

Organizational Agenda
Manlius Town Board
January 6, 2021
6:30 PM

1. Virtual Meeting Instructions

Documents:

[1-6-21 TOWN BOARD MEETING INSTRUCTIONS.PDF](#)

2. Pledge Of Allegiance

3. Approval Of Surplus Auction Items

Documents:

[DEC 2020 AUCTION RESULTS.PDF](#)

4. Approval Of Abstract # 25

Documents:

[ABSTRACT 25 - DIRECT PAYABLES.PDF](#)
[ABSTRACT 25 - PURCHASE ORDERS.PDF](#)

5. Aspinall's Sidewalk Clearing 2021-2022

Documents:

[ASPINALLS SIDEWALK CLEARING.PDF](#)

6. Technical Temperature Transfer 2021 (HVAC Town Hall)

Documents:

[TECHNICAL TEMPERATURE TRANSFER 2021 \(HVAC TOWN HALL\).PDF](#)

7. Zoning Board Of Appeals Chairperson Appointment - KP Kelly

8. Planning Board Chairperson Appointment - Joseph Lupia

9. Planning And Zoning Board Attorney - Baldwin, Sutphen & Frateschi

Documents:

[BALDWIN, SUTPHEN AND FRATESCHI - ATTORNEY ENGAGEMENT LETTER 2021.PDF](#)

10. Tree Commission Co-Chair Appointments - Stephanie Guereschi And Heather Waters

11. Engineer For The Town - Miller Engineering

Documents:

[MILLER ENGINEERING.PDF](#)

12. Attorney For The Town - Baldwin, Sutphen & Frateschi

Documents:

[BALDWIN, SUTPHEN AND FRATESCHI - ATTORNEY ENGAGEMENT LETTER 2021.PDF](#)

13. Town Accountant - Matthew Dunn, C.P.A.

Documents:

[MATTHEW DUNN C.P.A. - ACCOUNTING PROPOSAL-2021.PDF](#)

14. Town Information Technology Services - Garam Group

Documents:

[GARAM GROUP - TOWN OF MANLIUS CONTRACT B360C 1 YEAR EFFECTIVE 1.1.2021.PDF](#)
[GARAM GROUP - TOWN OF MANLIUS PD CONTRACT B360C 1 YEAR EFFECTIVE 1.1.2021 AMENDED.PDF](#)

15. Police Department Accreditation Manager - Blu Line Accreditation

Documents:

[2021 ACCREDITATION MANAGER AGREEMENT.PDF](#)

16. Marriage Officer Appointment - Allison Weber

17. Town Records Officer Appointment - Allison Weber

18. Town Safety Coordinator Appointment - Chris Pecht

19. Town Historian Appointment - Barbara Rivette

20. Town Historical Society - Manlius Historical Society

Documents:

[TOWN OF MANLIUS CONTRACT MANLIUS HISTORICAL SOCIETY.PDF](#)

21. Deputy Supervisor Appointment - Karen Green

22. Health Insurance

Motion to approve the health insurance premium split for non-collective bargaining unit members as 84% paid by the Town and 16% paid by the employee, and for the Town Board and Justices (active and retired) the health insurance premium split is 50% (Town)/50% (employee/retiree).

23. Board Rules And Procedures

[VIEW BOARD RULES AND PROCEDURES](#)

24. Procurement Policy

Documents:

[LL 2014-4 BEST VALUE METHODOLOGY \(PIGGYBACKING\).PDF](#)
[PROCUREMENT POLICY 11-19-14.PDF](#)

25. Prepaid Expenses

Motion to approve Supervisor to authorize the prepayment of utilities, phone and employee benefits

26. Meetings

Motion approving the following officers or their designees to attend meetings and be reimbursed.

Documents:

[MEETINGS - OFFICERS AND DESIGNEES.PDF](#)

27. Delegate To The Association Of Towns Annual Meeting - Edmond Theobald

28. Meal Reimbursement

Motion to set the reimbursement rate for meals when traveling on behalf of the Town at \$35 per day for all meals with receipts
Holidays

Documents:

[HOLIDAYS 2021.PDF](#)

30. Committee Assignments & Liaison To Committee

Motion to approve the following committee assignments.

Documents:

[COMMITTEE ASSIGNMENTS AND LIAISON TO COMMITTEE.PDF](#)

31. Department Liaison Assignments

Documents:

[DEPARTMENT LIAISON ASSIGNMENTS.PDF](#)

32. Village Liaisons

Documents:

[VILLAGE LIASONS.PDF](#)

33. Banks

Documents:

[BANKS.PDF](#)

34. 2021 Town Board Meeting Schedule At 6:30 PM

Documents:

[TOWN BOARD MEETING SCHEDULE 2021.PDF](#)

35. Town Board Budget Workshops

Documents:

[BUDGET WORKSHOPS.PDF](#)

36. Mileage Reimbursement

Motion to approve mileage at 56 cents per mile for business miles driven

37. Highway Agreement To Spend Document

Documents:

[AGREEMENT TO SPEND TOWN HIGHWAY FUNDS.PDF](#)

[PROPOSED ROAD IMPROVEMENTS - WORKING DOCUMENT.PDF](#)

38. Highway Map, Highway Specification And Highway Agreement

Documents:

[2017 COMPLETE HIGHWAY AGREEMENT PACKET.PDF](#)

[6 CROSS SECTION.PDF](#)

39. Official Town Newspapers

Motion to designate the Eagle Bulletin as the official Town newspaper and the Post Standard as the alternate

40. Insurance

Motion to authorize the Supervisor to ratify existing contracts for Officers and Public Officials insurance with Haylor, Freyer and Coon

41. 2021 Salaries

Documents:

[2021 SALARIES .PDF](#)

42. Handbook

Motion to ratify current employee handbook

43. Code Fee Schedule

Documents:

[TOWN OF MANLIUS FEE SCHEDULE.PDF](#)

44. Professional Fees Schedule

Documents:

[PROFESSIONAL FEES SCHEDULE.PDF](#)

45. Town Clerk Fee Schedule

Documents:

[TOWN CLERK FEE SCHEDULE.PDF](#)

46. Official Undertaking

Documents:

[OFFICIAL UNDERTAKING 2021 RESOLUTION.PDF](#)

47. Social Media

Documents:

[TOWN OF MANLIUS SOCIAL MEDIA POLICY.PDF](#)

48. Boxcast Contract

49. 2021 Goals

50. Adjournment

This meeting is being recorded and live-streamed. The recording will be broadcast live and will be posted to the town website at www.townofmanlius.org