Town of Manlius
Virtual Planning Board Meeting
August 24, 2020
6:30PM

1. Zoom Planning Board Meeting Instructions - August 24, 2020

   Documents:

   ZOOM PLANNING BOARD MEETING INSTRUCTIONS AUGUST 24, 2020.PDF

2. Pledge Of Allegiance

3. Approval Of Minutes - July 27, 2020 And August 10, 2020

4. Dennis Flynn - 7418 Kirkville Road, East Syracuse, NY 13057 - Special Permit And Site Plan - Dog Boarding - 7418 Kirkville Road, East Syracuse, NY 13057 Tax Map # 055.-01-10.2

   Documents:

   7418 KIRKVILLE ROAD - SPECIAL PERMIT - SITE PLAN APPLICATION AND SUPPORTING DATA.PDF

5. Other Business

6. Adjournment

Town of
MANLIUS
New York

August 24, 2020

Virtual Planning Board Meeting

Instructions to attend the August 24th virtual Planning Board meeting:

The easiest way to join is to go to our website www.TownOfManlius.org and click on the link that is located on the homepage. You can also watch on our Facebook page by searching for "Town of Manlius"

Enter the meeting url web address as listed below:

https://us02web.zoom.us/j/89636542763?pwd=VzV6djIzVkhocDVKZFF4K1hJV0R4dz09

Password to join when prompted:

Password: 003202

Enter your email address and name and join the meeting!

Join by telephone by dialing the number below:

(929) 436-2866

When prompted to enter the Webinar ID, use the number below followed by #

Webinar ID: 896 3654 2763

Press # again to skip the personal id and enter the password below followed by #

Password: 003202

RECEIVED
JUN 09 2020
By

TOWN OF MANLIUS
SPECIAL PERMIT APPLICATION
(Original or Renewal)

DATE: 6/6/2020 Tax Map # 055.-01-10.2

I Dennis Flynn as applicant relative to property located at 7418 Kirkville Rd. E. Syracuse NY 13057 hereby request/apply for issuance/renewal (CIRCLE ONE) of a **SPECIAL PERMIT** from the Town of Manlius Town Board as required by the Town of Manlius Code, submit the following application and documentary evidence and/or information, including comprising the Exhibits in support of this request and certify that it is correct, true and accurate to the best of my/our knowledge and after reasonable due diligence and investigation. I further knowledge and agree that should any such evidence or information be later determined as false or not credible in any material respect, any special permit issued/renewed based thereon may be determined by the Town Board as void from the start or revocable.

x Dennis Flynn
Applicant's Signature

A 1. Owner(s) of property: Dennis Flynn

A 2. Status (Owner, Lessee) of each applicant: Owner

A 3. Present Zoning of Property: _____

A.4. Present Use of Property (describe in detail as best as reasonably possible- add additional pages as needed): Residential Single Family home with 3 car garage

A5Describe property condition at present: Property is in excellent Condition

B 1. Proposed use of property: Convert 3 car garage to small dog boarding operation.

B 2. Anticipated number of employees, guests, customers on property:
Customers 0-10 drop off / pick up only, Pick up and drop off will only occur occasionally throughout week, not on a daily basis.

B 3. Hours of Proposed Operation: 8am - 9am - dropoff/pickup > 7 days per week
6pm - 7pm - dropoff / Pickup

B 4. Anticipated Automobile Parking: Existing parking lot - Drop off and pick up only.

B 5. Parking Area Buffer/Screening:

B 6. Anticipated Vehicle Traffic Volume/Flow: 0-10 Cars pulling in to pick up and drop off boarding dogs. Most likely not on a daily basis since it is boarding.

B 7. Proposed Site Lighting: Existing Lighting

B 8. Anticipated noise sources, known decibel levels: Dogs barking. Dogs will be monitored at all times when outside in rear of building.

B 9. Landscape:

a) Existing landscaping: grass

b) Proposed landscaping: Existing grass

B 10. Proposed Signage: No Signage

B 11. Level of municipal and other services required to support the proposed activity (i.e., water supply sanitary sewage facilities): No change

B 12. Specific Requirements:	Town Code (District) Requirement;	Proposal:
		No change
Parking Spaces	7	7
Lot Coverage		
Front Yard Setback		
Side Yard Setback		
Rear Yard Setback		
Maximum Height of Building		

EXHIBITS TO SPECIAL PERMIT APPLICATION:

1. Detailed site plan of any proposed construction anticipated (attach as Exhibit "A"). The Town Board requires that drawings be certified by the appropriate design professional, i.e. a licensed engineer, architect, or surveyor, and include, except as may be permitted at #10 below, at time of application such detail as required per Town Zoning Code §155-28A (1) (13) for site plan submission.

2. Survey Map (Exhibit "B") Certified by a licensed surveyor within two years of date of application. Survey should show all existing state of facts, improvements, structures, easements, rights-of-way, appropriations, landscape features, encroachments and existing pavement on site. Any survey map last re-dated prior to 60 days before the application filing date shall be accompanied by an affidavit from the applicant, owner or occupant, i.e. someone with personal knowledge, that the survey map accurately shows the state of facts of the survey map as of the date of the application filing or if it does not the affidavit should describe any change features.

3. Legal description of proposed site (Exhibit "C"). The legal description must be in a form sufficient to follow the legal description on the survey map submitted.

4. Drainage, SWPPP if applicable, sanitary sewer, water service plans and specifications for proposed site (certified by a licensed professional engineer). Attach as Exhibit "D" and as applicable, numbered sub-exhibits e.g. "D-1", "D-2" etc.

5. Environmental Assessment Form (Exhibit "E"). A short environmental assessment form (see attached form) may be provided with any application for an unlisted action, however acceptance of same shall not be deemed a waiver by the Town of its right to require a long EAF with appropriate documentary substantiation of answers provided (including without limitation #6 following). For Type One Actions a long EAF must be submitted at time of application.

6. Freshwater Wetlands Letter. Pursuant to 6 NYCRR 663.4(a), where the application involves conduct of regulated activity on freshwater wetlands or adjacent areas, the applicant must obtain either a permit or letter of permission from the DEC or the authorized local government having jurisdiction over the wetland. Any delineation such determination is based on shall likewise be provided. Attach as Exhibit "F" and as applicable, with numbered sub-exhibits.

7. Professional Fees Reimbursement Agreement (Exhibit "G").

8. Disclosure Affidavit. The applicant shall submit an affidavit attesting it has reviewed General Municipal Law §809 and is familiar with the provisions contained therein, that no state officer, or any officer or employee of the County of Onondaga or Town of Manlius has any interest in the person, partnership or association owning the premises subject of the application or making such application, and that no other violation of §809 shall result from such application (Exhibit "H").

9. Filing and Professional Review Fees. At the time of application filing, applicant shall submit $100.00 in the form of a check payable to the Town of Manlius for Special Permit filing or renewal fees. Site Plan filing and Professional Review fees must be paid per Town Code Fee Schedule prior to commencement of Planning Board advisory review.

10. NOTE: THE ABOVE ARE NOT INTENDED AS AN EXHAUSTIVE LISTING OF THE APPLICATION REQUIREMENTS. THE APPLICANT SHALL BE RESPONSIBLE FOR FAMILIARIZING ITSELF WITH ALL TOWN CODE ZONING, SITE PLAN REVIEW, AND SPECIAL PERMIT REQUIREMENTS, AND THE REQUIREMENTS OF OTHER INVOLVED AND PERMITTING AGENCIES INCLUDING RELATIVE TO SEQRA, GENERAL MUNICIPAL LAW SECTION 239 REVIEW, STATE/COUNTY DOT, DOH AND THE LIKE.

THE FOREGOING NOTWITHSTANDING IT IS ACKNOWLEDGED THAT UPON INITIAL APPLICATION CERTAIN OF THE ABOVE MAY NOT, WITHOUT INITIAL INPUT FROM THE TOWN BOARD OR PLANNING BOARD, BE REASONABLY CAPABLE OF FINAL COMPLETION, AND ACCORDINGLY MAY BE WAIVED OR SUCH REQUIREMENTS RELAXED TEMPORARILY AND UNTIL SUFFICIENT SPECIFIC DIRECTION FROM THE RESPECTIVE BOARDS HAS BEEN GIVEN. AT TIME OF SUBMISSION THE APPLICANT SHALL SPECIFICALLY REFERENCE ANY SUCH REQUEST(S) AND ITS REASON(S) FOR SAME IN A DETAILED ENCLOSURE LETTER DESCRIBING THE SUBMISSION AND EXHIBITS.

RENEWAL APPLICATIONS SHALL REQUIRE ONLY SUCH OF THE FOREGOING INFORMATION AND EXHIBITS AS ARE DEEMED NECESSARY FOR CONSIDERATION OF A RENEWAL PERMIT INVOLVING NO MATERIAL CHANGES FROM OR VIOLATIONS UNDER THE PRIOR ISSUED SPECIAL PERMIT.

APPLICATIONS SHALL BE SUBMITTED IN BOUND TABBED BOOKLET FORM WITH A COVER LETTER, TABLE OF CONTENTS REFERENCING EXHIBITS, AND LEGIBLE 11"by 17" MINIMUM DRAWINGS FOLDED TO LETTER SIZE THEREIN. TWENTY COPIES SHALL BE DELIVERED TOGETHER WITH SEVEN (7) FULL SIZE PRINTS OF ALL DRAWINGS. SUBSEQUENT SUBMISSIONS OF MINOR MODIFICATIONS MAY BE SUBMITTED IN THE SAME MANNER WITH A LETTER REFERENCING THE SPECIFICS OF THE SUBSTITUTION, HOWEVER IF NUMEROUS OR MATERIAL IN NATURE ENTIRE REPLACEMENT SUBMISSIONS MAY BE REQUESTED.

TOWN OF MANLIUS

SPECIAL PERMIT APPLICATION – EXHIBIT "G"

PROFESSIONAL FEES REIMBURSEMENT AGREEMENT

As a condition of the application(s) to the Town of Manlius, its Zoning Board of Appeals, Planning Board, codes administration/planning office, and/or Town Board (the "Town") for various zoning, land use, construction and related reviews, approvals, certificates, permits and related consideration(s) (including for any local governmental assisted funding) related to the request of Dog Boarding: (the "Application"), Dennis Flynn [name], 7418 Kirkville Rd. E. Syracuse NY 13057 [legal address] ("Applicant") relative to proposed development at 7418 Kirkville Rd. E. Syr. 13057 [project address], Tax Parcel # 055.-01-10.2, Manlius, New York, and related matters (the "Project") agrees as follows:

The Application and Project may or will likely entail that the Town incur legal, engineering, architectural, administrative and related expense(s) including, without limitation, for both on staff and third party consultants involved in the consideration of the Application and Project, and including, without limitation, attendance at Zoning Board of Appeals, Planning Board, and Town Board meetings, consultation with the Applicant, its or the Town's engineer, architect, attorney, and/or other Town officers and employees, or consultants or professional service providers, incidental to the Application from the earlier of the filing of the Application for and/or first presentation of the Project to Town, and through final completion and issuance of all Town and other governmental permits, certifications and approvals.

In connection with and consideration of the foregoing, Applicant agrees to bear all cost and expense for such administrative, legal, engineering, architect and other professional and consulting assistance to the Town incidental to the Application and Project, and including that expense incurred by the Town for Town employees and officers performing reasonable and necessary work on behalf of the Town incident to the Application or Project.

In connection with the foregoing, Applicant shall reimburse the Town for time spent by outside consultants and professionals at the usual rate charged by them to private clientele, or if none, then the usual rate charged to municipalities. Reimbursement for the cost of Town employees and officers shall be based upon the cost to Town for the services of such persons, including salary and fringe benefits, reduced to an hourly rate and including overtime where directly attributable to the Application or Project.

Should the Town determine, in its sole discretion, that additional services are required to represent, supervise, inspect, evaluate and/or consult, including in order to protect the rights and/or interests of the Town such as relative to an enforcement or violation proceeding, the Applicant shall likewise bear all costs associated with such services.

This Agreement shall be effective as of 6-9, 2020 The Applicant shall deposit an initial sum of $375, and such other amounts as from time to time the Town may determine, payable to and deposited with the Town and which sum or sums shall be applied against those sums reimbursable to the Town pursuant to the terms of this Agreement (the "Deposit"). Upon completion or discontinuance of the Application and Project and payment of all fees incurred, any unused Deposit shall be returned to the Applicant.

The Applicant shall receive periodically, one or more statements detailing charges for which reimbursement has been made against the Deposit, detailing unpaid amounts, if any, and setting forth any additional Deposit required by the Town. Failure to pay any amounts due the Town of Manlius within twenty (20) days of the date of statement may result in the termination of work/services by Town relative to the Application, the non-issuance suspension or revocation of any certificates, permits or approvals, and/or denial of applications, the Town's commencement of collection efforts, and/or the exercise of any other rights or remedies available to Town hereunder or pursuant to applicable law, including under the Town Code. No certificates, approvals or permits, including, without limitation, Certificates of Occupancy/Compliance, may be issued until all fees due hereunder are paid or sufficient Deposit for same made.

Notwithstanding any provision hereof to the contrary or otherwise, the intent of this Agreement is to subject all of those subject matter areas under applicable provisions of Federal, State, and County laws, rules and regulations whatsoever, the Town Code including as any of same may be amended from time to time, and without limitation, those provisions under Chapters 59, 63, 72, 83, 95, 96, 104, 119, 123, 125, 126, 127, 131, 147, and 155 of the Town Code to the provisions hereof; in addition any financing or funding applications incidental to the Application or Project and requiring sponsorship or support of Town, and review under the State Environmental Quality Review Act or other State or Federal environmental, historical or related laws, rules or regulations shall likewise be subject to the provisions hereof.

In addition, and notwithstanding any provisions hereof to the contrary or otherwise, any provisions of the Town Code or other laws, rules or regulations providing rights more favorable to and protective of Town shall be deemed incorporated herein by reference, and shall not be deemed superseded by less protective provisions herein.

In the event of a breach or default by Applicant, Town shall be entitled to pursue any and all legal rights and remedies pursuant to applicable law including, without limitation, the Town Code and shall be entitled to recover, in addition to any sums due, reasonable attorney's fees, costs and disbursements incurred in any such efforts.

If any part of this Agreement or the application thereof to any person or entity or circumstance is adjudged invalid, illegal or unconstitutional by any court of competent jurisdiction, such order or judgment shall be confined in its operation to the part of this law or in its application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Agreement or the application thereof to other persons, entities or circumstances. Further, in adjudging such invalid, illegal or unconstitutional provision or part thereof, the court shall attempt to modify same to a provision or part which is not illegal, invalid or unconstitutional and which best achieves the intent of such illegal, invalid or unconstitutional provision or part thereof.

The Town Supervisor has executed this agreement pursuant to a blanket Resolution adopted by the Town Board at a meeting thereof held on _____, 20__, and is duly authorized and empowered to execute this instrument and enter into this Agreement on behalf of the Town of Manlius.

In the event Applicant is a closely held corporation, partnership or limited liability company, its three (3) largest principals shall be signatories to this Agreement, as joint and severable parties with Applicant and Town.

This instrument shall be executed in triplicate. At least one original shall be permanently filed, after execution thereof, in the office of the Town Clerk and one in the Code Enforcement Office.

Dated: 6-9-20 DENNIS FLYNN Dennis Flynn /owner

Print Applicant Name **Applicant's Authorized Signature/Title**

Applicant Address: 2418 KIRKVILLE RD.
East Syracuse N.Y.

Print Applicant (Principal) Name	**Applicant's Principal Signature**
Print Applicant (Principal) Name	**Applicant's Principal Signature**
Print Applicant (Principal) Name	**Applicant's Principal Signature**

TOWN OF MANLIUS

By: _____

Name: _____

Title: _____

dd/2017

Expected Fee: _____

TOWN OF MANLIUS

PLANNING DEPARTMENT

INITIAL APPEARANCE APPLICATION

DATE: 6/16/2020

Name of Project: Dog Boarding / small

Applicant must submit 12 copies of all site plans, surveys, and supporting data with the final application before a planning board meeting can be scheduled.

Location of Project: 7418 Kirkville Rd. E. Syr. NY 13057

Type of Project:

○ Division of Land ○ Subdivision ○ Accessory Use ○ Zone Change ○ Site Review ✓ Other Special Permit

Developer: _____ Phone: _____

Address: _____ Zip: _____

Tax Map Number(#)/s: 055.-01-10.2

Present Zoning: _____ Desired Zoning: _____

Total Acreage: 1.44 acres Total Number of Lots: 1

Property Owner/s: Dennis Flynn Phone: (315) 656 8526

Address: 7418 Kirkville Rd. E Syr. NY Zip: 13057

Tax Map#(s): _____ Owner's Signature: _____

X Dennis Flynn Printed Name: Dennis Flynn

Property Owner/s: _____ Phone: _____

Address: _____ Zip: _____

Tax Map#(s): _____ Owner's Signature: _____

_____ Printed Name: _____

Use next page for additional known property owners' information

---

Planning Board Meeting Date Assignment: _____

Fee: _____ Paid: _____ Per: ○ Credit/Debit Card ○ Check ○ Cash

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information

Name of Action or Project:
Dog Boarding / Small

Project Location (describe, and attach a location map):
7418 Kirkville Rd E Syr. NY 13057

Brief Description of Proposed Action:
Convert three car garage to small, dog boarding operation. Crating inside, play space inside and play space outside, 6 foot privacy fencing.

Name of Applicant or Sponsor:	Telephone: (315) 656-8526
Dennis Flynn	E-Mail: Dennis5flynn@gmail.com

Address:
7418 Kirkville Rd. ~~E Syr.~~

City/PO:	State:	Zip Code:
E. Syracuse	NY	13057

	NO	YES
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	☐	☐
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:	☐	☐

3.a. Total acreage of the site of the proposed action?	1.44 acres
b. Total acreage to be physically disturbed?	0 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	1.44 acres

4. Check all land uses that occur on, adjoining and near the proposed action.
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☑ Residential (suburban)
☐ Forest ☑ Agriculture ☐ Aquatic ☐ Other (specify): _____
☐ Parkland

	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations?	☐	☑	☐
b. Consistent with the adopted comprehensive plan?	☐	☐	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☑	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	☑	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	☑	☐	
b. Are public transportation service(s) available at or near the site of the proposed action?	☐	☑	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	☑	☐	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	☐	☑	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: Existing/ No change	☐	☑	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: No change	☑	☐	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	☑	☐	
b. Is the proposed action located in an archeological sensitive area?	☑	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	☑	☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	☑	☐	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:
☐ Shoreline ☐ Forest ☑ Agricultural/grasslands ☐ Early mid-successional
☐ Wetland ☐ Urban ☐ Suburban

	NO	YES
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	☑	☐
16. Is the project site located in the 100 year flood plain?	☑	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	☑	☐
a. Will storm water discharges flow to adjacent properties? ☑ NO ☐ YES	☑	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: ☐ NO ☐ YES		

	NO	YES
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size:	☐	☑
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	☑	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	☑	☐

I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor name: Dennis Flynn Date: 6/6/2020

Signature: X Dennis Flynn

STOP

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☐	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☐	☐
3. Will the proposed action impair the character or quality of the existing community?	☐	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☐	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☐	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☐	☐
7. Will the proposed action impact existing: a. public / private water supplies?	☐	☐
b. public / private wastewater treatment utilities?	☐	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☐	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☐	☐

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☒	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☐	☐

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency	Date
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT

TOWN OF MANLIUS

DISCLOSURE AFFIDAVIT

This affidavit is a part of and must be completed and attached to every application, petition, request submitted for a *site plan, variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license* or *permit.*

STATE OF NEW YORK)
) SS:
COUNTY OF ONONDAGA)

I. DENNIS FLYNN, being duly sworn, deposes and says that (s) he is:

OWNER

(applicant, petitioner, corporation officer, property owner, *etc.)*

II. That deponent has read and is familiar with the provisions of the General Municipal Law, Section 809 which states:

A. Every application, petition or request submitted for a site plan, variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions or any ordinance, local law, rule or regulation constituting the zoning and planning regulations of a municipality shall state the name, residence and the nature and extent of the interest of any state officer or any officer or employee of such municipality is a part, in the person, partnership or association making such application, petition or request (hereinafter called the applicant) to the extent known to such applicant.

B. For the purpose of this action an officer or employee shall be deemed to have an interest in the applicant when (s)he, his/her spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them:

1) is the applicant, or
2) is an officer, director, partner or employee of the applicant, or
3) legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or
4) is a party to an agreement with such an applicant, express or implied, whereby (s) he may receive any payment or other benefit, whether or not for services rendered, or contingent upon the favorable approval of such application, petition or request.

C. Ownership of less than five percent (5%) of the stock of a corporation whose stock is listed on the New York or American Stock Exchanges shall not constitute an interest for the purposes of this section.

D. A person who knowingly and intentionally violates this section shall be guilty of a misdemeanor.

III. That no Town of Manlius officer, employee or a relative of either, as defined in Section 809 General Municipal Law has any interest in this application.

-OR-

If a Town of Manlius officer, employee or relative of either as defined in Section 809 General Municipal law has any interest in this application, the full particulars are provided on an attached sheet.

Date: 6-9, 2020.

DENNIS FLYNN
(Print Name)

Dennis Flynn
(Signature)

(Entity Name)

By (Officer) (Title)

(Mailing Address of Applicant)

(Telephone Number)

Date: _____, 20____.

(Print Name)

(Signature)

(Entity Name)

By (Officer) (Title)

(Mailing Address of Applicant)

(Telephone Number)

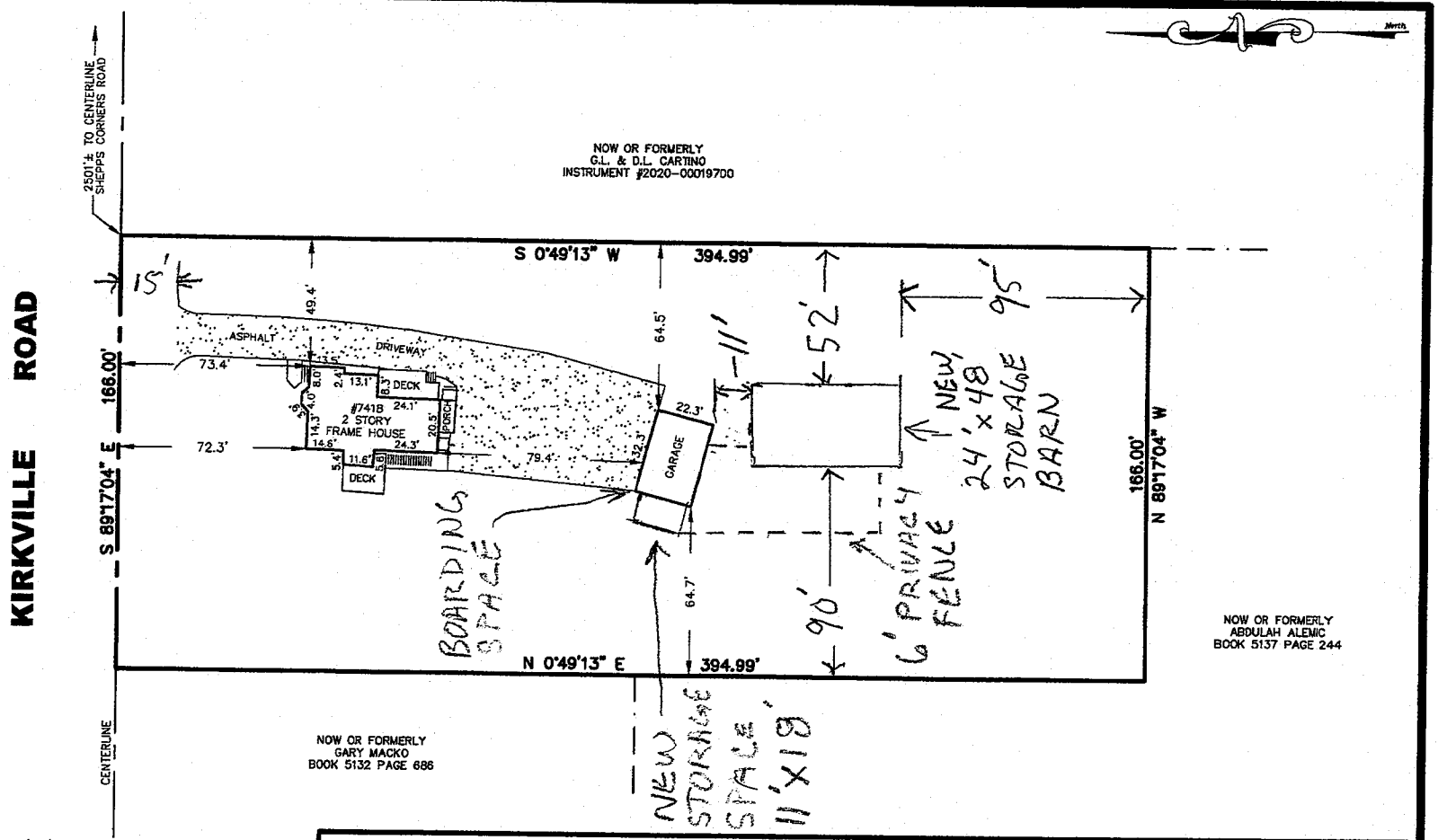
ACKNOWLEDGEMENTS

STATE OF NEW YORK)
) SS:
COUNTY OF ONONDAGA)

On this 9th day of June in the year 2020, before me, the undersigned, a notary public in and for said state, personally appeared Dennis Flynn, _____, and _____ personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within Petition and acknowledged to me the he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the Petition, the individual or the persons upon behalf of which the individual acted executed the instrument.

Tina L. Galvin
Notary Public

TINA L. GALVIN
Notary Public, State of New York
No. 01GA6273127
Qualified in Onondaga County
Commission Expires 12/03/2020



Only survey maps with the Land Surveyor's embossed seal are genuine true and correct copies of the surveyor's original work and opinion.

Unauthorized alteration or addition to a survey map bearing a licensed land surveyor's seal is a violation of section 7209, sub-division 2, of the New York State Education Law.

Certifications indicated hereon shall apply only to the persons for whom this survey was performed and on their behalf to the title insurance company governing agency and lending institution and to the assignees of the lending institution and/or subsequent owners.

This map may not be used in connection with a "Survey Affidavit" or similar document, statement or mechanism to obtain insurance for any subsequent or future grantees.

Survey prepared without the benefit of an abstract.

Location surveys do not include the staking of the property corners except as shown.

LEHR
LAND SURVEYORS D.P.C.
116 SALINA STREET – SUITE 6
LIVERPOOL, NEW YORK 13088
315-451-3333
info@lehrlandsurveyors.com

I HEREBY CERTIFY THAT THIS IS AN ACCURATE MAP MADE FROM AN ACTUAL SURVEY.

LICENSED LAND SURVEYOR
DOUGLAS R. LEHR NYSLS 49223

LOCATION SURVEY ON PART OF LOT No.34, TOWN OF MANLIUS

KNOWN AS No.7418 KIRKVILLE ROAD, TOWN OF MANLIUS, COUNTY OF ONONDAGA, NEW YORK

FIELD DATE:	MAP DATE:	SCALE:	DRAWN BY:
7-30-2020	8-3-2020	1"=40'	WJH

REVISIONS:

DRAWING No. 20-G-170 "B"

It's a Dog's Life Daycare, LLC
1292 State Route 5
Chittenango, NY 13037
351 399-0193

August 12, 2020

Town of Manlius

We are closing our current location in Chittenango, NY. It is our intention to terminate daycare services, and become a smaller scale boarding operation. The goal is to stay low key and have dogs board with us. We expect to be boarding 1-5 dogs regularly and there are a couple of weeks a year where we could have 1-10. (Usually school break weeks).

We do not intend to put any **signage** at the road, we may do a small sign on the intended building so the owners, know where to go.

We do not intend to change our current **outdoor lighting**, which is motion detecting flood lights that light up our parking space.

Dogs will be crated for rest times and night time. The crates will be secured to the wall and all owners are aware that their dog has to be crate trained to use our facility.

Dog's owners have to have proof of current **Rabies, Bordetella (kennel cough) and distemper vaccinations**. Dogs will be **temperament tested**, before being allowed to use facility. We do not allow dogs that are NOT friendly with other dogs.

We intend to **spot cleanup** with enzyme spray and paper towels. Breaking down waste with enzymes, eliminates odors. Letting the dogs out into the fenced in area cuts down, if not eliminates messes inside. The flooring material is dog agility dense foam. We have been in operation just under 3 years and our current location is odor free. The flooring manufacturer recommends that we damp mop once a week. That requires 1 bucket of water.

Waste removal from the outdoor area will be Dog Dooty Duty, LLC. We have used their service for the time that we have been open. We pick up and bucket the waste and the removal services comes once a week to remove it. The bucket is sealed and is odor free when not placing waste in it.

Customer traffic, will be minimal, this is not a situation where people will be coming in and out on a daily basis. Dog's owners will be away on vacation or out of town and with the number of dogs, being so small, there really should not be an impact. In some cases, we will be picking up and dropping off the dogs from their owners.

Noise control, we will be outside in a privacy fenced in area out behind the intended building. We will be outside with the dogs, at all times. We monitor them and keep them from incessant barking. Inside the building is cinderblock, the foam flooring helps cut down on noise and will be placed approximately 3 feet up the walls for safety and added noise control. We tested the noise level outside of the building with riding lawn mower (blades engaged) 90 + db (above levels of dogs barking 90 db) to determine the effects of noise levels, It's very low at 50 feet from building (-30db).

Water usage. There is seasonal water for a hose currently at the building. The water for dogs will be brought out from the house daily. We wash the large water dispensers every day and will carry them out from the house. We will be using the **restroom** in the house.

There will be no **employees**. We are downsizing so that we can manage the dogs by ourselves. There is a total of three adult residents that will be available to handle the day to day with Julie Merola handling most of the work.

Hours of operation differ in that we will schedule drop off and pickup times within 7:00am and 7:00pm. Dogs potentially will be boarding 24/7. The dogs will be uncrated and spending time socializing with me 12 to 14 hours of the day. Crated when I am away.

Wifi motion detecting cameras with night vision will be focused on dog crates at all times. If there is continuous movement, I am notified on my cell phone. We can also access the cameras regularly to check on dogs during crated times.

Wifi smoke detectors will give us added safety notifying my phone if anything is detected. We have fire extinguishers.

Heating system is a forced air furnace, using propane for the fuel source.

We will have a fenced in area (approximately 900 sq.ft.) using a 6' privacy fence on the back side of the building. This will allow the dogs to have fresh air, they will never be unattended outside.

We have discussed our plans with our neighbors and they have no problem with it.