TOWN BOARD
ORGANIZATIONAL MINUTES
JANUARY 2, 2013

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

John R. Loeffler, Councilor
David M. Marnell, Sr., Councilor
Nicholas J. Marzola, Councilor
Jason Cassalia, Councilor
Vincent Giordano, Councilor
Karen Green, Councilor

The following Town Officers were present:
Timothy Frateschi, Attorney for the Town
Fran Marlowe, Manlius Police Chief
Rob Cushing, Highway Superintendent
Allison A. Edsall, Town Clerk
Ann Oot, Town Manager

Other persons attending:
Mike & Ellen McGrew, Manlius.

1. The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 7:00 pm. Councilor Green led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

2. Town Board Appointment

Councilor Loeffler made a motion, seconded by Councilor Marnell to appoint Jason Cassalia as a Town Board member to fill the vacancy left by Councilor Schepp effective 12/31/2012.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

New Town Board Member Jason Cassalia was sworn in by Town Justice O'Leary.

3. Zoning Board of Appeals Appointment

Councilor Green made a motion, seconded by Councilor Cassalia to appoint Henry McIntosh as a Zoning Board of Appeals member for a period of 5 years expiring 12/31/2017.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

4. Zoning Board of Appeals Chairman Appointment

Councilor Giordano made a motion, seconded by Councilor Marnell, to appoint Henry McIntosh as the Zoning Board Chairman for a period of 1 year expiring 12/31/13.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

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5. Planning Board Chairman Appointment

Councilor Marzola made a motion, seconded by Councilor Loeffler, to reappoint Fred Gilbert as the Planning Board Chairman for a period of 1 year expiring 12/31/13.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

6. Planning Board Appointment

Councilor Giordano made a motion, seconded by Councilor Green, to reappoint Susan Moliski as a Planning Board Member for a period of 7 years expiring 12/31/19.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

7. Planning and Zoning Board Attorney

Councilor Green made a motion, seconded by Councilor Cassalia, to appoint Harris Beach, PLLC as the Attorney for the Planning Board and Zoning Board, and authorize the Town Supervisor to enter into a contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

8. Town Engineer

Councilor Loeffler made a motion, seconded by Councilor Giordano, to appoint Miller Engineering as the Town Engineer and authorize the Town Supervisor to enter into a contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

9. Town Attorney Appointment

Councilor Marnell made a motion, seconded by Councilor Marzola, to appoint Harris Beach PLLC, as attorney for the Town and authorize the Town Supervisor to enter into a contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

10. Town Account Appointment

Councilor Marzola made a motion, seconded by Councilor Green, to appoint Matthew Dunn C.P.A. and authorize the Town Supervisor to enter into a contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

11. Town Information Technology Services Appointment

Councilor Marzola made a motion, seconded by Councilor Green, to appoint Garam Group and authorize the Town Supervisor to enter into a contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

12. Marriage Officer Appointment

Councilor Cassalia made a motion, seconded by Councilor Marnell, to appoint Allison Edsall as the Marriage Officer for the Town.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

13. Records Officer Appointment

Councilor Cassalia made a motion, seconded by Councilor Green, to appoint Allison Edsall as the Records Officer for the Town.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

14. SEQR Officer Appointment

Councilor Giordano made a motion, seconded by Councilor Marnell, to appoint Barbara Smith as SEQR Officer at the rate of $2000 annually.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

15. Safety Coordinator Appointment

Councilor Giordano made a motion, seconded by Councilor Marzola, to appoint William Miller as Safety Coordinator at a rate of $1000 annually.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

16. Historian Appointment

Councilor Marnell made a motion, seconded by Councilor Green, to appoint Barbara Rivette as Town Historian.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

17. Deputy Supervisor Appointment

Councilor Marzola made a motion, seconded by Councilor Marnell, to appoint Councilor Loeffler as Deputy Town Supervisor.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

18. Health Insurance Split

Councilor Marnell made a motion, seconded by Councilor Marzola, to approve the health insurance premium split for non-collective bargaining unit members as 84% paid by the Town and 16% paid by the employee, and for the Town Board and Judges (active and retired) the health insurance premium split at 60% (Town) /40% (employee/retiree).

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

19. Board Rules and Procedures

Councilor Loeffler made a motion, seconded by Councilor Cassalia, to accept the Board Rules and Procedures.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

20. Procurement Policy

Councilor Giordano made a motion, seconded by Councilor Marzola, to adopt the Town Procurement Policy.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

21. Prepaid Expenses

Councilor Green made a motion, seconded by Councilor Giordano, to approve the Supervisor to authorize the prepayment of utilities, phone and employee benefits.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

22. Meetings

Councilor Green made a motion, seconded by Councilor Marzola, to approve the following Officers to attend meetings and receive reimbursement:

Supervisor	Receiver of Taxes
Town Board	Town Manager
Town Clerk	Assessor
Director Planning & Development	Town Planning Board
Code Enforcement Officer	Town Zoning Board of Appeals
Highway Superintendent	Parks & Recreation
Clerk to Town Justice	Town Justice
Police Department	

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

23. Association of Towns Spending Limit

Councilor Marnell made a motion, seconded by Councilor Giordano, to set the maximum reimbursement limit for the Association of Towns annual meeting as follows: Meals at $35 per day with receipts, plus hotel, registration fee and bus fee ($80 bus fee can be applied to other travel expenses)

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

24. Delegate to the Association of Towns' Annual meeting

Councilor Giordano made a motion, seconded by Councilor Marnell to appoint Edmond Theobald as delegate to the Association of Towns' Annual meeting and Jason Cassalia as an alternate delegate.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

25. Reimbursement for meals when traveling on behalf of the Town

Councilor Loeffler made a motion, seconded by Councilor Marzola to set the reimbursement for meals when traveling on behalf of the Town as Follows: $35/per day for all meals with receipts

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

26. Holidays

Councilor Marnell made a motion, seconded by Councilor Green, to approve the following holidays as official Town holidays:

New Year's Day	Tuesday, January 1, 2013
Martin Luther King Day	Monday, January 21, 2013
Presidents' Day	Monday, February 18, 2013
Good Friday (1/2 day)	Friday, March 29, 2013
Memorial Day	Monday, May 27, 2013
Independence Day	Thursday, July 4, 2013
Labor Day	Monday, September 2, 2013
Columbus Day	Monday, October 14, 2013
Veterans' Day	Monday, November 11, 2013
Thanksgiving Day	Thursday, November 28, 2013
Day after Thanksgiving (replaces a floating employee holiday)	Friday, November 29, 2013
Christmas Eve (1/2 day)	Tuesday, December 24, 2013
Christmas Day	Wednesday, December 25, 2013
New Year's Day	Wednesday, January 1, 2014

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

27. Committee and Department Liaison assignments

Councilor Marzola made a motion, seconded by Councilor Cassalia, approving the following committee and department assignments:

Committee	Chairperson	Member
Budget & Finance	Nick Marzola	John Loeffler
Buildings and Grounds	Vince Giordano	
Community & Economic Development/	Karen Green	John Loeffler

Chamber of Commerce		
Consolidation & Intermunicpal Cooperation Task Force	David Marnell Sr.	Vince Giordano
Fire & EMS	Nick Marzola	Jason Cassalia (alternate) (Fire & EMS Consol. Study)
Libraries	David Marnell Sr.	
Recreation/Community Events	Karen Green	Vince Giordano
Personnel & Employee Relations	David Marnell Sr.	Vince Giordano
Professional Services	Nick Marzola	David Marnell Sr.
Technology	Nick Marzola	John Loeffler
Police Committee	John Loeffler	Karen Green
Police Committee	John Loeffler	Karen Green

Department Liaison Assignments:

Assessor	David Marnell Sr.
Highway	Nick Marzola
Justice	Jason Cassalia
Planning & Development	Vince Giordano
Police	John Loeffler and Karen Green
Recreation	Karen Green
Town Clerk	Jason Cassalia
Receiver of Taxes	Vince Giordano

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

28. Banks

Councilor Marnell made a motion, seconded by Councilor Giordano, to approve the following list of official banking institutions.

M & T Bank
Key Bank of New York
JP Morgan Chase
Alliance Bank

Pathfinder
Investments – Savings & Certificate of Deposit
A model investment policy was adopted 11/26/97
First Niagara

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

29. Veterinary Services Contract

Councilor Cassalia made a motion, seconded by Councilor Green, to authorize Supervisor Theobald to enter into a contract for veterinary services with Dr. Chapman V.V.S.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

30. Town Board Meeting Schedule

Councilor Cassalia made a motion, seconded by Councilor Green to approve the following meeting schedule:

January 09, 2013	July 10, 2013
January 23, 2013	July 24, 2013
February 13, 2013	August 14, 2013
February 27, 2013	August 28, 2013
March 13, 2013	September 11, 2013
March 27, 2013	September 25, 2013
April 10, 2013	October 9, 2013
April 24, 2013	October 23, 2013
May 8, 2013	November 13, 2013
May 22, 2013	November 27, 2013
June 12, 2013	December 11, 2013
June 26, 2013	December 26, 2013 (Thursday)

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

31. Town Board Budget Workshops

Councilor Marzola made a motion, seconded by Councilor Green, to hold budget workshops on the following dates and times at Manlius Town Hall.

September 7, 2013 8:00am
September 14, 2013 8:00am
September 21, 2013 8:00am

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

32. Mileage Reimbursement

Councilor Giordano made a motion, seconded by Councilor Cassalia, to set the mileage reimbursement rate at 56.5 cents per mile for business miles driven.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

33. 2012 Highway Agreement document

Councilor Marzola made a motion, seconded by Councilor Marnell, authorizing the Supervisor Theobald to enter into an agreement to spend Town highway funds.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

34. Approve Highway Map, Highway Specification and Highway Agreement

Councilor Marzola made a motion, seconded by Councilor Green, to approve updated Highway Map, Highway Specifications and Highway Agreement.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

35. Official Town Newspapers

Councilor Loeffler made a motion, seconded by Councilor Giordano, to designate the Eagle Bulletin as the official Town newspaper and the Post Standard as the alternate.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

36. Insurance

Councilor Marnell made a motion, seconded by Councilor Cassalia, to authorize the Town to ratify existing contracts for Officers and Public Officials insurance with Haylor, Freyor and Coon.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

37. Salaries

18. Salaries:

Motion to approve salaries as listed here and in the approved budget

Supervisor	Edmond Theobald	$36,301
Deputy Supervisor	John Loeffler	$ 1,000
Councilor	John Loeffler	$11,466
Councilor	Nick Marzola	$11,466
Councilor	David Marnell, Sr.	$11,466
Councilor	Vincent Giordano	$11,466
Councilor	Karen Green	$11,466
Councilor	Jason Cassalia	$11,466
Highway Superintendent	Robert Cushing	$70,387
Secretary to H'way	Janet Vollmer	$31,360
Town Clerk	Allison Edsall	$45,594
Deputy Clerk	Deborah Demmon	$29,920
Receiver of Taxes	Laurie Peschel	$38,278
Assessor	Patrick Duffy	$73,054
Assessment Clerk	Cristine DelFuoco	$38,167
Clerk	Sharon Lake	$13,751
Appraiser	Philip Murray	$44,590
Real Prop. Aide	Joseph Lesnau	$27,000
Justice	Salvatore Pavone	$32,301

Justice	Robert O'Leary	$32,301
Clerk	Kimberly Amidon	$39,426
Clerk	Jennifer Abbott	14.61/hour
Rec. Director	Peggy Kenyon	$59,303
Rec. Supervisor	Kristine Zingaro	$44,737
Secretary	Jacqueline Maher	$24,452
Custodian	William Miller	$25,424
Town Manager	Ann Oot	$ 21.85/hour
Secretary to Super.	Lisa Baleno	$30,831
Trash/Brush Liaison	Sharon Lake	$13,751
Codes Enforcement Officer	Michael Jones	$46,818
Clerk	Barbara Smith	$38,589
Town Historian	Barbara Rivette	$ 2,700
Planning Chairman	Fred Gilbert	$ 3,090
Planning Board	7 members @	$ 3,471 per year
Secretary	Barbara Smith	$ 257 per meeting
ZBA Chairman	Henry McIntosh	$ 114 per meeting
ZBA	4 members @	$ 83 per meeting
Secretary	Lisa Baleno	$ 206 per meeting
TMEC Chairman	John Loosman	$
Secretary TMEC	Lisa Baker	$
Police Committee	Allison Edsall	$ 100 per meeting
SEQR Officer	Barbara Smith	$ 2,000

Part Time (hourly)

Crossing Guard	Richard Weber	$12.50/hour
Crossing Guard	Kristy Houghton	$12.50/hour
Crossing Guard	Beverly Boland	$10.20/hour
Codes Enforc. Officer	David Weber	$17.34/hour
Tax Clerk	Mary Esposito	$12.90/hour
Tax Clerk	Katherine Clay	$12.90/hour
Deputy Town Clerk	Paulette Weber	$17.39/hour
Court Clerk	Eileen Grimm	$13.80/hour

Fire Inspector	David Corbett	$16.15/hour
Electrical Inspector	Joseph Conklin	$19.44/hour
Board of Assessment	Ann Kelly	$45.00/hour
Board of Assessment	William Kendrat	$40.00/hour
Board of Assessment	William Massey	$40.00/hour
Recreation Leader	Darlene Houghton	$11.41/hour
Recreation Leader	Joanne Smith	$12.99/hour
Recreation Attend.	Katherine Evans	$ 9.37/hour
Recreation Attend.	Mark Kenyon	$ 9.28/hour
Recreation Attend.	Thomas Kenyon	$ 7.55/hour
Recreation Attend.	Albert Smith	$ 9.18/hour

Town of Manlius Police

Chief	Francis Marlowe	$89,231
Captain	Brian Ackerman	80,923
	Kevin Schafer	80,923
Sergeants	John Beattie	65,812
	Joseph Peters	65,812
	Jeffrey Peckins	65,812
	Jeffrey Slater	65,812
	Tina Marie Stanton	65,812
Police Officers	Adam Bezek	49,547
	Michael Bort	60,872
	Beth Brainard	60,872
	Mark Buzzard	60,872
	Leo Capria III	60,872
	Ross Carnie	52,380
	Christopher Cushman	60,872
	Brian Damon	60,872
	Daniel Filip	52,380
	James Gallup	60,872
	Drew Greeley	60,872
	Anthony Gucciardi	52,380
	Shawn Gwilt	60,872
	Kenneth Hatter II	60,872
	Alexander Hebert	55,199
	Rebecca Kammar	60,872
	Benjamin Kapusta	52,380

	Benjamin Lesperance	60,872
	Jonathan Morticelli	55,199
	Angela Palmer	60,872
	Jeremy Reynolds	60,872
	Zachary Shute	60,872
	Daniel Tyrel	60,872
	Christopher Updike	58,987
	Bryan Watkins	49,547
	Stephen Watkins	60,872
	Kerri Wolongevicz	52,380
	Christopher Wood	60,872

Clerk 1	Sharon Barkauskas	17.55/hour
Clerk 1	Linda Nyman	17.55/Hour
Clerk 1	Anne Marie Orso	17.55/hour
Clerk 1	Lynn Rybinski	17.55/hour
Clerk 1	Mary Alice Boyke	19.04/hour
Community Service Officer	Lindsay Sullivan	17.55/hour
Mechanic	Paul Chapman	24.46/hour
Custodian	Susan Smith	11.04/hour
Custodian PT	Nicholas Capria	8.74/hour
Custodian PT	Kyle Stanley	8.74/hour

Police Officer Salary Level

Entry Level	$45,297
Step 1	$49,547
Step 2	$52,380
Step 3	$55,199
Step 4	$58,987
Step 5	$60,872

Sergeant Salary Level

Entry Level	$64,383
Step 1	$65,812

Longevity Compensation

After 5 or more years	$ 1,000
After 8 or more years	1,300
After 11 or more years	1,600
After 14 or more years	1,900
After 17 or more years	2,100

After 20 or more years	2,400
After 25 or more years	2,700

Town of Manlius Highway

Name	Hourly Rate
Frederick Ager	$22.82
Monty Albanese	23.45
John Barnwell	23.45
David Barnwell	20.95
William Beeman	23.81
Thomas Burns	22.82
Jon Card	23.45
David Daniels	22.37
Chris Dardaris	23.81
Christopher Dardaris	22.28
Peter Dougherty	26.13
Brian Edwards	24.33
Albert Emmons	20.95
Thomas Emmons	22.28
Todd Emmons	23.99
David Hale	23.45
Lewis Hepp	24.26
Joseph Mapstone	22.73
Nathan May	22.01
Robert Nicholas	22.01
Matthew Pilcher	21.83
Matthew Raterman	22.28
Paul Stewart	23.23
Jeffrey Taylor	21.65
Randall Troast	22.28

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

38. Handbook

Councilor Marnell made a motion, seconded by Councilor Giordano, to ratify the Town handbook.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

39. Code Fee Schedule

Councilor Giordano made a motion, seconded by Councilor Green, to ratify fee schedule as presented.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

40. Town Clerk Fee Schedule

Councilor Cassalia made a motion, seconded by Councilor Marzola, to ratify fee schedule as presented.

Type	Amount
Marriage License	$40.00
Marriage Certified Copies	10.00
Dog	
(Neutered)	10.00
(Unneutered)	18.00
Decals	Per Ag. & Markets Schedule
Dog Impoundments	50.00
Passports	25.00
Games of Chance Licenses	25.00
Bingo	18.75
Peddlers Permit	50.00
Waste Haulers	100.00
Special Permits	250.00
Zoning Maps	20.00
Zoning Ordinances	12.00

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

41. Safety Grant

Councilor Marzola made a motion, seconded by Councilor Marnell, to authorize the Town Supervisor to sign and submit Highway Safety Grant for 2013.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Cassalia, Councilor Marnell, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

42. Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Loeffler and seconded by Councilor Marnell, the Board unanimously voted to adjourn regular session at 7:18pm.

Respectfully Submitted by:

Allison Edsall
Town Clerk