MINUTES
TOWN BOARD
September 10, 2014

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

John R. Loeffler, Councilor
David M. Marnell, Sr., Councilor
Nicholas J. Marzola, Councilor
Jason Cassalia, Councilor
Vincent Giordano, Councilor
Karen Green, Councilor

The following Town Officers were present:

Steven Primo, Attorney for the Town
Fran Marlowe, Manlius Police Chief
Ann Oot, Town Manager
Allison A. Edsall, Town Clerk
Rob Cushing, Highway Superintendent

Other persons attending:

Doug Miller, Engineer for the Town, Ellen & Mike McGrew, Manlius. Jason Emerson, Eagle Bulletin.

1. The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 7:00 pm. Councilor Loeffler led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

2. Approval of Minutes – August 27, 2014

Councilor Marnell made a motion, seconded by Councilor Giordano, to approve the minutes of August 27, 2014 as submitted by Town Clerk Edsall.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

3. Approval of Abstract # 17

Councilor Marzola made a motion, seconded by Councilor Green, to approve Abstract # 17 as submitted by Town Clerk Edsall.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 17 - 2014	
CODE	**FUND**	**TOTALS**
A	General Fund Townwide	$174,830.88
B	General Fund Town	$ 12,613.77
CM1	Police Trust	$ 567.26
DA	Highway Fund Townwide	$ 30,262.68
DB	Highway Fund Town	$194,345.98
SR1	Manlius Trash District	$ 114.60
SR2	Manlius Res Brush District	$ 114.60
SS1	Manlius Con Sewer District	$ 863.83
SW2	Manlius Con Water District	$ 23,401.26
W10	Eagle Village Water District	$ 997.68
W20	Jas n Manlius Water District	$ 61.12
W40	Minoa Road Water District	$ 31.06
W50	Buttonvale Water District	$ 598.61
W60	Milnerfield Water District	$ 1,527.58
W70	Mycenae Water District	$ 1,483.34
W80	Schepp Water District	$ 199.54
W90	Watervale Water District	$ 31.06

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

4. Appointment of Laborer 1 at Town of Manlius Police Department

Ann Oot, Town Manager, stated that Town of Manlius Police Department would like to hire Matthew Ponzi at a rate of $8.91 per hour as a Laborer 1 to clean police vehicles.

Councilor Loeffler made a motion, seconded by Councilor Cassalia, to hire Matthew Ponzi as a Laborer 1 at a rate of $8.91 per hour, effective September 10, 2014 to clean police vehicles at the Town of Manlius Police Department.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

5. Procurement Policy and Best Value Standard

Steve Primo, Attorney for the Town, stated that there have been changes to New York State law over the past few years regarding the monetary limits for purchases and

contracts. Attorney Primo stated that the purchasing guideline limits for the Town could be raised to $20,000 for supplies and equipment and $35,000 for public works contracts. The Town's purchasing guideline limits are currently at $10,000 for supplies and equipment and $20,000 for public works contracts. Attorney Primo stated that the Town should consider adopting the Best Value Standards for purchases up to $20,000. The Best Value Standards cover a wider scope of services and allows municipalities to consider other options besides the lowest bidder. Attorney Primo stated that "piggy-backing" contracts, in which a municipality can purchase items from bids held by other municipalities, is another option for the Town Board to consider.

Highway Superintendent Cushing stated that the Highway Superintendents in New York State have already begun to use "piggybacking" purchasing for their supplies and equipment.

Discussion ensued regarding "piggybacking", the current procurement policy and the Best Value Standards.

The Town Board tabled the matter for further review.

6. Authorize Bid Specification – Town Hall Boiler & Clark Hill

Supervisor Theobald stated that the funding for the boiler at Town Hall is going to be purchased with some of the capital funding provided by Senator Defransisco in 2013.

Doug Miller, Engineer for the Town, stated that both bid specification packets for the Town Hall Boiler and the Clark Hill pipe replacement project are prepared. Engineer Miller stated that the Clark Hill bid specification was prepared to replace a storm sewer pipe on Langmere Street that is failing.

The vote for the authorization of the bid specification for the Town Hall Boiler and the Clark Hill project occurred under (9D) Town Clerk

7. ESM Agreement – Clarification

The Town Board tabled this matter for executive session.

8. Professional Fees

Attorney Primo presented a fee schedule for professional fees. The Town Board tabled the matter for review.

9. Correspondence/New Business

A) Highway Superintendent – No New Business

B) Planning & Development – No New Business

C) Attorney

Attorney Primo stated that he would like the Town Board and the Zoning Board of Appeals to meet at 6:30 PM, before the joint meeting of the Boards scheduled for September 11, 2014, for advice of counsel.

D) Town Clerk

Councilor Giordano made a motion, seconded Councilor Marnell, to authorize the advertisement of the bid for the boiler at the Town of Manlius Town hall as prepared by the Engineer for the town.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

Councilor Marnell made a motion, seconded Councilor Marzola, to authorize the advertisement of the bid for the replacement of a storm sewer pipe in Clark Hill on Langmere Street in Drainage District #1 as prepared by the Engineer for the town.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

Town Clerk Edsall stated that the Village of Fayetteville has applied for a fireworks permit for their annual Fall Festival on September 20th in Beard Park. The Office of Planning and Development has reviewed the application and recommends approval.

Councilor Marnell made a motion, seconded by Councilor Loeffler, to approve the fireworks permit for the Village of Fayetteville for September 20, 2014 as presented by Town Clerk Edsall.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

E) Police Chief

Chief Marlowe stated that a drug take back will be held on September 27th at the Town of Manlius Police Department located at One Arkie Albanese Ave. Manlius NY 13104. The drug drop off vault donated by CVS Pharmacy will be installed in the lobby of the Police Department soon.

Chief Marlowe stated that the Police Department has received $1800 from the Village of Chittenango for the sale of out of warranty tasers.

Councilor Loeffler made a motion, seconded by Councilor Cassalia, to increase Revenue A00.4.2665 Sale of Town Equipment in the amount of $1800 and increase Expense A00.5.3120.464 Weapons in the amount of $1800 for the sale of out of warranty tasers to the Village of Chittenango.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

Chief Marlowe discussed the letter from the Onondaga County Planning Board regarding the hearing for the renaming of the road next to Town Hall to Wortley Way.

F) Town Board

Town Manager Oot stated that there is money allocated in the 2014 budget to purchase 2 licenses for new GIS software from Onondaga Environmental Institute.

Councilor Marzola made a motion, seconded by Councilor Marnell to authorize the Supervisor to execute a letter of understanding with Onondaga Environmental Institute for GIS software services subject to the Attorney for the Town's review.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

Town Manager Oot stated the William G. Pomeroy Foundation has awarded the residents of Poolsbrook and the Town of Manlius a grant to install a historical marker sign for the Hamlet of Pool's brook.

Councilor Marnell made a motion, seconded by Councilor Loeffler to authorize the Supervisor to sign the grant award agreement with the William G. Pomeroy Foundation for the installation of a historical marker denoting the Hamlet of Pool's brook, subject to the Attorney for the Town's review.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

Councilor Giordano stated that the mail machine at Town Hall is no longer working. Councilor Giordano obtained pricing for a new mail machines from different mail companies and Pitney Bowes has the lowest price.

Councilor Giordano made a motion, seconded by Councilor Marzola to authorize the Supervisor to execute and enter into a five year contract with Pitney Bowes for the mail machine at Town Hall at a monthly rate of $140.65.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 All in Favor. Motion Carries

Councilor Giordano discussed the flooding issues that occurred in the Whetstone area and stated that the Town of Manlius has to take a stronger approach with the Town of Pompey. There are residents in the Whetstone area that are going to take legal action against the Town of Pompey and possibly the Town of Manlius. Councilor Giordano discussed his communications with the Town of Pompey and stated that the Town of Manlius has to begin to take action.

Councilor Cassalia stated that the Engineer for the Town has reviewed the situation and will have information for the Town Board. This will increase the Town Boards knowledge base and allow them to determine the direction the Town will go regarding the flooding in the Whetstone area.

Supervisor Theobald stated that he will contact Supervisor Marsh and stress the importance of taking action on the drainage issues in the Whetstone area.
Conversation ensued regarding the jurisdiction over the flooding issues that occur within both the Town of Pompey and the Town of Manlius. Conversation ensued regarding the amount of development that could still occur in the Town of Pompey above the Whetstone area that is experiencing flooding.

Attorney Primo discussed the detention pond in the Whetstone area that was filled in by a private developer. Attorney Primo discussed the type of lawsuits that could be filed in this case (the Whetstone Drainage Area) and stated that those types of lawsuits are very difficult to win.

The Town Board tabled the matter for further discussion with the Town of Pompey and information from the Engineer from the Town.

G) Supervisor

Supervisor Theobald stated that he has received a letter from a concerned resident regarding the intersection of Peck Hill Road and South Eagle Village Road. There have been previous requests for a stop sign at the intersection of Peck Hill Road and South Eagle Village Road.

Highway Superintendent Cushing stated that there is such a sharp incline at the intersection of Peck Hill Road and South Eagle Village Road that it would be difficult to stop at a stop sign during the snowy winter months.

Discussion ensued regarding similar intersections in the Town of Manlius.

The Town Board tabled the matter for review by a traffic engineer.

10. Executive Session

There being no further business to come before the Board, upon motion duly made by Councilor Marnell and seconded by Councilor Giordano the Board voted unanimously to adjourn regular session at 7:44 pm to enter into executive session to discuss collective bargaining.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Cassalia, Councilor Marzola, Councilor Giordano, Councilor Marnell, Councilor Green

Nayes: 0 all in favor. Motion Carries.

Respectfully Submitted by:

Allison Edsall
Town Clerk

11. Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Marnell and seconded by Councilor Green, the Board unanimously voted to adjourn regular session at 7:56 pm

Respectfully Submitted by:

Allison Edsall
Town Clerk

EXECUTIVE SESSION MEETING MINUTES
Executive Session
September 10, 2014

Upon motion duly made by Councilor Marnell, and seconded by Councilor Giordano, the Board unanimously agreed to close Executive Session and re-enter Regular Session.

The Town Board re-entered Regular Session at 9:00 p.m.

Councilor Green made a motion, seconded by Councilor Marnell, to cancel the budget workshops scheduled for September 13, 2014 and September 20, 2014.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Marnell, Councilor Marzola, Councilor Green, Councilor Cassalia

Nayes: 0 All in Favor. Motion Carries

There being no further business to come before the Board, upon motion duly made by Councilor Marnell and seconded by Councilor Giordano, the Board unanimously voted to adjourn the Regular Session at 9:02 p.m.

Submitted by:

Steven Primo
Attorney for the Town