

MINUTES
TOWN BOARD
October 14, 2020

The Town of Manlius Town Board live streaming from their homes, with Supervisor Edmond Theobald presiding and the following Board members present:

Karen Green, Councilor
Sara Bollinger, Councilor
Elaine Denton, Councilor
John Deer, Councilor
Heather Waters, Councilor
Katelyn M. Kriesel, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town
Mike Crowell, Police Chief
Doug Miller, Town Engineer
Randy Capriotti, Director of Codes

Allison A. Weber, Town Clerk
Rob Cushing, Highway Superintendent
Ann Oot, Town Manager

1. The Pledge of Allegiance

The Town Board recited the Pledge of Allegiance. Supervisor Theobald, called the meeting to order at 6:30 pm.

2. Land Acknowledgement in Honor of Indigenous Peoples' Day

- This will be added before the draft is published.

3. Approval of Minutes – September 23, 2020

Councilor Green made a motion, seconded by Councilor Bollinger, to approve the minutes of September 23, 2020 as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

4. Approval of Abstract # 19

Councilor Bollinger made a motion, seconded by Councilor Green, to approve Abstract # 19 as submitted by Town Clerk Weber.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 19 - 2020	
CODE	FUND	TOTALS
A	General Fund Townwide	\$211,557.87
B	General Fund Town	\$9,396.66
CM1	Police Trust	\$48.00
DA	Highway Fund Townwide	\$83,850.27
DB	Highway Fund Town	\$30,871.45
SL1	Overhead Lighting	\$1,499.27
SL2	Underground Lighting	\$2,166.50
SL3	Entry Lighting	\$96.60
SL4	Garden Park Lighting	\$611.69
SL5	Ratnaur Bridge Lighting	\$2,473.69
SR1	Manlius Trash District	\$168.44
SR2	Manlius Res Brush District	\$168.43
SS1	Manlius Con Sewer District	\$18.10
TA2	Trust & Agency Other	\$2,475.00

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

5. Continuation of Public Hearing – Fayetteville Fire Contract

The public hearing for the 2021 Fayetteville Fire Contract was held open from the October 14th meeting because the original contract rate had been significantly adjusted after the contract was published. The contract rate was adjusted due to an unforeseen ambulance revenue shortfall.

No further public comment was submitted.

Councilor Bollinger made a motion seconded by Councilor Waters to close the public hearing at 6:37 PM in the matter of consideration of the 2021 Fayetteville Fire Protection Contract.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Councilor Green made a motion, seconded by Councilor Denton, to approve the 2021 Fayetteville Fire Protection Contract as prepared by the Attorney for the Town and authorize the Supervisor to sign the contract.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

6. Continuation of Public Hearing – Commercial Zoning Classification Changes

Councilor Bollinger discussed the recent version of the proposed commercial zoning classification amendment.

No further public comment was submitted.

The Town Board adjourned the public hearing in the matter for the consideration of the Commercial Zoning Classification Changes until October 28, 2020 at 6:35 PM.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

7. Public Hearing – Property Tax Cap Override for the 2021 Fiscal Year

Councilor Green made a motion, seconded by Councilor Kriesel, to waive the reading of the public notice of the public hearing in the matter of Local Law 2020-9 Property Tax Cap Override for the 2021 Fiscal Year.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Waters made a motion, seconded by Councilor Kriesel, to open the public hearing at 6:46 PM in the matter of Local Law 2020-9 Property Tax Cap Override for the 2021 Fiscal Year.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

There being no comment from the public, Councilor Bollinger made a motion, seconded by Councilor Kriesel, to close the public hearing at 6:52 PM in the matter of Local Law 2020- Property Tax Cap Override for the 2021 Fiscal Year.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

The Town Board discussed the property tax cap override and the pros and cons of passing the override before the final tax rate is calculated.

Councilor Kriesel made a motion, seconded by Councilor Bollinger, to approve Local Law 2020-9 to Override the Property Tax Cap for the 2021 Fiscal Year.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

8. Town of Manlius request for Proposals Communication Services

Councilor Bollinger presented the proposed Request for Letters of Interest for professional communication services.

Councilor Green requested that proposal be amended to include emergency communications and that the board consider the request that has been made in the past for an emergency services coordinator.

Councilor Bollinger made a motion, seconded by Councilor Deer, to authorize the supervisor to request letters of interest for Proposals of Communication Services.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

9. Town of Manlius Request for Letter of Interest Comprehensive Planning Services

Councilor Bollinger made a motion, seconded by Councilor Waters, to authorize the supervisor to request letters of interest for Proposals for Comprehensive Planning Services.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

10. Presentation of Preliminary Budget

Councilor Bollinger made a motion, seconded by Councilor Green, to set a date for a public hearing on October 28, 2020 at 6:40 pm in the matter the 2021 Preliminary Town Budget as presented.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Kriesel, to adopt the 2021 Preliminary Budget as presented.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

11. Highway Superintendent

Highway Superintendent Cushing stated that work will begin on the parking lot behind the Highway Garage soon and residents may experience times when they are not able to drop off brush. The Highway Department will send out more information on the closures on Facebook and the website.

12. Planning & Development

Director Capriotti requested more clarification regarding the ownership of farm animals in residential areas. Director Capriotti stated that the Town Code is not clear, and this makes enforcement difficult. The Town Board discussed the matter, and a small committee was formed to review the Town Code.

13. Attorney – No New Business

14. Town Manager

Town Manager Oot stated that Mitzi Esposito has submitted a letter of resignation. Town Manager Oot and the Town Board thanked Mitzi for her many years of service in the Assessment Department and the Tax Department.

Councilor Green made a motion, seconded by Councilor Denton, to accept the resignation of Mary Esposito as presented.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Councilor Green stated that it is important that the part time position in the tax office is filled soon in preparation for the upcoming tax season. Tax Receiver Laura Peschel has recommended an individual to fill that position at a rate of \$16 per hour for no more than 6 months a year.

Councilor Green made a motion to fill the part-time tax position at a rate of \$16 per hour for no more than 6 months. The motion was not seconded.

The Town Board discussed filling the position and tabled the matter for further discussion.

15. Town Clerk – No New Business

16. Police Chief

Chief Crowell stated that CALEA is conducting a virtual “on-site” visit for accreditation purposes and the department is looking forward to the accreditation process.

17. Town Board

Councilor Bollinger reported that the Salt Springs Water Project continues to move forward and thanked the highway department for drilling test holes. Councilor Bollinger stated that virtual information meetings will take place for Drainage Districts #2 and #3 next week.

Councilor Deer stated that the Town’s new Facebook has been re-launched. The new page was created due to technical issues.

Councilor Denton stated that the Public Safety Advisory Committee is meeting and an informational presentation will take place on October 22nd. The meeting will be broadcast on Facebook and residents can attend via ZOOM.

Councilor Green commended the Tax Department for all their hard work and keeping residents safe during the recent tax collection season. Councilor Green stated that the Village of Fayetteville would like to continue to coordinate with the Town for the annual Deer Management Plan. Councilor Green stated that Onondaga County will meet soon to discuss funding of the Deer Management Plan. Councilor Green stated that Town Hall will participate in the Halloween Decorating contest hosted by the Greater Manlius Chamber of Commerce.

Councilor Kriesel thanked Town Manager Oot for helping her through the budget process and answering many questions regarding the budget. Councilor Kriesel stated that Sustainable Manlius had its first formal meeting since the start of the pandemic. Councilor Kriesel stated that committee will focus on the Climate Smart Community initiatives and becoming a Clean Energy Community.

Councilor Waters discussed the upcoming Comprehensive Planning Listening Session. Councilor Waters stated that there will be more information soon on a Tree Commission grant award.

18. Supervisor

Councilor Green made a motion, seconded by Councilor Deer, to accept the Supervisor's monthly report for September 2020 as presented.

Ayes: Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Supervisor Theobald presented a thank-you note from the Run for the Fallen.

Supervisor Theobald discussed ways the community can stay safe during flu season. The Town Board discussed the terminology that is used to refer to the COVID-19 Pandemic.

19. Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Green and seconded by Councilor Kriesel the Board voted unanimously to adjourn regular session at 8:07PM.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk