

MINUTES
TOWN BOARD
June 23, 2021

The Town of Manlius Town Board hybrid meeting in-person and virtual live streaming with Supervisor Edmond Theobald presiding and the following Board members present:

Karen Green, Councilor
Sara Bollinger, Councilor
Elaine Denton, Councilor
John Deer, Councilor
Heather Waters, Councilor
Katelyn M. Kriesel, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town	Allison A. Weber, Town Clerk
Mike Crowell, Police Chief	Rob Cushing, Highway Superintendent
Ann Oot, Town Manager	

Virtual Meeting Attendees: Ann Messineo, Mike LeRoy, Casey Cleary-Hammarstedt, Warren Linhart, Mary Karpinski.

In-Person Meeting Attendees: Julie Fenster, Paul Birchmeyer, David Muraco, Rebecca Shiroff, Louis Muraco, Ari Spinoza, Mike Friend, Sharon Caron, Marlene Denny, Kate & Andrew Bushnell.

1. Welcome & Introductions

Supervisor Theobald introduced the Town Board Members and Town Officers that were in attendance.

2. The Pledge of Allegiance

The Town Board recited the Pledge of Allegiance. Supervisor Theobald, called the meeting to order at 6:30 pm.

3. Open Podium

David Muraco, Manlius, spoke about the pending commercial solar array applications in the Town of Manlius. Mr. Muraco requested the Town enact a moratorium on solar farms. Mr. Muraco stated that he would like to see the Town move forward with a comprehensive plan before the commercial solar applications are approved.

Councilor Waters entered the meeting at 6:40 PM.

Julie Fenster, Manlius, spoke in favor of a moratorium and asked the board to educate themselves about solar.

Mary Karpinski, Manlius, stated she would like to see a moratorium on solar considered by the board. Ms. Karpinski does not think these solar projects should be fast tracked and asked the board to consider the best locations for solar and to check the backgrounds of the developers. Ms.

Karpinski would like town councilors to disclose any affiliations that may present a conflict of interest.

Councilor Kriesel stated that the solar projects are not being fact tracked and the concerns are being heard.

4. Approval of Minutes – June 9, 2021 - TABLED

5. Approval of Abstract # 12

Councilor Bollinger made a motion, seconded by Councilor Waters to approve Abstract # 12 as submitted by Town Clerk Weber.

TOWN OF MANLIUS		
Fund Summary		
Abstract # 12 - 2021		
CODE	FUND	TOTALS
A	General Fund Townwide	\$50,783.40
B	General Fund Town	\$278.49
CM1	Police Trust	\$381.28
DA	Highway Fund Townwide	\$11,103.52
DB	Highway Fund Town	\$112,971.51

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

6. Public Hearing – Proposed Local Law Modification of 2-year term for Highway Superintendent

Attorney Frateschi gave an overview of the proposed local law which would increase the Highway Superintendents elected term from two years to four years. Attorney Frateschi stated this would be done under Municipal Rule Law and is subject to a mandatory referendum for the voters on November 2, 2021 and if passed it would go into effect on January 1, 2022.

Councilor Kriesel made a motion, seconded by Councilor Green, to waive the reading of the public notice in the matter of the proposed local law which would increase the Highway Superintendents elected term from two years to four years.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Councilor Green made a motion, seconded by Councilor Waters, to open the public hearing at 6:54 PM in the matter of the proposed local law which would increase the Highway Superintendents elected term from two years to four years.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Mike LeRoy, Manlius, stated he is in support of the Highway Superintendent's term changing from a two-year term to a four-year term.

Councilor Bollinger made a motion, seconded by Councilor Kriesel, to close the public hearing at 6:57 PM in the matter of the proposed local law which would increase the Highway Superintendents elected term from two years to four years.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Green made a motion, seconded by Councilor Bollinger, to adopt proposed Local Law 2021-6 modifying the term of office for the Highway Superintendent from a two-year term to a four-year term commencing January 1, 2022.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

IN THE MATTER

Of

**A LOCAL LAW 2021-6 TO AMEND THE
TOWN CODE INCREASING THE TERM OF
OFFICE OF THE TOWN HIGHWAY
SUPERINTENDENT FROM TWO YEARS
TO FOUR YEARS**

**RESOLUTION ENACTING
LOCAL LAW**

The **TOWN BOARD OF THE TOWN OF MANLIUS**, in the County of Onondaga, State of New York, met in regular session at the Town Hall in the Town of Manlius, located at 301 Brooklea Drive in the Village of Fayetteville, County of Onondaga, State of New York, and virtually on the platform commonly referred to as Zoom, the Town Facebook page and YouTube on the 14th of July, 2021, at 6:30 p.m.

The meeting was called to order by Edmond J. Theobald, Supervisor, and the following were present, namely:

Edmond J. Theobald Supervisor

Sara Bollinger Councilor

John Deer	Councilor
Elaine Denton	Councilor
Karen Green	Councilor
Katelyn Kriesel	Councilor
Heather Allison Waters	Councilor

The following resolution was moved, seconded and adopted:

WHEREAS, a Local Law has been introduced before the Board, to wit: Local Law No. 2021-6, creating Chapter 3 (“Elective Offices”), Article I to increase the elective office of Highway Superintendent from 2 years to 4 years;

**LOCAL LAW 2021-6, A LOCAL LAW CREATING
CHAPTER 3 ARTICLE I TO INCREASE THE TERM OF
OFFICE OF THE HIGHWAY SUPERINTENDENT FROM
TWO TO FOUR YEARS:**

Be it enacted by the Town Board of the Town of Manlius, Onondaga County, New York as follows:

Section 1. That a new Chapter 3 entitled “Elective Offices”, Article I of the Code of the Town of Manlius, has be adopted as follows:

CHAPTER 3 – ELECTIVE OFFICES

ARTICLE I

HIGHWAY SUPERINTENDENT

§ 3-1 Statutory authority.

This article is adopted pursuant to the provisions of the Municipal Home Rule Law of the State of New York.

§ 3-2 Increase in term.

The term of office of the elected Town Highway Superintendent shall be four years. Such four-year term shall commence as of the first day of January 2022 and shall apply to the person elected to such office at the biennial Town election to be held on November 2nd, 2021, and to those elected thereafter, provided that a proposition submitted pursuant to § 3-3 below is approved.

§ 3-3 Mandatory referendum.

This article is adopted subject to a mandatory referendum and shall be submitted for approval of the qualified voters of the Town of Manlius at the biennial Town election to be held on November 2nd, 2021. A proposition in the following form shall be included on the ballot at such biennial Town election, and the increased term of office shall not take effect unless such proposition is approved by a majority vote of the qualified voters voting thereon:

Shall Local Law 2021-6, entitled "A Local Law Increasing the Term of Office of Town Highway Superintendent from Two Years to Four Years," be approved?

§ 36-4 Supersession of Town Law.

This article shall supersede Town Law § 24 relating to the term of office for Town Highway Superintendent of the Town of Manlius.

§ 36-5 When effective.

This article shall become operative immediately upon its approval at the November 2, 2021 and shall be effective upon filing in the office of the Secretary of State, which shall take within 20 days after approval by the qualified voters.

Section 2. This article shall become operative immediately upon its approval at the November 2, 2021 and shall be effective upon filing in the office of the Secretary of State, which filing shall take place within 20 days after approval by the qualified voters.

WHEREAS, the Town Board has determined that the office of Highway Superintendent is administrative in nature and not policy oriented;

WHEREAS, because it is administrative in nature, consistency and continuity in the office of Highway Superintendent is important to gain expertise and management experience to operate an efficient and effective Highway Department;

WHEREAS, on July 7, 2021 the Town Board held a public hearing to consider Local Law 2021-6 at which time the members of the public were given an opportunity to speak for or against increasing the term of office for Highway Superintendent from 2 to 4 years;

WHEREAS, the Town Board desires for the public to vote on Local Law 2021-6 at the general election in November, 2021;

NOW, THEREFORE, BE IT

RESOLVED, that Local Law 2021-6 is hereby adopted, subject to mandatory referendum as set forth in Municipal Home Rule Law Section 23; and be it

FURTHER RESOLVED, that the Town Clerk is directed to file Local Law 2021-6 with the Secretary of State as provided by State Law.

I, ALLISON WEBER, Town Clerk of the Town of Manlius, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Manlius at a regular meeting of the Board duly called and held on the 14th day of July 2021; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Manlius, this 14th day of July, 2021.

DATED: _____, 2021
Fayetteville, New York

Allison Weber
Town Clerk of the Town of Manlius
Onondaga County, New York

**TOWN CODE INCREASING THE TERM OF
OFFICE OF THE TOWN CLERK FROM
TWO YEARS TO FOUR YEARS**

The **TOWN BOARD OF THE TOWN OF MANLIUS**, in the County of Onondaga, State of New York, met in regular session at the Town Hall in the Town of Manlius, located at 301 Brooklea Drive in the Village of Fayetteville, County of Onondaga, State of New York, and virtually on the platform commonly referred to as Zoom, the Town Facebook page and YouTube on the 7th of July, 2021, at 6:30 p.m.

The meeting was called to order by Edmond J. Theobald, Supervisor, and the following were present, namely:

Edmond J. Theobald	Supervisor
Sara Bollinger	Councilor
John Deer	Councilor
Elaine Denton	Councilor
Karen Green	Councilor
Katelyn Kriesel	Councilor
Heather Allison Waters	Councilor

The following resolution was moved, seconded and adopted:

WHEREAS, a Local Law has been introduced before the Board, to wit: Local Law No. 2021-7, creating Chapter 3, (“Elective Offices”), Article II, to increase the terms of the elective office of Town Clerk from 2 years to 4 years;

**LOCAL LAW 2021-7, A LOCAL LAW CREATING
CHAPTER 3 ARTICLE II TO INCREASE THE TERM OF
OFFICE OF THE TOWN CLERK FROM TWO TO FOUR
YEARS:**

**Be it enacted by the Town Board of the Town of Manlius, Onondaga County,
New York as follows:**

Section 1. That a new Chapter 3 entitled “Elective Offices”, Article II of the Code of the Town of Manlius, has be adopted as follows:

CHAPTER 3 – ELECTIVE OFFICES

ARTICLE II

TOWN CLERK

§ 3-6 **Statutory authority.**

This article is adopted pursuant to the provisions of the Municipal Home Rule Law of the State of New York.

§ 3-7 **Increase in term.**

The term of office of the elected Town Clerk shall be four years. Such four-year term shall commence as of the first day of January 2022 and shall apply to the person elected to such office at the biennial Town election to be held on November 2nd, 2021, and to those elected thereafter, provided that a proposition submitted pursuant to § 3-8 below is approved.

§ 3-8 **Mandatory referendum.**

This article is adopted subject to a mandatory referendum and shall be submitted for approval of the qualified voters of the Town of Manlius at the biennial Town election to be held on November 2nd, 2021. A proposition in the following form shall be included on the ballot at such biennial Town election, and the increased term of office shall not take effect unless such proposition is approved by a majority vote of the qualified voters voting thereon:

Shall Local Law 2021-7, entitled "A Local Law Increasing the Term of Office of Town Clerk from Two Years to Four Years," be approved?

§ 36-9 **Supersession of Town Law.**

This article shall supersede Town Law § 24 relating to the term of office for Town Clerk of the Town of Manlius.

§ 36-10 **When effective.**

This article shall become operative immediately upon its passage on November 2, 2021 and shall be effective upon filing in the office of the Secretary of State, which shall take within 20 days after approval by the qualified voters.

Section 2. This article shall become operative immediately upon its passage at the November 2, 2021 and shall be effective upon filing in the office of the Secretary of State, which filing shall take place within 20 days after approval by the qualified voters.

WHEREAS, the Town Board has determined that the office of Town Clerk is administrative in nature and not policy oriented;

WHEREAS, because it is administrative in nature, consistency and continuity in the office of Town Clerk is important to gain expertise and management experience to operate an efficient and effective Town Clerk's Office;

WHEREAS, on July 7, 2021 the Town Board held a public hearing to consider Local Law 2021-7 at which time the members of the public were given an opportunity to speak for or against increasing the term of office for Town Clerk from 2 to 4 years;

WHEREAS, the Town Board desires for the public to vote on Local Law 2021-7 at the general election in November, 2021;

NOW, THEREFORE, BE IT

RESOLVED, that Local Law 2021-7 is hereby adopted, subject to mandatory referendum as set forth in Municipal Home Rule Law Section 23; and be it

FURTHER RESOLVED, that the Town Clerk is directed to file Local Law 2021-7 with the Secretary of State as provided by State Law.

I, ALLISON WEBER, Town Clerk of the Town of Manlius, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Manlius at a regular meeting of the Board duly called and held on the 7th day of July 2021; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Manlius, this 7th day of July, 2021.

DATED: _____, 2021
Fayetteville, New York

Allison Weber
Town Clerk of the Town of Manlius
Onondaga County, New York

8. Commercial Solar Farms – Town of Manlius – Pilot Agreements, Partnership with OCIDA & a discussion of a moratorium on Commercial Solar Array Applications.

Councilor Kriesel explained that PILOT stands for (payment in lieu of taxes) and OCIDA is the (Onondaga County Industrial Development Agency).

Councilor Kriesel stated the pilot process is complicated and different for Community Solar Development Projects than other types of development projects. Councilor Kriesel stated she and Town Assessor Pat Duffy, Town Clerk Weber, Councilor Denton, Councilor Waters met with OCIDA to understand the process OCIDA goes through in vetting these projects.

Councilor Kriesel stated that the Town board opted back into the property tax exemption for solar which helps to foster solar development for small commercial and residential solar projects.

Councilor Kriesel stated that OCIDA has met with the Town and requested that the Town send any solar PILOT agreements to the agency so the agreements can be vetted. Councilor Kriesel stated that the process that OCIDA undertakes to review the applications and agreements is thorough and the project cannot move forward without the Town, School and County support.

The Town Board had a lengthy discussion about the current application process for large scale solar projects and current proposed projects in the town.

Councilor Green stated she would be in favor of a moratorium to allow the Planning Board time to understand the proposed commercial solar applications better.

Councilor Green stated that Planning Board Member Richard Rossetti sent an email to the town board with concerns and requested the Town Board consider a moratorium. * A copy of that correspondence is on file in the Town Clerk's Office*

Attorney Frateschi reviewed the process to enact a moratorium on commercial solar applications. The Town Board requested that Attorney Frateschi prepare a local law for a moratorium on commercial solar applications for the July 14th Town Board meeting.

Councilor Kriesel made a motion, seconded by Councilor Waters, to make the Onondaga County Industrial Development Agency the entity on behalf of the Town of Manlius to negotiate any payment in lieu of taxes (PILOT) agreements for any projects such as commercial solar arrays that are approved under the Solar Photovoltaic law.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

9. Proposed Changes to Rules of Decorum – Virtual Meeting Attendees

Councilor Bollinger made a motion, seconded by Councilor Deer, to approve the revised Rules of Decorum.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Town of Manlius Rules of Decorum at Public Meetings Last Adopted 1-2-2020 Updated 06-09-2021.

This document establishes the procedural rules and decorum guidelines for Town of Manlius public Board meetings both in-person and virtual. The purpose of these rules is to allow for the orderly conduct of Town business that is convenient for the public, fair to all Board Members and, above all else, essential for open, transparent and effective local governance.

Town Board meetings are required to be held in public for the purpose of allowing the public to observe the meetings. New York State law does not require that a Town Board set aside time at regular meetings for public comment, except for the case of public hearings. Public participation is

the purpose of a public hearing, which is required prior to the adoption of a local law or ordinance and in other cases, as specified by law.

The Town Board believes that a public comment period should be scheduled for each meeting. However, it believes that it is important that all periods of public input – whether they are public hearings or a public comment period – should abide by a set of rules that are designed to ensure that good order and civility is maintained at meetings. The purpose of the public comment period is to discuss Town business only.

Personal attacks, personal accusations, irrelevant or unduly repetitious communications or other disruptive behaviors that actually disrupt, disturb or impede the orderly conduct of the business of the Board may, at the discretion of the Town Supervisor, incur a warning, recess of the meeting, or other appropriate actions, to allow the Board to resume the orderly conduct of Town business. Individual problems, concerns or questions of the public should initially be addressed to the Town Supervisor's office, rather than be brought up at Town Board meetings. This will allow the Supervisor to gather the necessary information and /or personnel to address those concerns. If those concerns are not addressed to the satisfaction of the individual, then redress by the entire Town Board may be the next option.

In an effort to help the Town conduct efficient and productive meetings, the Town of Manlius, last adopted these rules on January 25, 2012, *January, 2, 2020 and included here are proposed updates for 06-2-2021.*

OPEN PODIUM /PUBLIC HEARING/PUBLIC INFORMATION MEETING

The Town Supervisor, or in their absence, the Deputy Town Supervisor, is the Chair of every Town Board meeting. As such it is the Town Supervisor's right and responsibility to direct meetings and make decisions that will, in their judgment, inure to the benefit of all those attending. Except for the case of Public Hearings or special Public Information Meetings, the Open Podium portion of the meeting is the only time when comments will be permitted by the public, unless a person is otherwise recognized by the Town Supervisor. Residents may appear and participate, in-person or virtually.

Open Podium is an opportunity for the public to address Town business. Examples of Town business, include, but are not limited to: action items before the Town Board; information related to Town business and issues or concerns related to Town operations; and issues or concerns related to Town property or infrastructure.

Examples of things that are NOT Town business, include, but are not limited to: private property matters; Village, County, State or Federal issues that do not affect the Town and litigated matters that have been settled to the Town's satisfaction. The Town Supervisor, as Chair of the meeting, shall determine if the matter being discussed is Town business.

Each regular business meeting of the Board will include an Open Podium period, in which any citizen may make a statement regarding an item on a past, present or future Board open-session agenda, or a matter of general policy over which the Board has jurisdiction.

1. To the extent practical, 15 minutes will be set aside for Open Podium.
2. If appearing in person a speaker must complete a speaker slip if intending to speak. If

appearing virtually a speaker must raise their hand and use the Q&A function to communicate their desire and reason to speak prior to the start of the meeting.

3. Comments shall be limited to three minutes per person. Total time allotted to public comment shall not exceed 15 minutes without the consent of the Town Supervisor.
4. Comments shall be directed to the Board as a whole, and not to individual members.
5. Comments shall be presented in a courteous manner, and not in a threatening or abusive manner.
6. It shall be the decision of the Town Supervisor if it is appropriate to respond to a question.
7. In the interest of allowing all viewpoints to be heard the Town Supervisor may ask speakers expressing similar viewpoints to elect one person from the group to speak on their behalf.
8. As time is limited, not all speakers may have a chance to speak, but they are welcomed to leave comments in writing at the meeting, attend a future meeting, or contact the Town, Town Supervisor, or Board Members via phone, meeting, or email beyond the meeting.
9. Discussion between speakers and attendees should be respectful. A speaker may disagree with or support prior speakers in comments directed to the Town Board.

10. In the case of a Public Hearing, and at the discretion of the Town Supervisor, speakers may be allowed to speak a second time, once everyone has been allowed to speak once.
11. If, in the opinion of the Town Supervisor, comments by a member of the public during the Open Podium, Public Hearing, or Special Public Information Meeting are not related to Town business or in any other way violates these Rules, the Town Supervisor will notify the speaker to either re-direct their comments to Town business or otherwise follow the Rules. If the individual persists to violate these Rules, they will be asked to stop speaking. If after a final warning, the speaker refuses to step down, the Town Supervisor may have the person removed from the Town Board meeting room.

REGULAR TOWN BOARD AGENDA

While an agenda is not required, the Town Board believes to the extent possible, an agenda should be prepared before a regularly scheduled meeting. The agenda is prepared by the Town Clerk by the Friday before the next regularly scheduled Town Board Meeting and should be provided and posted for the public by the close of business on the day prior to the Town Board Meeting.

TOWN BOARD

1. Town Board members must be recognized by the Town Supervisor before making motions and speaking.
2. A member, once recognized, shall not be interrupted when speaking unless to call the member to order. If a member, while speaking, is called to order, such member shall cease speaking until the question of order is determined, and, if in order, such member shall be permitted to proceed.
3. There is no limit on the number of times a member may speak on a question.
4. A member may, with permission of the Town Supervisor, interrupt a speaker during their remarks, but only for the purpose of clarification and information.
5. All members shall refrain from personal attacks, personal accusations, irrelevant or unduly repetitious communications or other disruptive behaviors that actually disrupt, disturb or impede the orderly conduct of the business of the Board.
6. Town Board members may participate virtually but, must have their audio and video on throughout the meeting so that votes may be properly recorded. In the event there is a technical failure, and a Town Board member disconnects from the meeting the time of that disconnection will be recorded along with the time of re-entry. Any votes taken while the Town Board member does not have audio or video will be recorded as a No Vote Taken.

Nothing contained herein shall be construed to limit the rights and responsibilities of a Town Board to conduct meeting under the Laws of the State of New York and the United States of America. Through these rules, it is the intent of the Town Board to offer general guidelines that may make attending Town Board meetings convenient for the public, fair to all Board Members and, above all else, essential for open, transparent and effective local governance.

VIRTUAL MEETING PARTICIPATION

1. All of the above rules regarding meeting participation apply to virtual meeting participants. Activities that disrupt, delay or otherwise interfere with the meeting are prohibited.

2. If, in the opinion of the Town Supervisor, comments by a member of the public during the Open Podium, Public Hearing, or Special Public Information Meeting are not related to Town business or in any other way violates these Rules, the Town Supervisor will notify the speaker to either re-direct their comments to Town business or otherwise follow the Rules. This applies to comments made in the Zoom Q&A and comments made while using audio and/or video. If the individual persists to violate these Rules, they will be asked to stop speaking. If after a final warning, the speaker refuses to step down or continues to submit prohibited comments, the Town Supervisor may direct the Town Clerk or individual administering the Zoom meeting to remove the individual from the meeting, disable video or mute the individual.

3. Each person shall register to speak at the meeting using that person's real name. Any person believed to be using a pseudonym will not be permitted to speak at the meeting and will not be recorded into the official minutes. When called upon to speak during a public hearing, individuals should state their name and address for the record.

10. Lease Agreement Between the Village of Manlius and Town of Manlius

Supervisor Theobald stated that the Town has received a lease agreement from the Village of Manlius for the Town of Manlius Police Department. Supervisor Theobald stated the Village of Manlius has been very fair with the lease agreement. The Town Board discussed the dates of the current agreement and how they reflect the Village of Manlius's fiscal year.

Councilor Green made a motion, seconded by Councilor Denton, to authorize the Supervisor to sign and enter into the building lease agreement between the Village of Manlius and the Town of Manlius as presented for a term of two years expiring on December 31, 2022 at a rate of \$96,665 for 2021 and \$98,115 for 2022.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

11. Recreation Department 2021 Summer Staff for Board Approval

Councilor Green stated that the Recreation Department will have a 2021 summer program and presented a list of twenty-nine 2021 summer staff employees for the Town Board's approval.

Councilor Green made a motion, seconded by Councilor Waters, to approve and hire the 2021 recreation employees as presented by Councilor Green.

LAST	FIRST	TITLE	PAY
Bowyer	Madison	Recreation Attendant	\$ 12.95
Brooks	Isaiah	Recreation Leader (Lewis Park Assistant Director)	\$ 13.70
Caccamo	Hannah	Recreation Attendant	\$ 12.95
Cambareri	Antonio	Recreation Attendant	\$ 12.50
Caruana	Julia	Recreation Attendant	\$ 12.80
Comer	Daniel	Recreation Attendant	\$ 12.80
Crisafulli	Margaret	Recreation Attendant	\$ 12.50
Egnaczyk	Julia	WSI	\$ 15.70
Hale	Spencer	Lifeguard	\$ 13.70
Hibbard	Amanda	Recreation Attendant	\$ 12.50
Hodgkins	Lauren	Lifeguard	\$ 14.00
Leonard	Annie	Lifeguard	\$ 13.70
Leonard	Sophie	Lifeguard	\$ 13.70
Long	Kelly	Recreation Leader (Enders Road Director)	\$ 3,047.00
Long	Patrick	Recreation Leader (Enders Road Assistant Director)	\$ 14.90
Madsen	Palmer	Recreation Attendant	\$ 12.95
McGinley	Brigid	Recreation Leader (Lewis Park Director)	\$ 2,300.00
Middleton	Tyler	WSI (Learn to Swim Director)	\$ 2,040.00
Nice	Anna	Recreation Attendant	\$ 12.50
Ostrove	Destinee	Recreation Attendant	\$ 12.50
Perry	Ben	WSI	\$ 15.70
Perry	Grace	WSI	\$ 16.15
Polcaro	Franchesca	Recreation Attendant	\$ 12.80
Putelo	Elizabeth	Lifeguard	\$ 13.70
Robbins	Thomas	Recreation Attendant	\$ 12.80
Rossignol	Riley	Recreation Attendant	\$ 12.50
Unislowski	Amber	Recreation Attendant	\$ 12.80
Wendler	Abigail	Recreation Attendant	\$ 13.10
Wilde	Sydney	Recreation Attendant	\$ 12.95

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

12. Highway Superintendent

Superintendent Cushing stated the summer paving is going well.

13. Planning & Development – No New Business

14. Attorney

Attorney Frateschi stated the Town Board will have to hold executive session to discuss pending litigation.

15. Town Clerk – No New Business

16. Police Chief

Chief Crowell gave the following report:

1. The new property clerk has been selected and will be signing the contract next week.
2. The Department has made an employment offer to a person to fill the vacant front office position.
3. The Department has made an employment offer to a person to fill the vacant police officer position.
4. The new Police Officers are in the police academy and are doing well.

17. Town Manager

Town Manager Oot stated that the renewal agreement EAP (Employee Assistance Program) through the ESI, Group with a price increase of \$147.00 from last year. Town Manager Oot stated that the employees of the Town utilize the services often.

Councilor Green made a motion, seconded by Councilor Kriesel, to authorize the Supervisor to sign the agreement with ESI Employee Assistance Group for the Employee Assistance Program as presented in the amount of \$3,369.06 for the period 7/1/21 to 6/30/22.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

Town Manager Oot stated there are funds available from the American Rescue Plan through the New York State Division of Budgets. Town Manager Oot stated she will apply online to secure any funds that are available to the Town.

Councilor Bollinger made a motion, seconded by Councilor Kriesel, to accept funds from the American Rescue Plan.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

18. Committee Reports

Sustainable Manlius – Councilor Kriesel

Councilor Kriesel stated they will be holding a press conference on June 24, 2021 at 10:00 AM at the home of William Sunderlin, 305 E. Genesee St., Fayetteville NY to launch Get Sustainable, Manlius!

Councilor Denton gave an update on a proposed EV (Electric Vehicle) charging station for Town Hall. Councilor Denton stated that she will be applying for a grant from NYSERDA for four ports at a cost of \$4,000.00 per port and an additional grant for the installation.

Climate Smart Communities

Councilor Bollinger talked about the New York State Funding Application which came out in May and is due in July. Councilor Bollinger stated the Town of Manlius is planning on applying for funds in conjunction with the Central New York Planning Board. Councilor Bollinger stated the Town will find out in December 2021 if the town will be awarded funds.

19. Supervisor

Supervisor Theobald stated he sent out the amendment for the 457 Deferred Compensation Plan with an extension of time so the Town Board can meet with PBA, Highway Department and Town Administration.

20. Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Green and seconded by Councilor Kriesel the Board voted unanimously to adjourn regular session at 8:12 PM to enter executive session to discuss pending litigation.

Ayes: Supervisor Theobald, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel, Councilor Green.

Nays: 0

All in Favor.

Motion Carries.

EXECUTIVE SESSION MEETING MINUTES

Executive Session

June 23, 2021

There being no further business to come before the board, upon motion duly made by Councilor Green and seconded by Councilor Kriesel, the board unanimously voted to adjourn the executive session at 8:26 PM.

Respectfully Submitted by:

Allison A. Weber
Town Clerk