MINUTES
TOWN BOARD
March 11, 2020

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

Karen Green, Councilor
Sara Bollinger, Councilor
Elaine Denton, Councilor
John Deer, Councilor
Heather Waters, Councilor
Katelyn M. Kriesel, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town
Mike Crowell, Police Chief
Doug Miller, Town Engineer
Allison A. Weber, Town Clerk
Rob Cushing, Highway Superintendent
Randy Capriotti, Director of Codes

Other persons attending: Ellen & Mike McGrew, Cheryl & Mark Matt, R. Hart, T. Kelly, K.P. Kelly, Dustin Czarny

The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 6:30 pm. Councilor Bollinger led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

A Moment of Silence for Charlie Edwards

Supervisor Theobald requested a moment of silence for Charlie Edwards who served as a Town Justice for the Town of Manlius. The Town Board held a moment of silence to honor his memory.

Approval of Minutes – February 26, 2020

Councilor Bollinger made a motion, seconded by Councilor Deer, to approve the minutes of February 26, 2020 with amendments as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Approval of Abstract # 5

Councilor Deer made a motion, seconded by Councilor Green, to approve Abstract # 5 as submitted by Town Clerk Weber.

	TOWN OF MANLIUS	
	Fund Summary	
	Abstract # 5 - 2020	
CODE	**FUND**	**TOTALS**
A	General Fund Townwide	$ 235,464.56
B	General Fund Town	$ 12,109.64
CM1	Police Trust	$ 138.87
DA	Highway Fund Townwide	$ 64,434.66
DB	Highway Fund Town	$ 6,131.90
SL1	Overhead Lighting	$ 1,566.54
SL2	Underground Lighting	$ 2,271.88
SL3	Entry Lighting	$ 101.42
SL4	Garden Park Lighting	$ 624.57
SL5	Ratnaur Bridge Lighting	$ 2,574.52
SR1	Manlius Trash District	$ 168.44
SR2	Manlius Res Brush District	$ 168.44
SS1	Manlius Con Sewer District	$ 1,142.87
TA2	Trust & Agency - Other	$ 560.00

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Discussion: Councilor Waters discussed the payment on the abstract to the CNYSPCA for dog control services. Councilor Waters stated that the Town of Manlius contracts with the non-profit organization CNYSPCA for cruelty prevention and dog control. Councilor Waters stated that there is an opportunity for the Town to investigate how it can further partner with the CNYSPCA so that it can flourish.

Nayes: 0 All in Favor. Motion Carries.

Town of Manlius Electric Vehicle Survey – EV Infrastructure Project – Ingrid Gonzalez-McCurdy

Ingrid Gonzalez-McCurdy gave a presentation on her proposed Electric Vehicle Infrastructure Project for the Town of Manlius. Mrs. Gonzalez-McCurdy is a graduate student from Syracuse University and is completing a final project for her degree. Mrs. Gonzalez-McCurdy presented the data she has collected and requested permission to conduct an online survey of town residents on the town website to gather further data. Mrs. Gonzalez-McCurdy stated that she will share the data with the Town Board when the project is completed.

The Town Board asked several questions regarding electric vehicles and the infrastructure needed to support those types of vehicles.

Councilor Waters made a motion, seconded by Councilor Deer, to authorize Ingrid Gonzalez-McCurdy to promote a survey on the town website and social media accounts.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Set Date for a Public Hearing – Proposed Local Law amending Sections of Local law 2016-8 Regarding Solar Photovoltaic Systems

Councilor Kriesel reviewed the proposed amendments to the solar photovoltaic sections of the town code.

The proposed amendments would allow for the adoption of a unified solar permit and remove the fencing requirement for ground mounted solar construction.

Councilor Bollinger made a motion, seconded by Councilor Kriesel, to set the date for a public hearing in the matter of a proposed local law Amending Sections of Local Law 2016-8 Regarding Solar Photovoltaic Systems including Definitions and Various other Modifications for March 25, 2020 at 6:35 PM at the Town Hall in the Town of Manlius, located at 301 Brooklea Dr. Fayetteville NY.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Planning Board Appointment

Councilor Green reported that a committee was formed to review the applications for the open planning board seat. Councilor Green reviewed the process the committee undertook and recommended Rich Rossetti.

Councilor Green made a motion seconded by Councilor Deer, to appoint Rich Rossetti to the position of member of the Town of Manlius Planning Board

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Zoning Board of Appeals Appointment

Councilor Bollinger reported that a committee was formed to review the applications for the open zoning board seat. Councilor Green reviewed the process the committee undertook and recommended Tim Kelly.

Councilor Bollinger made a motion seconded by Councilor Deer, to appoint Timothy Kelly to the position of member of the Town of Manlius Zoning Board of Appeals.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Board of Assessment Review Resignation

Supervisor Theobald stated that Ann Kelly has resigned from the Board of Assessment Review and the Town has advertised for applications.

Councilor Waters stated that there are currently two open seats on the Board of Assessment Review.

Councilor Waters made a motion, seconded by Councilor Bollinger to accept the resignation of Ann Kelly from the Town of Manlius Board of Assessment Review.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Communicable Disease Policy

Town Clerk Weber presented the communicable disease policy as submitted by Town Manager Oot.

Councilor Bollinger made a motion, seconded by Councilor Green to accept the Communicable Disease Policy for Town of Manlius employees as presented.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

The Town Board discussed how the town will respond and how town board meetings might operate in the future as the COVID-19 pandemic continues to develop.

Correspondence/New Business

A) Highway Superintendent

Highway Superintendent Cushing stated that the road dedication for Harness Hook Lane has been postponed until further paperwork is completed.

Set Date for a Public Hearing – Proposed Local Law Stop Signs Quarterhorse Run, Strawmount Trail and Harness Hook Lane

Councilor Bollinger made a motion, seconded by Councilor Green, to set the date for a public hearing on March 25, 2020 at 6:40 PM to consider the matter of a proposed local law Amending Chapter 139 Entitled "Vehicles & Traffic" of the Code of the Town of Manlius to install three stop signs to be located on Quarter Horse Run, Strawmount Trail and Harness Hook Lane.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

A) Highway
Highway Superintendent Cushing stated that he would like to proceed with the purchase of a new 2021 International MV607 SBA 4x2 Plow Truck Chassis at $78,000 and plow equipment from Tenco Industries for $51,077 from Onondaga County Bid # OnGov-106-19.

Councilor Bollinger made a motion, seconded by Councilor Green, to authorize the purchase of a new 2021 International MV607 SBA 4x2 Plow Truck Chassis at $78,000 and plow equipment from Tenco Industries for $51,077 from Onondaga County Bid # OnGov-106-19.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

B) Planning & Development

Director Capriotti stated that the department is entering into its busy season.

C) Attorney – No New Business

D) Town Clerk

Special Permit Renewal – Action Topsoil, 6320 Costello Parkway, Minoa NY – Tax Map # 070.-01-06.3

Town Clerk Weber presented the special permit renewal for Action Topsoil. Town Clerk Weber stated that the application has been reviewed by the Office of Planning & Development and all of the paperwork has been submitted.

Councilor Deer made a motion, seconded by Councilor Kriesel to approve the renewal of the special permit issued to Action Top Soil, 6320 Costello Parkway, Minoa NY (tax map # 070.-01-06.3) for a period of seven years expiring on March 30, 2026.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

E) Police Chief

Chief Crowell reported the following:

- 2 Officers have graduated from the Drug Recognition Expert Program.
- Crisis Intervention Training continues and the department is committed to this program.
- He has continued to meet with the Village of Manlius regarding the upcoming renovations.

F) Town Board

Councilor Deer & Dustin Czarny - Independent Re-Districting Commission

Councilor Deer presented a proposed resolution encouraging the Onondaga County Legislature to pass an amendment to the County Charter to enact fair re-districting through an independent Citizens Re-Districting Commission.

Dustin Czarny, Fair Maps CNY, spoke in support of the independent Citizens Re-Districting Commission. Mr. Czarny spoke about his experience with the Board of Elections and why he supports the initiative to form this independent commission.

Supervisor Theobald stated that the Town Board will table this matter until the Town Board hears from the Onondaga County Legislators that represent the Town of Manlius.

Town Councilor Round Table

Councilor Deer reported that he and Councilor Denton visited the Town Highway Garage and complimented the Highway Department on their facility and operations.

Councilor Waters reported the following:

- The vacant seats on the Board of Assessment Review will need to be filled soon in order to meet the required training deadlines.
- She is really enjoying her work with the Tree Commission and the Recreation Department.
- The Attorney is preparing a resolution regarding the comprehensive planning process.
- A proposed timeline is being prepared for the comprehensive planning process and the town is reviewing what we need to do to prepare for the planning process.
- Thanked Town Engineer Miller for the information on drainage for Hoag Lane.

Councilor Denton reported that she has visited the highway garage and a town court session.

Councilor Kriesel reported the following:

- She met with Director Capriotti and Lisa Beeman from the Department of Planning & Development and she learned a lot about how the department functions.
- There will be a meeting with Katelyn Wright from the Land Bank about dilapidated properties.
- She has been working diligently with the Villages and discussed a new trail project in the Village of Manlius.

Councilor Bollinger stated that she and Councilor Denton have begun working on the fire budgets and will be meeting with the Fire Chiefs to learn more about the departments. Councilor Bollinger discussed having the fire budget presentations coincide with the village budget process.

Councilor Bollinger thanked town residents for paying their taxes on time.

Councilor Green thanked Captain Schafer and the Town of Manlius Police Department for their diligent response to the Coronavirus.

G) Supervisor

Supervisor Theobald stated that he and fellow town board members attended the ribbon cutting ceremony at Alverna Heights as the grounds were dedicated to Green Lakes State Park.

Supervisor Theobald stated that members of the Town Board attended and donated to the annual Fayetteville Senior Center Turkey Dinner.

Councilor Kriesel made a motion, seconded by Councilor Bollinger, to accept the Supervisor's monthly report for January 2020 as presented.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Kriesel made a motion, seconded by Councilor Bollinger, to accept the Supervisor's monthly report for February 2020 as presented.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Bollinger and seconded by Councilor Deer the Board voted unanimously to adjourn regular session at 7:54 PM to enter executive session to discuss litigation and a personnel matter.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

EXECUTIVE SESSION MEETING MINUTES
Executive Session
March 11, 2020

There being no further business to come before the Board, upon motion duly made by Councilor Deer and seconded by Councilor Kriesel, the Board unanimously voted to adjourn the executive session at 9:22 PM.

The Town Board Re-entered Regular Session at 9:22 p.m.

Councilor Green made a motion, seconded by Councilor Bollinger, to adopt to emergency paid sick leave as follows:

Whereas, the World Health Organization has declared a global health pandemic related to the Coronavirus (COVID-19).

Whereas, Town of Manlius desires to allow its employees to take leave from work if they have symptoms of (COVID-19) pursuant to the Center for Disease Control (CDC) guidelines that have been issued as of March 11, 2020;

Whereas, the risk of the disease spreading is a serious concern to the Town Board and the health and wellness of its employees is paramount;

Now, be it resolved that: the town of Manlius is offering its employees emergency sick leave in the event they show symptoms of COVID-19 as described in the CDC guidelines;

And be it further resolved, that the emergency sick leave shall expire on April 30th, 2020 at which time the Town Board will reevaluate the extension of the emergency sick leave policy.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Upon motion duly made by Councilor Deer and seconded by Councilor Kriesel, the Board unanimously agreed to adjourn at 9:25 PM.

Submitted by:
Allison Weber
Town Clerk