

10.0 Transporting Students

- 10.1 It is agreed that SIROs shall not transport students in their vehicles except when the students are victims of a crime, under arrest, or some other emergency circumstance exists.
- 10.2 If circumstances other than an arrest require that the SIRO transport a student, then an effort shall be made to have a school administrator accompany the officer and the student in the vehicle. When a school administrator is not available the SIRO shall record the transport using a body worn camera.
- 10.3 Students shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. The SIRO shall not transport students in their personal vehicles.
- 10.4 The SIRO shall notify the building principal before moving a student from the school grounds.

11.0 Access to Education Records

- 11.1 School officials shall allow SIROs to inspect and copy any public records maintained by the school that is permissible by law.
- 11.2 If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SIRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or

safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.

- 11.3 If confidential student records information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records, or as may otherwise comply with the Family Educational Rights and Privacy Act (FERPA).
- 11.4 Pursuant to FERPA, the SCHOOL DISTRICT hereby designates each SIRO as the District's "law enforcement unit" for the purpose of enforcing any Federal, State or local law and maintaining the physical security and safety of the schools to which they are assigned, and as such shall have access to student education records as appropriate in order to carry out their SIRO duties.

12.0 Term of Agreement

- 12.1 The term of this agreement is one year commencing on July 1, 2021 and ending on June 30, 2022. The Agreement may be renewed and extended annually by the written agreement of both the SCHOOL DISTRICT and the POLICE DEPARTMENT. Written notice of intent to extend the Agreement must be sent by each party no later than June 1st of the current year.
- 12.2 In the event that the SCHOOL DISTRICT opts not to extend the Agreement in a given year, it shall remain responsible to pay the per diem charges that would otherwise have been due for the months of September and October of the succeeding year.

13.0 Insurance and Indemnification

- 13.1 The POLICE DEPARTMENT shall maintain in full force and effect during the term of this Agreement a comprehensive liability insurance policy with coverage that is consistent with police department policies and procedures.
- 13.2 Without waiving any defenses, the POLICE DEPARTMENT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the SCHOOL DISTRICT harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as described in this Agreement. The SCHOOL DISTRICT shall provide notice to the POLICE DEPARTMENT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the SCHOOL DISTRICT, would cause the SCHOOL DISTRICT to suffer or incur loss or expense.
- 13.3 Without waiving any defenses, the SCHOOL DISTRICT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the POLICE DEPARTMENT

harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as described in this Agreement. POLICE DEPARTMENT shall provide notice to the SCHOOL DISTRICT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the POLICE DEPARTMENT, would cause the POLICE DEPARTMENT to suffer or incur loss or expense.

14.0 Evaluation

It is mutually agreed that the SCHOOL DISTRICT shall annually evaluate the SIRO Program and the parties agree that an exchange of data related to the SIRO's performance shall be a part of the annual evaluation process.

15.0 Protection of Confidential Data

The Town shall provide their Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- (a) The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- (b) The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- (c) The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- (d) The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- (e) The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- (f) The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
- (g) The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- (h) The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- (i) In the event the Town engages a subcontractor to perform their contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

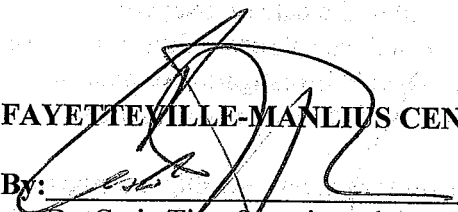
16.0 Data Breach

In the event that Confidential Data is accessed or obtained by an unauthorized individual, the Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- (a) The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
- (b) The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- (c) Where a breach or unauthorized release of Confidential Data is attributed to Contractor, and/or a subcontractor or affiliate of the Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- (d) The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
 - i. The name and contact information of the reporting School District subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.
 - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - vi. Information about what the agency has done to protect individuals whose information has been breached.
 - vii. Advice on steps that the person whose information has been breached may take to protect himself or herself.

(e) The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan.

IN WITNESS WHEREOF, the parties hereto have caused this Operations Agreement to be executed the day and year first written above.


FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT

By: _____
Dr. Craig Tice, Superintendent of Schools

MANLIUS POLICE DEPARTMENT

By: _____
Michael Crowell, Chief of Police

TOWN OF MANLIUS

By: _____
Edmond Theobald, Town Supervisor

SIRO OFFICER GOLDEN

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2019 and expiring on June 30, 2020 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Town will ensure that any subcontractors, or other authorized persons or entities to whom the Town will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in PDF format and/or destroyed by the Town as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Town’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Town’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Town by the School District will be stored in the Office of the Records Management Officer. The measures that Town takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Town will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

DATA SECURITY AND PRIVACY PLAN

WHEREAS, the _____ School District (hereinafter "School District") and _____ (hereinafter "Contractor") entered into an agreement dated _____ (hereinafter "Agreement") for _____ (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐

Contractor shall not utilize sub-contractors.

☒

Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. ☐ Within ___ days of termination of the Agreement, Contractor shall
☐ Return all data to the School District using OR

☒ Transition all data to a successor contractor designated by the School District in writing using **see attached** .

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of _____.

CONTRACTOR:

By:

Title:

5. Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII.

7. Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report. SIROs/SPOs may access the data but it is "view only" and not retained by the department. Data may be used in a police report. The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule.

**AGREEMENT BETWEEN THE
TOWN OF MANLIUS POLICE DEPARTMENT AND
FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT
SIRO PROGRAM 2021-22 (A. PALMER)**

THIS AGREEMENT is made this ____th day of August, 2021 by and between the TOWN OF MANLIUS POLICE DEPARTMENT (hereinafter "POLICE DEPARTMENT") and the FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT (hereinafter "SCHOOL DISTRICT") as follows:

WHEREAS, the SCHOOL DISTRICT wishes to implement a SCHOOL INFORMATION RESOURCE OFFICER to promote the goal of ensuring a caring, safe, respectful, and orderly learning environment in its schools; and

WHEREAS, the SCHOOL DISTRICT and the POLICE DEPARTMENT desire to establish the terms and scope of duties in this SCHOOL INFORMATION and RESOURCE OFFICER (hereinafter referred to as ("SIRO")) Agreement the specific terms and conditions of the services to be provided by the said SIROs in the SCHOOL DISTRICT:

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

Defined terms

For the purposes of this Agreement, the following terms have the meanings listed:

SIRO Supervisor – The POLICE DEPARTMENT employee assigned to supervise the SIRO's activities.

School Liaison – The SCHOOL DISTRICT employee who is designated as the primary contact for the SIRO and POLICE DEPARTMENT regarding the SIRO's work.

School grounds – The school grounds shall consist of all buildings and grounds under jurisdiction of the SCHOOL DISTRICT, including but not limited to the high school, the middle school, the elementary school and the school district offices.

1.0 Goals and Objectives

It is understood and agreed that the SCHOOL DISTRICT and the POLICE DEPARTMENT officials share the following goals and objectives regarding the SIRO Program in the schools:

- 1.1 The primary duty of the SIRO is to establish relationships with students and to act as a mentor. The SIRO's law enforcement function is a part of relationship-building with the student body and community.

SIRO OFFICER PALMER

- 1.2 The SIRO will foster educational programs and activities that increase student knowledge of and respect for the law and the function of law enforcement agencies;
- 1.3 The SIRO will be available to work cooperatively with teachers to assist in developing specialty programs specific to areas of study including but not limited to court procedures, citizenship and forensic science;
- 1.4 The SIRO will conduct criminal investigations with the goals of promoting safety for the school community and establishing a deterrent to delinquent student behavior and promoting and ensuring the safety of the students, faculty and administration of the SCHOOL DISTRICT;
- 1.5 The SIRO will work with school administrators to identify and address safety issues within the schools;
- 1.6 The SIRO will serve as a mentor and role model for students attending school in the SCHOOL DISTRICT.

2.0 Employment and Assignment of School Resource Officers

- 2.1 The SIRO shall be an employee of the POLICE DEPARTMENT and shall be subject to the administration, supervision and control of the POLICE DEPARTMENT, except as such administration, supervision and control is subject to the terms and conditions of this Agreement.
- 2.2 The POLICE DEPARTMENT agrees to provide and to pay the SIRO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the POLICE DEPARTMENT. The SIRO shall be subject to all other personnel and practices of the POLICE DEPARTMENT except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.
- 2.3 The parties shall use a collaborative process in the assignment of a SIRO. Both parties shall have the right to attend and participate in candidate interviews. The POLICE DEPARTMENT shall select three finalists from the candidate pool and the SCHOOL DISTRICT shall select the candidate to be assigned.
- 2.4 The POLICE DEPARTMENT shall notify the SCHOOL DISTRICT within 24 hours of the termination of the services of a SIRO assigned to the SCHOOL DISTRICT. The SCHOOL DISTRICT has the right to refuse the services of a particular SIRO and shall provide the POLICE DEPARTMENT with 24 hours notice of its intent to do so. Upon such notice by either party, the parties shall meet and confer within 48 hours of such notice to discuss the replacement of the SIRO.

- 2.5 The POLICE DEPARTMENT shall hold the SCHOOL DISTRICT free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by SIROs.
- 2.6 In the event a SIRO is absent from work, the SIRO shall notify both his supervisor in the POLICE DEPARTMENT and the principal of the school to which the SIRO is assigned on that particular day. To the extent possible, the POLICE DEPARTMENT shall provide an interim replacement
- 2.7 The relationship of the POLICE DEPARTMENT to the SCHOOL DISTRICT shall be that of independent contractor and neither party shall be an agent of or otherwise have authority to bind the other party.

3.0 Payment Terms and Duty Hours

- 3.1 The SIRO's regular duty shall be 40 hours per week for 186 days, and the schedule of these hours shall be set by mutual agreement between the SCHOOL DISTRICT and the POLICE DEPARTMENT. The SCHOOL DISTRICT may contract for additional service days beyond the required 186 days at the per diem rate.
- 3.2 The SCHOOL DISTRICT shall pay the POLICE DEPARTMENT for the services of SIRO OFFICER PALMER at an average per diem rate of \$688.20 for the 2021-22 school year. The SCHOOL DISTRICT will pay the POLICE DEPARTMENT at this per diem rate based upon the actual service of SIRO OFFICER PALMER.
- 3.3 From time to time the SIRO may be required to work more than the 8 hours of regular scheduled duty in a given day. In such instances, the additional time worked by the SIRO shall be credited as "school comp time" or overtime. The choice of either school comp time or overtime shall be at the discretion of the SIRO. School comp time may be used to offset days where the SIRO is scheduled to work, but does not have to report due to the closing of school. The maximum amount of comp time that may accumulate at any one time is 40 hours. At the end of the school year, any school comp time that has not been utilized by the SIRO shall be converted to overtime or carried forward into the next school year based upon the SIRO's request. Authorized overtime for SIRO OFFICER PALMER shall be billed at a rate of \$75.79 per hour for the 2021 calendar year and \$80.30 for the 2022 calendar year.
- 3.4 The SIRO shall be on duty upon the school grounds fifteen minutes before the beginning of the student instructional day and shall remain on duty for eight (8) hours unless this schedule modified by the mutual agreement between the

POLICE DEPARTMENT and the SCHOOL DISTRICT, or the Principal of the building to which the SIRO is assigned on a given day.

- 3.5 It is understood and agreed that time spent by the SIRO attending court juvenile and/or criminal cases arising from and/or out of their employment as an SIRO shall be considered as hours worked under this Agreement.
- 3.6 In the event of an emergency the SIRO may be ordered by the POLICE DEPARTMENT to leave school grounds during normal duty hours as described above to perform other services for the POLICE DEPARTMENT. In such instances, the time spent by the SIRO away from the school grounds shall not be considered billable time by the POLICE DEPARTMENT.
- 3.7 For school vacations, holidays and other times when school is not in session and/or the SIRO is not required to be on school grounds, the officer may take available leave balances, or report to the SIRO supervisor for reassignment.

4.0 Basic Qualifications of the School Information and Resource Officers (SIRO)

To be an SIRO, an officer must first meet all of the following basic qualifications:

- 4.1 Shall be a sworn officer and should have a minimum of five years of law enforcement experience;
- 4.2 Shall possess a sufficient knowledge of the applicable Federal and State laws, Town and County ordinances, and Board of Education policies and regulations;
- 4.3 Shall be capable of conducting in depth criminal investigations;
- 4.4 Shall possess even temperament and set a good example for students; and
- 4.5 Shall possess communication skills that would enable the officer to function effectively within the school environment.

5.0 Duties of School Resource Officer

- 5.1 To assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct and to provide usual and customary police services to the SCHOOL DISTRICT. The role of school discipline shall remain with the school district administration.
- 5.2 To counsel public school students in special situations when requested by the principal or the principal's designee or by the parents of a student;
- 5.3 To answer questions and conduct classroom presentations for students in law-related fields;

- 5.4 To perform such other duties as the parties may agree from time to time.
- 5.5 The SIRO shall not detain or question students regarding their immigration status.

6.0 Chain of Command

- 6.1 As employees of the POLICE DEPARTMENT, the SIRO shall follow the chain of command as set forth in the POLICE DEPARTMENT Policies and Procedure Manual, except where such procedures conflict with the policies of the Board of Education of the SCHOOL DISTRICT. It is expressly recognized and acknowledged by the SCHOOL DISTRICT that policies of the Board of Education cannot supersede the SIRO's duty to act in accordance with state and federal law.
- 6.2 In the performance of the duties described herein, the SIRO shall regularly coordinate and communicate with the principal or the principals' designee of the schools to which they are assigned. The principal or designee shall contact the SIRO Supervisor assigned by the POLICE DEPARTMENT for such purpose in the event of any question regarding the performance of duties by an SIRO.

7.0 Training/Briefing

- 7.1 The SIRO may be required by the POLICE DEPARTMENT to attend monthly training and briefing sessions. These sessions will be held at the direction of the POLICE DEPARTMENT Operations commander. Briefing Sessions will be conducted to provide for the exchange of information between the department and the school liaison.
- 7.2 The SCHOOL DISTRICT and the POLICE DEPARTMENT shall schedule training for the SIRO in Board of Education Policies, regulations and procedures, including the Code of Conduct for students and others and the programs and practices of the SCHOOL DISTRICT regarding student discipline.

8.0 Dress Code

- 8.1 The SIRO shall work primarily in either a departmental issued uniform or plain clothes business attire while on duty. The decision regarding the attire to be worn shall be made in consultation between the parties.

9.0 Supplies and Equipment

- 9.1 Motor vehicles. The POLICE DEPARTMENT shall provide a vehicle for the SIRO. Beginning in 2017, newly assigned vehicles shall be marked in the same manner as patrol vehicles assigned to the Field Services Section.
- 9.2 Office Supplies. The SCHOOL DISTRICT agrees to provide each SIRO with the usual and customary office supplies and forms required in the performance of their duties. In addition, the SIRO shall be provided a private office within the school that is accessible by the students. The SIRO shall also be provided by the SCHOOL DISTRICT a computer, printer and access to a private fax machine for confidential intelligence sharing with other POLICE DEPARTMENT personnel, and a communication device.
- 9.3 Body Worn Camera (BWC): Body worn cameras are a common law enforcement tool and are utilized by all TMPD patrol officers. A BWC will be utilized by the SIRO; in the school setting the SIRO shall have the discretion to record contacts when they consider it to be in the best interest of the student, staff, school administrators or the SIRO.

10.0 Transporting Students

- 10.1 It is agreed that SIROs shall not transport students in their vehicles except when the students are victims of a crime, under arrest, or some other emergency circumstance exists.
- 10.2 If circumstances other than an arrest require that the SIRO transport a student, then an effort shall be made to have a school administrator shall accompany the officer and the student in the vehicle. When a school administrator is not available the SIRO shall record the transport using a body worn camera.
- 10.3 Students shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. The SIRO shall not transport students in their personal vehicles.
- 10.4 The SIRO shall notify the building principal before moving a student from the school grounds.

11.0 Access to Education Records

- 11.1 School officials shall allow SIROs to inspect and copy any public records maintained by the school that is permissible by law.
- 11.2 If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SIRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or

safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.

- 11.3 If confidential student records information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records, or as may otherwise comply with the Family Educational Rights and Privacy Act (FERPA).
- 11.4 Pursuant to FERPA, the SCHOOL DISTRICT hereby designates each SIRO as the District's "law enforcement unit" for the purpose of enforcing any Federal, State or local law and maintaining the physical security and safety of the schools to which they are assigned, and as such shall have access to student education records as appropriate in order to carry out their SIRO duties.

12.0 Term of Agreement

- 12.1 The term of this agreement is one year commencing on July 1, 2021 and ending on June 30, 2022. The Agreement may be renewed and extended annually by the written agreement of both the SCHOOL DISTRICT and the POLICE DEPARTMENT. Written notice of intent to extend the Agreement must be sent by each party no later than June 1st of the current year.
- 12.2 In the event that the SCHOOL DISTRICT opts not to extend the Agreement in a given year, it shall remain responsible to pay the per diem charges that would otherwise have been due for the months of September and October of the succeeding year.

13.0 Insurance and Indemnification

- 13.1 The POLICE DEPARTMENT shall maintain in full force and effect during the term of this Agreement a comprehensive liability insurance policy with coverage that is consistent with police department policies and procedures.
- 13.2 Without waiving any defenses, the POLICE DEPARTMENT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the SCHOOL DISTRICT harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as described in this Agreement. The SCHOOL DISTRICT shall provide notice to the POLICE DEPARTMENT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the SCHOOL DISTRICT, would cause the SCHOOL DISTRICT to suffer or incur loss or expense.
- 13.3 Without waiving any defenses, the SCHOOL DISTRICT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the POLICE DEPARTMENT

harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as described in this Agreement. POLICE DEPARTMENT shall provide notice to the SCHOOL DISTRICT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the POLICE DEPARTMENT, would cause the POLICE DEPARTMENT to suffer or incur loss or expense.

14.0 Evaluation

It is mutually agreed that the SCHOOL DISTRICT shall annually evaluate the SIRO Program and the parties agree that an exchange of data related to the SIRO's performance shall be a part of the annual evaluation process.

15.0 Protection of Confidential Data

The Town shall provide their Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- (a) The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- (b) The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- (c) The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- (d) The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- (e) The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- (f) The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
- (g) The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- (h) The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- (i) In the event the Town engages a subcontractor to perform their contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

16.0 Data Breach

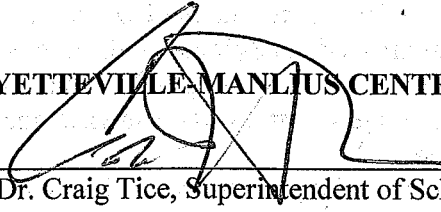
In the event that Confidential Data is accessed or obtained by an unauthorized individual, the Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- (a) The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
- (b) The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- (c) Where a breach or unauthorized release of Confidential Data is attributed to Contractor, and/or a subcontractor or affiliate of the Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- (d) The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
 - i. The name and contact information of the reporting School District subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.
 - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - vi. Information about what the agency has done to protect individuals whose information has been breached.
 - vii. Advice on steps that the person whose information has been breached may take to protect himself or herself.
- (e) The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of

security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan.

IN WITNESS WHEREOF, the parties hereto have caused this Operations Agreement to be executed the day and year first written above.

FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT

By: 

Dr. Craig Tice, Superintendent of Schools

MANLIUS POLICE DEPARTMENT

By: _____

Michael Crowell, Chief of Police

TOWN OF MANLIUS

By: _____

Edmond Theobald, Town Supervisor

SIRO OFFICER PALMER

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

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Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:
Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐

Contractor shall not utilize sub-contractors.

☒

Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:
Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. ☐ Within ___ days of termination of the Agreement, Contractor shall
☐ Return all data to the School District using OR

☒ Transition all data to a successor contractor designated by the School District in writing using **see attached** .

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of _____.

CONTRACTOR:

By:

Title:

5. Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII.

7. Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report. SIROs/SPOs may access the data but it is "view only" and not retained by the department. Data may be used in a police report. The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule.

**AGREEMENT BETWEEN THE
TOWN OF MANLIUS POLICE DEPARTMENT AND
FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT
SIRO PROGRAM 2021-22 (D. FILIP)**

THIS AGREEMENT is made this ____th day of August, 2021 by and between the TOWN OF MANLIUS POLICE DEPARTMENT (hereinafter "POLICE DEPARTMENT") and the FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT (hereinafter "SCHOOL DISTRICT") as follows:

WHEREAS, the SCHOOL DISTRICT wishes to implement a SCHOOL INFORMATION RESOURCE OFFICER to promote the goal of ensuring a caring, safe, respectful, and orderly learning environment in its schools; and

WHEREAS, the SCHOOL DISTRICT and the POLICE DEPARTMENT desire to establish the terms and scope of duties in this SCHOOL INFORMATION and RESOURCE OFFICER (hereinafter referred to as ("SIRO")) Agreement the specific terms and conditions of the services to be provided by the said SIROs in the SCHOOL DISTRICT:

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

Defined terms

For the purposes of this Agreement, the following terms have the meanings listed:

SIRO Supervisor – The POLICE DEPARTMENT employee assigned to supervise the SIRO's activities.

School Liaison – The SCHOOL DISTRICT employee who is designated as the primary contact for the SIRO and POLICE DEPARTMENT regarding the SIRO's work.

School grounds – The school grounds shall consist of all buildings and grounds under jurisdiction of the SCHOOL DISTRICT, including but not limited to the high school, the middle school, the elementary school and the school district offices.

1.0 Goals and Objectives

It is understood and agreed that the SCHOOL DISTRICT and the POLICE DEPARTMENT officials share the following goals and objectives regarding the SIRO Program in the schools:

- 1.1 The primary duty of the SIRO is to establish relationships with students and to act as a mentor. The SIRO's law enforcement function is a part of relationship-building with the student body and community.

SIRO OFFICER FILIP

- 1.2 The SIRO will foster educational programs and activities that increase student knowledge of and respect for the law and the function of law enforcement agencies;
- 1.3 The SIRO will be available to work cooperatively with teachers to assist in developing specialty programs specific to areas of study including but not limited to court procedures, citizenship and forensic science;
- 1.4 The SIRO will conduct criminal investigations with the goals of promoting safety for the school community and establishing a deterrent to delinquent student behavior and promoting and ensuring the safety of the students, faculty and administration of the SCHOOL DISTRICT;
- 1.5 The SIRO will work with school administrators to identify and address safety issues within the schools;
- 1.6 The SIRO will serve as a mentor and role model for students attending school in the SCHOOL DISTRICT.

2.0 Employment and Assignment of School Resource Officers

- 2.1 The SIRO shall be an employee of the POLICE DEPARTMENT and shall be subject to the administration, supervision and control of the POLICE DEPARTMENT, except as such administration, supervision and control is subject to the terms and conditions of this Agreement.
- 2.2 The POLICE DEPARTMENT agrees to provide and to pay the SIRO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the POLICE DEPARTMENT. The SIRO shall be subject to all other personnel and practices of the POLICE DEPARTMENT except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.
- 2.3 The parties shall use a collaborative process in the assignment of a SIRO. Both parties shall have the right to attend and participate in candidate interviews. The POLICE DEPARTMENT shall select three finalists from the candidate pool and the SCHOOL DISTRICT shall select the candidate to be assigned.
- 2.4 The POLICE DEPARTMENT shall notify the SCHOOL DISTRICT within 24 hours of the termination of the services of a SIRO assigned to the SCHOOL DISTRICT. The SCHOOL DISTRICT has the right to refuse the services of a particular SIRO and shall provide the POLICE DEPARTMENT with 24 hours notice of its intent to do so. Upon such notice by either party, the parties shall meet and confer within 48 hours of such notice to discuss the replacement of the SIRO.

- 2.5 The POLICE DEPARTMENT shall hold the SCHOOL DISTRICT free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by SIROs.
- 2.6 In the event a SIRO is absent from work, the SIRO shall notify both his supervisor in the POLICE DEPARTMENT and the principal of the school to which the SIRO is assigned on that particular day. To the extent possible, the POLICE DEPARTMENT shall provide an interim replacement
- 2.7 The relationship of the POLICE DEPARTMENT to the SCHOOL DISTRICT shall be that of independent contractor and neither party shall be an agent of or otherwise have authority to bind the other party.

3.0 Payment Terms and Duty Hours

- 3.1 The SIRO's regular duty shall be 40 hours per week for 186 days, and the schedule of these hours shall be set by mutual agreement between the SCHOOL DISTRICT and the POLICE DEPARTMENT. The SCHOOL DISTRICT may contract for additional service days beyond the required 186 days at the per diem rate.
- 3.2 The SCHOOL DISTRICT shall pay the POLICE DEPARTMENT for the services of SIRO OFFICER FILIP at an average per diem rate of \$683.78 for the 2021-22 school year. The SCHOOL DISTRICT will pay the POLICE DEPARTMENT at this per diem rate based upon the actual service of SIRO OFFICER FILIP.
- 3.3 From time to time the SIRO may be required to work more than the 8 hours of regular scheduled duty in a given day. In such instances, the additional time worked by the SIRO shall be credited as "school comp time" or overtime. The choice of either school comp time or overtime shall be at the discretion of the SIRO. School comp time may be used to offset days where the SIRO is scheduled to work, but does not have to report due to the closing of school. The maximum amount of comp time that may accumulate at any one time is 40 hours. At the end of the school year, any school comp time that has not been utilized by the SIRO shall be converted to overtime or carried forward into the next school year based upon the SIRO's request. Authorized overtime for SIRO OFFICER FILIP shall be billed at a rate of \$75.23 per hour for the 2021 calendar year and \$79.74 for the 2022 calendar year.
- 3.4 The SIRO shall be on duty upon the school grounds fifteen minutes before the beginning of the student instructional day and shall remain on duty for eight (8) hours unless this schedule modified by the mutual agreement between the POLICE DEPARTMENT and the SCHOOL DISTRICT, or the Principal of the building to which the SIRO is assigned on a given day.

- 3.5 It is understood and agreed that time spent by the SIRO attending court juvenile and/or criminal cases arising from and/or out of their employment as a SIRO shall be considered as hours worked under this Agreement.
- 3.6 In the event of an emergency the SIRO may be ordered by the POLICE DEPARTMENT to leave school grounds during normal duty hours as described above to perform other services for the POLICE DEPARTMENT. In such instances, the time spent by the SIRO away from the school grounds shall not be considered billable time by the POLICE DEPARTMENT.
- 3.7 For school vacations, holidays and other times when school is not in session and/or the SIRO is not required to be on school grounds, the officer may take available leave balances, or report to the SIRO supervisor for reassignment.

4.0 Basic Qualifications of the School Information and Resource Officers (SIRO)

To be an SIRO, an officer must first meet all of the following basic qualifications:

- 4.1 Shall be a sworn officer and should have a minimum of five years of law enforcement experience;
- 4.2 Shall possess a sufficient knowledge of the applicable Federal and State laws, Town and County ordinances, and Board of Education policies and regulations;
- 4.3 Shall be capable of conducting in depth criminal investigations;
- 4.4 Shall possess even temperament and set a good example for students; and
- 4.5 Shall possess communication skills that would enable the officer to function effectively within the school environment.

5.0 Duties of School Resource Officer

- 5.1 To assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct and to provide usual and customary police services to the SCHOOL DISTRICT. The role of school discipline shall remain with the school district administration.
- 5.2 To counsel public school students in special situations when requested by the principal or the principal's designee or by the parents of a student;
- 5.3 To answer questions and conduct classroom presentations for students in law-related fields;
- 5.4 To perform such other duties as the parties may agree from time to time.

5.5 The SIRO shall not detain or question students regarding their immigration status.

6.0 Chain of Command

6.1 As employees of the POLICE DEPARTMENT, the SIRO shall follow the chain of command as set forth in the POLICE DEPARTMENT Policies and Procedure Manual, except where such procedures conflict with the policies of the Board of Education of the SCHOOL DISTRICT. It is expressly recognized and acknowledged by the SCHOOL DISTRICT that policies of the Board of Education cannot supersede the SIRO's duty to act in accordance with state and federal law.

6.2 In the performance of the duties described herein, the SIRO shall regularly coordinate and communicate with the principal or the principals' designee of the schools to which they are assigned. The principal or designee shall contact the SIRO Supervisor assigned by the POLICE DEPARTMENT for such purpose in the event of any question regarding the performance of duties by an SIRO.

7.0 Training/Briefing

7.1 The SIRO may be required by the POLICE DEPARTMENT to attend monthly training and briefing sessions. These sessions will be held at the direction of the POLICE DEPARTMENT Operations commander. Briefing Sessions will be conducted to provide for the exchange of information between the department and the school liaison.

7.2 The SCHOOL DISTRICT and the POLICE DEPARTMENT shall schedule training for the SIRO in Board of Education Policies, regulations and procedures, including the Code of Conduct for students and others and the programs and practices of the SCHOOL DISTRICT regarding student discipline.

8.0 Dress Code

8.1 The SIRO shall work primarily in either a departmental issued uniform or plain clothes business attire while on duty. The decision regarding the attire to be worn shall be made in consultation between the parties.

9.0 Supplies and Equipment

9.1 Motor vehicles. The POLICE DEPARTMENT shall provide a vehicle for the SIRO. Beginning in 2017, newly assigned vehicles shall be marked in the same manner as patrol vehicles assigned to the Field Services Section.

- 9.2 Office Supplies. The SCHOOL DISTRICT agrees to provide each SIRO with the usual and customary office supplies and forms required in the performance of their duties. In addition, the SIRO shall be provided a private office within the school that is accessible by the students. The SIRO shall also be provided by the SCHOOL DISTRICT a computer, printer and access to a private fax machine for confidential intelligence sharing with other POLICE DEPARTMENT personnel, and a communication device.
- 9.3 Body Worn Camera (BWC): Body worn cameras are a common law enforcement tool and are utilized by all TMPD patrol officers. A BWC will be utilized by the SIRO; in the school setting the SIRO shall have the discretion to record contacts when they consider it to be in the best interest of the student, staff, school administrators or the SIRO.

10.0 Transporting Students

- 10.1 It is agreed that SIROs shall not transport students in their vehicles except when the students are victims of a crime, under arrest, or some other emergency circumstance exists.
- 10.2 If circumstances other than an arrest require that the SIRO transport a student, then an effort shall be made to have a school administrator shall accompany the officer and the student in the vehicle. When a school administrator is not available the SIRO shall record the transport using a body worn camera.
- 10.3 Students shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. The SIRO shall not transport students in their personal vehicles.
- 10.4 The SIRO shall notify the building principal before moving a student from the school grounds.

11.0 Access to Education Records

- 11.1 School officials shall allow SIROs to inspect and copy any public records maintained by the school that is permissible by law.
- 11.2 If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SIRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.

- 11.3 If confidential student records information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records, or as may otherwise comply with the Family Educational Rights and Privacy Act (FERPA).
- 11.4 Pursuant to FERPA, the SCHOOL DISTRICT hereby designates each SIRO as the District's "law enforcement unit" for the purpose of enforcing any Federal, State or local law and maintaining the physical security and safety of the schools to which they are assigned, and as such shall have access to student education records as appropriate in order to carry out their SIRO duties.

12.0 Term of Agreement

- 12.1 The term of this agreement is one year commencing on July 1, 2021 and ending on June 30, 2022. The Agreement may be renewed and extended annually by the written agreement of both the SCHOOL DISTRICT and the POLICE DEPARTMENT. Written notice of intent to extend the Agreement must be sent by each party no later than June 1st of the current year.
- 12.2 In the event that the SCHOOL DISTRICT opts not to extend the Agreement in a given year, it shall remain responsible to pay the per diem charges that would otherwise have been due for the months of September and October of the succeeding year.

13.0 Insurance and Indemnification

- 13.1 The POLICE DEPARTMENT shall maintain in full force and effect during the term of this Agreement a comprehensive liability insurance policy with coverage that is consistent with police department policies and procedures.
- 13.2 Without waiving any defenses, the POLICE DEPARTMENT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the SCHOOL DISTRICT harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as described in this Agreement. The SCHOOL DISTRICT shall provide notice to the POLICE DEPARTMENT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the SCHOOL DISTRICT, would cause the SCHOOL DISTRICT to suffer or incur loss or expense.
- 13.3 Without waiving any defenses, the SCHOOL DISTRICT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the POLICE DEPARTMENT harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees)

arising out of the performance of the SIRO's authorized duties as described in this Agreement. POLICE DEPARTMENT shall provide notice to the SCHOOL DISTRICT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the POLICE DEPARTMENT, would cause the POLICE DEPARTMENT to suffer or incur loss or expense.

14.0 Evaluation

It is mutually agreed that the SCHOOL DISTRICT shall annually evaluate the SIRO Program and the parties agree that an exchange of data related to the SIRO's performance shall be a part of the annual evaluation process.

15.0 Protection of Confidential Data

The Town shall provide their Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- (a) The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- (b) The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- (c) The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- (d) The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- (e) The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- (f) The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
- (g) The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- (h) The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- (i) In the event the Town engages a subcontractor to perform their contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

16.0 Data Breach

In the event that Confidential Data is accessed or obtained by an unauthorized individual, the Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

(a) The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.

(b) The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."

(c) Where a breach or unauthorized release of Confidential Data is attributed to Contractor, and/or a subcontractor or affiliate of the Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.

(d) The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.

i. The name and contact information of the reporting School District subject to this section.

ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.

iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.

iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.

v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.

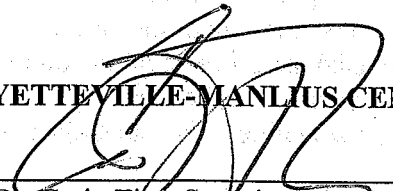
vi. Information about what the agency has done to protect individuals whose information has been breached.

vii. Advice on steps that the person whose information has been breached may take to protect himself or herself.

(e) The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan.

IN WITNESS WHEREOF, the parties hereto have caused this Operations Agreement to be executed the day and year first written above.

FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT

By: 
Dr. Craig Tice, Superintendent of Schools

MANLIUS POLICE DEPARTMENT

By: _____
Michael Crowell, Chief of Police

TOWN OF MANLIUS

By: _____
Edmond Theobald, Town Supervisor

SIRO OFFICER FILIP

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2019 and expiring on June 30, 2020 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Town will ensure that any subcontractors, or other authorized persons or entities to whom the Town will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in PDF format and/or destroyed by the Town as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Town’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Town’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Town by the School District will be stored in the Office of the Records Management Officer. The measures that Town takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Town will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

DATA SECURITY AND PRIVACY PLAN

WHEREAS, the _____ School District (hereinafter "School District") and _____ (hereinafter "Contractor") entered into an agreement dated _____ (hereinafter "Agreement") for _____ (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐

Contractor shall not utilize sub-contractors.

☒

Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. Within ___ days of termination of the Agreement, Contractor shall

☐

Return all data to the School District using

OR

☒ Transition all data to a successor contractor designated by the School District in writing using **see attached** .

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of _____.

CONTRACTOR:

By:

Title:

5. Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII.

7. Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report. SIROs/SPOs may access the data but it is "view only" and not retained by the department. Data may be used in a police report. The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule.

**Special Patrol Officer Agreement Between the
Town of Manlius and the Fayetteville-Manlius Central School District
(Officer S. Mehlek)**

This Special Patrol Officer Agreement (the "Agreement") is made as of the ____ day of _____, 2021, by and between the Town of Manlius, a municipal corporation situated in the County of Onondaga, State of New York, whose principal address is 301 Brooklea Drive, Fayetteville, New York 13066 (the "Town"); and the Fayetteville-Manlius School District of the County of Onondaga and State of New York, a municipal corporation whose principal address is, 8199 East Seneca Turnpike Manlius, New York 13104 (the "School District"). The Town of Manlius Police Department ("Manlius Police Department") is a specific department within the Town's government structure and does not constitute a separate entity or party to the Agreement. However, the Manlius Police Department will have primary responsibility for carrying out the duties and obligations set forth in this Agreement on behalf of the Town.

WHEREAS, Article 5-G of the New York State's General Municipal Law ("GML") provides the authority for "municipal corporations" to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers and duties on a cooperative contract basis; and

WHEREAS, the School District and the Town are both deemed to be "municipal corporations" as that term is defined by GML 119-n(a); and

WHEREAS, the School District and the Town have determined that it is in their mutual best interests to enter into this Agreement to provide for the assignment of dedicated officers of the Manlius Police Department to serve as Special Patrol Officer(s) in the School District.

NOW, THEREFORE, the parties hereby agree as follows:

1.0 TERM OF AGREEMENT

1.1 This Agreement is for the academic school years of 2020-2021 and begins on September 1, 2021 and expires on June 30, 2022, without notice, unless terminated earlier as provided in this Agreement (the "Term").

2.0 General Terms and Conditions

2.1 The Town and School District have voluntarily chosen to enter into the Agreement in order to have Peace Officer(s) placed within the School District.

2.2 These Peace Officer(s) shall be referred to under this Agreement as Special Patrol Officers ("SPOs"). For the purposes of this Agreement, the term "SPO" shall include those officers specifically selected for (and assigned to) the Schools for a specific academic year as SPOs will be responsible to serve and perform the job duties described herein, to the extent consistent with the parties overall objectives and responsibilities described herein (collectively "SPO Services").

- 2.3 The SPO assignment is intended to be a daytime assignment to be performed Monday through Friday, eight (8) hours per day concurrent with the school day and the School District's academic calendar. The SPO worksite shall include the SPOs assigned School, as well as any other associated buildings and grounds on the assigned school premise. Occasionally, the SPOs may be temporarily assigned to other schools within the School District on an as-needed basis.
- 2.4 The Town agrees that the SPO Services rendered under this Agreement will be in compliance with applicable federal, state, or local laws, rules and regulations pertaining to the Town's provision of services under an inter-municipal agreement pursuant to GML Article 5-G.

3.0 SPO Program Objectives

The objectives of the SPO program are to:

- 3.1 Provide a police presence in the Schools in order to promote and provide an atmosphere of enhanced school safety for faculty, staff, students and school visitors;
- 3.2 Provide a law enforcement resource to students, teachers, school administrators and parents, so as to increase student awareness about crime prevention, internet safety, conflict resolution, violence prevention, restorative justice and peer mediation;
- 3.3 Increase school faculty and staff awareness about policies and procedures for preventing/responding to incidents of violence and other threats to school safety;
- 3.4 Facilitate crime prevention, law enforcement and security consultation;
- 3.5 Build lines of communication and promote positive attitudes between students and the Manlius Police Department;
- 3.6 Provide a counseling resource to students who may be experiencing a variety of school, family, or social problems;
- 3.7 Proactively address problems and pressures as they relate to students before such problems manifest into socially and legally unacceptable behavior (including, but not limited to, the use of alcohol, drugs, and/or tobacco, as well as issues involving peer pressure, gang activity, sexual activity, etc.);
- 3.8 Provide a positive role model for students; and
- 3.9 Provide education in law enforcement, as requested and appropriate.

4.0 Qualifications for SPO

The SPO shall:

- 4.1 Be, and remain at all times, properly licensed and/or credentialed as a Peace Officer in accordance with applicable law;

4.1.1 Upon request, the Town shall provide the School District with copies of any assigned SPO's license(s) and/or credentials(s);

4.1.2 If, at any time during the Agreement, the license and/or required credentials of an SPO providing SPO services are revoked, terminated, suspended or otherwise impaired, the Town shall remove the individual from performing SPO services under this Agreement, and shall promptly notify the School District.

5.0 HIRING AND IMPLEMENTATION OF THE SPO

5.1 The School District reserves the right to participate in the Town's hiring and interview process for any individual proposed to perform SPO Services at the School.

5.2 The School District also reserves the right to reject any individual assigned by the Town to perform SPO Services at the Schools for failure to properly perform the SPO services or to request a cancellation of any component of the SPO Services which the School District reasonably believes is inappropriate or inapplicable. However, no such action by the School District shall result in a reduction in the agreed upon the Contract Fees and Expenses set forth in the Agreement, nor require and SPO to conduct himself or herself in a manner contrary to, or in violation of, proper Peace Officer policies, protocols and procedures.

5.3 The Town shall notify the School District in writing within one (1) school day of the termination of the services of the SPO assigned to the School District. The parties shall meet and confer within two (2) school days of such notice to discuss the replacement of the SPO. The School District may refuse the services of a particular replacement SPO for reasonable cause and shall provide the Town with one (1) school days' notice of its intent to do so

5.4 In the event the SPO is absent from work, the SPO shall notify a Police Supervisor and the School District clerk prior to the SPO's scheduled arrival time.

6.0 Fingerprints and Criminal Clearance

6.1 To the extent necessary to obtain clearance, the Town shall be responsible for facilitating and conducting criminal background checks and criminal clearance reviews for SPOs.

6.2 The Town shall be responsible for all costs associated with the required fingerprinting and criminal background checks and clearance for SPOs under the Agreement.

7.0 SPECIFIC RESPONSIBILITIES OF THE TOWN OF MANLIUS POLICE DEPARTMENT

7.1 In addition to any other responsibilities of the Town set forth in this Agreement, the Town and the Manlius Police Department will cooperate with the School District to implement the SPO Program in the Schools with the least possible disruption to the educational process.

7.2 The Town – through the Manlius Police Department – may enlist the assistance of other law enforcement agencies with appropriate jurisdiction as circumstances warrant, under the Agreement.

- 7.3 The Town will be responsible for submitting requests for retirement waivers pursuant to Section 212(3) of the New York State Retirement and Social Security Law, as applicable. However, the Town is not responsible for the outcome of any such waiver request, nor can the Town guarantee that any such waiver request will be approved by New York State.

8.0 SPECIFIC RESPONSIBILITIES OF THE SCHOOL DISTRICT

In addition to any other responsibilities of the School District set forth in the Agreement, the School District will:

- 8.1 Designate a School Building Administrator who shall serve as the building-level School representative for the SPO program;
- 8.2 Provide the SPO with access to its School facilities, personnel and students as reasonably required to fulfill the SPO's duties under this Agreement;
- 8.3 Ensure that school personnel, School Board Members, students and parents are informed of the duties and presence of the SPO in the School;
- 8.4 Provide time and appropriate space for the SPO to conduct approved staff, student and parent training;
- 8.5 Provide space for the SPO to store instructional materials and perform necessary tasks directly related to the SPO program;
- 8.6 Cooperate with the Town to supply any relevant information needed for purposes of submitting retirement waivers for the SPOs; and
- 8.7 Cooperate with the Manlius Police Department and SPO relative to the scheduling of time off in the event of an SPO's illness or injury.

9.0 INFORMATION SHARING

9.1 The School District will share relevant information about school safety issues with the SPO including, but not limited to:

- 9.1.1 School District and School building safety/crisis plans, including for any other school to which the SPO may be assigned;
- 9.1.2 The School District's Code of Conduct;
- 9.1.3 Uniform violent incident reports in accordance with New York State Education Law and the Safe Schools against Violence in Education Act; and
- 9.1.4 Reports pertaining to alleged incidents of Child Abuse in an Educational Setting.

10.0 INFORMATION SHARING BY THE TOWN

The Town and SPO will share relevant information, to the extent permitted by law, about school safety issues with the School District including, but not limited to:

- 10.1.1** Any necessary interventions/referrals to service providers arising from incidents/reports received on school property, e.g., suicide prevention, drug or alcohol abuse, reports of sexual abuse.
- 10.1.2** Any information pertinent to school safety and/or safety of individuals on School property; and
- 10.1.3** Any training or educational opportunities for an SPO or School District representatives relative to school safety.

11.0 SPECIFIC DUTIES OF SPECIAL PATROL OFFICERS (SPOs)

In addition to any other duties specifically set forth in the Agreement, an SPO assigned to the School District shall provide SPO Services intended to meet the program objectives, including, but not limited to the following:

- 11.1** Patrol and observe all areas of the assigned School(s) and corresponding grounds;
- 11.2** Be visible and available to the students, faculty, and administration;
- 11.3** Keep the peace and help maintain a safe and orderly school community;
- 11.4** Develop and maintain a positive and open relationship with students, faculty and parents;
- 11.5** Present educational programs to students on various topics, including conflict resolution, restorative justice, crime awareness, anger management, etc.;
- 11.6** Present educational programs to School employees, parents and School Board Members;
- 11.7** Build community relationships by serving a liaison between the Town (which includes the Manlius Police Department) and the School District;
- 11.8** Survey the needs of the Schools and address crime and disorder problems, as well as drug activities affecting or occurring in or around the Schools;
- 11.9** Assist Schools with security concerns and identify physical changes in the environment that may reduce crime in or around the Schools;
- 11.10** Develop or expand crime prevention efforts for students;
- 11.11** Educate potential school-age victims in crime prevention and safety;
- 11.12** Assist in the development of School policies that address crime issues and recommend procedural change(s), where appropriate;
- 11.13** Assist Schools in meeting safety and security goals and any related requirements mandated by New York State Law;
- 11.14** Take appropriate law enforcement action with regard to any criminal activities that the SPO observes or that are reported directly to the SPO, including investigation of any suspected or actual criminal activity that might otherwise be investigated by a local police agency; and

- 11.15 Investigate other emergency situations and summon aid and assistance as needed (e.g., Fire Department, ambulance, etc.);
- 11.16 The SPO shall not be responsible for, or have authority to, enforce School rules. Matters of school discipline shall be referred to the appropriate School Principal or School District Administrator for further review and action;
- 11.17 The SPO shall not detain or question students regarding their immigration status;
- 11.18 In fulfilling his/her duties the SPO shall not discriminate on the basis of race, color, sex, national origin, language status, disability, religion, sexual orientation, or membership in any other protected class.
- 11.19 The SPO shall comply with all Federal, State and local laws as well as school District policies.

12.0 SUPERVISORY AUTHORITY

- 12.1 The SPOs assigned to the School District pursuant to the Agreement are under the direct and sole supervision and authority of the Town's Chief of Police and other Command Officers within the Manlius Police Department. The SPOs assigned to the School District shall comply with all general and specific SPO policies or protocol/procedure directives prepared by the Manlius Police Department.
- 12.3 The Manlius Police Department will share a copy of any SPO policy or protocol/procedure direction with the School District.
- 12.4 The Manlius Police Department will also provide a copy of all SPO policies or protocol/procedure directives to SPOs assigned to the School District.
- 12.5 In the performance of the duties described herein, the SPO shall regularly coordinate and communicate with the Principal or the Principals' designee of the schools to which they are assigned. The Principal or designee shall contact the SPO Supervisor assigned by the Town for such purpose in the event of any question regarding the performance of duties by an SPO. However, the SPO shall remain under the direct and exclusive control and supervision of the Town on all matters relating to the duties of the SPO under this Agreement.
- 12.6 The SPO shall not be an employee of the School District.
- 12.7 The Parties shall confer and agree regarding the SPO's attire while on duty.

13.0 PROGRAM EVALUATION

- 13.1 The School District will provide timely evaluations to the Manlius Police Department to enable required progress reports to be completed in an efficient and timely manner.
- 13.2 Any evaluation instruments for completion by selected students, school staff, school administrators, and community members will be developed collaboratively by the School District and the Manlius Police Department in order to ensure objective evaluation criteria are established and applied.

14.0 CONTRACT FEES AND ADDITIONAL COSTS

- 14.1** The School District agrees to pay the Town for Contract Fees and Costs associated with the placement of SPOs in the School District as set forth herein.
- 14.2** SPOs will be assigned to the School District for a period of approximately one hundred eighty six (186) days per academic year for a minimum of eight (8) hours each day, at a rate of pay of Thirty Three dollars (**\$33.00**) per hour plus reimbursement to the Town for the Town's expenses and contributions for FICA, Medicare, Workers' Compensation, if any, and other mandated employer payments or contributions made on behalf of these employees.
- 14.3** The SPO's regular duty hours shall be 7:45 a.m. until 3:45 p.m. unless this schedule is modified by mutual agreement between the Town and the School District, or the Principal of the building to which the SPO is assigned on a given day.
- 14.4** Additional expenses (e.g., meals, tolls, travel, etc.) may be incurred, for In Service Training (48 hours annual minimum), supplemental schools, seminars or additional services, at the agreed-upon reimbursement and hourly rate, with prior authorization from the School District's Superintendent.
- 14.5** The Manlius Police Department will design appropriate verification forms which will be made available to authorized School District personnel for auditable proof of services performed for the School District. The School District will be invoiced two times per year – once in December and once in June – for the actual costs incurred by the Town in accordance with this Agreement. The School District agrees to make full payment to the Town within 30 business days from receipt of the invoice.
- 14.6** The School District further agrees to reimburse the Town for up to **\$10,000** per SPO officer, per academic year, to cover the costs for uniforms, equipment and training (Additional Costs). Any applicable reimbursement for the Additional Costs will be invoiced to the School District. The equipment and uniforms purchased in the Agreement shall remain the property of the Town, except as otherwise provided herein.
- 14.7** The parties acknowledge, however, that the cost of living, as well as costs for uniforms, equipment and training may increase from year one to year two of this Agreement. Accordingly, the parties understand and agree that future rate increases will be mutually agreed upon in writing prior to implementation.
- 14.8** Except as otherwise provided herein, the Town agrees that the Contract Fees and Additional Costs set forth herein are the exclusive fees for all SPO services provided under the Agreement.

15.0 TOWN AS AN INDEPENDENT CONTRACTOR

- 15.1** The Town shall provide SPO Services to the School District as an independent contractor, and any and all SPO Services performed by the Town and its employees or agents under this Agreement shall be performed in such capacity.

- 15.2** The Town's employees, consultants, or agents shall not hold himself/herself out as, nor claim to be, an officer or employee of the School District, nor make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the School District, including, but not limited to, Workers' Compensation coverage, unemployment Insurance benefits, Social Security coverage, Disability benefits, New York State Retirement membership or credit, etc.
- 15.3** The Town shall not have, nor hold itself out as having, the authority or power to bind or create liability for the School District by the Town's acts or omissions.
- 15.4** It is agreed by the Town and the School District that neither federal, state, or local income taxes nor payroll taxes of any kind, including, but not limited to F.I.C.A. or F.U.T.A., will be withheld or paid by the School District on behalf of any Town employee, consultant, or agent in connection with this Agreement.
- 15.5** Said employment withholdings and/or payments are to be made by the Town in compliance with all federal, state, and local laws, rules or regulations.
- 15.6** Provided the School District timely pays the Town the Fees established, the Town agrees to pay and/or withhold all applicable taxes, including income taxes, Workers' Compensation Insurance, unemployment insurance payment, disability insurance payment, and/or any other payments that may be required under the laws, rules, or regulations of any government agency having jurisdiction over the Town or its relationship with the School District, and further agrees to indemnify and hold the School District harmless against any claim, cost, penalty, damage, or expense (including reasonable attorneys' fees) related to either parties nonpayment and/or underpayment of any such taxes or payments.
- 15.7** The School District acknowledges that it shall have no ability to control the manner, means, details or methods by which the Town or its agents perform SPO Services under this Agreement, unless otherwise addressed in this Agreement and except as required by federal, state, or local laws, rules, and regulations.
- 15.8** These provisions shall survive any expiration, termination, or non-renewal of the Agreement.

16.0 TERMINATION OF THE AGREEMENT

Either party may terminate this Agreement, at any time, for any reason, by providing thirty (30) days advance notice to the other party. Such notification shall be made, in writing, and sent via a trackable overnight delivery method (e.g., FedEx, UPS, USPS Express Mail, etc.) to the other party at its principal address.

17.0 EXTENSION OR RENEWAL

- 17.1** Negotiations for any contract renewal will begin during the month of May 2022.

- 17.2** The parties will each be responsible for initiating such negotiations. The failure of a party to initiate or to be affirmatively non-receptive to such initiation by the other party shall be deemed treated as a firm intent not to renew the Agreement.

18.0 RECIPROCAL INDEMNIFICATION

- 18.1** The Town shall indemnify and hold harmless the School District from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "Liabilities") to the extent such liabilities arise from the negligent or other wrongful acts or omissions, or any such legal or contractual duties or obligations assumed by the School District, of the Town, its officers, and employees, (including the SPO), or from the Town or any such person's or the Town's material breach of, or default hereunder.

- 18.2** The School District shall indemnify and hold harmless the Town from and against any and all losses, damages, judgments, claims, causes of action, costs, expenses, and other liabilities (collectively, "liabilities") to the extent such liabilities arise from negligent or other wrongful acts or omissions or of any such legal or contracted duties or obligations assumed by the School District, of the School District, its officers, and employees, or from the School District's material breach of, or default hereunder.

19.0 CONTROLLING LAW AND VENUE

This Agreement shall be interpreted pursuant to the laws of the State of New York, without regard to New York's conflict of laws provision. If an action is filed to enforce this Agreement, the parties agree that such action must be filed exclusively in a court of competent jurisdiction in Onondaga County, New York, and the parties expressly consent to the jurisdiction of such court.

20.0 ASSIGNMENT

This Agreement may not be assigned by either party.

21.0 ENTIRE AGREEMENT

This Agreement may not be altered except by a writing signed by both parties. Furthermore, this Agreement represents the entire agreement and understanding between the parties and supersedes all prior agreements between the parties, written or oral.

22.0 INTERPRETATION

The language of all parts of this Agreement in all cases shall be construed as a whole, according to its fair meaning, and not strictly for or against any party, regardless of who drafted it.

23.0 INSURANCES

The District agrees to obtain and continue to maintain in full force and effect its general liability insurance, public insurance, and automotive insurance relative to the SPO Services to be performed under the Agreement, with limits of not less than \$500,000 per occurrence and \$1,000,000 in the annual aggregate.

24.0 PROTECTION OF CONFIDENTIAL DATA.

The Town shall provide its Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- 24.1** The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- 24.2** The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- 24.3** The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- 24.4** The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- 24.5** The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- 24.6** The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
- 24.7** The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- 24.8** The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- 24.9** In the event The Town engages a subcontractor to perform its contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

25.0 DATA BREACH

In the event that Confidential Data is accessed or obtained by an unauthorized individual, The Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- 25.1** The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.

- 25.2** The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- 25.3** Where a breach or unauthorized release of Confidential Data is attributed to The Town, and/or a subcontractor or affiliate of The Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- 25.4** The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
- 25.4.1** The name and contact information of the reporting School District subject to this section.
- 25.4.2** A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
- 25.4.3** If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
- 25.4.4** Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.
- 25.4.5** A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
- 25.4.6** Information about what the agency has done to protect individuals whose information has been breached.
- 25.4.7** Advice on steps that the person whose information has been breached may take to protect himself or herself.
- 25.5** The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan

26.0 ADDENDUM

The following addenda attached hereto shall be incorporated into the Agreement:

Addendum A: Parents' Bill of Rights for Data Privacy and Security

Addendum B: Parents' Bill of Rights – Supplemental Information Addendum

Addendum C: The Town's Data Security and Privacy Plan

27.0 WAIVER

The failure of any party to insist on the strict performance of any provision of this Agreement or to exercise any right under this Agreement shall not constitute a waiver of such provisions or right. A waiver is effective only if in writing and signed and delivered by the waiving party.

28.0 MUTUAL COVENANTS

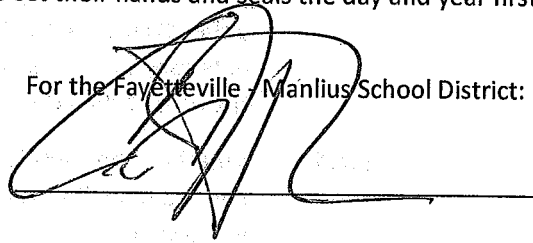
28.1 The undersigned representatives of the two contracting parties, in signing, hereby represent that they are authorized and empowered by their respective Boards (as applicable) to enter into this Agreement. Consent to the terms of this Agreement is signified by the signatures below.

28.2 It is agreed by and between the parties that any provision of this Agreement requiring legislative action to permit its implementation by amendment of law or by providing the additional funds therefore shall not become effective until the appropriate legislative body has given approval.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

For the Town of Manlius:

For the Fayetteville - Manlius School District:



8/16/2021

Date

Date

Addendum A

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Fayetteville-Manlius is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education (DOE) regulations (Education Law §2-d), the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
- Parents have the right to inspect and review the complete contents of their child's education record, including any student data maintained by the Fayetteville-Manlius School District. This right of inspection of records is consistent with the federal Family Educational Rights and Privacy Act (FERPA). Under the more recently adopted regulations (Education Law §2-d), the rights of inspection are extended to include data, meaning parents have the right to inspect any data in their child's educational record. The New York State Education Department (SED) will develop further policies and procedures related to these rights in the future.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state is available for public review in an Excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>.
- Parents may also obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, N.Y. 12234.
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Mary Coughlin, Assistant Superintendent for Instruction, Fayetteville-Manlius School District, 8199 E. Seneca Turnpike, Manlius, NY 13104. Complaints to SED should be directed to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; the e-mail address is cpo@mail.nysed.gov.

Addendum B

PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Town of Manlius and the Town of Manlius Police Department (referred to jointly as the “Town”) are limited to the purposes authorized in the contract between the Town and the Fayetteville-Manlius Central School District (the “School District”) commencing on July 1, 2019 and expiring on June 30, 2020 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Town will ensure that any subcontractors, or other authorized persons or entities to whom the Town will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in PDF format and/or destroyed by the Town as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Town’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Town’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Town by the School District will be stored in the Office of the Records Management Officer. The measures that Town takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Town will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

DATA SECURITY AND PRIVACY PLAN

WHEREAS, the _____ School District (hereinafter "School District") and _____ (hereinafter "Contractor") entered into an agreement dated _____ (hereinafter "Agreement") for _____ (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

Utilizing a password protected, VPN with industry standard encryption.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Mandatory 90 day password reset for each user. VPN with industry standard encryption. Industry standard firewall in place and updated as needed. Active directory auditing to monitor for potential breaches.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

Specify date of each training

Town of Manlius Police Department will provide training to the Officers on industry standard computer security protocols in order to prevent unauthorized access.

5. Subcontractors (check one):

☐

Contractor shall not utilize sub-contractors.

☒

Contractor shall utilize sub-contractors. Contractor shall manage the relationships and contracts with such sub-contractors in the following ways in order to ensure personally identifiable information is protected:

See attached.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.

7. Termination of Agreement.

a. Within ___ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. ☐ Within ___ days of termination of the Agreement, Contractor shall
☐ Return all data to the School District using _____ OR

☒ Transition all data to a successor contractor designated by the School District in writing using see attached .

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of _____.

CONTRACTOR:

By:

Title:

5. Subcontractors

Before a sub-contractor is brought in to support the efforts of the Town of Manlius Police Department in its role of providing services to the FM Schools, background checks will be conducted for each individual prior to authorizing their access to the Town of Manlius Police Department network and resources to school facilities, IT resources or PII.

7. Termination of Agreement

The Town of Manlius Police Department does not retain any data that is outside of a police report. SIROs/SPOs may access the data but it is "view only" and not retained by the department. Data may be used in a police report. The destruction of police reports is governed by the NYS Archives Retention and Disposition Schedule.

SIRO Program 2021-2022 (Triston Campbell)
AGREEMENT BETWEEN THE
TOWN OF MANLIUS POLICE DEPARTMENT
AND
EAST SYRACUSE MINOA CENTRAL SCHOOL DISTRICT

THIS AGREEMENT is made this 1st day of July 2021 and is intended for the period of July 1, 2021 through June 30, 2022 by and between the TOWN OF MANLIUS POLICE DEPARTMENT (hereinafter "POLICE DEPARTMENT") and the EAST SYRACUSE MINOA CENTRAL SCHOOL DISTRICT (hereinafter "SCHOOL DISTRICT") as follows:

WHEREAS, the SCHOOL DISTRICT wishes to implement a SCHOOL INFORMATION RESOURCE OFFICER to promote the goal of ensuring a caring, safe, respectful, and orderly learning environment in its schools; and

WHEREAS, the SCHOOL DISTRICT and the POLICE DEPARTMENT desire to establish the terms and scope of duties in this SCHOOL INFORMATION and RESOURCE OFFICER (hereinafter referred to as ("SIRO")) Agreement the specific terms and conditions of the services to be provided by the said SIROs in the SCHOOL DISTRICT:

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

Defined terms

For the purposes of this Agreement, the following terms have the meanings listed:

SIRO Supervisor – The POLICE DEPARTMENT employee assigned to supervise the SIRO's activities.

School Liaison – The SCHOOL DISTRICT employee who is designated as the primary contact for the SIRO and POLICE DEPARTMENT regarding the SIRO's work.

School grounds – The school grounds shall consist of all buildings and grounds under jurisdiction of the SCHOOL DISTRICT, including but not limited to the high school, the middle school, the elementary school and the school district offices.

1.0 Goals and Objectives

It is understood and agreed that the SCHOOL DISTRICT and the POLICE DEPARTMENT officials share the following goals and objectives regarding the SIRO Program in the schools:

- 1.1 The primary duty of the SIRO is to establish relationships with students and to act as a mentor. The SIRO's law enforcement function is a part of relationship-building with the student body and community.
- 1.2 The SIRO will foster educational programs and activities that increase student knowledge of and respect for the law and the function of law enforcement agencies;
- 1.3 The SIRO will be available to work cooperatively with teachers to assist in developing specialty programs specific to areas of study including but not limited to court procedures, citizenship and forensic science;
- 1.4 The SIRO will conduct criminal investigations with the goals of promoting safety for the school community and establishing a deterrent to delinquent student behavior and promoting and ensuring the safety of the students, faculty and administration of the SCHOOL DISTRICT;
- 1.5 The SIRO will work with school administrators to identify and address safety issues within the schools;
- 1.6 The SIRO will serve as a mentor and role model for students attending school in the SCHOOL DISTRICT.

2.0 Employment and Assignment of School Resource Officers

- 2.1 The SIRO shall be an employee of the POLICE DEPARTMENT and shall be subject to the administration, supervision and control of the POLICE DEPARTMENT. Such administration, supervision and control is subject to the terms and conditions of this Agreement, as long as those terms do not compromise the Town's Employer/Employee relationship.
- 2.2 The POLICE DEPARTMENT agrees to provide and to pay the SIRO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the POLICE DEPARTMENT. The SIRO shall be subject to all other personnel and practices of the POLICE DEPARTMENT. Such policies or practices may have to be modified to comply with the terms and conditions of this Agreement, as long as those terms do not compromise the Town's Employer/Employee relationship.
- 2.3 The parties shall use a collaborative process in the assignment of a SIRO. Both parties shall have the right to attend and participate in candidate interviews. The POLICE DEPARTMENT shall select three finalists from the candidate pool and the SCHOOL DISTRICT shall select the candidate to be assigned.

- 2.4 The POLICE DEPARTMENT shall notify the SCHOOL DISTRICT within 24 hours of the termination of the services of a SIRO assigned to the SCHOOL DISTRICT. The SCHOOL DISTRICT has the right to refuse the services of a particular SIRO and shall provide the POLICE DEPARTMENT with 24 hours notice of its intent to do so. Upon such notice by either party, the parties shall meet and confer within 48 hours of such notice to discuss the replacement of the SIRO.
- 2.5 The POLICE DEPARTMENT shall hold the SCHOOL DISTRICT free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by SIROs.
- 2.6 In the event an SIRO is absent from work, the SIRO shall notify both his supervisor in the POLICE DEPARTMENT and the principal of the school to which the SIRO is assigned on that particular day. To the extent possible, the POLICE DEPARTMENT shall provide an interim replacement
- 2.7 The relationship of the POLICE DEPARTMENT to the SCHOOL DISTRICT shall be that of independent contractor and neither party shall be an agent of or otherwise have authority to bind the other party.

3.0 Payment Terms and Duty Hours

- 3.1 The SIRO's regular duty shall be 40 hours per week for **186** days, and the schedule of these hours shall be set by mutual agreement between the SCHOOL DISTRICT and the POLICE DEPARTMENT. The SCHOOL DISTRICT may contract for additional service days beyond the required 186 days at the per diem rate.
- 3.2 The SCHOOL DISTRICT shall pay the POLICE DEPARTMENT for the services of the SIRO at a **per diem rate of \$ 584.34** for school year 2021-22. The SCHOOL DISTRICT will pay the POLICE DEPARTMENT at this per diem rate based upon the actual service of the SIRO.
- 3.3 From time to time the SIRO may be required to work more than the 8 hours of regular scheduled duty in a given day. In such instances, the additional time worked by the SIRO shall be credited as "school comp time" or overtime. The choice of either school comp time or overtime shall be at the discretion of the SIRO. School comp time may be used to offset days where the SIRO is scheduled to work, but does not have to report due to the closing of school. The maximum amount of comp time that may accumulate at any one time is 40 hours. At the end of the school year, any school comp time that has not been utilized by the SIRO shall be converted to overtime or carried forward into the next school year based upon the SIRO's request. Authorized overtime shall be billed at a rate

of \$ 65.55 per hour for the 2021 calendar year and at \$ 69.42 per hour for the 2022 calendar year.

- 3.4 The SIRO shall be on duty upon the school grounds fifteen minutes before the beginning of the student instructional day and shall remain on duty for eight (8) hours unless this schedule modified by the mutual agreement between the POLICE DEPARTMENT and the SCHOOL DISTRICT, or the Principal of the building to which the SIRO is assigned on a given day.
- 3.5 It is understood and agreed that time spent by the SIRO attending court related to juvenile and/or criminal cases arising from and/or out of their employment as an SIRO shall be considered as hours worked under this Agreement.
- 3.6 In the event of an emergency the SIRO may be ordered by the POLICE DEPARTMENT to leave school grounds during normal duty hours as described above to perform other services for the POLICE DEPARTMENT. In such instances, the time spent by the SIRO away from the school grounds shall not be considered billable time by the POLICE DEPARTMENT.
- 3.7 For school vacations, holidays and other times when school is not in session and/or the SIRO is not required to be on school grounds, the officer may take available leave balances, or report to the SIRO supervisor for reassignment.

4.0 Basic Qualifications of the School Information and Resource Officers (SIRO)

To be an SIRO, an officer must first meet all of the following basic qualifications:

- 4.1 Shall be a sworn officer and should have a minimum of five years of law enforcement experience;
- 4.2 Shall possess a sufficient knowledge of the applicable Federal and State laws, Town and County ordinances, and Board of Education policies and regulations;
- 4.3 Shall be capable of conducting in depth criminal investigations;
- 4.4 Shall possess even temperament and set a good example for students; and
- 4.5 Shall possess communication skills that would enable the officer to function effectively within the school environment.

5.0 Duties of School Resource Officer

- 5.1 To assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct and to provide usual and

customary police services to the SCHOOL DISTRICT. The role of school discipline shall remain with the SCHOOL DISTRICT administration.

- 5.2 To counsel public school students in special situations when requested by the Principal or the principal's designee or by the parents of a student;
- 5.3 To answer questions and conduct classroom presentations for students in law-related fields;
- 5.4 To perform such other duties as the parties may agree from time to time.

6.0 Chain of Command

- 6.1 As employees of the POLICE DEPARTMENT, the SIRO shall follow the chain of command as set forth in the POLICE DEPARTMENT Policies and Procedure Manual, except where such procedures conflict with the policies of the Board of Education of the SCHOOL DISTRICT. It is expressly recognized and acknowledged by the SCHOOL DISTRICT that policies of the Board of Education cannot supersede the SIRO's duty to act in accordance with state and federal law.
- 6.2 In the performance of the duties described herein, the SIRO shall regularly coordinate and communicate with the principal or the principals' designee of the schools to which they are assigned. The principal or designee shall contact the SIRO Supervisor assigned by the POLICE DEPARTMENT for such purpose in the event of any question regarding the performance of duties by an SIRO.

7.0 Training/Briefing

- 7.1 The SIRO may be required by the POLICE DEPARTMENT to attend monthly training and briefing sessions. These sessions will be held at the direction of the POLICE DEPARTMENT Operations commander. Briefing Sessions will be conducted to provide for the exchange of information between the department and the school liaison.
- 7.2 The SCHOOL DISTRICT and the POLICE DEPARTMENT shall schedule training for the SIRO in Board of Education Policies, regulations and procedures, including the Code of Conduct for students and others and the programs and practices of the SCHOOL DISTRICT regarding student discipline.

8.0 Dress Code

- 8.1 The SIRO shall work primarily in either a departmental issued uniform or plain clothes business attire while on duty. The decision regarding the attire to be worn shall be made in consultation between the parties.

9.0 Supplies and Equipment

- 9.1 Motor vehicles. The POLICE DEPARTMENT shall provide a vehicle for the SIRO. Beginning in 2017, newly assigned vehicles shall be marked in the same manner as patrol vehicles assigned to the Field Services Section.
- 9.2 Office Supplies. The SCHOOL DISTRICT agrees to provide each SIRO with the usual and customary office supplies and forms required in the performance of their duties. In addition, the SIRO shall be provided a private office within the school that is accessible by the students. The SIRO shall also be provided by the SCHOOL DISTRICT a computer, printer and access to a private fax machine for confidential intelligence sharing with other POLICE DEPARTMENT personnel, and a communication device.
- 9.3 Body Worn Camera (BWC). Body worn cameras are a common law enforcement tool and are utilized by all TMPD patrol officers. A BWC will be utilized by the SIRO; in the school setting the SIRO shall have the discretion to record contacts when they consider it to be in the best interest of the student, staff, school administrators or the SIRO. The SIRO's decision shall take into account the privacy interests of those subjects who are being recorded.

10.0 Transporting Students

- 10.1 It is agreed that SIROs shall transport students in their vehicles when the students are victims of a crime, under arrest, or some other emergency circumstance exists.
- 10.2 If circumstances other than an arrest require that the SIRO transport a student, then an effort shall be made to have a school administrator accompany the officer and the student in the vehicle. When a school administrator is not available the SIRO shall record the transport using a body worn camera.
- 10.3 Students shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. The SIRO shall not transport students in their personal vehicles.
- 10.4 The SIRO shall notify the building principal before moving a student from the school grounds.

11.0 Access to Education Records

- 11.1 School officials shall allow SIROs to inspect and copy any public records maintained by the school that is permissible by law.

- 11.2 If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SIRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.
- 11.3 If confidential student records information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records, or as may otherwise comply with the Family Educational Rights and Privacy Act (FERPA).
- 11.4 Pursuant to FERPA, the SCHOOL DISTRICT hereby designates each SIRO as the District's "law enforcement unit" for the purpose of enforcing any Federal, State or local law and maintaining the physical security and safety of the schools to which they are assigned, and as such shall have access to student education records as appropriate in order to carry out their SIRO duties.

12.0 Term of Agreement

- 12.1 The term of this agreement is one year commencing on July 1, 2021 and ending on June 30, 2022. The Agreement may be renewed and extended annually by the written agreement of both the SCHOOL DISTRICT and the POLICE DEPARTMENT. Written notice of intent to extend the Agreement must be sent by each party no later than June 1st of the current year.
- 12.2 In the event that the SCHOOL DISTRICT opts not to extend the Agreement in a given year, it shall remain responsible to pay the per diem charges that would otherwise have been due for the months of September and October of the succeeding year.

13.0 Insurance and Indemnification

- 13.1 The POLICE DEPARTMENT shall maintain in full force and effect during the term of this Agreement a comprehensive liability insurance policy with coverage that is consistent with police department policies and procedures.
- 13.2 Without waiving any defenses, the POLICE DEPARTMENT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the SCHOOL DISTRICT harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as a police officer. The SCHOOL DISTRICT shall provide notice to the POLICE DEPARTMENT within twenty (20) days of obtaining the same, of any potential

claim or action which, if decided adversely to the SCHOOL DISTRICT, would cause the SCHOOL DISTRICT to suffer or incur loss or expense.

- 13.3 Without waiving any defenses, the SCHOOL DISTRICT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the POLICE DEPARTMENT harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO'S authorized duties as solely directed by school personnel and not pursuant to or in contravention of the SIRO's law enforcement duties. The POLICE DEPARTMENT shall provide notice to the SCHOOL DISTRICT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the POLICE DEPARTMENT, would cause the POLICE DEPARTMENT to suffer or incur loss or expense.

14.0 Evaluation

It is mutually agreed that the SCHOOL DISTRICT shall annually evaluate the SIRO Program and the parties agree that an exchange of data related to the SIRO's performance shall be a part of the annual evaluation process.

15.0 Protection of Confidential Data

The Town shall provide their Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- (a) The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- (b) The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- (c) The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- (d) The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- (e) The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- (f) The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.

- (g) The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- (h) The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- (i) In the event the Town engages a subcontractor to perform their contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

16.0 Data Breach

In the event that Confidential Data is accessed or obtained by an unauthorized individual, the Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- (a) The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
- (b) The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- (c) Where a breach or unauthorized release of Confidential Data is attributed to Contractor, and/or a subcontractor or affiliate of the Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- (d) The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
 - i. The name and contact information of the reporting School District subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.

iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.

v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.

vi. Information about what the agency has done to protect individuals whose information has been breached.

vii. Advice on steps that the person whose information has been breached may take to protect himself or herself.

(e) The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan.

IN WITNESS WHEREOF, the parties hereto have caused this Operations Agreement to be executed the day and year first written above.

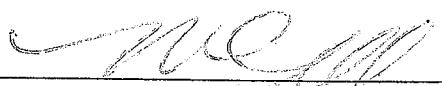
EAST SYRACUSE MINOA CENTRAL SCHOOL DISTRICT

By: 
Dr. Donna J. DeSiato, Superintendent of Schools

TOWN OF MANLIUS

By: 
Edmond J. Theobald, Supervisor

MANLIUS POLICE DEPARTMENT

By: 
Michael J. Crowell, Chief of Police

Estimated 2021-2022 Salary/Fringe Benefits for SIRO Campbell

Benefit Type	Actual 2021	Estimated 2022
Base Salary	\$73,684.00	\$75,526.00
Social Security	\$5,636.83	\$5,777.74
NYS Police & Fire Retirement	\$11,568.39	\$14,954.15
Health Insurance	\$24,170.88	\$26,484.00
Workers Compensation	\$1,768.42	\$1,812.62
Short Term Disability Insurance	\$98.40	\$98.40
Life Insurance	\$138.00	\$138.00
Longevity Bonus	\$0.00	\$0.00
Miscellaneous Incentives	\$350.00	\$350.00
Holiday Pay	\$3,400.80	\$3,485.82
Clothing Allowance/Dry Cleaning	\$720.00	\$720.00
Training/Schedule Adjustment Pay	\$2,550.60	\$2,614.36
Other: Sick Time Buyback	\$2,834.00	\$2,904.85
TOTAL FRINGE BENEFITS	\$126,920.31	\$134,865.93
Available Work Days	224	224
Per Diem Rate	\$566.61	\$602.08
Average Per Diem Rate 07/01/2021-06/30/2022	\$584.34	
OVERTIME RATE		

SIRO Program 2021-2022 (Rebecca Kammar)
AGREEMENT BETWEEN THE
TOWN OF MANLIUS POLICE DEPARTMENT
AND
EAST SYRACUSE MINOA CENTRAL SCHOOL DISTRICT

THIS AGREEMENT is made this 1st day of July, 2021 and is intended for the period of July 1, 2021 through June 30, 2022 by and between the TOWN OF MANLIUS POLICE DEPARTMENT (hereinafter "POLICE DEPARTMENT") and the EAST SYRACUSE MINOA CENTRAL SCHOOL DISTRICT (hereinafter "SCHOOL DISTRICT") as follows:

WHEREAS, the SCHOOL DISTRICT wishes to implement a SCHOOL INFORMATION RESOURCE OFFICER to promote the goal of ensuring a caring, safe, respectful, and orderly learning environment in its schools; and

WHEREAS, the SCHOOL DISTRICT and the POLICE DEPARTMENT desire to establish the terms and scope of duties in this SCHOOL INFORMATION and RESOURCE OFFICER (hereinafter referred to as ("SIRO")) Agreement the specific terms and conditions of the services to be provided by the said SIROs in the SCHOOL DISTRICT:

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

Defined terms

For the purposes of this Agreement, the following terms have the meanings listed:

SIRO Supervisor – The POLICE DEPARTMENT employee assigned to supervise the SIRO's activities.

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1.0 Goals and Objectives

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of \$ 76.17 per hour for the 2021 calendar year and at \$ 80.69 per hour for the 2022 calendar year.

- 3.4 The SIRO shall be on duty upon the school grounds fifteen minutes before the beginning of the student instructional day and shall remain on duty for eight (8) hours unless this schedule modified by the mutual agreement between the POLICE DEPARTMENT and the SCHOOL DISTRICT, or the Principal of the building to which the SIRO is assigned on a given day.
- 3.5 It is understood and agreed that time spent by the SIRO attending court related to juvenile and/or criminal cases arising from and/or out of their employment as an SIRO shall be considered as hours worked under this Agreement.
- 3.6 In the event of an emergency the SIRO may be ordered by the POLICE DEPARTMENT to leave school grounds during normal duty hours as described above to perform other services for the POLICE DEPARTMENT. In such instances, the time spent by the SIRO away from the school grounds shall not be considered billable time by the POLICE DEPARTMENT.
- 3.7 For school vacations, holidays and other times when school is not in session and/or the SIRO is not required to be on school grounds, the officer may take available leave balances, or report to the SIRO supervisor for reassignment.

4.0 Basic Qualifications of the School Information and Resource Officers (SIRO)

To be an SIRO, an officer must first meet all of the following basic qualifications:

- 4.1 Shall be a sworn officer and should have a minimum of five years of law enforcement experience;
- 4.2 Shall possess a sufficient knowledge of the applicable Federal and State laws, Town and County ordinances, and Board of Education policies and regulations;
- 4.3 Shall be capable of conducting in depth criminal investigations;
- 4.4 Shall possess even temperament and set a good example for students; and
- 4.5 Shall possess communication skills that would enable the officer to function effectively within the school environment.

5.0 Duties of School Resource Officer

- 5.1 To assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct and to provide usual and

customary police services to the SCHOOL DISTRICT. The role of school discipline shall remain with the SCHOOL DISTRICT administration.

- 5.2 To counsel public school students in special situations when requested by the Principal or the principal's designee or by the parents of a student;
- 5.3 To answer questions and conduct classroom presentations for students in law-related fields;
- 5.4 To perform such other duties as the parties may agree from time to time.

6.0 Chain of Command

- 6.1 As employees of the POLICE DEPARTMENT, the SIRO shall follow the chain of command as set forth in the POLICE DEPARTMENT Policies and Procedure Manual, except where such procedures conflict with the policies of the Board of Education of the SCHOOL DISTRICT. It is expressly recognized and acknowledged by the SCHOOL DISTRICT that policies of the Board of Education cannot supersede the SIRO's duty to act in accordance with state and federal law.
- 6.2 In the performance of the duties described herein, the SIRO shall regularly coordinate and communicate with the principal or the principals' designee of the schools to which they are assigned. The principal or designee shall contact the SIRO Supervisor assigned by the POLICE DEPARTMENT for such purpose in the event of any question regarding the performance of duties by an SIRO.

7.0 Training/Briefing

- 7.1 The SIRO may be required by the POLICE DEPARTMENT to attend monthly training and briefing sessions. These sessions will be held at the direction of the POLICE DEPARTMENT Operations commander. Briefing Sessions will be conducted to provide for the exchange of information between the department and the school liaison.
- 7.2 The SCHOOL DISTRICT and the POLICE DEPARTMENT shall schedule training for the SIRO in Board of Education Policies, regulations and procedures, including the Code of Conduct for students and others and the programs and practices of the SCHOOL DISTRICT regarding student discipline.

8.0 Dress Code

- 8.1 The SIRO shall work primarily in either a departmental issued uniform or plain clothes business attire while on duty. The decision regarding the attire to be worn shall be made in consultation between the parties.

9.0 Supplies and Equipment

- 9.1 Motor vehicles. The POLICE DEPARTMENT shall provide a vehicle for the SIRO. Beginning in 2017, newly assigned vehicles shall be marked in the same manner as patrol vehicles assigned to the Field Services Section.
- 9.2 Office Supplies. The SCHOOL DISTRICT agrees to provide each SIRO with the usual and customary office supplies and forms required in the performance of their duties. In addition, the SIRO shall be provided a private office within the school that is accessible by the students. The SIRO shall also be provided by the SCHOOL DISTRICT a computer, printer and access to a private fax machine for confidential intelligence sharing with other POLICE DEPARTMENT personnel, and a communication device.
- 9.3 Body Worn Camera (BWC). Body worn cameras are a common law enforcement tool and are utilized by all TMPD patrol officers. A BWC will be utilized by the SIRO; in the school setting the SIRO shall have the discretion to record contacts when they consider it to be in the best interest of the student, staff, school administrators or the SIRO. The SIRO's decision shall take into account the privacy interests of those subjects who are being recorded.

10.0 Transporting Students

- 10.1 It is agreed that SIROs shall transport students in their vehicles when the students are victims of a crime, under arrest, or some other emergency circumstance exists.
- 10.2 If circumstances other than an arrest require that the SIRO transport a student, then an effort shall be made to have a school administrator accompany the officer and the student in the vehicle. When a school administrator is not available the SIRO shall record the transport using a body worn camera.
- 10.3 Students shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. The SIRO shall not transport students in their personal vehicles.
- 10.4 The SIRO shall notify the building principal before moving a student from the school grounds.

11.0 Access to Education Records

- 11.1 School officials shall allow SIROs to inspect and copy any public records maintained by the school that is permissible by law.

- 11.2 If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SIRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.
- 11.3 If confidential student records information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records, or as may otherwise comply with the Family Educational Rights and Privacy Act (FERPA).
- 11.4 Pursuant to FERPA, the SCHOOL DISTRICT hereby designates each SIRO as the District's "law enforcement unit" for the purpose of enforcing any Federal, State or local law and maintaining the physical security and safety of the schools to which they are assigned, and as such shall have access to student education records as appropriate in order to carry out their SIRO duties.

12.0 Term of Agreement

- 12.1 The term of this agreement is one year commencing on July 1, 2021 and ending on June 30, 2022. The Agreement may be renewed and extended annually by the written agreement of both the SCHOOL DISTRICT and the POLICE DEPARTMENT. Written notice of intent to extend the Agreement must be sent by each party no later than June 1st of the current year.
- 12.2 In the event that the SCHOOL DISTRICT opts not to extend the Agreement in a given year, it shall remain responsible to pay the per diem charges that would otherwise have been due for the months of September and October of the succeeding year.

13.0 Insurance and Indemnification

- 13.1 The POLICE DEPARTMENT shall maintain in full force and effect during the term of this Agreement a comprehensive liability insurance policy with coverage that is consistent with police department policies and procedures.
- 13.2 Without waiving any defenses, the POLICE DEPARTMENT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the SCHOOL DISTRICT harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO's authorized duties as a police officer. The SCHOOL DISTRICT shall provide notice to the POLICE DEPARTMENT within twenty (20) days of obtaining the same, of any potential

claim or action which, if decided adversely to the SCHOOL DISTRICT, would cause the SCHOOL DISTRICT to suffer or incur loss or expense.

- 13.3 Without waiving any defenses, the SCHOOL DISTRICT agrees to, at its sole cost and expense, indemnify, protect, defend and hold the POLICE DEPARTMENT harmless against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and/or expenses (including reasonable attorney's fees) arising out of the performance of the SIRO'S authorized duties as solely directed by school personnel and not pursuant to or in contravention of the SIRO's law enforcement duties. The POLICE DEPARTMENT shall provide notice to the SCHOOL DISTRICT within twenty (20) days of obtaining the same, of any potential claim or action which, if decided adversely to the POLICE DEPARTMENT, would cause the POLICE DEPARTMENT to suffer or incur loss or expense.

14.0 Evaluation

It is mutually agreed that the SCHOOL DISTRICT shall annually evaluate the SIRO Program and the parties agree that an exchange of data related to the SIRO's performance shall be a part of the annual evaluation process.

15.0 Protection of Confidential Data

The Town shall provide their Services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- (a) The Town will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- (b) The Town will comply with the School District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
- (c) The Town will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
- (d) The Town will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- (e) The Town will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- (f) The Town will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.

- (g) The Town will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- (h) The Town will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
- (i) In the event the Town engages a subcontractor to perform their contractual obligations, the data protection obligations imposed on the Town shall apply to the subcontractor.

16.0 Data Breach

In the event that Confidential Data is accessed or obtained by an unauthorized individual, the Town shall provide notification to the School District without unreasonable delay and not more than seven calendar days after the discovery of such breach. The Town shall follow the following process:

- (a) The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential affected; an estimate of the number of records affected; a brief description of the Town's investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
- (b) The Town shall also prepare a statement for parents and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
- (c) Where a breach or unauthorized release of Confidential Data is attributed to Contractor, and/or a subcontractor or affiliate of the Town, The Town shall pay for or promptly reimburse the School District for the cost of notification to parents and eligible students of the breach.
- (d) The Town shall cooperate with the School District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
 - i. The name and contact information of the reporting School District subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.

iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.

v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.

vi. Information about what the agency has done to protect individuals whose information has been breached.

vii. Advice on steps that the person whose information has been breached may take to protect himself or herself.

(e) The Town further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Protected Data or any portion thereof, and agrees to provide Client, upon request, with a copy of said written incident response plan.

IN WITNESS WHEREOF, the parties hereto have caused this Operations Agreement to be executed the day and year first written above.

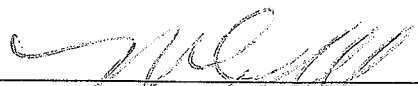
EAST SYRACUSE MINOA CENTRAL SCHOOL DISTRICT

By: 
Dr. Donna J. DeSiato, Superintendent of Schools

TOWN OF MANLIUS

By: 
Edmond J. Theobald, Supervisor

MANLIUS POLICE DEPARTMENT

By: 
Michael J. Crowell, Chief of Police

Estimated 2021-2022 Salary/Fringe Benefits for SIRO Kammar

Benefit Type	Actual 2021	Estimated 2022
Base Salary	\$76,040.00	\$77,941.00
Social Security	\$5,817.06	\$5,962.49
NYS Police & Fire Retirement	\$19,466.24	\$23,304.36
Health Insurance	\$24,170.88	\$26,484.00
Workers Compensation	\$1,824.96	\$1,870.58
Short Term Disability Insurance	\$98.40	\$98.40
Life Insurance	\$138.00	\$138.00
Longevity Bonus	\$3,217.50	\$3,410.00
Miscellaneous Incentives	\$350.00	\$350.00
Holiday Pay	\$3,509.76	\$3,597.12
Clothing Allowance/Dry Cleaning	\$720.00	\$720.00
Training/Schedule Adjustment Pay	\$2,632.32	\$2,697.84
Other: Sick Time Buyback	\$2,924.80	\$2,997.60
TOTAL FRINGE BENEFITS	\$140,909.92	\$149,571.39
Available Work Days	210	209
Per Diem Rate	\$671.00	\$715.65
Average Per Diem Rate 07/01/2021-06/30/2022	\$693.33	
OVERTIME RATE		



July 8, 2021

Mr. Edmond Theobald, Supervisor
Town of Manlius
301 Brooklea Drive
Fayetteville, NY 13066

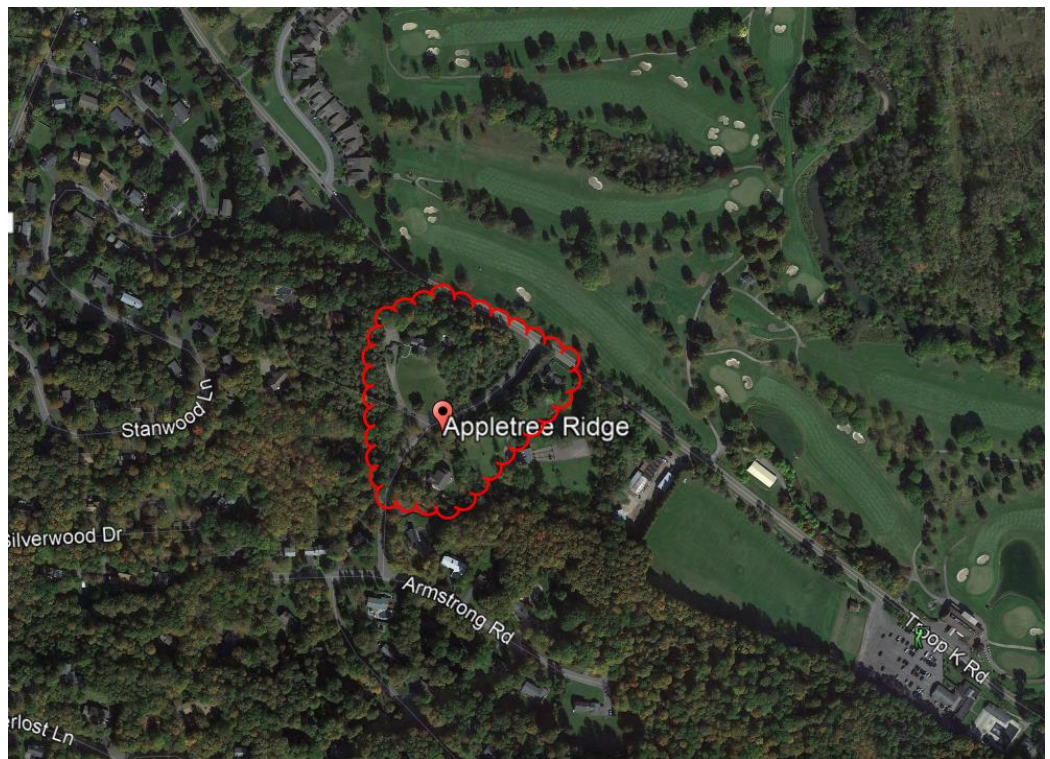
Re: Proposal for Engineering Services
Apple Tree Ridge Water District – Map, Plan and Report
MJ Proposal No. 2021573

Dear Supervisor Theobald:

M.J. Engineering and Land Surveying, P.C. (MJ) is pleased to provide the Town of Manlius (Town) this proposal for engineering services associated with the formation of a water district for the Apple Tree Ridge area of the Town.

PROJECT UNDERSTANDING

The Town received a petition from the residents of Apple Tree Ridge and Troop K Road on June 28, 2021, for the creation of a new water district. The petition includes the signatures of three (3) residents located at 4853 Troop K Road, 4833 Apple Tree Ridge, and 4857 Troop K Road. Water supply from the Onondaga County Water Authority (OCWA) is currently located on Armstrong Road, however no infrastructure is available on Apple Tree Ridge or Troop L Road. To supply water to the residents listed on the petition, new water distribution system infrastructure (i.e., water main, hydrants, valves, services) need to be installed. In addition, a new water district needs to be formed by Article 12 of NYS Town Law.



Based on the petition submitted by the residents of Apple Tree Ridge and Troop K Road, the Town has requested engineering services from MJ to prepare a Map, Plan and Report for the creation of a new water district.



SCOPE OF SERVICES

To successfully complete this project with the Town, MJ offers the following scope of services:

Task 1 – Map, Plan and Report

Based on the petition filed by the residents of Apple Tree Ridge, MJ will develop a Map, Plan and Report for the creation of the new water district in accordance with Article 12 of Town Law and the NYS Department of Audit and Control. The Map, Plan and Report will include the following sections:

- Introduction
- Project Planning Area
- Proposed District Description
- General plan showing the required facilities
- First-Year Capital Construction, Operation and Maintenance and Debt Service Costs (if applicable)
- Project Financing (if applicable)
- Required Permitting and Approvals (if applicable)
- District Boundary Map and Description
- District Parcel List

Upon completion of the draft Map, Plan and Report, MJ will submit the report to the Town for review. A review meeting will be conducted with the Town to discuss the draft Map, Plan & Report. Following receipt of relevant comments from the Town, MJ will prepare the final Map, Plan and Report.

MJ will attend up to one (1) Town Board meeting and a public hearing to present and discuss the Map, Plan, and Report and technical engineering aspects of the project to the public upon the Town's request.

MJ will also prepare a State Environmental Quality Review Act (SEQRA) Full Environmental Assessment Form (FEAF) for the creation of the water district. It is assumed that the Town Board will adopt a Negative Determination of Significance for this action. Further SEQRA compliance work may be required as the project moves forward to construction.

The following steps represent the process for finalizing the Map, Plan and Report and district creation:

- Revisions to Map, Plan & Report based on Town review
- Map, Plan & Report deemed final for public presentation
- Attend public information meeting(s) as appropriate
- Complete an environmental review to satisfy SEQR requirements
- Adopt Map, Plan and Report and schedule public hearing
- Conduct public hearing on district formation
- Town Board adopts Map, Plan & Report, subject to permissive referendum
- Adopt final order establishing the proposed sewer district/extension by Town Board resolution
- Map, Plan & Report filed with NYS Comptroller, if required (based on NYS OSC 2021 water annual user cost threshold)



SCHEDULE

MJ proposes to complete the draft Map, Plan and Report within two (2) weeks of receipt of Notice to Proceed. The final Map, Plan and Report will be submitted to the Town within one (1) week of receipt of comments from the Town.

FEE

MJ proposes to complete the requested services for a lump sum fee of \$3,000. MJ will invoice a monthly basis based upon a percentage of work completed in that period. The fee assumes there are no significant changes resulting from decisions, conditions and/or events beyond MJ's control.

TASKS NOT INCLUDED IN THIS PROPOSAL

- Design, bid and construction phase services are not included. These services can be provided at a later date under a separate proposal upon the Town's request.
- Grant and/or loan assistance.

Thank you for the opportunity to submit this proposal and we look forward to working with the Town of Manlius on this project. If you have any questions, please feel free to contact Joel Bianchi at (518) 371-0799 or by email at jbianchi@mjels.com.

Sincerely,

Michael D. Panichelli, P.E.
President

cc. Sara Bollinger, Town Board Member I
Ann Oot, Town Manager

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

999-Pooled Cash

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
999-1.100	Pooled Cash - Investing	5,845,245.40	134,705.64	8,519,477.92	14,364,723.32
999-1.101	Pooled Cash - Checking	84,630.54	0.00	53,835.73CR	30,794.81
999-1.102	Pooled Cash - Payroll	56,691.50	17,638.41CR	235,122.50	291,814.00
999-1.103	HSBC Pooled Savings	0.00	0.00	0.00	0.00
999-1.104	HSBC Pooled Checking	0.00	0.00	0.00	0.00
999-1.105	HSBC Payroll Checking	0.00	0.00	0.00	0.00
999-1.201	Pathfinder Bank CD	0.00	0.00	0.00	0.00
999-1.390	Due From Other Funds	<u>348,321.28</u>	<u>88,291.02CR</u>	<u>339,986.34CR</u>	<u>8,334.94</u>
TOTAL ASSETS		<u>6,334,888.72</u>	<u>28,776.21</u>	<u>8,360,778.35</u>	<u>14,695,667.07</u>
		=====	=====	=====	=====
<u>LIABILITIES</u>					
999-2.600	Accounts Payable	348,321.28CR	88,291.02	339,986.34	8,334.94CR
999-2.630	Due To Other Funds	<u>5,986,567.44CR</u>	<u>117,067.23CR</u>	<u>8,700,764.69CR</u>	<u>14,687,332.13CR</u>
TOTAL LIABILITIES		<u>6,334,888.72CR</u>	<u>28,776.21CR</u>	<u>8,360,778.35CR</u>	<u>14,695,667.07CR</u>
<u>FUND EQUITY</u>					
999-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
999-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES & EQUITY		<u>6,334,888.72CR</u>	<u>28,776.21CR</u>	<u>8,360,778.35CR</u>	<u>14,695,667.07CR</u>
		=====	=====	=====	=====

A00-General Fund Townwide

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
A00-1.200	Claim on Pooled Cash and CD's	1,610,559.11	487,526.00	5,278,172.44	6,888,731.55
A00-1.205	M&T Bank - Ebay Acct	162.76	0.00	0.00	162.76
A00-1.210	Petty Cash	500.00	0.00	0.00	500.00
A00-1.220	Petty Cash - Court	50.00	0.00	0.00	50.00
A00-1.250	Taxes Receivable Current	0.00	0.00	0.00	0.00
A00-1.380	Accounts Receivable	4,693.93	723.00	1,163.00	5,856.93
A00-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
A00-1.410	Due From State & Federal	5,225.71	0.00	0.00	5,225.71
A00-1.440	Due From Other Governments	462,183.57	0.00	462,183.57CR	0.00
A00-1.441	Due From Other Gov't - Court	0.00	0.00	0.00	0.00
A00-1.480	Prepaid Expenditures	931,124.06	8,470.42CR	860,864.94CR	70,259.12
A00-1.482	Unemployment Insurance Credits	0.00	0.00	0.00	0.00
TOTAL ASSETS		3,014,499.14	479,778.58	3,956,286.93	6,970,786.07
		=====	=====	=====	=====
<u>LIABILITIES</u>					
A00-2.600	Pooled Accounts Payable	61,992.41CR	1,804.92	61,972.49	19.92CR
A00-2.601	Accrued Liabilities	182,223.80CR	0.00	182,223.80	0.00
A00-2.626	BAN's Payable	0.00	0.00	0.00	0.00
A00-2.630	Due to Other Funds	0.00	0.00	0.00	0.00
A00-2.631	Due to Other Governments	0.00	0.00	0.00	0.00
A00-2.655		0.00	0.00	0.00	0.00
A00-2.690	Overpayments and Clearing Acct	0.00	8,277.75	8,530.00	8,530.00
A00-2.691	Deferred Revenue	0.00	0.00	0.00	0.00
A00-2.700	Rec Dept Clearing Acct	6,516.00CR	11,858.26	76,729.29CR	83,245.29CR
TOTAL LIABILITIES		250,732.21CR	21,940.93	175,997.00	74,735.21CR
<u>FUND EQUITY</u>					
A00-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
A00-3.806	Not in Spendable Form	931,124.06CR	0.00	0.00	931,124.06CR
A00-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
A00-3.884	Reserved for Debt	0.00	0.00	0.00	0.00
A00-3.899	Unrestricted Fund Balance	0.00	0.00	0.00	0.00
A00-3.909	Unappropriated Fund Balance	650,509.99CR	0.00	0.00	650,509.99CR
A00-3.913	Committed Fund Balance	0.00	0.00	0.00	0.00
A00-3.914	Assigned Approp Fund Balance	795,000.00CR	0.00	0.00	795,000.00CR
A00-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
A00-3.917	Unassigned Fund Balance	387,132.88CR	0.00	0.00	387,132.88CR
A00-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	1,564,482.10CR	10,319,705.60CR	10,319,705.60CR
TOTAL REVENUES		0.00	1,062,762.59	6,187,421.67	6,187,421.67
TOTAL FUND EQUITY		2,763,766.93CR	501,719.51CR	4,132,283.93CR	6,896,050.86CR
TOTAL LIABILITIES & EQUITY		3,014,499.14CR	479,778.58CR	3,956,286.93CR	6,970,786.07CR
		=====	=====	=====	=====

B00-Gernerall Fund Part Town

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
B00-1.200	Claim on Pooled Cash and CD's	350,705.58	21,449.44CR	68,904.57	419,610.15
B00-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
B00-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
B00-1.410	Due From State & Federal	0.00	0.00	0.00	0.00
B00-1.440	Due From Other Governments	0.00	0.00	0.00	0.00
B00-1.480	Prepaid Expenditures	<u>10,285.44</u>	<u>442.08CR</u>	<u>6,812.56CR</u>	<u>3,472.88</u>
	TOTAL ASSETS	360,991.02	21,891.52CR	62,092.01	423,083.03
		=====	=====	=====	=====
<u>LIABILITIES</u>					
B00-2.600	Pooled Accounts Payable	338.87CR	0.00	338.87	0.00
B00-2.601	Accrued Liabilities	0.00	0.00	0.00	0.00
B00-2.630	Due to Other Funds	0.00	0.00	0.00	0.00
B00-2.691	Deferred Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	338.87CR	0.00	338.87	0.00
<u>FUND EQUITY</u>					
B00-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
B00-3.806	Not in Spendable Form	10,285.44CR	0.00	0.00	10,285.44CR
B00-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
B00-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
B00-3.914	Assigned Approp Fund Balance	160,000.00CR	0.00	0.00	160,000.00CR
B00-3.915	Assigned Unapp Fund Balance	195,884.73CR	0.00	0.00	195,884.73CR
B00-3.917	Unassigned Fund Balance	5,518.02	0.00	0.00	5,518.02
B00-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	6,307.28CR	233,695.66CR	233,695.66CR
	TOTAL REVENUES	<u>0.00</u>	<u>28,198.80</u>	<u>171,264.78</u>	<u>171,264.78</u>
	TOTAL FUND EQUITY	360,652.15CR	21,891.52	62,430.88CR	423,083.03CR
	TOTAL LIABILITIES & EQUITY	360,991.02CR	21,891.52	62,092.01CR	423,083.03CR
		=====	=====	=====	=====

CM1-Police Special Revenue

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CM1-1.200	Claim on Pooled Cash and CD's	2,000.05	0.00	48.00CR	1,952.05
CM1-1.201	Police Revenue	6,295.40	0.06	0.84	6,296.24
CM1-1.202	Police Reserve - AED/Donations	3,165.74	0.04	1,550.45	4,716.19
CM1-1.203	Police Reserve - Stop DWI	49,777.41	0.43	1,176.78	50,954.19
CM1-1.204	Police Reserve - Equipment	0.00	0.00	0.00	0.00
CM1-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
CM1-1.410	Due From State & Federal	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		61,238.60	0.53	2,680.07	63,918.67
		=====	=====	=====	=====
<u>LIABILITIES</u>					
CM1-2.600	Pooled Accounts Payable	48.00CR	0.00	48.00	0.00
CM1-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		48.00CR	0.00	48.00	0.00
<u>FUND EQUITY</u>					
CM1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
CM1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
CM1-3.909	Unappropriated Fund Balance	1,311.78	0.00	0.00	1,311.78
CM1-3.909	Fund Balance - Drug Enforcemnt	0.00	0.00	0.00	0.00
CM1-3.909	Fund Balance - Police Equipmnt	0.00	0.00	0.00	0.00
CM1-3.909	Fund Balance - DWI Equipment	0.00	0.00	0.00	0.00
CM1-3.909	Fund Balance - Defibrillators	0.00	0.00	0.00	0.00
CM1-3.909	Fund Balance - Wall of Honor	0.00	0.00	0.00	0.00
CM1-3.915	Assigned Unapp Fund Balance	62,502.38CR	0.00	0.00	62,502.38CR
CM1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.53CR	23,179.91CR	23,179.91CR
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>20,451.84</u>	<u>20,451.84</u>
TOTAL FUND EQUITY		61,190.60CR	0.53CR	2,728.07CR	63,918.67CR
TOTAL LIABILITIES & EQUITY		61,238.60CR	0.53CR	2,680.07CR	63,918.67CR
		=====	=====	=====	=====

CM2-MS4 Flood Water Study

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CM2-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
CM2-1.201	MS 4	4,756.81	0.04	0.63	4,757.44
CM2-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
CM2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		4,756.81	0.04	0.63	4,757.44
		=====	=====	=====	=====
<u>LIABILITIES</u>					
CM2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
CM2-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
CM2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
CM2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
CM2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
CM2-3.915	Assigned Unapp Fund Balance	4,756.81CR	0.00	0.00	4,756.81CR
CM2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.04CR	0.63CR	0.63CR
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		4,756.81CR	0.04CR	0.63CR	4,757.44CR
TOTAL LIABILITIES & EQUITY		4,756.81CR	0.04CR	0.63CR	4,757.44CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

CM4-Court Special Revenue

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CM4-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
CM4-1.201	DWI Arraignments	3,088.27	0.03	590.45	3,678.72
CM4-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	3,088.27	0.03	590.45	3,678.72
		=====	=====	=====	=====
<u>LIABILITIES</u>					
CM4-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
CM4-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
CM4-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
CM4-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
CM4-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
CM4-3.915	Assigned Unapp Fund Balance	3,088.27CR	0.00	0.00	3,088.27CR
CM4-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.03CR	590.45CR	590.45CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	3,088.27CR	0.03CR	590.45CR	3,678.72CR
	TOTAL LIABILITIES & EQUITY	3,088.27CR	0.03CR	590.45CR	3,678.72CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

CM5-Parkland Trust

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
CM5-1.200	Claim on	0.00	0.00	0.00	0.00
CM5-1.201	Parkland Fees	46,432.65	0.39	6.21	46,438.86
CM5-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	46,432.65	0.39	6.21	46,438.86
		=====	=====	=====	=====
<u>LIABILITIES</u>					
CM5-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
CM5-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
CM5-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
CM5-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
CM5-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
CM5-3.913	Committed Fund Balance	0.09CR	0.00	0.00	0.09CR
CM5-3.915	Assigned Unapp Fund Balance	46,432.56CR	0.00	0.00	46,432.56CR
CM5-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.39CR	6.21CR	6.21CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	46,432.65CR	0.39CR	6.21CR	46,438.86CR
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	46,432.65CR	0.39CR	6.21CR	46,438.86CR
		=====	=====	=====	=====

DA0-Highway Fund Townwide

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
DA0-1.200	Claim on Pooled Cash and CD's	1,067,471.65	19,425.90CR	1,092,338.70	2,159,810.35
DA0-1.201	Claim on Pooled Cash - TEMP	0.00	0.00	0.00	0.00
DA0-1.231	Savings - Salt Storage Reserve	75,000.00	0.00	0.00	75,000.00
DA0-1.380	Accounts Receivable	15.00	0.00	0.00	15.00
DA0-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
DA0-1.410	Due From State & Federal	0.00	0.00	0.00	0.00
DA0-1.440	Due From Other Governments	0.00	0.00	0.00	0.00
DA0-1.480	Prepaid Expenses	<u>119,156.00</u>	<u>3,683.00CR</u>	<u>91,642.00CR</u>	<u>27,514.00</u>
TOTAL ASSETS		<u>1,261,642.65</u>	<u>23,108.90CR</u>	<u>1,000,696.70</u>	<u>2,262,339.35</u>
		=====	=====	=====	=====
<u>LIABILITIES</u>					
DA0-2.600	Pooled Accounts Payable	283,076.60CR	465.99	279,261.58	3,815.02CR
DA0-2.601	Accrued Liabilities	2,457.17CR	0.00	2,457.17	0.00
DA0-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		<u>285,533.77CR</u>	<u>465.99</u>	<u>281,718.75</u>	<u>3,815.02CR</u>
<u>FUND EQUITY</u>					
DA0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
DA0-3.806	Not in Spendable Form	119,156.00CR	0.00	0.00	119,156.00CR
DA0-3.878	Capital Reserve Balance	75,000.00CR	0.00	0.00	75,000.00CR
DA0-3.899	Restricted Fund Balance	0.00	0.00	0.00	0.00
DA0-3.909	Unappropriated Fund Balance	303,624.12	0.00	0.00	303,624.12
DA0-3.914	Assigned Approp Fund Balance	70,000.00CR	0.00	0.00	70,000.00CR
DA0-3.915	Assigned Unapp Fund Balance	1,015,577.00CR	0.00	0.00	1,015,577.00CR
DA0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
DA0-3.995	Capital Equiprment Fund	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	29.73CR	2,490,319.35CR	2,490,319.35CR
TOTAL REVENUES		<u>0.00</u>	<u>22,672.64</u>	<u>1,207,903.90</u>	<u>1,207,903.90</u>
TOTAL FUND EQUITY		<u>976,108.88CR</u>	<u>22,642.91</u>	<u>1,282,415.45CR</u>	<u>2,258,524.33CR</u>
TOTAL LIABILITIES & EQUITY		<u>1,261,642.65CR</u>	<u>23,108.90</u>	<u>1,000,696.70CR</u>	<u>2,262,339.35CR</u>
		=====	=====	=====	=====

DB0-Highway -Part Town

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
DB0-1.200	Claim on Pooled Cash and CD's	1,176,374.00	432,546.55CR	1,236,031.57	2,412,405.57
DB0-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
DB0-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
DB0-1.410	Due From State & Federal	0.00	0.00	0.00	0.00
DB0-1.440	Due From Other Governments	0.00	0.00	0.00	0.00
DB0-1.480	Prepaid Expenses	<u>119,156.00</u>	<u>3,683.00CR</u>	<u>91,642.00CR</u>	<u>27,514.00</u>
	TOTAL ASSETS	<u>1,295,530.00</u>	<u>436,229.55CR</u>	<u>1,144,389.57</u>	<u>2,439,919.57</u>
<u>LIABILITIES</u>					
DB0-2.600	Pooled Accounts Payable	2,115.40CR	86,020.11	2,384.60CR	4,500.00CR
DB0-2.601	Accrued Liabilities	0.00	0.00	0.00	0.00
DB0-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	<u>2,115.40CR</u>	<u>86,020.11</u>	<u>2,384.60CR</u>	<u>4,500.00CR</u>
<u>FUND EQUITY</u>					
DB0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
DB0-3.806	Not in Spendable Form	122,156.00CR	0.00	0.00	122,156.00CR
DB0-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
DB0-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
DB0-3.914	Assigned Approp Fund Balance	120,000.00CR	0.00	0.00	120,000.00CR
DB0-3.915	Assigned Unapp Fund Balance	1,051,258.60CR	0.00	0.00	1,051,258.60CR
DB0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	30.95CR	2,009,340.87CR	2,009,340.87CR
	TOTAL REVENUES	<u>0.00</u>	<u>350,240.39</u>	<u>867,335.90</u>	<u>867,335.90</u>
	TOTAL FUND EQUITY	<u>1,293,414.60CR</u>	<u>350,209.44</u>	<u>1,142,004.97CR</u>	<u>2,435,419.57CR</u>
	TOTAL LIABILITIES & EQUITY	<u>1,295,530.00CR</u>	<u>436,229.55</u>	<u>1,144,389.57CR</u>	<u>2,439,919.57CR</u>

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

HA0-Landfill Capital Fund

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HA0-1.200	Claim on Pooled Cash and CD's	2,777.91CR	0.00	0.00	2,777.91CR
HA0-1.201	Landfill - Capital Outlay Cash	20,568.98	0.22	3.36	20,572.34
HA0-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		17,791.07	0.22	3.36	17,794.43
		=====	=====	=====	=====
<u>LIABILITIES</u>					
HA0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HA0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
HA0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
HA0-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
HA0-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
HA0-3.915	Assigned Unapp Fund Balance	17,791.07CR	0.00	0.00	17,791.07CR
HA0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.22CR	3.36CR	3.36CR
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		17,791.07CR	0.22CR	3.36CR	17,794.43CR
TOTAL LIABILITIES & EQUITY		17,791.07CR	0.22CR	3.36CR	17,794.43CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

HB0-Watervale Rd Water Ext

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HB0-1.200	Claim on Pooled Cash and CD's	2,506.67CR	0.00	0.00	2,506.67CR
HB0-1.201	Watervale - Capital Otly Cash	0.00	0.00	0.00	0.00
HB0-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		2,506.67CR =====	0.00 =====	0.00 =====	2,506.67CR =====
<u>LIABILITIES</u>					
HB0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HB0-2.626	BAN'S Payable	0.00	0.00	0.00	0.00
HB0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
HB0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
HB0-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
HB0-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
HB0-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
HB0-3.917	Unassigned Fund Balance	2,506.67	0.00	0.00	2,506.67
HB0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		2,506.67	0.00	0.00	2,506.67
TOTAL LIABILITIES & EQUITY		2,506.67 =====	0.00 =====	0.00 =====	2,506.67 =====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

HD0-Thompson Sewer District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HD0-1.200	Claim on Pooled Cash and CD's	3.86	0.00	0.00	3.86
HD0-1.201	Thompson - Capital Outlay Cash	4,542.99	0.00	0.00	4,542.99
HD0-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	4,546.85	0.00	0.00	4,546.85
		=====	=====	=====	=====
<u>LIABILITIES</u>					
HD0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HD0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
HD0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
HD0-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
HD0-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
HD0-3.915	Assigned Unapp Fund Balance	4,546.85CR	0.00	0.00	4,546.85CR
HD0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	4,546.85CR	0.00	0.00	4,546.85CR
	TOTAL LIABILITIES & EQUITY	4,546.85CR	0.00	0.00	4,546.85CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

HE0-Salt Storage Facility

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HE0-1.200	Claim on Pooled Cash and CD's	123,904.67	3.55	69.86	123,974.53
HE0-1.201	Salt Strg - Capital Outly Cash	0.00	0.00	0.00	0.00
HE0-1.220	Cash From Obligations	0.00	0.00	0.00	0.00
HE0-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		123,904.67	3.55	69.86	123,974.53
		=====	=====	=====	=====
<u>LIABILITIES</u>					
HE0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HE0-2.626	BAN'S Payable	0.00	0.00	0.00	0.00
HE0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
HE0-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
HE0-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
HE0-3.884	Reserved for Debt	0.00	0.00	0.00	0.00
HE0-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
HE0-3.915	Assigned Unapp Fund Balance	123,904.67CR	0.00	0.00	123,904.67CR
HE0-3.917	Unassigned Fund Balance	0.00	0.00	0.00	0.00
HE0-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	3.55CR	69.86CR	69.86CR
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		123,904.67CR	3.55CR	69.86CR	123,974.53CR
TOTAL LIABILITIES & EQUITY		123,904.67CR	3.55CR	69.86CR	123,974.53CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

HG0-Highway Gararge Roof

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HG0-1.200	Claim on Pooled Cash and CD's	28,750.50	0.82	16.21	28,766.71
HG0-1.220	Cash From Obligations	0.00	0.00	0.00	0.00
HG0-1.390	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	28,750.50	0.82	16.21	28,766.71
		=====	=====	=====	=====
<u>LIABILITIES</u>					
HG0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HG0-2.626	BAN's Payable	0.00	0.00	0.00	0.00
HG0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
HG0-3.884	Reserved For Debt	0.00	0.00	0.00	0.00
HG0-3.917	Unassigned Fund Balance	28,750.50CR	0.00	0.00	28,750.50CR
	TOTAL REVENUES	0.00	0.82CR	16.21CR	16.21CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	28,750.50CR	0.82CR	16.21CR	28,766.71CR
	TOTAL LIABILITIES & EQUITY	28,750.50CR	0.82CR	16.21CR	28,766.71CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

HW0-Town Hall Windows

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
HW0-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
HW0-1.220	Cash from Obligations	0.00	0.00	0.00	0.00
HW0-1.390	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
HW0-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
HW0-2.626	BAN's Payable	42,942.50CR	0.00	0.00	42,942.50CR
HW0-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	42,942.50CR	0.00	0.00	42,942.50CR
<u>FUND EQUITY</u>					
HW0-3.884	Reserve for Debt Fund	0.00	0.00	0.00	0.00
HW0-3.917	Unassigned Fund Balance	42,942.50	0.00	0.00	42,942.50
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	42,942.50	0.00	0.00	42,942.50
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

K -Fixed Assets

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
K-1.101	Land	0.00	0.00	0.00	0.00
K-1.102	Buildings	0.00	0.00	0.00	0.00
K-1.103	Improvements other than Bldgs	0.00	0.00	0.00	0.00
K-1.104	Machinery and Eqpt	0.00	0.00	0.00	0.00
K-1.105	CWIP	0.00	0.00	0.00	0.00
K-1.106	Infrastructure	0.00	0.00	0.00	0.00
K-1.107	Other Capital Assets	0.00	0.00	0.00	0.00
K-1.112	Accum Deprec - Bldgs	0.00	0.00	0.00	0.00
K-1.113	Accum Deprec - Other than bldg	0.00	0.00	0.00	0.00
K-1.114	Accum Deprec - Mach and Eqpt	0.00	0.00	0.00	0.00
K-1.116	Accum Deprec - Infrastructure	0.00	0.00	0.00	0.00
K-1.117	Accum Deprec - Other	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>FUND EQUITY</u>					
K-3.900	Net Assets Invested	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	(WILL CLOSE TO FUND BAL.)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SD1-Consolidated Drainage #1

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SD1-1.200	Claim on Pooled Cash and CD's	350,790.24	735.66CR	64,160.82	414,951.06
SD1-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	350,790.24	735.66CR	64,160.82	414,951.06
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SD1-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SD1-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SD1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SD1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SD1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SD1-3.915	Assigned Unapp Fund Balance	350,790.24CR	0.00	0.00	350,790.24CR
SD1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	5.34CR	65,880.01CR	65,880.01CR
	TOTAL REVENUES	<u>0.00</u>	<u>741.00</u>	<u>1,719.19</u>	<u>1,719.19</u>
	TOTAL FUND EQUITY	350,790.24CR	735.66	64,160.82CR	414,951.06CR
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	350,790.24CR	735.66	64,160.82CR	414,951.06CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SD2-Donsolidated Drainage #2

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SD2-1.200	Claim on Pooled Cash and CD's	177,904.40	2.62	34,031.53	211,935.93
SD2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	177,904.40	2.62	34,031.53	211,935.93
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SD2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SD2-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SD2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SD2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SD2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SD2-3.915	Assigned Unapp Fund Balance	177,904.40CR	0.00	0.00	177,904.40CR
SD2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	2.62CR	34,451.53CR	34,451.53CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>420.00</u>	<u>420.00</u>
	TOTAL FUND EQUITY	177,904.40CR	2.62CR	34,031.53CR	211,935.93CR
	TOTAL LIABILITIES & EQUITY	177,904.40CR	2.62CR	34,031.53CR	211,935.93CR
		=====	=====	=====	=====

SD3-Consolidated Drainage #3

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SD3-1.200	Claim on Pooled Cash and CD's	527,154.17	1,623.87CR	85,029.16	612,183.33
SD3-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	527,154.17	1,623.87CR	85,029.16	612,183.33
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SD3-2.600	Pooled Accounts Payable	750.00CR	0.00	750.00	0.00
SD3-2.601	Accrued Liabilities	0.00	0.00	0.00	0.00
SD3-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	750.00CR	0.00	750.00	0.00
<u>FUND EQUITY</u>					
SD3-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SD3-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SD3-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SD3-3.915	Assigned Unapp Fund Balance	526,404.17CR	0.00	0.00	526,404.17CR
SD3-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	12.13CR	88,463.34CR	88,463.34CR
	TOTAL REVENUES	<u>0.00</u>	<u>1,636.00</u>	<u>2,684.18</u>	<u>2,684.18</u>
	TOTAL FUND EQUITY	526,404.17CR	1,623.87	85,779.16CR	612,183.33CR
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	527,154.17CR	1,623.87	85,029.16CR	612,183.33CR
		=====	=====	=====	=====

SF1-Fayetteville Fire Protect

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SF1-1.200	Claim on Pooled Cash and CD's	2,904.27	0.08	8.18	2,912.45
SF1-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	2,904.27	0.08	8.18	2,912.45
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SF1-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SF1-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SF1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SF1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SF1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SF1-3.915	Assigned Unapp Fund Balance	2,904.27CR	0.00	0.00	2,904.27CR
SF1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.08CR	1,950,853.18CR	1,950,853.18CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>1,950,845.00</u>	<u>1,950,845.00</u>
	TOTAL FUND EQUITY	2,904.27CR	0.08CR	8.18CR	2,912.45CR
	TOTAL LIABILITIES & EQUITY	2,904.27CR	0.08CR	8.18CR	2,912.45CR
		=====	=====	=====	=====

SF2-Manlius Fire Protection

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SF2-1.200	Claim on Pooled Cash and CD's	10,873.02	0.31	57.93	10,930.95
SF2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	10,873.02	0.31	57.93	10,930.95
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SF2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SF2-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SF2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SF2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SF2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SF2-3.915	Assigned Unapp Fund Balance	10,873.02CR	0.00	0.00	10,873.02CR
SF2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.31CR	1,381,815.67CR	1,381,815.67CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>1,381,757.74</u>	<u>1,381,757.74</u>
	TOTAL FUND EQUITY	10,873.02CR	0.31CR	57.93CR	10,930.95CR
	TOTAL LIABILITIES & EQUITY	10,873.02CR	0.31CR	57.93CR	10,930.95CR
		=====	=====	=====	=====

SF3-Minoa Fire Protection

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SF3-1.200	Claim on Pooled Cash and CD's	1,669.44	0.04	33.90	1,703.34
SF3-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
SF3-1.440	Due From Other Governments	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	1,669.44	0.04	33.90	1,703.34
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SF3-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SF3-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SF3-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SF3-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SF3-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SF3-3.915	Assigned Unapp Fund Balance	1,669.44CR	0.00	0.00	1,669.44CR
SF3-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.04CR	875,519.90CR	875,519.90CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>875,486.00</u>	<u>875,486.00</u>
	TOTAL FUND EQUITY	1,669.44CR	0.04CR	33.90CR	1,703.34CR
	TOTAL LIABILITIES & EQUITY	1,669.44CR	0.04CR	33.90CR	1,703.34CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SF4-Kirkville Fire Department

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SF4-1.200	Claim on Pooled Cash and CD's	<u>143.98CR</u>	<u>0.00</u>	<u>1.57</u>	<u>142.41CR</u>
	TOTAL ASSETS	<u>143.98CR</u>	<u>0.00</u>	<u>1.57</u>	<u>142.41CR</u>
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SF4-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SF4-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>FUND EQUITY</u>					
SF4-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SF4-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SF4-3.915	Assigned Unapp Fund Balance	143.98	0.00	0.00	143.98
SF4-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	223,583.57CR	223,583.57CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>223,582.00</u>	<u>223,582.00</u>
	TOTAL FUND EQUITY	<u>143.98</u>	<u>0.00</u>	<u>1.57CR</u>	<u>142.41</u>
	TOTAL LIABILITIES & EQUITY	<u>143.98</u>	<u>0.00</u>	<u>1.57CR</u>	<u>142.41</u>
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SL1-Overhead Lighting

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SL1-1.200	Claim on Pooled Cash and CD's	7,069.04	1,497.78CR	8,257.00	15,326.04
SL1-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	7,069.04	1,497.78CR	8,257.00	15,326.04
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SL1-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SL1-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SL1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SL1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SL1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SL1-3.915	Assigned Unapp Fund Balance	7,069.04CR	0.00	0.00	7,069.04CR
SL1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.61CR	20,022.53CR	20,022.53CR
	TOTAL REVENUES	<u>0.00</u>	<u>1,498.39</u>	<u>11,765.53</u>	<u>11,765.53</u>
	TOTAL FUND EQUITY	7,069.04CR	1,497.78	8,257.00CR	15,326.04CR
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	7,069.04CR	1,497.78	8,257.00CR	15,326.04CR
		=====	=====	=====	=====

SL2-Underground Lighting

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SL2-1.200	Claim on Pooled Cash and CD's	10,921.92	2,129.18CR	10,260.37	21,182.29
SL2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	10,921.92	2,129.18CR	10,260.37	21,182.29
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SL2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SL2-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SL2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SL2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SL2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SL2-3.915	Assigned Unapp Fund Balance	10,921.92CR	0.00	0.00	10,921.92CR
SL2-3.917	Unassigned Fund Balance	0.00	0.00	0.00	0.00
SL2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.10CR	26,003.81CR	26,003.81CR
	TOTAL REVENUES	<u>0.00</u>	<u>2,129.28</u>	<u>15,743.44</u>	<u>15,743.44</u>
	TOTAL FUND EQUITY	10,921.92CR	2,129.18	10,260.37CR	21,182.29CR
	TOTAL LIABILITIES & EQUITY	10,921.92CR	2,129.18	10,260.37CR	21,182.29CR
		=====	=====	=====	=====

SL3-Entry Lighting

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SL3-1.200	Claim on Pooled Cash and CD's	4,783.66	97.82CR	495.60	5,279.26
SL3-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	4,783.66	97.82CR	495.60	5,279.26
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SL3-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SL3-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SL3-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SL3-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SL3-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SL3-3.915	Assigned Unapp Fund Balance	4,783.66CR	0.00	0.00	4,783.66CR
SL3-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.15CR	1,205.06CR	1,205.06CR
	TOTAL REVENUES	<u>0.00</u>	<u>97.97</u>	<u>709.46</u>	<u>709.46</u>
	TOTAL FUND EQUITY	4,783.66CR	97.82	495.60CR	5,279.26CR
	TOTAL LIABILITIES & EQUITY	4,783.66CR	97.82	495.60CR	5,279.26CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SL4-Garden Park Lighting

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SL4-1.200	Claim on Pooled Cash and CD's	1,005.49	620.45CR	3,112.40	4,117.89
SL4-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	1,005.49	620.45CR	3,112.40	4,117.89
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SL4-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SL4-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SL4-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SL4-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SL4-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SL4-3.915	Assigned Unapp Fund Balance	1,005.49CR	0.00	0.00	1,005.49CR
SL4-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.02CR	7,501.67CR	7,501.67CR
	TOTAL REVENUES	<u>0.00</u>	<u>620.47</u>	<u>4,389.27</u>	<u>4,389.27</u>
	TOTAL FUND EQUITY	1,005.49CR	620.45	3,112.40CR	4,117.89CR
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	1,005.49CR	620.45	3,112.40CR	4,117.89CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SL5-Ratnour Bridge Lighting

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SL5-1.200	Claim on Pooled Cash and CD's	24,115.43	2,295.63CR	13,373.85	37,489.28
SL5-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	24,115.43	2,295.63CR	13,373.85	37,489.28
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SL5-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SL5-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SL5-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SL5-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SL5-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SL5-3.915	Assigned Unapp Fund Balance	24,115.43CR	0.00	0.00	24,115.43CR
SL5-3.917	Unassigned Fund Balance	0.00	0.00	0.00	0.00
SL5-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.22CR	31,013.25CR	31,013.25CR
	TOTAL REVENUES	<u>0.00</u>	<u>2,295.85</u>	<u>17,639.40</u>	<u>17,639.40</u>
	TOTAL FUND EQUITY	24,115.43CR	2,295.63	13,373.85CR	37,489.28CR
	TOTAL LIABILITIES & EQUITY	24,115.43CR	2,295.63	13,373.85CR	37,489.28CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SR1-Manlius Res Trash Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SR1-1.200	Claim on Pooled Cash and CD's	50,795.57	114,032.93CR	570,552.60	621,348.17
SR1-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
SR1-1.480	Prepaid Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	50,795.57	114,032.93CR	570,552.60	621,348.17
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SR1-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SR1-2.601	Accrued Liabilities	0.00	0.00	0.00	0.00
SR1-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SR1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SR1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SR1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SR1-3.915	Assigned Unapp Fund Balance	50,795.57CR	0.00	0.00	50,795.57CR
SR1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	586.69CR	1,369,023.78CR	1,369,023.78CR
	TOTAL REVENUES	<u>0.00</u>	<u>114,619.62</u>	<u>798,471.18</u>	<u>798,471.18</u>
	TOTAL FUND EQUITY	50,795.57CR	114,032.93	570,552.60CR	621,348.17CR
	TOTAL LIABILITIES & EQUITY	50,795.57CR	114,032.93	570,552.60CR	621,348.17CR
		=====	=====	=====	=====

SR2-Manlius Res Brush Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SR2-1.200	Claim on Pooled Cash and CD's	1,898.47	14,552.02CR	64,386.02	66,284.49
SR2-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
SR2-1.480	Prepaid Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	1,898.47	14,552.02CR	64,386.02	66,284.49
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SR2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SR2-2.601	Accrued Liabilities	0.00	0.00	0.00	0.00
SR2-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SR2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SR2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SR2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SR2-3.915	Assigned Unapp Fund Balance	1,898.47CR	0.00	0.00	1,898.47CR
SR2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	100.97CR	163,091.57CR	163,091.57CR
	TOTAL REVENUES	<u>0.00</u>	<u>14,652.99</u>	<u>98,705.55</u>	<u>98,705.55</u>
	TOTAL FUND EQUITY	1,898.47CR	14,552.02	64,386.02CR	66,284.49CR
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	1,898.47CR	14,552.02	64,386.02CR	66,284.49CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SS1-Manlius Con Sewer Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SS1-1.200	Claim on Pooled Cash and CD's	222,908.11	12.50CR	123,280.13CR	99,627.98
SS1-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
SS1-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	222,908.11	12.50CR	123,280.13CR	99,627.98
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SS1-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SS1-2.601	Accrued Liabilities	0.00	0.00	0.00	0.00
SS1-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SS1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SS1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SS1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SS1-3.914	Assigned Approp Fund Balance	29,970.00CR	0.00	0.00	29,970.00CR
SS1-3.915	Assigned Unapp Fund Balance	192,938.11CR	0.00	0.00	192,938.11CR
SS1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	5.65CR	111.11CR	111.11CR
	TOTAL REVENUES	<u>0.00</u>	<u>18.15</u>	<u>123,391.24</u>	<u>123,391.24</u>
	TOTAL FUND EQUITY	222,908.11CR	12.50	123,280.13	99,627.98CR
	TOTAL LIABILITIES & EQUITY	222,908.11CR	12.50	123,280.13	99,627.98CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SS2-Thompson Sewer District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SS2-1.200	Claim on Pooled Cash and CD's	5,591.65	0.12	2,309.23	7,900.88
SS2-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
SS2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	5,591.65	0.12	2,309.23	7,900.88
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SS2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SS2-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SS2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SS2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SS2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SS2-3.915	Assigned Unapp Fund Balance	5,591.65CR	0.00	0.00	5,591.65CR
SS2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.12CR	19,999.87CR	19,999.87CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>17,690.64</u>	<u>17,690.64</u>
	TOTAL FUND EQUITY	5,591.65CR	0.12CR	2,309.23CR	7,900.88CR
	TOTAL LIABILITIES & EQUITY	5,591.65CR	0.12CR	2,309.23CR	7,900.88CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SS3-Megninn Farms Sewer

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SS3-1.200	Claim on Pooled Cash and CD's	276.29	0.03	0.52	276.81
SS3-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	276.29	0.03	0.52	276.81
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SS3-2.600	Pooled Accounts Payable	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SS3-3.599	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SS3-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SS3-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SS3-3.915	Assigned Unapp Fund Balance	276.29CR	0.00	0.00	276.29CR
	TOTAL REVENUES	0.00	0.03CR	68,858.94CR	68,858.94CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>68,858.42</u>	<u>68,858.42</u>
	TOTAL FUND EQUITY	276.29CR	0.03CR	0.52CR	276.81CR
	TOTAL LIABILITIES & EQUITY	276.29CR	0.03CR	0.52CR	276.81CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SW1-Manlius Con Water Supply

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SW1-1.200	Claim on Pooled Cash and CD's	30,923.89	0.40	1,007.53	31,931.42
SW1-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
SW1-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	30,923.89	0.40	1,007.53	31,931.42
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SW1-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SW1-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SW1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SW1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SW1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SW1-3.915	Assigned Unapp Fund Balance	30,923.89CR	0.00	0.00	30,923.89CR
SW1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.40CR	1,007.53CR	1,007.53CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	30,923.89CR	0.40CR	1,007.53CR	31,931.42CR
	TOTAL LIABILITIES & EQUITY	30,923.89CR	0.40CR	1,007.53CR	31,931.42CR
		=====	=====	=====	=====

SW2-Manlius Con Water Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SW2-1.200	Claim on Pooled Cash and CD's	7,178.06	0.32	31,198.37	38,376.43
SW2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	7,178.06	0.32	31,198.37	38,376.43
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SW2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SW2-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SW2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SW2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SW2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SW2-3.915	Assigned Unapp Fund Balance	7,178.06CR	0.00	0.00	7,178.06CR
SW2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.32CR	61,058.89CR	61,058.89CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>29,860.52</u>	<u>29,860.52</u>
	TOTAL FUND EQUITY	7,178.06CR	0.32CR	31,198.37CR	38,376.43CR
	TOTAL LIABILITIES & EQUITY	7,178.06CR	0.32CR	31,198.37CR	38,376.43CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

SW3-Skyridge Water District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SW3-1.200	Claim on Pooled Cash and CD's	32,814.96	1.36	20,326.80	53,141.76
SW3-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
SW3-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	32,814.96	1.36	20,326.80	53,141.76
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SW3-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SW3-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SW3-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
SW3-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
SW3-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
SW3-3.915	Assigned Unapp Fund Balance	32,814.96CR	0.00	0.00	32,814.96CR
SW3-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	1.36CR	20,326.80CR	20,326.80CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	32,814.96CR	1.36CR	20,326.80CR	53,141.76CR
	TOTAL LIABILITIES & EQUITY	32,814.96CR	1.36CR	20,326.80CR	53,141.76CR
		=====	=====	=====	=====

SW4-Highbridge Water District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
SW4-1.200	Claim on Pooled Cash	6,111.07	0.00	3,095.76	9,206.83
SW4-1.391	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	6,111.07	0.00	3,095.76	9,206.83
		=====	=====	=====	=====
<u>LIABILITIES</u>					
SW4-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
SW4-2.630	Due to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
SW4-3.909	Unappropriated Fund Balance	6,111.07CR	0.00	0.00	6,111.07CR
	TOTAL REVENUES	0.00	0.00	3,095.76CR	3,095.76CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	6,111.07CR	0.00	3,095.76CR	9,206.83CR
	TOTAL LIABILITIES & EQUITY	6,111.07CR	0.00	3,095.76CR	9,206.83CR
		=====	=====	=====	=====

TA1-Trust & Agency - Payroll

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
TA1-1.200	Claim on Pooled Cash and CD's	95,344.35	243,234.54	237,466.06	332,810.41
TA1-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
TA1-1.391	Due From Other Funds	0.00	0.00	0.00	0.00
TA1-1.440	Due From Other Governemnts	0.00	0.00	0.00	0.00
TOTAL ASSETS		95,344.35	243,234.54	237,466.06	332,810.41
		=====	=====	=====	=====
<u>LIABILITIES</u>					
TA1-2.100	Consolidated Payroll	977.06	0.00	0.00	977.06
TA1-2.110	SUI/SDI	0.00	0.00	0.00	0.00
TA1-2.170	Deferred Compensation	177.69	0.00	0.00	177.69
TA1-2.180	NYS Retirement	20,308.72CR	4,680.01CR	3,096.50CR	23,405.22CR
TA1-2.190	Disability Insurance	14,256.92CR	429.58CR	1,891.10CR	16,148.02CR
TA1-2.200	Health Insurance	58,068.23CR	236,498.30CR	231,757.66CR	289,825.89CR
TA1-2.210	NYS Withholding	0.00	0.00	0.00	0.00
TA1-2.220	Federal Withholding	0.00	0.00	0.00	0.00
TA1-2.240	Union Dues	0.00	0.00	0.00	0.00
TA1-2.250	Alfac Insurance	158.87CR	15.24CR	0.00	158.87CR
TA1-2.260	Social Security & Medicare	0.00	0.00	0.00	0.00
TA1-2.270	Colonial Supplmt Insurance	548.16CR	657.96CR	323.59	224.57CR
TA1-2.280	Flexible Spending	5,090.95	266.72CR	847.83CR	4,243.12
TA1-2.290	Guardian Life Insurance	2,954.05CR	550.30CR	23.94	2,930.11CR
TA1-2.300	Savings & Direct Deposit	0.00	0.00	0.00	0.00
TA1-2.360	Garnishee & Child Support	27.46CR	0.00	0.00	27.46CR
TA1-2.390	Misc Payroll Deduction	3,000.79CR	133.98CR	172.40CR	3,173.19CR
TA1-2.400	Taxes Payable	0.00	0.00	0.00	0.00
TA1-2.600	Pooled Accounts Payable	17.43	0.00	0.00	17.43
TA1-2.630	Due To Other Funds	0.00	0.00	0.00	0.00
TA1-2.850	Credit Union	0.00	0.00	0.00	0.00
TOTAL LIABILITIES		93,060.07CR	243,232.09CR	237,417.96CR	330,478.03CR
<u>FUND EQUITY</u>					
TA1-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
TA1-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
TA1-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
TA1-3.915	Assigned Unapp Fund Balance	2,284.28CR	0.00	0.00	2,284.28CR
TA1-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	2.45CR	48.10CR	48.10CR
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL FUND EQUITY		2,284.28CR	2.45CR	48.10CR	2,332.38CR
TOTAL LIABILITIES & EQUITY		95,344.35CR	243,234.54CR	237,466.06CR	332,810.41CR
		=====	=====	=====	=====

TA2-Trust & Agency - Other

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
TA2-1.200	Claim on Pooled Cash and CD's	57,250.07	2,683.41CR	1,388.23	58,638.30
TA2-1.201	Escrow - Misc. Deposits	139,538.57	0.71	55,619.62CR	83,918.95
TA2-1.202	Police Savings - M&T	0.00	0.00	0.00	0.00
TA2-1.203	Savings/Bond & Bail Deposits	34,440.75	0.00	1.71	34,442.46
TA2-1.204	CD/Quarry Deposit - Key	0.00	0.00	0.00	0.00
TA2-1.205	Currency Property	34,512.85	0.00	0.00	34,512.85
TA2-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		265,742.24	2,682.70CR	54,229.68CR	211,512.56
		=====	=====	=====	=====
<u>LIABILITIES</u>					
TA2-2.290	Quarry/Kinsella Deposit	0.00	0.00	0.00	0.00
TA2-2.300	Bond & Coupon Deposits	32,471.67CR	0.00	0.00	32,471.67CR
TA2-2.310	Street Opening Deposits	107,592.64CR	0.00	59,700.00	47,892.64CR
TA2-2.320	Bid Deposits	24,275.00CR	0.00	3,825.00CR	28,100.00CR
TA2-2.350	Unclaimed Bail Deposits	15,244.87CR	0.00	100.00CR	15,344.87CR
TA2-2.360	Currency Property Liability	34,512.85CR	0.00	0.00	34,512.85CR
TA2-2.500	Foreign Fire Insurance Tax	0.00	0.00	0.00	0.00
TA2-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
TA2-2.630	Due To Other Funds	0.00	0.00	0.00	0.00
TA2-2.851	Engineering Deposits	45,722.74CR	2,685.00	1,500.00CR	47,222.74CR
TA2-2.852	Savings Interest	<u>3,456.50CR</u>	<u>0.00</u>	<u>0.00</u>	<u>3,456.50CR</u>
TOTAL LIABILITIES		263,276.27CR	2,685.00	54,275.00	209,001.27CR
<u>FUND EQUITY</u>					
TA2-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
TA2-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
TA2-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
TA2-3.915	Assigned Unapp Fund Balance	2,465.97CR	0.00	0.00	2,465.97CR
TA2-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	2.30CR	45.32CR	45.32CR
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		2,465.97CR	2.30CR	45.32CR	2,511.29CR
TOTAL LIABILITIES & EQUITY		265,742.24CR	2,682.70	54,229.68	211,512.56CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

W -Long Term Debt

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W-1.129	Total Non-Current Govt Liab	<u>7,228,183.00CR</u>	<u>0.00</u>	<u>15,000.00</u>	<u>7,213,183.00CR</u>
	TOTAL ASSETS	<u>7,228,183.00CR</u> =====	<u>0.00</u> =====	<u>15,000.00</u> =====	<u>7,213,183.00CR</u> =====
<u>LIABILITIES</u>					
W-2.626	BAN's Payable	0.00	0.00	0.00	0.00
W-2.628	Bonds Payable	105,000.00	0.00	15,000.00CR	90,000.00
W-2.638	Net Pension Liability	7,123,183.00	0.00	0.00	7,123,183.00
W-2.685	Installment Purchase Debt	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	<u>7,228,183.00</u>	<u>0.00</u>	<u>15,000.00CR</u>	<u>7,213,183.00</u>
<u>FUND EQUITY</u>					
W-3.909		0.00	0.00	0.00	0.00
W-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	<u>7,228,183.00</u> =====	<u>0.00</u> =====	<u>15,000.00CR</u> =====	<u>7,213,183.00</u> =====

W10-Eagle Village Water Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W10-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W10-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W10-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W10-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W10-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W10-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W10-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W10-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W10-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W10-3.917	Unassigned Fund Balance	0.00	0.00	0.00	0.00
W10-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FUND EQUITY		0.00	0.00	0.00	0.00
TOTAL LIABILITIES & EQUITY		0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

W20-Jas N Manlius Water Spplly

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W20-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W20-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W20-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W20-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W20-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W20-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W20-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W20-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W20-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W20-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

W30-Minoa Road Water Supply

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W30-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W30-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W30-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W30-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W30-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W30-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W30-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W30-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W30-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W30-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

W40-Minoa Road Water Extensn

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W40-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W40-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W40-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W40-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W40-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W40-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W40-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W40-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W40-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W40-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

W50-Buttonvale Water Disrtict

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W50-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W50-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W50-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W50-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W50-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W50-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W50-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W50-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W50-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W50-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

W60-Milnerfield Water Dist

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W60-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W60-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W60-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W60-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W60-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W60-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W60-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W60-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W60-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W60-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

W70-Mycenae Water Disrtict

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W70-1.200	Claim on Pooled Cash and CD's	0.00	0.00	0.00	0.00
W70-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W70-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	0.00	0.00	0.00	0.00
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W70-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W70-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W70-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W70-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W70-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W70-3.915	Assigned Unapp Fund Balance	0.00	0.00	0.00	0.00
W70-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL FUND EQUITY	0.00	0.00	0.00	0.00
	TOTAL LIABILITIES & EQUITY	0.00	0.00	0.00	0.00
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

W80-Schepp Water District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W80-1.200	Claim on Pooled Cash and CD's	673.41	0.04	125.55CR	547.86
W80-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W80-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	673.41	0.04	125.55CR	547.86
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W80-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W80-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W80-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W80-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W80-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W80-3.915	Assigned Unapp Fund Balance	673.41CR	0.00	0.00	673.41CR
W80-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.04CR	84.77CR	84.77CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>210.32</u>	<u>210.32</u>
	TOTAL FUND EQUITY	673.41CR	0.04CR	125.55	547.86CR
	TOTAL LIABILITIES & EQUITY	673.41CR	0.04CR	125.55	547.86CR
		=====	=====	=====	=====

TOWN OF MANLIUS
YEAR TO DATE BALANCE SHEET
AS OF: JULY 31ST, 2021

W90-Watervale Water District

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
W90-1.200	Claim on Pooled Cash and CD's	4,685.59	0.14	31.59	4,717.18
W90-1.380	Accounts Receivable	0.00	0.00	0.00	0.00
W90-1.391	Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	4,685.59	0.14	31.59	4,717.18
		=====	=====	=====	=====
<u>LIABILITIES</u>					
W90-2.600	Pooled Accounts Payable	0.00	0.00	0.00	0.00
W90-2.626	BAN's Payable	0.00	0.00	0.00	0.00
W90-2.630	Due To Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	0.00	0.00	0.00	0.00
<u>FUND EQUITY</u>					
W90-3.599	Appropriated Fund Balance	0.00	0.00	0.00	0.00
W90-3.821	Reserve for Encumbrances	0.00	0.00	0.00	0.00
W90-3.909	Unappropriated Fund Balance	0.00	0.00	0.00	0.00
W90-3.915	Assigned Unapp Fund Balance	4,685.59CR	0.00	0.00	4,685.59CR
W90-3.962	Budgetary Provisions	0.00	0.00	0.00	0.00
	TOTAL REVENUES	0.00	0.14CR	67.81CR	67.81CR
	TOTAL REVENUES	<u>0.00</u>	<u>0.00</u>	<u>36.22</u>	<u>36.22</u>
	TOTAL FUND EQUITY	4,685.59CR	0.14CR	31.59CR	4,717.18CR
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	4,685.59CR	0.14CR	31.59CR	4,717.18CR
		=====	=====	=====	=====

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MANLIUS

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of July 2021

Dated: 8/16/2021

SUPERVISOR

Cash Balance Report	June	Net Change	July
Cash in Pooled Checking/Savings	6,401,206	487,526	6,888,732
M&T Savings	163	0	163
Petty Cash	500	0	500
Petty Cash - Court	50	0	50
A00 General Townwide	6,401,918	487,526	6,889,444
Cash in Pooled Checking/Savings	441,060	-21,449	419,610
B00 General Part Town	441,060	-21,449	419,610
Cash in Pooled Checking/Savings	1,952	0	1,952
M&T Savings	6,296	0	6,296
M&T Savings-AED/Donations	4,716	0	4,716
M&T Savings-Equipment	0	0	0
M&T Savings-Stop DWI	50,954	0	50,954
CM1 Police Special Rev.	63,918	1	63,919
Cash in Pooled Checking/Savings	0	0	0
M&T Savings	4,757	0	4,757
CM2 Flood Water Study	4,757	0	4,757
Cash in Pooled Checking/Savings	0	0	0
M&T Savings-DWI Arraignments	3,679	0	3,679
CM4 Court Special Rev.	3,679	0	3,679
M&T Savings	46,438	0	46,439
CM5 Parkland Trust	46,438	0	46,439
Cash in Pooled Checking/Savings	2,179,236	-19,426	2,159,810
DA0 Highway Townwide	2,179,236	-19,426	2,159,810
Cash in Pooled Checking/Savings	2,844,952	-432,547	2,412,406
DB0 Highway Part Town	2,844,952	-432,547	2,412,406
Cash in Pooled Checking/Savings	-2,778	0	-2,778
M&T Savings	20,572	0	20,572
HA0 Landfill Capital Fund	17,794	0	17,794
Cash in Pooled Checking/Savings	-2,507	0	-2,507
M&T Savings	0	0	0
HB0 Watervale Rd. Water Ext.	-2,507	0	-2,507
Cash in Pooled Checking/Savings	4	0	4
M&T Savings	4,543	0	4,543
HD0 Thompson Sewer Dist.	4,547	0	4,547
Cash in Pooled Checking/Savings	123,971	4	123,975
M&T Savings	0	0	0
HE0 Salt Storage Facility	123,971	4	123,975

Cash Balance Report	June	Net Change	July
Cash in Pooled Checking/Savings	28,766	1	28,767
HG0 Highway Garage Roof	28,766	1	28,767
Cash in Pooled Checking/Savings			
HW0 Town Hall Windows			
Cash in Pooled Checking/Savings	415,687	-736	414,951
SD1 Consolidated Drainage #1	415,687	-736	414,951
Cash in Pooled Checking/Savings	211,933	3	211,936
SD2 Consolidated Drainage #2	211,933	3	211,936
Cash in Pooled Checking/Savings	613,807	-1,624	612,183
SD3 Consolidated Drainage #3	613,807	-1,624	612,183
Cash in Pooled Checking/Savings	2,912	0	2,912
SF1 Fayetteville Fire Protection	2,912	0	2,912
Cash in Pooled Checking/Savings	10,931	0	10,931
SF2 Manlius Fire Protection	10,931	0	10,931
Cash in Pooled Checking/Savings	1,703	0	1,703
SF3 Minoa Fire Protection	1,703	0	1,703
Cash in Pooled Checking/Savings	-142	0	-142
SF4 Kirkville Fire Protection	-142	0	-142
Cash in Pooled Checking/Savings	16,824	-1,498	15,326
SL1 Overhead Lighting	16,824	-1,498	15,326
Cash in Pooled Checking/Savings	23,311	-2,129	21,182
SL2 Underground Lighting	23,311	-2,129	21,182
Cash in Pooled Checking/Savings	5,377	-98	5,279
SL3 Entry Lighting	5,377	-98	5,279
Cash in Pooled Checking/Savings	4,738	-620	4,118
SL4 Garden Park Lighting	4,738	-620	4,118
Cash in Pooled Checking/Savings	39,785	-2,296	37,489
SL5 Ratnour Bridge Lighting	39,785	-2,296	37,489
Cash in Pooled Checking/Savings	735,381	-114,033	621,348
SR1 Manlius Trash Dist	735,381	-114,033	621,348
Cash in Pooled Checking/Savings	80,837	-14,552	66,284
SR2 Manlius Brush Dist	80,837	-14,552	66,284
Cash in Pooled Checking/Savings	99,640	-13	99,628
SS1 Manlius Sewer Dist	99,640	-13	99,628
Cash in Pooled Checking/Savings	7,901	0	7,901
SS2 Thompson Sewer Dist	7,901	0	7,901
Cash in Pooled Checking/Savings	277	0	277
SS3 Megnin Farms Sewer	277	0	277

Cash Balance Report	June	Net Change	July
Cash in Pooled Checking/Savings	31,931	0	31,931
SW1 Manlius Con Water Supply	31,931	0	31,931
Cash in Pooled Checking/Savings	38,376	0	38,376
SW2 Manlius Con Water Dist	38,376	0	38,376
Cash in Pooled Checking/Savings	53,140	1	53,142
SW3 Skyridge Water Dist	53,140	1	53,142
Cash in Pooled Checking/Savings			
SW4 Highbridge Water Dist			
Cash in Pooled Checking/Savings	89,576	243,235	332,810
TA1 Trust and Agency 1	89,576	243,235	332,810
Cash in Pooled Checking/Savings	61,322	-2,683	58,638
M&T Savings-Bond and Bail Deposit	34,442	1	34,442
M&T Savings-Currency Property	34,513	0	34,513
M&T Savings-Escrow Deposits	83,918	1	83,919
M&T Savings-Police	0	0	0
M&T Savings-Quarry Deposit	0	0	0
TA2 Trust and Agency 2	214,194	-2,682	211,513
Cash in Pooled Checking/Savings	548	0	548
W80 Schepp Water Dist	548	0	548
Cash in Pooled Checking/Savings	4,717	0	4,717
W90 Watervale Water Dist	4,717	0	4,717
Town Total:	14,861,915	117,070	14,978,985

Town of Manlius

Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
A00 General Townwide										
Revenue										
Real Property Tax										
A00	4.1001	Real Property Taxes	7,839,795	100%	7,820,425	-19,370	0%	7,839,795	19,370	0% a
A00	4.1081	Other Payments in Lieu of Tax	4,905	102%	4,800	-105	0%	4,905	105	2% a
A00	4.1090	Penalties & Interest	26,616	35%	75,000	48,384	65%	75,000	0	0% b
Real Property Tax Total:			7,871,316	100%	7,900,225	28,909	0%	7,919,700	19,475	0%
General Government										
A00	4.1170	Franchise Fees	327,136	102%	320,000	-7,136	0%	327,136	7,136	2% a
A00	4.1520	Police Fees	0	100%	0	0	0%	0	0	100% b
A00	4.1589	Forfeited Property	0	100%	0	0	0%	0	0	100% b
A00	4.1590	OMFU Mutual Aid	0	100%	0	0	0%	0	0	100% b
A00	4.1591	Misc. Race Reimbursement	0	100%	0	0	0%	0	0	100% b
A00	4.1592	YMCA	0	100%	0	0	0%	0	0	100% b
General Government Total:			327,136	102%	320,000	-7,136	-2%	327,136	7,136	2%
Departmental Income										
A00	4.1255	Clerk Fees	1,950	49%	4,000	2,050	51%	4,000	0	0% b
A00	4.1550	Dog Control Fees	0	100%	0	0	0%	0	0	100% b
Departmental Income Total:			1,950	49%	4,000	2,050	51%	4,000	0	0%
Public Safety										
A00	4.2260	Public Safety Services	421,254	52%	809,043	387,789	48%	809,043	0	0% b
Public Safety Total:			421,254	52%	809,043	387,789	48%	809,043	0	0%
Police - Special Items (Revenue)										
A00	4.1593	Stop DWI - Quarterly Payments	0	0%	5,125	5,125	100%	5,125	0	0% b
Police - Special Items (Revenue) Total:			0	0%	5,125	5,125	100%	5,125	0	0%
Recreation Revenue										
A00	4.2001	Park & Rec Charges	28,333	47%	60,000	31,667	53%	60,000	0	0% b
Recreation Revenue Total:			28,333	47%	60,000	31,667	53%	60,000	0	0%
Intergovernmental Charges										
A00	4.2350	Youth Services, Recreation	0	0%	2,634	2,634	100%	2,634	0	0% b
Intergovernmental Charges Total:			0	0%	2,634	2,634	100%	2,634	0	0%
Use of Money and Property										
A00	4.2401	Interest & Earnings	2,481	12%	20,000	17,519	88%	20,000	0	0% b
A00	4.2450	Credit Card Rebates	0	100%	0	0	0%	0	0	100% b
Use of Money and Property Total:			2,481	12%	20,000	17,519	88%	20,000	0	0%
Licenses and Permits										
A00	4.2530	Games of Chance - License	20	10%	200	180	90%	200	0	0% b
A00	4.2544	Dog License	11,868	57%	21,000	9,132	43%	21,000	0	0% b
A00	4.2550	Dog Control Contract	0	100%	0	0	0%	0	0	100% b

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

8/16/2021

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var - %	
Licenses and Permits Total:			11,888	56%		21,200	9,312	44%	21,200	0	0%
<u>Fines and Forfeitures</u>											
A00	4.2610	Fines/Forfeited Bail	30,726	31%		100,000	69,274	69%	100,000	0	0% b
Fines and Forfeitures Total:			30,726	31%		100,000	69,274	69%	100,000	0	0%
<u>Sale of Property and Comp Loss</u>											
A00	4.2655	Minor Sales	520	100%		0	-520	0%	520	520	100% a
A00	4.2665	Sale of Town Equipment	1,203	48%		2,500	1,297	52%	2,500	0	0% b
A00	4.2680	Insurance Recoveries	10,649	100%		0	-10,649	0%	10,649	10,649	100% a
Sale of Property and Comp Loss Total:			12,372	495%		2,500	-9,872	-395%	13,669	11,169	447%
<u>Miscellaneous Revenue</u>											
A00	4.2700	Medicare Part D Reimbursemen	22,944	115%		20,000	-2,944	0%	22,944	2,944	15% a
A00	4.2701	Refunds of Prior Year Expend	9,033	100%		0	-9,033	0%	9,033	9,033	100% a
A00	4.2705	Gifts & Donations	0	100%		0	0	0%	0	0	100% b
A00	4.2750	AIM - Related Payments	0	100%		0	0	0%	0	0	100% b
A00	4.2770	Unclassified Revenues	11,062	221%		5,000	-6,062	0%	11,062	6,062	121% a
Miscellaneous Revenue Total:			43,039	172%		25,000	-18,039	-72%	43,039	18,039	72%
<u>State Aid - General</u>											
A00	4.3001	Assessment Mgt Aid AIM	0	0%		77,000	77,000	100%	77,000	0	0% b
A00	4.3005	Mortgage Tax	532,412	91%		585,000	52,588	9%	585,000	0	0% b
A00	4.3040	Cyclical Reassessment Aid	0	100%		0	0	0%	0	0	100% b
A00	4.3050	Records Management	0	100%		0	0	0%	0	0	100% b
A00	4.3089	Railroad Infrastructure Act	0	100%		0	0	0%	0	0	100% b
A00	4.3089.300	Personnel Safety Grant	0	100%		0	0	0%	0	0	100% b
A00	4.3089.T	Technology Grant - GIS	0	100%		0	0	0%	0	0	100% b
A00	4.3097	Highway Garage Roof-Valeski G	0	100%		0	0	0%	0	0	100% b
A00	4.3820	Youth Programs, PD	0	0%		3,283	3,283	100%	3,283	0	0% b
A00	4.3825	NYS Grant - Boiler Replacement	0	100%		0	0	0%	0	0	100% b
A00	4.3830	NYS Grant - Window Replacem	0	100%		0	0	0%	0	0	100% b
A00	4.4286	CARES Act Education St. Fund	1,009,210	100%		0	-1,009,210	0%	1,009,210	1,009,210	100% a
State Aid - General Total:			1,541,622	232%		665,283	-876,339	-132%	1,674,493	1,009,210	152%
<u>State Aid - Courts</u>											
A00	4.3389.308	JCAP Court Security Grant	0	100%		0	0	0%	0	0	100% b
State Aid - Courts Total:			0	100%		0	0	100%	0	0	100%
<u>State Aid - Police</u>											
A00	4.3389.302	Traffic Safety Grant - BUNY	0	0%		16,200	16,200	100%	16,200	0	0% b
A00	4.3389.303	Bullet Proof Vest Partnership	0	0%		3,500	3,500	100%	3,500	0	0% b
A00	4.3389.304	Traffic Safety Grant - CPSS	10,789	406%		2,660	-8,129	0%	10,789	8,129	306% a
A00	4.3389.305	License Plate Reader Grant	0	100%		0	0	0%	0	0	100% b
A00	4.3389.306	Traffic Safety Grant - STEP	0	100%		0	0	0%	0	0	100% b
A00	4.3389.309	Law Enforcement Grant	8,550	100%		0	-8,550	0%	8,550	8,550	100% a
A00	4.3389.310	SLETPP Grant (2010)	8,250	100%		0	-8,250	0%	8,250	8,250	100% a

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

8/16/2021

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2021			58%		Annual	Remaining	42%	Actual	Budget Var	- %
A00	4.3389.311	Byrne JAG Grant	0	100%	0	0	0%	0	0	100% b
A00	4.3389.312	NIBRS Grant	0	100%	0	0	0%	0	0	100% b
A00	4.3389.407	Grant - Air Cards/Cameras	0	100%	0	0	0%	0	0	100% b
State Aid - Police Total:			27,589	123%	22,360	-5,229	-23%	47,289	24,929	111%
BANs										
A00	4.5730	Bond Anticipation Notes	0	100%	0	0	0%	0	0	100% b
BANs Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
A00	4.9600	Appropriations	0	0%	795,000	795,000	100%	795,000	0	0% b
A00	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
A00	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	0%	795,000	795,000	100%	795,000	0	0%
Revenue Total:			10,319,706	96%	10,752,370	432,664	4%	11,842,328	1,089,958	10%
Expense										
Town Board										
A00	5.1010.100	Town Board - Personal Services	44,393	58%	76,948	32,555	42%	76,948	0	0% 2
A00	5.1010.400	Town Board - Contractual	18,585	29%	64,500	45,915	71%	64,500	0	0% b
A00	5.1010.402	Town Board - Seminar/Conferen	277	14%	2,000	1,723	86%	2,000	0	0% b
A00	5.1010.405	Town Board - Information Tech	0	100%	0	0	0%	0	0	100% b
Town Board Total:			63,255	44%	143,448	80,193	56%	143,448	0	0%
Justices										
A00	5.1110.100	Justices - Personal Services	109,832	56%	195,460	85,628	44%	190,375	-5,085	-3% 2
A00	5.1110.200	Justices - Equipment	0	100%	0	0	0%	0	0	100% b
A00	5.1110.400	Justices - Contractual	82	1%	12,000	11,918	99%	12,000	0	0% b
A00	5.1110.401	Justices - Office Supplies	861	31%	2,800	1,939	69%	2,800	0	0% b
A00	5.1110.402	Justices - Seminars/Conference	0	0%	3,500	3,500	100%	3,500	0	0% b
A00	5.1110.403	Justices - Associations/Dues	665	100%	665	0	0%	665	0	0% b
A00	5.1110.404	Justices - Books/Publications	0	0%	230	230	100%	230	0	0% b
A00	5.1110.405	Justice-Information Technology	0	100%	0	0	0%	0	0	100% b
A00	5.1110.407	Justice - Copier Lease	0	100%	0	0	0%	0	0	100% b
A00	5.1110.408	Justice - Printing	0	100%	0	0	0%	0	0	100% b
A00	5.1110.414	Justice - Credit Card	0	100%	0	0	0%	0	0	100% b
Justices Total:			111,440	52%	214,655	103,215	48%	209,570	-5,085	-2%
Supervisor										
A00	5.1220.100	Supervisor - Personal Services	87,884	59%	148,444	60,560	41%	152,332	3,888	3% 2
A00	5.1220.200	Supervisor - Equipment	0	0%	500	500	100%	500	0	0% b
A00	5.1220.400	Supervisor - Contractual	23,349	58%	40,000	16,651	42%	40,000	0	0% b
A00	5.1220.401	Supervisor - Office Supplies	1,764	59%	3,000	1,236	41%	3,000	0	0% b
A00	5.1220.402	Supervisor - Seminar/Conferenc	50	2%	2,000	1,950	98%	2,000	0	0% b
A00	5.1220.403	Supervisor - Associations/Dues	2,307	92%	2,500	193	8%	2,500	0	0% b
A00	5.1220.404	Supervisor - Books/Publication	0	0%	550	550	100%	550	0	0% b

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2021			58%		Annual	Remaining	42%	Actual	Budget Var	- %
A00	5.1220.405	Supervisor - Information Techn	2,052	34%	6,000	3,948	66%	6,000	0	0% b
A00	5.1220.450	Supervisor - Contractual Service	0	0%	4,100	4,100	100%	4,100	0	0% b
A00	5.1220.480	Supervisor - Payroll	16,517	52%	31,700	15,183	48%	31,700	0	0% b
Supervisor Total:			133,923	56%	238,794	104,871	44%	242,682	3,888	2%
Receiver of Taxes										
A00	5.1330.100	Receiver - Personal Services	46,902	59%	79,078	32,176	41%	81,297	2,219	3% 2
A00	5.1330.200	Receiver of Taxes- Equipment	0	0%	300	300	100%	300	0	0% b
A00	5.1330.400	Receiver of Taxes - Contract	0	0%	250	250	100%	250	0	0% b
A00	5.1330.401	Receiver of Taxes -Office Sup	204	8%	2,560	2,356	92%	2,560	0	0% b
A00	5.1330.402	Receiver of Taxes - Seminars	134	14%	980	846	86%	980	0	0% b
A00	5.1330.403	Receiver of Taxes- Assoc/Dues	40	100%	40	0	0%	40	0	0% b
A00	5.1330.405	Receiver of Taxes - IT	1,500	50%	3,000	1,500	50%	3,000	0	0% b
A00	5.1330.408	Receiver of Taxes- Print/Ads	57	54%	105	48	46%	105	0	0% b
Receiver of Taxes Total:			48,837	57%	86,313	37,476	43%	88,532	2,219	3%
Assessors										
A00	5.1355.100	Assessor -Personal Services	115,579	45%	254,828	139,249	55%	200,337	-54,491	-21% 2
A00	5.1355.200	Assessors - Equipment	0	0%	500	500	100%	500	0	0% b
A00	5.1355.400	Assessors - Contractual	574	52%	1,100	526	48%	1,100	0	0% b
A00	5.1355.401	Assessors - Office Supplies	187	12%	1,500	1,313	88%	1,500	0	0% b
A00	5.1355.402	Assessors - Seminars/Conferen	2,146	54%	4,000	1,854	46%	4,000	0	0% b
A00	5.1355.403	Assessors - Associations/Dues	233	32%	720	487	68%	720	0	0% b
A00	5.1355.405	Assessors - Information Tech	0	0%	2,000	2,000	100%	2,000	0	0% b
A00	5.1355.408	Assessors - Printing Tax Bills	28,556	98%	29,000	444	2%	29,000	0	0% b
Assessors Total:			147,275	50%	293,648	146,373	50%	239,157	-54,491	-19%
Board of Assessmnt Revie										
A00	5.1356.100	BOA Reviw - Personal Service	2,894	39%	7,500	4,606	61%	7,500	0	0% b
Board of Assessmnt Revie Total:			2,894	39%	7,500	4,606	61%	7,500	0	0%
Town Clerk										
A00	5.1410.100	Town Clerk- Personal Services	77,894	68%	114,954	37,060	32%	135,016	20,062	17% 2
A00	5.1410.200	Town Clerk - Equipment	0	100%	0	0	0%	0	0	100% b
A00	5.1410.400	Town Clerk - Contractual	0	100%	0	0	0%	0	0	100% b
A00	5.1410.401	Town Clerk - Office Supplies	-692	-31%	2,200	2,892	131%	2,200	0	0% b
A00	5.1410.402	Town Clerk - Seminars/Confere	-426	-21%	2,000	2,426	121%	2,000	0	0% b
A00	5.1410.403	Town Clerk - Association/Dues	95	32%	297	202	68%	297	0	0% b
A00	5.1410.404	Town Clerk - Books/Publication	2,665	100%	0	-2,665	0%	2,665	2,665	100% a
A00	5.1410.405	Town Clerk - Information Tech	2,710	105%	2,590	-120	0%	2,710	120	5% a
A00	5.1410.408	Town Clerk - Printing/Ads	822	68%	1,200	378	32%	1,200	0	0% b
A00	5.1410.409	Town Clerk - Postage	0	100%	0	0	0%	0	0	100% b
A00	5.1410.418	Town Clerk - Filing Fees	0	0%	100	100	100%	100	0	0% b
Town Clerk Total:			83,068	67%	123,341	40,273	33%	146,188	22,847	19%
Attorney										

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1/1 - 7/31/2021			58%		Annual	Remaining	42%	Actual	Budget Var	- %
A00	5.1420.100	Attorney - Personnel Services	0	100%	0	0	0%	0	0	100% m
A00	5.1420.400	Attorney - Contractual	0	100%	0	0	0%	0	0	100% b
A00	5.1420.401	Attorney - Office Supplies	0	100%	0	0	0%	0	0	100% b
A00	5.1420.402	Attorney - Seminars/Conference	0	100%	0	0	0%	0	0	100% b
A00	5.1420.403	Attorney - Associations	0	100%	0	0	0%	0	0	100% b
A00	5.1420.404	Attorney - Books/Publications	0	100%	0	0	0%	0	0	100% b
A00	5.1420.405	Attorney - Information Tech	0	100%	0	0	0%	0	0	100% b
A00	5.1420.410	Attorney - Hwy Union Contract	0	100%	0	0	0%	0	0	100% b
A00	5.1420.420	Attorney - PBA Contractual	0	100%	0	0	0%	0	0	100% b
A00	5.1420.481	Attorney - Litigation	22,364	89%	25,000	2,636	11%	25,000	0	0% b
A00	5.1420.482	Attorney - Employment Matters	7,520	30%	25,000	17,480	70%	25,000	0	0% b
A00	5.1420.483	Attorney - Town Board	38,500	58%	66,000	27,500	42%	66,000	0	0% b
Attorney Total:			68,384	59%	116,000	47,616	41%	116,000	0	0%
<u>Safety Grant</u>										
A00	5.1430.100	Safety Grant - Personal Serv	577	58%	1,000	423	42%	1,000	0	0% b
A00	5.1430.400	Safety Grant - Contractual	0	100%	0	0	0%	0	0	100% b
Safety Grant Total:			577	58%	1,000	423	42%	1,000	0	0%
<u>Engineer</u>										
A00	5.1440.100	Engineer - Personal Services	0	100%	0	0	0%	0	0	100% m
A00	5.1440.400	Engineer - Contractual	16,469	29%	56,400	39,931	71%	56,400	0	0% b
A00	5.1440.402	Engineer - Seminars/Conferenc	0	100%	0	0	0%	0	0	100% b
A00	5.1440.405	Engineer - Information Tech	0	100%	0	0	0%	0	0	100% b
A00	5.1440.450	Engineer - Contractual Service	6,706	50%	13,500	6,794	50%	13,500	0	0% b
Engineer Total:			23,175	33%	69,900	46,725	67%	69,900	0	0%
<u>Records Management</u>										
A00	5.1460.100	Record Managemnt - Personal	0	0%	4,000	4,000	100%	0	-4,000	-100% 2
A00	5.1460.200	Record Managemnt - Equipment	0	100%	0	0	0%	0	0	100% b
A00	5.1460.400	Record Managemnt - Contractu	-4,631	-95%	4,895	9,526	195%	4,895	0	0% b
Records Management Total:			-4,631	-52%	8,895	13,526	152%	4,895	-4,000	-45%
<u>Buildings</u>										
A00	5.1620.100	Buildings - Personal Services	8,892	43%	20,768	11,876	57%	15,413	-5,355	-26% 2
A00	5.1620.101	Buildings - Personal Svc Safety	0	100%	0	0	0%	0	0	100% 2
A00	5.1620.200	Buildings - Equipment	68	5%	1,500	1,432	95%	1,500	0	0% b
A00	5.1620.400	Buildings - Contractual	3,334	67%	5,000	1,666	33%	5,000	0	0% b
A00	5.1620.405	Buildings - Information Tech	149,573	77%	194,500	44,927	23%	194,500	0	0% b
A00	5.1620.420	Buildings - Gas/Electric	17,472	70%	25,000	7,528	30%	25,000	0	0% b
A00	5.1620.421	Buildings - Phone	7,747	73%	10,680	2,933	27%	10,680	0	0% b
A00	5.1620.422	Buildings - Water	462	54%	850	388	46%	850	0	0% b
A00	5.1620.423	Buildings - Security Service	427	43%	1,000	573	57%	1,000	0	0% b
A00	5.1620.424	Buildings - Internet	1,356	63%	2,150	794	37%	2,150	0	0% b
A00	5.1620.426	Buildings - Dumpster	0	100%	0	0	0%	0	0	100% b
A00	5.1620.430	Buildings - Cleaning	14,343	82%	17,550	3,207	18%	17,550	0	0% b

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			YTD Actual		Budget			Projected Year End			
			1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var - %	
A00	5.1620.431	Buildings - Landscaping		1,364	27%	5,000	3,636	73%	5,000	0	0% b
A00	5.1620.440	Buildings - Repairs		5,062	101%	5,000	-62	0%	5,062	62	1% a
A00	5.1620.446	Buildings - Maintenance Cont		2,136	100%	0	-2,136	0%	2,136	2,136	100% a
A00	5.1620.450	Buildings - Pest Control		315	22%	1,400	1,085	78%	1,400	0	0% b
A00	5.1620.485	Buildings - Snow Removal		1,877	94%	2,000	123	6%	2,000	0	0% b
Buildings Total:				214,428	73%	292,398	77,970	27%	289,241	-3,157	-1%
<u>Community Center</u>											
A00	5.1630.400	Community Center - Contractual		0	100%	0	0	0%	0	0	100% b
A00	5.1630.420	Community Center - Gas/Elect		0	100%	0	0	0%	0	0	100% b
A00	5.1630.422	Community Center -Water		0	100%	0	0	0%	0	0	100% b
A00	5.1630.440	Community Center -Repairs		0	100%	0	0	0%	0	0	100% b
A00	5.1630.450	Community Center - Pest Contro		0	100%	0	0	0%	0	0	100% b
Community Center Total:				0	100%	0	0	100%	0	0	100%
<u>Central Garage</u>											
A00	5.1640.400	Central Garage - Contractual		30	6%	500	470	94%	500	0	0% b
A00	5.1640.410	Central Garage - Gasoline		52,998	76%	70,000	17,002	24%	70,000	0	0% b
A00	5.1640.411	Central Garage - Town Veh Man		6,272	251%	2,500	-3,772	0%	6,272	3,772	151% a
Central Garage Total:				59,300	81%	73,000	13,700	19%	76,772	3,772	5%
<u>Central Printing</u>											
A00	5.1670.400	Central Printing - Contractual		0	100%	0	0	0%	0	0	100% b
A00	5.1670.401	Central Printing - Office Sply		1,595	53%	3,000	1,405	47%	3,000	0	0% b
A00	5.1670.404	Central Printing - Books/Public		1,843	102%	1,800	-43	0%	1,843	43	2% a
A00	5.1670.407	Central Printing - Copier Lease		3,896	71%	5,500	1,604	29%	5,500	0	0% b
A00	5.1670.408	Central Printing - Post Meter		975	49%	2,000	1,025	51%	2,000	0	0% b
A00	5.1670.409	Central Printing - Postage		16,500	55%	30,000	13,500	45%	30,000	0	0% b
A00	5.1670.446	Central Printing - Maint.Contr		0	100%	0	0	0%	0	0	100% b
Central Printing Total:				24,809	59%	42,300	17,491	41%	42,343	43	0%
<u>Special Items</u>											
A00	5.1910.400	Unallocated Insurance		219,927	103%	212,740	-7,187	0%	219,927	7,187	3% a
A00	5.1920.400	Municipal Association Dues		0	100%	0	0	0%	0	0	100% b
A00	5.1930.400	Judgments & Claims		512	5%	10,000	9,488	95%	10,000	0	0% b
A00	5.1950.400	Taxes on Town Property		1,001	100%	1,000	-1	0%	1,001	1	0% a
A00	5.1990.400	Contingent Account		0	100%	0	0	0%	0	0	100% b
Special Items Total:				221,440	99%	223,740	2,300	1%	230,928	7,188	3%
<u>Police</u>											
A00	5.3120.100	Police - Personal Services		1,773,315	54%	3,274,123	1,500,808	46%	3,274,123	0	0% b
A00	5.3120.101	Police - Overtime Pay		163,142	57%	284,011	120,869	43%	284,011	0	0% b
A00	5.3120.102	Police - Longevity Pay		49,528	102%	48,725	-803	0%	49,528	803	2% a
A00	5.3120.103	Police - Holiday Pay		0	0%	132,434	132,434	100%	132,434	0	0% b
A00	5.3120.104	Police - Training Days		82,318	72%	114,490	32,172	28%	114,490	0	0% b
A00	5.3120.105	Police - Sick Time Buy Back		0	0%	110,361	110,361	100%	110,361	0	0% b

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1/1 - 7/31/2021			58%		Annual	Remaining	42%	Actual	Budget Var - %	
A00	5.3120.106	Police - Command Pay	10,200	74%	13,860	3,660	26%	13,860	0	0% b
A00	5.3120.107	Police - Incentive Pay	8,100	53%	15,250	7,150	47%	15,250	0	0% b
A00	5.3120.108	Police - Clothing Allowance	3,200	40%	7,920	4,720	60%	7,920	0	0% b
A00	5.3120.109	Police - Secty to Committee	0	0%	600	600	100%	600	0	0% b
A00	5.3120.200	Police - Equipment	116,708	79%	147,250	30,542	21%	147,250	0	0% b
A00	5.3120.400	Police - Contractual	41,184	84%	49,065	7,881	16%	49,065	0	0% b
A00	5.3120.401	Police - Office Supplies	5,175	40%	12,785	7,610	60%	12,785	0	0% b
A00	5.3120.402	Police - Seminars/Conference	12,886	52%	24,725	11,839	48%	24,725	0	0% b
A00	5.3120.403	Police - Associations/Dues	540	20%	2,760	2,220	80%	2,760	0	0% b
A00	5.3120.404	Police - Books/Publications	4,367	58%	7,585	3,218	42%	7,585	0	0% b
A00	5.3120.405	Police - Info Tech/Electronic	7,113	69%	10,250	3,137	31%	10,250	0	0% b
A00	5.3120.409	Police - Postage	455	38%	1,200	745	62%	1,200	0	0% b
A00	5.3120.412	Police - Vehicle Repair	7,944	8%	94,541	86,597	92%	94,541	0	0% b
A00	5.3120.421	Police - Phone	12,780	42%	30,600	17,820	58%	30,600	0	0% b
A00	5.3120.423	Police - Security Service	180	50%	360	180	50%	360	0	0% b
A00	5.3120.424	Police - Building Lease	72,499	70%	103,216	30,717	30%	103,216	0	0% b
A00	5.3120.425	Police - Building Maintenance	490	18%	2,650	2,160	82%	2,650	0	0% b
A00	5.3120.430	Police - Cleaning Supplies	1,053	30%	3,500	2,447	70%	3,500	0	0% b
A00	5.3120.446	Police - Maintenance Contract	19,446	37%	53,272	33,826	63%	53,272	0	0% b
A00	5.3120.447	Police - Vehicle Lighting	0	100%	0	0	0%	0	0	100% b
A00	5.3120.448	Police - Uniforms & Cleaning	18,432	38%	47,974	29,542	62%	47,974	0	0% b
A00	5.3120.460	Police - Tuition Reimbursement	1,718	17%	10,000	8,282	83%	10,000	0	0% b
A00	5.3120.461	Police - Accreditation	17,895	45%	39,837	21,942	55%	39,837	0	0% b
A00	5.3120.462	Police - Community Relations	736	17%	4,250	3,514	83%	4,250	0	0% b
A00	5.3120.463	Police - CPSS	772	29%	2,660	1,888	71%	2,660	0	0% b
A00	5.3120.464	Police - Protection Gear	8,826	31%	28,371	19,545	69%	28,371	0	0% b
A00	5.3120.465	Police - Forensic	-1,990	-15%	13,062	15,052	115%	13,062	0	0% b
Police Total:			2,439,012	52%	4,691,687	2,252,675	48%	4,692,490	803	0%
Traffic Control										
A00	5.3310.100	Traffic Control - Personal Srv	4,607	46%	10,000	5,393	54%	10,000	0	0% b
A00	5.3310.400	Traffic Control - Contractual	1,505	752%	200	-1,305	0%	1,505	1,305	653% a
Traffic Control Total:			6,112	60%	10,200	4,088	40%	11,505	1,305	13%
Dog Control										
A00	5.3510.100	Dog Control - Personnel Serv	0	100%	0	0	0%	0	0	100% b
A00	5.3510.400	Dog Control - Contractual	300	100%	300	0	0%	300	0	0% b
A00	5.3510.401	Dog Control - Office Supplies	0	0%	1,000	1,000	100%	1,000	0	0% b
A00	5.3510.402	Dog Control - Litigation	0	100%	0	0	0%	0	0	100% b
A00	5.3510.421	Dog Control - Phone	0	100%	0	0	0%	0	0	100% b
A00	5.3510.450	Dog Control - Contract	32,914	92%	35,827	2,913	8%	35,827	0	0% b
A00	5.3510.491	Dog Control - Vet Services	0	100%	0	0	0%	0	0	100% b
Dog Control Total:			33,214	89%	37,127	3,913	11%	37,127	0	0%
Transportation										
A00	5.5010.100	Superintendent - Personal Serv	73,584	53%	139,046	65,462	47%	127,546	-11,500	-8% 2

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A00	5.5010.400	Sup of Highways - Contractual	0	100%	0	0	0%	0	0	100% b
A00	5.5010.402	Sup of Highways - Conference	675	46%	1,475	800	54%	1,475	0	0% b
A00	5.5010.403	Sup of Highways - Associations	300	86%	350	50	14%	350	0	0% b
Transportation Total:			74,559	53%	140,871	66,312	47%	129,371	-11,500	-8%
<u>Garage/Salt Storage</u>										
A00	5.5132.200	Garage - Equipment	1,966	49%	4,000	2,034	51%	4,000	0	0% b
A00	5.5132.400	Garage - Miscellaneous	496	40%	1,250	754	60%	1,250	0	0% b
A00	5.5132.405	Garage - Information Technolog	5,494	68%	8,033	2,539	32%	8,033	0	0% b
A00	5.5132.420	Garage - Gas/Electric	19,939	68%	29,500	9,561	32%	29,500	0	0% b
A00	5.5132.421	Garage - Phone	0	100%	0	0	0%	0	0	100% b
A00	5.5132.422	Garage - Water	890	54%	1,650	760	46%	1,650	0	0% b
A00	5.5132.423	Garage - Fire Monitoring	321	56%	574	253	44%	574	0	0% b
A00	5.5132.425	Garage - Garage/Bldg Maint	6,840	43%	16,000	9,160	57%	16,000	0	0% b
A00	5.5132.426	Garage - Dumpster	3,373	57%	5,957	2,584	43%	5,957	0	0% b
A00	5.5132.430	Garage - Cleaning/Bathroom Spl	913	37%	2,500	1,587	63%	2,500	0	0% b
A00	5.5132.431	Garage - Landscaping	66	44%	150	84	56%	150	0	0% b
A00	5.5132.446	Garage - Maintenance Contracts	821	38%	2,150	1,329	62%	2,150	0	0% b
A00	5.5132.447	Garage - Supplies/Water Softne	0	0%	500	500	100%	500	0	0% b
Garage/Salt Storage Total:			41,119	57%	72,264	31,145	43%	72,264	0	0%
<u>Street Lighting</u>										
A00	5.5182.400	Street Lighting - Contractual	2,779	46%	6,000	3,221	54%	6,000	0	0% b
Street Lighting Total:			2,779	46%	6,000	3,221	54%	6,000	0	0%
<u>Veteran Services</u>										
A00	5.6510.400	Veteran Services - Contractual	0	0%	800	800	100%	800	0	0% b
Veteran Services Total:			0	0%	800	800	100%	800	0	0%
<u>Recreation</u>										
A00	5.7310.100	Recreation - Personal Services	117,219	44%	268,950	151,731	56%	268,950	0	0% b
A00	5.7310.400	Recreation - Contractual	0	100%	0	0	0%	0	0	100% b
A00	5.7310.401	Recreation - Office Supplies	147	10%	1,500	1,353	90%	1,500	0	0% b
A00	5.7310.402	Recreation - Seminars/Conferen	1,760	34%	5,200	3,440	66%	5,200	0	0% b
A00	5.7310.403	Recreation - Associations/Dues	350	54%	650	300	46%	650	0	0% b
A00	5.7310.404	Recreation - Books/Publication	0	100%	0	0	0%	0	0	100% b
A00	5.7310.405	Recreation - Registration Progra	3,200	96%	3,350	150	4%	3,350	0	0% b
A00	5.7310.408	Recreation - Printing & Advert	90	2%	5,700	5,610	98%	5,700	0	0% b
A00	5.7310.410	Recreation - Program Expenses	14,067	22%	64,000	49,933	78%	64,000	0	0% b
A00	5.7310.415	Recreation - Mileage	34	2%	1,400	1,366	98%	1,400	0	0% b
A00	5.7310.421	Recreation - Phone	0	0%	950	950	100%	950	0	0% b
A00	5.7310.425	Recreation - Self Sustaining You	0	100%	0	0	0%	0	0	100% b
A00	5.7310.426	Recreation - Self Sustaining Adu	0	100%	0	0	0%	0	0	100% b
A00	5.7310.446	Recreation - Storage	0	100%	0	0	0%	0	0	100% b
Recreation Total:			136,867	39%	351,700	214,833	61%	351,700	0	0%

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2021 58%			Annual	Remaining	42%	Actual	Budget Var - %			
<u>Museum</u>										
A00	5.7450.400	Museum - Contractual	8,000	100%	8,000	0	0%	8,000	0	0% b
Museum Total:			8,000	100%	8,000	0	0%	8,000	0	0%
<u>Historian</u>										
A00	5.7510.100	Historian - Personal Services	0	100%	0	0	0%	0	0	100% b
A00	5.7510.400	Historian - Contractual	0	0%	4,000	4,000	100%	4,000	0	0% b
Historian Total:			0	0%	4,000	4,000	100%	4,000	0	0%
<u>Environmental Control</u>										
A00	5.8090.101	Environmental Cntrl - Personal	0	100%	0	0	0%	0	0	100% b
A00	5.8090.400	Environmental Cntrl - Contract	0	100%	0	0	0%	0	0	100% b
Environmental Control Total:			0	100%	0	0	100%	0	0	100%
<u>Cemeteries</u>										
A00	5.8810.400	Cemeteries - Contractual	133	4%	3,500	3,367	96%	3,500	0	0% b
Cemeteries Total:			133	4%	3,500	3,367	96%	3,500	0	0%
<u>Employee Benefits - NYS Retirement</u>										
A00	5.9010.800	NYS Retirement	192,102	100%	191,546	-556	0%	192,102	556	0% a
Employee Benefits - NYS Retirement Total:			192,102	100%	191,546	-556	0%	192,102	556	0%
<u>Employee Benefits - Fire-Police Retirement</u>										
A00	5.9015.800	Fire & Police Retirement	697,234	97%	717,234	20,000	3%	717,234	0	0% b
Employee Benefits - Fire-Police Retirement Total:			697,234	97%	717,234	20,000	3%	717,234	0	0%
<u>Employee Benefits - Health Ins</u>										
A00	5.9060.800	Health Insurance	1,018,649	51%	1,982,325	963,676	49%	1,982,325	0	0% b
Employee Benefits - Health Ins Total:			1,018,649	51%	1,982,325	963,676	49%	1,982,325	0	0%
<u>Employee Benefits - Ins Opt Out</u>										
A00	5.9061.800	Health Insurance Opt-Out	16,073	54%	30,000	13,927	46%	30,000	0	0% b
Employee Benefits - Ins Opt Out Total:			16,073	54%	30,000	13,927	46%	30,000	0	0%
<u>Employee Benefits - FICA</u>										
A00	5.9030.800	FICA	208,633	51%	406,637	198,004	49%	406,637	0	0% b
Employee Benefits - FICA Total:			208,633	51%	406,637	198,004	49%	406,637	0	0%
<u>Employee Benefits - Workers Comp</u>										
A00	5.9040.800	Workers Compensation	58,312	58%	100,000	41,688	42%	100,000	0	0% b
Employee Benefits - Workers Comp Total:			58,312	58%	100,000	41,688	42%	100,000	0	0%
<u>Employee Benefits - Other</u>										
A00	5.9045.800	Life Insurance	3,394	67%	5,100	1,706	33%	5,100	0	0% b
A00	5.9050.800	Unemployment Insurance	6,709	134%	5,000	-1,709	0%	6,709	1,709	34% a
A00	5.9055.800	Disability Insurance	-1,398	-25%	5,700	7,098	125%	5,700	0	0% b
A00	5.9089.800	Employee Assistance Program	3,296	100%	3,300	4	0%	3,300	0	0% b
Employee Benefits - Other Total:			12,001	63%	19,100	7,099	37%	20,809	1,709	9%

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Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var	%
<u>BANs</u>											
A00	5.9730.600	BAN - Principal	42,942	100%		42,942	0	0%	42,942	0	0% b
A00	5.9730.700	BAN - Interest	1,505	100%		1,503	-2	0%	1,505	2	0% a
BANs Total:			44,447	100%		44,445	-2	0%	44,447	2	0%
<u>Appropriations</u>											
A00	5.9602	Budgetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			6,187,420	58%	10,752,368	4,564,948	42%		10,718,467	-33,901	0%
A00 General Townwide Total:			4,132,286			2	-4,132,284		1,123,861	1,123,859	

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Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var - %	
B00 General Part Town											
Revenue											
Real Property Tax											
B00	4.1001	Real Property Taxes	194,899	100%		194,899	0	0%	194,899	0	0% a
Real Property Tax Total:			194,899	100%		194,899	0	0%	194,899	0	0%
Home and Comm Svc											
B00	4.2110	Zoning Fees	2,500	125%		2,000	-500	0%	2,500	500	25% a
B00	4.2115	Planning Board Fees	1,100	55%		2,000	900	45%	2,000	0	0% b
B00	4.2189	Code Enforcemnt - V/Fville	0	100%		0	0	0%	0	0	100% b
B00	4.2191	Code Enforcemnt - V/Manlius	0	100%		0	0	0%	0	0	100% b
Home and Comm Svc Total:			3,600	90%		4,000	400	10%	4,500	500	13%
Use of Money and Property											
B00	4.2401	Interest & Earnings	281	14%		2,000	1,719	86%	2,000	0	0% b
Use of Money and Property Total:			281	14%		2,000	1,719	86%	2,000	0	0%
Building Permits											
B00	4.2555	Building & Alteration Permits	31,566	49%		65,000	33,434	51%	65,000	0	0% b
B00	4.2590	Permits, Other	800	100%		0	-800	0%	800	800	100% a
Building Permits Total:			32,366	50%		65,000	32,634	50%	65,800	800	1%
Sale of Property and Comp Loss											
B00	4.2655	Minor Sales	450	100%		0	-450	0%	450	450	100% a
Sale of Property and Comp Loss Total:			450	100%		0	-450	100%	450	450	100%
Miscellaneous Revenue											
B00	4.2701	Refunds of Prior Year Expenses	0	100%		0	0	0%	0	0	100% b
B00	4.2770	Unclassified Revenue	2,100	100%		0	-2,100	0%	2,100	2,100	100% a
Miscellaneous Revenue Total:			2,100	100%		0	-2,100	100%	2,100	2,100	100%
Interfund Transfers											
B00	4.5031	Interfund Transfers	0	100%		0	0	0%	0	0	100% b
Interfund Transfers Total:			0	100%		0	0	100%	0	0	100%
Appropriations											
B00	4.9600	Appropriations	0	0%		160,000	160,000	100%	160,000	0	0% b
B00	4.9602	Budgetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
B00	4.9800	Revenues	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	0%		160,000	160,000	100%	160,000	0	0%
Revenue Total:			233,696	55%		425,899	192,203	45%	429,749	3,850	1%
Expense											
Special Items											
B00	5.1990.400	Contingent Account	0	100%		0	0	0%	0	0	100% b
Special Items Total:			0	100%		0	0	100%	0	0	100%

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Budget Report - Fund Detail

			YTD Actual			Budget		Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var - %
<u>Planning and Development</u>										
B00	5.3620.100	P & D - Personal Services	70,233	44%		159,794	89,561	56%	121,737	-38,057 -24% 2
B00	5.3620.200	P & D - Equipment	0	100%		0	0	0%	0	0 100% b
B00	5.3620.400	P & D - Contractual	28,746	34%		85,535	56,789	66%	85,535	0 0% b
B00	5.3620.401	P & D - Office Supplies	445	22%		2,000	1,555	78%	2,000	0 0% b
B00	5.3620.402	P & D - Training/Conferences	230	8%		3,000	2,770	92%	3,000	0 0% b
B00	5.3620.403	P & D - Associations/Dues	320	64%		500	180	36%	500	0 0% b
B00	5.3620.404	P & D - Books Publications	159	16%		1,000	841	84%	1,000	0 0% b
B00	5.3620.405	P & D - Information Technology	2,200	23%		9,395	7,195	77%	9,395	0 0% b
B00	5.3620.408	P & D - Printing/Advertising	0	0%		500	500	100%	500	0 0% b
B00	5.3620.416	P & D - Travel Expense	0	100%		0	0	0%	0	0 100% b
B00	5.3620.421	P & D - Phone	1,672	59%		2,840	1,168	41%	2,840	0 0% b
B00	5.3620.461	P & D - Uniforms/Cleaning	0	0%		700	700	100%	700	0 0% b
B00	5.3620.462	P & D - Community Relations	3,600	100%		3,600	0	0%	3,600	0 0% b
Planning and Development Total:			107,605	40%		268,864	161,259	60%	230,807	-38,057 -14%
<u>Planning</u>										
B00	5.8020.100	Planning - Personal Services	0	0%		36,858	36,858	100%	0	-36,858 -100% 2
B00	5.8020.400	Planning - Contractual	1,653	100%		0	-1,653	0%	1,653	1,653 100% a
B00	5.8020.401	Planning - Office Supplies	13	4%		300	287	96%	300	0 0% b
B00	5.8020.402	Planning - Seminars/Conference	0	0%		500	500	100%	500	0 0% b
B00	5.8020.408	Planning - Advertising	503	84%		600	97	16%	600	0 0% b
B00	5.8020.450	Planning - Attorney	13,789	69%		20,000	6,211	31%	20,000	0 0% b
Planning Total:			15,958	27%		58,258	42,300	73%	23,053	-35,205 -60%
<u>Zoning</u>										
B00	5.8010.100	Zoning - Personal Services	0	0%		11,920	11,920	100%	0	-11,920 -100% 2
B00	5.8010.400	Zoning - Contractual	0	100%		0	0	0%	0	0 100% b
B00	5.8010.401	Zoning - Office Supplies	0	0%		450	450	100%	450	0 0% b
B00	5.8010.402	Zoning - Seminars	0	0%		400	400	100%	400	0 0% b
B00	5.8010.408	Zoning - Advertising	460	77%		600	140	23%	600	0 0% b
B00	5.8010.450	Zoning - Attorney	1,360	34%		4,000	2,640	66%	4,000	0 0% b
Zoning Total:			1,820	10%		17,370	15,550	90%	5,450	-11,920 -69%
<u>Employee Benefits - NYS Retirement</u>										
B00	5.9010.800	P & D - NYS Retirement	8,075	100%		8,075	0	0%	8,075	0 0% b
Employee Benefits - NYS Retirement Total:			8,075	100%		8,075	0	0%	8,075	0 0%
<u>Employee Benefits - Health Ins</u>										
B00	5.9060.800	P & D - Hospital & Medical Ins	29,610	57%		52,116	22,506	43%	52,116	0 0% b
Employee Benefits - Health Ins Total:			29,610	57%		52,116	22,506	43%	52,116	0 0%
<u>Employee Benefits - Ins Opt Out</u>										
B00	5.9061.800	P & D - Opt-Out	0	100%		0	0	0%	0	0 100% b
Employee Benefits - Ins Opt Out Total:			0	100%		0	0	100%	0	0 100%
<u>Employee Benefits - FICA</u>										

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1/1 - 7/31/2021			58%		Annual	Remaining	42%	Actual	Budget Var -	%
B00	5.9030.800	P & D - FICA	4,955	31%	15,956	11,001	69%	15,956	0	0% b
Employee Benefits - FICA Total:			4,955	31%	15,956	11,001	69%	15,956	0	0%
Employee Benefits - Workers Comp										
B00	5.9040.800	P & D - Workers Compensation	3,095	62%	5,000	1,905	38%	5,000	0	0% b
Employee Benefits - Workers Comp Total:			3,095	62%	5,000	1,905	38%	5,000	0	0%
Employee Benefits - Other										
B00	5.9055.800	P & D - Disability Insurance	146	56%	260	114	44%	260	0	0% b
Employee Benefits - Other Total:			146	56%	260	114	44%	260	0	0%
Appropriations										
B00	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			171,264	40%	425,899	254,635	60%	340,717	-85,182	-20%
B00 General Part Town Total:			62,432		0	-62,432		89,032	89,032	

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Budget Report - Fund Detail

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1/1 - 7/31/2021 58%			Annual	Remaining	42%	Actual	Budget	Var - %		
CM1 Police Special Rev.										
Revenue										
Police - Special Items (Revenue)										
CM1	4.1589.93	Stop DWI - Quarterly Payments	21,621	100%	0	-21,621	0%	21,621	21,621	100% a
CM1	4.2401	Earned Interest - Pooled Cash	9	100%	0	-9	0%	9	9	100% a
CM1	4.2401.91	Interest - Drug Enforcement	0	100%	0	0	0%	0	0	100% b
CM1	4.2401.92	Interest - Police Equipment	1,550	100%	0	-1,550	0%	1,550	1,550	100% a
CM1	4.2401.93	Interest - DWI Equipment	0	100%	0	0	0%	0	0	100% b
CM1	4.2401.94	Interest - Defibrillators	0	100%	0	0	0%	0	0	100% b
CM1	4.2401.95	Interest - Wall of Honor	0	100%	0	0	0%	0	0	100% b
CM1	4.2705.92	Donations - Police Equipment	0	100%	0	0	0%	0	0	100% b
CM1	4.2705.93	Donations - Defibrillators	0	100%	0	0	0%	0	0	100% b
CM1	4.2705.94	Donations - Wall of Honor	0	100%	0	0	0%	0	0	100% b
CM1	4.2715.91	Proceeds of Seized Property	0	100%	0	0	0%	0	0	100% b
CM1	4.3389.91	Drug Enforcement Grant	0	100%	0	0	0%	0	0	100% b
CM1	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
CM1	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
CM1	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Police - Special Items (Revenue) Total:			23,180	100%	0	-23,180	100%	23,180	23,180	100%
Revenue Total:			23,180	100%	0	-23,180	100%	23,180	23,180	100%
Expense										
Police - Special Items (Revenue)										
CM1	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Police - Special Items (Revenue) Total:			0	100%	0	0	100%	0	0	100%
Police - Special Items (Expense)										
CM1	5.3120.491	Drug Enforcement - Contractual	0	100%	0	0	0%	0	0	100% b
CM1	5.3120.492	Police Equipment - Contractual	0	100%	0	0	0%	0	0	100% b
CM1	5.3120.493	DWI Equipment - Contractual	20,452	100%	0	-20,452	0%	20,452	20,452	100% a
CM1	5.3120.494	Defibrillators - Contractual	0	100%	0	0	0%	0	0	100% b
CM1	5.3120.495	Wall of Honor - Contractual	0	100%	0	0	0%	0	0	100% b
Police - Special Items (Expense) Total:			20,452	100%	0	-20,452	100%	20,452	20,452	100%
Expense Total:			20,452	100%	0	-20,452	100%	20,452	20,452	100%
CM1 Police Special Rev. Total:			2,728		0	-2,728		2,728	2,728	

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		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
CM2 Flood Water Study										
Revenue										
Use of Money and Property										
CM2	4.2401	Interest & Earnings	1	100%	0	-1	0%	1	1	100% a
Use of Money and Property Total:			1	100%	0	-1	100%	1	1	100%
Miscellaneous Revenue										
CM2	4.2701	Refund of Prior Year Expendtrs	0	100%	0	0	0%	0	0	100% b
Miscellaneous Revenue Total:			0	100%	0	0	100%	0	0	100%
State Aid - General										
CM2	4.4089	DEC Grant	0	100%	0	0	0%	0	0	100% b
State Aid - General Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
CM2	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
CM2	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
CM2	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			1	100%	0	-1	100%	1	1	100%
Expense										
Water Admin										
CM2	5.8989.400	Flood Water Study - Contract	0	100%	0	0	0%	0	0	100% b
Water Admin Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
CM2	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
CM2 Flood Water Study Total:			1		0	-1		1	1	

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Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var	- %
CM4 Court Special Rev.										
Revenue										
Use of Money and Property										
CM4	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100% b
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%
Fines and Forfeitures										
CM4	4.1289	DWI Arraignments	590	100%	0	-590	0%	590	590	100% a
Fines and Forfeitures Total:			590	100%	0	-590	100%	590	590	100%
Appropriations										
CM4	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
CM4	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
CM4	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			590	100%	0	-590	100%	590	590	100%
Expense										
Justices										
CM4	5.1110.200	Justices - Equipment	0	100%	0	0	0%	0	0	100% b
CM4	5.1110.400	Justices - Contractual	0	100%	0	0	0%	0	0	100% b
Justices Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
CM4	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
CM4 Court Special Rev. Total:			590		0	-590		590	590	

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Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
CM5 Parkland Trust										
Revenue										
Use of Money and Property										
CM5	4.2401	Interest & Earnings	6	100%	0	-6	0%	6	6	100% a
Use of Money and Property Total:			6	100%	0	-6	100%	6	6	100%
Miscellaneous Revenue										
CM5	4.2089	Parkland Fees	0	100%	0	0	0%	0	0	100% b
Miscellaneous Revenue Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
CM5	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
CM5	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
CM5	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			6	100%	0	-6	100%	6	6	100%
Expense										
Appropriations										
CM5	5.1380	Bank Service Fees	0	100%	0	0	0%	0	0	100% b
CM5	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
CM5 Parkland Trust Total:			6		0	-6		6	6	

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%	Annual	Remaining	42%			Actual	Budget Var - %	
DA0 Highway Townwide											
Revenue											
Real Property Tax											
DA0	4.1001	Real Property Taxes	2,334,194	100%	2,334,194	0	0%		2,334,194	0	0% a
Real Property Tax Total:			2,334,194	100%	2,334,194	0	0%		2,334,194	0	0%
Intergovernmental Charges											
DA0	4.2300	Transportation Services	92,653	100%	92,653	0	0%		92,653	0	0% b
Intergovernmental Charges Total:			92,653	100%	92,653	0	0%		92,653	0	0%
Use of Money and Property											
DA0	4.2401	Interest & Earnings	584	15%	4,000	3,416	85%		4,000	0	0% b
DA0	4.2401.01	Interest & Earnings - Reserves	0	100%	0	0	0%		0	0	100% b
Use of Money and Property Total:			584	15%	4,000	3,416	85%		4,000	0	0%
Sale of Property and Comp Loss											
DA0	4.2650	Sales of Scrap & Material	298	30%	1,000	702	70%		1,000	0	0% b
DA0	4.2665	Sale of Equipment	62,590	209%	30,000	-32,590	0%		62,590	32,590	109% a
DA0	4.2680	Insurance Recovery	0	100%	0	0	0%		0	0	100% b
Sale of Property and Comp Loss Total:			62,888	203%	31,000	-31,888	-103%		63,590	32,590	105%
Miscellaneous Revenue											
DA0	4.2701	Refunds of Prior Year Expenses	0	100%	0	0	0%		0	0	100% b
DA0	4.2705	Gifts & Donations	0	100%	0	0	0%		0	0	100% b
DA0	4.2801	Interfund Revenues	0	100%	0	0	0%		0	0	100% b
Miscellaneous Revenue Total:			0	100%	0	0	100%		0	0	100%
State Aid - General											
DA0	4.3500	WIRP - Winter Severity Aid	0	100%	0	0	0%		0	0	100% b
State Aid - General Total:			0	100%	0	0	100%		0	0	100%
Appropriations											
DA0	4.9600	Appropriations	0	0%	70,000	70,000	100%		70,000	0	0% b
DA0	4.9602	Budgetary Prov For Other Uses	0	100%	0	0	0%		0	0	100% b
DA0	4.9800	Revenues	0	100%	0	0	0%		0	0	100% b
Appropriations Total:			0	0%	70,000	70,000	100%		70,000	0	0%
Revenue Total:			2,490,319	98%	2,531,847	41,528	2%		2,564,437	32,590	1%
Expense											
Interfund Transfers											
DA0	5.9950.9R	Transfer to Capital Projects	0	100%	0	0	0%		0	0	100% b
Interfund Transfers Total:			0	100%	0	0	100%		0	0	100%
Machinery											
DA0	5.5112.200	Perm Improve Highway	0	100%	0	0	0%		0	0	100% b
DA0	5.5130.200	Machinery - Equipment	0	0%	284,000	284,000	100%		284,000	0	0% b

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			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2021			58%		Annual	Remaining	42%	Actual	Budget Var	- %
DA0	5.5130.400	Machinery - Miscellaneous	0	100%	0	0	0%	0	0	100% b
DA0	5.5130.405	Machinery - Information Tech	0	100%	0	0	0%	0	0	100% b
DA0	5.5130.408	Machinery - Legal Notices	0	100%	0	0	0%	0	0	100% b
DA0	5.5130.411	Machinery - Vehicle Expenses	59,356	48%	124,589	65,233	52%	124,589	0	0% b
DA0	5.5130.440	Machinery - Equipment Expense	18,698	42%	45,044	26,346	58%	45,044	0	0% b
DA0	5.5130.447	Machinery - Shop Supply/Stock	3,108	30%	10,200	7,092	70%	10,200	0	0% b
DA0	5.5130.473	Machinery - Shop Tools	1,287	18%	7,000	5,713	82%	7,000	0	0% b
DA0	5.5130.474	Machinery - Tires	683	16%	4,182	3,499	84%	4,182	0	0% b
Machinery Total:			83,132	18%	475,015	391,883	82%	475,015	0	0%
Brush and Weeds										
DA0	5.5140.100	Brush & Weeds - Personal Srv	47,750	101%	47,459	-291	0%	47,750	291	1% a
DA0	5.5140.101	Brush & Weeds - Overtime	4,554	138%	3,310	-1,244	0%	4,554	1,244	38% a
DA0	5.5140.102	Brush & Weeds - Double Time	0	100%	0	0	0%	0	0	100% b
DA0	5.5140.400	Brush & Weeds - Miscellaneous	80	80%	100	20	20%	100	0	0% b
DA0	5.5140.402	Brush & Weeds - Seminars/Conf	0	0%	450	450	100%	450	0	0% b
DA0	5.5140.408	Brush & Weeds - Legal Advertis	0	0%	75	75	100%	75	0	0% b
DA0	5.5140.410	Brush & Weeds - Fuel	2,054	91%	2,250	196	9%	2,250	0	0% b
DA0	5.5140.440	Brush & Weeds - Equipment Re	134	18%	750	616	82%	750	0	0% b
DA0	5.5140.447	Brush & Weeds - Supplies/Tree	122	6%	2,000	1,878	94%	2,000	0	0% b
DA0	5.5140.473	Brush & Weeds - Tools	247	33%	750	503	67%	750	0	0% b
DA0	5.5140.477	Brush and Weeds - Equip Renta	0	100%	0	0	0%	0	0	100% b
DA0	5.5140.490	Brush & Weeds - Contractual S	17,040	32%	52,510	35,470	68%	52,510	0	0% b
Brush and Weeds Total:			71,981	66%	109,654	37,673	34%	111,189	1,535	1%
Snow Removal										
DA0	5.5142.100	Snow Removal - Personal Srv	402,136	66%	613,609	211,473	34%	613,609	0	0% b
DA0	5.5142.101	Snow Removal - Overtime	76,705	42%	182,172	105,467	58%	182,172	0	0% b
DA0	5.5142.102	Snow Removal - Double Time	17,092	30%	56,951	39,859	70%	56,951	0	0% b
DA0	5.5142.400	Snow Removal - Miscellaneous	0	0%	875	875	100%	875	0	0% b
DA0	5.5142.401	Snow Removal - Office Supplies	221	14%	1,530	1,309	86%	1,530	0	0% b
DA0	5.5142.404	Snow Removal - Subscriptions	134	54%	250	116	46%	250	0	0% b
DA0	5.5142.405	Snow Removal - Information Te	0	100%	0	0	0%	0	0	100% b
DA0	5.5142.408	Snow Removal - Legal Adverts	0	0%	100	100	100%	100	0	0% b
DA0	5.5142.410	Snow Removal - Gasoline/Diese	13,852	27%	50,625	36,773	73%	50,625	0	0% b
DA0	5.5142.421	Snow Removal - Phones/Pagers	825	49%	1,700	875	51%	1,700	0	0% b
DA0	5.5142.430	Snow Removal - Cleaning Suppl	1,298	24%	5,500	4,202	76%	5,500	0	0% b
DA0	5.5142.440	Snow Removal - Radios/CB's	210	11%	1,947	1,737	89%	1,947	0	0% b
DA0	5.5142.441	Snow Removal - Safety/Training	1,917	32%	6,000	4,083	68%	6,000	0	0% b
DA0	5.5142.447	Snow Removal - Shop Supplies	7,155	19%	37,891	30,736	81%	37,891	0	0% b
DA0	5.5142.448	Snow Removal - Uniforms/Clean	5,145	38%	13,656	8,511	62%	13,656	0	0% b
DA0	5.5142.470	Snow Removal - Materials	193,011	42%	458,549	265,538	58%	458,549	0	0% b
DA0	5.5142.471	Snow Removal - Repairs	7,327	21%	35,375	28,048	79%	35,375	0	0% b
DA0	5.5142.472	Snow Removal - Plow/Sand Eqp	0	0%	80,000	80,000	100%	80,000	0	0% b
DA0	5.5142.474	Snow Removal - Tires	2,826	16%	17,500	14,674	84%	17,500	0	0% b

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Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var -	%
Snow Removal Total:			729,854	47%		1,564,230	834,376	53%	1,564,230	0	0%
<u>Employee Benefits - NYS Retirement</u>											
DA0	5.9010.800	NYS Retirement	100,741	100%		100,741	0	0%	100,741	0	0% b
Employee Benefits - NYS Retirement Total:			100,741	100%		100,741	0	0%	100,741	0	0%
<u>Employee Benefits - Health Ins</u>											
DA0	5.9060.800	Hospital & Medical Insurance	153,872	91%		168,589	14,717	9%	168,589	0	0% b
Employee Benefits - Health Ins Total:			153,872	91%		168,589	14,717	9%	168,589	0	0%
<u>Employee Benefits - Ins Opt Out</u>											
DA0	5.9061.800	Health Insurance Opt-Out	1,869	75%		2,500	631	25%	2,500	0	0% b
Employee Benefits - Ins Opt Out Total:			1,869	75%		2,500	631	25%	2,500	0	0%
<u>Employee Benefits - FICA</u>											
DA0	5.9030.800	FICA	39,777	58%		69,118	29,341	42%	69,118	0	0% b
Employee Benefits - FICA Total:			39,777	58%		69,118	29,341	42%	69,118	0	0%
<u>Employee Benefits - Workers Comp</u>											
DA0	5.9040.800	Worker's Compensation	25,781	64%		40,000	14,219	36%	40,000	0	0% b
Employee Benefits - Workers Comp Total:			25,781	64%		40,000	14,219	36%	40,000	0	0%
<u>Employee Benefits - Other</u>											
DA0	5.9050.800	Unemployment	0	100%		0	0	0%	0	0	100% b
DA0	5.9055.800	Disability Insurance	898	45%		2,000	1,102	55%	2,000	0	0% b
Employee Benefits - Other Total:			898	45%		2,000	1,102	55%	2,000	0	0%
<u>BANs</u>											
DA0	5.9789.600	Snow Removal - Lease Principal	0	100%		0	0	0%	0	0	100% b
DA0	5.9789.700	Snow Removal - Lease Interest	0	100%		0	0	0%	0	0	100% b
BANs Total:			0	100%		0	0	100%	0	0	100%
<u>Appropriations</u>											
DA0	5.9602	Budgetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			1,207,905	48%		2,531,847	1,323,942	52%	2,533,382	1,535	0%
DA0 Highway Townwide Total:			1,282,414			0	-1,282,414		31,055	31,055	

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Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var	- %
DB0 Highway Part Town										
Revenue										
Real Property Tax										
DB0	4.1001	Real Property Taxes	2,008,733	100%	2,008,627	-106	0%	2,008,733	106	0% a
Real Property Tax Total:			2,008,733	100%	2,008,627	-106	0%	2,008,733	106	0%
Use of Money and Property										
DB0	4.2401	Interest & Earnings	608	15%	4,000	3,392	85%	4,000	0	0% b
Use of Money and Property Total:			608	15%	4,000	3,392	85%	4,000	0	0%
Sale of Property and Comp Loss										
DB0	4.2680	Insurance Recoveries	0	100%	0	0	0%	0	0	100% b
Sale of Property and Comp Loss Total:			0	100%	0	0	100%	0	0	100%
Miscellaneous Revenue										
DB0	4.2701	Refunds of Prior Years Expe	0	100%	0	0	0%	0	0	100% b
DB0	4.2770	Other Unclassified Revenue	0	100%	0	0	0%	0	0	100% b
Miscellaneous Revenue Total:			0	100%	0	0	100%	0	0	100%
State Aid - General										
DB0	4.3500	Extreme Winter Recover	0	100%	0	0	0%	0	0	100% b
DB0	4.3501	CHIPS Program	0	0%	178,037	178,037	100%	178,037	0	0% b
DB0	4.4960	Federal Aid Disaster Assistanc	0	100%	0	0	0%	0	0	100% b
State Aid - General Total:			0	0%	178,037	178,037	100%	178,037	0	0%
Interfund Transfers										
DB0	4.5031	Interfund Transfers	0	100%	0	0	0%	0	0	100% b
Interfund Transfers Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
DB0	4.9600	Appropriations	0	0%	120,000	120,000	100%	120,000	0	0% b
DB0	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
DB0	4.9620	Budgetary Provisions For Other	0	100%	0	0	0%	0	0	100% b
DB0	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	0%	120,000	120,000	100%	120,000	0	0%
Revenue Total:			2,009,341	87%	2,310,664	301,323	13%	2,310,770	106	0%
Expense										
General Repairs										
DB0	5.5110.100	General Repairs - Personal Srv	289,067	45%	646,090	357,023	55%	646,090	0	0% b
DB0	5.5110.101	General Repairs - Overtime	5,745	37%	15,650	9,905	63%	15,650	0	0% b
DB0	5.5110.102	General Repairs - Doubletime	115	32%	354	239	68%	354	0	0% b
DB0	5.5110.400	General Repairs - Miscellaneous	19	4%	500	481	96%	500	0	0% b
DB0	5.5110.408	General Repairs - Printing & Adv	0	0%	60	60	100%	60	0	0% b
DB0	5.5110.410	General Repairs - Diesel	13,348	40%	33,750	20,402	60%	33,750	0	0% b
DB0	5.5110.430	General Repairs - Stop Chemica	4,319	62%	7,000	2,681	38%	7,000	0	0% b

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			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2021			58%		Annual	Remaining	42%	Actual	Budget Var -	%
DB0	5.5110.441	General Repairs - Safety/Train	173	17%	1,000	827	83%	1,000	0	0% b
DB0	5.5110.450	General Repairs - Contractual	30,500	9%	350,341	319,841	91%	350,341	0	0% b
DB0	5.5110.472	General Repairs - Signs	3,870	32%	12,000	8,130	68%	12,000	0	0% b
DB0	5.5110.473	General Repairs - Road Tools	666	67%	1,000	334	33%	1,000	0	0% b
DB0	5.5110.474	General Repairs - Tires	1,194	24%	4,937	3,743	76%	4,937	0	0% b
DB0	5.5110.475	General Repairs - Road Repair	299,181	37%	799,843	500,662	63%	799,843	0	0% b
DB0	5.5110.476	General Repairs - Road Paint	30,487	98%	31,159	672	2%	31,159	0	0% b
DB0	5.5110.477	General Repairs - Equipment	0	0%	1,000	1,000	100%	1,000	0	0% b
DB0	5.5110.478	General Repairs - Drainage	13,717	33%	41,500	27,783	67%	41,500	0	0% b
DB0	5.5112.200	Perm Improve Highway	0	100%	0	0	0%	0	0	100% b
General Repairs Total:			692,401	36%	1,946,184	1,253,783	64%	1,946,184	0	0%
<u>Employee Benefits - NYS Retirement</u>										
DB0	5.9010.800	NYS Retirement	100,741	100%	100,741	0	0%	100,741	0	0% b
Employee Benefits - NYS Retirement Total:			100,741	100%	100,741	0	0%	100,741	0	0%
<u>Employee Benefits - Health Ins</u>										
DB0	5.9060.800	Hospital & Medical Insurance	25,645	15%	168,589	142,944	85%	168,589	0	0% b
Employee Benefits - Health Ins Total:			25,645	15%	168,589	142,944	85%	168,589	0	0%
<u>Employee Benefits - Ins Opt Out</u>										
DB0	5.9061.800	Health Insurance Opt-Out	1,246	50%	2,500	1,254	50%	2,500	0	0% b
Employee Benefits - Ins Opt Out Total:			1,246	50%	2,500	1,254	50%	2,500	0	0%
<u>Employee Benefits - FICA</u>										
DB0	5.9030.800	FICA	21,149	42%	50,650	29,501	58%	50,650	0	0% b
Employee Benefits - FICA Total:			21,149	42%	50,650	29,501	58%	50,650	0	0%
<u>Employee Benefits - Workers Comp</u>										
DB0	5.9040.800	Worker's Compensation	25,781	64%	40,000	14,219	36%	40,000	0	0% b
Employee Benefits - Workers Comp Total:			25,781	64%	40,000	14,219	36%	40,000	0	0%
<u>Employee Benefits - Other</u>										
DB0	5.9055.800	Disability Insurance	371	19%	2,000	1,629	81%	2,000	0	0% b
Employee Benefits - Other Total:			371	19%	2,000	1,629	81%	2,000	0	0%
<u>Appropriations</u>										
DB0	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			867,334	38%	2,310,664	1,443,330	62%	2,310,664	0	0%
DB0 Highway Part Town Total:			1,142,007		0	-1,142,007		106	106	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var - %	
HA0 Landfill Capital Fund											
Revenue											
Use of Money and Property											
HA0	4.2401	Interest & Earnings	3	100%		0	-3	0%	3	3	100% a
Use of Money and Property Total:			3	100%		0	-3	100%	3	3	100%
Appropriations											
HA0	4.9600	Appropriations	0	100%		0	0	0%	0	0	100% b
HA0	4.9602	Budgetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
HA0	4.9800	Revenues	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			3	100%		0	-3	100%	3	3	100%
Expense											
Refuse											
HA0	5.8160.200	Landfill Closure - Capital Out	0	100%		0	0	0%	0	0	100% b
Refuse Total:			0	100%		0	0	100%	0	0	100%
Appropriations											
HA0	5.9602	Budgetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			0	100%		0	0	100%	0	0	100%
HA0 Landfill Capital Fund Total:			3			0	-3		3	3	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
HB0 Watervale Rd. Water Ext.										
Revenue										
Use of Money and Property										
HB0	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100% b
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%
BANs										
HB0	4.5730	BAN's Redeemed From Approp	0	100%	0	0	0%	0	0	100% b
BANs Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
HB0	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
HB0	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
HB0	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			0	100%	0	0	100%	0	0	100%
Expense										
Water Trans-Distrib										
HB0	5.8340.200	Trans/Dist - Capital Outlay	0	100%	0	0	0%	0	0	100% b
Water Trans-Distrib Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
HB0	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
HB0 Watervale Rd. Water Ext. Total:			0		0	0		0	0	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
HD0 Thompson Sewer Dist.										
Revenue										
Use of Money and Property										
HD0	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100% b
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%
BANs										
HD0	4.5710	Proceeds of Serial Bonds	0	100%	0	0	0%	0	0	100% b
BANs Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
HD0	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
HD0	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
HD0	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			0	100%	0	0	100%	0	0	100%
Expense										
Sewer										
HD0	5.8120.200	Sanitary Sewers - Capital Otly	0	100%	0	0	0%	0	0	100% b
Sewer Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
HD0	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
HD0 Thompson Sewer Dist. Total:			0		0	0		0	0	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2021 58%			Annual	Remaining	42%	Actual	Budget Var - %			
HE0 Salt Storage Facility										
Revenue										
Use of Money and Property										
HE0	4.2401	Interest & Earnings	70	100%	0	-70	0%	70	70	100% a
Use of Money and Property Total:			70	100%	0	-70	100%	70	70	100%
Interfund Transfers										
HE0	4.5031	Interfund Transfers	0	100%	0	0	0%	0	0	100% b
Interfund Transfers Total:			0	100%	0	0	100%	0	0	100%
BANs										
HE0	4.5730	Bond Anticipation Notes	0	100%	0	0	0%	0	0	100% b
BANs Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
HE0	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
HE0	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
HE0	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			70	100%	0	-70	100%	70	70	100%
Expense										
Town Board										
HE0	5.1000	Prior Year Expenses	0	100%	0	0	0%	0	0	100% b
Town Board Total:			0	100%	0	0	100%	0	0	100%
Garage/Salt Storage										
HE0	5.5132.200	Salt Storage Facility - Cap Ot	0	100%	0	0	0%	0	0	100% b
Garage/Salt Storage Total:			0	100%	0	0	100%	0	0	100%
BANs										
HE0	5.9730.600	BAN - Principal	0	100%	0	0	0%	0	0	100% b
HE0	5.9730.700	BAN - Interest	0	100%	0	0	0%	0	0	100% b
BANs Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
HE0	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
HE0 Salt Storage Facility Total:			70		0	-70		70	70	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var -	%
HG0 Highway Garage Roof											
Revenue											
Use of Money and Property											
HG0	4.2401	Interest & Earnings	16	100%		0	-16	0%	16	16	100% a
Use of Money and Property Total:			16	100%		0	-16	100%	16	16	100%
BANs											
HG0	4.5730	Bond Anticipation Notes	0	100%		0	0	0%	0	0	100% b
BANs Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			16	100%		0	-16	100%	16	16	100%
Expense											
Garage/Salt Storage											
HG0	5.5132.200	Garage - Bldg and Eqpt	0	100%		0	0	0%	0	0	100% b
Garage/Salt Storage Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			0	100%		0	0	100%	0	0	100%
HG0 Highway Garage Roof Total:			16			0	-16		16	16	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var - %	
HW0 Town Hall Windows											
Revenue											
Use of Money and Property											
HW	4.2401	Interest & Earnings	0	100%		0	0	0%	0	0	100% b
Use of Money and Property Total:			0	100%		0	0	100%	0	0	100%
BANs											
HW	4.5730	Bond Anticipation Notes	0	100%		0	0	0%	0	0	100% b
BANs Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			0	100%		0	0	100%	0	0	100%
Expense											
Garage/Salt Storage											
HW	5.5132.200	Town Hall Windows	0	100%		0	0	0%	0	0	100% b
Garage/Salt Storage Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			0	100%		0	0	100%	0	0	100%
HW0 Town Hall Windows Total:			0			0	0		0	0	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var	%
SD1 Consolidated Drainage #1											
Revenue											
Real Property Tax											
SD1	4.1001	Real Property Taxes	65,775	100%		65,775	0	0%	65,775	0	0% b
Real Property Tax Total:			65,775	100%		65,775	0	0%	65,775	0	0%
Use of Money and Property											
SD1	4.2401	Interest & Earnings	105	100%		0	-105	0%	105	105	100% a
Use of Money and Property Total:			105	100%		0	-105	100%	105	105	100%
Appropriations											
SD1	4.9600	Appropriations	0	100%		0	0	0%	0	0	100% b
SD1	4.9602	Budgetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
SD1	4.9620	Budget Provisions - Other Uses	0	100%		0	0	0%	0	0	100% b
SD1	4.9800	Revenues	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			65,880	100%		65,775	-105	0%	65,880	105	0%
Expense											
Drainage											
SD1	5.8540.400	Drainage - Contractual	1,719	3%		65,775	64,056	97%	65,775	0	0% b
Drainage Total:			1,719	3%		65,775	64,056	97%	65,775	0	0%
Appropriations											
SD1	5.9602	Budgetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			1,719	3%		65,775	64,056	97%	65,775	0	0%
SD1 Consolidated Drainage #1 Total:			64,161			0	-64,161		105	105	

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var -	%
SD2 Consolidated Drainage #2											
Revenue											
Real Property Tax											
SD2	4.1001	Real Property Taxes	34,400	100%		34,400	0	0%	34,400	0	0% b
Real Property Tax Total:			34,400	100%		34,400	0	0%	34,400	0	0%
Use of Money and Property											
SD2	4.2401	Interest & Earnings	52	100%		0	-52	0%	52	52	100% a
Use of Money and Property Total:			52	100%		0	-52	100%	52	52	100%
Appropriations											
SD2	4.9600	Appropriations	0	100%		0	0	0%	0	0	100% b
SD2	4.9602	Budgetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
SD2	4.9620	Budget Provisions - Other Uses	0	100%		0	0	0%	0	0	100% b
SD2	4.9800	Revenues	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			34,452	100%		34,400	-52	0%	34,452	52	0%
Expense											
Drainage											
SD2	5.8540.400	Drainage - Contractual	420	1%		34,400	33,980	99%	34,400	0	0% b
Drainage Total:			420	1%		34,400	33,980	99%	34,400	0	0%
Appropriations											
SD2	5.9602	Budgetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			420	1%		34,400	33,980	99%	34,400	0	0%
SD2 Consolidated Drainage #2 Total:			34,032			0	-34,032		52	52	

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var -	%
SD3 Consolidated Drainage #3											
Revenue											
Real Property Tax											
SD3	4.1001	Real Property Taxes	88,225	100%		88,225	0	0%	88,225	0	0% b
Real Property Tax Total:			88,225	100%		88,225	0	0%	88,225	0	0%
Use of Money and Property											
SD3	4.2401	Interest & Earnings	238	100%		0	-238	0%	238	238	100% a
Use of Money and Property Total:			238	100%		0	-238	100%	238	238	100%
Interfund Transfers											
SD3	4.5031	Interfund Transfers	0	100%		0	0	0%	0	0	100% b
Interfund Transfers Total:			0	100%		0	0	100%	0	0	100%
Appropriations											
SD3	4.9600	Appropriations	0	100%		0	0	0%	0	0	100% b
SD3	4.9602	Budgetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
SD3	4.9620	Budget Provisions - Other Uses	0	100%		0	0	0%	0	0	100% b
SD3	4.9800	Revenues	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			88,463	100%		88,225	-238	0%	88,463	238	0%
Expense											
Drainage											
SD3	5.8540.400	Drainage - Contractual	2,684	3%		88,225	85,541	97%	88,225	0	0% b
Drainage Total:			2,684	3%		88,225	85,541	97%	88,225	0	0%
Appropriations											
SD3	5.9602	Budgetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			2,684	3%		88,225	85,541	97%	88,225	0	0%
SD3 Consolidated Drainage #3 Total:			85,779			0	-85,779		238	238	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
SF1 Fayetteville Fire Protection										
Revenue										
Real Property Tax										
SF1	4.1001	Real Property Taxes	1,950,852	100%	1,950,845	-7	0%	1,950,852	7	0% a
Real Property Tax Total:			1,950,852	100%	1,950,845	-7	0%	1,950,852	7	0%
Use of Money and Property										
SF1	4.2401	Interest & Earnings	2	100%	0	-2	0%	2	2	100% a
Use of Money and Property Total:			2	100%	0	-2	100%	2	2	100%
Appropriations										
SF1	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SF1	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SF1	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			1,950,854	100%	1,950,845	-9	0%	1,950,854	9	0%
Expense										
Fire Protection										
SF1	5.3410.400	Fire Protection - Contractual	1,950,845	100%	1,950,845	0	0%	1,950,845	0	0% b
Fire Protection Total:			1,950,845	100%	1,950,845	0	0%	1,950,845	0	0%
Appropriations										
SF1	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			1,950,845	100%	1,950,845	0	0%	1,950,845	0	0%
SF1 Fayetteville Fire Protection Total:			9		0	-9		9	9	

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Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
SF2 Manlius Fire Protection										
Revenue										
Real Property Tax										
SF2	4.1001	Real Property Taxes	1,381,810	100%	1,381,758	-52	0%	1,381,810	52	0% a
Real Property Tax Total:			1,381,810	100%	1,381,758	-52	0%	1,381,810	52	0%
Use of Money and Property										
SF2	4.2401	Interest & Earnings	6	100%	0	-6	0%	6	6	100% a
Use of Money and Property Total:			6	100%	0	-6	100%	6	6	100%
Appropriations										
SF2	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SF2	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SF2	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			1,381,816	100%	1,381,758	-58	0%	1,381,816	58	0%
Expense										
Fire Protection										
SF2	5.3410.400	Fire Protection - Contractual	1,381,758	100%	1,381,758	0	0%	1,381,758	0	0% b
Fire Protection Total:			1,381,758	100%	1,381,758	0	0%	1,381,758	0	0%
Appropriations										
SF2	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			1,381,758	100%	1,381,758	0	0%	1,381,758	0	0%
SF2 Manlius Fire Protection Total:			58		0	-58		58	58	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var -	%
SF3 Minoa Fire Protection											
Revenue											
Real Property Tax											
SF3	4.1001	Real Property Taxes	875,519	100%	875,485	-34	0%		875,519	34	0% a
Real Property Tax Total:			875,519	100%	875,485	-34	0%		875,519	34	0%
Use of Money and Property											
SF3	4.2401	Interest & Earnings	1	100%	0	-1	0%		1	1	100% a
Use of Money and Property Total:			1	100%	0	-1	100%		1	1	100%
Appropriations											
SF3	4.9600	Appropriations	0	100%	0	0	0%		0	0	100% b
SF3	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%		0	0	100% b
SF3	4.9800	Revenues	0	100%	0	0	0%		0	0	100% b
Appropriations Total:			0	100%	0	0	100%		0	0	100%
Revenue Total:			875,520	100%	875,485	-35	0%		875,520	35	0%
Expense											
Fire Protection											
SF3	5.3410.400	Fire Protection - Contractual	875,486	100%	875,485	-1	0%		875,486	1	0% a
Fire Protection Total:			875,486	100%	875,485	-1	0%		875,486	1	0%
Appropriations											
SF3	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%		0	0	100% b
Appropriations Total:			0	100%	0	0	100%		0	0	100%
Expense Total:			875,486	100%	875,485	-1	0%		875,486	1	0%
SF3 Minoa Fire Protection Total:			34		0	-34			34	34	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2021 58%			Annual	Remaining	42%	Actual	Budget Var	- %		
SF4 Kirkville Fire Protection										
Revenue										
Real Property Tax										
SF4	4.1001	Property Taxes	223,584	100%	223,582	-2	0%	223,584	2 0% a	
Real Property Tax Total:			223,584	100%	223,582	-2	0%	223,584	2 0%	
Use of Money and Property										
SF4	4.2401	Earned Interest	0	100%	0	0	0%	0	0 100% b	
Use of Money and Property Total:			0	100%	0	0	100%	0	0 100%	
Appropriations										
SF4	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0 100% b	
Appropriations Total:			0	100%	0	0	100%	0	0 100%	
Revenue Total:			223,584	100%	223,582	-2	0%	223,584	2 0%	
Expense										
Fire Protection										
SF4	5.3410.400	Kirkville Fire - Contractual	223,582	100%	223,582	0	0%	223,582	0 0% b	
Fire Protection Total:			223,582	100%	223,582	0	0%	223,582	0 0%	
Appropriations										
SF4	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0 100% b	
Appropriations Total:			0	100%	0	0	100%	0	0 100%	
Expense Total:			223,582	100%	223,582	0	0%	223,582	0 0%	
Asset										
Appropriations										
SF4	4.9600	Appropriations	0	100%	0	0	0%	0	0 100% b	
SF4	4.9800	Revenues	0	100%	0	0	0%	0	0 100% b	
Appropriations Total:			0	100%	0	0	100%	0	0 100%	
Asset Total:			0	100%	0	0	100%	0	0 100%	
SF4 Kirkville Fire Protection Total:			2		0	-2		2	2	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2021			58%	Annual	Remaining	42%	Actual	Budget Var - %		
SL1 Overhead Lighting										
Revenue										
Real Property Tax										
SL1	4.1001	Real Property Taxes	20,011	100%	20,000	-11	0%	20,011	11	0% a
Real Property Tax Total:			20,011	100%	20,000	-11	0%	20,011	11	0%
Use of Money and Property										
SL1	4.2401	Interest & Earnings	12	100%	0	-12	0%	12	12	100% a
Use of Money and Property Total:			12	100%	0	-12	100%	12	12	100%
Appropriations										
SL1	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SL1	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SL1	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SL1	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			20,023	100%	20,000	-23	0%	20,023	23	0%
Expense										
Street Lighting										
SL1	5.5182.400	Street Lighting - Contractual	11,766	59%	20,000	8,234	41%	20,000	0	0% b
Street Lighting Total:			11,766	59%	20,000	8,234	41%	20,000	0	0%
Appropriations										
SL1	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			11,766	59%	20,000	8,234	41%	20,000	0	0%
SL1 Overhead Lighting Total:			8,257		0	-8,257		23	23	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
SL2 Underground Lighting										
Revenue										
<u>Real Property Tax</u>										
SL2	4.1001	Real Property Taxes	26,002	100%	26,000	-2	0%	26,002	2	0% a
Real Property Tax Total:			26,002	100%	26,000	-2	0%	26,002	2	0%
<u>Use of Money and Property</u>										
SL2	4.2401	Interest & Earnings	2	100%	0	-2	0%	2	2	100% a
Use of Money and Property Total:			2	100%	0	-2	100%	2	2	100%
<u>Appropriations</u>										
SL2	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SL2	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SL2	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SL2	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			26,004	100%	26,000	-4	0%	26,004	4	0%
Expense										
<u>Street Lighting</u>										
SL2	5.5182.400	Street Lighting - Contractual	15,743	61%	26,000	10,257	39%	26,000	0	0% b
Street Lighting Total:			15,743	61%	26,000	10,257	39%	26,000	0	0%
<u>Appropriations</u>										
SL2	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			15,743	61%	26,000	10,257	39%	26,000	0	0%
SL2 Underground Lighting Total:			10,261		0	-10,261		4	4	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
SL3 Entry Lighting										
Revenue										
Real Property Tax										
SL3	4.1001	Real Property Taxes	1,202	100%	1,200	-2	0%	1,202	2	0% a
Real Property Tax Total:			1,202	100%	1,200	-2	0%	1,202	2	0%
Use of Money and Property										
SL3	4.2401	Interest & Earnings	3	100%	0	-3	0%	3	3	100% a
Use of Money and Property Total:			3	100%	0	-3	100%	3	3	100%
Appropriations										
SL3	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SL3	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SL3	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SL3	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			1,205	100%	1,200	-5	0%	1,205	5	0%
Expense										
Street Lighting										
SL3	5.5182.400	Street Lighting - Contractual	709	59%	1,200	491	41%	1,200	0	0% b
Street Lighting Total:			709	59%	1,200	491	41%	1,200	0	0%
Appropriations										
SL3	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			709	59%	1,200	491	41%	1,200	0	0%
SL3 Entry Lighting Total:			496		0	-496		5	5	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End			
1/1 - 7/31/2021			58%		Annual	Remaining	42%	Actual	Budget Var - %		
SL4 Garden Park Lighting											
Revenue											
Real Property Tax											
SL4	4.1001	Real Property Taxes	7,501	100%	7,500	-1	0%	7,501	1	0%	a
Real Property Tax Total:			7,501	100%	7,500	-1	0%	7,501	1	0%	
Use of Money and Property											
SL4	4.2401	Interest & Earnings	0	100%	0	0	0%	0	0	100%	b
Use of Money and Property Total:			0	100%	0	0	100%	0	0	100%	
Appropriations											
SL4	4.9600	Appropriations	0	100%	0	0	0%	0	0	100%	b
SL4	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b
SL4	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100%	b
SL4	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Revenue Total:			7,501	100%	7,500	-1	0%	7,501	1	0%	
Expense											
Street Lighting											
SL4	5.5182.400	Street Lighting - Contractual	4,389	59%	7,500	3,111	41%	7,500	0	0%	b
Street Lighting Total:			4,389	59%	7,500	3,111	41%	7,500	0	0%	
Appropriations											
SL4	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Expense Total:			4,389	59%	7,500	3,111	41%	7,500	0	0%	
SL4 Garden Park Lighting Total:			3,112		0	-3,112		1	1		

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

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a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var -	%
SL5 Ratnour Bridge Lighting											
Revenue											
Real Property Tax											
SL5	4.1001	Real Property Taxes	31,009	100%		31,000	-9	0%	31,009	9	0% a
Real Property Tax Total:			31,009	100%		31,000	-9	0%	31,009	9	0%
Use of Money and Property											
SL5	4.2401	Interest & Earnings	4	100%		0	-4	0%	4	4	100% a
Use of Money and Property Total:			4	100%		0	-4	100%	4	4	100%
Appropriations											
SL5	4.9600	Appropriations	0	100%		0	0	0%	0	0	100% b
SL5	4.9602	Budgetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
SL5	4.9800	Revenues	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			31,013	100%		31,000	-13	0%	31,013	13	0%
Expense											
Street Lighting											
SL5	5.5182.400	Street Lighting - Contractual	17,639	57%		31,000	13,361	43%	31,000	0	0% b
Street Lighting Total:			17,639	57%		31,000	13,361	43%	31,000	0	0%
Appropriations											
SL5	5.9602	Budgetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			17,639	57%		31,000	13,361	43%	31,000	0	0%
SL5 Ratnour Bridge Lighting Total:			13,374			0	-13,374		13	13	

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual		Budget			Projected Year End		
1/1 - 7/31/2021		58%	Annual	Remaining	42%		Actual	Budget Var - %	
SR1 Manlius Trash Dist									
Revenue									
Real Property Tax									
SR1	4.1001	Real Property Taxes	1,368,866	103%	1,326,196	-42,670	0%	1,368,866	42,670 3% a
Real Property Tax Total:			1,368,866	103%	1,326,196	-42,670	-3%	1,368,866	42,670 3%
Use of Money and Property									
SR1	4.2401	Interest & Earnings	157	100%	0	-157	0%	157	157 100% a
Use of Money and Property Total:			157	100%	0	-157	100%	157	157 100%
Appropriations									
SR1	4.9600	Appropriations Fund Balance	0	100%	0	0	0%	0	0 100% b
SR1	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0 100% b
SR1	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0 100% b
SR1	4.9800	Revenues	0	100%	0	0	0%	0	0 100% b
Appropriations Total:			0	100%	0	0	100%	0	0 100%
Revenue Total:			1,369,023	103%	1,326,196	-42,827	-3%	1,369,023	42,827 3%
Expense									
Refuse									
SR1	5.8160.100	Refuse - Personal Services	9,267	102%	9,107	-160	0%	9,267	160 2% a
SR1	5.8160.400	Refuse - Contractual	787,505	60%	1,313,915	526,410	40%	1,313,915	0 0% b
Refuse Total:			796,772	60%	1,323,022	526,250	40%	1,323,182	160 0%
Employee Benefits - NYS Retirement									
SR1	5.9010.800	NYS Retirement	0	100%	0	0	0%	0	0 100% b
Employee Benefits - NYS Retirement Total:			0	100%	0	0	100%	0	0 100%
Employee Benefits - Health Ins									
SR1	5.9060.800	Hospital & Medical Insurance	1,301	53%	2,477	1,176	47%	2,477	0 0% b
Employee Benefits - Health Ins Total:			1,301	53%	2,477	1,176	47%	2,477	0 0%
Employee Benefits - FICA									
SR1	5.9030.800	FICA	398	57%	697	299	43%	697	0 0% b
Employee Benefits - FICA Total:			398	57%	697	299	43%	697	0 0%
Appropriations									
SR1	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0 100% b
Appropriations Total:			0	100%	0	0	100%	0	0 100%
Expense Total:			798,471	60%	1,326,196	527,725	40%	1,326,356	160 0%
SR1 Manlius Trash Dist Total:			570,552		0	-570,552		42,667	42,667

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var - %	
SR2 Manlius Brush Dist											
Revenue											
Real Property Tax											
SR2	4.1001	Real Property Taxes	163,081	100%		162,693	-388	0%	163,081	388	0% a
Real Property Tax Total:			163,081	100%		162,693	-388	0%	163,081	388	0%
Use of Money and Property											
SR2	4.2401	Interest & Earnings	10	100%		0	-10	0%	10	10	100% a
Use of Money and Property Total:			10	100%		0	-10	100%	10	10	100%
Appropriations											
SR2	4.9600	Appropriations Fund Balance	0	100%		0	0	0%	0	0	100% b
SR2	4.9602	Budgetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
SR2	4.9620	Budget Provisions - Other Uses	0	100%		0	0	0%	0	0	100% b
SR2	4.9800	Revenues	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			163,091	100%		162,693	-398	0%	163,091	398	0%
Expense											
Refuse											
SR2	5.8160.100	Refuse - Personal Services	9,267	102%		9,107	-160	0%	9,267	160	2% a
SR2	5.8160.400	Refuse - Contractual	87,740	58%		150,412	62,672	42%	150,412	0	0% b
Refuse Total:			97,007	61%		159,519	62,512	39%	159,679	160	0%
Employee Benefits - NYS Retirement											
SR2	5.9010.800	NYS Retirement	0	100%		0	0	0%	0	0	100% b
Employee Benefits - NYS Retirement Total:			0	100%		0	0	100%	0	0	100%
Employee Benefits - Health Ins											
SR2	5.9060.800	Hospital & Medical Insurance	1,301	53%		2,477	1,176	47%	2,477	0	0% b
Employee Benefits - Health Ins Total:			1,301	53%		2,477	1,176	47%	2,477	0	0%
Employee Benefits - FICA											
SR2	5.9030.800	FICA	397	57%		697	300	43%	697	0	0% b
Employee Benefits - FICA Total:			397	57%		697	300	43%	697	0	0%
Appropriations											
SR2	5.9602	Budgetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			98,705	61%		162,693	63,988	39%	162,853	160	0%
SR2 Manlius Brush Dist Total:			64,386			0	-64,386		238	238	

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Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var -	%
SS1 Manlius Sewer Dist											
Revenue											
Real Property Tax											
SS1	4.1001	Real Property Taxes	0	100%		0	0	0%	0	0	100% b
Real Property Tax Total:			0	100%		0	0	100%	0	0	100%
Intergovernmental Charges											
SS1	4.2374	Transportation T/Dewitt	0	100%		0	0	0%	0	0	100% b
Intergovernmental Charges Total:			0	100%		0	0	100%	0	0	100%
Use of Money and Property											
SS1	4.2401	Interest & Earnings	111	100%		0	-111	0%	111	111	100% a
Use of Money and Property Total:			111	100%		0	-111	100%	111	111	100%
Appropriations											
SS1	4.9600	Appropriations	0	0%	123,257	123,257	100%		123,257	0	0% b
SS1	4.9602	Budgetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
SS1	4.9800	Revenues	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	0%	123,257	123,257	100%		123,257	0	0%
Revenue Total:			111	0%	123,257	123,146	100%		123,368	111	0%
Expense											
Sewer											
SS1	5.8110.400	Sewer Administration	0	100%		0	0	0%	0	0	100% b
SS1	5.8120.400	Sanitary Sewers - O&M	134	100%		0	-134	0%	134	134	100% a
SS1	5.8130.400	Sewage Trtmt & Disp - County	123,257	100%	123,257		0	0%	123,257	0	0% b
Sewer Total:			123,391	100%	123,257		-134	0%	123,391	134	0%
Appropriations											
SS1	5.9602	Budgetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			123,391	100%	123,257		-134	0%	123,391	134	0%
SS1 Manlius Sewer Dist Total:			-123,280			0	123,280		-23	-23	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
SS2 Thompson Sewer Dist										
Revenue										
Real Property Tax										
SS2	4.1001	Real Property Taxes	19,998	100%	19,997	-1	0%	19,998	1	0% a
Real Property Tax Total:			19,998	100%	19,997	-1	0%	19,998	1	0%
Home and Comm Svc										
SS2	4.2120	Sewer Rents	0	100%	0	0	0%	0	0	100% b
Home and Comm Svc Total:			0	100%	0	0	100%	0	0	100%
Use of Money and Property										
SS2	4.2401	Interest & Earnings	2	100%	0	-2	0%	2	2	100% a
Use of Money and Property Total:			2	100%	0	-2	100%	2	2	100%
Appropriations										
SS2	4.9600	Appropriations	0	100%	0	0	0%	0	0	100% b
SS2	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SS2	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			20,000	100%	19,997	-3	0%	20,000	3	0%
Expense										
BANs										
SS2	5.9710.600	Serial Bonds - Principal	15,000	100%	15,000	0	0%	15,000	0	0% b
SS2	5.9710.700	Serial Bonds - Interest	2,691	54%	4,997	2,306	46%	4,997	0	0% b
BANs Total:			17,691	88%	19,997	2,306	12%	19,997	0	0%
Appropriations										
SS2	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			17,691	88%	19,997	2,306	12%	19,997	0	0%
SS2 Thompson Sewer Dist Total:			2,309		0	-2,309		3	3	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var -	%
SS3 Megnin Farms Sewer											
Revenue											
Real Property Tax											
SS3	4.1001	Real Property Taxes	68,858	102%	67,318	-1,540	0%		68,858	1,540	2% a
Real Property Tax Total:			68,858	102%	67,318	-1,540	-2%		68,858	1,540	2%
Use of Money and Property											
SS3	4.2401	Interest & Earnings	1	100%	0	-1	0%		1	1	100% a
Use of Money and Property Total:			1	100%	0	-1	100%		1	1	100%
Revenue Total:			68,859	102%	67,318	-1,541	-2%		68,859	1,541	2%
Expense											
Sewer											
SS3	5.8110.400	Sewer Administration	68,858	102%	67,318	-1,540	0%		68,858	1,540	2% a
Sewer Total:			68,858	102%	67,318	-1,540	-2%		68,858	1,540	2%
Expense Total:			68,858	102%	67,318	-1,540	-2%		68,858	1,540	2%
SS3 Megnin Farms Sewer Total:			1		0	-1			1	1	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End		
			1/1 - 7/31/2021	58%	Annual	Remaining	42%	Actual	Budget	Var - %
SW1 Manlius Con Water Supply										
Revenue										
Real Property Tax										
SW	4.1001	Real Property Taxes	1,000	100%	1,000	0	0%	1,000	0	0% b
Real Property Tax Total:			1,000	100%	1,000	0	0%	1,000	0	0%
Use of Money and Property										
SW	4.2401	Interest & Earnings	8	100%	0	-8	0%	8	8	100% a
Use of Money and Property Total:			8	100%	0	-8	100%	8	8	100%
Miscellaneous Revenue										
SW	4.2701	Refund of Prior Year Expendtrs	0	100%	0	0	0%	0	0	100% b
Miscellaneous Revenue Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
SW	4.9600	Appropriations Fund Balance	0	100%	0	0	0%	0	0	100% b
SW	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SW	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SW	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			1,008	101%	1,000	-8	-1%	1,008	8	1%
Expense										
Water Admin										
SW	5.8310.400	Water Admin - Contractual	0	100%	0	0	0%	0	0	100% b
Water Admin Total:			0	100%	0	0	100%	0	0	100%
Water Trans-Distrib										
SW	5.8340.400	Trans/Dist - Contractual	0	0%	1,000	1,000	100%	1,000	0	0% b
Water Trans-Distrib Total:			0	0%	1,000	1,000	100%	1,000	0	0%
Appropriations										
SW	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	0%	1,000	1,000	100%	1,000	0	0%
SW1 Manlius Con Water Supply Total:			1,008		0	-1,008		8	8	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
SW2 Manlius Con Water Dist										
Revenue										
Real Property Tax										
SW	4.1001	Real Property Taxes	61,053	100%	61,000	-53	0%	61,053	53	0% a
Real Property Tax Total:			61,053	100%	61,000	-53	0%	61,053	53	0%
Intergovernmental Charges										
SW	4.2378	T/CICERO Lease	0	100%	0	0	0%	0	0	100% b
Intergovernmental Charges Total:			0	100%	0	0	100%	0	0	100%
Use of Money and Property										
SW	4.2401	Interest & Earnings	6	100%	0	-6	0%	6	6	100% a
Use of Money and Property Total:			6	100%	0	-6	100%	6	6	100%
Miscellaneous Revenue										
SW	4.2701	Refund of Prior Year Expendtrs	0	100%	0	0	0%	0	0	100% b
Miscellaneous Revenue Total:			0	100%	0	0	100%	0	0	100%
Appropriations										
SW	4.9600	Appropriations Fund Balance	0	100%	0	0	0%	0	0	100% b
SW	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
SW	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100% b
SW	4.9800	Revenues	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			61,059	100%	61,000	-59	0%	61,059	59	0%
Expense										
Water Admin										
SW	5.8310.400	Water Admin - Contractual	0	100%	0	0	0%	0	0	100% b
Water Admin Total:			0	100%	0	0	100%	0	0	100%
Water Trans-Distrib										
SW	5.8340.400	Trans/Dist - Contractual	29,861	49%	61,000	31,139	51%	61,000	0	0% b
Water Trans-Distrib Total:			29,861	49%	61,000	31,139	51%	61,000	0	0%
Appropriations										
SW	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			29,861	49%	61,000	31,139	51%	61,000	0	0%
SW2 Manlius Con Water Dist Total:			31,198		0	-31,198		59	59	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var -	%
SW3 Skyridge Water Dist											
Revenue											
Real Property Tax											
SW	4.1001	Real Property Taxes	20,300	100%		20,300	0	0%	20,300	0	0% b
Real Property Tax Total:			20,300	100%		20,300	0	0%	20,300	0	0%
Use of Money and Property											
SW	4.2401	Interest & Earnings	27	100%		0	-27	0%	27	27	100% a
Use of Money and Property Total:			27	100%		0	-27	100%	27	27	100%
Miscellaneous Revenue											
SW	4.2701	Refund of Prior Year Expendtrs	0	100%		0	0	0%	0	0	100% b
Miscellaneous Revenue Total:			0	100%		0	0	100%	0	0	100%
Appropriations											
SW	4.9600	Appropriations Fund Balance	0	100%		0	0	0%	0	0	100% b
SW	4.9602	Bugetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
SW	4.9620	Budget Provisions - Other Uses	0	100%		0	0	0%	0	0	100% b
SW	4.9800	Revenues	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			20,327	100%		20,300	-27	0%	20,327	27	0%
Expense											
Water Admin											
SW	5.8310.400	Water Admin - Contractual	0	0%		20,300	20,300	100%	20,300	0	0% b
Water Admin Total:			0	0%		20,300	20,300	100%	20,300	0	0%
Water Trans-Distrib											
SW	5.8340.400	Trans/Dist - Contractual	0	100%		0	0	0%	0	0	100% b
Water Trans-Distrib Total:			0	100%		0	0	100%	0	0	100%
Appropriations											
SW	5.9602	Bugetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			0	0%		20,300	20,300	100%	20,300	0	0%
SW3 Skyridge Water Dist Total:			20,327			0	-20,327		27	27	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var -	%
SW4 Highbridge Water Dist											
Revenue											
Real Property Tax											
SW	4.1001	Real Property Taxes	0	100%		0	0	0%	0	0	100% b
Real Property Tax Total:			0	100%		0	0	100%	0	0	100%
Use of Money and Property											
SW	4.2401	Interest & Earnings	0	100%		0	0	0%	0	0	100% b
Use of Money and Property Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			0	100%		0	0	100%	0	0	100%
Expense											
Water Trans-Distrib											
SW	5.8340.400	Trans/Dist - Contractual	0	100%		0	0	0%	0	0	100% b
Water Trans-Distrib Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			0	100%		0	0	100%	0	0	100%
SW4 Highbridge Water Dist Total:			0			0	0		0	0	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
TA1 Trust and Agency 1										
Revenue										
Use of Money and Property										
TA1	4.2401	Interest Earnings	48	100%	0	-48	0%	48	48	100% a
Use of Money and Property Total:			48	100%	0	-48	100%	48	48	100%
Appropriations										
TA1	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			48	100%	0	-48	100%	48	48	100%
Expense										
Appropriations										
TA1	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
TA1 Trust and Agency 1 Total:			48		0	-48		48	48	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

		YTD Actual			Budget			Projected Year End		
		1/1 -	7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var -	%
TA2 Trust and Agency 2										
Revenue										
<u>Use of Money and Property</u>										
TA2	4.2401	Earned Interest	45	100%	0	-45	0%	45	45	100% a
Use of Money and Property Total:			45	100%	0	-45	100%	45	45	100%
<u>Appropriations</u>										
TA2	4.9602	Budgetary Prov for Other Uses	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Revenue Total:			45	100%	0	-45	100%	45	45	100%
Expense										
<u>Appropriations</u>										
TA2	5.9602	Budgetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100% b
Appropriations Total:			0	100%	0	0	100%	0	0	100%
Expense Total:			0	100%	0	0	100%	0	0	100%
TA2 Trust and Agency 2 Total:			45		0	-45		45	45	

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Town of Manlius

Budget Report - Fund Detail

			YTD Actual			Budget			Projected Year End		
1/1 - 7/31/2021			58%			Annual	Remaining	42%	Actual	Budget Var - %	
W Debt											
Revenue											
Appropriations											
W	4.9602	Bugetary Prov for Other Uses	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Revenue Total:			0	100%		0	0	100%	0	0	100%
Expense											
Appropriations											
W	5.9602	Bugetary Prov - Fund Balance	0	100%		0	0	0%	0	0	100% b
Appropriations Total:			0	100%		0	0	100%	0	0	100%
Expense Total:			0	100%		0	0	100%	0	0	100%
W Debt Total:			0			0	0		0	0	

Town of Manlius

Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End			
			1/1 - 7/31/2021	58%	Annual	Remaining	42%	Actual	Budget Var - %		
W80 Schepp Water Dist											
Revenue											
Real Property Tax											
W80	4.1001	Real Property Taxes	84	100%	84	0	0%	84	0	0%	b
Real Property Tax Total:			84	100%	84	0	0%	84	0	0%	
Use of Money and Property											
W80	4.2401	Interest & Earnings	1	100%	0	-1	0%	1	1	100%	a
Use of Money and Property Total:			1	100%	0	-1	100%	1	1	100%	
Appropriations											
W80	4.9600	Appropriations	0	100%	0	0	0%	0	0	100%	b
W80	4.9602	Bugetary Prov for Other Uses	0	100%	0	0	0%	0	0	100%	b
W80	4.9620	Budget Provisions - Other Uses	0	100%	0	0	0%	0	0	100%	b
W80	4.9800	Revenues	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Revenue Total:			85	101%	84	-1	-1%	85	1	1%	
Expense											
Water Admin											
W80	5.8310.400	Water Admin - Contractual	0	0%	84	84	100%	84	0	0%	b
Water Admin Total:			0	0%	84	84	100%	84	0	0%	
Water Trans-Distrib											
W80	5.8340.400	Trans/Dist - Contractual	210	100%	0	-210	0%	210	210	100%	a
Water Trans-Distrib Total:			210	100%	0	-210	100%	210	210	100%	
Appropriations											
W80	5.9602	Bugetary Prov - Fund Balance	0	100%	0	0	0%	0	0	100%	b
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Expense Total:			210	250%	84	-126	-150%	294	210	250%	
W80 Schepp Water Dist Total:			-125		0	125		-209	-209		

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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Budget Report - Fund Detail

			YTD Actual		Budget			Projected Year End			
1/1 - 7/31/2021 58%			Annual			Remaining 42%		Actual	Budget Var - %		
W90 Watervale Water Dist											
Revenue											
Real Property Tax											
W90 4.1001	Real Property Taxes		65	100%	65	0	0%	65	0	0% b	
Real Property Tax Total:			65	100%	65	0	0%	65	0	0%	
Use of Money and Property											
W90 4.2401	Interest & Earnings		3	100%	0	-3	0%	3	3	100% a	
Use of Money and Property Total:			3	100%	0	-3	100%	3	3	100%	
Appropriations											
W90 4.9600	Appropriations		0	100%	0	0	0%	0	0	100% b	
W90 4.9602	Bugetary Prov for Other Uses		0	100%	0	0	0%	0	0	100% b	
W90 4.9620	Budget Provisions - Other Uses		0	100%	0	0	0%	0	0	100% b	
W90 4.9800	Revenues		0	100%	0	0	0%	0	0	100% b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Revenue Total:			68	105%	65	-3	-5%	68	3	5%	
Expense											
Water Admin											
W90 5.8310.400	Water Admin - Contractual		0	100%	0	0	0%	0	0	100% b	
Water Admin Total:			0	100%	0	0	100%	0	0	100%	
Water Trans-Distrib											
W90 5.8340.400	Trans/Dist - Contractual		36	55%	65	29	45%	65	0	0% b	
Water Trans-Distrib Total:			36	55%	65	29	45%	65	0	0%	
BANs											
W90 5.9730.600	BAN - Principal		0	100%	0	0	0%	0	0	100% b	
W90 5.9730.700	BAN - Interest		0	100%	0	0	0%	0	0	100% b	
BANs Total:			0	100%	0	0	100%	0	0	100%	
Appropriations											
W90 5.9602	Bugetary Prov - Fund Balance		0	100%	0	0	0%	0	0	100% b	
Appropriations Total:			0	100%	0	0	100%	0	0	100%	
Expense Total:			36	55%	65	29	45%	65	0	0%	
W90 Watervale Water Dist Total:			32		0	-32		3	3		

Projection Methods: w = YTD Weekly average projected to 52 week; 2 = YTD Bi-weekly avg projected to 26 periods.

m = YTD Monthly average projected to 12 months.

a = Actual YTD; b = Annual budget; p = Projected amount

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